



Item No.: 18
Date: 13 FEB 2023

OFFICE OF THE PROVINCIAL GOVERNOR
CARLOS JERICHO L. PETILLA

3:35 pm
Evin 2-09-23
PROVINCE OF LEYTE

December 27, 2022

SANGGUNIANG PANLALAWIGAN
RECEIVED
09 FEB 2023
PROVINCE OF LEYTE

HON. LEONARDO M. JAVIER, JR
Vice-Governor and Presiding Officer
and **THE HONORABLE MEMBERS**
SANGGUNIANG PANLALAWIGAN
Province of Leyte

Gentlemen and Ladies:

Greetings!

Respectfully endorsed to the Honorable August Body, authorizing the Province of Leyte, to request for approval to enroll to the Land Bank of the Philippines' (LBP's) internet banking facility known as "weAccess", with the objective of upgrading the financial management system of the Provincial Government of Leyte, to make selected banking transactions online, particularly balance inquiry and download statement of account.

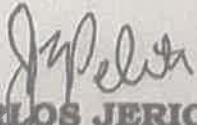
Further, the designate/authorized personnel shall be enrolled in the system to perform said selected banking transactions, as follows:

	NAME	DESIGNATION	OFFICE	PARTICULARS
1.	Ruth Y. Surpia	Acting Provincial Treasurer	PTO	Authorizer
2.	Czarenah Peach F. Redubla	SAO (Cashier IV)	PTO	Authorizer
3.	Jayra Mae E. Gamez	Administrative Officer III	PTO	User
4.	Doris M. Beloy	Provincial Accountant	PACCO	Authorizer
5.	Sherell C. Montejo	Accountant IV	PACCO	Authorizer
6.	Kevin E. Acuin	Accountant II	PACCO	User

Attached herein is the document for your guidance and perusal.

Thank you.

Very truly yours,


CARLOS JERICHO L. PETILLA
Governor





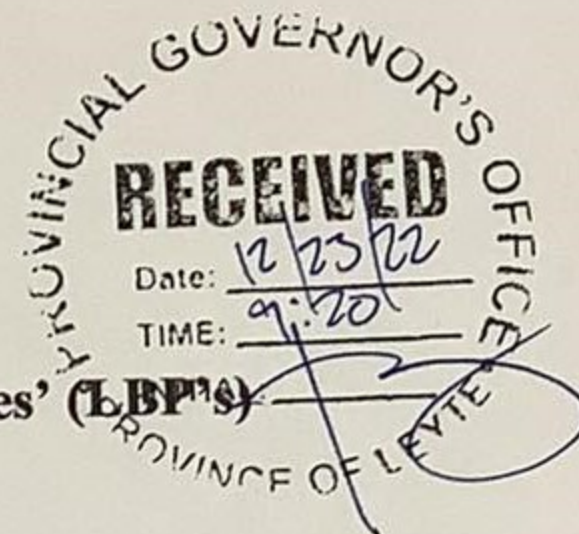
OFFICE OF THE PROVINCIAL TREASURER

December 20, 2022

HON. CARLOS JERICHO L. PETILLA
Governor
Province of Leyte

THRU: Ms. Corazon M. Alvero
Provincial Administrator

Subject: Request for Approval to Enroll to the Land Bank of the Philippines' (LBP's) internet banking facility known as "weAccess"



Dear Governor,

With the objective of upgrading the financial management system of the Provincial Government of Leyte, we would like to request for your approval for us to enroll to LBP's internet banking facility "weAccess" to make selected banking transactions online, particularly the following:

1. Balance Inquiry
2. Download Statement of Account

In line with this, we need to designate/authorize personnel to be enrolled to have access in this banking facility. Per coordination with Provincial Accounting Office (PAccO), shown below are the personnel that need to be enrolled to perform said selected banking transactions:

1. Ruth Y. Surpia	Acting Provincial Treasurer	PTO	Authorizer
2. Czarenah Peach F. Redubla	SAO (Cashier IV)	PTO	Authorizer
3. Jayra Mae E. Gamez	Administrative Officer III	PTO	User
4. Doris M. Beloy	Provincial Accountant	PAccO	Authorizer
5. Sherell C. Montejo	Accountant IV	PAccO	Authorizer
6. Kevin E. Acuin	Accountant II	PAccO	User

Upon your approval, we would also like to request your good office to please endorse this to Sangguniang Panlalawigan Office for passing of resolution authorizing the above-mentioned personnel as authorized users of the said internet banking facility as it is one of LBP's requirements for enrollment.

I hope that this request will merit your most favorable response.

Thank you very much.

Very truly yours,

Ruth Y. Surpia
RUTH Y. SURPIA
Acting Provincial Treasurer

Approved:

Carlos Jericho L. Petilla
CARLOS JERICHO L. PETILLA
Governor

