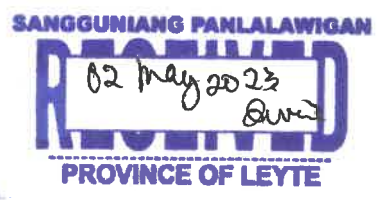


Annex D: Letter of Application

Item No.: 01  
Date: MAY 09 2023

May 2, 2023

**VICE GOVERNOR LEONARDO M. JAVIER JR.**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte



Dear Vice Governor Javier:


In response to your Notice of Call for Accreditation, kindly be informed that **LINGGANAY OFWs AND BENEFICIARIES ASSOCIATION [LOBA]**, with office address at **BRGY. CAVITE ALANGALANG, LEYTE**, would like to seek accreditation by the sangguniang panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers.

Since our association was established last 5th day of DECEMBER 2022, we have been no preceeding year's Accomplishment Report And Financial Statement yet.

Thank you.

Sincerely,  
  
**RUTH A. ALFARO**  
LOBA President

**APPLICATION FORM FOR ACCREDITATION**

Name of Organization: LINGGANAY OFW'S AND BENEFICIARIES ASSOCIATION

Address: BRGY. CAUITE ALANG-ALANG, LAYTE

Contact No.: 09999108990

Email address (optional): loba059101@gmail.com

Date Organized: Nov. 5, 2022

Sector/s Represented:

Purposes/Objectives:

Our purpose is to fund the equity that is due to us as DWWA TULONG-PUSO beneficiary as per advised

Services that the organization provides or can participate in:

FOOD CATERING SERVICES - to reach our customers by giving them excellent service provided by our well-trained staffs.

Registering Agency:

Date Registered: Dec. 5, 2022

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

Accrediting Agency (if any):

Date Accredited: Dec. 5, 2022

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): \_\_\_\_\_

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Projects Implemented in the [Province/City/Municipality] of [Name of LGU]**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing

**LINGGANAY OFW'S AND BENEFICIARIES ASSOCIATION**  
**Brgy. Cavite, Alangalang, Leyte**

**BOARD RESOLUTION**  
**No. 002-2023**

At a special meeting of the Officers of **LINGGANAY OFW'S AND BENEFICIARIES ASSOCIATION (LOBA)**, held on March 25, 2023, during which all officers was present and which acted as such throughout the same, the following resolution was adopted and approved unanimously:

**WHEREAS**, the Officers of the **ASSOCIATION** acknowledged the need to register the **ASSOCIATION** in all Government institutions, such as the Bureau of Internal Revenue (BIR), the Local Government Unit of Alangalang, Leyte, and other offices and agencies as the case may be essential to its future existence;

**WHEREAS**, the Officers of the **ASSOCIATION** authorized the elected President of the Association, **RUTH ALCOBER ALFARO** to oversee the registration of the **ASSOCIATION** in all Government institutions and agencies abovementioned;

**WHEREAS**, the Officers of the **ASSOCIATION** with office address at Brgy. Cavite, Alangalang, Leyte, approved the authority granted to the Association president **RUTH ALCOBER ALFARO** to process the application for registration of the **ASSOCIATION** in all Government institutions and agencies abovementioned;

**RESOLVED**, further, that the officers have exercised the power vested in them by the **ASSOCIATION**.

IN WITNESS WHEREOF, the Officers have hereunto signed this Resolution on the 25th day of March, 2023 at Alangalang, Leyte.

  
**RUTH A. ALFARO**  
PRESIDENT

  
**ADELIO RAGANIT**  
VICE-PRESIDENT

  
**BONIFACIO CLOR**  
SECRETARY

  
**JASMINE NICOLAS**  
TREASURER

  
**ANNA JAY GUIPON**  
AUDITOR

  
**ANNA MYLENE OLIVEROS**  
AUDITOR

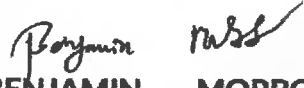
  
**JANINE ENOVISO**  
BOOK KEEPER

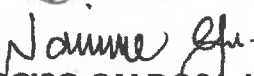
  
**RANDY RAMOS**  
P.I.O.

  
**JOEFEL REAZON**  
P.I.O.

  
**ROXANNE SALAZAR**  
P.I.O.

  
**ROGELIO ROSETE JR.**  
SGT.-AT-ARMS

  
**BENJAMIN MORBOS**  
SGT.-AT-ARMS

  
**NARCISO CAI DOSA JR.**

## ACKNOWLEDGMENT

Republic of the Philippines )  
Province of Leyte ) SS  
Municipality of Alangalang)

BEFORE ME, a Notary Public for Tacloban City and in the Province of Leyte, this 30 MAR 2023 2023 at Alangalang, Leyte, parties personally appeared, exhibiting to me their competent evidence of identity with the following details:

### NAME

RUTH A. ALFARO  
ADELIO RAGANIT  
BONIFACIO CLOR  
JASMINE NICOLAS  
ANNA JAY GUIPON  
ANNA MYLENE OLIVEROS  
JANINE ENOVISO  
RANDY RAMOS  
JOEFEL REAZON  
ROXANNE SALAZAR  
ROGELIO ROSETE JR.  
BENJAMIN MORBOS  
NARCISO CALDOSA JR.

### COMPETENT EVIDENCE OF IDENTITY

PASSPORT - P1188717B  
NAT'L I.D. - 4183-9036-0265-0174  
SENIOR CITIZEN I.D. - 21768  
PIC 3501-3206-1091-4603  
NAT'L I.D. - 2810-6405-3042-0319  
NAT'L I.D. - 2619-5168-7463-5702  
PIC 2940-6107-8571-4930  
DRIVERS LICENSE - H02-02-055810  
PHI-19-025039724-4  
NAT'L I.D. - 2961-8396-7341-6990  
DRIVERS LICENSE - H02-10-001741  
DRIVERS LICENSE - H04-18-0011532  
DRIVERS LICENSE 326173135

personally known to me to be the same persons who executed the foregoing resolution and acknowledged to me that the same is their free act and deed.

WITNESS MY HAND AND NOTARIAL SEAL.

Doc. No. 205  
Page No. 60  
Book No. XXIX  
SERIES OF 2023



ATTY. VERNON I. JOLBITADO  
NOTARY PUBLIC  
NC NO. 2023-01-44 / JAN. 09, 2023  
VALID UNTIL DEC. 31, 2024  
ROLL OF ATTYS NO. 66892  
PTR NO. 7780947 / 01-06-23 / ALANGALANG  
IBP LIFETIME MEMBER NO. 017407  
MCLE VII COMP. NO. 0003937 / 06-20-2021



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Regional Office No. VIII  
Tacloban City

DOLERO8-ORD-F2  
Revision No. 00  
Date Issued: 11 July 2018

**Registration Certificate No.**  
**R08-NLFO-2022-12-WA-2079**  
**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended and its implementing rules

**LINGGANAY OFWs' AND BENEFICIARIES ASSOCIATION**  
Brgy. Cavite, Alang-Alang, Leyte

Has this day been registered and conferred with all the rights and privileges of a legitimate workers' association established for **MUTUAL AID** and **PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association in accordance with all applicable laws and regulations relating to workers' association.

**IN WITNESS WHEREOF**, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Leyte, Philippines this 5<sup>th</sup> day of **December 2022**.

Approved by:

**HENRY JOHN S. JALBUENA**  
Regional Director

For the Regional Director:

**EMMANUEL Y. DE LA CRUZ, PME-MIME**  
Chief NLFO



Trece Martires St. Tacloban City  
Tel Nos. (053) 832-4067  
dolero8\_nlfo@yahoo.com



# MEETING MINUTES- LINGGANYAY OFW & BENEFICIARIES ASSOCIATION

Location: Barangay Cavite Alangalang, Leyte

Date: November 5, 2022

Time started: 2:00 pm Time finished: 3:30 pm

## ATTENDANCE ( next page)

## AGENDA

1. Discuss about the **Tulong Pangkabuhayan sa Pag-unlad ng Samahang OFWs (Tulong-Puso)**
2. Selection of Officers
3. Name of the Organization
4. Future livelihood plan for the organization

## ACTION

1. The Tulong Pangkabuhayan sa Pag-unlad ng Samahang OFWs (Tulong-Puso) was explained by the board/Officers as a Program from DOLE-OWWA that offers a one-time livelihood financial grant that supports the proposed business plan for both start-up and expansion of the OFW groups.
2. The members elect officers as listed below;  
**Chairman:** Ruth A. Alfaro  
**Vice-Chairman:** Adelio Raganit  
**Secretary:** Bonifacio Clor  
**Treasurer:** Jasmine A. Nicolas  
**Bookkeeper:** Janine Alcober  
Genelyn Adrales  
**Auditor:** Anna Maylene Oliveros  
Anna Jay Guipon  
**PIO:** Joefel Reazon  
Roxanne Salazar
3. The name of the organization has been voted majority of the members , the **ALANGALANG OFW CHAPTER**
4. The livelihood has been debated and settled ,the members planned for a Catering Business for now and planning for another livelihood in the future then will be discuss on the next meeting.

Meeting adjourned..

CERTIFIED CORRECT:

*Bonifacio Clor*  
*Bonifacio Clor*  
Secretary

ATTESTED BY:

*Ruth Alfaro*  
RUTH ALCOBER ALFARO



# LINGGANAY OFWs and BENEFICIARIES ASSOCIATION

OWWA VIII ALANGALANG LEYTE

OWWA-TULONG PUSO

## ATTENDANCE OF RATIFICATION OF DOCUMENTS

15-Nov-22

	BENEFICIARIES	SIGNATURE
1	Narciso N. Caldosa Jr.	09104497307
2	Rogelio Rosete Jr.	09129947637
3	Bonifacio Clor	09643026031
4	Adello Raganit	09473119704
5	Rita Adrales	09551474845
6	Jasmine A. Nicolas	09192249906
7	Janine A. Enoviso	09261441376
8	Anna Jay Guipon	09072270557
9	Jerwin C. Ayo	0950155581
10	Thelma Brillo	09999108996
11	Salvacion Alcober	09999108990
12	Catherine Sangcajo	09514663337
13	Clarisse Leanel Alcober	09764948438
14	Jocelyn Ayo	09080234454
15	Genelyn Adrales	09550694588
16	Cesar Randy Ramos	09508652524
17	Mark Balasanos	09122593199

*Narciso N. Caldosa Jr.*  
*Rogelio Rosete Jr.*  
*Bonifacio Clor*  
*Adello Raganit*  
*Rita Adrales*  
*Jasmine A. Nicolas*  
*Janine A. Enoviso*  
*Anna Jay Guipon*  
*Jerwin C. Ayo*  
*Thelma Brillo*  
*Salvacion Alcober*  
*Catherine Sangcajo*  
*Clarisse Leanel Alcober*  
*Jocelyn Ayo*  
*Genelyn Adrales*  
*Cesar Randy Ramos*  
*Mark Balasanos*



18	Anna Mylene Oliveros									09357156290	A.C
19	Joefel A. Reazon									09636617737	Joefel
20	Francisca Reazon									NONE	Francisca
21	Ernesto P. Laurente Jr.									09107098731	Ernesto
22	Ruby Ann B. Reazon									09533196361	Ruby
23	Eliot George Ayo									09501595081	Eliot
24	Samuel B. Reazon									09773601809	Samuel
25	Benjamin Morbos Jr.									09988400026	Benjamin
26	Julius Villamor									02488400026	Julius
27	Nechiel Pulma									09080849497	Nechiel
28	Nelly Pulma									09184288176	Nelly
29	Roxanne Salazar									0953-233-9997	Roxanne
30	Criselda A. Pulma									09951695711	Criselda
31	Imelda Sedano									0950283699	Imelda
32	Che Che Cubilla									09460180764	Che Che
										09920188764	

ATTESTED BY: *Ruth Alfaro*  
 RUTH ALFARO  
 (PRESIDENT)

Certified correct:  
*Amario* chor  
*Bonifacio* chor

# LINGGANAY OFWs and BENEFICIARIES ASSOCIATION

OFWA-TULUNG PISO

## OFFICIALS

**PRESIDENT:** RUTH ALFARO  
**VICE-PRESIDENT:** ADELIO RAGANIT  
**SECRETARY:** BONIFACIO CLOR  
**TREASURER:** JASMINE NICOLAS  
**AUDITORS:**  
1 ANNA MYLENE OLIVEROS  
2 ANNA JAY GUIPON

**BOOKKEEPERS:**  
1 JANINE ALCOBER  
2 GENELYN ADRALES

**PIO:**  
1 RANDY RAMOS  
2 JOEFEL REAZON  
3 ROXANNE SALAZAR

**SGT AT ARMS:**  
1 ROGELIO ROSETE JR.  
2 BENJAMIN MORBOS

**BUSINESS MANAGER:**  
NARCISO CALDOS JR.

**NOTE:** THE NAMES ABOVE HAVE BEEN VOTED BY THE MAJORITY..

# 1<sup>ST</sup> ORGANIZATIONAL MEETING

## Attendance

Name Of Organization: LINGGANAY OFW BENEFACTORS ASSOCIATION

Date: November 5, 2022

Time Started: 2:00 PM

Time Finished: 3:30 PM

Name Of Members/Representative	Signature
1. Narciso N. Caldosa Jr.	
2. Rogelio Rosete Jr.	
3. Bonifacio Clor	
4. Jasmine A. Nicolas	
5. Janine A. Enoviso	
6. Anna Jay Guipon	
7. Thelma Brillo	
8. Salvacion Alcober	
9. Catherine Sangcajo	
10. Clarisse Leanel Alcober	
11. Jocelyn C. Ayo	
12. Genelyn Adrales	
13. Adelio Raganit	
14. Eliot George Ayo	
15. Rita Adrales	
16. Jeofel Reazon	
17. Julius Villamor	
18. Jerwin Ayo	
19. Anna Mylene Oliveros	
20. Mark Balasanos	

