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Item No.: N
Date: 14 MAR 2023

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Republic of the Philippines
PROVINCE OF LEYTE

SANGGUNIANG PANLALAWIGAN
MAR 08 2023
PROVINCE OF LEYTE

PROVINCIAL LEGAL OFFICE

2ND INDORSEMENT
March 7, 2023

Province of Leyte
Legal Office
Released: *[Signature]*
Time: *[Signature]*
Date: 9.8.23

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 154 -2023 S. 2023 of the SB of San Isidro, Leyte, recommending for the declaration of its validity pursuant to its power under Section 56 (c) of R.A 7160, the same being, to the opinion of the Provincial Legal Office (PLO), an exercise of the Power under Section 447 (I), (viii) of the Code. Provided, That, the creation of New Plantilla Positions does not violate the prohibition under Section 325 (a) and (g) of the Code.

[Signature]
ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer *[Signature]*


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
03 March 2023

Province of Leyte
Legal Office
Received: *MJM V. Nalin*
Time: *9:45a.m.*
Date: *03/06/2023*

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 154**, series of 2023 of the **MUNICIPALITY of SAN ISIDRO, LEYTE**, entitled: An ordinance creating the new plantilla positions in the Municipality of San Isidro, Leyte, providing for its qualifications, defining its duties and functions and appropriating funds therefor.

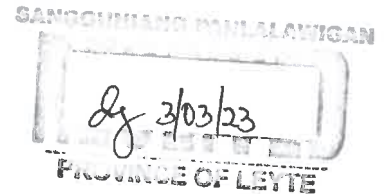

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO
16th Sangguniang Bayan

March 3, 2023

HON. LEONARDO M. JAVIER, JR.
Provincial Vice Governor
Legislative Bldg. Capitol Cmpd.
Tacloban City



Attn: The Honorable Members of the Sangguniang Panlalawigan/
Secretary to the Sangguniang Panlalawigan.

Honorable Ladies and Gentlemen:

Respectfully submitting herewith copies of the following municipal ordinances for your review and appropriate action:

1. **MUNICIPAL ORDINANCE NO. 152-2022, "AN ORDINANCE ENACTING THE NEW CHILDREN'S CODE OF SAN ISIDRO, LEYTE."**
- ✓ 2. **MUNICIPAL ORDINANCE NO. 154-2023, "AN ORDINANCE CREATING THE NEW PLANTILLA POSITIONS IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE, PROVIDING FOR ITS QUALIFICATIONS, DEFINING ITS DUTIES AND FUNCTIONS AND APPROPRIATING FUNDS THEREFOR."**

I hope you find everything in order.

Thank you.

Respectfully yours,


MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

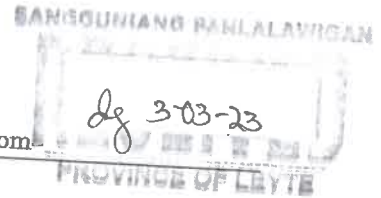
Encls.: 16 copies M.O. no. 152-2022
16 copies M.O. no. 154-2023



Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO
6535

16th Sangguniang Bayan

Office contact no. 09778560450/email add: sbsecsi@yahoo.com



Municipal Ordinance No. 154 - 2023
Series of 2023

AN ORDINANCE CREATING THE NEW PLANTILLA POSITIONS IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE, PROVIDING FOR ITS QUALIFICATIONS, DEFINING ITS DUTIES AND FUNCTIONS AND APPROPRIATING FUNDS THEREFOR.

Sponsored by: Hon. Hospicio B. Apacible
Co-sponsored by: Hon. Ailene B. Basilan
Hon. Carmichael L. Villarino
Hon. Rolando C. Piamonte
Hon. Dante R. Rodaje
Hon. Jerold T. Lumapak

WHEREAS, every local government unit is mandated to design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capacity pursuant to Sec. 76 of the Local Government Code of 1991 and in accordance to its constitutional provisions on civil service, pertinent laws, and rules and regulations thereon;

WHEREAS, the DTP has strengthened its local autonomy of the *lgu* as prescribed in the Local Government Code of 1991, and which directs full devolution of certain functions in the executive branch of the local government units in accordance with the Mandanas-Garcia Supreme Court Ruling;

WHEREAS, consistent with the power vested upon the *lgus* it is therefore necessary to create the mandatory/required plantilla positions or by adding needed personnel to carry out the programs and services that is accorded to its mandate in order to provide efficient and effective delivery of our services which are essential to the promotion of the general welfare;

BE IT ENACTED, by the Sangguniang Bayan of San Isidro, Leyte in session assembled that:

Section 1. Objective. This Ordinance governs the creation of Plantilla Positions and office based on the approved DTP and other required positions, and providing funds therefor in the Municipality of San Isidro, Leyte.

Section 2. Creation and Qualification Standards. The following Plantilla Positions in the different offices are hereby created.

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A. MUNICIPAL HEALTH OFFICE (MHO)

Position Title	SG	ITEM NO.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
NURSE II	16	156	2	Bachelor's degree in Nursing	1 year relevant experience	4 Hours relevant training	RA 1080

B. MUNICIPAL AGRICULTURE OFFICE (MAO)

Position Title	SG	ITEM NO.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Farm Superintendent I	11	143	1	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional Second Level)
Farm Supervisor (2 items)	8	144 145	1	High School Graduate	1-year relevant experience	4 hours relevant training	None (MC 10, s. 2013-Cat.III)
Admin Aide III (Utility Worker)	3	146	1	Elementary School Graduate	None	None	None (MC 10, s. 2013-Cat.III)

C. MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE (MENRO)

Position Title	SG	ITEM NO.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Environmental Management Specialist II	15	153	2	Bachelor's degree relevant to the job	1 year relevant experience	4 hours relevant training	Career Service (Professional) Second Level
Admin Aide III (Utility Worker II)	3	154	1	Elementary school graduate	None	None	None (MC 10, s. 2013-Cat.III)

D. MAYOR'S OFFICE (MO)

Position Title	SG	ITEM NO.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Tourism Operations Officer II	15	147	2	Bachelor's degree relevant to the job	1 year relevant experience	4 hours relevant training	Career Service (Professional) Second Level Eligibility
Admin Aide VI (Data Controller I)	6	148	1	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	None	None	Career Service (Subprofessional) First Level Eligibility

Original

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E. MUNICIPAL ENGINEERING'S OFFICE (MEO)

Position Title	SG	ITEM NOS.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Heavy Equipment Operator I (3 items)	4	149 150 151	1	High School graduate or Completion of relevant vocational/trade course	None	None	Heavy Equipment Operator (MC 10, s. 2013-Cat.III)

F. MUNICIPAL PLANNING AND DEVELOPMENT OFFICE (MPDO)

Position Title	SG	ITEM NOS.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Planning Assistant	8	152	1	Completion of 2 years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Subprofessional) First Level Eligibility

G. MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE (MSWDO)

Position Title	SG	ITEM NOS.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Social Welfare Officer I	11	155	2	Bachelor's degree relevant to the job	None	None	Career Service (Subprofessional) Second Level Eligibility

H. MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (MDRRMO)

Position Title	SG	ITEM NOS.	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Municipal Government Department Head I (Local Disaster Risk Reduction and Management Officer)	24	157	2	Bachelor's Degree	4 years in position involving management and supervision; 1 year of which is relevant to DRRM	24 hours of relevant training in management and supervision on DRRM	Career Service (Professional) Second Level Eligibility
Admin Aide III (Utility Worker II)	3	158		Elementary School Graduate	None	None	None (MC 10, s. 2013-Cat.III)

Section 3. Powers, Duties and Responsibilities.- The powers, duties and responsibilities of the above-stated positions shall be based on the provision of the Local Government Code of 1991, Civil Service Commission, approved DTP, and other relevant laws, rules and regulations.

Section 4. Appropriations.- The required funds for the salaries, allowances and benefits accruing in the said positions shall be included in the Municipal Annual Budget of the Municipality of San Isidro, Leyte for calendar year 2023 and thereafter to

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subsequent annual appropriations subject to PS limitation provided for Sec. 345 of the Local Government Code of 1991.


Section 5. Separability Clause.- If for any reason/s, any part or provision of this ordinance shall be held unconstitutional or otherwise invalid, other parts or provisions hereof which are not affected thereby shall be in full force and effect.

Section 6. Repealing Clause. All Ordinances, Executive Orders and other issuances inconsistent hereto are deemed repealed or modified accordingly.

Section 6. Effectivity. -This Ordinance shall take effect immediately after its publication.


ENACTED, this 14th day of February 2023 on its 29th Regular Session of the 16TH Sanggunian at the SB Session Hall, Town Hall, San Isidro, Leyte.

ENACTED BY:


CECILIO C. ESCALLA
Municipal Vice Mayor
Presiding Officer


CONFORMED:

CECILIA L. CABAUG
SB Member


ROLANDO S. PIAMONTE
SB Member


CARMICHAEL L. VILLARINO
SB Member



HOSPICIO B. APACIBLE
SB Member


JEROLD T. LUMAPAK
SB Member


AILENE L. BASILAN
SB Member

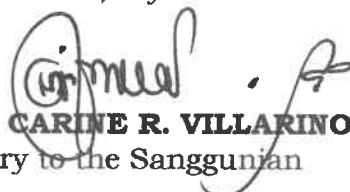

DANTE R. RODAJE
SB Member


WILDEGARDO S. ENRIQUEZ
SB Member


ARMIN/JOSEPH D. EBALES
PPSK President


REM BERYL Y. VELOSO
LnB President

I hereby certify to the correctness of the foregoing Municipal Ordinance No. 154 series of 2023 which was duly enacted by the Sangguniang Bayan of San Isidro, Leyte on its 29th Regular Session held on February 14, 2023.


MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

APPROVED BY:


REMEDIO B. VELOSO
Municipal Mayor

Date approved: 02-27-23




Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO
16th Sangguniang Bayan

CERTIFICATION OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY THAT, **Municipal Ordinance no. 154-2023, "AN ORDINANCE CREATING THE NEW PLANTILLA POSITIONS IN THE MUNICIPALITY OF SAN ISIDRO, LEYTE, PROVIDING FOR ITS QUALIFICATIONS, DEFINING ITS DUTIES AND FUNCTIONS AND APPROPRIATING FUNDS THEREFOR."** has been posted in three (3) conspicuous places of the Municipality on March 2, 2023 and remain posted to date, in compliance to Art.114 of the Rules and Regulations Implementing the Local Government Code of 1991.

Issued this 3rd day of March, 2023 at San Isidro, Leyte.


MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

Noted by:


HON. CECILIO C. ECALLA
Municipal Vice Mayor
Presiding Officer

cc:file
mcrv/jbp