

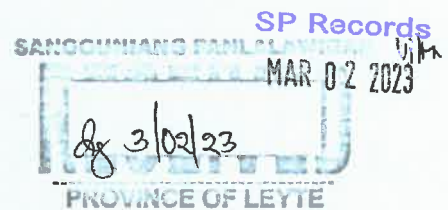


Item No.: 24
Date: 03 MAR 2023

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE PROVINCIAL GOVERNOR
CARLOS JERICHO L. PETILLA

February 28, 2023



HON. LEONARDO M. JAVIER, JR.
Vice-Governor and Presiding Officer, and
The HON. BOARD MEMBERS
Sangguniang Panlalawigan
Province of Leyte

Ladies and Gentlemen:


I am forwarding herewith the appointment of **ENGR. EDWIN L. LABANTA** to the position of Provincial Government Department Head, Office of the Provincial General Services Office, for concurrence.

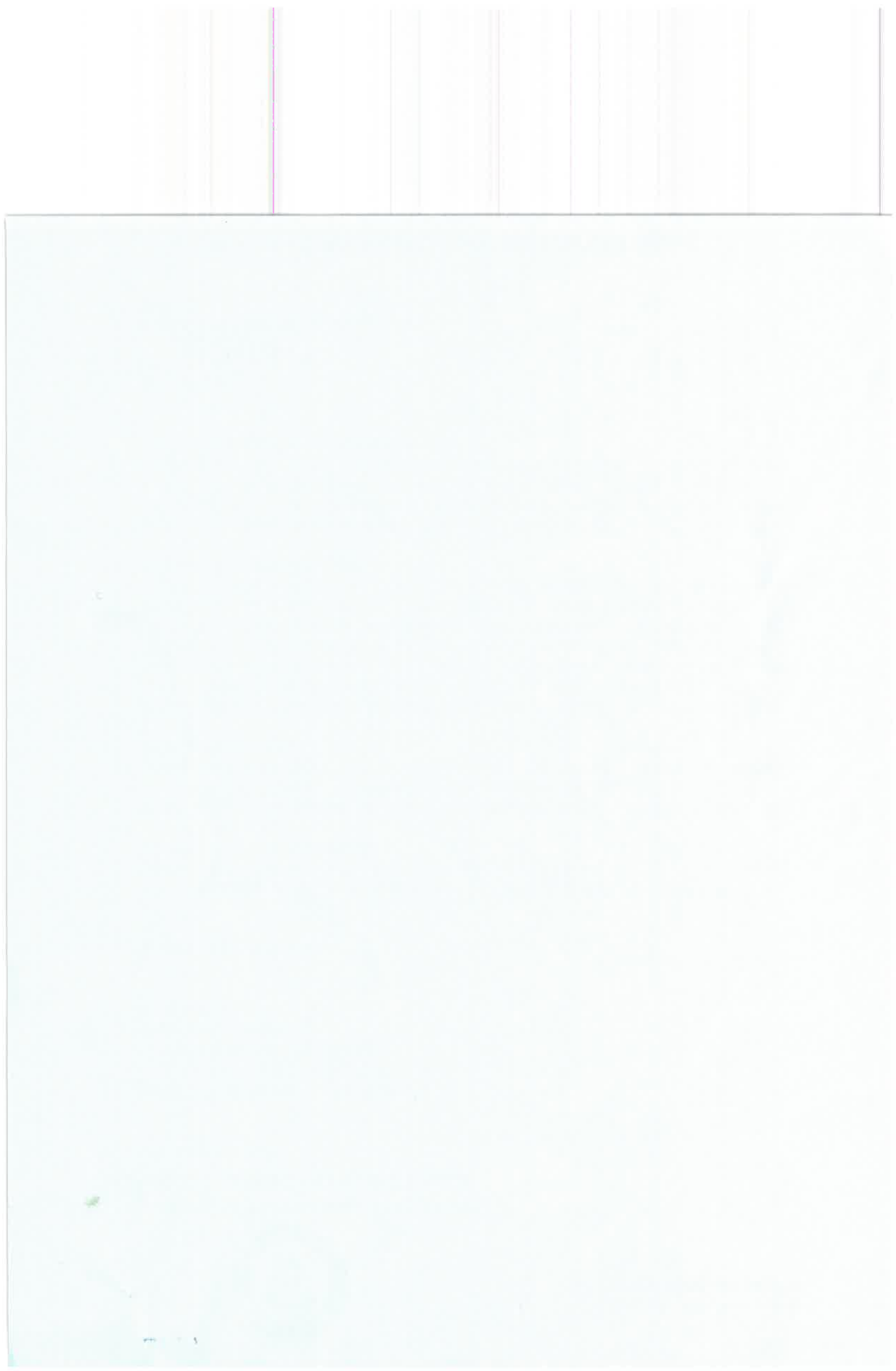
Engr. Labanta is a graduate of Bachelor of Science in Mechanical Engineering at the University of Visayas. He completed his academic requirements in Masters in Management at the Asian Development Foundation from 1998 to 1999. He is a licensed Mechanical Engineer.

Engr. Labanta was the former Resident Manager of the MacArthur Park Beach Resort for 8 years under the Philippine Tourism Authority. He was appointed as Senior Trade and Industry Development Specialist under the Provincial Government of Leyte from 2009 to 2012. He served as the Vice Mayor of Dulag, Leyte from July 1, 2013 to June 30, 2016. He also served as the Administrative Officer V of the Provincial Health Office. His former positions gave him hands-on managerial experiences in procurement, quality control and supply management. Engineer Labanta is the concurrent Officer-in-Charge of the Provincial General Services Office.

Based on his qualifications stated above, the undersigned is confident that he can perform the critical duties and functions of a Provincial Government Department Head in the Office of the Provincial General Services Office, a mandatory position in every Local Government Unit per the Local Government Code of the Philippines. Your confirmation of the herein appointment is highly sought.

Very truly yours,


CARLOS JERICHO L. PETILLA
Governor





Republic of the Philippines
OFFICE OF THE PROVINCIAL GOVERNOR

CIVIL SERVICE COMMISSION RO VIII
LEYTE FIELD OFFICE II
PALO, LEYTE

RECEIVED:

DATE: _____

TIME: _____

NAME & SIGNATURE: _____

POSITION

Mr./Mrs./Ms.: **EDWIN L. LABANTA**

You are hereby appointed as PROVINCIAL GOVERNMENT DEPARTMENT HEAD (SG-26 Step 1)
(Position Title)

under Permanent status at the Provincial General Services Office
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of ONE HUNDRED SIXTEEN THOUSAND FORTY PESOS (P116,040.00)
pesos per month.

The nature of this appointment is Promotion vice _____
(Original, Promotion, etc.)

Antonio T. Chan, who retired with Plantilla Item No. 1
(Transferred, Retired, etc.)

Page 8.

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


CARLOS JERICHO L. PETILLA
Appointing Officer/Authority *h f*

MAR 01 2023
Date of Signing

CSC ACTION:

Authorized Official

Date

CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE II
PALO, LEYTE

RELEASED:

DATE: _____

TIME: _____

RELEASING OFFICER: _____

RECEIVED BY: _____

Certification


This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at CSC Bulletin of Vacant Position from February 2 to February 17, 2023 and posted in three conspicuous places in the Provincial Government of Leyte from February 2 to February 17, 2023 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on February 27, 2023.


RHODORA G. BONIFACIO
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on February 27, 2023.


CORAZON M. ALVERO
Chairperson, HRMPSB/Placement Committee

CSC Notation

ANY ERASURE OR ALTERATION OF THE CSC ACTION SHALL NULLIFY OR INVALIDATE THIS APPOINTMENT EXCEPT IF THE ALTERATION WAS AUTHORIZED BY THE COMMISSION.

- Original Copy - for the Appointee
- Original Copy - for the Civil Service Commission
- Original Copy - for the Agency

Acknowledgement

Received original/photocopy of appointment on MAR 01 2023


EDWIN L. LABANTA
Appointee

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LABANTA			
FIRST NAME	EDWIN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LABADIA			
3. DATE OF BIRTH (mm/dd/yyyy)	6/11/1966	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details.		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	BLK 4, LOT 2, PHASE 4 NEW YORK ST. <small>House/Block/Lot No. Street</small> V&G SUBDIVISION 109-A <small>Subdivision/Village Barangay</small> TACLOBAN CITY LEYTE <small>City/Municipality Province</small> ZIP CODE 6500	
7. HEIGHT (m)	5'5"	18. PERMANENT ADDRESS	<small>House/Block/Lot No. Street</small> CABATO-AN <small>Subdivision/Village Barangay</small> DULAG LEYTE <small>City/Municipality Province</small> ZIP CODE 6505	
8. WEIGHT (kg)	75 KG		19. TELEPHONE NO.	N/A
9. BLOOD TYPE	A+		20. MOBILE NO.	09985451136
10. GSIS ID NO.	66061101226		21. E-MAIL ADDRESS (if any)	edwin.labanta@yahoo.com
11. PAG-IBIG ID NO.	1700-0069-7526			
12. PHILHEALTH NO.	13-000049611-2			
13. SSS NO.	NONE			
14. TIN NO.	154938-614			
15. AGENCY EMPLOYEE NO.	PHO - 0018			

II. FAMILY BACKGROUND

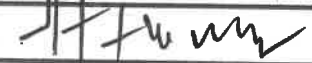
22. SPOUSE'S SURNAME	TERAZA	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	DAISY	MARY KRISTINE LABANTA-TONIDO	8/28/1989
MIDDLE NAME	LIMBAGA	CINDY WAYNE T. LABANTA	7/24/1991
OCCUPATION	SCHOOL PRINCIPAL	JOHN EDWIN T. LABANTA	10/15/1996
EMPLOYER/BUSINESS NAME	DEPED	TRISHA MAE T. LABANTA	9/18/1998
BUSINESS ADDRESS	TACLOBAN CITY		
TELEPHONE NO.	09190939036		
24. FATHER'S SURNAME	LABANTA		
FIRST NAME	LAZARO		
MIDDLE NAME	LABILLA		
25. MOTHER'S MAIDEN NAME	FELIXBERTA GO LABADIA		
SURNAME	LABADIA		
FIRST NAME	FELIXBERTA		
MIDDLE NAME	GO		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LIBAS ELEMENTARY SCHOOL	ELEMENTARY	1973	1979	GRADUATED	1979	First Honor
SECONDARY	DULAG HIGH SCHOOL	HIGH SCHOOL	1979	1983	GRADUATED	1983	NONE
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF THE VISAYAS	BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING	1983	1987	GRADUATED	1987	NONE
GRADUATE STUDIES	ASIAN DEVELOPMENT FOUNDATION COLLEGE	MASTERS IN MANAGEMENT	1998	1999	COMPLETE ACADEMIC REQUIREMENTS	1999	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 18, 2023
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
MECHANICAL ENGINEERING BOARD EXAM	75.60%	1989	MANILA		

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work). Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format '00-0') INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To						
2020	present	Administrative Officer V	Leyte Provincial Office	42,159.00		PERMANENT	YES
2013	2016	VICE MAYOR	LGU DULAG	40,000.00			YES
2009	2012	SENIOR TRADE INDUSTRY DEVELOPMENT SPECIALIST	PROVINCIAL GOVERNMENT OF LEYTE	25,259.00		PERMANENT	YES
1994	2009	HRO SPECIALIST/RESIDENT MANAGER	P.T.A-MPBR	19,168.00		PERMANENT	YES
1993	1994	PARK ADMINISTRATOR	P.T.A	6,899.00		PERMANENT	YES

(Continue on separate sheet if necessary)

SIGNATURE  **DATE** **January 18, 2023**

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	THE FRATERNAL ORDER OF EAGLES (TACLOBAN CITY EAGLES CLUB)	2017	PRESENT		MEMBER
	ROTARY INTERNATIONAL (ROTARY CLUB OF CENTRAL TACLOBAN CITY)	2018	2019		MEMBER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Airconditioning Fundamentals, Design Using Autocad and Actual Demonstration and Exercise	3/19/2022	3/19/2022	8 HOURS	TECHNICAL	PSME (SAN JUANICO CHAPTER)
	Integrated Hospital Operations Management Program (IHOMP) Self Assessment Tool Training	2/26/2020	2/28/2020	24 HOURS	TECHNICAL	DEPARTMENT OF HEALTH
	2019 GENERAL MEMBERSHIP MEETING, 2020 BOD ELECTION, AND TECHNICAL PRESENTATION	9/19/2019	9/20/2019	16 HOURS	TECHNICAL	PSME (SAN JUANICO CHAPTER)
	PROMOTING POSITIVE DISCIPLINE AND PROHIBITING CORPORAL PUNISHMENT IN LEYTE	3/23/2015	3/24/2015	16 HOURS	SUPERVISORY	PROVINCE OF LEYTE
	INTEGRITY, TRANSPARENCY AND ACCOUNTABILITY IN PUBLIC SERVICE SEMINAR	8/25/2015	8/25/2015	8 HOURS	SUPERVISORY	OFFICE OF THE OMBUDSMAN (VISAYAS)
	PTA - RESIDENT MANAGERS WORKSHOP	3/30/2005	3/18/2005	128 HOURS	MANAGERIAL	DE LA SALLE - COLLEGE OF SAINT BENILDE
	TEAM BUILDING AND COOPERATION FOR QUALITY AND PRODUCTIVITY SEMINAR-WORKSHOP	6/4/2008	6/5/2008	16 HOURS	MANAGERIAL	PTA - DTI
	PHILIPPINES-AUSTRALIA QUALITY TECHNICAL VOCATIONAL EDUCATION AND TRAINING (PAQTVET)	1/4/2004	1/4/2004	8 HOURS	TECHNICAL	TESDA AND AUSTRALIAN AGENCY FOR INTERNATIONAL DEVELOPMENT

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	DRIVING		"In Recognition and Appreciation of the Tireless Efforts and Extraordinary Services provided to the Leyte Mega Isolation Facility from June 1, 2020 to May 31, 2022 which paved way for a better COVID - 19 Management in the Temporary Treatment Monitoring Facility"		V&G SPORTS ASSOCIATION
	BASKETBALL			DULAG 40 UPPERS BASKETBALL CLUB	
				PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 18, 2023
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Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree? YES NO

b. within the fourth degree (for Local Government Unit - Career Employees)? YES NO

If YES, give details: _____

a. Have you ever been found guilty of any administrative offense? YES NO

If YES, give details: _____

b. Have you been criminally charged before any court? YES NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? YES NO

If YES, give details: _____

Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? YES NO

If YES, give details: RETIRE FROM THE SERVICE TO FILE CANDIDACY FOR VICE MAYOR

a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? YES NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? YES NO

If YES, give details: _____

Have you acquired the status of an immigrant or permanent resident of another country? YES NO

If YES, give details (country): _____

Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

Are you a member of any indigenous group? YES NO

If YES, please specify: _____

Are you a person with disability? YES NO

If YES, please specify ID No: _____

Are you a solo parent? YES NO

If YES, please specify ID No: _____

1. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. LESMES LUMEN	LAPAZ, LEYTE	9209274705
REV. FR. NOEL ABRENIO	DULAG, LEYTE	9186357664
REGIONAL DIRECTOR MEYLENE C. ROSALES	NEDA VIII	9661886615



2. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **PRC**

ID/License/Passport No.: **0039217** DATE ISSUED: **5-30-89**

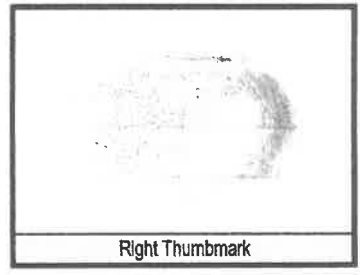
Date/Place of Issuance: **TACLOBAN CITY**

Edwin L. Labanta

Signature (Sign inside the box)

7. 21. 23

Date Accomplished



SUBSCRIBED AND SWORN to before me this 31 JAN 2023, applicant exhibiting his/her validly issued government ID as indicated above.

