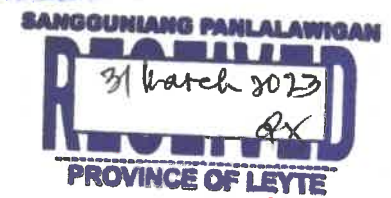


Annex D: Letter of Application

- March 30, 2023

Vice Governor LEONARDO M. JAVIER, JR.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Item No.: 04
Date: APR 11 2023

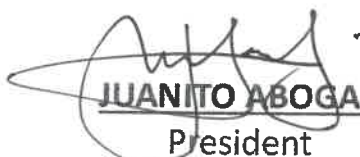
- Dear Vice Governor Javier,

In response to your Notice of Call for Accreditation, kindly be informed that **BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION**, with office address at Abogados' Farm, Brgy. Buenavista, Alangalang, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan.

- In support of this application are the following administrative requirements:
 1. Duly accomplished Application Form for Accreditation;
 2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
 3. Certificate of Registration issued by the DOLE
 4. List of Current Officers;
 5. CY 2022 Minutes of the Annual/Monthly Meeting.

Thank you.

- Sincerely,


JUANITO ABOGADO
President

Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of Organization: BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION

Address: Abogados Farm, Brgy. Buenavista, Alangalang, Leyte

Contact No.: 09260623128

Email address (optional): juanito.abogados@gmail.com

Date Organized: November 27, 2022 **Sector/s Represented:** Farmers Sector

Purposes/Objectives:

1. To augment family income among members;
2. To improve quality farming using new technology machineries;
3. To lessen cost of farming;
4. To be of service to the community

Services that the organization provides or can participate in:

1. Mechanized farming;
2. Supplier of Farm Products;
3. Supplier of Agriculture and Veterinary Products
4. Health Care

Registering Agency:

Date Registered:

February 2, 2023

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited:

February 2, 2023

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)

- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the Municipality of Alangalang, Leyte

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2022	Communal Garden	5,000.00	Association	Members/Community		x

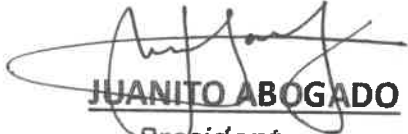
Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?


- Local Development Council
- Local Health Board

Local School Board

Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


JUANITO ABOGADO
President


MARIBEL CAGADOC
Secretary

Annex E. **Board Resolution- Intention for Accreditation**

BINONGTOAN – TAYTAY – SIRAB INTEGRATED FARMERS ASSOCIATION
Barangay Buenavista, Alangalang Leyte
Registration Certificate No. RO8-NLFO-2023-02-WA-2097

-o0o-

BOARD RESOLUTION NO. 01
Series of 2023

A RESOLUTION MADE BY THE BOARD OF DIRECTORS OF BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION ALANGALANG, LEYTE HELD AT ABOGADOS' FARM, BARANGAY BUENAVISTA , ALANGALANG, LEYTE, LAST January 29, 2023.

WHEREAS, Section 108 of the Local Government of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, the Department of the Interior and Local Government issued Memorandum Circular No. 2022 on the guidelines on the accreditation of Civil Society Organization of representatives to the Local Special Bodies;

WHEREAS, the **BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION** is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;



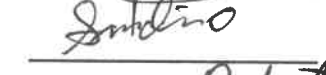
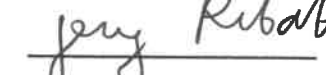

WHEREAS, in the monthly meeting of **BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION** held at Abogados Farm, Barangay Buenavista, Alangalang, Leyte last January 29, 2023, attended by the following Board of Directors present, the following resolution was approved and adopted:


RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intension to be an accredited civil society organization with the Sangguniang Panlalawigan pursuant to the procedures and guidelines set forth in section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022 and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward copy of this RESOLUTION TO THE CHAIR OF THE Sanggunian Committee on Accreditation the Honorable Councilor Clair Yu.

RESOLVED FUTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Juanito Abogado- President/ Maribel Cagadoc-Secretary.

ADOPTED unanimously by the Board of Trustees of **BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION** this 29th day of January 2023 in the Municipality of Alangalang.

Name:	Position:	Signature:
JUANITO ABOGADO	CHAIRMAN	
JOVANI CORPIN	VICE-CHAIRMAN	
GARY A. GABON	MEMBER	
DENNIS SANDINO	MEMBER	
JENNY A. REBATO	MEMBER	


Maribel Cagadoc
Secretary

SUBSCRIBED AND SWORN TO before me this 30 MAR 2023 day of _____
in ALANGALANG, LUYTE, affiant exhibiting to me his/her _____
_____ with valid identification number _____ issued on _____
_____ at _____.

Doc No. 299

Page No. 61

Book No. 29

Series of 2023


ATTY. VERNON I. JOLBITADO
NOTARY PUBLIC

NC NO. 2023-01-44 / JAN. 09, 2023
VALID UNTIL DEC. 31, 2024
ROLL OF ATTYS NO. 66892
PTR NO. 7780947 / 01-06-23 / ALANGALANG
IBP LIFETIME MEMBER NO. 017407
MCLE VII COMP. NO. 0003937 / 06-20-2021



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
Tacloban City

DEPARTMENT OF LABOR AND EMPLOYMENT
REGIONAL OFFICE NO. VIII
IMSD-RECORDS SECTION
CERTIFIED TRUE COPY
FROM THE ORIGINAL:
DATE: 10 MAR 2023
BY: *[Signature]*

Registration Certificate No.
RO8-NLFO-2023-02-WA-2097
KNOW ALL MEN BY THESE PRESENTS:

- By virtue of the provisions of the Labor Code, as amended and its implementing rules

**BINONGTOAN- TAYTAY- SIRAB INTEGRATED
FARMERS ASSOCIATION**
Brgy. Buenavista Alangalang, Leyte

Has this day been registered and conferred with all the rights and privileges of a legitimate workers' association established for **MUTUAL AID** and **PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association in accordance with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Leyte, Philippines this 2nd day of **February 2023**

Approved by:

HENRY JOHN S. JALBUENA
Regional Director

For the Regional Director:

EMMANUEL Y. DE LA CRUZ, PME - MME
CHIEF LEO, NLFO

Trece Martires St. Tacloban City
Tel Nos. (053) 832-4067
dolero8_nlfo@yahoo.com



**BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS
ASSOCIATION**

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Communal Garden	<ul style="list-style-type: none"> To Supply Farm Products To Augment Income of the Members 	November 2022 to Present		x	5,000.00	

**add rows as necessary*

Prepared by:


MARIBEL CABADOC
Secretary

Noted by:


JUANITO ABOGADO
President

Annex G: Minutes of Annual Meetings

BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION

Activity: Monthly Meeting

Participants: All Members

Date and Time: January 29, 2023

Expectations for the Activity:

1. Elect Officers;
2. Set Schedule of Meetings;
3. Set Membership Fees, Fines and others.

General Objective: To formally Organize the Association

Specific Objectives:

- -Officers are Elected to their Positions
- -To set guidelines, rules and regulations of the Association

Agenda:

1. Agenda 1: Election of Officers

- The following are the officers of the **BINONGTOAN-TAYTAY-SIRAB INTEGRATED FARMERS ASSOCIATION**

PRESIDENT	:	JUANITO ABOGADO
VICE PRESIDENT	:	JOVANI CORPIN
SECRETARY	:	MARIBEL CAGADOC
TREASURER	:	MARIA ARDEM MACARANG
AUDITOR	:	BENICO MARAYA ATILLANO TRISTE
PIO	:	RUBEN VELARDE RENEL CUESTA LEO CAÑAL CELSO URGEL
BUSINESS MANAGER	:	RAFAEL CAGADOC
BOOKKEEPER	:	GINA CABELIN

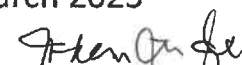
2. Agenda 2: Association Rules and Regulation

- It was agreed that the schedule of the monthly meeting is every last Friday of the month
- It was also agreed that a fine of Php 50.00 will be collected to every absence committed by a member during regular meetings
- A monthly dues of Php 20.00 per month was agreed to be collected for every member

3. Agenda 3: Others

- Invitation to our DA Monitor Ms. Dimna Catindoy should be sent 3 days before the meeting
- Local Government Unit Accreditation was set to on the month of March 2023

Prepared by:


Maribel Cagadoc
Secretary

Noted by:


JUANITO ABOGADO
President