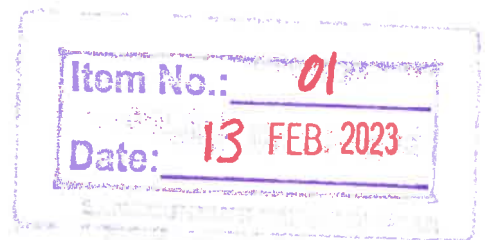


January 9, 2023



Hon. Vice Governor Leonardo M. Javier Jr.
Presiding Officer
Province of Leyte

Dear Vice Governor Leonardo M. Javier Jr.,

In response to your notice of call for Accreditation. Kindly be informed that HIABUYAN INTEGRATED FARMERS ASSOCIATION (HIFA), with address of Brgy. Hinabuyan Dagami, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements;

1. Duly accomplished Application form for Accreditation
2. Duly approved board resolution signifying intention for accreditation for the purpose of representation in the local special body.
3. Certificate of registration issued by the Department of Labor and employment or existing valid certificate of accreditation issued by the RCEP accreditation or certificate issued by the NCIP.
4. List of current officers
5. CY 2021 minutes of Annual meeting
6. CY 2021 Annual Accomplishment Report and;
7. CY 2021 financial statements

Thank You.

Sincerely,


ROSEMARIE M. CADIGOY

President - HIFA

APPLICATION FORM FOR ACCREDITATION

Name of Organization: HINABUYAN INTEGRATED FARMERS ASSOCIATION

Address: Brgy. Hinabuyan, Dagami, Leyte

Contact No.: 0967 5077 931 | 09267176328 **Email address (optional):** _____

Date Organized: March, 2019

Sector/s Represented: Farmers

Purposes/Objectives:

1. To promote the moral, social and economic well-being of all members.
2. To develop a sustainable livelihood through the conduct of the activities on the compact farming.

Services that the organization provides or can participate in:

Increased rice Production

Animal Husbandry, (Hog raising, Duck Laying, etc.)

Registering Agency:

Date Registered: September, 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Developments (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification*

Accrediting Agency (if any):

Date Accredited: October, 2019

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Interior and Local Government (DILG)
- National Commission for Culture and the Arts (NCAA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): _____

Organizational Level:

- / Barangay Level
- Chapter
- Affiliated of a large organization (identify organization) _____
- Others (specify): _____

Projects implement in the Province of Leyte

Year 2009	Projects Seeds/ Fertilizer	Cost (php) 10,000	Financing Source scheme MIC Program	Beneficiaries Association member	Status	
					Completed	Ongoing
2020	Hog breeder	25,0000	MIC Program	Assoc. member		/
<u>2020</u>	Duck laying	82,5000	ISAAD	Assoc. member		

Depending on your organization's technical area of expertise and scope of activity, which local special body are you most capable to be member of?

- / Local Development Council
- Local health board
- Local school board
- Local peace and order council

WE HEREBY CERTIFY to the correctness of the above information


ROSEMARIE M. CADIGOY
President - HIFA


JENELYN D. MAMITA
Secretary - HIFA

HINABUYAN INTEGRATED FARMERS ASSOCIATION
Barangay Hinabuyan
Dagami, Leyte

BOARD RESOLUTION NO. 02-2022

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations;

WHEREAS, on August 11, 2022 the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083 on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Hinabuyan Integrated Farmers Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine Laws;

WHEREAS, in the Hinabuyan Integrated Farmers Association Special Board Meeting held at the Brgy. Hinabuyan HIFA Kubo on July 28, 2022, attended by the Board of Trustees present, the following resolution was approved and adopted;

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083 and to apply for membership in a local special body in the Province of Leyte, Municipality of Dagami.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairperson of the Sangguniang Committee on Accreditation, the Honorable Councilor Jose Jingle N. Sudario.

RESOLVED FURTHERMORE, that the following representative/s of the organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: **ROSEMARIE M. CADIGOY**, HIFA President

ADOPTED unanimously by the Board of Trustees/Directors of the Hinabuyan Integrated Farmers Association this 27th day of September, 2022 in the Province of Leyte, Municipality of Dagami.

Name	Position	Signature
OSCAR C. OPENIANO	Vice-President	
CHARITA G. MAMITA	Treasurer	
JENELYN D. MAMITA	Secretary	
MICHAEL DE CADIZ	Auditor	

Rosemarie M. Cadigoy
ROSEMARIE M. CADIGOY
President-HIFA

SUBSCRIBED AND SWORN TO before me this 21 NOV 2022 day of November, 2022 in _____
_____, Affiant exhibiting to me his/her _____ with valid
identification no. _____ issued on _____ at _____

Doc No. NSN
Page No. 70
Book No. 61
Series No. 2022

DANIEL E. PEN
NOTARY PUBLIC
Notarial Commission No. 2020-01-38
Valid Until December 31, 2022 As Per B.M. No. 3795
Resolution Dated July 5, 2022
For and within Territorial Jurisdiction of RTC's Tacloban City
Roll No. 48870
PTR No. 6363018; 04/04/2022; Tacloban City
IBP No. 191752; 01/12/2022; Leyte Chapter
MCLE Compliance No. VII-0022480 Valid Until April 14, 2025



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Northern Leyte Field Office
Trece Martires St., Tacloban City

**Registration Certificate No.
RO8-NLFO-2019-09-WA-1717**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended and its implementing rules

HINABUYAN INTEGRATED FARMERS ASSOCIATION
Brgy. Hinabuyan, Dagami, Leyte

has this day been registered as and conferred with all the rights and privilege of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

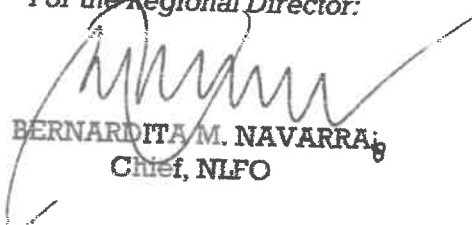
This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

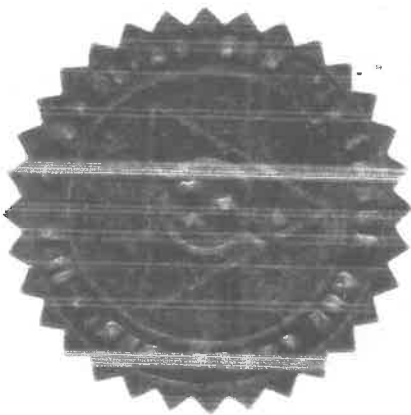
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII, Tacloban City, Philippines, this 11th day of September 2019.

APPROVED BY:

YAHYA A. CENTI
Regional Director

For the Regional Director:


BERNARDITA M. NAVARRA,
Chief, NLFO



List of current officers and members of the **HINABUYAN INTEGRATED FARMERS ASSOCIATION**

As of **JANUARY 2023**

NAME	POSITION
Rosemarie M. Cadigoy	President
Oscar C. Openiano	Vice President
Charita B. Mamita	Treasurer
Jenelyn D. Mamita	Secretary
Micheal De Cadiz	Auditor
Joel C. Martinez	P.I.O

Members:

1. Rosemarie M. Cadigoy
2. Oscar C. Openiano
3. Charita B. Mamita
4. Jenelyn D. Mamita
5. Joel C. Martinez
6. Antonio Cahinde
7. Gerry C. Camaoy
8. Leonor M. Rendora
9. Micheal R. De Cadiz
10. Michelle L. Sudario
11. Orlan A. Gomez
12. Rosalinda R. Dumasig
13. Lina MAdalina
14. Danilo B. Guasil

Republic of the Philippines
Province of Leyte
Municipality of Dagami
Brgy. Hinabuyan

Excerpts from the minutes of the monthly meeting held by Hinabuyan Integrated farmers Association Dagami, Leyte in January 06, 2023 at 9:00 am.

Presents

Rosemarie M. Cadigoy	President
Oscar C. Openiano	V-President
Charita G. Mamita	Treasurer
Jenelyn D. Mamita	Secretary
Micheal R. De Cadiz	Auditor
Joel C. Martinez	P.I.O
All members	

Respectfully requesting the Sangguniang Panlalawigan Members, Province of Leyte to renew the accreditation of Hinabuyan Integration Farmers Association Dagami, Leyte,

WHEREAS: Hinabuyan Integration Farmers Association is an existing and active association in Dagami, Leyte.

WHEREAS: the present compact farming, duck laying and hog breeders, is one of the sources of livelihood of the present members.

WHEREAS: the said livelihood projects is an provincial government projects.
MORE INCOME IN COUNTRYSIDE (MIC)

Now therefore, on the motions of all, duly seconded on it.

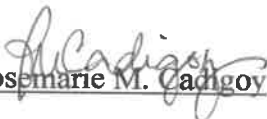
Resolved, as it is hereby resolved that this body now assembled in session, TO RESPECTFULLY THE SANGGUNINANG PANLALAWIGAN MEMBERS TO RENEW THE ACCREDITATION OF BRGY. HINABUYAN INTEGRATED FARMERS ASSOCIATION OF BRGY. HINABUYAN DAGAMI, LEYTE.

RESOLVED FURTHER, that copies of the resolution be furnished to all concerned offices for their information and appropriate action.

UNANIMOUSLY APPROVED,


I HEREBY CERTIFY to the correctness of the foregoing resolution.

Attested:


Rosemarie M. Cadgoy

President

Postal ID No. D61180144528


Jenelyn D. Mamita

Secretary

4615-0182-0856-2498

HINABUYAN INTEGRATED FARMERS ASSOCIATION

ACTIVITY : Monthly meeting

Participants: Members of the association

Date and time: September 26, 2022

Expectation for the activity: A successful monthly meeting and to be able to accomplished documents required in the accreditation.

Specific Objectives:

- Renewal of Sangguniang Bayan Accreditation
- Renewal of Sangguniang Panlalawigan Accreditation
- Financial report

Agenda:

Agenda 1: Renewal of accreditation in the Sangguniang Bayan and Sangguniang Panlalawigan

- ◆ Hinabuyan Integrated Farmers Association will submit documents for renewal of sangguniang bayan accreditation through the office of Vice-Mayor Hon. Homobono U. Bardillion

Agenda 2: Everyday duty

- ◆ Members on duty should always update the
- ◆ Attendance is the must

Agenda 3: Monthly Activities


- ◆ Members should attend “pintakasi” every Thursday and Sunday.

Annex H: Annual Accomplishment Report

HINABUYAN INTEGRATED FARMERS ASSOCIATION

Name of Program/ activity	Objectives	Duration/Date	status		Budget	Remarks
			Completed	Ongoing		
Pintakasi	For garden improvement	March 2019 - present		/		
Land Preparation	For gardening	August 2020 - present		/		
Integrated crop	Increase adoption of certified seeds in rice production and implementation of integrated crop management	Year round		/		

Prepared by:


JENELYN D. MAMITA
 Secretary

Noted by:


ROSEMARIE M. CADIGOY
 President

**HINABUYAN INTEGRATED FARMERS ASSOCIATION
FINANCIAL STATEMENT FOR CY 2021**

INFLOW (income)		
SOURCE	AMOUNT	REMARKS
Cash deposit	25,000	
Monthly dues/membership fees	3,600	
Compact farming	25,000	
Duck laying eggs	15,000	
TOTAL	68,000	
OUTFLOW (expenses)		
Purchase of duck laying	25,000	
Purchase of vegetable seeds	5,000	
Materials and labor for gardening	3,000	
Meeting expenses {foods and snacks}	3,500	
Office supplies	1,500	
Logistics/transportation	2,500	
TOTAL	39,500	
TOTAL FUND BALANCE (total inflow - total outflow)	29,100	

Noted by:

ROSEMARIE M. CADIGOY

President

OSCAR C. OPENIANO

Vice-President

JENELYN D. MAMITA

Secretary-General

CHARITA B. MAMITA

Treasurer

MICHEAL DE CADIZ

Auditor