

Item No.: 02
Date: 13 FEB 2023

Annex D: Letter of Application

December 6, 2022
Date

HON. LEONARDO M. JAVIER
Vice-Governor
Presiding Officer
Sangguniang Panlalawigan
Province of Leyte
Capitol Building, Tacloban City

SANGGUNIANG PANLALAWIGAN
PROVINCE OF LEYTE
9/13/23
sp. words

Dear Hon. JAVIER

In response to your Notice of Call for Accreditation, please be informed that **ODIONG RICE INTEGRATED ENTREPRENUERS FARMERS ASSOCIATION (ORIEFA)**, with office address at Barangay Odiong, Javier, Leyte, would like to seek accreditation with the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, DA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,



NILO S. LAUDE
President

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: ODIONG RICE INTEGRATED ENTREPRENEURS FARMERS ASSOCIATION (ORIEFA)

Address: Brgy. Odiong Javier, Leyte

Contact No: 09383958935

Email address(optional):

Date Organized: 6-13-19

Sector/s Represented:

Purpose/ Objectives:

1. To established an association that will promote mutual aid and protection to its members;
2. To provide the members with the opportunity to acquire experiences in formal organization and self-government in running the office of the association;
3. To develop an effective cooperation and coordination among members on matters related to their farmers' enterprise;
4. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
5. To serve as an avenue for the association to avail, secure, enjoy, any form of assistance (e.g. loans, grant in aids, donations) sponsored by government, private and NGOs, both local and foreign;
6. To provide the members, knowledge and skills and equip themselves for an effective and innovative way of integrated products related to agricultural based-program;
7. To engage in the production, procurement and marketing business on rice, production, machineries and agricultural inputs.
8. To develop knowledge and skills necessary for an effective and harmonious discussion of issues concerning its operation and gain good sights in finding alternative solutions of any problems and conduct continuing among members;
9. To work with non-government and government organizations or entities in the promotion and development of the association and in carrying out government policies.
10. To promote the moral, social and economic well-being of all members.

Services that the organization provides or can participate in:

***RICE PRODUCTION & SMALL RESORT ACCOMODIATION (NEWLY DEVELOPED)**

Registering Agency:

Date Registered: 7-29-19

- Securities and Exchange Commission (SEC)**
- Cooperative Development Authority (CDA)**
- Department of Labor and Employment (DOLE)**
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)**
- National Commission on Indigenous Peoples (NCIP)* certification**

Accrediting Agency (if any):

Date Accredited: October 27, 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): Sangguniang Bayan

Organizational Level:

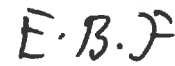
- Barangay Level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

WE HEREBY CERTIFY to the correctness of the above information.



NILO S. LAUDE

President



EVA B. FEBREA

Secretary



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORI
Revision No.
Date Issued: 11 July 2

Registration Certificate No.
RNC-WLFO-0019-07-00-19-19

KNOW ALL MEN BY THESE PRESENTS:

**ODIONG RICE INTEGRATED
ENTREPRENEUR
FARMERS' ASSOCIATION**

Brgy. Odiong, Javier, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

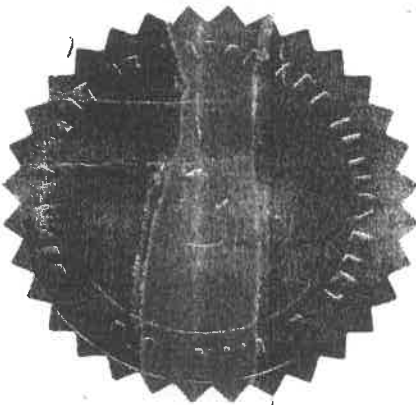
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 29th day of July 2019.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:

EDGAR B. TABUYAN
Supervising LEO/OIC Head WLFO



Not valid w/out Seal

2nd Floor, Tan Eldg., Lilia Avenue
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wlfo@yahoo.com



Annex E: Board Resolutions – Intention for Accreditation

ODIONG RICE INTEGRATED ENTREPRENUERS FARMERS ASSOCIATION (ORIEFA)

(Name of Association)

Barangay Odiong Javier, Leyte

(Address)

RESOLUTION No. 0001

Series of 2022

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

WHEREAS, on September 6, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection Representatives to the Local Special Bodies;

WHEREAS, the **ODIONG RICE INTEGRATED ENTREPRENUERS FARMERS ASSOCIATION (ORIEFA)** is a duly registered organization with the Department of Labor and Employment (DOLE) with Registration Certificate No. RO8-WLFO-2019-WA-1548, and existing under Philippine laws;



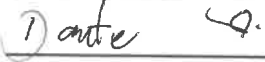

WHEREAS, in the the **ODIONG RICE INTEGRATED ENTREPRENUERS FARMERS ASSOCIATION** Special Board Meeting hel at Brgy. Odiong Javier, Leyte on November 16, 2022, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT HEREBY RESOLVED, to signify our inteention to be an accredited civil society with the Sangguniang Panlalawigan, pursuant to the procedured and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Municipality of Javier

RESOLVED FURTHER, to forward a copy of this **RESOLUTION** to the Chair of the Sanggunian Committee On Accreditation, the HON. LEONARDO M. JAVIER.

RESOLVED FURTHERMORE, that the following representation/s of the Organization is/ are authorized and directed to take any action necessary to effectuate the foregoing resolution in Sannguniang Panlalawigan.

ADOPTED unanimously by the Board of Trustees of the **ODIONG RICE INTEGRATED ENTREPRENUERS FARMERS ASSOCIATION** this16th day of November 2022 in the Municipality of Javier.

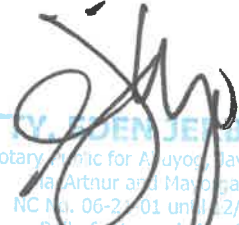
NAME	POSITION	SIGNATURE
CRECILA D. COLASITO	Board of Director	
BONIFACIO M. ROSTE	Board of Director	
ESTRELLITA B. SAMORAZ	Board of Director	
DANTE B. SARTILLO	Board of Director	
DOLORES C. ROSTE	Board of Director	


NILO S. LAUDE
 President

30 DEC 2022

SUBSCRIBE AND SWORN TO before me this _____ day of _____, 2022 in JAVIER, LEYTE. Affiant exhibiting to me his / her _____ with Valid Identification No. _____ issued on _____ at _____.

Doc. No: 02
 Page No.: 02
 Book No.: XI
 Series of: 2022


ATTY. EDENJERBY C. GO
 Notary Public for Aduyo, Javier, La Paz, and Artbur and Mayanga, Leyte
 NC No. 06-21-01 until 12/31/2022
 Roll of Attorney's No. 63898
 PTR No. 6248385/01-03-2022/Javier, Leyte
 IBP Lifetime No. 017865/07-06-2017/Leyte Chapter Poblacion Zone I, Javier, Leyte

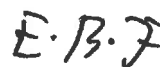
Annex F: List of Current Officers and Members

ODIONG RICE INTEGRATED ENTREPRENUERS FARMERS ASSOCIATION (ORIEFA)
Barangay Odiong, Javier, Leyte

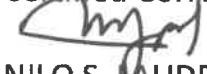
LIST OF OFFICERS & MEMBERS

NAME	POSITION
NILO S. LAUDE	President
ALFREDO M. LAUDE	Vice-President
CRESILA D. COLASITO	Board of Director
BONIFACIO M. ROSTE	-do-
ESTRELLA B. SAMORAZ	-do-
DANTE SARTILLO	Board of Director
DOLORES C. ROSTE	Board of Director
EVA B. FEBREA	Secretary
PACITA ULBATA	Treasurer
EDGARDO S. LAUDE	P.I.O
EDITHA REQUIOMA	AUDITOR
LEOPOLDO GARAS	member
ANECITA BEGONTE	Member
NOEL IMPUESTO	-do-
RUFINO BARBARONA	-do-
CANUTO CALDONA JR.	-d-o-
IRENE TURLA	-do-
LITA GOLO	-do-
ROSARIO ERDA	-do-
MARY ANN ABRAHAM	-do-
ERNESTO BEGONTE	-do-
LORNA LASTIMADO	-do-
EDUARDO BEGONTE	-do-

Prepared by:


EVA B. FEBREA
Secretary

Certified Correct:


NILO S. LAUDE
President

MINUTES OF THE MEETING OF THE MEMBERS OF ODIONG RICE INTEGRATED ENTREPRENEURS FARMERS ASSOCIATION (ORIEFA) HELD LAST AUGUST 28, 2022 AT THE BARANGAY HALL OF BARANGAY ODIONG, JAVIER, LEYTE.

- AGENDA:
1. Updates of the association
 - a. Collection of monthly dues and binhi under the roll-over scheme and other income/collectibles
 - b. Treasurer's Report
 2. Renewal of SB Accreditation
 3. Other Matters

ROLL CALL:

The meeting started at around 1:30 in the afternoon as there was already the presence of a quorum.

MEETING PROPER:

1. UPDATES OF THE ASSOCIATION.

a. The meeting started with a prayer led by Ms Dolores Roste then followed by a short introduction of the president. He reminded the group that members must attend monthly meetings and all other meetings called by the association thru the president. Failure to attend may mean suspension of a member in receiving benefits (kalungganayan) and unless otherwise to pay in full any/all of his/her outstanding accounts or balances to the association. In so doing, he/she may again be allowed to avail goods

b. Treasurer's Report for the month.

Beginning Balance (July/2022)	-	P 7,734.00
Add: Collections:		
*Monthly dues	- 220.00	
*Fertilizers/ Binhi	- 900.00	
*Interest	- 1,050.00	
*loan	- 1,520.00	
*Misc. Income	- 10.00	
*Penalty	- <u>200.00</u>	
Total	- <u>P3,900.00</u>	- 3,900.00
Totals	-	P 11,624.00
Less: Expenses:		
*Labor Fee (SB Accdn)-	1,000.00	
*Travelling expenses	- 340.00	
*Representation Exp	- <u>191.00</u>	
Totals	- <u>1,340.00</u>	- (1,340.00)
NET CASH BALANCE, End	-	<u>P 9,103.00</u>

2. **Renewal of SB Accreditation.**

The president, Mr Nilo Laude, informed the body that during MAFC meeting all associations are obliged to renew or be accredited with the Sangguniang Bayan. This will be one of the qualifying requirements in availing programs from the office of the municipal agriculture and in other agencies. On motion of Estrellita Samoraz duly seconded by Dante Sartillo to work on the documents for accreditation of the association with the Sangguniang Bayan of Javier.

3. **Other Matter/s.**

Mr. Laude once again requested the members to take time in manning the operation in the resort where there is an exclusive cottages for the association to handle. Since this is one of the income generating project of ORIEFA members should have the time to stay in the area specially on Saturdays, Sundays and summer time. As advised, they must build some more cottages to increase income. On motion of Edita Requiona duly seconded by Alfred Laude to assist and support on the plans so as to attract clients or even investors for the improvement of the resort.

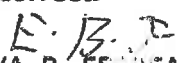
In addition, he reminded members to active enough in all activities of the association especially in attending meetings so as to continuously avail of the programs handed down to the association by the agriculture office and by other agencies.

ADJOURNMENT.

Since there were no other matters to be taken up with, the meeting ended at exactly 4:00 in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes.

Certified correct:


EVA B. FERRERA
Secretary

Attested:



NILC S. LAUDE
President

ODIONG RICE INTEGRATED ENTREPRENEURS FARMERS ASSOCIATION (ORIEFA)

Barangay Odiong, Javier, Leyte

ANNUAL ACCOMPLISHMENT REPORT

As of December 31, 2021

Activities Undertaken	Remarks
Scheduled Regular Monthly Meeting	Done every last Friday of the month; 1:00 PM at the gymnasium of Brgy. Odiong, Javier, Leyte
Clean-up Drive / maintain cleanliness	Pintakasi by all members at the area of the Barangay Hall
Attended demo on SL 20 to farm application	Mun. Agriculture Staff and the staff from fertilizer company joined efforts to make way for a demonstration on SL fertilizer to farm application and its advantages dated March 3, 20221.
Construction of a kiosk/cottage owned by the association at the resort along Hemat-e river	Pintakasi of all members in building a cottage at the resort; part of an income generating project of the association
Consultation and gather documents for SB accreditation purposes	Preparation documents for SB accreditation

Prepared by:



NILO S. LAUDE
President

ODIONG RICE INTEGRATED ENTREPRENEURS FARMERS ASSOCIATION (ORIEFA)
Barangay Odiong, Javier, Leyte

STATEMENT OF INCOME & EXPENSES
As of August 31, 2022

INCOME:

Collections:

Loan	-	P 1,520.00	
Binh	-	<u>26,703.00</u>	
Totals	-	<u>28,223.00</u>	- 28,223.00
Interest	-	-	- 1,050.00
Rentals (Cottages)	-	-	- <u>3,100.00</u>
Total Income	-	-	- <u>P32,373.00</u>

EXPENSES:


Labor (Building of Cottage)	-	-	P 3,637.00
Travelling Expenses	-	-	7,050.00
BIR	-	-	6,300.00
Printing of Receipts	-	-	2,500.00
Representation & Ent.	-	-	435.00
Miscellaneous Expenses	-	-	<u>4,528.00</u>
Total Expenses	-	-	<u>24,450.00</u>

NET INCOME - - P 7,923.00

As taken by:


PACITA I. ULBATA
Treasurer

Certified correct:


NILO S. LAUDE
President

ODIONG RICE INTEGRATED ENTREPRENEURS FARMERS ASSOCIATION (ORIFA)
Barangay Odiong, Javier, Leyte

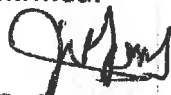
STATEMENT OF FINANCIAL CONDITION
As of August 31, 2022

ASSETS	
Cash On Hand	- P 10,103.00
Loans Receivable	- 5,500.00
Accounts Receivable	- 120.00
Farm Inputs (Binhi/Fertilizers)	- 95,000.00
Building (Cottage/s)	- <u>3,500.00</u>
TOTAL ASSETS	- P 114,223.00 =====
LIABILITIES & CAPITAL ACCOUNTS	
Liabilities	- <u>P .00</u>
Capital Accounts:	
Capital Build-up	- 11,300.00
Grants	- 95,000.00
Income from Other operations/Rentals	- <u>7,923.00</u>
TOTAL LIABILITIES & CAPITAL ACCOUNTS	- P 114,223.00 =====

As taken by:


PAQITA I. ULBATA
Treasurer

Confirmed:


NILO S. LAUDE
President

ODIONG RICE INTEGRATED ENTREPRENEURS FARMERS ASSOCIATION (ORIEFA)
Barangay Odiong, Javier, Leyte

CASHFLOW STATEMENT

As of August 31, 2022


CASH INFLOWS:

Membership Fees	-	P 500.00	
Monthly Dues	-	3,220.00	
CBU	-	2,300.00	
Collections-Binhi	- 26,703.00		
-Loan	- 1,520.00		
-Interest	- 1,050.00		
Totals	- <u>29,273.00</u>	-	29,273.00
Miscellaneous Income (<i>Cottage Rentals</i>)-		3,100.00	
Total Inflows	-	<u>38,393.00</u>	- P 38,393.00

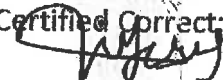
CASH OUTFLOWS:

Loan Releases	-	-	5,500.00
Travelling Expenses	-	-	7,050.00
BIR	-	-	6,300.00
Labor Exp. (<i>Cottage Building</i>)	-	-	3,637.00
Printing of Receipts	-	-	2,500.00
Representation & Ent.-	-	-	435.00
Advances	-	-	120.00
Miscellaneous Expenses-	-	-	<u>4,423.00</u>
Total Outflows	-	-	<u>29,965.00</u> - 29,965.00
CASH BALANCE, END	-	-	8,428.00
Add: <i>Cash Balance Beginning</i>	-	-	<u>1,675.00</u>
TOTAL CASH BALANCE – END	-	-	P <u>10,103.00</u>

As taken by:


PACITA I. ULBATA
Treasurer

Certified Correct:


NILO S. LAUDE
President