Rem No.: Date: 2 1 MAR 2023

SP Record MAR 10 2023 Vilm

Republic of the Philippines PROVINCE OF LEYTE



2nd Indorsement March 7, 2023

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 427 of the SB of Babatngon, Leyte, recommending for the declaration of validity pursuant to its power under Section 56 (c) of R.A 7160, the same being, to the opinion of the Provincial Legal Office (PLO) an exercise of the power authorized under Section 447 (l), (viii) of the Code.

> ATTY. JOSE RAYMUND A. ACOL Actin Asst. Provincial Legal Officer

Republic of the Philippines
PROVINCE OF LEYTE
-0-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

Rera and Myra V- Navel

1st INDORSENMENT 6 March 2023

Respectfully indorsed to the **PROVINCIAL LEGAL OFFICE** the herein **ORDINANCE NO. 427** of the **MUNICIPALITY OF BABATNGON**, **LEYTE**, for review and recommendations.

FLORINDA JULY SUYVICO, Secretary to the Sanggunian

SP Records 3323



PROVINCE OF LEYTE MUNICIPALITY OF BABATNGON



SANGGUNIANG BAYAN

03 March 2023

Honorable Leonardo M. Javier, Jr. Vice Governor and Presiding Officer, and

The Honorable Members
Sangguniang Panlalawigan
Province of Leyte
Legislative Bldg., Capitol Grounds
Tacloban City

Dear Honorable Ladies and Gentlemen,

Respectfully endorsed to the Honorable Sangguniang Panlalawigan of the Province of Leyte is Ordinance No. 427 of the Sangguniang Bayan of the Municipality of Babatngon, Leyte, entitle "AN ORDINANCE RENAMING THE EXISTING PLANTILLA POSITIONS OF LGU BABATNGON, LEYTE WITH THE PRESCRIBED POSITION TITLES IN ACCORDANCE WITH LOCAL BUDGET CIRCULAR NO. 137 DATED JULY 13, 2021 WITH SUBJECT INDEX OF OCCUPATIONAL SERVICES, POSITION TITLES AND SALARY GRADES IN THE LOCAL GOVERNMENT (IOS-LGU), CY 2021 EDITION." Subject ordinance is being forwarded to that Body for review in compliance with Section 56 (a) of Republic Act 7160.

Enclosed please find the following:

- 1. Ordinance No. 427
- 2. Certification of Posting

Please find them in order and praying for your favorable action thereof.

Very truly yours,

ALMA A. BALDOMAR

Secretary II

Secretary to the Sanggunian-designate

Enclosed:

As Stated



PROVINCE OF LEYTE

PROVINCE OF LEYTE

MAYOR'S OFFICE
BABATNGON, LEYTE

MUNICIPALITY OF BABATNGON RECEIVED

SANGGUNIANG BAYAN

BY: 2273 DATE: 2273 TIME: 2:43 pm

EXCERPT FROM THE MINUTES OF THE 29th REGULAR SESSION OF THE-SANGGUNIANG BAYAN OF BABATNGON, LEYTE HELD ON THE 20th DAY OF FEBRUARY 2023 AT THE SESSION HAY EN LEGISLATIVE BUILDING, BABATNGON, LEYTE.

ORDINANCE NO. 427

DATE: 02 March 2023

AN

ORDINANCE RENAMING THE EXISTING PLANTILLA POSITIONS OF LGU BABATNGON, LEYTE WITH THE PRESCRIBED POSITION TITLES IN ACCORDANCE WITH LOCAL BUDGET CIRCULAR NO. 137 DATED JULY 13, 2021 WITH SUBJECT INDEX OF OCCUPATIONAL SERVICES, POSITION TITLES AND SALARY GRADES IN THE LOCAL GOVERNMENT (IOS-LGU), CY 2021 EDITION.

Author: Hon. Alex Veloso Bello Sangguniang Bayan Member

Be it ordained by the Sangguniang Bayan of the Municipality of session assembled:

Section 1. Short Title. - This Ordinance shall be known as "An Ordinance Renaming the Existing Plantilla Positions of LGU Babatngon, Leyte with prescribed position titles."

Section 2. <u>Legal Basis</u>. The Department of Budget and Management has issued Local Budget Circular No. 137 dated July 13, 2021 with subject Index of Occupational Service, position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition. The IOS-LGU, CY 2021 Edition contains the updated list of classess or position titles existing in the local government units (LGUs) that are grouped by occupation. The Revised Index of Occupational Services, Position Titles and Salary Grades (IOS) in the Local Government under LBC No. 61 dated March 18, 1996 is deemed superseded with LBC No. 137.

Section 3. <u>Prescribed Position Titles</u> - The following existing plantilla positions of LGU Babatngon are hereby renamed pursuant to LBC No. 137, to wit:

| PLANTILLA ITEM NO. | EXISTING POSITION TITLE | SG | POSITION TITLE AS PRESCRIBED BY INDEX OF OCCUPATIONAL SERVICES POSITION TITLES AND SALARY GRADES IN THE LOCAL GOVERNMENT 2021 EDITION |
|-----------------------|-----------------------------|----|---|
| 1 | Municipal Mayor | 27 | Municipal Mayor 1 |
| 2 | Security Guard III | 8 | Security Guard III |
| 3 | Clerk III | 6 | Administrative Aide VI (Clerk III) |
| 4 | Day Care Worker 1 | 6 | Day Care Worker 1 |
| 5 | Storekeeper II | 6 | Administrative Aide VI (Storekeeper II) |
| 6 | Population Program Worker 1 | 5 | Population Program Worker 1 |
| 7 | Clerk II | 4 | Administrative Aide IV (Clerk II) |
| 8 | Driver 1 | 4 | Administrative III (Driver 1) |
| 9 | Utility Worker 1 | 1 | Administrative Aide 1 (Utility Worker 1) |
| 10 | Utility Worker 1 | 1 | Administrative Aide 1 (Utility Worker 1) |
| 11 | Municipal Vice-Mayor | 25 | Municipal Vice-Mayor 1 |
| 12 | SB Member | 24 | Sangguniang Bayan Member 1 |
| 13 | SB Member | 24 | Sangguniang Bayan Member 1 |
| 14 | SB Member | 24 | Sangguniang Bayan Member 1 |
| 15 | SB Member | 24 | Sangguniang Bayan Member 1 |
| 16 | SB Member | 24 | Sangguniang Bayan Member 1 |

Age



PEPUBLIC OF THE PHILIPPINES PROVINCE OF LEYTE

MUNICIPALITY OF BABATNGON

| INCE OF LEG | | | |
|-------------|---------------------------------|---|--|
| 17 | SB Member | 24 | Sangguniang Bayan Member 1 |
| 18 | SB Member | 24 | |
| 19 | SB Member | 24 | |
| 20 | ABC President | 24 | |
| 21 | SKMF President | 24 | - Od - I vicinisci I |
| 22 | Secretary to the Sanggunian | 24 | |
| | , | | Head 1 (Secretary to the Sanggunian) |
| 23 | Clerk III | 4 | Administrative Aide VI (Clerk III) |
| 24 | Municipal Treasurer | T | Municipal Government Department |
| | - | 24 | |
| 25 | Assistant Municipal Treasurer | - | Local Revenue Collection Officer IV |
| | • | 22 | (Assistant Municipal Treasurer) |
| 26 | Revenue Collection Clerk II | 7 | Local Revenue Collection Clerk II |
| 27 | Revenue Collection Clerk II | 7 | Local Revenue Collection Clerk II |
| 28 | Revenue Collection Clerk II | 7 | Local Revenue Collection Clerk II |
| 29 | Revenue Collection Clerk II | 7 | Local Revenue Collection Clerk II |
| 30 | Municipal Assessor | 24 | Municipal Government Department |
| | | | Head 1 (Municipal Assessor) |
| 31 | Assessment Clerk II | 6 | Assessment Clerk II |
| 32 | Municipal Budget Officer | 24 | Municipal Government Department |
| | | | Head 1 (Municipal Budget Officer) |
| 33 | Budgetting Assistant | 8 | Administrative Assistant II |
| 34 | Mun. Planning & Development | 24 | Municipal Government Department |
| | Coordinator | | Head (Mun. Planning & Dev't Coordinator) |
| 35 | Project Development Officer (1) | 11 | Project Development Officer 1 |
| 36 | Project Dedvelopment Assistant | 8 | Project Development Assistant |
| 37 | Clerk IV | 8 | Administrative Assistant II |
| 38 | Clerk III | 6 | Administrative Aide VI |
| 39 | Municipal Agriculturist | 24 | Municipal Government Department |
| | | | Head 1 (Municipal Agriculturist) |
| 40 | Agricultural Technologist | 10 | Agricultural Technologist |
| 41 | Agricultural Technologist | 10 | Agriculturist technologist |
| 42 | Agricultural Technologist | 10 | Agricultural Technologist |
| 43 | Agricultural Technologist | 10 | Agriculturist technologist |
| 44 | Agricultural Technologist | 10 | Agricultural Technologist |
| 45 | Agricultural Technologist | 10 | Agriculturist technologist |
| 46 | Municipal Social Welfare and | 24 | Municipal Government Department |
| | Development Officer | <u>- </u> | Head 1 (Municipal Social Welfare and |
| | • | | Development Officer) |
| 47 | Social Welfare Officer III | 18 | Social Welfare Officer III |
| 48 | Social Welfare Officer 1 | 11 | Social Welfare Officer 1 |
| 49 | Social Welfare Assistant | 8 | Social Welfare Assistant |
| 50 | Municipal Health Officer | 24 | Municipal Government Department |
| | | | Head 1 (Municipal Health Officer) |
| 51 | Dentist II | 17 | Dentist II |
| 52 | Medical Technologist 1 | 11 | Medical Technologist 1 |
| 53 | Nurse II | 15 | Nurse II |
| 54 | Midwife III | 16 | Midwife III |
| 55 | Midwife II | 11 | Midwife II |
| 56 | Midwife II | 11 | Midwife II |
| 57 | Midwife II | 11 | Midwife II |
| | | | |





PEPUBLIC OF THE PHILIPPINES PROVINCE OF LEYTE

MUNICIPALITY OF BABATNGON

| EUL | | | |
|-----|---------------------------------------|----|---|
| 58 | Midwife II | 11 | Midwife II |
| 59 | Midwife II | 11 | Midwife II |
| 60 | Sanitation Inspector 1 | 6 | Sanitation Inspector 1 |
| 61 | Dental Aide | 4 | Dental Aide |
| 62 | Municipal Engineer | 24 | |
| 63 | Engineering Assistant | 8 | Engineering Assistant |
| 64 | Construction and Maintenance Capataz | 5 | Construction and Maintenance Capataz |
| 65 | Municipal Civil Registrar | 24 | |
| 66 | Registration Officer 1 | 10 | |
| 67 | Assistant Registration Officer | 8 | Assistant Registration Officer |
| 68 | Municipal Accountant | 24 | |
| 69 | Management Audit Analyst IV | 22 | Supervising Administrative Officer (Management Audit Analyst IV) |
| 70 | Accountant II | 16 | Accountant II |
| 71 | Bookkeeper 1 | 8 | Administrative Assistant II |
| 72 | Accounting Clerk 1 | 4 | Administrative Aide IV |
| 73 | Human Resource Management | 24 | Chief Administrative Officer (Human |
| | Officer V | | Resource Management Officer V) |
| 74 | Human Resource Management Assistant | 6 | Administrative Assistant II |
| 75 | Human Resource Management Aide | 4 | Administrative Aide IV |
| 76 | Clerk II | 7 | Local Revenue Collection Clerk II |
| 77 | Clerk II | 7 | Local Revenue Collection Clerk II |
| 78 | Driver II | 4 | Administrative Aide IV |
| 79 | Bookkeeper 1 | 8 | Administrative Assistant II |
| 80 | Utility Worker 1 | 1 | Administrative Aide 1 (Utility Worker 1) |
| 81 | Utility Worker 1 | 1 | Administrative Aide 1 (Utility Worker 1) |
| 82 | Secretary II | 9 | Administrative Assistant III |
| 83 | Disbursing Officer II | 8 | Administrative Assistant II |
| 84 | Cooperative Development Specialist 1 | 11 | Cooperative Development Specialist 1 |
| 85 | Computer Operator 1 | 7 | Administrative Assistant 1 |
| 86 | Electrician 1 | 4 | Administrative Aide IV |
| 87 | Messenger 1 | 2 | Administrative Aide II (Messenger) |
| 88 | Utility Worker 1 | 1 | Administrative Aide 1 (Utility Worker 1) |
| 89 | Ticket checker | 3 | Administrative Aide III (Ticket checker) |
| 90 | Computer Operator 1 | 7 | Administrative Assistant 1 |
| 91 | Assistant Municipal Assessor | 22 | Supervising Administrative Officer (Assistant Municipal Assessor) |
| 92 | Reduction Management Officer II | 15 | Local Disaster Risk Reduction Management Officer II |
| | | | |

SECTION 4. Separability Clause. If for reasons, any provision of this ordinance shall be held invalid or unconstitutional, the remaining provisions thereof not affected thereby shall remain in full force and effect.

PROVINCE OF LEYTE MUNICIPALITY OF BABATNGON

SECTION 5.- Repealing Clause. All laws, rules and regulations or parts thereof inconsistent with this ordinance are hereby repealed, amended or modified accordingly.

SECTION 6. – Effectivity. This ordinance shall take effect after ten (10) days from the date of its approval and posting in three conspicuous places in the local government unit.

APPROVED and ENACTED this 20th day of February 2023 at Babatngon, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing ordinance.

ALMA A. BALDOMAR
Secretary II
Secretary to the Sanggunian-designate

ATTESTED:

HON. FEDERICO P. ELIZAGA. JR. Sangguniang Bayan Member Temporary Presiding Officer

HON. CHRISTIAN C. LAWSIN Sangguniang Bayan Member

(Mandatory Leave)
HON. KARL JOMAR L. EMBANA
Sangguniang Bayan Member

HON. HILARION S. MENZON Sangguniang Bayan Member

HON. ALEX V. BELLO Sangguniang Bayan Member

HON. MYTNA BALLAI President Pambayang Pederasyon ng Sangguniang Kabataan (On Official Travel)
HON. ROSARY PEARL G. CATUDIO
Municipal Vice Mayor

HON. KEMUEL RUE M. CORSIGA Sangguniang Bayan Member

HON. ILDEFONSO B. ODON Sangguniang Bayan Member

unden

HON. CHARITA M. CHAN Sangguniang Bayan Member

HON. COSTUDIO R. MEDINA President

Liga ng mga Barangay

APPROVED:

HON. ELEONOR B. LUGNASIN
Municipal Mayor

Date: 8/ March 2029



REPUBLIC OF THE PHILIPPINES PROVINCE OF LEYTE MUNICIPALITY OF BABATNGON

SANGGUNIANG BAYAN

CERTIFICATION

TO WHOM THIS MAY CONCERN:

This is to certify that **POSTING** in prominent places in the Municipal Hall and some conspicuous places in the locality was undertaken starting 01 March 2023 and copies of said ordinance shall remain posted for three (3) consecutive weeks, pursuant to Sec. 59 (b) of Republic Act 7160, in relation to hereunder ordinance, to wit:

1. ORDINANCE NO. 427

"AN ORDINANCE RENAMING THE EXISTING PLANTILLA POSITIONS OF LGU BABATNGON, LEYTE WITH THE PRESCRIBED POSITION TITLES IN ACCORDANCE WITH LOCAL BUDGET CIRCULAR NO. 137 DATED JULY 13, 2021 WITH SUBJECT INDEX OF OCCUPATIONAL SERVICES, POSITION TITLES AND SALARY GRADES IN THE LOCAL GOVERNMENT (IOS-LGU), CY 2021 EDITION."

Made this 2nd day of March 2023 at Babatngon, Leyte.

ALMA A. BALDOMAR

Secretary II

Secretary to the Sanggunian-designate