



Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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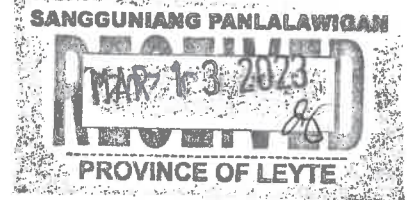
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### PROVINCIAL BUDGET OFFICE

March 9, 2023

Hon. LEONARDO M. JAVIER JR.  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte  
Palo, Leyte

SP Records  
MAR 16 2023



**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 05 FY 2022** of the **Municipality of Capoocan, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 11, Series of 2022** with a total appropriation in the amount of **P4,359,260.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of Anniversary Bonus shall be subject to the guidelines under Local Budget Circular No. 65 dated March 3, 1997;
2. That the unexpended balances of the LDRRMF may be released and utilized for new expenditure items and shall be included in the Annual Investment Program or Supplemental Investment Program;
3. That the procurement of Supplies and Equipment shall be made pursuant to RA 9184 and its Implementing Rules and Regulations;
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

*[Signature]*  
**MARIA GINA P. HIPE**  
Provincial Budget Officer

*[Signature]*  
**RUTH Y. SURPIA**  
Provincial Treasurer

*[Signature]*  
**AGNES C. RAFON**  
Project Development Officer IV  
Officer-In-Charge - PPDO

Republic of the Philippines  
PROVINCE OF LEYTE  
-0-

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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
29 December 2022

Respectfully indorsed to the LOCAL FINANCE COMMITTEE the herein **ORDINANCE NO. 11 S 2022** of the **MUNICIPALITY OF CAPOOCAN, LEYTE** for the **SUPPLEMENTAL BUDGET NO. 5 CY 2022** in the total amount of **Php 4,359,260.00**, for review and recommendations.

  
**FLORINDA J. S. UYVICO**  
Secretary to the Sanggunian

SP Records  
122922

3/16/23



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Capoocan  
**Office of the Sangguniang Bayan**  
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com  
☎ 09976874138

December 28, 2022

**THE HONORABLE BODY**

Sangguniang Panlalawigan  
Legislative Building  
Capitol Grounds  
Tacloban City

Dear Gentlemen / Mesdames:

Good Day!

Submitting **SUPPLEMENTAL BUDGET No. 05 CY 2022** of the **MUNICIPALITY OF CAPOOCAN, LEYTE**, for review of the Honorable Body. Attached are the following:

1. **ORDINANCE NO. 11, Series of 2022**, "AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 5 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AMOUNT OF PHP4,359,260.00".
2. **RESOLUTION NO. 197-2022**, "RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 5 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AMOUNT OF PHP4,359,260.00".
3. **RESOLUTION NO. 182-2022**, "RESOLUTION APPROVING SUPPLEMENTAL AIP NO. 3 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP6,232,932.65".
4. **MDC RESOLUTION NO. 2022-04**, "A RESOLUTION ADOPTING THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 03 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGARE AMOUNT OF Php6,232,932.65".
5. **SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM NO. 03 CY 2022.**
6. Local Budget Preparation Form No. 8 (Statement of Funding Sources)  
– Supplemental Budget No. 5 FY 2022
7. Local Budget Preparation Form No. 8 (Statement of Supplemental Appropriation)  
– Supplemental Budget No. 5 FY 2022

Respectfully yours,

**JUDE R. DELA TORRE**

Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Capoocan  
**Office of the Sangguniang Bayan**  
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com  
☎ 09976874138

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 20<sup>th</sup> REGULAR SESSION  
HELD ON NOVEMBER 7, 2022 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

**ORDINANCE NO. 11, Series of 2022**

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 5 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AMOUNT OF PHP4,359,260.00**

Be it ordained in Regular Session assembled that:

**Section 1. The Supplemental Budget No. 5** of the Municipality of Capoocan, Leyte for Fiscal Year 2022 in the total amount of **Php4,359,260.00**, is hereby approved.

**Section 2. Source of Fund.** The source of fund for **Supplemental Budget No. 5 CY 2022** as stated in its **Statement of Funding Sources** in the total amount of **Php4,359,260.00** are the following:

<b>ACTUAL COLLECTION IN EXCESS OF THE ESTIMATED INCOME</b>	<b>Php 700,000.00</b>
<b>SAVINGS FROM UNAPPROPRIATED NTA 2022 (SEPTEMBER-NOVEMBER)</b>	<b>Php3,229,260.00</b>
<b>REVERSION: 5% MDRRM FUND</b>	<b>Php 430,000.00</b>
<b>TOTAL ESTIMATED INCOME</b>	<b>Php4,359,260.00</b>

**Section 3.** This Appropriation Ordinance authorizes the Local Chief Executive and the Presiding Officer of the Sangguniang Bayan to augment items in the approved **Supplemental Budget No. 5 for CY 2022**, within the same expense class, as needed.

**Section 4. Separability Clause:** If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 5. Effectivity.** This Appropriation Ordinance shall take effect upon its approval.

ENACTED by the Sangguniang Bayan, in session assembled this 7<sup>th</sup> day of November 2022 at Capoocan, Leyte.

  
ALLAN B. EGANO  
SB Member

  
VON LITO Q. VALLAR  
SB Member

  
EMMANUEL D. ARBOSO  
SB Member


  
JOJO N. NEPOMUCENO  
SB Member


  
GRACIA G. PIGAR  
SB Member

  
REYNALDO R. NIMO  
SB Member

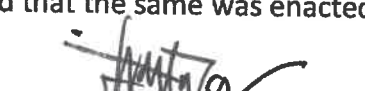
  
FEDERICO P. CAROLINO, JR.  
SB Member

  
ROBERTA C. PEÑARANDA  
SB Member


  
FLORENCE R. CAROLINO-MISAGAL  
Municipal Chapter President  
Liga ng mga Barangay

  
JUNO ALLAN EVE B. APOSTOL  
President  
Pambayang Pederasyon ng mga Sangguniang Kabataan


I HEREBY CERTIFY to the correctness of this foregoing ordinance, and that the same was enacted on the date above stated.

  
JUDE R. DELA TORRE  
Secretary to the Sanggunian

**ATTESTED:**

  
**ATTY. FEDERICO H. CAROLINO, SR.**  
Municipal Vice-Mayor/Presiding Officer

**APPROVED:**

  
**ATTY. FE CLAIRE P. CAROLINO-PARAGATOS**  
Municipal Mayor  
DATE: 11-05-22





Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Capoocan  
**Office of the Sangguniang Bayan**

✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com  
☎ 09976874138

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 20<sup>th</sup> REGULAR SESSION HELD ON  
NOVEMBER 7, 2022 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

**RESOLUTION NO. 197-2022**

**RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 5 CY 2022 OF THE  
MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AMOUNT OF  
PHP4,359,260.00**

**WHEREAS**, an endorsement from the Office of the Municipal Mayor was received by the Office of the Sangguniang Bayan for a R RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 5 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AMOUNT OF PHP4,359,260.00;

**WHEREAS**, the Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 447 of Republic Act 7160;

**WHEREAS**, attached as pertinent documents to Supplemental Budget No. 5 CY 2022 are its Statement of Funding Sources with Total Estimated Income of PHP4,359,260.00 and Statement of Supplemental Appropriation with Total Appropriations of PHP4,359,260.00;

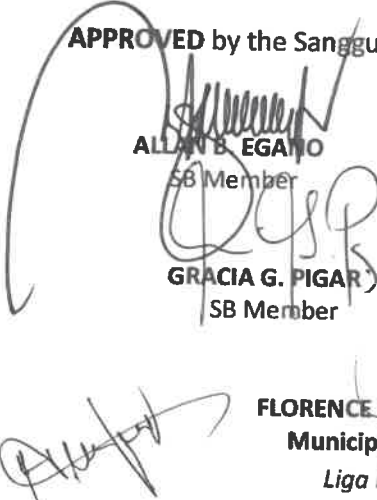
**WHEREAS**, likewise attached is a Certification signed by the Municipal Accountant and the Municipal Treasurer, certifying that there are available funds for supplemental budget with a total aggregate amount of PHP4,359,260.00;

**WHEREFORE**, premises considered and on motion of Honorable Emmanuel D. Arboso, duly seconded by Honorable Federico P. Carolino, Jr., Honorable Reynaldo R. Nimo and Honorable Roberta C. Peñaranda, be it;

**RESOLVED**, as it hereby resolved, to APPROVE SUPPLEMENTAL BUDGET NO. 5 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AMOUNT OF PHP4,359,260.00.

**FINALLY RESOLVED**, to let copies of this Resolution be furnished to all concerned agencies and entities.

APPROVED by the Sangguniang Bayan in session assembled this 7<sup>th</sup> day of NOVEMBER, 2022 at Capoocan, Leyte.

  
ALLAN B. EGANO  
SB Member

  
VON LITO Q. VALLAR  
SB Member


  
EMMANUEL D. ARBOSO  
SB Member


  
JOJO N. NEPOMUCENO  
SB Member

  
GRACIA G. PIGAR  
SB Member

  
REYNALDO R. NIMO  
SB Member

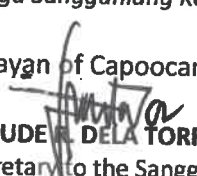
  
FEDERICO P. CAROLINO, JR.  
SB Member

  
ROBERTA C. PEÑARANDA  
SB Member

  
FLORENCE B. CAROLINO-MISAGAL  
Municipal Chapter President  
Liga ng mga Barangay

  
JUNO ALLAN EVE B. APOSTOL  
President  
Pambayang Pederasyon ng mga Sangguniang Kabataan


I HEREBY CERTIFY to the correctness of the foregoing resolution of the Sangguniang Bayan of Capoocan, Leyte.

  
JUDE L. DELA TORRE  
Secretary to the Sanggunian

**ATTESTED:**

  
**ATTY. FEDERICO H. CAROLINO, SR.**  
Municipal Vice-Mayor/Presiding Officer

**APPROVED:**

  
**ATTY. FE CLAIRE P. CAROLINO-PARAGATOS**  
Municipal Mayor  
Date: 11.05.22



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Capoocan  
**Office of the Sangguniang Bayan**

✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com  
☎ 09976874138

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 18<sup>th</sup> REGULAR SESSION HELD ON  
OCTOBER 25, 2022 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

**RESOLUTION NO. 182-2022**

**RESOLUTION APPROVING SUPPLEMENTAL AIP NO. 3 CY 2022 OF THE  
MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF  
PHP6,232,932.65**

WHEREAS, an endorsement from the Office of the Municipal Mayor was received by the Office of the Sangguniang Bayan for a **RESOLUTION APPROVING SUPPLEMENTAL AIP NO. 3 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP6,232,932.65;**

WHEREAS, attached in the endorsement was **MDC RESOLUTION NO. 2022-04, "A RESOLUTION ADOPTING THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 03 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP6,232,932.65";**

WHEREAS, the **SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 03 CY 2022** will cover the implementation for the different sectoral concerns as specifically provided in details thru the AIP Summary Form provided to the Sangguniang Bayan;

WHEREFORE, premises considered and on motion of Honorable Emmanuel D. Arboso, duly seconded by Honorable Federico P. Carolino, Jr. and Honorable Roberta C. Peñaranda, be it;

RESOLVED, as it hereby resolved, to **APPROVE SUPPLEMENTAL AIP NO. 3 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP6,232,932.65.**

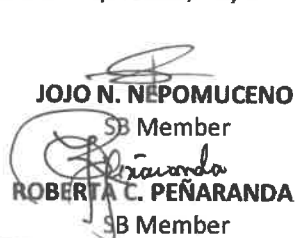
FINALLY RESOLVED, to let copies of this Resolution be furnished to all concerned agencies and entities.

APPROVED by the Sangguniang Bayan in session assembled this 25<sup>th</sup> day of OCTOBER, 2022 at Capoocan, Leyte.

  
ALLAN B. EGANO  
SB Member

  
VON LITO O. VALLAR  
SB Member

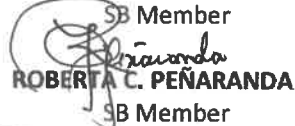
  
EMMANUEL D. ARBOSO  
SB Member

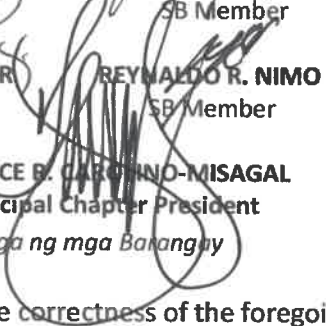
  
JOJO N. NEPOMUCENO  
SB Member


  
GRACIA G. PIGAR  
SB Member

  
REYNALDO R. NIMO  
SB Member

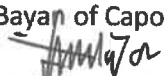
  
FEDERICO P. CAROLINO, JR.  
SB Member

  
ROBERTA C. PEÑARANDA  
SB Member


  
FLORENCE B. CAROLINO-MISAGAL  
Municipal Chapter President  
*Liga ng mga Barangay*

  
JUNO ALLAN EVE B. APOSTOL  
President  
*Pambayang Pederasyon ng mga Sangguniang Kabataan*


I HEREBY CERTIFY to the correctness of the foregoing resolution of the Sangguniang Bayan of Capoocan, Leyte.

  
JUDE R. DELA TORRE  
Secretary to the Sanggunian

ATTESTED:

  
ATTY. FEDERICO H. CAROLINO, SR.  
Municipal Vice-Mayor/Presiding Officer

APPROVED:

  
ATTY. FE CLAIRE P. CAROLINO-PARAGATOS  
Municipal Mayor

Date: 11.11.22





Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF CAPOOCAN**

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## **Municipal Development Council**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE  
MUNICIPAL DEVELOPMENT COUNCIL OF CAPOOCAN, LEYTE HELD  
ON OCTOBER 10, 2022 AT THE MUNICIPAL SOCIAL HALL, CAPOOCAN, LEYTE.

**PRESENT:**

1. Hon. FE CLAIRE P. CAROLINO-PARAGATOS -	Municipal Mayor/Presiding
2. Hon. EMMANUEL D. ARBOSO -	SB Member
3. Hon. FLORENCE C. MISAGAL -	Punong Barangay , Pob. Zone I
4. Hon. ROSENDA D. PINGAL -	Punong Barangay, Balud
5. Hon. EMILIANA B. CANDAZA -	-do- , Nauguisan
6. Hon. RENATO M. ARPON -	-do- , Visares
7. Hon. ROBERTO R. BERSALES -	-do- , Tolibao
8. Hon. REYNALDO T. LUMANTA -	-do- , Sto. Niño
9. Hon. ELVIRA C. BLORECIA -	-do- , Lemon
10. Hon. JOSE M. BALOTE -	-do- , Libertad
11. Hon. JENITO M. TICOY -	-do- , Potot
12. Hon. CHITO B. NIEGAS -	-do- , Balucanad
13. Hon. FREDDY L. SAMANTE -	-do- , Talisay
14. Hon. EMMA IMPAS-MERCOLITA -	-do- , Balugo
15. Hon. JERRY N. NEPOMUCENO -	-do- , Culasian
16. Hon. ROSIE Q. QUILARTO -	-do- , San Joaquin
17. Hon. ANITA B. NIEMES -	-do- , Cabul-an
18. Ms. MARILAR O. DACALLOS -	Barangay Treasurer, Talairan
19. Mr. JEREMIAS B. DELA PEÑA -	CSO President, FAVOR
20. Mr. TEOFILO N. MAKABENTA -	CSO President, DKPFA
21. Ms. ELIZABETH C. LOAY -	CSO Presiden, CUFMPC

**GUESTS:**

1. Mr. JOEL P. FERRERA -	MLGOO
2. Ms. GINA B. ALA -	ACT-AC
3. Ms. LORLYN QUEMADO -	ACT-MFA
4. Ms. GRACE M. MISAGAL -	YDO III
5. Mr. JORYL RIVAS -	MENRO-Designate
6. Mr. JAIME DALDE, Jr. -	CAO I
7. Ms. EDNA A. PILANDE -	CAPWA Staff

X-X-X-X-X-X-X-X-X-X-X-X-X

### **RESOLUTION NO. 2022-04**

**A RESOLUTION ADOPTING THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 3 FOR CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF Php 6,232,932.65 AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR APPROVAL.**

**WHEREAS**, one of the functions of Municipal Development Council enshrined in the provision of Republic Act 7160, otherwise known as the Local Government Code of 1991, is to appraise and prioritize socio-economic development programs, projects and services in the municipality;

**WHEREAS**, presented for consideration by this august Body is the Supplemental Annual Investment Program (AIP) No. 3 CY 2022 with a total aggregate amount of **PhP 6,232,932.65** to cover the implementation for the different sectoral concerns as specifically provided in details thru the AIP Summary Form hereto attached;

**WHEREFORE**, premises considered and upon motion of Hon. Reynaldo T. Lumanta, PB-Sto. Niño and duly seconded by Hon. Rosenda D. Pingal, PB-Balud, Hon. Emiliana B. Candaza, PB-Nauguisan, Hon. Jenito M. Ticoy, PB-Potot, Hon. Roberto R. Bersales, PB-Tolibao and Hon. Chito B. Niegas, PB-Balucanad, be it;

**RESOLVED**, as it is hereby resolved, to adopt the Supplemental Annual Investment Program (AIP) No. 3 CY 2022 in the total aggregate amount of **PhP 6,232,932.65** and endorsing the same to the Sangguniang Bayan of Capoocan, Leyte for approval.


**RESOLVED, FURTHER**, to let copies of this resolution be furnished the Honorable Members of the Sangguniang Bayan of Capoocan, Leyte through Hon. FEDERICO H. CAROLINO, Sr. Municipal Vice Mayor/Presiding Officer, for their information and appropriate action.

**APPROVED UNANIMOUSLY.**

**I HEREBY CERTIFY** to the correctness of the aforementioned resolution.

  
**BENITO C. PROCIA**  
MPDC/Head Secretariat

**ATTESTED:**

  
**FE CLAIRE P. CAROLINO-PARAGATOS**  
Municipal Mayor  
MDC Chairperson/Presiding

**STATEMENT OF FUNDING SOURCES**  
**Supplemental Budget No. 5**  
**Fiscal Year 2022**

**Capoocan, Leyte**  
 Municipality/Province

**General Fund**  
 Fund/Special Account

Particulars (1)	Classification (PGCA) (2)	Amount (3)
<b>1.0 New Resources</b>		
<b>2.0 Actual Collection in Excess of the Estimated Income</b>		<b>700,000.00</b>
<b>3.0 Savings</b>		
Unappropriated NTA 2022 (Sep-Nov)		<b>3,229,260.00</b>
<b>4.0 Realignment</b>		
<b>5.0 Reversion</b>		
5% MDRRM Fund		<b>430,000.00</b>
<b>Total Estimated Income</b>		<b>4,359,260.00</b>

Certified Correct:

  
**RIA P. NIEGAS**  
 Municipal Treasurer

  
**ERWIN P. DELA CRUZ**  
 Municipal Accountant

**STATEMENT OF SUPPLEMENTAL APPROPRIATION**  
**Capoocan, Leyte**  
**Supplemental Budget No. 5-2022**

Implementing Office (1)	Particulars/ Purpose (2)	AIP Ref. Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
MO	Anniversary Bonus	1000-01-02	Other Bonuses & Allowances	5-01-02-990	54,000.00
	Fuel, Oil and Lubricants	1000-01-08	Fuel, Oil and Lubricants Exp.	5-02-03-090	100,195.00
	Electricity Expense	1000-01-11	Electricity Expense	5-02-04-020	400,000.00
	Hiring of Job Orders	1000-01-17	Other General Services	5-02-12-990	35,776.00
SB/VMO	Anniversary Bonus	1000-04-03	Other Bonuses & Allowances	5-01-02-990	27,000.00
SB SEC	Anniversary Bonus	1000-15-01	Other Bonuses & Allowances	5-01-02-990	15,000.00
MBO	Anniversary Bonus	1000-17-01	Other Bonuses & Allowances	5-01-02-990	18,000.00
MASSO	Anniversary Bonus	1000-22-01	Other Bonuses & Allowances	5-01-02-990	24,000.00
HRMO	Anniversary Bonus	1000-05-01	Other Bonuses & Allowances	5-01-02-990	9,000.00
MDRRMO	Anniversary Bonus	1000-03-01	Other Bonuses & Allowances	5-01-02-990	15,000.00
PESO	Anniversary Bonus	8000-05-01	Other Bonuses & Allowances	5-01-02-990	9,000.00
BAO	Anniversary Bonus	1000-25-01	Other Bonuses & Allowances	5-01-02-990	6,000.00
MENRO	Anniversary Bonus	9000-02-01	Other Bonuses & Allowances	5-01-02-990	3,000.00
MPDO	Anniversary Bonus	1000-16-01	Other Bonuses & Allowances	5-01-02-990	30,000.00
	Hiring of Job Orders	1000-16-01	Other General Services	5-02-12-990	54,723.00
MACCO	Anniversary Bonus	1000-20-01	Other Bonuses & Allowances	5-01-02-990	21,000.00
	Auditing Services	1000-20-01	Auditing Services	5-02-11-020	20,000.00
	Hiring of Job Orders	1000-20-01	Other General Services	5-02-12-990	18,708.00
MTO	Anniversary Bonus	1000-19-01	Other Bonuses & Allowances	5-01-02-990	42,000.00
	Travelling Expense	1000-19-26	Travelling Expenses	5-02-01-010	30,000.00
	Hiring of Job Orders	1000-19-43	Other General Services	5-02-12-990	35,201.00
MCR	Anniversary Bonus	1000-21-01	Other Bonuses & Allowances	5-01-02-990	12,000.00
	Hiring of Job Orders	1000-21-25	Other General Services	5-02-12-990	60,000.00
MSWDO	Anniversary Bonus	3000-03-01	Other Bonuses & Allowances	5-01-02-990	18,000.00
	Travelling Expense	3000-03-04	Travelling Expenses	5-02-01-010	10,000.00
	Training Expense	3000-03-04	Training Expense	5-02-02-010	8,000.00
	Office Supplies	3000-03-04	Office Supplies	5-02-03-010	7,000.00
	Hiring of Job Orders	3000-03-04	Other General Services	5-02-12-990	16,883.00
	Donations	3000-03-05	Donations	5-02-99-080	50,000.00
MCPC	Subsidy to CICL	3000-06-02	Subsidy to NGAs	5-02-14-020	11,000.00
MHO	Anniversary Bonus	3000-01-01	Other Bonuses & Allowances	5-01-02-990	42,000.00
	Hiring of Job Orders	3000-01-04	Other General Services	5-02-12-990	77,000.00
MYPC	Anniversary Bonus	3000-07-01	Other Bonuses & Allowances	5-01-02-990	9,000.00
	Scholarship Expenses	3000-07-03	Scholarship Expense	5-02-02-020	230,000.00
MAO	Anniversary Bonus	8000-01-01	Other Bonuses & Allowances	5-01-02-990	21,000.00
	Travelling Expense	8000-01-03	Travelling Expense	5-02-01-010	30,000.00
MEO	Anniversary Bonus	8000-03-01	Other Bonuses & Allowances	5-01-02-990	63,000.00
	Hiring of Job Orders	8000-03-11	Other General Services	5-02-12-990	544,220.00
	Travelling Expense	8000-03-02	Travelling Expense	5-02-01-010	30,000.00
	Training Expense	8000-03-03	Training Expense	5-02-02-010	20,000.00
GAD	Hiring of Job Orders	1000-02-03	Other General Services	5-02-12-990	15,000.00
KALAHI	Other Professional Services	8000-10-01	Other Professional Services	5-02-11-990	15,000.00
Public Mar	Hiring of Job Orders	8000-09-01	Other General Services	5-02-12-990	5,359.00
Socio-Cult	Prizes	8000-06-01	Prizes	5-02-06-020	406,500.00
	Other Supplies	8000-06-01	Other Supplies	5-02-03-990	50,000.00
	Other Professional Services	8000-06-01	Other Professional Services	5-02-11-990	150,000.00
	Rent Expenses	8000-06-01	Rent Expense	5-02-99-050	250,000.00
	Other MOOE	8000-06-01	Other MOOE	5-02-99-990	400,000.00
	Hiring of Job Orders	8000-06-01	Other General Services	5-02-12-990	43,215.00
MOTOR	Insurance Expense	8000-04-01	Insurance Expense	5-02-16-030	50,000.00
POOL	Maintenance of Motor Vehicles	8000-04-01	R&M Transportation Equip.	5-02-13-060	200,000.00
	Hiring of Job Orders	8000-04-01	Other General Services	5-02-12-990	117,480.00
5% MDRRM	ICT Equipment	1000-04-44	ICT Equipment	01-07-05-030	430,000.00
<b>Total Appropriations</b>					<b>4,359,260.00</b>

Prepared by:

Approved:

**PIO ANTONIO M. BORREL**  
Municipal Budget Officer

**FE CLAIRE CAROLINO-PARAGATOS**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF CAPOCAN**  
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## CERTIFICATION

**THIS IS TO CERTIFY** that there are available funds for supplemental budget with a total aggregate amount of **PHP4,359,260.00**, from the following fund sources:

Actual Collection in Excess of the Estimated Income	Php	700,000.00
Unappropriated NTA 2022 (Sep-Nov)	Php	3,229,260.00
Reversion 5% MDRRM Fund	Php	<u>430,000.00</u>
<b>Total</b>	Php	<b>4,359,260.00</b>

This certification is issued in connection with the preparation of Supplemental Budget No. 5 CY 2022.

  
**ERWIN P. DELA CRUZ**  
Municipal Accountant

  
**RIA P. NIEGAS**  
Municipal Treasurer




## Statement of Funds Available for Reversion

As of October 2022

Office 1	Object of Expenditures 2	Amount of Appropriation 3	Amount of Obligation 4	Unobligated to date 5	Amount to be Reverted 6
5% MDRRM Fund 2022	Other MOOE	840,000.00	320,520.00	519,480.00	430,000.00
<b>TOTAL</b>		<b>840,000.00</b>	<b>320,520.00</b>	<b>519,480.00</b>	<b>430,000.00</b>

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct.

  
**RIA P. NIEGAS**  
Mun. Treasurer

  
**PIO ANTONIO M. BORREL**  
Mun. Budget Officer

  
**ERWIN P. DELA CRUZ**  
Mun. Accountant

# SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM No. 03

Summary Form

Calendar Year : 2022

Municipality: Capoocan, Leyte

AIP REF CODE	PROGRAM/PROJECT/ ACTIVITY DESCRIPTION	IMPLMNTG OFFICE	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	SOURCE OF FUNDS	AMOUNT IN PESOS				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
			START DATE	COMPLETION DATE			Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL 2022	Climate Change Adaptation	Climate Change Mitigation	
	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
<b>1000 GENERAL PUBLIC SERVICES</b>													
<b>1000-01 EXECUTIVE SERVICES (OFFICE OF THE MAYOR)</b>													
1000-01-01	Installation of Solar Street Lights (Sitio Apale, Brgy. Visares)	LCE	Oct.. 2022	Dec.2022	Solor Street Lights Installed	Gen. Fund			270,000.00	270,000.00			
1000-01-03	Construction of Covered Walk (Mun. Building premises)	LCE	Oct.. 2022	Dec.2022	Covered Walk Mun Building premises Constructed	Gen. Fund			1,500,000.00	1,500,000.00			
1000-01-04	Construction of Temporary Stair Roofing at Balay Darangpan Building	LCE	Oct.. 2022	Dec.2022	Temporary Stair Roofing at Balay Darangpan Building Constructed	Gen. Fund			71,800.00	71,800.00			
<b>TOTAL EXECUTIVE SERVICES (OFFICE OF THE MAYOR)</b>									<b>1,841,800.00</b>	<b>1,841,800.00</b>			
<b>1000-02 GENDER AND DEVELOPMENT (GAD) PROGRAM</b>													
1000-02-01	Other MOOE	GAD	Oct.. 2022	Dec. 2022	Other MOOE provided	GADF		150,000.00		150,000.00			
<b>TOTAL GENDER AND DEVELOPMENT PROGRAM</b>								<b>150,000.00</b>		<b>150,000.00</b>			
<b>1000-03 HUMAN RESOURCES MANAGEMENT OFFICE (HRMO)</b>													
1000-03-01	Purchase of ID Printer	HRMO	Oct.. 2022	Dec. 2022	ID Printer purchased	Gen. Fund			150,000.00	150,000.00			
1000-03-02	R&M Machineries & Equipment	HRMO	Oct.. 2022	Dec. 2022	R&M Machineries & Equipment provided	Gen. Fund		50,000.00		50,000.00			
1000-03-03	Loyalty Pay	HRMO	Oct.. 2022	Dec. 2022	Loyalty Pay provided	Gen. Fund	10,000.00			10,000.00			
<b>TOTAL HUMAN RESOURCES MANAGEMENT OFFICE</b>							<b>10,000.00</b>	<b>50,000.00</b>	<b>150,000.00</b>	<b>210,000.00</b>			

AIP REF CODE	PROGRAM/PROJECT/ ACTIVITY DESCRIPTION	IMPLMNTG OFFICE	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	SOURCE OF FUNDS	AMOUNT IN PESOS				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)		
			START DATE	COMPLETION DATE			Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL 2022	Climate Change Adaptation	Climate Change Mitigation			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)		
1000-04	<b>OFFICE OF THE MUNICIPAL VICE-MAYOR &amp; SANGGUNIANG BAYAN</b>														
1000-04-01	Motor Vehicle	Vice Mayor/SB	Oct.. 2022	Dec. 2022	Fund for Motor Vehicle provided	Gen. Fund			500,000.00	500,000.00					
<b>TOTAL OFFICE OF THE MUNICIPAL VICE-MAYOR &amp; SANGGUNIANG BAYAN</b>									<b>500,000.00</b>	<b>500,000.00</b>					
1000-05	<b>MUNICIPAL PLANNING AND DEVELOPMENT OFFICE</b>														
1000-05-01	Purchase of Furnitures & Fixtures	MPDO	Oct.. 2022	Dec. 2022	Furnitures & Fixtures purchased	Gen. Fund		50,000.00		50,000.00					
1000-05-02	Procurement of ICT Equipment & Software	MPDO	Oct.. 2022	Dec. 2022	ICT Equipment & Software procured	Gen. Fund			93,000.00	93,000.00					
1000-05-03	Repairs & Maintenance & Procurement of ICT Supplies & Peripherals	MPDO	Oct.. 2022	Dec. 2022	ICT Supplies & Peripherals Procured/ICT equipment Repaired & Maintained	Gen. Fund		50,000.00		50,000.00					
<b>TOTAL MUNICIPAL PLANNING AND DEVELOPMENT OFFICE</b>									<b>100,000.00</b>	<b>93,000.00</b>	<b>193,000.00</b>				
1000-06	<b>MUNICIPAL TREASURER'S OFFICE</b>														
1000-06-01	Travelling Expenses	MTO	Oct.. 2022	Dec. 2022	Travelling Expenses provided	Gen. Fund		80,000.00		80,000.00					
1000-06-02	Purchase of Laptop and Printer	MTO	Oct.. 2022	Dec. 2022	Laptop and Printer purchased	Gen. Fund		50,000.00		50,000.00					
<b>TOTAL MUNICIPAL TREASURER'S OFFICE</b>									<b>130,000.00</b>	<b>-</b>	<b>130,000.00</b>				
<b>TOTAL GENERAL PUBLIC SERVICES</b>									<b>10,000.00</b>	<b>330,000.00</b>	<b>2,584,800.00</b>	<b>3,024,800.00</b>			
3000	<b>SOCIAL SERVICES</b>														
3000-01	<b>MUNICIPAL HEALTH OFFICE</b>														
3000-01-01	Training Expenses (BHW & Capability Training)	MHO	Oct.. 2022	Dec. 2022	Training Expenses (BHW & Capability Training) provided	Gen. Fund		115,000.00		115,000.00					

AIP REF CODE	PROGRAM/PROJECT/ ACTIVITY DESCRIPTION	IMPLMNTG OFFICE	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	SOURCE OF FUNDS	AMOUNT IN PESOS				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
			START DATE	COMPLETION DATE			Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL 2022	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
3000-01-02	Procurement of Medicines and Medical Supplies/Equipment and Medicine Donation & Hospitalization Assistance, Medical/Dental Mission, Milk Feeding/Nutrition Program		Oct. 2022	Dec. 2022	Medicines & Med. Supplies Procured for Healthcare Services, Med Donation & Hospitalization Assistance Extended, Medical/Dental Mission, Milk Feeding/Nutrition Program Held	PCSO Municipal Share		500,000.00		500,000.00			
<b>TOTAL MUNICIPAL HEALTH OFFICE</b>								<b>615,000.00</b>		<b>615,000.00</b>			
<b>3000-02</b>	<b>MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE</b>												
3000-02-01	Travelling Expenses	MSWDO	Oct.. 2022	Dec. 2022	Travelling Expenses provided	Gen. Fund		150,000.00		150,000.00			
<b>TOTAL MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE</b>								<b>150,000.00</b>		<b>150,000.00</b>			
<b>3000-03</b>	<b>MUNICIPAL NUTRITION/POPCOM MOBILIZATION PROGRAM</b>												
3000-03-01	Construction of Pre-Marriage Orientation and Counseling Room	MLGU/LCE/MNAO	Oct.. 2022	Dec. 2022	Pre-Marriage Orientation and Counseling Room constructed	Gen. Fund			150,000.00	150,000.00			
<b>TOTAL MUNICIPAL NUTRITION/POPCOM MOBILIZATION PROGRAM</b>									<b>150,000.00</b>	<b>150,000.00</b>			
<b>3000-04</b>	<b>SUPPORT SERVICES TO BFP</b>												
3000-04-01	Training Expenses	BFP	Jan. 2022	Dec. 2022	Training Expenses provided	SPA		50,000.00		50,000.00			
<b>TOTAL SUPPORT SERVICES TO BFP</b>								<b>50,000.00</b>		<b>50,000.00</b>			
<b>3000-05</b>	<b>SPECIAL EDUCATION FUND</b>												
3000-05-01	Procurement of SMART TV for Balucanad ES, Balugo PS, Culasian ES, Manloy ES, Nauguisan PS, Sto. Niño ES & Visares ES	LSB	Oct.. 2022	Dec. 2022	SMART TV for Balucanad ES, Balugo PS, Culasian ES, Manloy ES, Nauguisan PS, Sto. Niño ES & Visares ES procured	SEF			168,616.00	168,616.00			




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			START DATE	COMPLETION DATE			Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL 2022	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
3000-05-02	Procurement of Mini-Refrigerator (Tolibao ES)	LSB	Oct.. 2022	Dec. 2022	Mini-Refrigerator for Tolibao ES procured	SEF		20,000.00		20,000.00			
3000-05-03	Procurement of Smart TV (Libertad ES)	LSB	Oct.. 2022	Dec. 2022	Smart TV for Libertad ES procured	SEF		20,000.00		20,000.00			
3000-05-04	Procurement of Smart TV (Guinadiong ES)	LSB	Oct.. 2022	Dec. 2022	Smart TV for Guinadiong ES procured	SEF		20,000.00		20,000.00			
3000-05-05	Procurement of Smart TV (Cabul-an ES)	LSB	Oct.. 2022	Dec. 2022	Smart TV for Cabul-an ES procured	SEF		20,000.00		20,000.00			
3000-05-06	Construction of Comfort Room (LNHS)	LSB	Oct.. 2022	Dec. 2022	Comfort Room for LNHS constructed	SEF			30,746.19	30,746.19			
3000-05-07	Construction of Stage (PNHS)	LSB	Oct.. 2022	Dec. 2022	Stage for PNHS) constructed	SEF			30,307.96	30,307.96			
3000-05-08	Procurement of Aircondition (District Office)	LSB	Oct.. 2022	Dec. 2022	Aircondition for District Office procured	SEF		24,930.45		24,930.45			
3000-05-09	Construction of Perimeter Fence (Pinamopoan CS)	LSB	Oct.. 2022	Dec. 2022	Perimeter Fence for Pinamopoan CS constructed	SEF			58,532.05	58,532.05			
<b>TOTAL SPECIAL EDUCATION FUND (SEF)</b>								<b>104,930.45</b>	<b>229,670.15</b>	<b>393,132.65</b>			
<b>3000-06 INFRASTRUCTURE SUPPORT TO SOCIAL DEVELOPMENT</b>													
3000-06-01	Improvement of Water System in Brgy. Lemon	LCE/MEO	Oct.. 2022	Dec. 2022	Water System in Lemon Improved	GF/Supplemental Budget			100,000.00	100,000.00			
<b>TOTAL INFRASTRUCTURE SUPPORT TO SOCIAL DEVELOPMENT</b>									<b>100,000.00</b>	<b>100,000.00</b>			
<b>TOTAL SOCIAL SERVICES</b>								<b>815,000.00</b>	<b>250,000.00</b>	<b>1,458,132.65</b>			




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			START DATE	COMPLETION DATE			Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL 2022	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
8000	ECONOMIC SERVICES												
8000-01	MUNICIPAL ENGINEERING OFFICE												
8000-01-01	Other General Services	MEO	Oct.. 2022	Dec. 2022	Other General Services provided	Gen. Fund		400,000.00		400,000.00			
8000-01-02	Travelling Expenses	MEO	Oct.. 2022	Dec. 2022	Travelling Expenses provided	Gen. Fund		200,000.00		200,000.00			
8000-01-03	Training Expenses	MEO	Oct.. 2022	Dec. 2022	Training Expenses provided	Gen. Fund		150,000.00		150,000.00			
<b>TOTAL MUNICIPAL ENGINEERING OFFICE</b>								<b>750,000.00</b>	<b>-</b>	<b>750,000.00</b>			
8000-02	PUBLIC EMPLOYMENT SERVICE OFFICE												
8000-02-01	Other General Services	PESO	Oct.. 2022	Dec. 2022	Other General Services provided	Gen. Fund		100,000.00		100,000.00			
8000-02-02	Procurement of Photocopying Machine	PESO	Oct.. 2022	Dec. 2022	Procurement of Photocopying Machine procured	Gen. Fund		100,000.00		100,000.00			
<b>TOTAL PUBLIC EMPLOYMENT SERVICE OFFICE</b>								<b>200,000.00</b>	<b>-</b>	<b>200,000.00</b>			
8000-03	SOCIO-CULTURAL DEVELOPMENT PROGRAM												
8000-03-01	Holding of Capoocan Founding Anniversary Celebration,	LCE	Oct.. 2022	Dec. 2022	Capoocan Founding Anniversary Successfully Celebrated	Gen. Fund		400,000.00		400,000.00			
<b>TOTAL SOCIO-CULTURAL DEVELOPMENT PROGRAM</b>								<b>400,000.00</b>	<b>-</b>	<b>400,000.00</b>			
<b>TOTAL ECONOMIC SERVICES</b>								<b>1,350,000.00</b>	<b>-</b>	<b>1,350,000.00</b>			

AIP REF CODE	PROGRAM/PROJECT/ ACTIVITY DESCRIPTION	IMPLMNTG OFFICE	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	SOURCE OF FUNDS	AMOUNT IN PESOS				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)	
			START DATE	COMPLETION DATE			Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL 2022	Climate Change Adaptation	Climate Change Mitigation		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
9000	OTHER SERVICES													
9000-01	ECO-SOLID WASTE MANAGEMENT PROGRAM													
9000-01-01	Other General Services	LCE/MENRO	Oct.. 2022	Dec. 2022	Other General Services provided			100,000.00		100,000.00				
<b>TOTAL ECO-SOLID WASTE MANAGEMENT PROGRAM</b>								<b>100,000.00</b>	-	<b>100,000.00</b>				
9000-02	MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE													
9000-02-01	Other General Services	LCE/MENRO	Oct.. 2022	Dec. 2022	Other General Services provided			300,000.00		300,000.00				
<b>TOTAL MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE</b>								<b>300,000.00</b>	-	<b>300,000.00</b>				
TOTAL OTHER SERVICES								-	400,000.00	-	400,000.00			
<b>GRAND TOTAL</b>								<b>10,000.00</b>	<b>3,099,930.45</b>	<b>3,023,002.20</b>	<b>6,232,932.65</b>			

Prepared by:  
  
**BENITO C. PROCIA**  
 MPDC  
 Date: \_\_\_\_\_

  
**PIO ANTONIO M. BORREL**  
 Mun. Budget Officer  
 Date: \_\_\_\_\_

Attested:  
  
**FE CLAIRE P. CAROLINO-PARAGATOS**  
 Municipal Mayor  
 Date: \_\_\_\_\_