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Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City
-oOo-

Item No.: **18**
Date: **07 FEB 2023**

RELEASED
DATE: **1-31-23**
NO. **# 167**
BY: **[Signature]**
PBO

PROVINCIAL BUDGET OFFICE

Tel. No. 325-3848

January 27, 2023
SANGGUNIANG PANG-LEYTE
SP Records
JAN 31 2023
1-31-23
PROVINCE OF LEYTE

Hon. **LEONARDO M. JAVIER, JR.**,
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 3 FY 2022** of the **Municipality of Pastrana, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 007 Series of 2022** with a total appropriation in the amount of **P7,613,685.44** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 03. Further, that this will not cause an adverse effect on the financial condition of the LGU at the closing of the books of accounts;
2. That the grant of the Collective Negotiation Agreement (CNA) shall be subject to the procedural guidelines of Budget Circular No. 2022-3 dated October 19, 2022 and said grant shall be sourced out from savings identified in the circular;
3. That the grant of One-Time Service Recognition Incentive shall conform with the terms and conditions stipulated under Budget Circular No. 2022-4 dated December 20, 2022;
4. That the grant of Terminal Leave Benefits shall be subject to the provisions of Budget Circular No. 2016-2 dated March 29, 2016;
5. That the procurement of Civil Works, Goods, Supplies, Equipment, and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
6. That the object of expenditure of Longevity Pay shall be changed to Loyalty Pay Incentive, since the former is an incentive intended for Health Workers;
7. That the appropriation for the Salaries (prior year obligation) shall have a legal basis for its provision; and

8. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:


MARIA GINA P. HIPE
Provincial Budget Officer


RUTH Y. SURPIA
Provincial Treasurer


AGNES C. RAFON
Project Development Officer IV
Officer-In-Charge - PPDO

Republic of the Philippines
PROVINCE OF LEYTE


REC'D
PMD
12-22-22

-0-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
22 December 2022

Respectfully endorsed to the LOCAL FINANCE COMMITTEE the herein APPROPRIATION ORDINANCE NO. 007 series of 2022 for Supplemental Budget No. 03 FY 2022 of the Municipality of PASTRANA, Leyte in the amount of Php 7,613,685.44 together with its Resolution No. 095 s 2022 for the SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM No. 03 CY 2022 FY 2022 in the same amount, for review and recommendations.


FLORINDA JILL S. UYVIC,
Secretary to the Sanggunian

SP Records
122222v

JAN 31 2023



Republic of the Philippines
Province of Leyte
Municipality of Pastrana
-o0o-
Municipal Budget Office



December 22, 2022

Hon. CARLO P. LORETO
Vice Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Tacloban, City


Gentlemen and Ladies:

We are submitting herewith the Supplemental Budget No. 03, FY 2022 of the Municipality of Pastrana in the amount of **P 7,613,685.44.**

Attached is **SB Resolution No. 093 S. of 2022** with corresponding Appropriation Ordinance **No. 007 S. of 2022.**

For your review and approval.

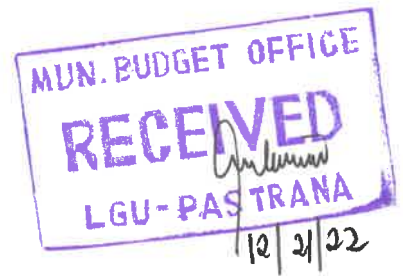
Very truly yours,


ANACLETA G. GABRIENTE
Municipal Budget Officer



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan

Excerpts from the Minutes of the **Special Session** of the Sangguniang Bayan of Pastrana, Province of Leyte, held last December 21, 2022 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

RESOLUTION NO. 093 Series of 2022

A RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 03 IN THE AMOUNT OF SEVEN MILLION SIX HUNDRED THIRTEEN THOUSAND SIX HUNDRED EIGHTY-FIVE PESOS AND FORTY-FOUR CENTAVOS (PHP 7, 613, 685.44) BALANCES FROM PERSONAL SERVICES (PS) AND MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) FISCAL YEAR 2022 AND TO RE-APPROPRIATE SAID AMOUNT FOR PERSONNEL BENEFITS AND OTHER LOCAL GOVERNMENT UNIT THIS MUNICIPALITY

WHEREAS, the Local Chief Executive Hon. Maritess Cayaco-Marcos of Pastrana, Province of Leyte has endorsed to seek authority through proposed Supplemental Budget No. 03 F.Y. 2022 in the amount of Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (PHP 7, 613, 685.44) taken from to wit:

1. Personal Services	-	₱ 4, 621, 685.44
2. M.O.O.E	-	₱ 2, 992, 000.00
		₱ 7, 613, 685.44

WHEREAS, through MDC Resolution No. 2022-06, Series of 2022, the Municipal Development Council favorably identified Re-programmed items in the amount of PHP 7, 613, 685.44 fund from Fiscal Year 2022 Funds, to wit:

I.	OFFICE OF THE MAYOR -----	₱ 4,561,873.4
	Personal Services (P.S.)	- 3,725,000.00
	• Terminal Leave Benefits	- 2,500,000.00
	• Collective Negotiation Agreement (C.N.A.) Incentives	- 675,000.00
	• Other Bonuses and Allowances (SRI)	- 540,000.00
	• Loyalty Awards & Incentives	- 10,000.00
	M.O.O.E	
	• Other General Services	- 810,000.00
	CAPITAL OUTLAY	
	• Additional Fund for the Const. Residual Containment Area (RCA)	- 100,000.00
	• Additional Fund for the Improvement of the Municipal Auditorium	- 196,873.44
II.	SANGGUNIANG BAYAN OFFICE -----	₱ 495,000.00
	Personal Services (P.S.)	- 495,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	- 275,000.00
	• Grant of other Bonuses and Allowances(SRI)	- 220,000.00
III.	OFFICE OF THE SANGGUNIANG BAYAN SECRETARY ----	₱361,812.00
	Personal Services (P.S.)	
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	- 50,000.00
	• Grant of other Bonuses and Allowances	- 40,000.00
	• Grant of Loyalty Award Incentives	- 10,000.00
	• Grant of Salaries & Wages - Regular	- 156,234.00
	• Personnel Economic Relief Allowance (PERA)	- 6,000.00
	• Representation Allowances (RA)	- 15,750.00
	• Transportation Allowances (TA)	- 15,750.00
	• Year End Bonus	- 52,078.00
	• Cash Gift for FY 2019	- 5,000.00
	• Productivity Enhancement Incentive (PEI)	- 5,000.00
	M.O.O.E	
	• Telephone/Communication Expense	- 6,000.00
IV.	MUNICIPAL PLANNING & DEVELOPMENT OFFICE -----	₱90,000.00
	Personal Services (P.S.)	
	• Collective Negotiation Agreement (C.N.A.) Incentives	- 50,000.00
	• Grant of other Bonuses and Allowances	- 40,000.00
V.	MUNICIPAL BUDGET OFFICE -----	₱ 90,000.00
	Personal Services (P.S.)	
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	- 50,000.00
	• Grant of other Bonuses and Allowances	- 40,000.00
VI.	MUNICIPAL ACCOUNTING OFFICE -----	₱ 735,000.00
	Personal Services (P.S.)	
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	- 75,000.00
	• Grant of other Bonuses and Allowances	- 60,000.00
	CAPITAL OUTLAY	
	• Procurement of Information & Communication Technology Equipment	- 600,000.00
VII.	MUNICIPAL CIVIL REGISTRAR'S OFFICE -----	₱ 45,000.00
	Personal Services (P.S.)	
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	- 25,000.00
	• Grant of other Bonuses and Allowances	- 20,000.00

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VIII.	MUNICIPAL TREASURER'S OFFICE	-----	₱ 315,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)	-	175,000.00
	• Grant of other Bonuses and Allowances	-	140,000.00
IX.	MUNICIPAL ASSESSOR'S OFFICE	-----	₱ 100,000.00
	Personal Services (P.S.)		
	• Grant of Loyalty Award Incentives	-	10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.)	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
X.	MUNICIPAL HEALTH OFFICE	----	₱ 235,000.00
	Personal Services (P.S.)		
	• Grant of Loyalty Award Incentive	-	10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	125,000.00
	• Grant of other Bonuses and Allowances	-	100,000.00
XI.	MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE	---	₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
XII.	MUNICIPAL ENGINEERING OFFICE	-----	₱ 135,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	75,000.00
	• Grant of other Bonuses and Allowances	-	60,000.00
XIII.	MUNICIPAL AGRICULTURE'S OFFICE	-----	₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	<u>40,000.00</u>
	GRAND TOTAL	---	<u>₱ 7,613,685.44</u>

WHEREFORE, on motion of Hon. Nathan G. Letrado, unanimously seconded by all Sangguniang Bayan members.

RESOLVED, AS IT IS HEREBY RESOLVED to Approve Supplemental Budget No. 03 in the amount of Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (Php 7, 613, 685.44) Balances from Personal Services (PS) and Maintenance and Other Operating Expenses (MOOE) Fiscal Year 2022 and to Re-Appropriate said amount for Personnel Benefits and other Local Government Unit this Municipality.

RESOLVED FURTHER, that copies of this resolution be furnished to all offices and persons concerned for their information and guidance.

I HEREBY CERTIFY to the correctness of the foregoing Resolution.

ALONA A. MAS

OIC - Municipal Agriculture Office
Sangguniang Bayan Secretary -Designate

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(Handwritten signature)

Attested by:




CHITO C. CAYACO
Municipal Vice-Mayor
Presiding Officer


Approved:



RODEL M. TOBILLA
Sangguniang Bayan
Member




GERARDO S. CARIAN
Sangguniang Bayan
Member




ANGELINA C. DIOLA
Sangguniang Bayan
Member



FEDERICO M. TAN
Sangguniang Bayan
Member




ALVIN N. OPINIANO JR.
Sangguniang Bayan
Member



ELVIRA A. BOHOL
Sangguniang Bayan
Member



NATHAN G. LETRODO
Sangguniang Bayan
Member



LOIDA B. VILLABLANCA
Sangguniang Bayan
Member

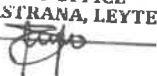


AIZA G. SILVA
ABC President

IVAN K. SALIENTE
SK Federation President



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

Date: 12-21-22
RECEIVED
MAYOR'S OFFICE
LGU-PASTRANA, LEYTE
BY: 

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The Sangguniang Bayan

APPROPRIATION ORDINANCE NO. 007 Series of 2022

Continuation from the SB Resolution No. 093 Series of 2022.

Be it ordained by the Sangguniang Bayan of Pastrana, Province of Leyte, that;

Section 1. Appropriation of Funds. There is hereby Appropriated, as it is hereby appropriated the sum of Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (PHP 7, 613, 685.44) only taken from the reversion of funds, to allocate funds for Personnel Benefits and other Programs, Projects and Activities (PPA's) of the Local Government of Pastrana, Province of Leyte.

Section 2. That in the implementation of the provisions herein, provided for the Local Chief Executive Hon. Maritess Cayaco-Marcos is hereby authorized to enter into any contract that maybe required by law.

Section 3. That the disbursement of funds shall be accordance with the budget approved herein, with revision, subject and in conformity to existing accounting and auditing requirements, rules and regulations.

Section 4. That this Appropriation Ordinance shall take effect immediately upon approval.

APPROVED UNANIMOUSLY.

*I HEREBY CERTIFY to the
correctness of the foregoing
Appropriation Ordinance*



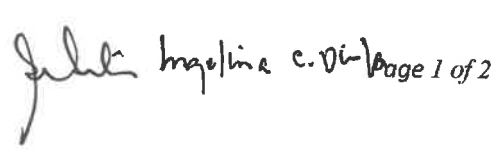

ALONA A. MAS

OIC - Municipal Agriculture Office
Sangguniang Bayan Secretary -Designate









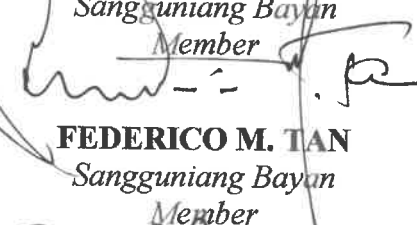



Page 1 of 2

Attested by:



CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

Concurred:



RODEL M. TOBILLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


GERARDO S. CARIAN
Sangguniang Bayan
Member


ALVIN N. OPIMANO JR.
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


AIZA G. SILVA
ABC President

IVAN K. SALIENTE
SK Federation President

Approved by:


HON. MARITESS CAYACO-MARCOS
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

OFFICE OF THE MAYOR

December 16, 2022

Hon. Vice-Mayor CHITO C. CAYACO
Presiding Officer and
HON. MEMBERS
Sangguniang Bayan
Pastrana, Leyte

Gentlemen and Madame's,

Respectfully indorsing the Supplemental Budget No. 03 for Fiscal Year 2022.

The Budget is made to allocate funds for Personnel Benefits and other Programs, Projects and Activities of the Local Government Unit, this Municipality.

For your review and approval.

Very truly yours,

MARITESS CAYACO-MARCOS, RN
Municipal Mayor

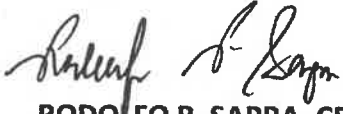
STATEMENT OF FUNDING SOURCES
 Supplemental Budget No. 03
 Fiscal Year 2022

PROVINCE OF LEYTE
General Fund
 Fund/Special Account

Particulars (1)	Account Classification (PGCA) (2)	Amount (3)
1.0 New Revenue Sources Unprogrammed National Tax Allotment (NTA)		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings		
4.0 Realignment		
5.0 Reversion Personal Services M.O.O.E.		4,621,685.44 2,992,000.00
TOTAL		7,613,685.44

Certified Correct:


JOSE ERIC L. AGUILAR
 OIC-Municipal Treasurer


RODOLFO P. SAPRA, CPA
 Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 03 FY 2022

Implementing		AIP	Objectof	Account	Amount
Office	Particulars/Purpose	Ref Code	Expenditures	Code	
,(1)	,(2)	(3)	,(4)	,(5)	,(6)
MAYOR'S OFFICE	P.S.				
	Grant of Terminal Leave Benefits	1000-3-01-001-004	Terminal Leave Benefits	5-01-04-030	2,500,000.00
	Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-001-002	Other Personnel Benefits	5-01-04-990	675,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-001-003	Other Personnel Benefits	5-01-02-990	540,000.00
	Grant of Loyalty Awards & Incentives	1000-3-01-001-001	Longevity Pay	5-01-02-120	10,000.00
	TOTAL PS				3,725,000.00
	M.O.O.E.				
	Provision for Gen. Services	1000-3-01-001-005	Other General Services	5-02-12-990	810,000.00
	TOTAL M.O.O.E.				810,000.00
	CAPITAL OUTLAY:				
	Cons. Of Residual Containment Area (RCA)	1000-3-01-001-006	Other Structures	1-07-04-990	100,000.00
	Improvement Mun. Auditorium	1000-3-01-001-007	Bldg. & Other Structures Outlay	1-07-04-010	196,873.44
TOTAL CAPITAL OUTLAY				296,873.44	
OFFICE OF THE SB	P.S.				
	Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-003-001	Other Personnel Benefits	5-01-04-990	275,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-003-002	Other Personnel Benefits	5-01-02-990	220,000.00
	TOTAL PS				495,000.00
OFFICE OF SB SEC.	P.S.				
	Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-004-002	Other Personnel Benefits	5-01-04-990	50,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-004-003	Other Personnel Benefits	5-01-02-990	40,000.00
	Grant of Loyalty Awards & Incentives	1000-3-01-004-001	Longevity Pay	5-01-02-120	10,000.00
	Provision for Salaries (Prior Year Obligation-FY 2019 OF SB SEC.)	1000-3-01-004-004	Salaries & Wages-Regular	5-01-01-010	156,234.00
	Provisionfor Other Compensation	1000-3-01-004-005	PERA	5-01-02-010	6,000.00
	Provisionfor Other Compensation	1000-3-01-004-006	RA	5-01-02-020	15,750.00
	Provisionfor Other Compensation	1000-3-01-004-007	TA	5-01-02-030	15,750.00
	Provisionfor Other Compensation	1000-3-01-004-008	YEAR-END BONUS	5-01-02-140	52,078.00
	Provisionfor Other Compensation	1000-3-01-004-009	Cash Gift	5-01-02-150	5,000.00
	Provisionfor Other Compensation	1000-3-01-004-010	PEI	5-01-02-990	5,000.00
	TOTAL PS				355,812.00
	MOOE				
Grant of Load Allowance	1000-3-01-004-011	Telephone Expense-Mobile	5-02-05-020	6,000.00	


STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 03 FY 2022

Implementing Office ,(1)	Particulars/Purpose ,(2)	AIP Ref Code (3)	Object of Expenditures ,(4)	Account Code ,(5)	Amount ,(6)
OF THE MPDC	Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-009-001	Other Personnel Benefits	5-01-04-990	50,000.00
	Grant of Other Bonuses and Allowances (SR)	1000-3-01-009-002	Other Personnel Benefits	5-01-02-990	40,000.00
	TOTAL PS				90,000.00
OFFICE OF THE MCR	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-012-001	Other Personnel Benefits	5-01-04-990	25,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-012-002	Other Personnel Benefits	5-01-02-990	20,000.00
	TOTAL PS				45,000.00
OFFICE OF THE MBO	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-008-001	Other Personnel Benefits	5-01-04-990	50,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-008-002	Other Personnel Benefits	5-01-02-990	40,000.00
	TOTAL PS				90,000.00
OFFICE OF THE MTO	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-005-001	Other Personnel Benefits	5-01-04-990	175,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-005-002	Other Personnel Benefits	5-01-02-990	140,000.00
	TOTAL PS				315,000.00
OFFICE OF THE ACCOUNTANT	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-007-001	Other Personnel Benefits	5-01-04-990	75,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-007-002	Other Personnel Benefits	5-01-02-990	60,000.00
	TOTAL PS				135,000.00
	M.O.O.E. Provision for the Purchase of Information & Comm. Technology Equipment	1000-3-01-007-003	Information & Comm. Technology Equipment	1-07-05-030	600,000.00
	TOTAL MOOE				600,000.00

STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 03 FY 2022

Implementing		AIP	Object of	Account	Amount
Office	Particulars/Purpose	Ref Code	Expenditures	Code	
(1)	(2)	(3)	(4)	(5)	(6)
OFFICE OF THE MUN. ASSESSOR	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	1000-3-01-006-002	Other Personnel Benefits	5-01-04-990	50,000.00
	Grant of Other Bonuses and Allowances (SRI)	1000-3-01-006-003	Other Personnel Benefits	5-01-02-990	40,000.00
	Grant of Loyalty Awards & Incentives	1000-3-01-006-001	Longevity Pay	5-01-02-120	10,000.00
	TOTAL PS				100,000.00
OFFICE OF MSWDO	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	3000-3-02-005-001	Other Personnel Benefits	5-01-04-990	50,000.00
	Grant of Other Bonuses and Allowances (SRI)	3000-3-02-005-002	Other Personnel Benefits	5-01-02-990	40,000.00
	TOTAL				90,000.00
OFFICE OF THE MUN. HEALTH	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	3000-3-01-011-002	Other Personnel Benefits	5-01-04-990	125,000.00
	Grant of Other Bonuses and Allowances (SRI)	3000-3-01-011-003	Other Personnel Benefits	5-01-02-990	100,000.00
	Grant of Loyalty Awards & Incentives	3000-3-01-011-001	Longevity Pay	5-01-02-120	10,000.00
	TOTAL PS				235,000.00
OFFICE OF THE MUN. AGRICUL- IST	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	8000-3-02-003-001	Other Personnel Benefits	5-01-04-990	50,000.00
	Grant of Other Bonuses and Allowances (SRI)	8000-3-02-003-002	Other Personnel Benefits	5-01-02-990	40,000.00
	TOTAL PS				90,000.00
OFFICE OF THE MUN. ENGINEER	P.S. Grant of Collective Negotiation Agreement (C.N.A.)	8000-3-01-010-001	Other Personnel Benefits	5-01-04-990	75,000.00
	Grant of Other Bonuses and Allowances (SRI)	8000-3-01-010-002	Other Personnel Benefits	5-01-02-990	60,000.00
	TOTAL PS				135,000.00
GRAND TOTAL					7,613,685.44

Prepared by:


ANACLETA G. GABRIENTE
Municipal Budget Officer

Approved:


MARITES CAYACO-MARCOS
Municipal Mayor

SUPPORTING SCHEDULE OF EXPENDITURES

1. OFFICE OF THE MAYOR

A.) P.S.

1. Terminal Leave Benefits	2,500,000.00
2. C. N. A.	675,000.00
3. Other Bonuses and Allowances (SRI)	540,000.00
4. Grant of Loyalty Awards & Incentives	10,000.00

TOTAL PS

3,725,000.00

3,725,000.00

B.) MOOE

1. Other General Services

810,000.00

810,000.00

C.) CAPITAL OUTLAY

1. Other Structures:

 Const. of Residual Containment Area

100,000.00

2. Buildings & Other Structures-

 Improvement of Auditorium

196,873.44

TOTAL Capital Outlay

296,873.44

296,873.44

2. OFFICE OF THE SANGGUNIANG BAYAN MEMBERS

A.) P.S.

1. C. N. A.	275,000.00
2. Other Bonuses and Allowances (SRI)	220,000.00

TOTAL P.S.

495,000.00

495,000.00

3. OFFICE OF THE SB SECRETARY

A.) P.S.

1. C. N. A.	50,000.00
2. Other Bonuses and Allowances (SRI)	40,000.00
3. Grant of Loyalty Awards & Incentives	10,000.00
4. Salaries & Wages-Regular	156,234.00
5. PERA	6,000.00
6. RA	15,750.00
7. TA	15,750.00
8. YEAR-END BONUS	52,078.00
9. Cash Gift	5,000.00
10. PEI	5,000.00

TOTAL P.S.

355,812.00

355,812.00

B.) MOOE

1. Telephone Expenses-Mobile

6,000.00

6,000.00

4. OFFICE OF THE MPDC

A.) P.S.

1. C. N. A.	50,000.00
2. Other Bonuses and Allowances (SRI)	40,000.00

TOTAL P.S.

90,000.00

90,000.00

5. OFFICE OF THE MCR

A.) P.S.

1. C. N. A.	25,000.00
2. Other Bonuses and Allowances (SRI)	20,000.00

TOTAL P.S.

45,000.00

45,000.00

SUPPORTING SCHEDULE OF EXPENDITURES

6. OFFICE OF THE MBO

A.) P.S.

1. C. N. A.	50,000.00	
2. Other Bonuses and Allowances (SRI)	40,000.00	
TOTAL P.S.	90,000.00	90,000.00

7. OFFICE OF THE MTO

A.) P.S.

1. C. N. A.	175,000.00	
2. Other Bonuses and Allowances (SRI)	140,000.00	
TOTAL P.S.	315,000.00	315,000.00

8. OFFICE OF THE MUN. ACCOUNTANT

A.) P.S.

1. C. N. A.	75,000.00	
2. Other Bonuses and Allowances (SRI)	60,000.00	
TOTAL P.S.	135,000.00	135,000.00

C.) CAPITAL OUTLAY

Information & Comm. Technology Equipme	600,000.00	600,000.00
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9. OFFICE OF THE MUN. ASSESSOR

A.) P.S.

1. C. N. A.	50,000.00	
2. Other Bonuses and Allowances (SRI)	40,000.00	
3. Grant of Loyalty Awards & Incentives	10,000.00	
TOTAL P.S.	100,000.00	100,000.00

10. OFFICE OF THE MSWDO

A.) P.S.

1. C. N. A.	50,000.00	
2. Other Bonuses and Allowances (SRI)	40,000.00	
TOTAL P.S.	90,000.00	90,000.00

11. OFFICE OF THE MUN. HEALTH OFFICER

A.) P.S.

1. C. N. A.	125,000.00	
2. Other Bonuses and Allowances	100,000.00	
3. Grant of Loyalty Awards & Incentives	10,000.00	
TOTAL P.S.	235,000.00	235,000.00

12. OFFICE OF THE MUN. AGRICULTURIST

A.) P.S.

1. C. N. A.	50,000.00	
2. Other Bonuses and Allowances	40,000.00	
TOTAL P.S.	90,000.00	90,000.00

13. OFFICE OF THE MUN. ENGINEER

A.) P.S.

1. C. N. A.	75,000.00	
2. Other Bonuses and Allowances	60,000.00	
TOTAL P.S.	135,000.00	135,000.00

GRAND TOTAL

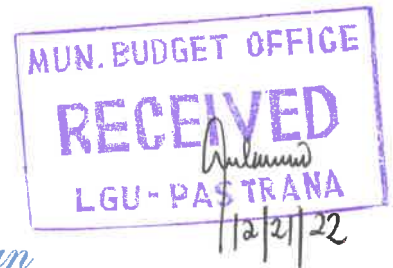
7,613,685.44



Republic of The Philippines
 PROVINCE OF LEYTE
 Municipality of Pastrana

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The Sangguniang Bayan



Excerpts from the Minutes of the **Special Session** of the Sangguniang Bayan of Pastrana, Province of Leyte, held last December 21, 2022 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

RESOLUTION NO. 094
Series of 2022

A RESOLUTION REVERTING THE AMOUNT OF SEVEN MILLION SIX HUNDRED THIRTEEN THOUSAND SIX HUNDRED EIGHTY-FIVE PESOS AND FORTY-FOUR CENTAVOS (PHP 7, 613, 685.44) FROM THE PERSONAL SERVICES (PS) AND MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) FISCAL YEAR 2022

WHEREAS, that the Local Chief Executive Hon. Maritess Cayaco-Marcos of Pastrana, Province of Leyte has endorsed to seek authority through proposed Supplemental Budget No. 03 F.Y. 2022 in the amount of Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (PHP 7, 613, 685.44) taken from to wit:

1. Personal Services	-	₱ 4, 621, 685.44
2. M.O.O.E	-	₱ 2, 992, 000.00
		₱ 7, 613, 685.44

WHEREAS, through MDC Resolution No. 2022-06, Series of 2022, the Municipal Development Council favorably acted upon the list of the different Programs, Projects and Activities (PPA's) under Supplemental Annual Investment Program (AIP) No. 03 C.Y. 2022 which intends to efficiently deliver basic services to the people of the municipality, to wit:

I. OFFICE OF THE MAYOR	-----	₱ 4,561,873.4
Personal Services (P.S.)		- 3,725,000.00
• Terminal Leave Benefits		- 2,500,000.00
• Collective Negotiation Agreement (C.N.A.) Incentives		- 675,000.00

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	• Other Bonuses and Allowances (SRI)	-	540,000.00
	• Loyalty Awards & Incentives	-	10,000.00
	M.O.O.E		
	• Other General Services	-	810,000.00
	CAPITAL OUTLAY		
	• Additional Fund for the Const. Residual Containment Area (RCA)	-	100,000.00
	• Additional Fund for the Improvement of the Municipal Auditorium	-	196,873.44
II.	SANGGUNIANG BAYAN OFFICE -----		P 495,000.00
	Personal Services (P.S.)	-	495,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	275,000.00
	• Grant of other Bonuses and Allowances(SRI)	-	220,000.00
III.	OFFICE OF THE SANGGUNIANG BAYAN SECRETARY ----		P361,812.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
	• Grant of Loyalty Award Incentives	-	10,000.00
	• Grant of Salaries & Wages - Regular	-	156,234.00
	• Personnel Economic Relief Allowance (PERA)	-	6,000.00
	• Representation Allowances (RA)	-	15,750.00
	• Transportation Allowances (TA)	-	15,750.00
	• Year End Bonus	-	52,078.00
	• Cash Gift for FY 2019	-	5,000.00
	• Productivity Enhancement Incentive (PEI)	-	5,000.00
	M.O.O.E		
	• Telephone/Communication Expense	-	6,000.00
IV.	MUNICIPAL PLANNING & DEVELOPMENT OFFICE -----		P90,000.00
	Personal Services (P.S.)		
	• Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
V.	MUNICIPAL BUDGET OFFICE -----		P 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
VI.	MUNICIPAL ACCOUNTING OFFICE -----		P 735,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	75,000.00
	• Grant of other Bonuses and Allowances	-	60,000.00
	CAPITAL OUTLAY		
	• Procurement of Information & Communication Technology Equipment	-	600,000.00
VII.	MUNICIPAL CIVIL REGISTRAR'S OFFICE -----		P 45,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	25,000.00
	• Grant of other Bonuses and Allowances	-	20,000.00
VIII.	MUNICIPAL TREASURER'S OFFICE -----		P 315,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)	-	175,000.00

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	• Grant of other Bonuses and Allowances	-	140,000.00
IX.	MUNICIPAL ASSESSOR'S OFFICE -----		₱ 100,000.00
	Personal Services (P.S.)		
	• Grant of Loyalty Award Incentives	-	10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.)	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
X.	MUNICIPAL HEALTH OFFICE ----		₱ 235,000.00
	Personal Services (P.S.)		
	• Grant of Loyalty Award Incentive	-	10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	125,000.00
	• Grant of other Bonuses and Allowances	-	100,000.00
XI.	MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE ---		₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
XII.	MUNICIPAL ENGINEERING OFFICE -----		₱ 135,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	75,000.00
	• Grant of other Bonuses and Allowances	-	60,000.00
XIII.	MUNICIPAL AGRICULTURE'S OFFICE -----		₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	<u>40,000.00</u>
	GRAND TOTAL	---	<u>₱ 7,613,685.44</u>

WHEREFORE, on motion of Hon. Nathan G. Letrodo duly unanimously seconded by all Sangguniang Bayan members;

RESOLVED, AS IT IS HEREBY RESOLVED to Revert the amount of Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (Php 7, 613, 685.44) from the Personal Services (PS) and Maintenance and Other Operating Expenses (MOOE) Fiscal Year 2022.

RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned for their information and guidance.

I HEREBY CERTIFY to the correctness of the foregoing Resolution.

Alona A. Mas
ALONA A. MAS

OIC – Municipal Agriculture Office
Sangguniang Bayan Secretary –Designate

Nathan G. Letrodo

[Signature]


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Attested by:


CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer


Approved:



RODEL M. TOBILLA
Sangguniang Bayan
Member

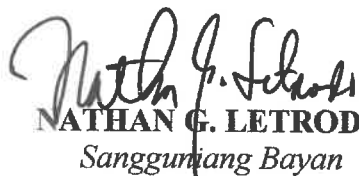

GERARDO S. CARIAN
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member



FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. OPRIANO JR.
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member


AIZA G. SILVA
ABC President

IVAN K. SALIENTE
SK Federation President



Republic of the Philippines
Province of Leyte
Municipality of Pastrana
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Office of the Municipal Accountant

December 20, 2022

C-E-R-T-I-F-I-C-A-T-I-O-N


This is to certify that per records of this office, there are actual funds available for reversion in the amount of **Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five and Forty-Four Centavos (P7,613,685.44)**, broken down as follow:

1. Personal Services	P 4,621,685.44
2. M.O.O.E.	2,992,000.00

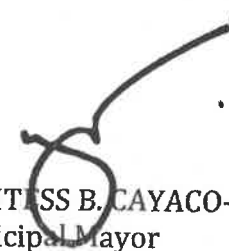
Total	P 7,613,685.44
	=====

This certification is being issued for the preparation of the CY 2022 Supplemental Budget No. 3.

Certified by:


RODOLFO P. SAPRA, CPA
Municipal Accountant


JOSE ERIC L. AGUILAR
OIC - Municipal Treasurer


HON. MARITESS B. CAYACO-MARCOS
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
-oOo-

MUNICIPAL PLANNING AND DEVELOPMENT OFFICE

CERTIFICATION

THIS IS TO CERTIFY that as of September 30, 2022, the LGU had accomplished **72.42%** of the programs/activities/projects in the 2022 Annual Investment Program (AIP) and in the approved LGU Budget for Fiscal Year 2022, as per report of fund utilization and expenditures received from the Office of the Municipal Accountant and Municipal Budget Office.

This certification is issued in support for the grant of Collective Negotiation Agreement (C.N.A) Incentive for C.Y. 2022 of the Local Government Unit of Pastrana, Leyte.

Issued this 20th day of December 2022.


ENGR. JUVILLA D. SY
MPDO

Noted:


MARITESS CAYACO-MARCOS
Municipal Mayor

Republic of the Philippines
PROVINCE OF Leyte
Municipality of Pastrana
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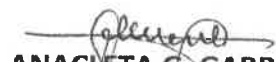
CERTIFICATION

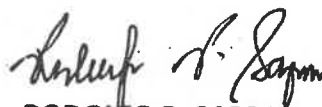
THIS IS TO CERTIFY that the FY 2022 Maintenance and Other Operating Expenses (MOOE) savings generated as fund source for payment of FY 2022 Collective Negotiation Agreement (C.N.A.) Incentive were due to accomplishing performance targets at lesser cost in attaining more efficient and viable operations through cost-cutting measures and systems improvement of the municipality.

We further certify that the fund source of the FY 2022 C.N.A. Incentives was not taken from balances of allotments for program/projects/activities which were later discontinued or deferred; and released allotments intended for acquisition of goods and services to be distributed/delivered to or to be used by agency clients.

This certification is issued in support for the Collective Negotiation Agreement Incentive for FY 2022 of the Local Government Unit of Pastrana, Leyte.

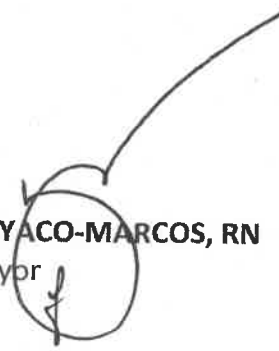
Certified Correct:


ANACLETA G. GABRIENTE
Municipal Budget Officer


RODOLFO P. SAPRA, CPA
Municipal Accountant


JOSE ERIC L. AGUILAR
OIC-Municipal Treasurer

Approved:


MARITESS CAYACO-MARCOS, RN
Municipal Mayor

SUPPLEMENTAL BUDGET NO. 3
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2022


OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED
PS					
OFFICE OF THE MAYOR	SALARIES	5,759,627.20	4,211,018.36	1,548,608.84	257,485.40
OFFICE OF THE MTO	SALARIES	2,279,671.20	1,262,394.40	1,017,276.80	800,000.00
	PERA	216,000.00	154,000.00	62,000.00	45,000.00
	CLOTHING	54,000.00	42,000.00	12,000.00	12,000.00
	CASH GIFT	45,000.00	35,000.00	10,000.00	10,000.00
	BONUS	379,944.60	229,573.40	150,371.20	150,371.20
	GSIS PREMIUMS	273,560.11	151,487.29	122,072.82	100,000.00
	PHILHEALTH	91,186.69	23,992.87	67,193.82	60,000.00
	PEI	45,000.00		45,000.00	10,000.00
OFFICE OF THE MUN. ACCOUNTANT	SALARIES	1,573,408.00	754,418.50	818,989.50	500,000.00
	PERA	96,000.00	44,000.00	52,000.00	45,000.00
	CLOTHING	30,000.00	12,000.00	18,000.00	18,000.00
	CASH GIFT	25,000.00	10,000.00	15,000.00	15,000.00
	BONUS	281,976.60	137,087.20	144,889.40	144,889.40
	GSIS PREMIUMS	203,023.15	90,530.17	112,492.98	100,000.00
	PHILHEALTH	67,674.38	13,221.20	54,453.18	45,000.00
	PEI	25,000.00		25,000.00	10,000.00
TOTALS CARRIED FORWARD		11,446,071.93	7,170,723.39	4,275,348.54	2,322,746.00

SUPPLEMENTAL BUDGET NO. 3
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2022

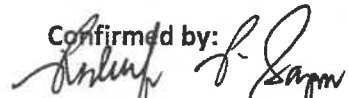
OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED
PS					
OFFICE OF THE MUN. AGRICULTURIST	SALARIES	1,522,932.00	379,186.50	1,143,745.50	1,100,000.00
	CASH GIFT	40,000.00	10,000.00	30,000.00	30,000.00
	BONUS	253,823.00	68,943.00	184,880.00	184,880.00
	GSIS PREMIUMS	182,752.56	45,502.38	137,250.18	90,732.84
	PHILHEALTH			-	
OFFICE OF THE SB SECRETARY	SALARIES	1,012,142.40	235,928.00	776,214.40	598,532.40
	PERA	72,000.00	44,000.00	28,000.00	6,000.00
	RATA	63,000.00		63,000.00	63,000.00
	YEAR END BONUS	168,690.20	42,896.00	125,794.20	125,794.20
	CASH GIFT	15,000.00	10,000.00	5,000.00	5,000.00
	PEI	15,000.00	10,000.00	5,000.00	5,000.00
	GSIS PREMIUMS	121,456.94	28,311.36	93,145.58	90,000.00
TOTALS BROUGHT FORWARD		11,446,071.93	7,170,723.39	4,275,348.54	2,322,746.00
TOTAL		14,912,869.03	8,045,490.63	6,867,378.40	4,621,685.44

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct.

Prepared by:


ANACLETA G. GABRIENTE
Municipal Budget Officer

Confirmed by:


RODOLFO P. SAPRA, CPA
Municipal Accountant


JOSE ERICL. AGUILAR
OIC-Municipal Treasurer

SUPPLEMENTAL BUDGET NO. 3
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2022


OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED
MOOE					
OFFICE OF THE SB:	TRAVELLING EXPENSE	1,500,000.00	620,029.18	879,970.82	700,000.00
	TRAINING EXPENSE	100,000.00		100,000.00	100,000.00
	SUPPLIES	557,122.88	146,564.34	410,558.54	300,000.00
	GASOLINE	100,000.00		100,000.00	100,000.00
	REPAIR & MAINT.-OTHER TRANSP.	200,000.00		200,000.00	200,000.00
OFFICE OF THE SB SEC. :	TRAVELLING EXPENSE	50,000.00		50,000.00	50,000.00
	TRAINING EXPENSE	20,000.00		20,000.00	20,000.00
	SUPPLIES	25,000.00		25,000.00	25,000.00
	OTHER EXPENSES	26,000.00		26,000.00	26,000.00
	TELEPHONE EXPENSE- MOBILE	24,000.00		24,000.00	24,000.00
	REPAIR & MAINT.- IT	5,000.00		5,000.00	5,000.00
OFFICE OF THE MPDC:	SUPPLIES	160,000.00	25,886.50	134,113.50	100,000.00
OFFICE OF THE MCR:	SUPPLIES	150,000.00	2,264.70	147,735.30	120,000.00
OFFICE OF THE MBO:	SUPPLIES	170,000.00	38,689.00	131,311.00	100,000.00
	OTHER SUPPLIES	20,000.00		20,000.00	20,000.00
OFFICE OF THE MUN. ASSESSOR	SUPPLIES	125,006.00	25,713.33	99,292.67	50,000.00

SUPPLEMENTAL BUDGET NO. 3
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2022

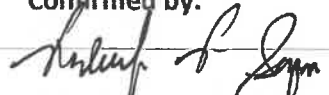
OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED
OFFICE OF THE MAO.	SUPPLIES	300,000.00	10,166.17	289,833.83	200,000.00
OFFICE OF THE MUN. ENGR.	REPAIR & MAINT. -IT	20,000.00		20,000.00	20,000.00
OFFICE OF THE MSWDO:	SUPPLIES	325,000.00	19,597.50	305,402.50	250,000.00
OFFICE OF THE MUN. ACCOUNTANT	TELEPHONE EXPENSE -MOBILE	24,000.00		24,000.00	6,000.00
OFFICE OF THE MHO:	TRAINING EXPENSE	500,000.00		500,000.00	250,000.00
	TRAVELLING EXPENSE	200,000.00	45,030.00	154,970.00	100,000.00
	OTHER SUPPLIES	30,000.00		30,000.00	30,000.00
	REPAIR & MAINT.-OTHER TRANSP.	300,000.00		300,000.00	150,000.00
	MEMBERSHIP DUES	10,000.00		10,000.00	10,000.00
	OTHER EXPENSES	36,000.00		36,000.00	36,000.00
	TOTAL	4,977,128.88	933,940.72	4,043,188.16	2,992,000.00

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct.

Prepared by:


ANACLETA G. GABRIENTE
Municipal Budget Officer

Confirmed by:


RODOLFO P. SAPRA, CPA
Municipal Accountant


JOSE ERIC L. AGUILAR
OIC-Municipal Treasurer

COLLECTIVE NEGOTIATION AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This COLLECTIVE NEGOTIATION AGREEMENT is made and entered into by and between: The LOCAL GOVERNMENT UNIT OF PASTRANA (LGU-Pastrana), a government agency with principal address at Barangay District IV, Poblacion, Pastrana, Leyte, represented herein by the Municipal Mayor **MARITESS CAYACO-MARCOS**, hereinafter referred to as the "AGENCY".

-and-

The **PASTRANA ASSOCIATION OF GOVERNMENT EMPLOYEES (PASSGE)**, the sole and exclusive negotiating agent of the Local Government Unit of Pastrana with principal address at Municipal Hall, Barangay District IV, Pastrana, Leyte, duly registered with the Department of Labor and Employment (DOLE) with Certificate of Registration No. 1685 dated September 8, 2008 and the Civil Service Commission (CSC) under Certificate of Accreditation No. 813 dated June 1, 2011, herein represented by its President **RINA M. BALAGBIS**, hereinafter referred to as the "UNION".


-WITNESSETH-

WHEREAS, Section 18, Article II of the 1987 Philippine Constitution states that, "the State affirms labor as a primary social and economic force. It shall protect the rights of workers and promote their welfare"; and Section 8, Article III of the 1987 Philippine Constitution states that, "the right of the people, including those employed in the public and private sectors, to form unions, associations or societies for purpose not contrary to law shall not be abridged".

WHEREAS, the harmonious relationship between the LGU and the UNION must be expressed in practical terms in ensuring a mutually beneficial and protective existence taking into consideration the terms and conditions of employment in the civil service;

WHEREAS, the AGENCY and the UNION desire to enter into a Collective Negotiation Agreement for the purpose of establishing, maintaining and regulating the terms and conditions of employment of the employees of the AGENCY through the proper observance of democratic practices pursuant to Executive Order No. 180 and its Implementing Rules and Regulations with the view of facilitating peaceful settlement of differences and grievances that may arise between the parties and to promote harmony, efficiency and productivity to the end that the AGENCY, the UNION and the General Public may all mutually benefit, and finally to promote and guarantee peace and harmony in the bureaucracy in the spirit of cooperation;

NOW, THEREFORE, for and in consideration of the foregoing premise, the parties hereby agree and bind themselves as follows:



**ARTICLE I
DECLARATION OF PRINCIPLES**

Section 1. **Workers' Rights** – The parties recognize the basic rights of workers; the right to be consulted and to participate in policy and decision making, career development and humane conditions of work including the right to due process.

Section 2. **Authority of the AGENCY**– The UNION recognizes and respects the authority of the AGENCY in the implementation of existing laws and conditions of employment.

Section 3. **Independence of the UNION** – The AGENCY shall recognize the rights of the UNION as specified in Section 5 and 6 Article II of Executive Order No. 180 series of 1987.

Section 4. **Participation of the UNION in policies formulated by the AGENCY** – The UNION shall participate in the formulation of policies, plans and programs affecting the rights, career development, welfare and benefits of employees, and on client service improvement.

**ARTICLE II
DEFINITION OF TERMS**

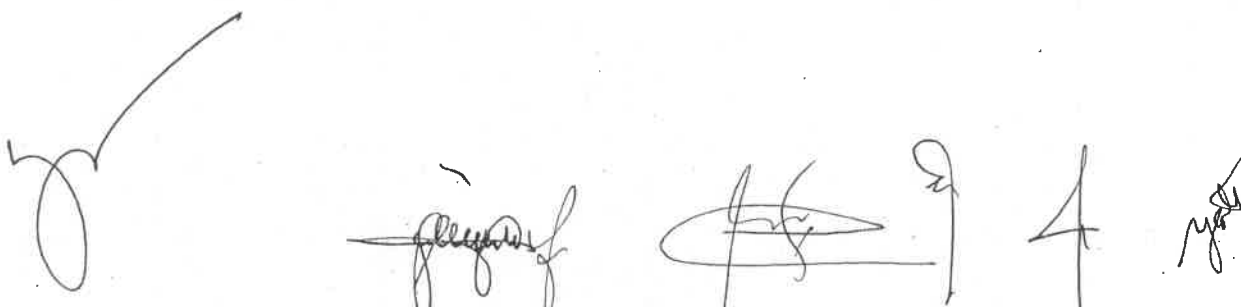
Section 1. **Agency Fee** – refers to a reasonable assessment equivalent to the dues and other fees paid by members of the UNION as the sole and exclusive collective negotiating agent which will be deducted from non-members who will benefit from the Collective Negotiation Agreement (CNA).

Section 2. **Check – Off** - refers to payroll deduction on UNION's annual dues from the Collective Negotiation Agreement Incentives of each member and payroll deduction of agency fees of non-union members who accept and enjoy the benefits successfully negotiated by the UNION and shall be remitted within fifteen (15) days of the succeeding month.

- a) All other special assessments and contributions shall be accepted for deduction upon presentation of lawful proof of consent from union members.
- b) UNION Treasurer shall submit to the Municipal Accountant or payroll clerk the list of union members with corresponding deductions due on the particular period.

Section 3. **Collective Negotiation Agreement (CNA)** – refers to the mutual agreement signed by and between the AGENCY and the UNION.

Section 4. **Negotiating Panel** – refers to the AGENCY, represented by its authorized representatives to be designated by the Local Chief Executive and the UNION to be represented by its CNA Committee.

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**ARTICLE III
RECOGNITION**

Section 1. **Recognition of UNION** – the AGENCY hereby recognizes the UNION as the sole and exclusive negotiating representative for all rank-and-file employees with respect to terms and conditions of employment not otherwise mandated by law, as well as the working relationship, benefits and privileges that may be agreed.

Section 2. **Guarantee Against Discrimination** – the AGENCY shall guarantee Gender Equality, Equal Opportunity and non-discrimination in any manner or form, against any employees.

Section 3. **UNION Meetings** – the UNION shall be allowed to conduct periodic and special meetings as may be deemed necessary for information and educational purpose, during office hours. The AGENCY shall allow them to use its facilities for such meetings.

Section 4. **UNION Time Off** – any UNION Officers shall be allowed to avail the total of Ten (10) days of UNION Time Off annually, in recognition of the employees' participation rights, for the purpose of attending general assemblies and meetings, activities and conferences called by any government agency or other non-government organization/institution.

Section 5. **Training Program** – The AGENCY shall incorporate the proposed training/seminar programs of the UNION to the annual training program.

Section 6. **UNION Projects** – The AGENCY shall allow the UNION to undertake certain projects or activities which the latter deems beneficial to its members. The UNION projects and assignments completed by the officers or members may form part of their performance outputs, as allowed under the Revised Performance Evaluation System.

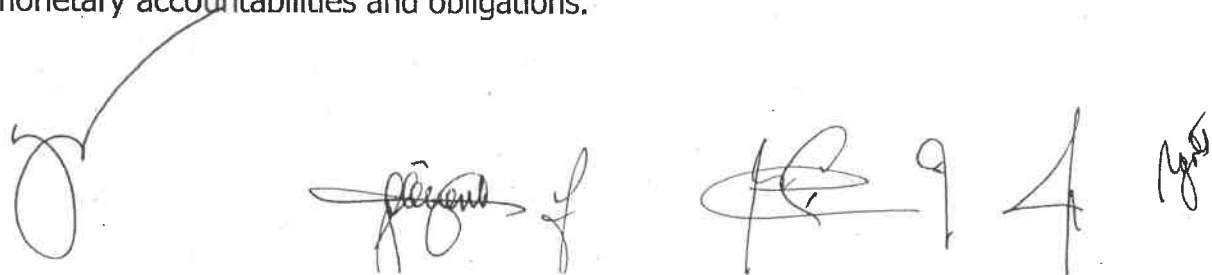
Section 7. **UNION Office** – The AGENCY shall provide UNION Office with adequate office space including, but not limited to furniture, fixtures and office equipment. However, priority will be given to other offices and projects.

Section 8. **Use of Service Vehicles** – The AGENCY shall allow the use of service vehicles, including the corresponding fuel allocation, in attending official activities called by any government agency or duly accredited organizations on matters concerning the welfare of the employee's subject to availability of existing policies.

Section 9. The AGENCY recognizes UNION-related activities arising from invitations at the regional/national level of duly recognized accredited public sector unions by the Civil Service Commission, and provide support in the participation of union officers and/or members shall be allowed official travel subject to existing rules and regulations.

Section 10. The AGENCY shall allow the UNION officers and /or members to attend monthly regular meetings provided schedules of said meeting are given in advance to the respective Department Heads and their absence will not hamper or prejudice the delivery of public service.

Section 11. **Clearance from the UNION** – The AGENCY shall require from the employees who will retire, transfer, or resign, clearance from the UNION for property and monetary accountabilities and obligations.

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**ARTICLE IV
CHECK-OFF**

Section 1. **UNION Dues** – The AGENCY shall agree to check-off from the CNA Incentives its annual dues and such other fees and assessments that the UNION shall adopt and on cases other than the monthly dues, such as loan obtained/granted by the UNION thru financial banking institution availed by its members, the AGENCY shall deduct and remit the same to the UNION provided that an individual authority authorizing the AGENCY to effect the salary deduction is submitted.

**ARTICLE V
COVERAGE**

Section 1. This agreement shall cover all rank and file employees of the Local Government Unit of Pastrana, except those specifically excluded by Executive Order No. 180 series of 1987 and its Implementing Rules and Regulations and/or Civil Service Commission Rules and Regulations.

**ARTICLE VI
SHARED RESPONSIBILITY AND ACCOUNTABILITY**

Section 1. **Representation of the UNION** – Pursuant to the principles of shared responsibility and employee empowerment, the AGENCY recognizes the right of the UNION to be represented in meetings such as: Monthly Staff Meeting, Management Committee Meeting, Staff Meeting and all Ad-Hoc Committees whenever matters affecting their working conditions and benefits are to be discussed.

Moreover, the UNION shall be represented in the following committees with equal voting power:

- a) Promotion and Selection Board
- b) Personnel Development Committee
- c) Uniform/Clothing Committee
- d) Grievance Committee
- e) Performance Review Committee
- f) Gender and Development Committee
- g) Other committees of major importance that may be created for the employee's welfare and benefits.

Section 2. **Teamwork** – The UNION shall be a partner of the AGENCY in promoting teamwork and discipline to attain harmony professionalism, productivity and efficiency. It shall enjoin all its members to render and perform to the best of their abilities the duties and responsibilities expected of them in accordance with existing laws, rules and regulations.

Section 3. **UNION Obligations** – The UNION shall assist the AGENCY in:

- a) The implementation and enforcement of the rules, such as, attendance of Flag Ceremonies, enforcement of the office rules, decorum and discipline but not limited to wearing of uniforms, IDs and punctuality.

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- b) Formulation and recommendation of ways and measures to effectively implement energy and water conservation and cleanliness in the office premises and shall be vigilant to any office irregularities and report the same to the AGENCY and/or to any appropriate body.
- c) Shall support and participate in all management programs and projects in the form of direct and active participation in all mandatory celebrations as part of the overall calendar of events for said program.

Section 4. AGENCY and UNION shall endeavour to achieve the planned targets, including the conduct of cost - cutting measures and system improvement for the effective and efficient delivery of services to the public by ensuring proper implementation of projects and other priority programs at less cost.

Section 5. AGENCY and UNION shall exercise continued adherence to the management policy of transparency, fairness and rendering the annual audited report of financial and program operations to the public.

Section 6. **Training Programs** – The AGENCY shall extend to the UNION effort to uplift the intellectual and social consciousness of its members by including its training calendar of at least two (2) trainings per calendar year through symposia and other related activities. Said activities shall be integrated in the Agency’s Training Program.

ARTICLE VII

REORGANIZATION, RECRUITMENT, PLACEMENT AND CAREER DEVELOPMENT

Section 1. **Reorganization** – The AGENCY shall inform the UNION regarding any program of reorganization or internal re-structuring involving the creation, abolition, reclassification or upgrading of positions.

Section 2. **Promotion Plan** – The AGENCY shall consult the UNION including the implementation of the Merit Promotion and Selection Plan (MPSP) approved by the Civil Service Commission (CSC). The MPSP shall be jointly reviewed at least once every two (2) years by the AGENCY and the UNION. Any amendment agreed upon by the parties shall be submitted to the Civil Service Commission for approval.

Section 3. **Review, Dissertation and Thesis Writing Leave** – The AGENCY, cognizant of individual initiatives of employees to attain higher academic learning shall allow employees to avail of BAR and Board Review, Dissertation, and Thesis Writing Leave for a maximum of six (6) months with pay pursuant to CSC MC No. 14, s. of 1999.

Section 4. **Integrity Management Program for Quality Public Service** – In improving the equality, accessibility and delivery of public service, the UNION pledge to strictly observe the Code of Conduct and Ethical Standards (Republic Act 6713) for government officials and employees so that public perception of the government and operational authority is both congruent and positive.

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**ARTICLE VIII
HEALTH AND SAFETY**

Section 1. **Safe and Healthy Working Conditions** – The AGENCY shall comply with

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existing regulations on safety, healthy and sanitary working conditions. Among others, the AGENCY shall provide the following:

- a) Adequate security and protection for employees and properties while inside AGENCY premises;
- b) Clean and safe drinking water.

Section 2. **Information and Health Benefits** – The UNION in coordination with the AGENCY, shall inform the employees on all health and medical benefits available to them under the GSIS, Philhealth and such other programs. The AGENCY agrees to assist the employees in their claim for availment thereof in order to ensure that such benefits are enjoyed by the employees.

Section 3. **Provision of Emergency Medical Services and Ambulance** – The AGENCY shall endeavour to provide emergency medical services and ambulance over and above the services provided by government hospitals.

Section 4. **Rehabilitation Leave** – The AGENCY shall strictly adhere to the provisions of Rehabilitation Leave for job-related injuries pursuant to Section 55 of CSC MC No. 41, s. 1998 and implementing guidelines that may be issued for the purpose.

**ARTICLE IX
WORKING HOURS, SALARIES AND OTHER RELATED MATTERS**

Section 1. **Work Schedule** – UNION members shall be allowed by the AGENCY to observe flexible time schedule pursuant to Section 5 and 6 of the Omnibus Rules Implementing Book V of Executive Order No. 292, and CSC Resolution No. 94-0502 dated January 20, 1994.

Section 2. **Payment of Overtime Services After Office Hours** – Overtime services shall be paid subject to availability of funds and existing auditing rules and regulations.

**ARTICLE X
AGENCY - UNION CNA COMMITTEE AND TWG**

Section 1. **AGENCY – UNION CNA Committee** – To foster a better working relationship between the parties, a Committee shall be established to promote and enhance a continuous dialogue and consultation on matters affecting the parties.

The said Committee shall create a Collective Negotiation Agreement – Technical Working Group (CNA - TWG) whose task is to formulate the Implementing Rules and Regulations if deemed necessary.

Section 2. **Interpretation and Enforcement of Agreement** – In case of disputes arising from the interpretation of this Agreement, the same shall be resolved in accordance with Executive Order No. 1805 series of 1987 specifically pursuant to Section 15, amended Rules and Regulation covering the exercise of the Right of the Government Employees to organize and other pertinent laws, rules and regulations.

**ARTICLE XI
EMPLOYEES WELFARE AND BENEFITS**

Section 1. The AGENCY shall provide all Department/Office with fully air-conditioned or

well-ventilated rooms and well-maintained comfort rooms with necessary facilities and efficient working conditions pursuant to CSC MC No. 30, s. of 1992. The UNION shall undertake measures for the proper use and maintenance of these facilities.

Section 2. The AGENCY shall assist the Union in exploring additional benefits to all Municipal Officials and Employees hereinafter referred to as a CNA INCENTIVE BONUS which may include, but not limited to, medical/dental care, rice, grocery allowance, provided that the grant thereof shall be subject to the availability of funds and in compliance with the existing legal requirements.

**ARTICLE XII
GRIEVANCE MACHINERY AND DISPUTE RESOLUTION**


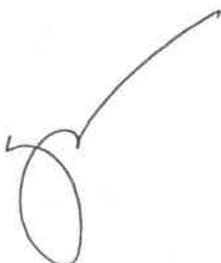
Section 1. The AGENCY and UNION agree to apply the existing grievance machinery procedure in case of management – union dispute, established under existing laws for the purpose of strengthening employee – management relations and resolving conflicts at the lowest possible level in the organization.

Section 2. The AGENCY shall have a Board of Inquiry with an authorized UNION representative as one of the members, which shall conduct a fact- finding/preliminary investigation of administrative disciplinary complaints. The guidelines for the purpose shall be formulated by the Office of the Local Chief Executive, Legal Service, Human Resource and Administrator Service in consultation with the UNION within 45 working days upon signing of this Agreement.

Section 3. The parties shall agree that any complaint arising in the bargaining unit shall be disposed in accordance with the following:

- a) An oral grievance shall be presented to the Department Head concerned together with the Union President and representative of the office;
- b) The Department Head has three (3) working days from the date of presentation to act on said oral grievance;
- c) If the complainant is not satisfied with the decision, complainant has fifteen (15) working days within which to file his/her complaint in writing to the grievance committee;
- d) The Grievance Committee has ten (10) working days to conduct an investigation, and five (5) days after completion of the investigation, a decision shall be rendered;
- e) If the complainant is not satisfied with the decision, he/she has ten (10) working days upon which to appeal the said decision to the Civil Service Commission to be reckoned on the day of the receipt of the decision;
- f) If no appeal taken after the lapse of said period within which to appeal, the decision of the Grievance Committee becomes final and executory; and
- g) If the complaint is directed towards a Department Head, the complainant shall file his/her complaint in writing directly to the grievance committee.

Section 4. The parties shall within ten (10) days from the affectivity of this agreement constitute the Grievance Committee, and shall formulate its own rules governing investigation and decision of cases.



**ARTICLE XIII
LEGAL AFFAIRS**

Section 1. **Employees Legal Assistance** – The AGENCY shall provide legal assistance/advice, through the Legal Service, to the UNION members in any of the following instances:

- a) If a UNION member is sued in performing his/her official function by a third party in administrative case; and
- b) If a UNION member is subpoenaed/summoned to testify as witness for the AGENCY before any court, tribunal or body exercising quasi-judicial function.

Section 2. **Administrative Investigation** – The Union shall be represented in any administrative proceeding/s involving the UNION member.

**ARTICLE XIV
COST REDUCTION MEASURES AND CNA INCENTIVE**

Section 1. The AGENCY and the UNION shall jointly institute cost-cutting measure to generate savings for the grant of CNA Incentive during the effectivity of this Agreement. The same, however, should not prejudice the efficient delivery of service to the AGENCY's clients or be disadvantageous to the employees.

Section 2. Public Sector Labor Management Council Resolution No. 4, s. 2001, the grant of CNA Incentive shall be made after the generation of savings. The measures in the generation of savings shall not be limited to the following:

- a) Strict adherence to Administrative Order 103;
- b) Waste segregation and recycling; and
- c) Other cost cutting measures in project implementation.

The UNION shall create a Technical Working Group to monitor the strict implementation of AGENCYs cost cutting measures to generate savings. The TWG will submit a periodic report to their corresponding offices.

Section 3. Payment of CNA Incentive for the employees shall be based and charged to the respective free and unencumbered savings, as defined in Public Sector Labor Management Resolution No. 4, s. 2001. The parties herein shall work together to generate savings in accordance with Section 1 of this Article and subject further to Section 4 hereof.

Section 4. Pursuant to PSLMC Resolution No. 4 dated November 14, 2002 and as a gesture of goodwill and benevolence, the AGENCY agrees that, upon approval and signing, and during the effectivity of this Collective Negotiation Agreement (CNA), the AGENCY shall grant CNA Incentive Bonus in an amount equivalent to 80% of the savings on MOOE after the priority programs and projects as determined by the Agency, has been satisfied.

Section 5. Coverage, all rank and file members shall be entitled to the CNA Incentive. However, for those who will be separated from the service any time of the calendar year shall be entitled to a prorated CNA Incentive computation, except for those found guilty of administrative, civil and/or criminal case.

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Section 6. The grant of this CNA Incentive, officials, employees or personnel as enumerated, who are in the service at the time of signing of this CNA regardless of their length of service shall qualify for this CNA Incentive. In subsequent years, to qualify for the CNA Incentive, an official, employee or personnel should be in service at the date of the Local Finance Committee's resolution endorsing the budget for the CNA Incentive.

**ARTICLE XV
OTHER EMPLOYEE PRIVILEGES AND BENEFITS**

Section 1. **Employees Cooperative** – The AGENCY shall ensure full support to the employees' cooperatives business activities. Primarily, the cooperative shall be aimed at improving the economic conditions of its members in compliance with the provisions of Cooperative Development Authority.

Section 2. **Transaction with Government Offices** – subject to the exigency of the service and the usual notification requirements, all employees who have transactions with government offices such as, but not limited to, GSIS, PAGIBIG, DFA, PSA, NBI and Ombudsman or clearances related for incidental to employment, shall be considered on official time. In addition, the AGENCY and the UNION shall educate the employees on various transactions such as, but not limited, to salary loans, housing loans and retirees on the release of retirement pay from the GSIS, PAGIBIG, and other government agencies.

Section 3. **Assistance to Retirees** – The AGENCY shall provide a Pre-Retirement Counselling and Retirement Programs to all retiring employees.

Section 4. **Clothing/Uniform Allowance** – The AGENCY shall provide clothing/uniform allowance to all employees whether permanent, casual or contractual in the amount prescribed by existing rules and regulations.

Section 5. **Cultural and Sports Activities** – the AGENCY shall provide funds (Php 1,500.00 every participants) for the conduct of cultural and sports activities pursuant to the provisions of General Appropriations Act subject to existing accounting rules and regulations.

Section 6. **Anniversary Bonus** – The AGENCY shall provide Anniversary bonus to all officials and employees subject to the availability of funds and to existing rules and regulations.

Section 7. **LGU Canteen** – The AGENCY shall provide a clean, affordable and decent canteen for Employees.

**ARTICLE XVI
COMPOSITION CLOTHING/UNIFORM AND GRIEVANCE COMMITTEE**

Section 1. The AGENCY and the UNION shall create a Clothing/Uniform Committee which composed of the following:

- a) One (1) representative from the AGENCY
- b) One (1) representative from each Department
- c) Two (2) representative from the UNION duly authorized by its President

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The Committee shall have full responsibility in deciding on the final uniform design, color, and selection of supplier and recommend the mode of payment. It shall likewise have full responsibility in choosing its Chairperson from among them.

Section 2. **Grievance Committee** – Grievance Committee shall be composed of the following:

- a) Head of the Administrative Division as Chairman
- b) Representative of the Local Chief Executive
- c) Municipal Social Welfare and Development Officer
- d) SB Member, Chairman on Good Governance
- e) Sangguniang Bayan Secretary
- f) Four (4) representatives from the UNION, duly authorized by its President

**ARTICLE XVII
ENTIRETY AND AMENDMENT CLAUSE**

Section 1. **Separate Clause** - In the event that any provision of this Agreement is declared void by competent court, the remaining provision of this agreement shall continue to be valid and in full force and effect.

Section 2. **General Condition** – Except as may be allowed or exempted by law, all provisions contained in this Agreement shall be subject to the Rules and Regulations of the Civil Service Commission and the Department of Budget and Management.

**ARTICLE XVIII
EFFECTIVITY AND DURATION**

Section 1. This Agreement shall be effective upon signing for a period of three (3) years. Both parties shall agree to meet not later than sixty (60) calendar days prior to the expiration of this Agreement for the purpose of negotiating a new agreement. Finally, if upon the expiration of this Agreement, no new agreement is entered into by and between the parties, this Agreement including amendments thereof, if any, shall continue to be in full force and effect.

IN WITNESS WHEREFORE, the parties hereto or thru the authorized representatives have signed this AGREEMENT this ___day of _____ 2020 at the Municipality of Pastrana, Leyte, Philippines.

MUNICIPAL GOVERNMENT UNIT
OF PASTRANA, LEYTE

PASTRANA ASSOCIATION OF
GOVERNMENT EMPLOYEES

By:

By:

MARITESS CAYACO-MARCOS
Municipal Mayor

RINA M. BALAGBIS
PASSGE President

For AGENCY
Witnesses:

1. *[Signature]*
ANACLETA G. GABRIENTE
Mun. Budget Officer

2. *[Signature]*
RODOLFO P. SAPRA, CPA
OIC-Mun. Accountant

3. *[Signature]*
JOSE ERIC L. AGULLAR
OIC-Mun. Treasurer

For UNION
Witnesses:

1. *[Signature]*
MICHAEL P. PLUMERO
PASSGE Vice-President

2. *[Signature]*
Rocelio E. Gerillo Jr.
PASSGE Treasurer

3. *[Signature]*
BENEDICTO C. NIEGOS
PASSGE Auditor

ADOPTED AND RATIFIED this 26 day of NOV 2020 2020 at the Municipality of Pastrana, Leyte.

SUBSCRIBED AND SWORN to before me this day of 26, NOV 2020, 2020, Affiants exhibited me their Valid ID Nos. _____, and _____, Respectively.

Notary Public

[Signature]
ATTY. MICHAEL J. CALZADO
Notary Public for Tacloban City and Leyte
NC No. 2019-08-103, until Dec. 31, 2020
Cor. Wilson & Libertad Sts., District I, Pastrana, Leyte
Roll No. 72433 / June 14, 2019; IBP No. 109390, 01-13-20.
PTR No. 7962824, 01-02-20, Tacloban City
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Series of 2020



Republic of the Philippines
PROVINCE of LEYTE
Municipality of Pastrana
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Pastrana Association of Government Employees (PASSGE) - UNION
-and-
Local Government Unit of Pastrana (LGU-Pastrana) - AGENCY

RESOLUTION NO. 2022-01

RESOLUTION SETTING UP THE GUIDELINES ON THE GRANT OF FY 2022 COLLECTIVE NEGOTIATION AGREEMENT (CNA) INCENTIVE TO ALL OFFICIALS AND EMPLOYEES OF THE LOCAL GOVERNMENT UNIT OF PASTRANA, LEYTE

WHEREAS, Public Sector Labor- Management Council (PSLMC) Resolution No., 4 s. 2002, authorizes the management and accredited employees to enter into collective negotiation on terms and conditions of employment which are not fixed by law;

WHEREAS, the Pastrana Association of Government Employees (PASSGE), referred as UNION, is the sole, exclusive and legitimate negotiating unit in the Local Government Unit of Pastrana, Leyte (LGU-Pastrana) having been jointly registered and accredited by the Department of Labor and Employment (DOLE) and the Civil Service Commission (CSC) as evidenced by the Certificate of Registration No. 1685 dated 8th September 2008 and Accreditation No. 813 dated 1st June 2011, respectively;

WHEREAS, Department of Budget and Management (DBM) Budget Circular No. 2022-3 dated October 19, 2022 issued by the DBM sets up the guidelines on the Grant of the Collective Negotiation Agreement (CNA) Incentive FY 2022;

WHEREAS, pursuant to the said DBM Circular, the Local Government Unit of Pastrana, Leyte, referred as AGENCY, has sufficient savings to implement CNA Incentive for FY 2022;

WHEREAS, as provided under Section 79(d) of the General Provisions of the FY 2022 GAA, the payment of the CNA Incentive shall be subject to the approval by the Agency Head and made only during the validity of appropriations.

WHEREAS, the AGENCY and UNION during its Consultative Meeting has resolved and recommend to adopt the pertinent provision of said Circular with respect to the grant of the CNA Incentive for FY 2022 to all officials and employees of the Local Government Unit of Pastrana, Leyte;

WHEREFORE, in order to justify the amount given to each qualified employees, AGENCY and UNION during its Consultative Meeting; do hereby **RESOLVED** to adopt the guidelines on the said DBM Circular;

Section 1. The CNA Incentive FY 2022 for the Local Government Unit of Pastrana, Leyte shall be granted to all qualified officials and employees;

a.) Members of PASSGE

**Rank-and-File employees – P25,000.00*

b.) Non-members but want to enjoy or accept benefits under CNA, subject to payment of agency fee to PASSGE

**Mayor/ Vice-Mayor/ Sangguniang Bayan members- P 25,000.00*

b.) Those who perform managerial functions

**Department Heads- P 25,000.00*

RESOLVED FURTHER, by the UNION and AGENCY that an amount be deducted from the Collective Negotiation Incentive Bonus for the Annual Dues, Agency Fee, Membership Fee and other fees and charges as stipulated in the approved Constitution and By-Laws of the UNION.

ADOPTED AND APPROVED, this 14th day of **December, 2022** at Municipal Hall, Pastrana, Leyte, Philippines.

MANAGEMENT PANEL

Represented by:

MARITESS CAYACO-MARCOS
Municipal Mayor

PASSGE PANEL

Represented by:

RINA M. BALAGBIS
PASSGE-President

CERTIFICATE OF ACCREDITATION
No. 813

TO WHOM IT MAY CONCERN:

This is to certify that the Civil Service Commission has duly accredited the

**PASTRANA ASSOCIATION OF GOVERNMENT
EMPLOYEES (PASSGE)**

pursuant to the provisions of Executive Order No. 180 dated June 1, 1987 and the Amended Rules and Regulations Governing the Exercise of the Right of Government Employees to Organize, as the sole and exclusive negotiating agent of all the rank-and-file employees in the

MUNICIPAL GOVERNMENT OF PASTRANA
Municipal Hall, Barangay District IV, Pastrana, Leyte

As such, it shall represent and bind them in any negotiation with management on terms and conditions of employment not fixed by law.

This Certificate may be cancelled by this Commission or upon petition by any adverse party for cause as provided by law and after due process.

Given in Quezon City this 1st day of June 2011.

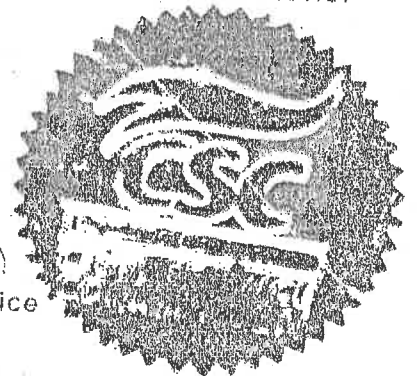
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FRANCISCO T. DUQUE III
Chairman

[Signature]
MARIA ANN Z. FERNANDEZ-MENDOZA
Commissioner

[Signature]
RASOL L. MITMUG
Commissioner

Attested by:

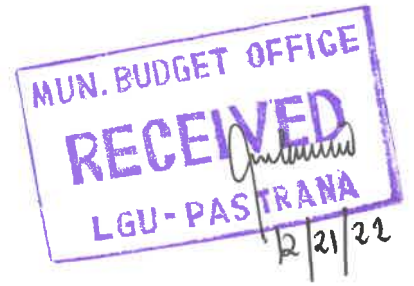
[Signature]
ALAN P. ALEGRIA
Director IV
Personnel Relations Office



[Signature]
ATTY. RAFAEL ANTONIO M. ACEBEDO
Notary Public
Until December 31, 2017
For Tacloban City and Province of Leyte
NC-2016-10-81
No. 85 Independencia Street,
Tacloban City
Roll No. 10291/02-10-11



Republic of The Philippines
 PROVINCE OF LEYTE
 Municipality of Pastrana



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The Sangguniang Bayan

Excerpts from the Minutes of the **Special Session** of the Sangguniang Bayan of Pastrana, Province of Leyte, held last December 21, 2022 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

RESOLUTION NO. 095
Series of 2022

A RESOLUTION APPROVING, CONFIRMING AND ADOPTING MDC RESOLUTION NO. 2022-06, "A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES THE THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA'S) UNDER THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 03, C.Y. 2022 TAKEN FROM THE REVERSION OF PERSONAL SERVICES (P.S.) AND M.O.O.E. FISCAL YEAR (FY) 2022 AMOUNTING TO SEVEN MILLION SIX HUNDRED THIRTEEN THOUSAND SIX HUNDRED EIGHTY-FIVE PESOS AND FORTY-FOUR CENTAVOS (₱ 7, 613,685.44)

WHEREAS, the Municipal Development Council of this municipality identified priority Programs, Projects and Activities vital to the Supplemental Annual Investment Program (AIP) No. 03, C.Y. 2022 and has a total funding requirement of Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (₱ 7, 613, 685.44). The funds were taken from the following sources to wit:

Reversion of Personal Services	-	₱ 4, 621, 685.44
M.O.O.E.	-	₱ 2, 992, 000.00
Grand Total	-	₱ 7, 613, 685.44

WHEREAS, through MDC Resolution No. 2022-06, Series of 2022, the Municipal Development Council favorably acted upon the list of the different

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Programs, Projects and Activities (PPA's) under Supplemental Annual Investment Program (AIP) No. 03 C.Y. 2022 which intends to efficiently deliver basic services to the people of the municipality, to wit:

I.	OFFICE OF THE MAYOR	-----	₱ 4,561,873.4
	Personal Services (P.S.)		- 3,725,000.00
	• Terminal Leave Benefits		- 2,500,000.00
	• Collective Negotiation Agreement (C.N.A.) Incentives		- 675,000.00
	• Other Bonuses and Allowances (SRI)		- 540,000.00
	• Loyalty Awards & Incentives		- 10,000.00
	M.O.O.E		
	• Other General Services		- 810,000.00
	CAPITAL OUTLAY		
	• Additional Fund for the Const. Residual Containment Area (RCA)		- 100,000.00
	• Additional Fund for the Improvement of the Municipal Auditorium		- 196,873.44
II.	SANGGUNIANG BAYAN OFFICE	-----	₱ 495,000.00
	Personal Services (P.S.)		- 495,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives		- 275,000.00
	• Grant of other Bonuses and Allowances(SRI)		- 220,000.00
III.	OFFICE OF THE SANGGUNIANG BAYAN SECRETARY	----	₱361,812.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives		- 50,000.00
	• Grant of other Bonuses and Allowances		- 40,000.00
	• Grant of Loyalty Award Incentives		- 10,000.00
	• Grant of Salaries & Wages - Regular		- 156,234.00
	• Personnel Economic Relief Allowance (PERA)		- 6,000.00
	• Representation Allowances (RA)		- 15,750.00
	• Transportation Allowances (TA)		- 15,750.00
	• Year End Bonus		- 52,078.00
	• Cash Gift for FY 2019		- 5,000.00
	• Productivity Enhancement Incentive (PEI)		- 5,000.00
	M.O.O.E		
	• Telephone/Communication Expense		- 6,000.00
IV.	MUNICIPAL PLANNING & DEVELOPMENT OFFICE	-----	₱90,000.00
	Personal Services (P.S.)		
	• Collective Negotiation Agreement (C.N.A.) Incentives		- 50,000.00
	• Grant of other Bonuses and Allowances		- 40,000.00
V.	MUNICIPAL BUDGET OFFICE	-----	₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives		- 50,000.00
	• Grant of other Bonuses and Allowances		- 40,000.00
VI.	MUNICIPAL ACCOUNTING OFFICE	-----	₱ 735,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives		- 75,000.00
	• Grant of other Bonuses and Allowances		- 60,000.00
	CAPITAL OUTLAY		
	• Procurement of Information & Communication Technology Equipment		- 600,000.00

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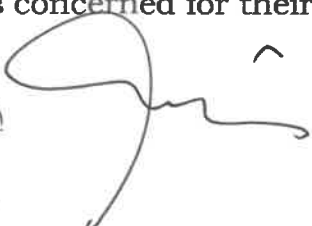

VII.	MUNICIPAL CIVIL REGISTRAR'S OFFICE	-----	₱ 45,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	25,000.00
	• Grant of other Bonuses and Allowances	-	20,000.00
VIII.	MUNICIPAL TREASURER'S OFFICE	-----	₱ 315,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)	-	175,000.00
	• Grant of other Bonuses and Allowances	-	140,000.00
IX.	MUNICIPAL ASSESSOR'S OFFICE	-----	₱ 100,000.00
	Personal Services (P.S.)		
	• Grant of Loyalty Award Incentives	-	10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.)	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
X.	MUNICIPAL HEALTH OFFICE	----	₱ 235,000.00
	Personal Services (P.S.)		
	• Grant of Loyalty Award Incentive	-	10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	125,000.00
	• Grant of other Bonuses and Allowances	-	100,000.00
XI.	MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE	--	₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	40,000.00
XII.	MUNICIPAL ENGINEERING OFFICE	-----	₱ 135,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	75,000.00
	• Grant of other Bonuses and Allowances	-	60,000.00
XIII.	MUNICIPAL AGRICULTURE'S OFFICE	-----	₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	50,000.00
	• Grant of other Bonuses and Allowances	-	<u>40,000.00</u>
	GRAND TOTAL	---	<u>₱ 7,613,685.44</u>

WHEREFORE, on motion of Hon. Nathan G. Letrodo, unanimously seconded by all Sangguniang Bayan members.

RESOLVED, AS IT IS HEREBY RESOLVED to Approve, Confirm and Adopt MDC Resolution No. 2022-06 Series of 2022 – “A Resolution Approving the different Programs, Projects and Activities (PPA’s) under the Supplemental Annual Investment Program (AIP) No. 03, C.Y. 2022 taken from the Reversion of Personal Services (P.S.) and M.O.O.E. Fiscal Year (FY) 2022 amounting to Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (₱ 7, 613, 685.44).

RESOLVED FURTHER, that copies of this resolution be furnished to all offices and persons concerned for their information and guidance.


 Nathan G. Letrodo







 Magalima C. Dio | Page 3 of 4

I HEREBY CERTIFY to the correctness
of the foregoing Resolution.

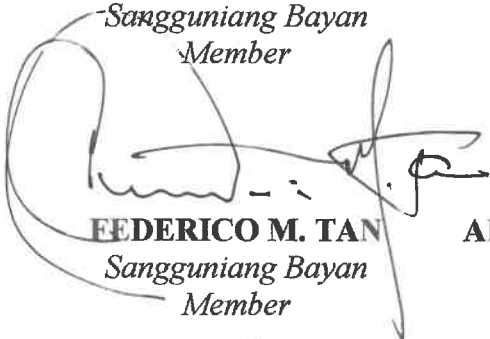

ALONA A. MAS


OIC – Municipal Agriculture Office
Sangguniang Bayan Secretary –Designate


Attested by:


CHITO C. CAYACO
Municipal Vice-Mayor
Presiding Officer

Approved:



RODEL M. TOBILLA
Sangguniang Bayan
Member


GERARDO S. CARIAN
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. ORINIANO JR.
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member


AIZA G. SILVA
ABC President

IVAN K. SALIENTE
SK Federation President



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
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MUNICIPAL DEVELOPMENT COUNCIL

EXCERPTS FROM THE MINUTES OF MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF THE LOCAL GOVERNMENT UNIT OF PASTRANA, LEYTE HELD ON DECEMBER 20, 2022 AT 10:00 A.M. AT THE MUNICIPAL AUDITORIUM, THIS MUNICIPALITY.

MDC RESOLUTION NO. 2022-06
Series of 2022

A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA's) UNDER THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 03, C.Y. 2022 TAKEN FROM THE REVERSION OF PERSONAL SERVICES (P.S.) AND M.O.O.E. F.Y. 2022 AMOUNTING TO SEVEN MILLION SIX HUNDRED THIRTEEN THOUSAND SIX HUNDRED EIGHTY-FIVE PESOS AND FORTY-FOUR CENTAVOS (₱ 7,613,685.44) AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION.

WHEREAS, the Annual Investment Program is explicitly provided in R.A. 7160 to set the direction of the development efforts of the Local Government Unit;

WHEREAS, one of the identified programs/projects/activities is to allocate funds for the grant of Collective Negotiation Agreement (CNA) Incentive pursuant to the subsisting Collective Negotiation Agreement (CNA) in relation to DBM Budget Circular No. 2022-3 dated October 19, 2022;

WHEREAS, allocation of funds is also necessary for the grant of Loyalty Cash Award Incentives to employees who rendered ten (10) years of continuous and satisfactory service in the government pursuant to CSC Memorandum Circular No. 06, series 2002; and to allocate funds for Service Recognition Incentive (SRI) to municipal officials and employees;

WHEREAS, various Programs, Projects and Activities (PPAs) were identified also to drive the socio-economic development based on the different sectoral divisions such as: General Public Services, Social Services, Other Services and Development Projects for the provision of an effective and efficient works, services and facilities that will meet the needs and expectations of the constituents;

WHEREAS, the Municipal Development Council of this municipality identified priority Programs, Projects and Activities vital to the Supplemental Annual Investment Program (AIP) No. 03, C.Y. 2022 and has a total funding requirement of **Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (₱7,613,685.44)**. The funds were taken from the following sources to wit:

Reversion of Personal Services	-	₱ 4,621,685.44
M.O.O.E.	-	₱ 2,992,000.00
Grand Total	-	<u>₱ 7,613,685.44</u>

WHEREAS, the list of the different Programs, Projects and Activities (PPA's) under Supplemental Annual Investment Program (AIP) No. 03 C.Y. 2022 which intends to

efficiently deliver basic services to the people of the municipality, and was favorably acted upon by the MDC;

WHEREAS, after thorough deliberation of the council, MDC members decided to pass and approve the total amount of **Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (₱7,613,685.44)** as stipulated in the Supplemental Annual Investment Program (AIP) No. 03, C.Y. 2022, to wit;

I.	Office of the Mayor	-	₱ 4,831,873.44
	<i>Personal Services (P.S.)</i> -	3,725,000.00	
	MOOE	- 810,000.00	
	<i>Capital Outlay</i>	- 296,873.44	
II.	Office of the Sangguniang Bayan	-	₱ 495,000.00
	<i>Personal Services (P.S.)</i> -	495,000.00	
III.	Office of the Secretary to the Sangguniang Bayan	-	₱ 361,812.00
	<i>Personal Services (P.S.)</i> -	355,812.00	
	MOOE	- 6,000.00	
IV.	Municipal Planning and Development Office	-	₱ 90,000.00
	<i>Personal Services (P.S.)</i> -	90,000.00	
V.	Municipal Budget Office	-	₱ 90,000.00
	<i>Personal Services (P.S.)</i> -	90,000.00	
VI.	Municipal Accounting Office	-	₱ 735,000.00
	<i>Personal Services (P.S.)</i> -	135,000.00	
	<i>Capital Outlay</i>	- 600,000.00	
VII.	Municipal Civil Registrar's Office	-	₱ 45,000.00
	<i>Personal Services (P.S.)</i> -	45,000.00	
VIII.	Municipal Treasurer's Office	-	₱ 315,000.00
	<i>Personal Services (P.S.)</i> -	315,000.00	
IX.	Municipal Assessor's Office	-	₱ 100,000.00
	<i>Personal Services (P.S.)</i> -	100,000.00	
X.	Municipal Health Office	-	₱ 235,000.00
	<i>Personal Services (P.S.)</i> -	235,000.00	
XI.	Municipal Social Welfare and Development Office-		₱ 90,000.00
	<i>Personal Services (P.S.)</i> -	90,000.00	
XII.	Municipal Engineering Office	-	₱ 135,000.00
	<i>Personal Services (P.S.)</i> -	135,000.00	
XIII.	Municipal Agriculture's Office	-	₱ 90,000.00
	<i>Personal Services (P.S.)</i> -	90,000.00	

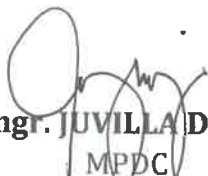
NOW WHEREFORE, on motion of Hon. Arturo D. Empillo, Jr., Punong Barangay of Brgy. Patong, Hon. Christopher P. Ladrera, Punong Barangay of Brgy. Capilla, Hon. Edgardo B. Calumag, Punong Barangay of Brgy. Manaybanay, Ms. Elisa Cabidog, CSO President of Halaba Farmers Association and Mr. Floro Sudario, Jr., CSO President of SAYACA Irrigators Association and jointly seconded by Hon. Judith L. Nomio, Punong Barangay of Brgy. Sapsap, Mr. Joel Osisador, CSO President of Patong PDAO, Hon. Delma S. Nayad, Punong Barangay of Brgy. Aringit, and Hon. Jennifer J. Abretel, Punong Barangay of Brgy. Guindapunan, be it.

RESOLVED, as hereby resolved to approve the different Programs, Projects and Activities (PPA's) under Supplemental Annual Investment Program (AIP) No. 03 C.Y. 2022 taken from the reversion of Personal Services (P.S.), and M.O.O.E F.Y. 2022 amounting to **Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (₱7,613,685.44)** and to endorse the same to the Sangguniang Bayan for adoption.

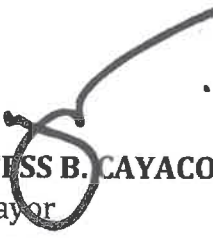
RESOLVED FURTHER, that copies of this MDC Resolution No. 2022-06 Series of 2022 inclusive of the Supplemental Annual Investment Program (AIP) No. 03 C.Y. 2022 be furnished to the Sangguniang Bayan of Pastrana, Leyte for their information and appropriate action.

UNANIMOUSLY APPROVED. December 20, 2022

I HEREBY CERTIFY to the correctness of the foregoing resolution.


Engr. JUVILLA D. SY
MPDC
MDC Secretary

Approved:


Hon. MARITISS B. CAYACO-MARCOS
Municipal Mayor
MDC Chairperson



MUNICIPAL DEVELOPMENT COUNCIL

MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF PASTRANA, LEYTE HELD ON DECEMBER 20, 2022 AT 10:00 IN THE MORNING AT THE MUNICIPAL AUDITORIUM, THIS MUNICIPALITY.

PRESENT:

1. Hon. MARITRESS B. CAYACO-MARCOS - MDC Chairman/Mun. Mayor
Presiding Officer
2. Hon. Nathan G. Letrodo - Member
SB Member, Committee on Finance
3. Hon. Josephine R. Bohol - Member
Punong Barangay, Arabunog
4. Hon. Delma S. Nayad - Member
Punong Barangay, Aringit
5. Hon. Eduardo O. Guillos - Member
Punong Barangay, Calsadahay
6. Hon. Jonell B. Dominico - Member
Punong Barangay, Cancaraja
7. Hon. Suzieta M. Omoy - Member
Punong Barangay, Colawen
8. Hon. Christopher P. Ladrera - Member
Punong Barangay, Capilla
9. Hon. Jennifer J. Abretil - Member
Punong Barangay, Guindapunan
10. Hon. Susan B. Royeras - Member
Punong Barangay, Halaba
11. Hon. Philip Tanauan - Member
Punong Barangay, Lanauan
12. Hon. Marlon T. Depaudhon - Member
Punong Barangay, Macalpiay
13. Hon. Edgardo B. Calumag - Member
Punong Barangay, Manaybanay
14. Hon. Roberto R. Cahinde - Member
Punong Barangay, Maricum
15. Hon. Arturo D. Empillo, Jr. - Member
Punong Barangay, Patong
16. Hon. Judith L. Nomio - Member
Punong Barangay, Sapsap
17. Hon. Cita I. Costimiano - Member
Punong Barangay, Yapad
18. Hon. Aiza G. Silva - Member
Punong Barangay, District II
19. Hon. Edgardo M. Tobias - Member
Punong Barangay, District III

CSOs:

20. Ms. Leonila L. Pamplona - Member
CSO President, Capilla Farmers Ass.
21. Ms. Evella P. Martillo - Member
CSO President, Brgy. Caninoan Rural
Workers Ass. (BACARWAS)

- 22. Mr. Vergelio Estabillo - Member
CSO President, Lanauan-Maricum Irrigators Ass.
- 23. Mr. Floro Sudario, Jr. - Member
CSO President, SAYACA Irrigators Ass.
- 24. Ms. Elisa Cabidog - Member
CSO President, Halaba Farmers Ass.
- 25. Mr. Joel Osesador - Member
CSO President, Patong PDAO
- 26. Ms. Gorgonia Agnes - Member
CSO President, Manaybanay PDAO

REPRESENTATIVES:

- 27. Melanie Galan - Representing Hon. Nimfa S. Son
Brgy. Secretary, Lourdes
- 28. Elizabeth Cordero - Representing Hon. Edgardo D. Castilla
Brgy. Kagawad, Malitbogay
- 29. Rebecca Budac - Representing Hon. Jeboy B. Nobe
Brgy. Kagawad, Socsocon
- 30. Loliza Parado - Representing Hon. Rassel C. Galvez
Brgy. Secretary, Tingib

MDC Secretariat:

- 31. Engr. Juvilla D. Sy - MDC Secretary
MPDC

OTHERS PRESENT:

- 1. Cristina Oliver Alejandrino - MLGOO
- 2. Anacleta G. Gabriente - Mun. Budget Officer
- 3. Rodolfo P. Sapra, CPA - Mun. Accountant
- 4. Engr. Eliseo M. Lucinario - Mun. Engineer

MDC MEMBERS ABSENT:

- 1. Hon. Hon. Jerlyn C. Borja - Punong Barangay, Bahay
- 2. Hon. Nelita T. Gerilla - Punong Barangay, Cabaohan
- 3. Hon. Ronilo V. Mercurio - Punong Barangay, Caninoan
- 4. Hon. Roel L. Repulda - Punong Barangay, Dumarag
- 5. Hon. Dionesio P. Marilla - Punong Barangay, Jones
- 6. Hon. Artemio B. Quitorio - Punong Barangay, Lima
- 7. Hon. Roberto S. Berino, Jr. - Punong Barangay, District I
- 8. Hon. Alfred Francis A. Nogal - Punong Barangay, District IV
- 9. Ms. Rustica C. Fernandez - OSCA Head
- 10. Ms. Imelda H. Aures - CSO President, Yapad Makapawa
Farmers Association
- 11. Ms. Edna Tante - CSO President, Bahay Sustainable
Livelihood Farmers Ass. (BASLIFA)
- 12. Ms. Nenita Parado - CSO President, STC Colawen Irrigators
Association
- 13. Mr. Zosimo Estabillo - CSO President, Pastrana ARC Farmers
Association (PASARCFO)
- 14. Mr. Samuel Denaya - CSO President, Comm. Harvest thru
Agriculture & New Commercial Ent.
Farmers Ass. (CHANCE)
- 15. Ms. Letecia S. Mercado - CSO President, Tingib Integrated
Farmers Association
- 16. Mr. Rodolfo Cabidog - CSO President, Calsadahay Integrated
Farmers Association (CALIFA)
- 17. Mr. Rodolfo Mirante - CSO President, Patong Farmers Ass.

Declaration of Quorum and Call to Order

The MDC Secretary Engr. Juvilla D. Sy requested everyone to rise for the Opening Prayer and the singing of the Philippine National Anthem played through an Audio-Visual Presentation (AVP).

Thereafter, the MDC Secretary conducted roll call and informed the presiding officer, Hon. Maritess Cayaco-Marcos, Chairperson of the Municipal Development Council (MDC) the total MDC members present. Then, the MDC Chairperson declared the existence of a quorum and called the meeting to order at exactly 10:00 in the morning.

Presentation of Agenda of the MDC Meeting

The MDC Chairperson proceeded to present to the body the agenda of the meeting. She said that the intent of the said meeting is for the revision of the amount on the proposed Programs, Projects and Activities (PPAs) of the Supplemental Annual Investment Program (AIP) No. 03, C.Y. 2022 which were identified during the previous MDC meeting. The MDC Chairperson further informed that the proposed amendment was based on the recently issued Administrative Order by the President of the Philippines regarding the Grant of Service Recognition Incentive to government employees for Fiscal Year 2022.

Presentation of the Supplemental Budget No. 03 & Supplemental Annual Investment Program (AIP) No. 03, C.Y. 2022:

At this juncture, Ms. Anacleta G. Gabriente, Municipal Budget Officer presented to the council the source of fund for the Supplemental Budget No. 03, F.Y. 2022 which comprises the following to wit:

Reversion of: Personal Services F.Y. 2022	-	₱4,621,685.44
M.O.O.E for F.Y. 2022	-	₱2,992,000.00
Total Fund Resources	-	<u>₱7,613,685.44</u>

She reiterated to inform the council that the sources of fund came from the savings of Personal Services for the vacant plantilla position for Municipal Treasurer, Municipal Agriculturist and Municipal Accountant and M.O.O.E from different offices.

Thereafter, the Municipal Budget Officer proceeded to present to the body the proposed programs/projects/activities and the revised appropriation per office under Supplemental Annual Investment Program (AIP) No. 3, C.Y. 2022 in the total amount of **Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (₱7,613,685.44)** to wit:

I. OFFICE OF THE MAYOR	-----	₱ 4,831,873.44
Personal Services (P.S.)	-	3,725,000.00
• Grant of Loyalty Award Incentive	-	10,000.00
• Grant of Collective Negotiation Agreement (C.N.A.) Incentives	-	675,000.00
• Grant of Service Recognition Incentive (SRI)	-	540,000.00
• Grant of Terminal Leave Pay	-	2,500,000.00
M.O.O.E		
• Other General Services	-	810,000.00
CAPITAL OUTLAY		
• Additional Fund for the Const. Residual Containment Area (RCA)	-	100,000.00
• Additional Fund for the Improvement of the Municipal Auditorium	-	196,873.44

II.	SANGGUNIANG BAYAN OFFICE	-----	₱ 495,000.00
	Personal Services (P.S.)	-	495,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives		275,000.00
	• Grant of Service Recognition Incentive (SRI)	-	220,000.00
III.	OFFICE OF THE SANGGUNIANG BAYAN SECRETARY	----	₱ 361,812.00
	Personal Services (P.S.)		
	• Grant of Loyalty Award Incentive	-	10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives		50,000.00
	• Grant of Service Recognition Incentive (SRI)	-	40,000.00
	• Grant of Salaries & Wages to SB Secretary for FY 2019	-	156,234.00
	• Personnel Economic Relief Allowance (PERA) for FY 2019-		6,000.00
	• Representation and Transportation Allowance (RATA) FY2019-		31,500.00
	• Year End Bonus for FY 2019	-	52,078.00
	• Cash Gift for FY 2019	=	5,000.00
	• Productivity Enhancement Incentive (PEI) for FY 2019	-	5,000.00
	M.O.O.E		
	• Telephone/Communication Expense	-	6,000.00
IV.	MUNICIPAL PLANNING & DEVELOPMENT OFFICE	----	₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives		50,000.00
	• Grant of Service Recognition Incentive (SRI)	-	40,000.00
V.	MUNICIPAL BUDGET OFFICE	----	₱ 90,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives		50,000.00
	• Grant of Service Recognition Incentive (SRI)	-	40,000.00
VI.	MUNICIPAL ACCOUNTING OFFICE	----	₱ 735,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives		75,000.00
	• Grant of Service Recognition Incentive (SRI)	-	60,000.00
	CAPITAL OUTLAY		
	• Procurement of Information & Communication Technology Equipment	-	600,000.00
VII.	MUNICIPAL CIVIL REGISTRAR'S OFFICE	----	₱ 45,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives		25,000.00
	• Grant of Service Recognition Incentive (SRI)	-	20,000.00
VIII.	MUNICIPAL TREASURER'S OFFICE	----	₱ 315,000.00
	Personal Services (P.S.)		
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives		175,000.00
	• Grant of Service Recognition Incentive (SRI)	-	140,000.00

IX.	MUNICIPAL ASSESSOR'S OFFICE	---- P 100,000.00
	Personal Services (P.S.)	
	• Grant of Loyalty Award Incentives	- 10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives	50,000.00
	• Grant of Service Recognition Incentive (SRI)	- 40,000.00
X.	MUNICIPAL HEALTH OFFICE	---- P 235,000.00
	Personal Services (P.S.)	
	• Grant of Loyalty Award Incentives	- 10,000.00
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives	125,000.00
	• Grant of Service Recognition Incentive (SRI)	- 100,000.00
XI.	MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE	----- P 90,000.00
	Personal Services (P.S.)	
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives	50,000.00
	• Grant of Service Recognition Incentive (SRI)	- 40,000.00
XII.	MUNICIPAL ENGINEERING OFFICE	---- P 135,000.00
	Personal Services (P.S.)	
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives	75,000.00
	• Grant of Service Recognition Incentive (SRI)	- 60,000.00
XIII.	MUNICIPAL AGRICULTURE'S OFFICE	---- P 90,000.00
	Personal Services (P.S.)	
	• Grant of Collective Negotiation Agreement (C.N.A.)- Incentives	50,000.00
	• Grant of Service Recognition Incentive (SRI)	- 40,000.00

The Municipal Budget Officer highlighted that the Programs, Projects and Activities (PPAs) that need to be revised are the Grant of other Bonuses and Allowances to be changed into Grant of Service Recognition Incentive (SRI). Likewise, the allocated funds on the said PPAs will be changed from Ten Thousand (P 10,000.00) per employee to Twenty Thousand (P 20,000.00) based on the recently Administrative Order issued by the President of the Philippines.

The Municipal Budget Officer added that the barangay can likewise avail the Service Recognition Incentive (SRI) but subject to the availability of funds of the barangay and the updated financial records of the barangay.

After thorough discussion and exchange of views of the different Programs, Projects and Activities (PPAs). The MDC Chairperson asked the body if there are comments and suggestion. There being no question raised from the body, the MDC Chairperson requested for a motion of approval on the identified Programs, Projects and Activities (PPAs).

Approval of the Supplemental Annual Investment Program (AIP) No. 03 C.Y. 2022

Hon. Arturo D. Empillo, Jr., Punong Barangay of Brgy. Patong, Hon. Christopher P. Ladrera, Punong Barangay of Brgy. Capilla, Hon. Edgardo B. Calumag, Punong Barangay of Brgy. Manaybanay, Ms. Elisa Cabidog, CSO President of Halaba Farmers Association and Mr. Floro Sudario, Jr., CSO President of SAYACA Irrigators Association moved to approve the different Programs, Projects and Activities (PPA's) under Supplemental Annual Investment

Program (AIP) No. 03 C.Y. 2022 to be funded from the reversion of Personal Services, M.O.O.E F.Y. 2022 in the total amount of **Seven Million Six Hundred Thirteen Thousand Six Hundred Eighty-Five Pesos and Forty-Four Centavos (P7,613,685.44)** and to pass a resolution approving and endorsing the same to the Sangguniang Bayan for adoption. It was jointly seconded by Hon. Judith L. Nomio, Punong Barangay of Brgy. Sapsap, Mr. Joel Osisador, CSO President of Patong PDAO, Hon. Delma S. Nayad, Punong Barangay of Brgy. Aringit, and Hon. Jennifer J. Abretil, Punong Barangay of Brgy. Guindapunan. The MDC passed:

RESOLUTION NO. 2022-06
Series of 2022

“A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA's) UNDER THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 03, C.Y. 2022 TAKEN FROM THE REVERSION OF PERSONAL SERVICES (P.S.), AND M.O.O.E. F.Y. 2022 AMOUNTING TO SEVEN MILLION SIX HUNDRED THIRTEEN THOUSAND SIX HUNDRED EIGHTY-FIVE PESOS AND FORTY-FOUR CENTAVOS (P7,613,685.44) AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION”

Other Matters:

1. Mr. Vergelio Estabillo, CSO President of Lanauan-Maricum Irrigators Association raised and requested to the MDC Chairperson if the CSO members of the MDC can avail a funds from the LGU for their transportation fare in attending the MDC Meeting. The MDC Chairperson then replied that the said request of the CSO members can be granted next year, and it will be included in the proposed PPAs for FY 2023.

2. Hon. Delma S. Nayad, Punong Barangay of Barangay Aringit asked a query regarding the status of the proposed Construction of School Building in Aringit Elementary School. The MDC Secretary replied that the said school building project is now for implementation since it was already approved by the MDC under the Supplemental AIP No. 02, C.Y. 2022 through MDC Resolution 2022-05 and subsequently it was adopted by the Sangguniang Bayan. The MPDC added that her office will follow-up the Engineering Office the status of the said project.

With no more matters to be discussed and resolved, Hon. Arturo D. Empillo, Jr., Punong Barangay of Brgy. Patong moved to adjourn the meeting, and was seconded by Hon. Cita I. Costimiano, Punong Barangay of Brgy. Yapad. The meeting adjourned at 11:30 in the morning.

I HEREBY CERTIFY to the correctness of the foregoing minutes of meeting of the Municipal Development Council held on December 20, 2022.


Engr. JUVILLA D. SY
MRDC
MDC Secretary

Approved:


Hon. MARITÉS B. CAYACO-MARCOS
Municipal Mayor
MDC Chairperson

SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) No. 03, C.Y. 2022

DETAILS OF PROGRAM/PROJECT/ACTIVITY (PPA) BY SECTOR

Municipality: **PASTRANA, LEYTE**

(No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure))

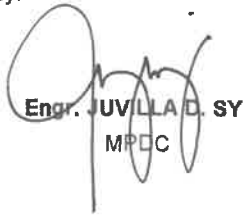
AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
GENERAL PUBLIC SERVICES (1000)													
1000-3-01-001-000	OFFICE OF THE MUNICIPAL MAYOR: Executive and Administration Services Program												
1000-3-01-001-001	Grant of Loyalty Award & Incentive	M.O.	Dec. 2022	Dec. 2022	Longevity pay to municipal employees provided	Gen. Fund	10,000.00			10,000.00			
1000-3-01-001-002	Grant of Collective Negotiation Agreement (C.N.A) Incentive	M.O.	Dec. 2022	Dec. 2022	Personnel benefits to municipal officials & employees provided	Gen. Fund	675,000.00			675,000.00			
1000-3-01-001-003	Grant of Service Recognition Incentive (SRI)	M.O.	Dec. 2022	Dec. 2022	Personnel benefits to municipal officials & employees provided	Gen. Fund	540,000.00			540,000.00			
1000-3-01-001-004	Grant of Terminal Leave Benefits to municipal officials & employees	M.O.	Dec. 2022	Dec. 2022	Terminal leave benefits to municipal official & employees provided	Gen. Fund	2,500,000.00			2,500,000.00			
1000-3-01-001-005	Other General Services	M.O.	Dec. 2022	Dec. 2022	General services rendered and provided with funds	Gen. Fund		810,000.00		810,000.00			
1000-3-01-001-006	Additional Fund for the Const. of Residual Containment Area(RCA)	M.O.	Dec. 2022	Dec. 2022	Constructed Residual Containment Area(RCA)	Gen. Fund			100,000.00	100,000.00			
1000-3-01-001-007	Additional Fund for the Improvement of Municipal Auditorium	M.O.	Dec. 2022	Dec. 2022	Municipal Auditorium rehabilitated and improved	Gen. Fund			196,873.44	196,873.44			
1000-3-01-003-000	OFFICE OF THE SANGGUNIANG BAYAN MEMBERS: Legislative Services Program												
1000-3-01-003-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	SB OFFICE	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	275,000.00			275,000.00			
1000-3-01-003-002	Grant of Service Recognition Incentive (SRI)	SB OFFICE	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	220,000.00			220,000.00			
1000-3-01-004-000	OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN: SB Secetary Services Program												
1000-3-01-004-001	Grant of Loyalty Award Incentive	SB SEC.	Dec. 2022	Dec. 2022	Longevity pay to municipal employees provided	Gen. Fund	10,000.00			10,000.00			
1000-3-01-004-002	Grant of Collective Negotiation Agreement (C.N.A) Incentive	SB SEC.	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	50,000.00			50,000.00			
1000-3-01-004-003	Grant of Service Recognition Incentive (SRI)	SB SEC.	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	40,000.00			40,000.00			
1000-3-01-004-004	Grant of Salaries & Wages to SB Secretary (Backwages)	SB SEC.	Dec. 2022	Dec. 2022	Salaries & Wages to SB Secretary provided	Gen. Fund	156,234.00			156,234.00			
1000-3-01-004-005	Personnel Economic Relief Allowance (PERA)	SB SEC.	Dec. 2022	Dec. 2022	Personnel Economic Relief Allowance (PERA) to SB Secretary provided	Gen. Fund	6,000.00			6,000.00			


AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-3-01-004-006	Representation Allowance (RA)	SB SEC.	Dec. 2022	Dec. 2022	Representation Allowance (RA) to SB Secretary provided	Gen. Fund	15,750.00			15,750.00			
1000-3-01-004-007	Transportation Allowance (TA)	SB SEC.	Dec. 2022	Dec. 2022	Transportation Allowances (TA) to SB Secretary provided	Gen. Fund	15,750.00			15,750.00			
1000-3-01-004-008	Year End Bonus	SB SEC.	Dec. 2022	Dec. 2022	Year End Bonus to SB Secretary provided	Gen. Fund	52,078.00			52,078.00			
1000-3-01-004-009	Cash Gift	SB SEC.	Dec. 2022	Dec. 2022	Cash Gift to SB Secretary provided	Gen. Fund	5,000.00			5,000.00			
1000-3-01-004-010	Productivity Enhancement Incentive (PEI)	SB SEC.	Dec. 2022	Dec. 2022	Productivity Enhancement Incentive (PEI) to SB Secretary provided	Gen. Fund	5,000.00			5,000.00			
1000-3-01-004-011	Telephone/Communication Expense	SB SEC.	Dec. 2022	Dec. 2022	Telephone/Communication Expense to SB Secretary provided	Gen. Fund		6,000.00		6,000.00			
1000-3-01-009-000	OFFICE OF THE MUNICIPAL PLANNING & DEVELOPMENT COORDINATOR: Development & Planning Services Program												
1000-3-01-009-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MPDO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	50,000.00			50,000.00			
1000-3-01-009-002	Grant of Service Recognition Incentive (SRI)	MPDO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	40,000.00			40,000.00			
1000-3-01-008-000	OFFICE OF THE MUNICIPAL BUDGET OFFICER: Budgeting Services Program												
1000-3-01-008-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MBO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	50,000.00			50,000.00			
1000-3-01-008-002	Grant of Service Recognition Incentive (SRI)	MBO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	40,000.00			40,000.00			
1000-3-01-007-000	OFFICE OF THE MUNICIPAL ACCOUNTANT: Accounting Services Program												
1000-3-01-007-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MAO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	75,000.00			75,000.00			
1000-3-01-007-002	Grant of Service Recognition Incentive (SRI)	MAO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	60,000.00			60,000.00			
1000-3-01-007-003	Procurement of Information & Communication Technology Equipment (JEV System)	MAO	Dec. 2022	Dec. 2022	Procured Information & Communication Technology (ICT) Equipment	Gen. Fund			600,000.00	600,000.00			
1000-3-01-012-000	OFFICE OF THE MUNICIPAL CIVIL REGISTRAR: Civil Registry Services Program												
1000-3-01-012-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MCR	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	25,000.00			25,000.00			
1000-3-01-012-002	Grant of Service Recognition Incentive (SRI)	MCR	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	20,000.00			20,000.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-3-01-005-000	OFFICE OF THE MUNICIPAL TREASURER: Treasury Services Program												
1000-3-01-005-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MTO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	175,000.00			175,000.00			
1000-3-01-005-002	Grant of Service Recognition Incentive (SRI)	MTO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	140,000.00			140,000.00			
1000-3-01-006-000	OFFICE OF THE MUNICIPAL ASSESSOR: Assessment Services Program												
1000-3-01-006-001	Grant of Loyalty Award Incentive	MASSO	Dec. 2022	Dec. 2022	Longevity pay to municipal employees provided	Gen. Fund	10,000.00			10,000.00			
1000-3-01-006-002	Grant of Collective Negotiation Agreement (C.N.A) Incentives	MASSO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	50,000.00			50,000.00			
1000-3-01-006-003	Grant of Service Recognition Incentive (SRI)	MASSO	Dec. 2022	Dec. 2022	Personnel benefits to municipal employees provided	Gen. Fund	40,000.00			40,000.00			
Sub-total (General Public Services)						Gen. Fund	5,350,812.00	816,000.00	896,873.44	7,063,685.44			
SOCIAL SERVICES (3000)													
3000-3-01-011-000	OFFICE OF THE MUNICIPAL HEALTH OFFICER: Health Services Program												
3000-3-01-011-001	Grant of Loyalty Award Incentive	MHO	Dec. 2022	Dec. 2022	Longevity pay to municipal employees provided	Gen. Fund	10,000.00			10,000.00			
3000-3-01-011-002	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MHO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	125,000.00			125,000.00			
3000-3-01-011-003	Grant of Service Recognition Incentive (SRI)	MHO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	100,000.00			100,000.00			
3000-3-02-005-000	OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER: Social Welfare Services												
3000-3-02-005-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MSWDO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	50,000.00			50,000.00			
3000-3-02-005-002	Grant of Service Recognition Incentive (SRI)	MSWDO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	40,000.00			40,000.00			
Sub-total (Social Services)						Gen. Fund	325,000.00	0.00	0	325,000.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
ECONOMIC SERVICES (8000)													
8000-3-01-010-000	OFFICE OF THE MUNICIPAL ENGINEER: Engineering and Infrastructure Management Services												
8000-3-01-010-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MEO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	75,000.00			75,000.00			
8000-3-01-010-002	Grant of Service Recognition Incentive (SRI)	MEO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	60,000.00			60,000.00			
8000-3-02-003-000	OFFICE OF THE MUNICIPAL AGRICULTURIST: Agricultural Services												
8000-3-02-003-001	Grant of Collective Negotiation Agreement (C.N.A) Incentive	MAO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	50,000.00			50,000.00			
8000-3-02-003-002	Grant of Service Recognition Incentive (SRI)	MAO	Dec. 2022	Dec. 2022	Other personnel benefits to municipal employees provided	Gen. Fund	40,000.00			40,000.00			
Sub-total (Economic Services)						Gen. Fund	225,000.00	0.00	0	225,000.00			
GRAND TOTAL							5,900,812.00	816,000.00	896,873.44	7,613,685.44			

Prepared by:


Engr. JUVILLA D. SY
 MPOC


ANACLETA G. GABRIENTE
 Municipal Budget Officer

Attested by:


MARITES CAYACO - MARCOS
 Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
-oOo-

ATTENDANCE SHEET

Municipal Development Council (MDC) Meeting
December 20, 2022, 10:00 A.M.
Municipal Auditorium

BARANGAY/OFFICE	NAME	SIGNATURE
✓ 1. SB Member, Committee on Finance	HON. NATHAN G. LETRODO	<i>Nathan G. Letrodo</i>
2. ARABUNOG	HON. JOSEPHINE R. BOHOL	<i>Bohol</i>
3. ARINGIT	HON. DELMA S. NAYAD	<i>delma</i>
✓ 4. BAHAY	HON. JERLYN C. BORJA	
✓ 5. CABAOGHAN	HON. NELITA T. GERILLA	
✓ 6. CALSADAHAY	HON. EDUARDO O. GUILLOS	<i>Eduardo O. Guillos</i>
7. CANCARAJA	HON. JONELL B. DOMINICO	<i>Jonell B. Dominico</i>
✓ 8. CANINO-AN	HON. RONILO V. MERCURIO	
9. CAPILLA	HON. CHRISTOPHER P. LADRERA	<i>Christopher P. Ladrera</i>
✓ 10. COLAWEN	HON. SUZIETA M. OMOY	<i>Suzieta M. Omoym</i>
✓ 11. DUMARAG	HON. ROEL L. REPULDA	
12. GUINDAPUNAN	HON. JENNIFER J. ABRETIL	
✓ 13. HALABA	HON. SUSAN B. ROYERAS	<i>Susan B. Royeras</i>
✓ 14. JONES	HON. DIONESIO P. MARILLA	
15. LANAUAN	HON. PHILIP TANAUAN	<i>Philip Tanauan</i>
✓ 16. LIMA	HON. ARTEMIO B. QUITORIO	
17. LOURDES	HON. NIMFA C. SON	MELANIE GALAN <i>Melanie Galan</i>
18. MACALPI-AY	HON. MARLON T. DEPAUDHON	<i>Marlon T. Depaudhon</i>
✓ 19. MALITBOGAY	HON. EDGARDO D. CASTILLA	ELIZABETH A. COPELLO <i>Elizabeth A. Copello</i>
20. MANAYBANAY	HON. EDGARDO B. CALUMAG	<i>Edgardo B. Calumag</i>
21. MARICUM	HON. ROBERTO R. CAHINDE	<i>Roberto R. Cahinde</i>
22. PATONG	HON. ARTURO D. EMPILLO, JR.	<i>Arturo D. Empillo, Jr.</i>
23. SAPSAP	HON. JUDITH L. NOMIO	<i>Judith L. Nomio</i>
24. SOCSOCON	HON. JEBOY B. NOBE	REBECCO BUDAC <i>Rebecca Budac</i>
25. TINGIB	HON. RASSEL C. GALVEZ	LOLIZA PARADO <i>Loliza Parado</i>
26. YAPAD	HON. CITA I. COSTIMIANO	<i>Cita I. Costimiano</i>
✓ 27. DISTRICT I	HON. ROBERTO S. BERINO JR.	<i>Roberto S. Berino Jr.</i>
✓ 28. DISTRICT II	HON. AIZA G. SILVA	<i>Aiza G. Silva</i>

29. DISTRICT III	HON. EDGARDO M. TOBIAS	<i>[Signature]</i>
30. DISTRICT IV	HON. ALFRED FRANCIS A. NOGAL	
31. OSCA Head	RUSTICA C. FERNANDEZ	
32. CSO President, Capilla Farmers Association	LEONILA L. PAMPLONA NENITA DACUYAN	<i>[Signature]</i>
33. CSO President, Yapad Makapawa Farmers Ass.	IMELDA H. AURES	
34. CSO President, STC Colawen Irrigators Association	NENITA PARADO	
35. CSO President, Bahay Sustainable Livelihood Farmers Association (BASLIFA)	EDNA TANTE / LUCINA MAGALLAN Analyn S. Pilo	<i>[Signature]</i>
36. CSO President, Brgy. Caninoan Rural Workers Association (BACARWAS)	EVELLA P. MARTILLO	<i>[Signature]</i>
37. CSO President, Lanauan-Maricum Irrigators Association	VERGELIO ESTABILLO	<i>[Signature]</i>
38. CSO President, SAYACA Irrigators Association	FLORO SUDARIO, JR.	<i>[Signature]</i>
39. CSO President, Community Harvest through Agriculture & New Commercial Enterprise Farmers (CHANCE)	SAMUEL DENAYA	
40. CSO President, Halaba Farmers Association	ELISA CABIDOG	<i>[Signature]</i>
41. CSO President, Patong PDAO	JOEL OSESADOR	<i>[Signature]</i> JOEL
42. CSO President, Pastrana ARC Farmers Association (PASARCFO)	ZOSIMO ESTABILLO	
43. CSO President, Tingib Integrated Farmers Association (TIFA)	LETECIA S. MERCADO	
44. CSO President, Calsadahay Integrated Farmers Association (CALIFA)	RODOLFO CABIDOG	
45. CSO President, Manaybanay PDAO	GORGONIA AGNES	<i>[Signature]</i>
46. CSO President, Patong Farmers Ass.	RODOLFO MIRANTE	
47. Mun. Mayor	MARITESS CAYACO-MARCOS	<i>[Signature]</i>
48. MPDC/MDC Secretary	Engr. Juvilla D. Sy	<i>[Signature]</i>
Mun. Budget Officer	ANACLETA G. GABRIENTE	<i>[Signature]</i>
Mun. Accountant	RODOLFO P. SAPRA, CPA	<i>[Signature]</i> Rodolfo Sapra
MLGOO	CRISTINA OLIVER ALEJANDRINO	

PHOTO DOCUMENTATION

MDC MEETING DECEMBER 20, 2022





