

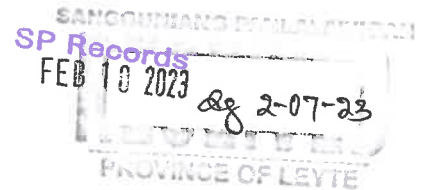


PROVINCIAL BUDGET OFFICE

Item No.: 12  
 DATE: 2-7-23  
 21 FEB 2023  
 #147  
 BY: [Signature]

February 6, 2023

Hon. **LEONARDO M. JAVIER, JR.**  
 Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
 Sangguniang Panlalawigan  
 Province of Leyte  
 Palo, Leyte



**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 6 CY 2022** of the **Municipality of San Miguel, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2022-07** with a total appropriation in the amount of **P6,214,824.25**, reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations from Personal Services and MOOE is duly authorized by the concerned officials and is backed up by cash collections to be made available to support the expenditures under Supplemental Budget No. 6, and that said reversion does not render an adverse effect on the fiscal standing of the LGU at the closing of the books of accounts;
2. That the creation of the position of Local Epidemiology Surveillance Unit Officer under Municipal Health Office shall have a legal basis and this office shall be furnished, in the absence thereof it shall be disallowed and said position shall be referred to the Department of Budget and Management.
3. That the grant of Collective Negotiation Agreement (CNA) shall be subject to the procedural guidelines of Budget Circular No. 2022-3 dated October 19, 2022 and that said grant shall be sourced out from MOOE savings identified in the circular;
4. That the employees' association shall be accredited by the Civil Service Commission (CSC) and that the accomplishment of the LGU's targets shall be at least 70% under various PPAs approved in the Annual Budget FY 2022 as stipulated in the Budget Circular No. 2022-3; and
5. That the granting of Service Recognition Incentive 2022 is subject to the provisions of Budget Circular No. 2022-4 dated December 20, 2022.
6. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations; and
7. Lastly, that disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Adherence to CSC rules, DBM issuances and COA procedures and all other related laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

  
**MARIA GINA P. HIPE**  
Provincial Budget Officer

  
**RUTH Y. SURPIA**  
Provincial Treasurer

  
**AGNES C. RAFON**  
Project Development Officer IV  
Officer-In-Charge - PPDO

Republic of the Philippines  
PROVINCE OF LEYTE



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>st</sup> Endorsement  
01 December 2022

Respectfully referred to the **LOCAL FINANCE COMMITTEE** the herein **APPROPRIATION ORDINANCE NO. 2022-07** of the Municipality of **SAN MIGUEL, LEYTE** approving **SUPPLEMENTAL BUDGET NO. 06 CY 2022** in the amount of **Php 6,214,824.25**, with MDC Resolution No. 2022-07 for the Supplemental AIP No. 6 of the same amount, for review, comments and recommendations.

  
**FLORINDA S. UYVICO**  
Secretary to the Sanggunian

SP Records  
112322

2/10/23

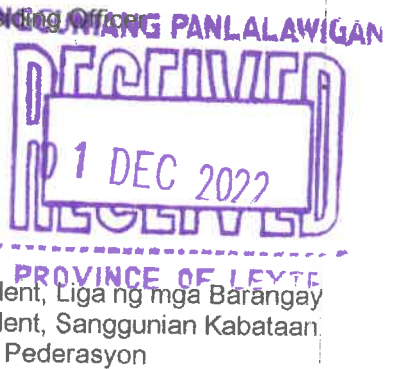


**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON NOVEMBER 21, 2022

**PRESENT:**

- |                               |   |
|-------------------------------|---|
| Hon. Protacio Q. Brazil       | - Municipal Vice-Mayor/Presiding Officer                                  |
| Hon. Richard Len B. Lapidario | - SB Member   |
| Hon. Prospero Q. Brazil       | - SB Member   |
| Hon. Charlie L. Guy           | - SB Member   |
| Hon. Antonio L. Asis          | - SB Member   |
| Hon. Otelio U. Babiano, Jr.   | - SB Member   |
| Hon. Ruben G. Agner           | - SB Member   |
| Hon. Thelma M. Brazil         | - SB Member   |
| Hon. Letecia G. Espos         | - SB Member   |
| Hon. Samuel P. Salomon        | - Ex-Officio Member, President, Liga ng mga Barangay                      |
| Hon. Hershey R. Amaga         | - Ex-Officio Member, President, Sanggunian Kabataan, Pambayang Pederasyon |



**Resolution No. 258  
 Series of 2022**

**WHEREAS**, presented for consideration is **Supplemental Budget Number 06 of Funds Actually Available for Fiscal Year 2022 of the Municipality of San Miguel, Leyte** for a total proposed appropriation of **SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 (P6,214,824.25) ONLY**.

**NOW THEREFORE**, on motion of Hon. Prospero Q. Brazil duly seconded by Hon. Ruben G. Agner, Hon. Richard Len B. Lapidario, Hon. Charlie L. Guy and Hon. Antonio L. Asis;

**RESOLVED**, to enact the following ordinance:

**APPROPRIATION ORDINANCE NO. 2022-07**

**AN ORDINANCE APPROVING THE SUPPLEMENTAL BUDGET NUMBER 06 OF FUNDS ACTUALLY AVAILABLE FOR FISCAL YEAR 2022 OF THE MUNICIPALITY OF SAN MIGUEL, LEYTE FOR A TOTAL APPROPRIATION OF SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 (P6,214,824.25) ONLY.**

**BE IT ORDAINED** by the Sangguniang Bayan, San Miguel, Leyte, that:

**Section 1. Reversion of Appropriations Savings on Personal Services for Vacant/Unfilled Positions for CY 2022; Appropriation Savings on Maintenance & Other Operating Expenses (MOOE); and Appropriation Savings on Other SPA (Non-Office Expenditures) for CY 2022 No Longer Needed.** (a) That appropriation savings on Personal Services for Vacant/Unfilled Positions for CY 2022 amounting to One Million Five Hundred Thousand Seven Hundred Forty Nine Pesos and 57/100 (P1, 500,749.57); (b) That appropriation savings on MOOE for CY 2022 amounting to Three Million Three Hundred Twenty Three Thousand One Hundred Ninety Pesos and 82/100 (P3,323,190.82); and (c) That appropriation savings on Other SPA (NOE) for CY 2022 amounting to One Million Three Hundred Ninety Thousand Eight Hundred Eighty Three Pesos & 86/100 (P1,390,883.86), respectively, that are no longer needed as of October 31, 2022 duly certified by the Local Finance Committee and the Municipal Mayor, are hereby reverted to Unappropriated Surplus and subsequently appropriated under Section 2 of this Ordinance.

**Section 2. Statement of Funds.** That Funds Actually Available for Supplemental Budget Number 06 for Fiscal Year 2022 shall be taken out of the following:

**Reversion of Appropriation Savings -**

Unappropriated Surplus (Personal Services For Vacant/Unfilled Positions – CY 2022)	-	P 1,500,749.57
Unappropriated Surplus	-	
- MOOE for CY 2022	-	3,323,190.82
- SPA (NOE) for CY 2022	-	<u>1,390,883.86</u>
<b>Total Funds Actually Available</b>		<b><u>P 6,214,824.25</u></b>

Certified Correct:

BRYAN NEIL B. BRAZIL  
 Secretary to the Sangguniang Bayan

HON. OTELIO U. BABIANO, JR.  
 SB MEMBER

Attested by:

HON. PROTACIO Q. BRAZIL  
 Municipal Vice-Mayor/Presiding Officer

HON. RUBEN G. AGNER  
 SB MEMBER

HON. THELMA M. BRAZIL  
 SB MEMBER

Concurred:

HON. RICHARD LEN B. LAPIDARIO  
 SB MEMBER

HON. LETECIA G. ESPOS  
 SB MEMBER

HON. PROSPERO Q. BRAZIL  
 SB MEMBER

HON. SAMUEL P. SALOMON  
 President, Liga ng mga Bar.

HON. HERSHEY R. AMAGA  
 SB MEMBER

HON. HERSHEY R. AMAGA  
 President, SK Pambayang Pederasyon

Approved:

HON. NORMAN D. SABDAO  
 SB MEMBER

ATTY. NORMAN D. SABDAO  
 Municipal Mayor

Concurred by:

HON. RUBEN S. AGNER  
SB MEMBER

HON. THELMA M. BRAZIL  
SB MEMBER

HON. PROSPERO C. BRAZIL  
SB MEMBER

HON. CHARLE L. GUY  
SB MEMBER

HON. ANTONIO L. ASIS  
SB MEMBER

HON. OTHELIO U. BABIANO, JR.  
SB MEMBER

HON. HERSHEY R. AMADGA  
President, SK Pambayang Pederasyon

HON. SAMUEL P. SANGAY  
President, Liga ng mga Manggagawa

**Section 4. Statement of Supplemental Appropriations.**

**Personal Services**

- Creation of 1 Local DRRM Assist (Admin. & Training)	261,251.79
- Creation of 1 Local Epidemiology Surveillance Unit Officer	629,632.07
- CNA	2,383,940.39
- SRI	960,000.00
- PEI	480,000.00

**Capital Outlay**

(Information & Communication Technology Equipment)	
- Purchase of Laptops for (11) SB Members & (1) SB Sec	500,000.00

**Other SPA (NOE)**

- Human Resource Development (Capability Building)	P 1,000,000.00
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**Total Supplemental Appropriations**

**P 6,214,824.25**

**Section 5. Appendices.** That Local Budget Preparation Form Nos. 8 & 9, the Certification of Funds Actually Available, and Appendix A, B & C duly signed by authorized signatories shall be appended to the Appropriation Ordinance to form part of the authorized CY 2022 Supplemental Budget No. 06 of the municipality.

**Section 6. Effectivity.** That this Ordinance shall take effect upon approval.

**Section 7. Budget Review.** That this Appropriation Ordinance shall be forwarded/submitted to the Sangguniang Panlalawigan, Provincial Legislative Building, Tacloban City for review and approval for the budget to become wholly executory.

**DATE APPROVED**

**November 21, 2022**

**I HEREBY CERTIFY** to the correctness of the foregoing resolution/ordinance.

**BRYAN NEIL E. BRAZIL**  
Secretary to the Sangguniang Bayan

Attested:

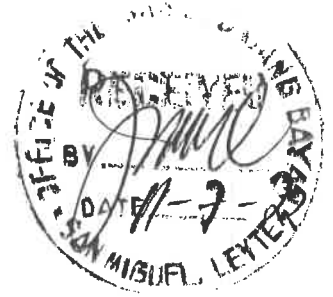
**HON. PROTACIO Q. BRAZIL**  
Municipal Vice-Mayor/Presiding Officer

Approved:

**ATTY. NORMAN D. SABDAO**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF SAN MIGUEL**  
-oOo-  
**OFFICE OF THE MUNICIPAL MAYOR**



November 7, 2022

The Honorable  
Members of the Sangguniang Bayan  
Municipal Government of San Miguel  
Leyte


Thru: **HON. PROTACIO Q. BRAZIL**  
Mun. Vice-Mayor/Presiding Officer

Ladies and Gentlemen:

I have the honor to submit herewith the Supplemental Budget Number 06 of Funds Actually Available for Fiscal Year 2022 for a total proposed appropriation of **SIX MILLION TWO HUNDRED FOURTEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 ONLY (P 6,214,824.25)** for authorization of this august body.

Please consider this as an urgent agenda.

Very truly yours,

  
**NORMAN D. SABDAO**  
Municipal Mayor

**STATEMENT OF FUNDING SOURCES**  
**SUPPLEMENTAL BUDGET No. 06**  
**FY 2022**


San Miguel, Leyte  
Province/City/Municipality

GENERAL FUND  
Fund/Special Account

Particulars	Account Classification	Amount
1.0 New Revenue Sources		-
2.0 Actual Collection in Excess of the Estimated Income		-
3.0 Savings		-
Appropriation Savings On Personal Services for Vacant/Unfilled Positions		1,500,749.57
4.0 Realignment		-
5.0 Reversion		
Appropriation Savings		3,323,190.82
MOOE		
Other SPA (Non-Office Expenditures)		1,390,883.86
<b>Total Estimated Income</b>		<b>6,214,824.25</b>

Certified Correct:

  
**ROBERTO V. AGUIRRE**  
OIC-Municipal Treasurer

  
**ARIEL B. ABELLAR**  
Municipal Accountant

## STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2022

**SAN MIGUEL, LEYTE**  
Province/City/Municipality

### SUPPLEMENTAL BUDGET NO. 6

Implementing Office	Particulars/Purpose	AIP CODE	Object of Expenditure	Account Code	Amount		
OFFICE OF THE MUN. MAYOR	<b>PERSONAL SERVICES</b>	1001	<b>PERSONAL SERVICES</b>	100	590,241.93		
	CNA INCENTIVE, FY 2022		CNA INCENTIVE	5-01-04-990-3			
	P 25,000.00 x 19 personnel = 475,000.00						
	P 25,00.00/12 x 6 mos x 1 personnel = 12,500.00						
	P 25,00.00/12 x 1 mo./30 days X 24 days x 1 personnel = 1,666.66						
	P 25,00.00/12 x 6 mos x 1 personnel = 12,500.00						
	P 25,00.00/12 x 9 mos x 4 personnel = 75,000.00						
	P 25,00.00/12 x 1 mo./31 days X 8 days x 8 personnel = 2,150.54						
	P 25,00.00/12 x 2 mos x 2 personnel = 8,333.33						
	P 25,00.00/12 x 1 mo./31 days X 23 days x 2 personnel = 3,091.40						
	<b>SERVICE RECOGNITION INCENTIVE, FY 2022</b>		<b>SR INCENTIVE</b>	5-01-04-990-5		250,000.00	
	P 10,000.00 x 25 personnel = 250,000.00						
	<b>PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022</b>		<b>PE INCENTIVE</b>	5-01-04-990-4		125,000.00	
	P 5,000.00 x 25 personnel = 125,000.00						
	<b>TOTAL Pesonal Services Other SPA (NOE)</b>		965,241.93				
Human Resource Development-Capability Building	1001-100-3	Human Resource Development	1001-100-3	1,000,000.00			
		<b>TOTAL</b>		<b>1,965,241.93</b>			
OFFICE OF THE SAN MIGUEL WATERWORK SYSTEM	<b>PERSONAL SERVICES</b>	8005-200-1	<b>PERSONAL SERVICES</b>	5-01-04-990-3	269,287.63		
	CNA INCENTIVE, FY 2022		CNA INCENTIVE				
	P 25,000.00 x 10 personnel = 250,000.00						
	P 25,00.00/12 x 9 mos x 1 personnel = 18,750.00						
	P 25,00.00/12 x 1 mo./31 days X 8 days x 1 personnel = 537.63						
	<b>SERVICE RECOGNITION INCENTIVE, FY 2022</b>		<b>SR INCENTIVE</b>			5-01-04-990-5	110,000.00
	P 10,000.00 x 11 personnel = 110,000.00						
	<b>PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022</b>		<b>PE INCENTIVE</b>			5-01-04-990-4	55,000.00
P 5,000.00 x 11 personnel = 55,000.00							
	<b>TOTAL Pesonal Services</b>		<b>434,287.63</b>				
OFFICE OF THE SAN MIGUEL PUBLIC CEMETERY	<b>PERSONAL SERVICES</b>	3000-400	<b>PERSONAL SERVICES</b>	5-01-04-990-3	25,000.00		
	CNA INCENTIVE, FY 2022		CNA INCENTIVE				
	P 25,000.00 x 1 personnel = 25,000.00						
	<b>SERVICE RECOGNITION INCENTIVE, FY 2022</b>		<b>SR INCENTIVE</b>			5-01-04-990-5	10,000.00
	P 10,000.00 x 1 personnel = 10,000.00						
<b>PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022</b>	<b>PE INCENTIVE</b>	5-01-04-990-4	5,000.00				
P 5,000.00 x 1 personnel = 5,000.00							
	<b>TOTAL Pesonal Services</b>		<b>40,000.00</b>				
OFFICE OF THE MDRMO	<b>PERSONAL SERVICES</b>	3000-601	<b>PERSONAL SERVICES</b>	5-01-04-990-3	25,000.00		
	CNA INCENTIVE, FY 2022		CNA INCENTIVE				
	P 25,000.00 x 1 personnel = 25,000.00						
	<b>SERVICE RECOGNITION INCENTIVE, FY 2022</b>		<b>SR INCENTIVE</b>			5-01-04-990-5	10,000.00
	P 10,000.00 x 1 personnel = 10,000.00						
	<b>PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022</b>		<b>PE INCENTIVE</b>			5-01-04-990-4	5,000.00
	P 5,000.00 x 1 personnel = 5,000.00						
	Creation of One (1) Local DRRM Assistant (Administrative and Training)		Salaries			5-01-01-010	170,988.00
			PERA			5-01-02-010	24,000.00
			Clothing/Uniform Expenses			5-01-02-040	6,000.00
			Mid-Year Bonus			5-01-02-990	14,249.00
			Year End Bonus			5-01-02-140	14,249.00
			CASH GIFT			5-01-02-150	5,000.00
			Life & Retirement & Insurance			5-01-03-010	20,518.56
	PAG-IBIG Contributions	5-01-03-020	1,200.00				
	Philhealth Contribution	5-01-03-030	3,847.23				
	ECC Contributions	5-01-03-040	1,200.00				
	<b>TOTAL Pesonal Services</b>		<b>301,251.79</b>				



Implementing Office	Particulars/Purpose	AIP CODE	Object of Expenditure	Account Code	Amount
<b>OFFICE OF BUSINESS PERMIT/LICENSING &amp; REGULATORY UNIT</b>	CNA INCENTIVE, FY 2022 P 25,000.00 x 1 personnel = 25,000.00	1001-300	CNA INCENTIVE	5-01-04-990-3	25,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 1 personnel = 10,000.00		SR INCENTIVE	5-01-04-990-5	10,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 1 personnel = 5,000.00		PE INCENTIVE	5-01-04-990-4	5,000.00
	<b>TOTAL Pesonal Services</b>			<b>40,000.00</b>	
<b>OFFICE OF THE MENRO</b>	CNA INCENTIVE, FY 2022 P 25,000.00 x 3 personnel = 75,000.00	8003	CNA INCENTIVE	5-01-04-990-3	75,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 3 personnel = 30,000.00		SR INCENTIVE	5-01-04-990-5	30,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 3 personnel = 15,000.00		PE INCENTIVE	5-01-04-990-4	15,000.00
	<b>TOTAL Pesonal Services</b>			<b>120,000.00</b>	
<b>OFFICE OF THE HRMO</b>	CNA INCENTIVE, FY 2022 P 25,000.00 x 1 personnel = 25,000.00	1001-300	CNA INCENTIVE	5-01-04-990-3	25,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 1 personnel = 10,000.00		SR INCENTIVE	5-01-04-990-5	10,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 1 personnel = 5,000.00		PE INCENTIVE	5-01-04-990-4	5,000.00
	<b>TOTAL Pesonal Services</b>			<b>40,000.00</b>	
<b>OFFICE OF THE MUN. VICE-MAYOR/SB</b>	CNA INCENTIVE, FY 2022 P 25,000.00 x 12 personnel = 300,000.00	1002	<b>PERSONAL SERVICES</b> CNA INCENTIVE	5-01-04-990-3	337,500.00
	P 25,000.00/12 x 6 mos x 3 personnel = 37,500.00		SR INCENTIVE	5-01-04-990-5	140,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 14 personnel = 140,000.00		PE INCENTIVE	5-01-04-990-4	70,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 14 personnel = 70,000.00		<b>TOTAL Pesonal Services</b>		<b>547,500.00</b>
	Purchase of Laptops for the SB members and SB Secretary for a paperless conduct of seasions		<b>Capital Outlay</b> Information & Communication Technology Equipment		<b>500,000.00</b>
			<b>TOTAL Expenditures OMV-M</b>		<b>1,047,500.00</b>
<b>OFFICE OF THE SEC. TO THE SB</b>	CNA INCENTIVE, FY 2022 P 25,000.00 x 3 personnel = 75,000.00	1003	CNA INCENTIVE	5-01-04-990-3	75,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 3 personnel = 30,000.00		SR INCENTIVE	5-01-04-990-5	30,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 3 personnel = 15,000.00		PE INCENTIVE	5-01-04-990-4	15,000.00
	<b>TOTAL Pesonal Services</b>			<b>120,000.00</b>	
<b>OFFICE OF THE MPDC</b>	CNA INCENTIVE, FY 2022 P 25,000.00 x 2 personnel = 50,000.00	1004	<b>PERSONAL SERVICES</b> CNA INCENTIVE	5-01-04-990-3	50,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 2 personnel = 20,000.00		SR INCENTIVE	5-01-04-990-5	20,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 2 personnel = 10,000.00		PE INCENTIVE	5-01-04-990-4	10,000.00
	<b>TOTAL Pesonal Services</b>			<b>80,000.00</b>	

Implementing Office	Particulars/Purpose	AIP CODE	Object of Expenditure	Account Code	Amount		
<b>OFFICE OF THE MUN. BUDGET OFFICER</b>	CNA INCENTIVE, FY 2022	1005	<b>PERSONAL SERVICES</b>	5-01-04-990-3	46,319.44		
	P 25,000.00 x 1 personnel = 25,000.00		CNA INCENTIVE				
	P 25,000.00/12 x 10 mos x 1 personnel = 20,833.33						
	P 25,000.00/12 x 1 mo./30 days X 7 days x 1 personnel = 486.11						
	SERVICE RECOGNITION INCENTIVE, FY 2022		SR INCENTIVE			5-01-04-990-5	10,000.00
P 10,000.00 x 1 personnel = 10,000.00							
PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022							
P 5,000.00 x 1 personnel = 5,000.00							
			<b>TOTAL Pesonal Services</b>		<b>61,319.44</b>		
<b>OFFICE OF THE MUN. ACCOUNTANT</b>	CNA INCENTIVE, FY 2022	1006	<b>PERSONAL SERVICES</b>	5-01-04-990-3	75,000.00		
	P 25,000.00 x 3 personnel = 75,000.00		CNA INCENTIVE				
	SERVICE RECOGNITION INCENTIVE, FY 2022		SR INCENTIVE			5-01-04-990-5	30,000.00
	P 10,000.00 x 3 personnel = 30,000.00						
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022		PE INCENTIVE			5-01-04-990-4	15,000.00
P 5,000.00 x 3 personnel = 15,000.00							
			<b>TOTAL Pesonal Services</b>		<b>120,000.00</b>		
<b>OFFICE OF THE MUN. TREASURER</b>	CNA INCENTIVE, FY 2022	1007	<b>PERSONAL SERVICES</b>	5-01-04-990-3	175,000.00		
	P 25,000.00 x 7 personnel = 175,000.00		CNA INCENTIVE				
	SERVICE RECOGNITION INCENTIVE, FY 2022		SR INCENTIVE			5-01-04-990-5	70,000.00
	P 10,000.00 x 7 personnel = 70,000.00						
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022		PE INCENTIVE			5-01-04-990-4	35,000.00
P 5,000.00 x 7 personnel = 35,000.00							
			<b>TOTAL Pesonal Services</b>		<b>280,000.00</b>		
<b>OFFICE OF THE MUN. ASSESSOR</b>	CNA INCENTIVE, FY 2022	1008	<b>PERSONAL SERVICES</b>	5-01-04-990-3	37,500.00		
	P 25,000.00 x 1 personnel = 25,000.00		CNA INCENTIVE				
	P 25,000.00/12 x 6 mos x 1 personnel = 12,500.00						
	SERVICE RECOGNITION INCENTIVE, FY 2022		SR INCENTIVE			5-01-04-990-5	10,000.00
	P 10,000.00 x 1 personnel = 10,000.00						
PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022	PE INCENTIVE	5-01-04-990-4	5,000.00				
P 5,000.00 x 1 personnel = 5,000.00							
			<b>TOTAL Pesonal Services</b>		<b>52,500.00</b>		
<b>OFFICE OF THE MUN. CIVIL REGISTRAR</b>	CNA INCENTIVE, FY 2022	1009	<b>PERSONAL SERVICES</b>	5-01-04-990-3	45,228.49		
	P 25,000.00 x 1 personnel = 25,000.00		CNA INCENTIVE				
	P 25,000.00/12 x 9 mos x 1 personnel = 18,750.00						
	P 25,000.00/12 x 1 mo./31 days X 22 days x 1 personnel = 1,478.49						
	SERVICE RECOGNITION INCENTIVE, FY 2022		SR INCENTIVE			5-01-04-990-5	10,000.00
P 10,000.00 x 1 personnel = 10,000.00							
PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022	PE INCENTIVE	5-01-04-990-4	5,000.00				
P 5,000.00 x 1 personnel = 5,000.00							
			<b>TOTAL Pesonal Services</b>		<b>60,228.49</b>		

Implementing Office	Particulars/Purpose	AIP CODE	Object of Expenditure	Account Code	Amount
OFFICE OF THE MUN. ENGINEER	CNA INCENTIVE, FY 2022 P 25,000.00 x 4 personnel = 100,000.00	8004	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3	100,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 4 personnel = 40,000.00		SR INCENTIVE	5-01-04-990-5	40,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 4 personnel = 20,000.00		PE INCENTIVE	5-01-04-990-4	20,000.00
	<b>TOTAL Pesonal Services</b>			<b>160,000.00</b>	
	OFFICE OF THE MUN. AGRICULTURIST		CNA INCENTIVE, FY 2022 P 25,000.00 x 3 personnel = 75,000.00 P 25,00.00/12 x 9 mos x 2 personnel = 37,500.00 P 25,00.00/12 x 1 mo./31 days X 8 days x 2 personnel = 1,075.27	8001	PERSONAL SERVICES CNA INCENTIVE
SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 5 personnel = 50,000.00	SR INCENTIVE	5-01-04-990-5	50,000.00		
PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 5 personnel = 25,000.00	PE INCENTIVE	5-01-04-990-4	25,000.00		
<b>TOTAL Pesonal Services</b>		<b>188,575.27</b>			
OFFICE OF THE MSWDO	CNA INCENTIVE, FY 2022 P 25,000.00 x 3 personnel = 75,000.00 SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 3 personnel = 30,000.00 PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 3 personnel = 15,000.00	3000-500	PERSONAL SERVICES CNA INCENTIVE		5-01-04-990-3
	SR INCENTIVE		5-01-04-990-5	30,000.00	
	PE INCENTIVE		5-01-04-990-4	15,000.00	
	<b>TOTAL Pesonal Services</b>			<b>120,000.00</b>	
OFFICE OF THE MUN. HEALTH OFFICER	CNA INCENTIVE, FY 2022 P 25,000.00 x 8 personnel = 200,000.00 P 25,00.00/12 x 9 mos x 1 personnel = 18,750.00 P 25,00.00/12 x 1 mo./31 days X 8 days x 1 personnel = 537.63		3000-200	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3
SERVICE RECOGNITION INCENTIVE, FY 2022 P 10,000.00 x 9 personnel = 90,000.00	SR INCENTIVE	5-01-04-990-5		90,000.00	
PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2022 P 5,000.00 x 9 personnel = 45,000.00	PE INCENTIVE	5-01-04-990-4		45,000.00	
Creation of One (1) Local Epidemeology Surveillance Unit Officer	Salaries	5-01-01-010		421,164.00	
	PERA	5-01-02-010		24,000.00	
	Clothing/Uniform Expenses	5-01-02-040	6,000.00		
	Mid-Year Bonus	5-01-02-990	35,097.00		
	Year End Bonus	5-01-02-140	35,097.00		
	CASH GIFT	5-01-02-150	5,000.00		
	Life & Retirement & Insurance	5-01-03-010	50,539.68		
	PAG-IBIG Contributions	5-01-03-020	1,200.00		
	Philhealth Contribution	5-01-03-030	9,476.19		
	ECC Contributions	5-01-03-040	1,200.00		
	Subsistence and Quarter's Allo	5-01-02-050	18,000.00		
	Laundry Allowance	5-01-02-060	1,800.00		
	Hazard Pay	5-01-02-110	21,058.20		
<b>TOTAL Pesonal Services</b>					<b>983,919.70</b>
<b>Total Expenditures</b>					<b>6,214,824.25</b>

Prepared by:

**JADE H. GIGANTO**  
Municipal Budget Officer

Approved by:

**NORMAN D. SABDAO**  
Municipal Mayor




Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF SAN MIGUEL**  
-oOo-

## **CERTIFICATION OF FUNDS ACTUALLY AVAILABLE**

THIS IS TO CERTIFY that total proposed appropriation as of November 7, 2022 amounting to **SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 ONLY (P 6,214,824.25)** is supported by funds actually available for Supplemental Budget No. 6, FY 2022 pursuant to the provisions of Section 1 (a) of Administrative Order # 47 enacted on April 12, 1993 of the Office of the President Malacañang, Manila.

Issued this 7<sup>th</sup> day of November 2022 to support the CY 2022 Supplemental Budget No. 6 of this Municipality.

  
**ROBERTO M. AGUIRRE**  
OIC-Municipal Treasurer

  
**ARIEL B. ABELLAR**  
Municipal Accountant

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

**Personnel Services FY 2022**

As of October 31, 2022

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted
<b>OFFICE OF THE MUN. MAYOR</b> Vacant Position of Computer Maintenance Technologist I	Salaries	214,896.00	-	143,264.00		71,632.00	35,816.00
	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	25,787.52	-	17,191.68		8,595.84	4,297.92
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	4,297.92	-	2,865.28		1,432.64	716.32
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
			<b>271,381.44</b>	<b>-</b>	<b>180,920.96</b>	<b>-</b>	<b>90,460.48</b>
Vacant Position of ADMINISTRATIVE OFFICE (Records Officer I)	Salaries	190,848.00	-	127,232.00	-	63,616.00	31,808.00
	PERA	24,000.00	-	16,000.00	-	8,000.00	4,000.00
	LRIP	22,901.76	-	15,267.84	-	7,633.92	3,816.96
	Pag-ibig Contribution	1,200.00	-	800.00	-	400.00	200.00
	Philhealth Contribution	3,816.96	-	2,544.64	-	1,272.32	636.16
	ECC Contribution	1,200.00	-	800.00	-	400.00	200.00
			<b>243,966.72</b>	<b>-</b>	<b>162,644.48</b>	<b>-</b>	<b>81,322.24</b>
Vacant Position of ADMINISTRATIVE ASST. I (Mechanic I)	Salaries	135,696.00	31,097.00	55,409.20		49,189.80	22,616.00
	PERA	24,000.00	5,500.00	9,800.00		8,700.00	4,000.00
	LRIP	16,283.52	3,731.64	6,649.10		5,902.78	2,713.92
	Pag-ibig Contribution	1,200.00	275.00	490.00		435.00	200.00
	Philhealth Contribution	2,713.92	621.94	1,108.18		983.80	452.32
	ECC Contribution	1,200.00	275.00	490.00		435.00	200.00
			<b>181,093.44</b>	<b>41,500.58</b>		<b>-</b>	<b>65,646.37</b>
Vacant Position of ADMINISTRATIVE AIDE (Utility Worker II)	Salaries	122,148.00	-	81,432.00		40,716.00	20,358.00
	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	14,657.76	-	9,771.84		4,885.92	2,442.96
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	2,442.96	-	1,628.64		814.32	407.16
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
			<b>165,648.72</b>	<b>-</b>		<b>-</b>	<b>55,216.24</b>
Vacant Position of ADMINISTRATIVE AIDE (Watchman I)	Salaries	117,780.00	26,991.25	51,038.00		39,750.75	19,630.00
	PERA	24,000.00	5,500.00	10,400.00		8,100.00	4,000.00
	LRIP	14,133.60	3,238.95	6,124.56		4,770.09	2,355.60
	Pag-ibig Contribution	1,200.00	275.00	520.00		405.00	200.00
	Philhealth Contribution	2,355.60	539.83	1,020.76		795.02	392.60
	ECC Contribution	1,200.00	275.00	520.00		405.00	200.00
			<b>160,669.20</b>	<b>36,820.03</b>		<b>-</b>	<b>54,225.86</b>
Vacant Position of MEAT INSPECTOR I	Salaries	152,664.00	34,985.50	63,610.00		54,068.50	25,444.00
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	4,000.00
	LRIP	18,319.68	4,198.26	7,633.20		6,488.22	3,053.28
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	3,053.28	699.71	1,272.20		1,081.37	508.88
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
			<b>200,436.96</b>	<b>45,933.47</b>		<b>-</b>	<b>70,988.09</b>
Vacant Position of 1 Casual	Salaries	152,664.00	34,985.50	63,610.00		54,068.50	31,805.00
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	5,000.00
	LRIP	18,319.68	4,198.26	7,633.20		6,488.22	3,816.60
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	250.00
	Philhealth Contribution	3,053.28	699.71	1,272.20		1,081.37	636.10
	ECC Contribution	1,200.00	275.00	500.00		425.00	250.00
			<b>200,436.96</b>	<b>45,933.47</b>	<b>83,515.40</b>	<b>-</b>	<b>70,988.09</b>
<b>OFFICE OF THE MUN. MPDC</b> Vacant Position of MPDC	Salaries	780,684.00	-	520,456.00		260,228.00	130,114.00
	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	Representation Allowance	67,500.00	-	45,000.00		22,500.00	11,250.00
	Transportation Allowance	67,500.00	-	45,000.00		22,500.00	11,250.00
	LRIP	93,682.08	-	62,454.72		31,227.36	15,613.68
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	15,613.68	-	10,409.12		5,204.56	2,602.28
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
			<b>1,051,379.76</b>	<b>-</b>	<b>700,919.84</b>	<b>-</b>	<b>350,459.92</b>


Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted
Vacant Position of ADMINISTRATIVE AID (Data Controller)	Salaries	152,664.00	34,985.50	64,882.20		52,796.30	25,444.00
	PERA	24,000.00	5,500.00	10,200.00		8,300.00	4,000.00
	LRIP	19,710.72	4,517.04	8,377.06		6,816.62	3,285.12
	Pag-ibig Contribution	1,200.00	275.00	510.00		415.00	200.00
	Philhealth Contribution	3,285.12	752.84	1,396.18		1,136.10	547.52
	ECC Contribution	1,200.00	275.00	510.00		415.00	200.00
	<b>202,059.84</b>	<b>46,305.38</b>	<b>85,875.43</b>	-	<b>69,879.03</b>	<b>33,676.64</b>	
OFFICE OF THE MUN. BUDGET OFFICER	Salaries	164,256.00	-	109,504.00		54,752.00	27,376.00
Vacant Position of BUDGETING ASSISTANT	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	19,710.72	-	13,140.48		6,570.24	3,285.12
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	3,285.12	-	2,190.08		1,095.04	547.52
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
<b>213,651.84</b>	-	<b>142,434.56</b>	-	<b>71,217.28</b>	<b>35,608.64</b>		
OFFICE OF THE MUNICIPAL ACCOUNTANT	Salaries	215,634.39	4,637.30	136,445.38		74,551.71	35,939.07
Vacant Position of ADMINISTRATIVE OFFICER (Management and Audit)	PERA	24,000.00	516.13	15,200.00		8,283.87	4,000.00
	LRIP	25,876.13	556.48	16,373.45		8,946.21	4,312.69
	Pag-ibig Contribution	1,200.00	25.81	760.00		414.19	200.00
	Philhealth Contribution	4,312.69	92.75	2,728.91		1,491.03	718.78
	ECC Contribution	1,200.00	25.81	760.00		414.19	200.00
<b>272,223.20</b>	<b>5,854.26</b>	<b>172,267.74</b>	-	<b>94,101.21</b>	<b>45,370.53</b>		
Vacant Position of ADMINISTRATIVE ASSISTANT (Bookkeeper I)	Salaries	168,581.78	38,633.32	70,242.41		59,706.05	28,096.96
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	4,000.00
	LRIP	20,229.81	4,636.00	8,429.09		7,164.73	3,371.64
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	3,526.80	808.23	1,469.50		1,249.08	587.80
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
	<b>218,738.39</b>	<b>50,127.55</b>	<b>91,141.00</b>	-	<b>77,469.85</b>	<b>36,456.40</b>	
OFFICE OF THE MUNICIPAL TREASURER	Salaries	780,684.00	-	475,866.76		304,817.24	130,114.00
Vacant Position of Municipal Treasurer	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	93,682.08	-	62,454.72		31,227.36	15,613.68
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	15,613.68	-	10,409.12		5,204.56	2,602.28
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
<b>916,379.76</b>	-	<b>566,330.60</b>	-	<b>350,049.16</b>	<b>152,729.96</b>		
Vacant Position of Market Inspector I	Salaries	145,800.00	-	97,200.00		48,600.00	24,300.00
	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	17,496.00	-	11,664.00		5,832.00	2,916.00
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	2,916.00	-	1,944.00		972.00	486.00
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
<b>192,612.00</b>	-	<b>128,408.00</b>	-	<b>64,204.00</b>	<b>32,102.00</b>		
OFFICE OF THE MUNICIPAL ASSESSOR	Salaries	819,528.00	409,764.00	136,588.00		273,176.00	136,588.00
Vacant Position of Mun. Assessor	PERA	24,000.00	12,000.00	4,000.00		8,000.00	4,000.00
	Representation Allowance	67,500.00	33,750.00	11,250.00		22,500.00	11,250.00
	Transportation Allowance	67,500.00	33,750.00	11,250.00		22,500.00	11,250.00
	LRIP	98,343.36	49,171.68	16,390.56		32,781.12	16,390.56
	Pag-ibig Contribution	1,200.00	600.00	200.00		400.00	200.00
	Philhealth Contribution	15,613.68	7,806.84	2,602.28		5,204.56	2,602.28
	ECC Contribution	1,200.00	600.00	200.00		400.00	200.00
	<b>1,094,885.04</b>	<b>547,442.52</b>	<b>182,480.84</b>	-	<b>364,961.68</b>	<b>182,480.84</b>	
Vacant Position of ASSESSMENT CLERK I	Salaries	135,696.00	31,097.00	56,540.00		48,059.00	22,616.00
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	4,000.00
	LRIP	16,283.52	3,731.64	6,784.80		5,767.08	2,713.92
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	2,713.92	621.94	1,130.80		961.18	452.32
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
<b>181,093.44</b>	<b>41,500.58</b>	<b>75,455.60</b>	-	<b>64,137.26</b>	<b>30,182.24</b>		


Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted
<b>OFFICE OF THE MUN. SMWS</b>							
<b>Vacant Position of ADMINISTRATIVE AID (Plumber I)</b>	Salaries	127,896.00	29,309.50	53,290.00		45,296.50	21,316.00
	PERA	24,000.00	5,500.00	6,800.00		11,700.00	4,000.00
	LRIP	15,347.52	3,517.14	6,394.80		5,435.58	2,557.92
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	2,557.92	586.19	1,065.80		905.93	426.32
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
	Mid-Year Bunos	10,576.00	-	-		-	-
		<b>182,777.44</b>	<b>39,462.83</b>	<b>79,126.60</b>	-	<b>64,188.01</b>	<b>28,700.24</b>
<b>Vacant Position of Waterworks Technician</b>	Salaries	145,800.00	12,150.00	60,750.00		72,900.00	24,300.00
	PERA	24,000.00	2,000.00	14,000.00		8,000.00	4,000.00
	LRIP	17,496.00	1,458.00	10,206.00		5,832.00	2,916.00
	Pag-ibig Contribution	1,200.00	100.00	700.00		400.00	200.00
	Philhealth Contribution	2,916.00	243.00	1,701.00		972.00	486.00
	ECC Contribution	1,200.00	100.00	700.00		400.00	200.00
			<b>192,612.00</b>	<b>16,051.00</b>	<b>100,207.00</b>	-	<b>88,504.00</b>
<b>Vacant Position of Meter Reader I</b>	Salaries	129,600.00	-	86,400.00		43,200.00	21,600.00
	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	15,552.00	-	10,368.00		5,184.00	2,592.00
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	2,592.00	-	1,728.00		864.00	432.00
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
			<b>174,144.00</b>	-	<b>126,896.00</b>	-	<b>58,048.00</b>
<b>Vacant Position of Administrative Aide I Driver I</b>	Salaries	122,148.00	-	81,432.00		40,716.00	20,358.00
	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	14,657.76	-	9,771.84		4,885.92	2,442.96
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	2,442.96	-	1,628.64		814.32	407.16
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
			<b>165,648.72</b>	-	<b>120,611.48</b>	-	<b>55,216.24</b>
<b>OFFICE OF THE SAN PUBLIC CEMETERY</b> <b>Vacant Position of Cemetery Caretaker</b>	Salaries	117,780.00	26,991.25	49,075.00		41,713.75	19,630.00
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	4,000.00
	LRIP	14,133.60	3,238.95	5,889.00		5,005.65	2,355.60
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	2,355.60	539.83	981.50		834.28	392.60
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
			<b>160,669.20</b>	<b>36,820.03</b>	<b>76,760.50</b>	-	<b>56,903.68</b>
<b>OFFICE OF THE MUN. ENGINEER</b> <b>Engineering Aide</b>	Salaries	135,696.00	31,097.00	56,540.00		48,059.00	22,616.00
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	4,000.00
	LRIP	16,283.52	3,731.64	6,784.80		5,767.08	2,713.92
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	2,713.92	621.94	1,130.80		961.18	452.32
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
			<b>181,093.44</b>	<b>41,500.58</b>	<b>86,763.60</b>	-	<b>64,137.26</b>
<b>OFFICE OF THE MSWDO</b> <b>Vacant Position of SOCIAL WELFARE OFFICER I</b>	Salaries	233,568.00	53,526.00	97,320.00		82,722.00	38,928.00
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	4,000.00
	LRIP	28,028.16	6,423.12	11,678.40		9,926.64	4,671.36
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	4,671.36	1,070.52	1,946.40		1,654.44	778.56
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
	Subsistence Allowance	18,000.00	4,125.00	7,500.00		6,375.00	3,000.00
	Hazard Pay	46,713.60	10,705.20	19,464.00		16,544.40	7,785.60
			<b>357,381.12</b>	<b>81,899.84</b>	<b>168,372.80</b>	-	<b>126,572.48</b>

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted
<b>OFFICE OF THE MUN. HEALTH Vacant Position of Municipal Health Officer</b>	Salaries	1,040,904.00	-	693,936.00	10,610.00	346,968.00	173,484.00
	PERA	24,000.00	-	16,000.00		8,000.00	4,000.00
	LRIP	124,908.48	-	83,272.32		41,636.16	20,818.08
	Pag-ibig Contribution	1,200.00	-	800.00		400.00	200.00
	Philhealth Contribution	19,200.00	-	12,800.00		6,400.00	3,200.00
	ECC Contribution	1,200.00	-	800.00		400.00	200.00
	Subsistence Allowance	18,000.00	-	12,000.00		6,000.00	3,000.00
	Laundry Allowance	1,800.00	-	1,200.00		600.00	300.00
	Hazard Pay	52,045.20	-	34,696.80		17,348.40	8,674.20
		<b>1,283,257.68</b>	<b>-</b>	<b>942,247.12</b>		<b>10,610.00</b>	<b>427,752.56</b>
<b>Vacant Position of NURSE II</b>	Salaries	519,732.00	119,105.25	219,843.24		180,783.51	41,971.40
	PERA	24,000.00	5,500.00	10,000.00		8,500.00	4,000.00
	LRIP	62,367.84	14,292.63	25,986.60		22,088.61	10,394.64
	Pag-ibig Contribution	1,200.00	275.00	500.00		425.00	200.00
	Philhealth Contribution	10,394.64	2,382.11	4,331.10		3,681.44	1,732.44
	ECC Contribution	1,200.00	275.00	500.00		425.00	200.00
	Subsistence Allowance	18,000.00	4,125.00	7,500.00		6,375.00	3,000.00
	Laundry Allowance	1,800.00	412.50	750.00		637.50	300.00
	Hazard Pay	129,933.00	29,776.31	54,138.75		46,017.94	21,655.50
		<b>768,627.48</b>	<b>176,143.80</b>	<b>323,549.69</b>	<b>-</b>	<b>268,933.99</b>	<b>83,453.98</b>
<b>TOTAL</b>	<b>9,032,430.84</b>	<b>1,207,362.44</b>	<b>4,513,413.84</b>	<b>10,610.00</b>	<b>3,134,594.87</b>	<b>1,500,749.57</b>	

WE HEREBY CERTIFY that the above Statement of Funds Available for Reversion is true and correct.

  
**JADE H. GIGANTO**  
Municipal Budget Officer

  
**ROBERTO V. AGUIRRE**  
OIC-Mun. Treasurer

  
**ARIEL B. ABELLAR**  
Municipal Accountant



**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**  
As of October 31, 2022


Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to date	Amount to be reverted	
<b>OFFICE OF THE MUN. MAYOR</b>	Telephone Expenses (Mobile)	100,000.00	60,000.00	40,000.00	40,000.00	
	Internet Expense	300,000.00	180,000.00	120,000.00	120,000.00	
	Advertising Expense	100,000.00	19,000.00	81,000.00	81,000.00	
	Printing & Binding	50,000.00	-	50,000.00	50,000.00	
	Repair & Maintenance		-	-		
	Office Building	300,000.00	113,361.40	186,638.60	186,638.60	
	Parks, Plaza & Monuments	350,000.00	307,477.50	42,522.50	42,522.50	
	Market & Slaughterhouse	300,000.00	-	300,000.00	300,000.00	
	Other Structures	700,000.00	555,750.00	144,250.00	144,250.00	
	Furniture & Fixtures	52,992.28	-	52,992.28	52,992.28	
	Office Equipment	70,000.00	19,000.00	51,000.00	51,000.00	
	IT Equipment & Software	150,000.00	-	150,000.00	150,000.00	
	Motor Pool	121,599.76	-	121,599.76	121,599.76	
	Water Crafts	40,000.00	-	40,000.00	40,000.00	
	Office Supplies	50,000.00	43,629.62	6,370.38	6,370.38	
	Electricity Expenses	3,300,000.00	2,848,321.28	1,645,417.14	451,678.72	
	Postage & Deliveries	20,000.00	500.00	19,500.00	19,500.00	
	Fuel Expenses	450,000.00		450,000.00	361,750.00	
	<b>TOTALS</b>		<b>6,454,592.04</b>	<b>4,147,039.80</b>	<b>3,501,290.66</b>	<b>2,219,302.24</b>
<b>OFFICE OF THE MUN. VICE-MAYOR/SB</b>	Office Supplies	20,000.00	15,978.35	4,021.65	4,021.65	
	Telephone Expenses (Landline)	20,000.00	-	20,000.00	20,000.00	
	Gasoline	100,000.00	74,424.16	25,575.84	25,575.84	
	Printing & Binding	15,000.00	14,400.00	600.00	600.00	
	Advertising Expenses	100,000.00	48,600.00	51,400.00	51,400.00	
	Repair & Maintenance		-	-		
	Office Building	100,000.00	45,970.00	54,030.00	54,030.00	
	IT Equipment	5,000.00	380.00	4,620.00	4,620.00	
	Furniture & Fixtures	10,000.00	3,100.00	6,900.00	6,900.00	
	Motor Vehicles	100,000.00	13,340.00	86,660.00	86,660.00	
	<b>TOTALS</b>		<b>470,000.00</b>	<b>216,192.51</b>	<b>253,807.49</b>	<b>253,807.49</b>
	<b>OFFICE OF THE SEC TO THE SANGGUNIANG BAYAN</b>	Office Supplies	8,000.00	5,906.53	2,093.47	2,093.47
Printing & Binding		1,800.00	1,605.00	195.00	195.00	
<b>TOTALS</b>		<b>9,800.00</b>	<b>7,511.53</b>	<b>2,288.47</b>	<b>2,288.47</b>	
<b>OFFICE OF THE MUN. PLANNING &amp; DEV'T COORDINATOR</b>	Travelling Expenses	24,000.00	-	24,000.00	24,000.00	
	Office Supplies	12,000.00	8,778.88	3,221.12	3,221.12	
	Telephone Expenses (Mobile)	24,000.00	10,000.00	14,000.00	14,000.00	
	Printing & Binding	10,000.00	-	10,000.00	10,000.00	
	Repair & Maintenance					
	IT Equipment & Software	5,000.00	730.00	4,270.00	4,270.00	
<b>TOTALS</b>	<b>75,000.00</b>	<b>19,508.88</b>	<b>55,491.12</b>	<b>55,491.12</b>		
<b>OFFICE OF THE MUN. BUDGET OFFICER</b>	Office Supplies	15,000.00	12,914.01	2,085.99	2,085.99	
	Repair & Maintenance					
	Office Equipment	5,000.00	-	5,000.00	5,000.00	
	Travelling Expenses	30,000.00	20,000.00	10,000.00	10,000.00	
	Printing & Binding	10,000.00	-	10,000.00	10,000.00	
<b>TOTALS</b>	<b>60,000.00</b>	<b>32,914.01</b>	<b>27,085.99</b>	<b>27,085.99</b>		


Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to date	Amount to be reverted
OFFICE OF THE MUN. TREASURER	Office Supplies	12,000.00	9,766.20	2,233.80	2,233.80
	Accountable Forms	60,000.00	59,940.00	60.00	60.00
	Postage & Deliveries	5,000.00	-	5,000.00	5,000.00
	Printing & Binding	5,000.00	-	5,000.00	5,000.00
	Repair & Maintenance				
	Office Building	2,000.00	990.00	1,010.00	1,010.00
	Office Equipment	2,000.00	1,000.00	1,000.00	1,000.00
	IT Equipment & Software	5,000.00	500.00	4,500.00	4,500.00
	<b>TOTALS</b>	<b>91,000.00</b>	<b>72,196.20</b>	<b>18,803.80</b>	<b>18,803.80</b>
OFFICE OF THE SAN MIGUEL PUBLIC CEMETERY	Repair & Maintenance				
	Other Structures	50,000.00	-	50,000.00	50,000.00
	Office Equipment	5,000.00	-	5,000.00	5,000.00
	<b>TOTALS</b>	<b>55,000.00</b>	<b>-</b>	<b>55,000.00</b>	<b>55,000.00</b>
OFFICE OF THE MUN. ACCOUNTANT	Travelling Expenses	40,483.00	25,483.00	15,000.00	15,000.00
	Office Supplies	59,000.00	51,997.72	7,002.28	7,002.28
	Repair & Maintenance				
	Office Building	3,000.00	940.00	2,060.00	2,060.00
	Office Equipment	2,000.00	800.00	1,200.00	1,200.00
	Printing & Binding	10,000.00	4,000.00	6,000.00	6,000.00
	<b>TOTALS</b>	<b>114,483.00</b>	<b>83,220.72</b>	<b>31,262.28</b>	<b>31,262.28</b>
OFFICE OF THE MUN. ASSESSOR	Travelling Expenses	20,000.00	9,906.00	10,094.00	4,000.00
	Telephone Expenses (Mobile)	24,000.00	12,000.00	12,000.00	9,000.00
	Office Supplies	10,000.00	8,383.42	1,616.58	1,616.58
	Printing & Binding	4,000.00	-	4,000.00	4,000.00
	Repair & Maintenance				
	Office Building	5,000.00	-	5,000.00	5,000.00
	Office Equipment	2,000.00	-	2,000.00	2,000.00
	IT Equipment & Software	5,000.00	-	5,000.00	5,000.00
	<b>TOTALS</b>	<b>70,000.00</b>	<b>30,289.42</b>	<b>39,710.58</b>	<b>30,616.58</b>
OFFICE OF THE MUN. CIVIL REGISTRAR	Office Supplies	13,000.00	8,559.96	4,440.04	4,440.04
	Printing & Binding	7,000.00	2,585.00	4,415.00	4,415.00
	Repair & Maintenance				
	IT Equipment & Software	1,000.00	-	1,000.00	1,000.00
<b>TOTALS</b>	<b>21,000.00</b>	<b>11,144.96</b>	<b>9,855.04</b>	<b>9,855.04</b>	
OFFICE OF THE MUN. HEALTH OFFICER	Office Supplies	50,000.00	37,468.72	12,531.28	12,531.28
	Medical, Dental & Lab. Supplies	1,000,000.00	900,000.00	100,000.00	100,000.00
	Gasoline, Oil & Lubricants	200,000.00	156,690.27	43,309.73	43,309.73
	Repair & Maintenance				
	Health Center	64,000.00	53,600.00	10,400.00	10,400.00
	Office Equipment	1,000.00	500.00	500.00	500.00
	IT Equipment & Software	15,000.00	-	15,000.00	15,000.00
	<b>TOTALS</b>	<b>1,330,000.00</b>	<b>1,148,258.99</b>	<b>181,741.01</b>	<b>181,741.01</b>
OFFICE OF THE MSWDO	Travelling Expenses	24,000.00	-	24,000.00	24,000.00
	Transportation Expenses	4,200.00	-	4,200.00	3,200.00
	Office Supplies	10,000.00	8,347.85	1,652.15	1,652.15
	Printing & Binding	4,000.00	-	4,000.00	4,000.00
	Repair & Maintenance				
	Office Building	300,000.00	272,000.00	28,000.00	28,000.00
	IT Equipment & Software	25,000.00	21,000.00	4,000.00	4,000.00
	Office Equipment	2,000.00	1,500.00	500.00	500.00
<b>TOTALS</b>	<b>369,200.00</b>	<b>302,847.85</b>	<b>66,352.15</b>	<b>65,352.15</b>	

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to date	Amount to be reverted
OFFICE OF THE MUN. AGRICULTURIST	Transportation Expenses	16,800.00	-	16,800.00	16,800.00
	Printing & Binding	4,000.00	-	4,000.00	4,000.00
	Internet Expense	36,000.00	-	36,000.00	36,000.00
	Repair & Maintenance				
	Office Building	45,000.00	-	45,000.00	45,000.00
	IT Equipment & Software	5,000.00	-	5,000.00	5,000.00
	<b>TOTALS</b>	<b>106,800.00</b>	<b>-</b>	<b>106,800.00</b>	<b>106,800.00</b>
OFFICE OF THE MUN. ENGINEER	Travelling Expenses	15,000.00	-	15,000.00	10,000.00
	Office Supplies	15,000.00	12,353.76	2,646.24	2,646.24
	Printing & Binding	4,000.00	-	4,000.00	4,000.00
	Internet Expense	20,000.00	-	20,000.00	20,000.00
	Repair & Maintenance				
	Office Building	10,000.00	-	10,000.00	10,000.00
	Office Equipment	5,000.00	4,495.00	505.00	505.00
	IT Equipment & Software	5,000.00	-	5,000.00	5,000.00
	<b>TOTALS</b>	<b>74,000.00</b>	<b>16,848.76</b>	<b>57,151.24</b>	<b>52,151.24</b>
OFFICE OF THE SAN MIGUEL WATERWORKS SYSTEM	Travelling Expenses	10,000.00	5,000.00	5,000.00	5,000.00
	Office Supplies	60,000.00	16,314.32	43,685.68	43,685.68
	Telephone Expenses (Mobile)	24,000.00	-	24,000.00	24,000.00
	Postage & Deliveries	5,000.00	-	5,000.00	5,000.00
	Electricity Expense	5,000.00	3,000.00	2,000.00	2,000.00
	Printing & Binding	5,000.00	1,640.00	3,360.00	3,360.00
	Repair & Maintenance				
	Other Structures	400,000.00	360,000.00	40,000.00	40,000.00
	IT Equipment & Software	5,000.00	2,000.00	3,000.00	3,000.00
	Motor Vehicles	10,000.00	9,000.00	1,000.00	1,000.00
	Accountable Forms	20,000.00	19,720.00	280.00	280.00
	Gasoline	20,000.00	18,000.00	2,000.00	2,000.00
	<b>TOTALS</b>	<b>564,000.00</b>	<b>434,674.32</b>	<b>129,325.68</b>	<b>129,325.68</b>
	OFFICE OF BUSINESS PERMIT/LICENSING & REGULATORY UNIT	Telephone Expenses (Mobile)	24,000.00	-	24,000.00
<b>TOTALS</b>		<b>24,000.00</b>	<b>-</b>	<b>24,000.00</b>	<b>24,000.00</b>
OFFICE OF THE HRMO	Office Supplies	15,000.00	8,130.36	6,869.64	6,869.64
	Telephone Expenses (Mobile)	24,000.00	-	24,000.00	24,000.00
	Repair & Maintenance				
	IT Equipment & Software	4,000.00	-	4,000.00	4,000.00
	<b>43,000.00</b>	<b>8,130.36</b>	<b>34,869.64</b>	<b>34,869.64</b>	
OFFICE OF THE MUNICIPAL ENVIRONMENTAL AND NATURAL RESOURCES OFFICER (OMENRO)	Travelling Expenses	10,000.00	-	10,000.00	10,000.00
	Office Supplies	5,000.00	2,311.91	2,688.09	2,688.09
	Internet Expense				
	Repair & Maintenance				
	IT Equipment & Software	4,000.00	-	4,000.00	4,000.00
<b>TOTALS</b>	<b>19,000.00</b>	<b>2,311.91</b>	<b>16,688.09</b>	<b>16,688.09</b>	
OFFICE OF THE Municipal Disaster Risk Reduction and Management Officer (OMDRMO)	Office Supplies	5,000.00	250.00	4,750.00	4,750.00
	REPAIRS & MAINTENANCE				
	IT Equipment & Software	4,000.00	-	4,000.00	4,000.00
	<b>TOTALS</b>	<b>9,000.00</b>	<b>250.00</b>	<b>8,750.00</b>	<b>8,750.00</b>
<b>GRAND TOTAL</b>	<b>9,916,875.04</b>	<b>6,525,209.86</b>	<b>4,585,403.60</b>	<b>3,323,190.82</b>	

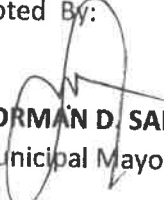
WE HEREBY CERTIFY that the above Statement of Funds Available for Reversion is true and correct.

  
**JADE H. GIGANTO**  
Municipal Budget Officer

  
**ROBERTO V. AGUIRRE**  
OIC-Mun. Treasurer

  
**ARIEL B. ABELLAR**  
Municipal Accountant

Noted By:

  
**NORMAN D. SABDAO**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF SAN MIGUEL

## CERTIFICATION

**To Whom This May Concern:**


This is to certify that the following NOE Balances as of October 31, 2022 are no longer needed for the purpose in connection with the funded activities, considering that said projects have already been completed, and that obligations herefrom have been fully paid and settled, to wit:


**A. Programs/Projects/Activities (P/P/As)**

	Amount
1 Reforestration Management Program	285,883.86
2 Coastal Resource Management	400,000.00
3 Schistosomiasis Program	25,000.00
4 Leprosy Program	30,000.00
5 Dental Health Program	50,000.00
6 Promotion of Personal Hygiene-ECCD	300,000.00
7 Animal Bite Center	300,000.00
<b>Total Available Balances</b>	<b><u>1,390,883.86</u></b>
<b>TOTAL AVAILABLE NOE APPROPRIATION FOR REVERSION</b>	<b><u>1,390,883.86</u></b>

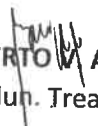
This is to finally recommend to the Sanguniang Bayan for the reversion of the above enumerated implemented P/P/As amounting to P 1,390,883.86.

Recommended By: LOCAL FINANCE COMMITTEE


  
**JADE H. GIGANTO**  
Mun. Budget Officer

  
**JULIUS G. AMBIDA**  
MPDC-Designate

  
**ARIEL B. ABELLAR**  
Mun. Accountant

  
**ROBERTO M. AGUIRRE**  
OIC-Mun. Treasurer

Approved By:

  
**NORMAN D. SABDAO**  
Municipal Mayor



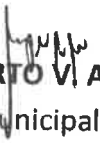
Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF SAN MIGUEL**  
-oOo-

# CERTIFICATION

**THIS IS TO CERTIFY** that the Local Government Unit of San Miguel, Leyte have accomplished as of September 30, 2022 an average of 70% of all its Planned Programs/Projects/Activities in the approved Annual and Supplemental Budgets for FY 2022 efficiently at lesser cost and generated Maintenance and Other Operating Expenses (MOOE) savings as a fund source for the payment of Collective Negotiation Agreement (CNA) Incentive to all LGU San Miguel Employees per Budget Circular No. 2022-3 dated October 19, 2022.

**THIS TO CERTIFY FURTHER** that the funds source of the FY 2022 Collective Negotiation Agreement (CNA) Incentive was not taken from the balances of allotments for Programs/Projects/Activities which were later discontinued or deferred, and or from distributed or delivered to, or to use by agency clients.

Jointly issued this 7<sup>th</sup> day of November 2022 at the Local Government Unit of San Miguel, Leyte.


  
**ROBERTO V. AGUIRRE**  
OIC-Municipal Treasurer

  
**JADE H. GIGANTE**  
Municipal Budget Officer

  
**JULIUS C. AMBIDA**  
MPDC, Designate

  
**ARIEL B. ABELLAR**  
Municipal Accountant

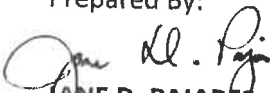
Approved:

  
**NORMAN D. SABDAO**  
Municipal Mayor

**Plantilla of LGU Personnel FY 2022**  
**LGU : San Miguel, Leyte**

Item Number		Position Title	Name of Incumbent	Annual Budget (LBC # 132 - 4th Class Mun.)		Supplemental Budget Proposed (LBC # 143 - 4th Class Mun.)		Increase/ Decrease
				Rate/Annum	Amount	Rate/Annum	Amount	
Old	New			SG/Step		SG/Step		
15-19	15-19	Local DRRM Assistant (Administrative and Training)	Vacant	8/1		8/1	170,988.00	170,988.00
67-1	67-1	Local Epidemeology Surveillance	Vacant	15/1		15/1	421,164.00	421,164.00
<b>TOTAL</b>					-		<b>592,152.00</b>	<b>592,152.00</b>

Prepared By:

  
**JANE D. PAJARES**  
 HRMO II

Reviewed By:

  
**JADE H. GIGANTO**  
 Municipal Budget Officer

APPROVED BY:

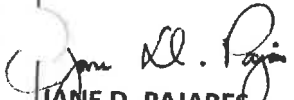
  
**NORMAN D. SABDAO**  
 Municipal Mayor

**Personnel Schedule CY 2022**  
**LGU : San Miguel, Leyte**

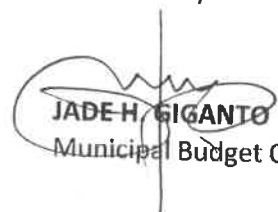
OFFICE: OFFICE OF THE MDRRMO

Item Number		Position Title	Name of Incumbent	Annual Budget (LBC # 132 - 4th Class Mun.)		Supplemental Budget Proposed (LBC # 143 - 4th Class Mun.)		Increase/Decrease
Old	New			Rate/Annum	Rate/Annum	Rate/Annum	Rate/Annum	
				SG/Step	Amount	SG/Step	Amount	
15-19	15-19	<b>Local DRRM Assistant</b> <i>(Administrative and Training)</i>	<i>Vacant</i>	8/1		8/1	170,988.00	170,988.00
					-		<b>170,988.00</b>	<b>170,988.00</b>


Prepared By:

  
**JANE D. PAJARES**  
 HRMO II

Reviewed By:

  
**JADE H. GIGANTO**  
 Municipal Budget Officer

Approved By:

  
**NORMAN D. SABDAO**  
 Municipal Mayor

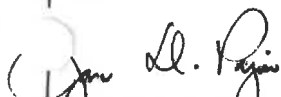
Personnel Schedule CY 2022

LGU : San Miguel, Leyte

OFFICE: OFFICE OF THE MUNICIPAL HEALTH OFFICER (OMHO)

Item Number		Position Title	Name of Incumbent	Annual Budget (LBC # 132 - 4th Class Mun.)		Supplemental Budget Proposed (LBC # 143 - 4th Class Mun.)		Increase/Decrease
Old	New			Rate/Annum	Rate/Annum	Rate/Annum	Rate/Annum	
				SG/Step	Amount	SG/Step	Amount	
67-1	67-1	Local Epidemeology Surveillance Unit Officer	Vacant	15/1		15/1	421,164.00	421,164.00
					-		421,164.00	421,164.00


Prepared By:

  
**JANE D. PAJARES**  
 HRMO II

Reviewed By:

  
**JADE H. GIGANTO**  
 Municipal Budget Officer

Approved By:

  
**NORMAN D. SABDAO**  
 Municipal Mayor





**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON NOVEMBER 21, 2022

**PRESENT:**

Hon. Protacio Q. Brazil	- Municipal Vice-Mayor/Presiding Officer
Hon. Richard Len B. Lapidario	- SB Member
Hon. Prospero Q. Brazil	- SB Member
Hon. Charlie L. Guy	- SB Member
Hon. Antonio L. Asis	- SB Member
Hon. Otelio U. Babiano, Jr.	- SB Member
Hon. Ruben G. Agner	- SB Member
Hon. Thelma M. Brazil	- SB Member
Hon. Letecia G. Espos	- SB Member
Hon. Samuel P. Salomon	- Ex-Officio Member, President, Liga ng mga Barangay
Hon. Hershey R. Amaga	- Ex-Officio Member, President, Sanggunian Kabataan Pambayang Pederasyon

Resolution No. 253  
Series of 2022

**RESOLUTION APPROVING THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 06 FOR CY 2022 OF THE MUNICIPALITY OF SAN MIGUEL, LEYTE AMOUNTING TO SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 (P6,214,824.25) ONLY**

**WHEREAS**, presented for consideration is the Supplemental Annual Investment Program (AIP) No. 06 for Calendar Year 2022 of the Municipality of San Miguel, Leyte amounting to **SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 (P6,214,824.25) ONLY** submitted by the Municipal Mayor for approval;

**WHEREAS**, aforesaid Supplemental AIP No. 06 for CY 2022 was duly endorsed by the MDC for approval as embodied by MDC Resolution No. 2022-07 dated November 4, 2022;

**WHEREFORE**, on motion of Hon. Prospero Q. Brazil duly seconded by Hon. Ruben G. Agner, Hon. Charlie L. Guy and Hon. Thelma M. Brazil;

**RESOLVED**, as it is hereby resolved, to approve, as it is hereby approved, the Supplemental Annual Investment Program (AIP) No. 06 for CY 2022 of the Municipality of San Miguel, Leyte amounting to **SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 (P6,214,824.25) ONLY**;

**RESOLVED FURTHER**, that MDC Resolution No. 2022-07 and the prescribed Supplemental AIP Forms were duly signed by authorized signatories and shall be appended and form part of this resolution;

**RESOLVED FINALLY**, that a copy of this resolution is furnished to the Sangguniang Panlalawigan for review, the MDC Chairman, Municipal Mayor Norman D. Sabdao, the Local Finance Committee, the Municipal Planning and Development Coordinator (MPDC)-Designate, and all others concerned for their information and guidance.

**DATE APPROVED**

November 21, 2022

I HEREBY CERTIFY to the correctness of the foregoing resolution.

**BRYAN NEIL B. BRAZIL**  
Secretary to the Sangguniang Bayan

Attested by:  
**HON. PROTACIO Q. BRAZIL**  
Municipal Vice-Mayor/Presiding Officer

Approved:

**ATTY. NORMAN D. SABDAO**  
Municipal Mayor

Concurred by:

HON. RUBEN G. AGNER  
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO  
SB MEMBER

HON. THELMA M. BRAZIL  
SB MEMBER

HON. PROSPERO Q. BRAZIL  
SB MEMBER

HON. CHARLIE L. GUY  
SB MEMBER

HON. ANTONIO L. ASIS  
SB MEMBER

HON. OTELLO U. BABIANO, JR.  
SB MEMBER

HON. HERSHEY R. AMAGA  
President, SK Pambayang Pederasyon

HON. SAMUEL P. SALOMON  
President, Liga ng mga Barangay



Republic of the Philippines  
**PROVINCE OF LEYTE**  
**MUNICIPALITY OF SAN MIGUEL**  
 -oOo-

**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON NOVEMBER 14, 2022

**PRESENT:**

- |                               |   |   |
|-------------------------------|---|---|
| Hon. Protacio Q. Brazil       | - | Municipal Vice-Mayor/Presiding Officer                                  |
| Hon. Richard Len B. Lapidario | - | SB Member   |
| Hon. Prospero Q. Brazil       | - | SB Member   |
| Hon. Charlie L. Guy           | - | SB Member   |
| Hon. Antonio L. Asis          | - | SB Member   |
| Hon. Otelio U. Babiano, Jr.   | - | SB Member   |
| Hon. Ruben G. Agner           | - | SB Member   |
| Hon. Thelma M. Brazil         | - | SB Member   |
| Hon. Letecia G. Espos         | - | SB Member   |
| Hon. Hershey R. Amaga         | - | SB Member   |
|                               | - | Ex-Officio Member, President, Sanggunian Kabataan Pambayang Pederasyon  |
| Hon. Samuel P. Salomon        | - | Ex-Officio Member, President, Liga ng mga Barangay (on official travel) |

**Resolution No. 250**  
**Series of 2022**

**RESOLUTION GRANTING COLLECTIVE NEGOTIATION AGREEMENT (CNA) INCENTIVE TO ALL MUNICIPAL OFFICIALS AND EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF SAN MIGUEL, LEYTE IN THE AMOUNT OF TWENTY FIVE THOUSAND (P25,000.00) PESOS ONLY FOR CY 2022**

**WHEREAS**, Collective Negotiation Agreement (CNA) may be granted to both management and rank-and-file employees of agencies with approved and successfully implemented CNAs in recognition of their efforts in accomplishing performance targets at lesser cost, in attaining more efficient and viable operations through cost-cutting measures and systems improvement as authorized under Budget Circular No. 2022-3 dated October 19, 2022 of the Department of Budget and Management;

**WHEREAS**, the Local Finance Committee presented a Statement of Funds Available for Reversion Sourced Out of CY 2022 MOOE Savings for the grant of CNA Incentive for CY 2022 amounting to Two Million Three Hundred Eighty Three Thousand Nine Hundred Forty Pesos and 39/100 (P2,383,940.39) only;

**WHEREFORE**, on motion of Hon. Prospero Q. Brazil duly seconded by all members present;

**RESOLVED**, as it is hereby resolved, to grant Collective Negotiation Agreement (CNA) Incentive to all municipal officials and employees of the Municipal Government of San Miguel, Leyte in the amount of Twenty Five Thousand (P25,000.00) Pesos only for CY 2022;

**RESOLVED FURTHER** that the source of funds for the grant of CNA – CY 2022 shall be sourced solely from the allowable MOOE allotments in FY 2022, as enumerated in item 4.3.3 of the Budget Circular 2022 – 3 and as certified by the Local Finance Committee amounting to a total of Two Million Three Hundred Eighty Three Thousand Nine Hundred Forty Pesos and 39/100 (P2,383,940.39);

**RESOLVED FURTHER**, that a copy of this resolution be furnished to the Municipal Mayor Norman D. Sabdao, the President, San Miguel Municipal Employees Association (SAMMEA) and all others concerned for their information and guidance.

**UNANIMOUSLY APPROVED**

**November 14, 2022**

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Attested by:

**HON. PROTACIO Q. BRAZIL**  
 Municipal Vice-Mayor/Presiding Officer

**BRYAN NEIL B. BRAZIL**  
 Secretary to the Sangguniang Bayan

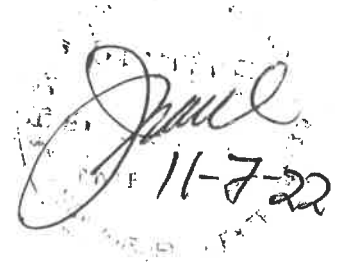
Approved:

**ATTY. NORMAN D. SABDAO**  
 Municipal Mayor

OMBO  
 11/17/22



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF SAN MIGUEL**  
-oOo-  
**OFFICE OF THE MUNICIPAL MAYOR**



November 7, 2022

The Honorable  
Members of the Sangguniang Bayan  
Municipal Government of San Miguel  
Leyte


Thru: **HON. PROTACIO Q. BRAZIL**  
Mun. Vice-Mayor/Presiding Officer

Ladies and Gentlemen:

I have the honor to submit herewith **MDC Resolution No. 2022-07 RESOLUTION RECOMMENDING TO THE SANGGUNIANG BAYAN OF SAN MIGUEL, LEYTE THE APPROVAL OF CY 2022 SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM NO. 6 AMOUNTING SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND 25/100 ONLY (P 6,214,824.25)** for your appropriate action.

Please consider this as an urgent agenda.

Very truly yours,

  
**NORMAN D. SANDAO**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF SAN MIGUEL**  
-oOo-  
**MUNICIPAL DEVELOPMENT COUNCIL**

**EXCERPT FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL MEETING HELD ON NOVEMBER 4, 2022 AT MUNICIPAL AUDITORIUM, MUNICIPAL GROUNDS, SAN MIGUEL, LEYTE.**

**PRESENT:**

ATTY. NORMAN D. SABDAO	- Presiding Officer
HON. ROSELDA A. ELBORE	- Member
HON. JOVITA L. REBOSO	- Member
HON. CESAR A. RESTOR	- Member
HON. NORMAN NIEL B. MARTIJA	- Member
HON. SAMUEL P. SALOMON	- Member
HON. ERNESTO V. ARROJO	- Member
HON. EMMA P. BRUN	- Member
HON. JESSIE E. ASIS	- Member
HON. LEONARDO T. CADORNA	- Member
HON. MARLENE B. SUPATAN	- Member
HON. MANUEL DOMINGUEZ	- Member
HON. PACITA S. ABRIL	- Member
HON. TRINIDAD A. QUINTANA	- Member
HON. EDUARDO M. GUY	- Member
HON. FRANCISCO MACABANSAG	- Member
HON. ERWIN VALERIANO	- Member
HON. GAVINO T. VALLERAMOS	- Member
HON. IMELDA CAUBALEJO	- Member
HON. NORITA L. ACEBO	- Member
HON. ESMERALDO LEGO	- Member
HON. LYNDON C. VINAS	- Member
ROMEO T. BRAZIL	- CSO Rep.
CHRISTINE C. ABADA	- CSO Rep.
ELIZABETH L. DEMAIN	- CSO Rep.

**ABSENT:**

HON. PROSPERO Q. BRAZIL	- Member
ULDARICO ROSADINO	- CSO Rep.
BERNABE LANDRITO	- CSO Rep.
RAY AURELL LOBRIGO	- CSO Rep.
ALLAN LABITAG	- CSO Rep.
REMEGIA LABACLADO	- CSO Rep.
MARIZA I. LABARRO	- CSO Rep.
IAN SANCAJO	- CSO Rep.
GENEROSO SAPASIP	- CSO Rep.
BERNABE LANDRITO	- CSO Rep.
EUGENIO VALLERAMOS	- CSO Rep.

**RESOLUTION NO. 2022-07**

**RESOLUTION ENDORSING TO THE SANGGUNIANG BAYAN OF SAN MIGUEL, LEYTE THRU THE MUNICIPAL DEVELOPMENT COUNCIL FOR ITS APPROVAL OF THE HEREIN CY 2022 SUPPLEMENTAL BUDGET NO. 6 FROM PS SAVINGS, MOOE, AND OTHER SPA (NON-OFFICE EXPENDITURES) FOR THE IMPLEMENTATION OF CNA, PEI, SRI, PURCHASE OF LAPTOPS FOR SB MEMBERS, CREATION OF ONE (1) LOCAL DRRM ASSISTANT (ADMINISTRATIVE AND TRAINING), CREATION OF ONE (1) LOCAL EPIDEMIOLOGY SURVEILLANCE UNIT OFFICER, AND HUMAN RESOURCE DEVELOPMENT-CAPABILITY BUILDING AMOUNTING TO SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND TWENTY FIVE CENTAVOS (P6,214,824.25);**

**WHEREAS, the Local Chief Executive presented to the body and identified in details the programs, projects, and activities that are included and proposed for funding in the plan to be incorporated in the PS SAVINGS, MOOE, AND OTHER SPA (NON-OFFICE EXPENDITURES);**

**WHEREAS, the Local Chief Executive proposed to this council for endorsement to the Sangguniang Bayan, for approval of the herein CY 2022 SUPPLEMENTAL BUDGET NO. 6 FROM PS SAVINGS, MOOE, AND OTHER SPA (NON-OFFICE EXPENDITURES) FOR THE IMPLEMENTATION OF CNA, PEI, SRI, PURCHASE OF LAPTOPS FOR SB MEMBERS, CREATION OF ONE (1) LOCAL DRRM ASSISTANT (ADMINISTRATIVE AND TRAINING), CREATION OF ONE (1) LOCAL EPIDEMIOLOGY SURVEILLANCE UNIT OFFICER, AND HUMAN RESOURCE DEVELOPMENT-CAPABILITY BUILDING AMOUNTING TO SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND TWENTY FIVE CENTAVOS (P6,214,824.25);**

**WHEREAS, after the presentation and deliberation, the Council agreed to pass this resolution;**

**NOW THEREFORE, on motion of Member HON. NORMAN NIEL B. MARTIJA and duly seconded by ALL MEMBERS, be it;**


**RESOLVED, AS IT IS HEREBY RESOLVED TO ENDORSE TO THE SANGGUNIANG BAYAN OF SAN MIGUEL, LEYTE THE APPROVAL OF THE HEREIN CY 2022 SUPPLEMENTAL BUDGET NO. 6 FROM PS SAVINGS, MOOE, AND OTHER SPA (NON-OFFICE EXPENDITURES) FOR THE IMPLEMENTATION OF CNA, PEI, SRI, PURCHASE OF LAPTOPS FOR SB MEMBERS, CREATION OF ONE (1) LOCAL DRRM ASSISTANT (ADMINISTRATIVE AND TRAINING), CREATION OF ONE (1) LOCAL EPIDEMIOLOGY SURVEILLANCE UNIT OFFICER, AND HUMAN RESOURCE DEVELOPMENT-CAPABILITY BUILDING AMOUNTING TO SIX MILLION TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED TWENTY FOUR PESOS AND TWENTY FIVE CENTAVOS (P6,214,824.25).**

**APPROVED UNANIMOUSLY: November 4, 2022**

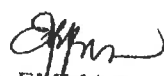
I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING RESOLUTION.

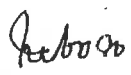
  
**JULIUS B. AMBIDA**  
MDC Secretary

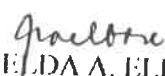
ATTESTED BY:


  
HON. MANUEL DOMINGUEZ  
Member


  
HON. CESAR A. RESTOR  
Member

  
HON. EMMA P. BRUN  
Member

  
HON. JOVITA L. REBOSO  
Member

  
HON. ROSELDA A. ELBORE  
Member


  
HON. MARLENI SUPATAN  
Member

  
HON. SAMUEL P. SALOMON  
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HON. ERNESTO ARROJO  
Member


  
HON. ESMERALDO LEGO  
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HON. EDUARDO M. GUY  
Member

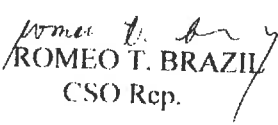
  
HON. FRANCISCO D. MACABANSAG  
Member

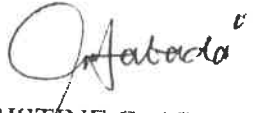
  
HON. TRINIDAD A. QUINTANA  
Member

  
HON. NORITA L. ACEBO  
Member


  
LYNDON C. VINAS  
Member

  
ELIZABETH L. DEMAIN  
CSO Rep.

  
ROMEO T. BRAZIL  
CSO Rep.

  
CHRISTINE C. ABADA  
CSO Rep.

Approved:

  
ATTY. NORMAN D. SABDAO  
Municipal Mayor

**CY 2022 SUPPLEMENTAL  
ANNUAL INVESTMENT PROGRAM (AIP) N°**  
BY PROGRAM/PROJECT/ACTIVITY BY SECTOR

Municipality: SAN MIGUEL, LEYTE

AIP REFERENCE CODE	PROGRAM/PROJECT/ACTIVITY DESCRIPTION	IMPLEMENTING OFFICE DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT	FUNDING SOURCE	AMOUNT (In Thousand Pesos)				AMOUNT of Climate Change Expenditure		CC Typology Code (14)	
			STARTING DATE	COMPLETION DATE			Personal Services	Maintenance & Other Operating Expenses	Capital Outlay	TOTAL	Climate Change Adaptation (12)	Climate Change Mitigation (13)		
1000	<b>I. GENERAL PUBLIC SERVICES SECTOR</b>													
1000-3-1-01	Executive Services	OMM	January	December	Efficient & effective executive services	GF								
1000-3-1-01-100	Human Resource Development-Capability Building	OMM	December	December	Efficient & effective executive services	GF	965,241.93				965,241.93			
1000-3-2-19	Human Resource Management/Unit	OMM/OHRMO	January	December	Efficient & effective Human Resource services	GF		1,000,000.00			1,000,000.00			
1000-3-2-17	Business Permit/Licensing & Regulatory Services	OBPLRU	January	December	Efficient & effective BPLRU services	GF	40,000.00				40,000.00			
1000-3-1-02	Legislative Services	OMVM/SB	January	December	Efficient & effective legislative services	GF	40,000.00				40,000.00			
1000-3-1-03	Legislative Support Services	OSSB	January	December	Efficient & effective legislative support services	GF	547,500.00		500,000.00		1,047,500.00			
1000-3-1-04	Planning and Development Coordination Services	OMPDC	January	December	Efficient & effective planning and dev't. coordination services	GF	120,000.00				120,000.00			
1000-3-1-05	Budgeting Services	OMBO	January	December	Efficient & effective budgeting services	GF	80,000.00				80,000.00			
1000-3-1-06	Accounting Services	OMAc	January	December	Efficient & effective accounting services	GF	61,319.44				61,319.44			
1000-3-1-07	Treasury Services	OMT	January	December	Efficient & effective treasury services	GF	120,000.00				120,000.00			
1000-3-1-08	Assessment of Real Property Services	OMAs	January	December	Efficient & effective assessment of real property services	GF	280,000.00				280,000.00			
1000-3-1-09	Civil Registration Services	OMCR	January	December	Efficient & effective civil registration services	GF	52,500.00				52,500.00			
	<b>GENERAL PUBLIC SERVICE SECTOR TOTALS</b>						80,228.49				80,228.49			
3000	<b>II. SOCIAL SERVICES SECTOR</b>						2,366,789.86	1,000,000.00	500,000.00		3,866,789.86			
3000-3-1-13	Health Services	OMHO	January	December	Efficient & effective health services	GF	983,919.70				983,919.70			
3000-3-2-12	Social Welfare Services	OMSWDO	January	December	Efficient & effective social welfare services	GF	120,000.00				120,000.00			
3000-3-2-16	Disaster Risk Reduction and Management Services	OMDRMO	January	December	Efficient & effective disaster risk reduction & management services	GF								
	<b>SOCIAL SERVICE SECTOR TOTALS</b>						301,251.79				301,251.79			
8000	<b>III. ECONOMIC SERVICES</b>						1,405,171.49				1,405,171.49			
8000-3-2-10	Agricultural Services	OMAg	January	December	Efficient & Effective agricultural services	GF	188,575.27				188,575.27			
8000-3-2-18	ENVIRONMENTAL AND NATURAL RESOURCES SERVICES (MENRO)	OMENRO	January	December	Efficient & Effective environmental & natural resources services	GF	120,000.00				120,000.00			
8000-3-1-10	Engineering Services	OME	January	December	Efficient & Effective engineering services	GF	160,000.00				160,000.00			
8000-3-2-14	Operation of San Miguel Waterworks System	OSMWS	January	December	Efficient & Effective waterworks services	GF	434,287.63				434,287.63			
8000-3-2-15	Operation of San Miguel Public Cemetery	OSMPC	January	December	Efficient & Effective cemetery services	GF	40,000.00				40,000.00			
	<b>ECONOMIC SERVICE SECTOR TOTALS</b>						942,862.90				942,862.90			
	<b>Grand Total</b>						4,714,824.25	1,000,000.00	500,000.00		6,214,824.25			

Prepared by:

JULIUS G. AMBIDA  
MPDC Designate

Page 1 of 1

JADE H. SIGANTO  
Municipal Budget Officer

Attested by:

NORMAN D. SABDAO  
Municipal Mayor