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Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo  
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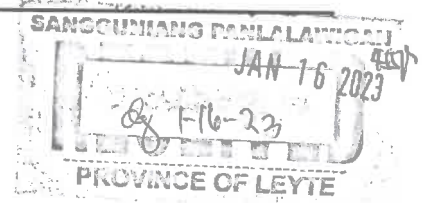
Item No.: 03  
Date: 24 JAN 2023

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BY: [Signature]  
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## PROVINCIAL BUDGET OFFICE

January 13, 2023

**Hon. LEONARDO M. JAVIER, JR.**  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte



**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 5 CY 2022** of the **Municipality of Carigara, Leyte** duly enacted by the Sangguniang Bayan through **Municipal Ordinance No. 2022-150** with a total appropriation in the amount of **P2,275,000.00**, reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of Current appropriations on Personal Services and Maintenance & Other Operating Expenses is duly authorized by the concerned officials and is backed up by cash collection and are made available to support the expenditures under Supplemental No. 5;
2. That the additional provision for the grant of Service Recognition Incentive (SRI) shall be pursuant to Budget Circular No. 2022-4<sup>1</sup>;
3. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made pursuant to RA 9184 and its Implementing Rules; and
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

**MARIA GLORIA P. HIPE**  
Provincial Budget Officer

**RUTH Y. SURPIA**  
Provincial Treasurer

**AGNES C. RAFON**  
Project Development Officer IV  
Officer-In-Charge - PPDO

SB NO. 5 CY 2022 LGU- CARIGARA  
RMA


<sup>1</sup> Guidelines on the Grant of Service Recognition Incentive to Government Employees for FY 2022

Republic of the Philippines  
PROVINCE OF LEYTE  
Tacloban City

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
23 December 2022

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 150, series of 2022 OF THE MUNICIPALITY OF CARIGARA, LEYTE, ENTITLED: APPROPRIATING THE AMOUNT OF TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND PESOS (PHP2,275,000.00) ONLY, TO BE MADE AVAILABLE FOR THE GENERAL FUND SUPPLEMENTAL BUDGET NO. 5 FOR FY 2022, THIS MUNICIPALITY.**

  
**FLORINDA J. S. UYVICO**  
PGDH  
Secretary to the Sanggunian

1/16/23

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MUNICIPALITY OF LEYTE



**GENERAL FUND  
SUPPLEMENTAL BUDGET NO. 5  
CY 2022**  
MUNICIPALITY OF CARIGARA, LEYTE



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF CARIGARA  
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*Office of the Sangguniang Bayan*

**1<sup>st</sup> Indorsement**  
December 23, 2022

Respectfully forwarded to the Honorable Members of the Sangguniang Panlalawigan of Leyte, thru the Provincial Board Secretary, Florinda Jill S. Uyvico, the following documents, to wit:

1. **Municipal Ordinance No. 149, Series 2022** – *“Appropriating the Amount of SIX MILLION ONE HUNDRED THIRTY-FOUR THOUSAND PESOS (₱ 6,134,000.00) ONLY, to be made available for the General Fund Supplemental Budget No. 4 for FY 2022”, this Municipality, embodied under Resolution No. 2022-401 – “Approving the General Fund Supplemental Budget No. 4 for FY 2022, this Municipality, in the amount of SIX MILLION ONE HUNDRED THIRTY-FOUR THOUSAND PESOS (₱ 6,134,000.00) only, subject to all laws, and auditing rules and procedures”; AND*
2. **Municipal Ordinance No. 150, Series 2022** – *“Appropriating the Amount of TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND PESOS (₱ 2,275,000.00) ONLY, to be made available for the General Fund Supplemental Budget No. 5 for FY 2022”, this Municipality, embodied under Resolution No. 2022-412 – “Approving the General Fund Supplemental Budget No. 5 for FY 2022, this Municipality, in the amount of TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND PESOS (₱ 2,275,000.00) only, subject to all laws, and auditing rules and procedure”; ALL with the following attached documents:*
  - a. **Resolution No. 2022-400** – *“Approving the Reversion of Appropriations in the General Fund Annual Budget for FY 2022, this Municipality in the amount of SIX MILLION ONE HUNDRED THIRTY-FOUR THOUSAND PESOS (₱ 6,134,000.00) only, subject to all laws, and auditing rules and procedures”;*
  - b. **Resolution No. 2022-411** – *“Approving the Reversion of Appropriations in the General Fund Annual Budget for FY 2022, this Municipality, in the amount of TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND PESOS (₱ 2,275,000.00) only, subject to all laws, and auditing rules and procedures”;*
  - c. **Statement of Supplemental Appropriations CY 2022** ((for Supp. Budget No. 4 & No. 5);
  - d. **Statement of Funding Sources** (for Supp. Budget No. 4 & No. 5) **Fiscal Year 2022;**
  - e. **Certification of Availability of Funds** (for Supp. Budget No. 4 & No. 5).

For your perusal and appropriate action.

  
**ROMEO M. VIOJAN**  
SB Secretary



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA

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**OFFICE OF THE SANGGUNIANG BAYAN**

Cellphone No. 09178167112 E-mail Add.: romy\_viojan@yahoo.com

**EXCERPT FROM THE MINUTES/JOURNAL OF THE 24<sup>TH</sup> REGULAR SESSION OF THE 19<sup>TH</sup> COUNCIL OF THE SANGGUNIANG BAYAN OF CARIGARA HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, CARIGARA, LEYTE ON DECEMBER 22, 2022**

\* \* \* \* \*

**RESOLUTION NO. 2022-411**

**APPROVING THE REVERSION OF APPROPRIATIONS IN THE GENERAL FUND ANNUAL BUDGET FOR FY 2022, THIS MUNICIPALITY, IN THE AMOUNT OF TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND PESOS (PHP2,275,000.00) ONLY, SUBJECT TO ALL LAWS, AND AUDITING RULES AND PROCEDURES**

**WHEREAS**, submitted to this Sanggunian for legislative consideration and review is the Statement of Funds Available for Reversions as of December 20, 2022 of the Municipality of Carigara for FY 2022 in the amount of Two Million Two Hundred Seventy-Five Thousand Pesos (Php2,275,000.00) only;

**WHEREAS**, after careful study and evaluation, this August Body decided to approved the subject amount to be reverted;

**WHEREFORE**, on Motion made by Hon. Joenlee C. Larraga, seconded unanimously, it was **RESOLVED**, to approve the reversion of appropriations in the General Fund Annual Budget for FY 2022, this municipality, in the amount of Two Million Two Hundred Seventy-Five Thousand Pesos (Php2,275,000.00) only, subject to all laws, and auditing rules and procedures.

**RESOLVED FINALLY**, to furnish copy of this Resolution to the Office of the Sangguniang Panlalawigan, the Honorable Mayor Eduardo T. Ong, Jr., the Municipal Budget Officer, and all concerned for their information and guidance.

**APPROVED:** December 22, 2022

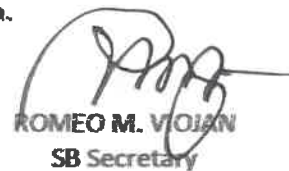
\* \* \* \* \*

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Attested:

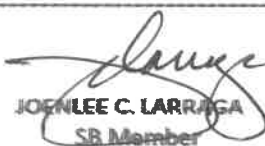
  
JIMMY A. CAMPOSANO

Municipal Vice Mayor / Presiding Officer

  
ROMEO M. VOJAN  
SB Secretary


Approved:

  
EDUARDO T. ONG, JR.  
Municipal Mayor


  
JOENLEE C. LARRAGA  
SB Member


  
ANABELLA N. CRISOSTOMO  
SB Member

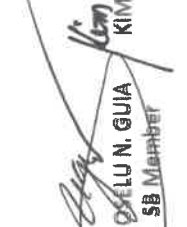
  
MILDRED C. MODESTO  
SB Member


  
RAUL Z. LLOREN  
SB Member

  
DEAN AARON C. LAURON  
SB Member-SK Fed. Pres.

  
ROMEO P. NIVERA  
SB Member-Liga Fed. Pres.

  
KIM ANTHONY B. AGNEA  
SB Member

  
LORNA A. MARPA  
SB Member (Leave)

  
JOEL N. GUIA  
SB Member





REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA

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**OFFICE OF THE SANGGUNIANG BAYAN**  
Cellphone No. 09178167112 E-mail Add.: romy\_viojan@yahoo.com

SANGGUNIANG BAYAN  
11:20 a.m.  
12/23/22  
SANGGUNIANG BAYAN

**EXCERPT FROM THE MINUTES/JOURNAL OF THE 24<sup>TH</sup> REGULAR SESSION OF THE 19<sup>TH</sup> COUNCIL OF THE SANGGUNIANG BAYAN OF CARIGARA HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, CARIGARA, LEYTE ON DECEMBER 22, 2022**

\* \* \* \* \*

**RESOLUTION NO. 2022-412**

**APPROVING THE GENERAL FUND SUPPLEMENTAL BUDGET NO. 5 FOR FY 2022, THIS MUNICIPALITY, IN THE AMOUNT OF TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND PESOS (PHP2,275,000.00) ONLY, SUBJECT TO ALL LAWS, AND AUDITING RULES AND PROCEDURES**

**WHEREAS, the proposed Supplemental Budget No. 5, FY 2022 derived its source from the General Fund in the amount of Two Million Two Hundred Seventy-Five Thousand Pesos (Php2,275,000.00) only;**

**WHEREAS, the total expenditures for the General Fund Supplemental Budget No. 5, FY 2022 is Two Million Two Hundred Seventy-Five Thousand Pesos (Php2,275,000.00) only;**

**WHEREFORE, on Motion of the Honorable Joenlee C. Larraga, unanimously seconded, it was**

**RESOLVED, to approve the General Fund Supplemental Budget No. 5 for FY 2022, this Municipality, in the amount of Two Million Two Hundred Seventy-Five Thousand Pesos (Php2,275,000.00) only; as it is hereby appropriated and itemized in the accompanying ordinance;**

\* \* \* \* \*

**MUNICIPAL ORDINANCE NO. 150**  
Series 2022

**APPROPRIATING THE AMOUNT OF TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND PESOS (PHP2,275,000.00) ONLY, TO BE MADE AVAILABLE FOR THE GENERAL FUND SUPPLEMENTAL BUDGET NO. 5 FOR FY 2022, THIS MUNICIPALITY**

**Be it ordained by the Sangguniang Bayan of Carigara, Leyte in session assembled that:**

**Section 1. Appropriation.** The amount of Two Million Two Hundred Seventy-Five Thousand Pesos (Php2,275,000.00) only, is hereby appropriated which was taken from the General Fund and be made available for the General Fund Supplemental Budget No. 5 for FY 2022 of the Municipality of Carigara, Leyte.

**Section 2.** The total proposed expenditures of Two Million Two Hundred Seventy-Five Thousand Pesos (Php2,275,000.00) only, is hereby approved as presented.

 **JOENLEE C. LARRAGA**  
SB Member

 **ANABELLA N. CRISOSTOMO**  
SB Member

 **MILDRED C. MODESTO**  
SB Member

 **RAUL Z. LLOREN**  
SB Member

 **JIMAYA A. CAMPO SANO**  
Mun. Vice-Mayor-Pres. Officer

 **DEAN ARON C. LAURON**  
SB Member-Pres. Officer

 **ROMEL P. NIVERA**  
SB Member-Liga Fed. Pres.

 **KIM ANTHONY G. AGNER**  
SB Member

 **JOSELYN N. GUIA**  
SB Member

 **LORNA A. MARPA**  
SB Member (Leave)



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA

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**OFFICE OF THE SANGGUNIANG BAYAN**

Cellphone No. 09178167112 E-mail Add.: romy\_viojan@yahoo.com

Page 2. reso.no.2022-412, embodying  
Mun.Ord. No. 150 -

**Section 3. EFFECTIVITY.** This ordinance shall take effect upon approval.

**APPROVED UNANIMOUSLY:** December 22, 2022

\* \* \* \* \*

I HEREBY CERTIFY to the correctness of the foregoing excerpt.

  
ROMEO M. VIOJAN  
SB Secretary

Attested:

  
JIMMY A. CAMPOSANO  
Mun. Vice Mayor/Presiding Officer

Concurred:

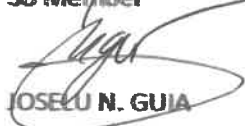
  
JOENLEE C. LARRAGA  
SB Member

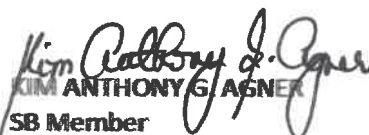
  
ANABELLA N. CRISOSTOMO  
SB Member

  
MILDRED C. MODESTO  
SB Member

  
RAQUEL LOREN  
SB Member

LORNA A. MARPA  
SB Member (On Leave)

  
JOSE LU N. GUIA  
SB Member

  
KIM ANTHONY G. AGNER  
SB Member

  
ROMEO P. NIVERA  
SB Member-Liga Fed. Pres.

  
DEAN AARON G. LAURON  
SB Member-SK Fed. Pres.

Approved:

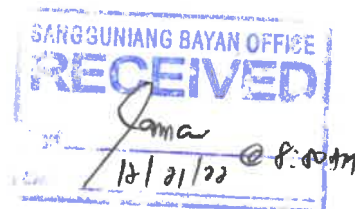
  
EDUARDO T. ONG, JR.  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF CARIGARA

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*Office of the Municipal Mayor*



**1<sup>ST</sup> INDORSEMENT**

December 21, 2022

Respectfully forwarded to the Office of the Sangguniang Bayan of this Municipality thru the **HON. JIMMY A. CAMPOSANO**, Municipal Vice-Mayor, the herein attached Supplemental Budget No. 05, Fiscal Year 2022, in the amount of **Two Million and Two Hundred Seventy Five Thousand Pesos (Php 2, 275, 000.00) Only**.

For your perusal, review and approval.

**HON. EDUARDO T. ONG, JR.**  
Municipal Mayor



**STATEMENT OF FUNDING SOURCES**  
**(Supplemental Budget No. 5)**  
**Fiscal Year 2022**

**CARIGARA, LEYTE**  
Province/City/Municipality

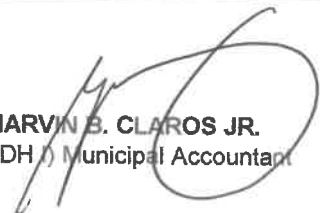
**GENERAL FUND**  
Fund/Special Account

Particulars	Account Classification (PGCA)	Amount (Php)
<b>1.0 New Revenue Sources</b>		<b>0.00</b>
Tax Revenue		0.00
Loan Proceeds (Borrowings)		0.00
<b>2.0 Actual Collection in Excess of the Estimated Income</b>		<b>0.00</b>
<b>3.0 Savings: Unappropriated Balance</b>		<b>0.00</b>
<b>4.0 Realignment:</b>		<b>0.00</b>
<b>5.0 Reversion of Funds as per SB Resolution</b>		
No. _____ Dated: _____		<b>2,275,000.00</b>
<b>I. Current Legislative Appropriations:</b>		
<b>A. Municipal Mayor's Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	60,000.00
Personal Economic Relief Allowance	501-02-010	4,000.00
Year End Bonus	501-02-140	90,000.00
Cash Gift	501-02-150	20,000.00
Productivity Enhancement Incentive	501-02-080	10,000.00
MidYear Bonus/Other Bonuses and Allowances	501-02-990	9,000.00
Retirement and Life Insurance Premiums	501-03-010	8,000.00
PAG-IBIG Contributions	501-03-020	1,000.00
PHILHEALTH Contributions	501-03-030	1,000.00
Employees Compensation Insurance Premiums	501-03-040	1,000.00
<b>B. Municipal Treasurer's Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	300,000.00
Salaries and Wages Casual	501-01-020	5,000.00
Personal Economic Relief Allowance	501-02-010	28,000.00
Representation Allowance	501-02-020	25,000.00
Transportation Allowance	501-02-030	25,000.00
Year End Bonus	501-02-140	58,000.00
Cash Gift	501-02-150	6,000.00
Productivity Enhancement Incentive	501-02-080	7,000.00
Retirement and Life Insurance Premiums	501-03-010	50,000.00
PAG-IBIG Contributions	501-03-020	1,000.00
PHILHEALTH Contributions	501-03-030	10,000.00
Employees Compensation Insurance Premiums	501-03-040	1,000.00
<b>C. MTO / Market and Slaughterhouse Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	212,000.00
Salaries and Wages Casual	501-01-020	241,400.00
<b>D. Municipal Health Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	260,000.00
Personal Economic Relief Allowance	501-02-010	20,000.00
Hazard Pay	501-02-110	100,000.00
Subsistence Allowance	501-02-050	20,000.00
Year End Bonus	501-02-140	100,000.00

Particulars	Account Classification (PGCA)	Amount (Php)
Cash Gift	501-02-150	20,000.00
Productivity Enhancement Incentive	501-02-080	20,000.00
MidYear Bonus/Other Bonuses and Allowances	501-02-990	20,000.00
Retirement and Life Insurance Premiums	501-03-010	30,000.00
PAG-IBIG Contributions	501-03-020	1,000.00
PHILHEALTH Contributions	501-03-030	7,000.00
Employees Compensation Insurance Premiums	501-03-040	1,000.00
<b>E. Municipal Social Welfare and Development Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	20,000.00
Personal Economic Relief Allowance	501-02-010	10,000.00
Clothing/Uniform Allowance	501-02-040	6,000.00
Subsistence Allowance	501-02-050	60,000.00
Productivity Enhancement Incentive	501-02-080	5,000.00
Hazard Pay	501-02-110	60,000.00
Year End Bonus	501-02-140	20,000.00
Cash Gift	501-02-150	5,000.00
MidYear Bonus/Other Bonuses and Allowances	501-02-990	20,000.00
<b>F. Municipal Agriculture Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	80,000.00
Personal Economic Relief Allowance	501-02-010	14,000.00
Clothing/Uniform Allowance	501-02-040	6,000.00
Year End Bonus	501-02-140	11,000.00
Cash Gift	501-02-150	5,000.00
Productivity Enhancement Incentive	501-02-080	5,000.00
MidYear Bonus/Other Bonuses and Allowances	501-02-990	11,000.00
Retirement and Life Insurance Premiums	501-03-010	9,000.00
PAG-IBIG Contributions	501-03-020	700.00
PHILHEALTH Contributions	501-03-030	1,000.00
Employees Compensation Insurance Premiums	501-03-040	700.00
<b>G. Municipal Engineering Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	44,000.00
Personal Economic Relief Allowance	501-02-010	5,000.00
Clothing/Uniform Allowance	501-02-040	12,000.00
Year End Bonus	501-02-140	4,000.00
Cash Gift	501-02-150	10,000.00
Productivity Enhancement Incentive	501-02-080	10,000.00
MidYear Bonus/Other Bonuses and Allowances	501-02-990	1,000.00
Retirement and Life Insurance Premiums	501-03-010	7,000.00
PHILHEALTH Contributions	501-03-030	1,000.00
<b>H. Municipal Disaster Risk Reduction &amp; Management Office</b>		
<i>Personnel Services</i>		
Salaries and Wages Regular	501-01-010	15,000.00
Representation Allowance	501-02-020	3,000.00
Transportation Allowance	501-02-030	3,000.00
Clothing/Uniform Allowance	501-02-040	6,000.00
Year End Bonus	501-02-140	15,000.00
Cash Gift	501-02-150	5,000.00
Productivity Enhancement Incentive	501-02-080	5,000.00
MidYear Bonus/Other Bonuses and Allowances	501-02-990	1,000.00
Retirement and Life Insurance Premiums	501-03-010	5,000.00
PHILHEALTH Contributions	501-03-030	1,000.00
Employees Compensation Insurance Premiums	501-03-040	200.00
<b>Total Income Available for Appropriations</b>		<b>2,275,000.00</b>

Certified Correct:

  
JULIET R. HANOPOL  
(MGDH) Municipal Treasurer

  
MARVIN B. CLAROS JR.  
(MGDH) Municipal Accountant

**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2022**  
**(Supplemental Budget No. 05)**  
**Fiscal Year 2022**

**CARIGARA, LEYTE**  
Province/City/Municipality

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditures	Account Code	Amount (Php)
Mayor's Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-1-1	Other Personnel Benefits	501-04-990	210,000.00
Mayor's Office	Payment for Other Supplies & Materials Expenses	1000-1-1	Other Supplies & Materials Expenses	502-03-990	147,000.00
Sangguniang Bayan Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-2-1	Other Personnel Benefits	501-04-990	150,000.00
Sangguniang Bayan Office	Payment for Other Supplies & Materials Expenses	1000-2-1	Other Supplies & Materials Expenses	502-03-990	39,000.00
SB Secretary Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-2-6	Other Personnel Benefits	501-04-990	100,000.00
SB Secretary Office	Payment for Other Supplies & Materials Expenses	1000-2-6	Other Supplies & Materials Expenses	502-03-990	10,000.00
Municipal Administrator's Office	Payment for Other Supplies & Materials Expenses	1000-7-1	Other Supplies & Materials Expenses	502-03-990	14,000.00
Human Resource & Management Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	3000-100-3-1	Other Personnel Benefits	501-04-990	50,000.00
Human Resource & Management Office	Payment for Other Supplies & Materials Expenses	3000-100-3-1	Other Supplies & Materials Expenses	502-03-990	5,000.00
Municipal Planning & Development Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-3-1	Other Personnel Benefits	501-04-990	110,000.00
Municipal Planning & Development Office	Payment for Other Supplies & Materials Expenses	1000-3-1	Other Supplies & Materials Expenses	502-03-990	91,000.00
Municipal Civil Registrar Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-8-1	Other Personnel Benefits	501-04-990	30,000.00
Municipal Civil Registrar Office	Payment for Other Supplies & Materials Expenses	1000-8-1	Other Supplies & Materials Expenses	502-03-990	6,000.00
Municipal Budget Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-4-1	Other Personnel Benefits	501-04-990	20,000.00

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditures	Account Code	Amount (Php)
Municipal Budget Office	Payment for Other Supplies & Materials Expenses	1000-4-1	Other Supplies & Materials Expenses	502-03-990	2,000.00
Municipal Accounting Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-6-1	Other Personnel Benefits	501-04-990	50,000.00
Municipal Accounting Office	Payment for Other Supplies & Materials Expenses	1000-6-1	Other Supplies & Materials Expenses	502-03-990	9,000.00
Municipal Treasurer's Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-5-1	Other Personnel Benefits	501-04-990	310,000.00
Municipal Treasurer's Office	Payment for Other Supplies & Materials Expenses	1000-5-1	Other Supplies & Materials Expenses	502-03-990	85,000.00
MTO / Market & Slaughterhouse Office	Payment for Other Supplies & Materials Expenses	8000-6-1	Other Supplies & Materials Expenses	502-03-990	130,000.00
Municipal Assessor's Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	1000-10-1	Other Personnel Benefits	501-04-990	40,000.00
Municipal Assessor's Office	Payment for Other Supplies & Materials Expenses	1000-10-1	Other Supplies & Materials Expenses	502-03-990	7,000.00
Municipal Health Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	3000-200-1-1	Other Personnel Benefits	501-04-990	170,000.00
Municipal Social Welfare & Development Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	3000-100-6-1-1	Other Personnel Benefits	501-04-990	110,000.00
Municipal Social Welfare & Development Office	Payment for Other Supplies & Materials Expenses	3000-100-6-1-1	Other Supplies & Materials Expenses	502-03-990	19,000.00
Municipal Agriculture Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	8000-1-1	Other Personnel Benefits	501-04-990	90,000.00
Municipal Agriculture Office	Payment for Other Supplies & Materials Expenses	8000-1-1	Other Supplies & Materials Expenses	502-03-990	31,000.00
Municipal Engineering Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	8000-5-1	Other Personnel Benefits	501-04-990	110,000.00
Municipal Engineering Office	Payment for Other Supplies & Materials Expenses	8000-5-1	Other Supplies & Materials Expenses	502-03-990	20,000.00

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditures	Account Code	Amount (Php)
Municipal Disaster Risk Reduction & Management Office	Payment for the Grant of Service Recognition Incentive (SRI) Bonus / Other Personnel Benefits	9000-1	Other Personnel Benefits	501-04-990	80,000.00
Municipal Disaster Risk Reduction & Management Office	Payment for Other Supplies & Materials Expenses	9000-1	Other Supplies & Materials Expenses	502-03-990	30,000.00
<b>Total Appropriations</b>					<b>2,275,000.00</b>
<b>Unappropriated Balance</b>					<b>0.00</b>

Prepared by:

  
**MA. ARIENE R. GLEAN**  
(MGDH I) Municipal Budget Officer

Approved by:

  
**HON. EDUARDO T. ONG JR.**  
Municipal Mayor



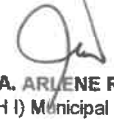
**Supplemental Budget No. 05 CY 2022**  
**Statement of Funds Available for Reversions**  
**As of December 20, 2022**

Office	Object of Expenditures	Appropriations (Php)	Amount of Obligations (Php)	Unobligated to Date (Php)	Amount to be Reverted (Php)	Balance (Php)
	<b>Current Appropriations:</b>					
<b>Mayor's Office</b>	<b>A. Municipal Mayor's Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Regular	2,036,774.52	1,948,836.29	87,938.23	60,000.00	27,938.23
	Personal Economic Relief Allowance	302,000.00	284,454.54	17,545.46	4,000.00	13,545.46
	Year End Bonus	351,078.00	253,356.00	97,722.00	90,000.00	7,722.00
	Cash Gift	80,000.00	60,000.00	20,000.00	20,000.00	0.00
	Productivity Enhancement Incentive	70,000.00	60,000.00	10,000.00	10,000.00	0.00
	MidYear Bonus/Other Bonuses and Allowances	220,621.56	210,745.00	9,876.56	9,000.00	876.56
	Retirement and Life Insurance Premiums	414,456.36	392,664.22	21,792.14	8,000.00	13,792.14
	PAG-IBIG Contributions	15,200.00	13,600.00	1,600.00	1,000.00	600.00
	PHILHEALTH Contributions	61,629.65	54,461.44	7,168.21	1,000.00	6,168.21
	Employees Compensation Insurance Premiums	15,200.00	14,056.95	1,143.05	1,000.00	143.05
<b>Mun. Treasurer's Office</b>	<b>B. Municipal Treasurer's Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Regular	3,595,364.00	3,154,668.92	440,695.08	300,000.00	140,695.08
	Salaries and Wages Casual	553,728.00	536,948.32	16,779.68	5,000.00	11,779.68
	Personal Economic Relief Allowance	418,000.00	389,090.92	28,909.08	28,000.00	909.08
	Representation Allowance	127,500.00	102,000.00	25,500.00	25,000.00	500.00
	Transportation Allowance	127,500.00	102,000.00	25,500.00	25,000.00	500.00
	Year End Bonus	376,259.00	317,993.00	58,266.00	58,000.00	266.00
	Cash Gift	91,000.00	85,000.00	6,000.00	6,000.00	0.00
	Productivity Enhancement Incentive	92,000.00	85,000.00	7,000.00	7,000.00	0.00
	Retirement and Life Insurance Premiums	497,891.04	442,994.08	54,896.96	50,000.00	4,896.96
	PAG-IBIG Contributions	20,900.00	19,200.00	1,700.00	1,000.00	700.00
	PHILHEALTH Contributions	82,981.84	72,857.25	10,124.59	10,000.00	124.59
	Employees Compensation Insurance Premiums	20,900.00	19,462.92	1,437.08	1,000.00	437.08
<b>MTO/ Market &amp; Slaughterhouse</b>	<b>C. MTO / Operation of Market and Slaughterhouse Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Regular	1,773,720.00	1,351,066.04	422,653.96	212,000.00	210,653.96
	Salaries and Wages Casual	1,137,916.00	760,374.16	377,541.84	241,400.00	136,141.84
<b>Mun. Health Office</b>	<b>D. Municipal Health Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Regular	6,902,227.00	6,592,297.68	309,929.32	260,000.00	49,929.32
	Personal Economic Relief Allowance	436,000.00	415,000.00	21,000.00	20,000.00	1,000.00
	Hazard Pay	1,568,602.60	1,458,614.52	109,988.08	100,000.00	9,988.08
	Subsistence Allowance	361,050.00	339,975.00	21,075.00	20,000.00	1,075.00
	Year End Bonus	667,031.00	539,403.00	127,628.00	100,000.00	27,628.00
	Cash Gift	105,000.00	85,000.00	20,000.00	20,000.00	0.00
	Productivity Enhancement Incentive	105,000.00	85,000.00	20,000.00	20,000.00	0.00
	MidYear Bonus/Other Bonuses and Allowances	541,478.00	515,526.00	25,952.00	20,000.00	5,952.00
	Retirement and Life Insurance Premiums	828,267.24	791,075.72	37,191.52	30,000.00	7,191.52
	PAG-IBIG Contributions	21,800.00	20,600.00	1,200.00	1,000.00	200.00
	PHILHEALTH Contributions	134,302.46	126,852.90	7,449.56	7,000.00	449.56
	Employees Compensation Insurance Premiums	21,800.00	20,800.00	1,000.00	1,000.00	0.00
<b>Mun. Social Welfare &amp; Dev't. Office</b>	<b>E. Municipal Social Welfare and Development Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Regular	2,212,071.00	2,185,366.00	26,705.00	20,000.00	6,705.00
	Personal Economic Relief Allowance	282,000.00	268,000.00	14,000.00	10,000.00	4,000.00
	Clothing/Uniform Allowance	72,000.00	68,000.00	6,000.00	6,000.00	0.00
	Subsistence Allowance	121,500.00	57,500.00	64,000.00	60,000.00	4,000.00
	Productivity Enhancement Incentive	60,000.00	55,000.00	5,000.00	5,000.00	0.00
	Hazard Pay	442,414.60	380,952.60	61,462.00	60,000.00	1,462.00
	Year End Bonus	247,093.00	226,798.00	20,295.00	20,000.00	295.00
	Cash Gift	60,000.00	55,000.00	5,000.00	5,000.00	0.00
	MidYear Bonus/Other Bonuses and Allowances	247,093.00	226,798.00	20,295.00	20,000.00	295.00

Office	Object of Expenditures	Appropriations (Php)	Amount of Obligations (Php)	Unobligated to Date (Php)	Amount to be Reverted (Php)	Balance (Php)
Mun. Agriculture's Office	<b>F. Municipal Agriculture Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Casual	242,256.00	161,504.00	80,752.00	80,000.00	752.00
	Personal Economic Relief Allowance	234,000.00	220,000.00	14,000.00	14,000.00	0.00
	Clothing/Uniform Allowance	60,000.00	54,000.00	6,000.00	6,000.00	0.00
	Year End Bonus	189,470.00	177,934.00	11,536.00	11,000.00	536.00
	Cash Gift	50,000.00	45,000.00	5,000.00	5,000.00	0.00
	Productivity Enhancement Incentive	50,000.00	45,000.00	5,000.00	5,000.00	0.00
	MidYear Bonus/Other Bonuses and Allowances	189,470.00	177,934.00	11,536.00	11,000.00	536.00
	Retirement and Life Insurance Premiums	268,683.84	258,993.60	9,690.24	9,000.00	690.24
	PAG-IBIG Contributions	11,700.00	11,000.00	700.00	700.00	0.00
PHILHEALTH Contributions	44,780.64	43,165.62	1,615.02	1,000.00	615.02	
Employees Compensation Insurance Premiums	11,700.00	11,000.00	700.00	700.00	0.00	
Mun. Engineering Office	<b>G. Municipal Engineering Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Regular	2,688,207.00	2,631,634.00	56,573.00	44,000.00	12,573.00
	Personal Economic Relief Allowance	276,000.00	270,636.37	5,363.63	5,000.00	363.63
	Clothing/Uniform Allowance	78,000.00	66,000.00	12,000.00	12,000.00	0.00
	Year End Bonus	292,280.00	246,237.00	46,043.00	4,000.00	42,043.00
	Cash Gift	65,000.00	55,000.00	10,000.00	10,000.00	0.00
	Productivity Enhancement Incentive	65,000.00	55,000.00	10,000.00	10,000.00	0.00
	MidYear Bonus/Other Bonuses and Allowances	247,992.00	246,237.00	1,755.00	1,000.00	755.00
	Retirement and Life Insurance Premiums	372,420.36	364,687.74	7,732.62	7,000.00	732.62
	PHILHEALTH Contributions	62,070.06	60,938.60	1,131.46	1,000.00	131.46
MDRRMO	<b>H. Municipal Disaster Risk Reduction &amp; Management Office</b>					
	<i>Personnel Services</i>					
	Salaries and Wages Regular	1,649,511.00	1,622,991.00	26,520.00	15,000.00	11,520.00
	Representation Allowance	76,500.00	73,312.50	3,187.50	3,000.00	187.50
	Transportation Allowance	76,500.00	73,312.50	3,187.50	3,000.00	187.50
	Clothing/Uniform Allowance	54,000.00	48,000.00	6,000.00	6,000.00	0.00
	Year End Bonus	206,774.00	191,261.00	15,513.00	15,000.00	513.00
	Cash Gift	45,000.00	40,000.00	5,000.00	5,000.00	0.00
	Productivity Enhancement Incentive	45,000.00	40,000.00	5,000.00	5,000.00	0.00
	MidYear Bonus/Other Bonuses and Allowances	168,189.00	166,966.00	1,223.00	1,000.00	223.00
	Retirement and Life Insurance Premiums	275,463.24	270,393.12	5,070.12	5,000.00	70.12
PHILHEALTH Contributions	45,910.54	44,457.26	1,453.28	1,000.00	453.28	
Employees Compensation Insurance Premiums	9,500.00	9,273.42	226.58	200.00	26.58	
<b>Total</b>		<b>36,070,727.55</b>	<b>33,024,258.20</b>	<b>3,046,469.35</b>	<b>2,275,000.00</b>	<b>771,469.35</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversions is true & correct.

  
**JULIET R. HANOPOL**  
 (MGDH I) Municipal Treasurer

  
**MA. ARLENE R. GLEAN**  
 (MGDH I) Municipal Budget Officer

Noted by:

  
**HON. EDUARDO T. ONG JR.**  
 Municipal Mayor



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF CARIGARA**  
*Office of the Municipal Budget Officer*

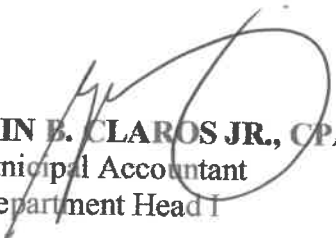
## CERTIFICATION


### TO WHOM IT MAY CONCERN;

THIS IS TO CERTIFY that there is availability of appropriations/allotments/funds to back-up the reversions of appropriations on Current Appropriations of Personnel Services and Maintenance & Other Operating Expenses, in the total amount of Two Million Two Hundred Seventy Five Thousand pesos (Php 2,275,000.00) only for utilization, as for General Fund Supplemental Budget No. 05 CY 2022.

This certification is issued upon request of the interested party for whatever legal purpose it may serve.

Given this 20<sup>th</sup> day of December 2022 at Carigara, Leyte.

  
**MARVIN B. CLAROS JR., CPA**  
Municipal Accountant  
Department Head I

  
**MA. ARLENE R. GLEAN**  
Municipal Budget Officer  
Department Head I

**JULIET R. HANOPOL**  
Municipal Treasurer  
Department Head I