

SP 05



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo  
-oOo-

Item No.: **05**  
Date: **24 JAN 2023**

RELEASED  
DATE: **1-17-23**  
NO. **#184**  
BY: **[Signature]**  
**PBO**

### PROVINCIAL BUDGET OFFICE

Hon. LEONARDO M. JAVIER, JR,  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte

SANGGUNIANG  
January 16, 2023  
SP Records  
JAN 8 2023  
1-17-23  
PROVINCE OF LEYTE

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 4 FY 2022** of the **Municipality Tabontabon, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 05, S. 2022**, with a total appropriation in the amount of **P348,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 04. Further, that this will not cause an adverse effect on the financial condition of the LGU at the closing of the books of accounts;
2. That the grant of One-Time Service Recognition Incentive shall conform with the terms and conditions stipulated under Budget Circular No. 2022-4 dated December 20, 2022; and
3. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

*[Signature]*  
**MARIA GIWA P. HIPE**  
Provincial Budget Officer

*[Signature]*  
**RUTH Y. SURPIA**  
Provincial Treasurer

*[Signature]*  
**AGNES C. RAFON**  
Project Development Officer IV  
Officer-In-Charge - PPDO

file

Republic of the Philippines  
PROVINCE OF LEYTE  
Tacloban City

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



2<sup>ND</sup> INDORSEMENT  
05 January 2023

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **APPROPRIATION ORDINANCE NO. 05, S. 2022 OF THE MUNICIPALITY OF TABONTABON, LEYTE, ENTITLED: AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 04, CY 2022 INVOLVING AN AMOUNT OF THREE HUNDRED FORTY EIGHT THOUSAND PESOS ONLY (PHP348,000.00).**

  
FLORINDA J. UYVICO  
Secretary to the Sanggunian

1/28/23

(05)

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Republic of the Philippines  
Province of Leyte  
Municipality of Tabontabon  
-oOo-

## OFFICE OF THE SANGGUNIANG BAYAN

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### INDORSEMENT

January 05, 2023

Respectfully submitted to the Honorable Sangguniang Panlalawigan, the herein Appropriation Ordinance No. 05 CY2022 which embodies the Supplemental Budget No. 04 CY 2022 of the Municipality of Tabontabon, Leyte for appropriate action.

Hope you find it in order.

  
**MARIA CORAZON E. BAUTISTA**  
*Secretary to the Sangguniang Bayan*

**NOTED:**

  
**HON. PONCIANO R. JUSTIMBASTE, Jr.**  
*Presiding Officer*



Republic of the Philippines  
Province of Leyte  
Municipality of Tabontabon  
-000-

**RESOLUTION NO. 134-SY2022**  
**14<sup>th</sup> SANGGUNIANG BAYAN**

ID. No. 9515  
SANGGUNIANG PANGALAWIG  
PROVINCE OF LEYTE

HON. MERVIN M. LOBRIGO  
SB Member

HON. JINKY E. GAMEZ  
SB Member

HON. DENNIS L. BALDERIAN  
SB Member

HON. MYLENTE B. LADAN  
ABC Pres./ Ex-Officio Member

HON. FRANCCESS B. GADOR  
Mun. SK Fed. Pres./Ex-Officio Member

HON. DANILO E. BALAIS  
SB Member

HON. JERRY GWEN L. CONDE  
SB Member

HON. DANMARIO S. REDONA  
SB Member

HON. FRANCISCO M. FERNANDEZ  
SB Member

HON. HERMAN I. BIBAR  
SB Member

**Present:**

- Hon. Ponciano R. Justimbaste, Jr.
- Hon. Herman I. Bibar
- Hon. Francisco M. Fernandez
- Hon. Dan Jeric S. Redoña
- Hon. Jerry Gwen L. Conde
- Hon. Danilo E. Balais
- Hon. Mervin M. Lobrigo
- Hon. Jinky E. Gamez
- Hon. Dennis L. Balderian
- Hon. Mylene B. Ladan
- Hon. FrancCESS B. Gador

- Municipal Vice Mayor/Presiding Officer
- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- ABC President/Ex-officio Member
- SK Fed. President/Ex-officio Member

**Absent:**

None

**APPROPRIATION ORDINANCE NO. 05**  
**Series of 2022**

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 04, SERIES 2022 INVOLVING AN AMOUNT OF THREE HUNDRED FORTY-EIGHT THOUSAND PESOS ONLY (₱ 348,000.00).**

WHEREAS, the Draft of the proposed Supplemental Budget No. 04 of this municipality had been submitted and considered by the Sangguniang Bayan;

WHEREAS, after a thorough deliberation on the submitted documents, the sanggunian agreed to pass and authorize said Supplemental Budget;

NOW THEREFORE, on motion by Hon. Jerry Gwen L. Conde and unanimously seconded;

BE IT RESOLVE AS IT IS HEREBY RESOLVED, to approve/authorize the Appropriation Ordinance No. 05 SY2022 which embodies the Supplemental Budget No. 04 CY2022 of the Local Government of Tabontabon, Leyte with a total appropriations of Three Hundred Forty-Eight Thousand Pesos Only (₱ 348,000.00);

BE IT ORDAINED by the Honorable Sangguniang Bayan, in its Regular Session assembled:

HON. PONCIANO R. JUSTIMBASTE, JR.  
Municipal Vice Mayor/Presiding Officer

-over-

MARIA CORAZON E. BAUTISTA  
Secretary to the Sangguniang Bayan

HON. DANILLO E. BALAIS  
SB Member

HON. JERRY OWEN L. CONDE  
SB Member

HON. DAN JERIC S. REDOÑA  
SB Member

HON. FRANCISCO M. FERNANDEZ  
SB Member

HON. HERMAN I. BIBAR  
SB Member

**Section 1:** The Supplemental Budget of the Local Government Unit of Tabontabon, Leyte for Fiscal Year 2022 in the total amount of Three Hundred Forty Eight Thousand Pesos Only (P348,000.00) is hereby approved.

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Statement of Funding Sources (LBP Form No. 8);
2. Statement of Funds Available for Reversions;
3. Statement of Supplemental Appropriations (LBP Form No. 9);
4. Certification as to Availability of Cash Back-Up;
5. Resolution of Reversion (SB Resolution No. 131A-SY2022).


**Section 2:** Sources of Funds. The sources of funds for the Supplemental Budget in the total amount of Three Hundred Forty Eight Thousand Pesos Only (P 348,000.00) shall be:

1. Reversion from Personal Services	348, 000.00
Total	P 348,000.00

**Section 3:** Use of Funds. The amount of Three Hundred Forty-Eight Thousand Pesos Only (P348,000.00) is hereby appropriated for the Supplemental Budget of the Local Government Unit of Tabontabon, as follows:

  
HON. PONCIANO R. JUSTIMBASTE, JR.  
Municipal Vice Mayor/Presiding Officer

-over-

  
MARIA CORAZON E. BAUTISTA  
Secretary to the Sangguniang Bayan

HON. MEAVIN M. LOBRIGO  
SB Member

HON. JINNY E. GAMEZ  
SB Member

HON. DENNIS L. BALMERIAN  
SB Member

HON. MYLENE B. LADAN  
ABC Pres./Ex-Officio Member

HON. FRANCES B. GADOR  
Mun. SK Fed. Pres./Ex-Officio Member

**New Appropriations by Program/Activity/Project ('000)**

Program/Project/ Activity	Current Expenditures		Capital Outlay	Financial Expenses	Total
	Personal Services	Operating Maintenance and Other Operating Expenses			
<b>A. Programs</b>					
<b>I. General Administration Services</b>					
a. General Administrative and Support Services	348,000.00				348,000.00
b.					
<b>Sub-total</b>					
<b>II. Operations</b>					
a.					
b.					
c.					
<b>Sub-total</b>					
<b>Total, Programs</b>					
<b>B. Projects</b>					
<b>I. Locally-funded Project</b>					
a.					
b.					
<b>Sub-total</b>					
<b>Total, Projects</b>					
<b>Total New Appropriations</b>	348,000.00				348,000.00

HON. PONCIANO R. JUSTIMBASTE, JR.  
Municipal Vice Mayor/Presiding Officer

-over-

MARIA CORAZON E. BAUTISTA  
Secretary to the Sangguniang Bayan

HON. DANILLO E. BALAIS  
SB Member

HON. RYAN GWEN L. GON  
SB Member

HON. DAN JERIC'S REDONA  
SB Member

HON. FRANCISCO M. FERNANDEZ  
SB Member

HON. HERWAY B. BIBAR  
SB Member

HON. MEKVIN M. LOBRIGO  
SB Member

HON. JINNE E. GAMEZ  
SB Member

HON. DENNIS L. B. LIVERIAN  
SB Member

HON. MYRTLE B. LADAN  
ABC Pps./ Ex-Officio Member

HON. FRANCES B. GADOR  
Mun. SK Fed. Pres./Ex-Officio Member



**Program Appropriation and Obligation by Object ('000)**

Object of Expenditure	Account Code	Past Year	Current Year	Budget Year
Personal Services			348,000.00	
<b>Total PS</b>			348,000.00	
Maintenance and Other Operating Expenses (MOOE)				
<b>Total MOOE</b>				
Capital Outlay (CO)				
<b>Total CO</b>				
Financial Expenses				
<b>Total Financial Expenses</b>				
<b>TOTAL APPROPRIATIONS</b>			348,000.00	

**Section 4. Separability Clause.** If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other section or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 5. Effectivity.** The provisions of this Ordinance shall take effect upon its approval.

**ENACTED** – This 19<sup>th</sup> day of December, 2022 at Legislative Session Hall.

HON. PONCIANO R. JUSTIMBASTE, JR.  
Municipal Vice Mayor/Presiding Officer

-over-

MARIA CORAZON E. BAUTISTA  
Secretary to the Sangguniang Bayan

HON. DANILO E. BALAIS  
SB Member

HON. JERONIMO G. CONDE  
SB Member

HON. DAN JERIC S. REDOÑA  
SB Member

HON. FRANCISCO M. FERNANDEZ  
SB Member

HON. HERMANO V. BIBAR  
SB Member

HON. MERVIN M. LOBRIGO  
SB Member

HON. JINKY E. GOMEZ  
SB Member


HON. DENNIS L. B. MUDRIAN  
SB Member

HON. ADLENE B. LADAN  
ABC Pres./ Ex-Officio Member

HON. FRANCCESS B. GADOR  
Mun. SK Fed. Pres./ Ex-Officio Member



I HEREBY CERTIFY that this is a true and accurate copy of the ordinance duly enacted by the Sanggunian on December 19, 2022.

  
MARIA CORAZON E. BAUTISTA  
Secretary to the Sangguniang Bayan

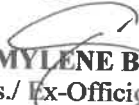
ATTESTED TO BE DULY ENACTED:


  
HON. HERMAN I. BIBAR  
SB Member

  
HON. DAN JERIC S. REDOÑA  
SB Member

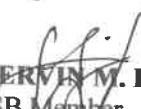
  
HON. DANILO E. BALAIS  
SB Member

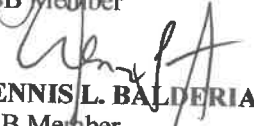
  
HON. JINKY E. GAMEZ  
SB Member

  
HON. MYLENE B. LADAN  
ABC Pres./ Ex-Officio Member

  
HON. FRANCISCO M. FERNANDEZ  
SB Member

  
HON. JERRY GWEN L. CONDE  
SB Member

  
HON. MERVIN M. LOBRIGO  
SB Member

  
HON. DENNIS L. BALDERIAN  
SB Member

HON. FRANCES B. GADOR  
SK Federation Pres./ Ex-Officio Member

  
HON. PONCIANO R. JUSTIMBASTE, JR.  
Municipal Vice Mayor/Presiding Officer

APPROVED:

  
HON. EFREN D. REDOÑA  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
Municipality of Tabontabon  
**OFFICE OF THE SANGGUNIANG BAYAN**

ID. No. 9513

**RESOLUTION NO. 132-SY2022**  
**14<sup>th</sup> SANGGUNIANG BAYAN**

**A RESOLUTION TO AUTHORIZE CONCERNED LGU PERSONNEL TO REVERT FUNDS IN THE AMOUNT OF THREE HUNDRED FORTY-EIGHT THOUSAND PESOS ONLY (P 348,000.00), INTENDED FOR THE PROPOSED SUPPLEMENTAL BUDGET NO. 04 CY2022 OF THIS LOCAL GOVERNMENT UNIT.**

**WHEREAS**, The sponsor conveyed that there are unexpended funds in the regular budget due to unutilized appropriations/funds under the Personal Service (PS) and MOOE thus considered savings per Statement of Funds Available for Reversion, certified by the Local Finance Committee hereto attached;

**WHEREAS**, Hon. Jerry Gwen L. Conde conveyed that the following funds herein enumerated below be reverted to wit;

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**  
**As of December 2022**

Office	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
Office of the Municipal Mayor					
<b>Personnel Services (PS)</b>					
Personnel Economic Relief Allowance (PERA) of Adm. Aide IV	Personnel Economic Relief Allowance (PERA)	24,000.00	23,000.00	1,000.00	1,000.00
Year End Bonus of Admin. Aide IV	Year End Bonus	10,080.00		10,080.00	10,080.00
Cash Gift of Admin. Aide IV	Cash Gift	5,000.00	1,500.00	3,500.00	3,500.00
<b>Sub-Total</b>		<b>39,080.00</b>	<b>24,500.00</b>	<b>14,580.00</b>	<b>14,580.00</b>
Office of the Municipal Civil Registrar					
<b>Personnel Services (PS)</b>					
Salary of Mun. Civil Registrar	Salaries & Wages-Regular	740,532.00	640,541.57	99,990.43	99,990.00
Personnel Economic Relief Allowance (PERA) of Mun. Civil Registrar	Personnel Economic Relief Allowance (PERA)	24,000.00	21,000.00	3,000.00	3,000.00
Representation Allowance (RA) and Transportation Allowance (TA)	RATA	126,000.00	110,250.00	15,750.00	15,750.00
Cash Gift of Mun. Civil Registrar	Cash Gift	5,000.00	4,000.00	1,000.00	1,000.00
<b>Sub-Total</b>		<b>895,532.00</b>	<b>775,791.57</b>	<b>119,740.43</b>	<b>119,740.00</b>

*Handwritten signature and initials*



Republic of the Philippines  
 Province of Leyte  
 Municipality of Tabontabon  
**OFFICE OF THE SANGGUNIANG BAYAN**

ID. No. 9513

Office of the SB Sec.					
<b>Personnel Services (PS)</b>					
1 month Salary of Sangguniang Bayan Secretary	Salaries & Wages-Regular	790,080.00	724,240.00	65,840.00	65,840.00
Personnel Economic Relief Allowance (PERA) of Sangguniang Bayan Secretary	Personnel Economic Relief Allowance (PERA)	24,000.00	22,000.00	2,000.00	2,000.00
Representation Allowance (RA) and Transportation Allowance (TA)	RATA	126,000.00	110,250.00	15,750.00	15,750.00
<b>Sub-Total</b>		<b>940,080.00</b>	<b>856,490.00</b>	<b>83,590.00</b>	<b>83,590.00</b>
Office of the Municipal Agriculture					
<b>Personnel Services (PS)</b>					
Remaining Salary of Mun. Agriculturist	Salaries & Wages-Regular	728,628.00	676,837.00	51,791.00	51,791.00
1 month Personnel Economic Relief Allowance (PERA) of Mun. Agriculturist	Personnel Economic Relief Allowance (PERA)	24,000.00	22,000.00	2,000.00	2,000.00
1 month Personnel Economic Relief Allowance (PERA) of Agricultural Technician	Personnel Economic Relief Allowance (PERA)	24,000.00	22,000.00	2,000.00	2,000.00
Retirement and Life Insurance Premiums of Agricultural Technician	Retirement and Life Insurance Premiums	87,435.36	80,149.08	7,286.28	2,176.00
<b>Sub-Total</b>		<b>864,063.36</b>	<b>800,986.08</b>	<b>63,077.28</b>	<b>57,967.00</b>
Office of the Municipal Accounting					
<b>Personnel Services (PS)</b>					
Salary of Mun. Accounting Analyst	Salaries & Wages-Regular	200,568.00	189,931.00	10,637.00	10,637.00
Personnel Economic Relief Allowance (PERA) of Mun. Accounting Analyst	Personnel Economic Relief Allowance (PERA)	24,000.00	23,000.00	1,000.00	1,000.00
Year End Bonus of Mun. Acctg. Analyst	Year End Bonus	16,714.00		16,714.00	16,714.00
Cash Gift of Mun. Acctg. Analyst	Cash Gift	5,000.00	1,500.00	3,500.00	3,500.00
<b>Sub-Total</b>		<b>246,282.00</b>	<b>214,431.00</b>	<b>31,851.00</b>	<b>31,851.00</b>
Office of the MDRRM					
<b>Personnel Services (PS)</b>					
Salary of 2 Admin. Aide I	Salaries & Wages-Regular	202,176.00	193,752.00	8,424.00	8,424.00
Personnel Economic Relief Allowance (PERA) of 2 Admin. Aide I	Personnel Economic Relief Allowance (PERA)	48,000.00	46,000.00	2,000.00	2,000.00
Clothing/Uniform Allowance of 2 Admin. Aide I	Clothing/Uniform Allowance	12,000.00	6,000.00	6,000.00	6,000.00
Year End Bonus of 2 Admin. Aide I	Year End Bonus	16,848.00		16,848.00	16,848.00
Cash Gift of 2 Admin. Aide I	Cash Gift	10,000.00	3,000.00	7,000.00	7,000.00
<b>Sub-Total</b>		<b>289,024.00</b>	<b>248,752.00</b>	<b>40,272.00</b>	<b>40,272.00</b>
<b>TOTAL ESTIMATED INCOME</b>		<b>285,362.00</b>	<b>238,931.00</b>	<b>46,431.00</b>	<b>348,000.00</b>



Republic of the Philippines  
Province of Leyte  
Municipality of Tabontabon  
**OFFICE OF THE SANGGUNIANG BAYAN**

ID. No. 9513


**NOW THEREFORE**, on motion by Hon. Jerry Gwen L. Conde and unanimously seconded;

**BE IT RESOLVE, AS IT IS HEREBY RESOLVED** to authorize concerned LGU personnel to revert funds in the amount of Three Hundred Forty-Eight Thousand Pesos Only (P348,000.00), intended for the proposed Supplemental Budget No. 04 CY 2022 of this LGU;

**FINALLY RESOLVED** that copies of this resolution be furnished all concerned for their information, guidance and appropriate action;

**APPROVED** – December 19, 2022.

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

  
**MARIA CORAZON E. BAUTISTA**  
*Secretary to the Sangguniang Bayan*

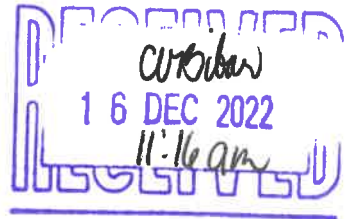
**ATTESTED TO BE DULY APPROVED:**

  
**HON. PONCIANO R. JUSTIMBASTE, JR.**  
*Presiding Officer/Mun. Vice Mayor*



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TABONTABON**  
oOo

**OFFICE OF THE MUNICIPAL BUDGET OFFICER**



December 16, 2022

**The Honorable Sangguniang Bayan**  
Thru the Presiding Officer  
Municipality of Tabontabon, Leyte


Sir:

Greetings!

Respectfully submitting herewith to the Honourable Sangguniang Bayan the herein Supplemental Budget No. 04 CY 2022 of the Local Government Unit of Tabontabon, Leyte for your favourable action. Please see attached sheet.

Please acknowledge receipt.

Very truly yours,

  
**EMETERIO D. MALUPING**  
Municipal Budget Officer

Noted:

  
**EFREN D. REDONA**  
Local Chief Executive

Local Budget Preparation Form No. 8

**STATEMENT OF FUNDING SOURCES**  
(Supplemental Budget No. 04)  
Fiscal Year 2022

TABONTABON, LEYTE  
Municipality/Province

GENERAL  
Fund/Special Account

Particulars 1	Account Classification 2	Amount 3
1.0 New Revenue Sources		
Tax Revenue		
Loan Proceeds		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings		
4.0 Realignment		
5.0 Reversion	PS	348,000.00
<b>Total Estimated Income</b>		<b>348,000.00</b>

Certified Correct:

  
LUCAS DONDON B. BIBAR III  
Municipal Treasurer

  
LEONARDO M. ENCINA  
Municipal Accountant



**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**  
As of December 2022

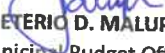
Office	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
<b>Office of the Municipal Mayor</b>					
<b>Personnel Services (PS)</b>					
Personnel Economic Relief Allowance (PERA) of Adm. Aide IV	Personnel Economic Relief Allowance (PERA)	24,000.00	23,000.00	1,000.00	1,000.00
Year End Bonus of Admin. Aide IV	Year End Bonus	10,080.00		10,080.00	10,080.00
Cash Gift of Admin. Aide IV	Cash Gift	5,000.00	1,500.00	3,500.00	3,500.00
<b>Sub-Total</b>		<b>39,080.00</b>	<b>24,500.00</b>	<b>14,580.00</b>	<b>14,580.00</b>
<b>Office of the Municipal Civil Registrar</b>					
<b>Personnel Services (PS)</b>					
Salary of Mun. Civil Registrar	Salaries & Wages-Regular	740,532.00	640,541.57	99,990.43	99,990.00
Personnel Economic Relief Allowance (PERA) of Mun. Civil Registrar	Personnel Economic Relief Allowance (PERA)	24,000.00	21,000.00	3,000.00	3,000.00
Representation Allowance (RA) and Transportation Allowance (TA)	RATA	126,000.00	110,250.00	15,750.00	15,750.00
Cash Gift of Mun. Civil Registrar	Cash Gift	5,000.00	4,000.00	1,000.00	1,000.00
<b>Sub-Total</b>		<b>895,532.00</b>	<b>775,791.57</b>	<b>119,740.43</b>	<b>119,740.00</b>
<b>Office of the SB Sec.</b>					
<b>Personnel Services (PS)</b>					
1 month Salary of Sangguniang Bayan Secretary	Salaries & Wages-Regular	790,080.00	724,240.00	65,840.00	65,840.00
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<b>Sub-Total</b>		<b>940,080.00</b>	<b>856,490.00</b>	<b>83,590.00</b>	<b>78,340.00</b>
<b>Office of the Municipal Agriculture</b>					
<b>Personnel Services (PS)</b>					
Remaining Salary of Mun. Agriculturist	Salaries & Wages-Regular	728,628.00	676,837.00	51,791.00	51,791.00
1 month Personnel Economic Relief Allowance (PERA) of Mun. Agriculturist	Personnel Economic Relief Allowance (PERA)	24,000.00	22,000.00	2,000.00	2,000.00
1 month Personnel Economic Relief Allowance (PERA) of Agricultural Technician	Personnel Economic Relief Allowance (PERA)	24,000.00	22,000.00	2,000.00	2,000.00
Retirement and Life Insurance Premiums of Mun. Agriculturist	Retirement and Life Insurance Premiums	87,435.36	80,009.36	7,426.00	7,426.00
<b>Sub-Total</b>		<b>864,063.36</b>	<b>800,846.36</b>	<b>63,217.00</b>	<b>63,217.00</b>

<b>Office of the Municipal Accounting</b>					
<b>Personnel Services (PS)</b>					
Salary of Mun. Accounting Analyst	Salaries & Wages-Regular	200,568.00	189,931.00	10,637.00	10,637.00
Personnel Economic Relief Allowance (PERA) of Mun. Accounting Analyst	Personnel Economic Relief Allowance (PERA)	24,000.00	23,000.00	1,000.00	1,000.00
Year End Bonus of Mun. Acctg. Analyst	Year End Bonus	16,714.00		16,714.00	16,714.00
Cash Gift of Mun. Acctg. Analyst	Cash Gift	5,000.00	1,500.00	3,500.00	3,500.00
<b>Sub-Total</b>		<b>246,282.00</b>	<b>214,431.00</b>	<b>31,851.00</b>	<b>31,851.00</b>
<b>Office of the MDRRM</b>					
<b>Personnel Services (PS)</b>					
Salary of 2 Admin. Aide I	Salaries & Wages-Regular	202,176.00	193,752.00	8,424.00	8,424.00
Personnel Economic Relief Allowance (PERA) of 2 Admin. Aide I	Personnel Economic Relief Allowance (PERA)	48,000.00	46,000.00	2,000.00	2,000.00
Clothing/Uniform Allowance of 2 Admin. Aide I	Clothing/Uniform Allowance	12,000.00	6,000.00	6,000.00	6,000.00
Year End Bonus of 2 Admin. Aide I	Year End Bonus	16,848.00		16,848.00	16,848.00
Cash Gift of 2 Admin. Aide I	Cash Gift	10,000.00	3,000.00	7,000.00	7,000.00
<b>Sub-Total</b>		<b>289,024.00</b>	<b>248,752.00</b>	<b>40,272.00</b>	<b>40,272.00</b>
<b>TOTAL ESTIMATED INCOME</b>		<b>285,362.00</b>	<b>238,931.00</b>	<b>46,431.00</b>	<b>348,000.00</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true and correct.

Local Finance Committee:


  
LUCAS DONDON B. BIBAR III  
Municipal Treasurer

  
EMETERIO D. MALUPING  
Municipal Budget Officer

  
LEONARDO M. ENCINA, CPA  
Municipal Accountant

  
ENGR. ROGER S. RAMOS  
MPDC

Noted:

  
HON. EFREN D. REDOÑA  
Municipal Mayor

**STATEMENT OF SUPPLEMENTAL APPROPRIATION**  
**Tabontabon, Leyte**  
**Supplemental Budget No. 004 CY 2021**

Implementing Office	Particulars/Purpose	AIP REF. CODE	Object of Expenditure	Account Code	Total
<b>Office of the Municipal Mayor</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-1	Other Personnel Benefits	5-01-04-990	48,000.00
<b>Office of the Mun. Vice Mayor</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-2	Other Personnel Benefits	5-01-04-990	12,000.00
<b>Office of the Sangguniang Bayan</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-2	Other Personnel Benefits	5-01-04-990	60,000.00
<b>Office of the SB Secretary</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-3	Other Personnel Benefits	5-01-04-990	24,000.00
<b>MPDC Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-4	Other Personnel Benefits	5-01-04-990	18,000.00
<b>Municipal Budget Office</b>	<b>Personal Services</b>				
	Grant of Collective Negotiation Agreement Incentive (CNA)	1000-5	Other Personnel Benefits	5-01-04-990	12,000.00
<b>Municipal Accounting Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-6	Other Personnel Benefits	5-01-04-990	12,000.00
<b>Municipal Treasurer's Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-7	Other Personnel Benefits	5-01-04-990	30,000.00
<b>MCR Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-8	Other Personnel Benefits	5-01-04-990	12,000.00
<b>Municipal Assessor's Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	1000-9	Other Personnel Benefits	5-01-04-990	6,000.00
<b>MDRRM Office</b>	<b>Personal Services</b>				
	Grant of Collective Negotiation Agreement Incentive (CNA)	1000-10	Other Personnel Benefits	5-01-04-990	18,000.00
<b>Municipal Health Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	3000-200	Other Personnel Benefits	5-01-04-990	48,000.00
<b>MSWD Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	3000-500	Other Personnel Benefits	5-01-04-990	18,000.00
<b>Municipal Agriculture's Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	8000-1	Other Personnel Benefits	5-01-04-990	24,000.00
<b>ME Office</b>	<b>Personal Services</b>				
	Grant of Service Recognition Incentive to Government Employees	8000-2	Other Personnel Benefits	5-01-04-990	6,000.00
	<b>GRAND TOTAL</b>				<b>348,000.00</b>

Prepared by:

  
**EMETERIO D. MALUPING**  
Municipal Budget Officer

  
**HON. EFREN D. REDOÑA**  
Municipal Mayor

**Statement of Receivables**  
**Service Recognition Incentive to Government Employees**

NAME/OFFICE	Amount
<b>Office of the Municipal Mayor</b>	
1. Efren D. Redona	6,000.00
2. Germaine Feliz Ayn R. Gonzales	6,000.00
3. Aniceto C. Narca, Jr.	6,000.00
4. Edelina L. Balderian	6,000.00
5. Eduardo B. Belarmino	6,000.00
6. Sisinia C. Calibo	6,000.00
7. Orlando A. Guibao	6,000.00
8. Stella M. Inalisan	6,000.00
<b>Sub-Total</b>	<b>48,000.00</b>
<b>Office of the Mun. Vice Mayor</b>	
1. Ponciano R. Justimbaste Jr.	6,000.00
2. Sheryl P. Orel	6,000.00
<b>Sub-Total</b>	<b>12,000.00</b>
<b>Office of the SB</b>	
1. Mervin M. Lobrigo	6,000.00
2. Danilo E. Balais	6,000.00
3. Dennis L. Balderian	6,000.00
4. Herman I. Bibar	6,000.00
5. Jerry Gwen L. Conde	6,000.00
6. Francisco M. Fernandez	6,000.00
7. Jinky E. Gamez	6,000.00
8. Jeric Dan S. Redoña	6,000.00
9. Mylene Ladan	6,000.00
10. Francess Gador	6,000.00
<b>Sub-Total</b>	<b>60,000.00</b>
<b>Office of the Sec. to the SB</b>	
1. Maria Corazon E. Bautista	6,000.00
2. Ma. Dulce Corazon E. Martinez	6,000.00
3. Emily B. Bea	6,000.00
4. Roy R. dela Cruz	6,000.00
<b>Sub-Total</b>	<b>24,000.00</b>
<b>MPDC Office</b>	
1. Roger S. Ramos	6,000.00
2. Alex U. Verzosa	6,000.00
3. Claudiano B. Caindoy	6,000.00

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<b>Sub-Total</b>		
<b>Office of the MCR</b>		<b>18,000.00</b>
1. Apolonio S. Martinez		
2. Edna A. Paroni		6,000.00
<b>Sub-Total</b>		<b>6,000.00</b>
<b>Municipal Budget Office</b>		<b>12,000.00</b>
1. Emeterio D. Maluping		
2. Joselito B. Advincula		6,000.00
<b>Sub-Total</b>		<b>6,000.00</b>
<b>Municipal Accounting Office</b>		<b>12,000.00</b>
1. Leonardo M. Encina		
2. Michelle N. Tiozon		6,000.00
<b>Sub-Total</b>		<b>6,000.00</b>
<b>Municipal Treasurer's Office</b>		<b>12,000.00</b>
1. Lucas Dondon B. Bibar III		
2. Virginia C. Labitao		6,000.00
3. Claudia R. Cinco		6,000.00
4. Allan C. Sayong		6,000.00
5. Darwin G. Anover		6,000.00
<b>Sub-Total</b>		<b>6,000.00</b>
<b>Municipal Assessor's Office</b>		<b>30,000.00</b>
1. Lilia E. Logronio		
<b>Sub-Total</b>		<b>6,000.00</b>
<b>Municipal Health Office</b>		<b>6,000.00</b>
1. Rosal E. Cinco-Caimoy		
2. Jennifer I. Bibar		6,000.00
3. Pearl Angelie C. Perante		6,000.00
4. Al A. Gabrieles		6,000.00
5. Jocelyn A. Nuevas		6,000.00
6. Nida M. Ninada		6,000.00
7. Noel G. Mondragon		6,000.00
8. Prudencio G. Gamez		6,000.00
<b>Sub-Total</b>		<b>6,000.00</b>
<b>MSWD Office</b>		<b>48,000.00</b>
1. Teresita M. Estera		
2. Lilia C. Luban		6,000.00
3. Maria Jesusa D. Geraldo		6,000.00
<b>Sub-Total</b>		<b>6,000.00</b>
<b>Mun. Agriculture's Office</b>		<b>18,000.00</b>
1. Cherrie Gil G. Tagana		
2. Francisco C. Bantula		6,000.00
		6,000.00

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3. Nestor S. Regorosa	6,000.00
4. Dennis G. Mondragon	6,000.00
<b>Sub-Total</b>	<b>24,000.00</b>
<b>MDRRM Office</b>	
1. Ma. Theresa P. Perigrino	6,000.00
2. Catherine Q. Adalla	6,000.00
3. Maryjane N. Ocaña	6,000.00
<b>Sub-Total</b>	<b>18,000.00</b>
<b>ME Office</b>	
1. Engr. Amelito C. Abanis	6,000.00
<b>Sub-Total</b>	<b>6,000.00</b>
<b>GRAND TOTAL</b>	<b>348,000.00</b>

Prepared by:

  
**EMETERIO D. MALUPING**  
Municipal Budget Officer





Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF TABONTABON**  
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## CERTIFICATION

**TO WHOM IT MAY CONCERN:**

THIS IS TO CERTIFY that the Supplemental Budget No. 04 for CY 2022 of the Local Government Unit of Tabontabon, Leyte with a total appropriations of Three Hundred Forty Eight Thousand Pesos (Php 348,000.00) has an available cash back up for supplementation.

THIS CERTIFICATION is issued for the purpose of attachment to the Appropriation Ordinance No. 05 CY 2022 which embodies the Supplemental Budget No. 04 CY 2022 of the Municipality of Tabontabon, Leyte.

Issued this 16th day of December 2022 at Tabontabon, Leyte.

  
**LUCAS DONDON B. BIBAR III**  
Municipal Treasurer

  
**LEONARDO M. ENCINA**  
Municipal Accountant



Republic of the Philippines  
Province of Leyte  
Municipality of Tabontabon

## OFFICE OF THE SANGGUNIANG BAYAN

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### CERTIFICATION

TO WHOM IT MAY CONCERN:

**THIS IS TO CERTIFY** that the Appropriation Ordinance No. 05 CY2022 which embodies the Supplemental Budget No. 04 CY 2022 of the Municipality of Tabontabon, Leyte had been posted in conspicuous places in the municipality, and all the bulletin areas in the barangays.

ISSUED this 5<sup>th</sup> day of January, 2023 at Tabontabon, Leyte.

  
**MARIA CORAZON E. BAUTISTA**  
*Secretary to the Sangguniang Bayan*