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Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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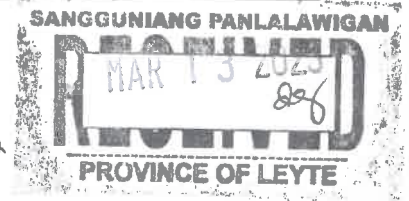
Form No.: 08 DATE: 3-10-23
 No: #118
 BY: [Signature]
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PROVINCIAL BUDGET OFFICE

March 10, 2023

Hon. LEONARDO M. JAVIER JR.
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Palo, Leyte

SP Records
MAR 16 2023



Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 07 FY 2022** of the **Municipality of Capoocan, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 16, Series of 2022** with a total appropriation in the amount of **P1,262,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of Gratuity Pay shall be made pursuant to the guidelines under Budget Circular No. 2022-5 dated December 28, 2022;
2. That the Supplemental Budget provides for the grant of the One-time Rice Assistance pursuant to AO No. 02. As the order states, the NFA, in consultation with DA and DBM shall issue the guidelines necessary to effectively implement the said order. However, as at the moment, the concerned agencies has yet to issue such, the implementation then of the appropriation for said grant to employees shall be subject to the guidelines to be issued by NFA, DA and DBM.
3. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 7. Further, that said reversion shall not adversely affect the fiscal standing of the LGU upon the closing of the books of accounts.
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
Provincial Treasurer

[Signature]
AGNES C. RAFON
Project Development Officer IV
Officer-In-Charge - PPDO


Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
02 February 2023

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **ORDINANCE NO. 16**, series of **2022** of the **MUNICIPALITY OF CAPOOCAN, LEYTE**, ENTITLED: **AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 07 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF PHP1,262,000.00.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

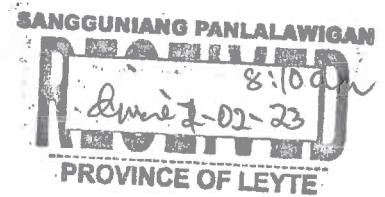
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Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan

✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

January 27, 2023



THE HONORABLE BODY
Sangguniang Panlalawigan
Legislative Building
Capitol Grounds
Tacloban City

Dear Gentlemen / Mesdames:

Good Day!

Submitting **SUPPLEMENTAL BUDGET No. 07 CY 2022** of the **MUNICIPALITY OF CAPOOCAN, LEYTE**, for review of the Honorable Body. Attached are the following:

1. **ORDINANCE NO. 16, Series of 2022**, "AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 7 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AMOUNT OF PHP1,262,000.00".
2. **RESOLUTION NO. 238-2022**, "RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 7 FISCAL YEAR 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PhP1,262,000.00".
3. Local Budget Preparation Form No. 8 (**Statement of Funding Sources**)
– **Supplemental Budget No. 7 FY 2022**
4. Local Budget Preparation Form No. 9 (**Statement of Supplemental Appropriation**)
– **Supplemental Budget No. 7 FY 2022**

Respectfully yours,

JUDE R. DELA TORRE

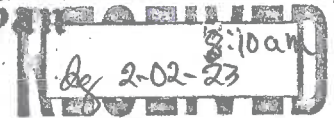
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan

✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

SANGGUNIANG PANLALAWIGAN



SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 5th SPECIAL SESSION
HELD ON DECEMBER 28, 2022 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

ORDINANCE NO. 16, Series of 2022

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 7 CY 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF PhP1,262,000.00

Be it ordained in a Special Session assembled that:

Section 1. The Supplemental Budget No. 7 of the Municipality of Capoocan, Leyte for Fiscal Year 2022 in the total amount of **PhP1,262,000.00**, is hereby approved.

Section 2. Source of Funds. The sources of funds for **Supplemental Budget No. 7 CY 2022** in the total amount of **PhP1,262,000.00** shall be from the **REVERSION** of the **MOOE SAVINGS** in the total amount of **PhP1,262,000.00**

Section 3. This Appropriation Ordinance authorizes the Local Chief Executive and the Presiding Officer of the Sangguniang Bayan to augment items in the approved **Supplemental Budget No. 7 for CY 2022**, within the same expense class, as needed.

Section 4. Separability Clause: If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 5. Effectivity. This Appropriation Ordinance shall take effect upon its approval.

ENACTED by the Sangguniang Bayan, in session assembled this 28th day of December 2022 at Capoocan, Leyte.

ALIAN B. EGANO
SB Member

VON LITO Q. VALLAR
SB Member

EMMANUEL D. ARBOSO
SB Member

JOJO N. NEPOMUCENO
SB Member
(absent)

GRACIA G. PIGAR
SB Member
(absent)

REYNALDO R. NIMO
SB Member

FEDERICO P. CAROLINO, JR.
SB Member

ROBERTA C. PEÑARANDA
SB Member

FLORENCE R. CAROLINO-MISAGAL
Municipal Chapter President
Liga ng mga Barangay

JUNO ALLAN EVE B. APOSTOL
President
Pambayang Pederasyon ng mga Sangguniang Kabataan

I HEREBY CERTIFY to the correctness of this foregoing ordinance, and that the same was enacted on the date above stated.

JUDE R. DELA TORRE
Secretary to the Sanggunian

ATTESTED:



ATTY. FEDERICO H. CAROLINO, SR.
Municipal Vice-Mayor/Presiding Officer

APPROVED:



ATTY. FE CLAIRE P. CAROLINO-PARAGATOS
Municipal Mayor

DATE: 12.28.22



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan

✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 5th SPECIAL SESSION HELD ON
DECEMBER 28, 2022 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

RESOLUTION NO. 238-2022

**RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 7 FISCAL YEAR 2022 OF THE
MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF
PhP1,262,000.00**

WHEREAS, an endorsement from the Office of the Municipal Mayor was received by the Office of the Sangguniang Bayan for a **RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 7 FISCAL YEAR 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PhP1,262,000.00**;

WHEREAS, the Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to **Section 447 of Republic Act 7160**;


WHEREAS, attached as pertinent documents to **Supplemental Budget No. 7 CY 2022** are its **Statement of Funding Sources with Total Estimated Income of PhP1,262,000.00** and **Statement of Supplemental Appropriation with Total Appropriations of PhP1,262,000.00**;

WHEREFORE, premises considered and on motion of Honorable Emmanuel D. Arboso, duly seconded by Honorable Federico P. Carolino, Jr., Honorable Reynaldo R. Nimo and Honorable Allan B. Egano, be it;

RESOLVED, as it hereby resolved, to **APPROVE SUPPLEMENTAL BUDGET NO. 7 FISCAL YEAR 2022 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PhP1,262,000.00**.

FINALLY RESOLVED, to let copies of this Resolution be furnished to all concerned agencies and entities.

APPROVED by the Sangguniang Bayan in session assembled this 28th day of DECEMBER, 2022 at Capoocan, Leyte.


ALLAN B. EGANO
SB Member


VON LITO Q. VALLAR
SB Member

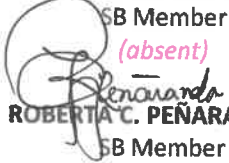

EMMANUEL D. ARBOSO
SB Member

JOJO N. NEPOMUCENO
SB Member
(absent)

GRACIA G. PIGAR
SB Member
(absent)


REYNALDO R. NIMO
SB Member


FEDERICO P. CAROLINO, JR.
SB Member

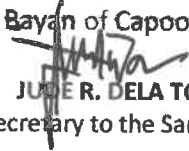

ROBERTA C. PEÑARANDA
SB Member

FLORENCE R. CAROLINO MISAGAL
Municipal Chapter President
Liga ng mga Barangay



JUNO ALLAN E. B. APOSTOL
President

Pambayang Pederasyon ng mga Sangguniang Kabataan

I HEREBY CERTIFY to the correctness of the foregoing resolution of the Sangguniang Bayan of Capoocan, Leyte.


JUDE R. DELA TORRE
Secretary to the Sanggunian

ATTESTED:


ATTY. FEDERICO H. CAROLINO, SR.
Municipal Vice-Mayor/Presiding Officer

APPROVED:


ATTY. FE CLAIRE P. CAROLINO-PARAGATOS
Municipal Mayor

Date: 12.28.22

Local Budget Preparation Form No. 8


STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 7
Fiscal Year 2022

Capoocan, Leyte
Municipality/Province

General Fund
Fund/Special Account

Particulars (1)	Classification (PGCA) (2)	Amount (3)
1.0 New Resources		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Savings		
4.0 Realignment		
5.0 Reversion		
Reversion of MOOE Savings		1,262,000.00
Total Estimated Income		1,262,000.00

Certified Correct:


RIA P. NIEGAS
Municipal Treasurer


ERWIN P. DELA CRUZ
Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION
Capoocan, Leyte
Supplemental Budget No. 7-2022

Implementing Office (1)	Particulars/ Purpose (2)	AIP Ref. Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
MO	Gratuity Pay for JO and COS	1000-01-03	Other MOOE	5-02-99-990	904,000.00
	Rice Assistance	1000-01-03	Other MOOE	'5-02-99-990	358,000.00
Total Appropriations					1,262,000.00

Prepared by:

PIO ANTONIO M. BORREL
Municipal Budget Officer

Approved:


FE CLAIRE CAROLINO-PARAGATOS
Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOOCAN
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CERTIFICATION


THIS IS TO CERTIFY that based on records kept on file, the Municipality of Capoocan has Maintenance and Other Operating Expenses (MOOE) unexpended balances from various offices in the total amount of **PHP1,262,000.00**, broken down as follows:

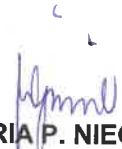
MPDO	Other General Services	10,000.00	10,000.00
MCR	Other General Services	15,000.00	
	Rent Expense	5,000.00	20,000.00
MBO	Other General Services	30,000.00	
	Rent Expense	5,000.00	35,000.00
MTO	Other General Services	12,000.00	
	Taxes Duties & Licenses	5,000.00	
	Fidelity Bond Premiums	3,000.00	
	Advestising Expenses	5,000.00	
	Printing & Publication Expenses	5,000.00	30,000.00
MASSO	Rent Expenses	12,000.00	
	Training Expense	12,000.00	
	Other General Services	25,000.00	
	Printing & Publication Expenses	22,000.00	71,000.00
MHO	Training Expenses	20,000.00	
	Other General Services	10,000.00	30,000.00
MEO	Other General Services	130,000.00	130,000.00
MSWDO	Other General Services	19,000.00	19,000.00
MAO	Training Expenses	5,000.00	
	Insurance Expenses	5,000.00	
	Rent Expenses	5,000.00	
	Other MOOE	10,000.00	25,000.00
MYDO	Prizes	20,000.00	
	Other General Services	45,000.00	
	Other Professional Services	5,000.00	70,000.00
HRMO	Other General Services	15,000.00	15,000.00
MDRRMO	Training Expenses	70,000.00	
	Other General Services	30,000.00	100,000.00
PESO	Training Expenses	15,000.00	
	Other General Services	40,000.00	55,000.00
MENRO	Training Expenses	20,000.00	
	Other General Services	10,000.00	
	Subscription Expense	10,000.00	40,000.00
BAO	Training Expenses	30,000.00	30,000.00
SC	Training Expenses	10,000.00	
	Other MOOE	15,000.00	25,000.00
PWD	Printing & Publication	10,000.00	10,000.00

MCPC	Other General Services	10,000.00	10,000.00
MSWM	Training Expense	15,000.00	15,000.00
PopCom/Nutrition	Training Expense	20,000.00	
	Other General Services	15,000.00	
	Prizes	15,000.00	
	Other MOOE	10,000.00	60,000.00
Public Market	Training Expense	10,000.00	10,000.00
BAC	Other General Services	10,000.00	10,000.00
ACAP	Other MOOE	72,000.00	72,000.00
WASH	Other General Services	10,000.00	10,000.00
Mun. Library	Training Expense	10,000.00	
	Subscription Expense	10,000.00	20,000.00
Motorpool	Other General Services	10,000.00	
	Insurance Expense	50,000.00	60,000.00
Tourism Developm	Other Professional Services	20,000.00	
	Other MOOE	10,000.00	30,000.00
BFP	Training Expenses	30,000.00	30,000.00
KP	Training Expenses	80,000.00	80,000.00
MLGOO	Training Expenses	20,000.00	20,000.00
Integrated &	Insurance Expense	90,000.00	
Protective Srvc	Other MOOE	30,000.00	120,000.00
	Total		<u>1,262,000.00</u>

Certified correct:


PIO ANTONIO M. BORREL
Municipal Budget Officer


ERWIN P. DELA CRUZ
Municipal Accountant


RIA P. NIEGAS
Mun. Treasurer

Noted:


FE CLAIRE CAROLINO-PARAGATOS
Municipal Mayor