

Date: MAY 2, 2023

Vice Governor Hon. Leonardo "Sandy" Javier Jr.
Presiding Officer Sangguniang Panlalawigan
Province of Leyte

Dear Vice Governor Hon. Leonardo "Sandy" Javier Jr.

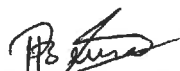
In response to your notice of call for Accreditation, kindly informed that the Pastrana Transport Cooperative (PATRANSCO) a duly registered Cooperative by the Cooperative Development Authority (CDA) with office address at Brgy. Socsocon, Pastrana, Leyte 6514. That We would like to seek Accreditation by the Sangguniang Panlungsod Province of Leyte.

In support of this application are the following administrative requirements:

1. Duly accomplished Application for accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Cooperative Development Authority (CDA)
4. List of Current Offices;
5. CY 2021 Minutes of the Annual Accomplishment Report;
6. CY 2021 Financial Statement

Thank you.

Sincerely yours.


ROLANDO L. BERINO
Chairman of the Board
PATRANSCO



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Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of Organization: PATRANA TRANSPORT COOPERATIVE

Address: BAR. QWINDAPUNAN / BAR. SODSODAN, PATRANA, LEYTE

Contact No.: 0930057721A

Email address (optional): patrana.trans2018@gmail.com

Date Organized: FEB. 15, 2018

Sector/s Represented:

Purposes/Objectives:

~~FOR ACCREDITATION AND TO ASK FOR BUSINESS ASSISTANCE TO OUR~~
~~SANGGUNIANG PANGLAWIGAN NG LEYTE THROUGH HON. VICE GOV.~~
~~-LEONARDO "XAVIER" SQUIER JR. AND TO ALL SANGGUNIANG PANGLAWIGAN~~
~~MEMBERS AND OFFICIALS~~

Services that the organization provides or can participate in:

Transport Services

Registering Agency:

Date Registered: FEB. 15, 2018

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): OTC / LTPRB

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): TRANSPORT COOPERATIVE
- Others (specify): _____

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

| Year | Project | Cost | Financing Source/Scheme | Beneficiaries | Status | |
|------|---------|------|-------------------------|---------------|-----------|---------|
| | | | | | Completed | Ongoing |
| | N/A | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)
Brgy. Socsocon, Pastrana, Leyte 6514

BOARD RESOLUTION NO. 0013 SERIES OF 2023

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations;

WHEREAS, ON _____, the Department of interior and Local Government issued Memorandum Circular No. 2022 on the Guidelines on the Accreditation of Civil Society Organization and Section of Representatives to the Local Special Bodies;

WHEREAS, the **PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)** a duly registered cooperative by the **Cooperative Development Authority CDA**, and existing under Philippine laws;


WHEREAS, on the Special Board Meeting of the **Pastrana Transport Cooperative (PATRANSCO)** held at **Brgy. Socsocon, Pastrana, Leyte**. Registered office of the cooperative on **April 15, 2023**, attended by the following Board of Trustees presents the following resolution was approved and adopted;

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan ng Leyte, pursuant to the procedures and guidelines Set forth in Section 108 for membership in a local special body in the Province of Leyte;

RESOLVE FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Hon. Vice Governor Leonardo "Sandy" Javier Jr.

RESOLVED FURTHERMORE, that the following representative/s of the organization are authorized and directed to take my action necessary to effectuate the foregoing resolution:
Mr. Jherico B. Opinion Board Sec. of PATRANSCO.


ADOPTED unanimously by the Board of Director of Pastrana Transport Cooperative (PATRANSCO).


REMEGIO R. CABIDOG
Board of Director


CARMENCITA B. GALLEGO
General Manager


EDUARDO R. CABIDOG
Board of Director

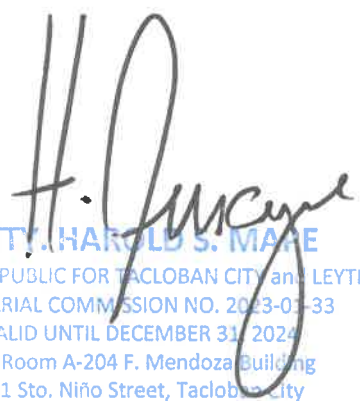

EDGAR C. AÑOVER
Board of Director


LOLITO L. DAGOY
Board of Director


Rolando L. Berino
Chairman

SUBSCRIBE AND SWORN TO Before me this _____ Day of APR 27 2023, 2023 in Tacloban City
Philippines. Affiant exhibiting to me his _____ identification no. _____
issued on _____ at _____

Doc No: 195
Page No. 40
Book No. VI
Series of 2023


ATTY. HAROLD S. MAPE
NOTARY PUBLIC FOR TACLOBAN CITY and LEYTE
NOTARIAL COMMISSION NO. 2023-01-33
VALID UNTIL DECEMBER 31, 2024
2/F Room A-204 F. Mendoza Building
141 Sto. Niño Street, Tacloban City
Roll of Attorney's No.: 70476
IBP OR No.: 242588 / Leyte Chapter / 12-12-2022
PTR No.: 8325192 / Tacloban City / 1-4-2023
MCLE Compliance No.: VII-0005834 / 7/6/2021



Republic of the Philippines
OFFICE OF THE PRESIDENT

COOPERATIVE DEVELOPMENT AUTHORITY

Registration No: 9520-1080000000042558

CERTIFICATE OF REGISTRATION

TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS:

This is to certify that

Pastrana Transport Cooperative (PATRANSCO)

Name of Coop

80201842558

CIN

with address at **Brgy. Guindapunan, Pastrana, Leyte**, has presented and filed with the Authority its Articles of Cooperation and By-laws duly signed and acknowledged for its organization in accordance with the provisions of Republic Act 9520. This certifies further that the said Articles of Cooperation and By-laws have complied with the provisions of the said Republic Act 9520 and its Implementing Rules and Regulations.

By virtue of the powers and duties vested upon me by law, the above named cooperative is hereby registered with the Cooperative Development Authority and shall continue to enjoy the rights and privileges in accordance with Republic Act 9520 and all other laws appurtenant thereto unless this Certificate is suspended or cancelled for cause.

Given in Quezon City, Philippines, this 15th day of February, 2018.




ORLANDO R. RAVANERA, CSEE, CEO VI
Chairman

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Annex F: List of Current Officers and Members

List of Current Officers of the [Name of CSO]

as of [Date]

| Name | Position |
|-------------------------|---|
| ROLANDO N. BILWA | President |
| ROLANDO L. BORINO | Vice President |
| WILMA L. CARRASCO | Secretary |
| ANABEL A. ADRIAN | Treasurer |
| LORITA I. DIENO | Auditor |
| MARITES A. GERIVA | Head, Health Committee |
| MORDELIO M. DATILOS, JR | Head, Education Committee |
| ELMER BALTESCO | Head, Environmental Committee |
| RICHARD A. CABADO | Head, Infrastructure and Safety Committee |
| | Member |

*add rows as necessary

**ANNUAL GENERAL ASSEMBLY
PASTRANA TRANSPORT COOPERATIVE
Brgy. Socsocon Pastrana, Leyte
September 17, 2021**

**MINUTES ON GENERAL ASSEMBLY OF PASTRANA TRANSPORT COOPERATIVE
(PATRANSCO) AT BRGY. SOCSOCON, PASTRANA, LEYTE ON SEPTEMBER 17, 2021.**

The meeting started with registration, updating of share capital, capital build-up (CBU) and annual dues, thereafter a morning prayer led by the COOP Treasurer and followed by the singing of the Philippine National Anthem. A welcome address by Chairperson ROLANDO L. BERINO, the Vice-Chairman MR. ARETEMIO CAÑETE JR., recognize and present all the participants. And short messages from the Mayor's Office, Regional Cooperative Development Authority, CDA-CDS and Brgy. Chairmen representatives.

At around 10 a.m. the meeting is now in session, the Chairperson Mr. Rolando L. Berino presides the meeting, Secretary read the previous minutes for approval. Also, the Chairperson have a presentation and approval of reports of the Board of Directors, officers and committees, including cooperative Annual Progress Report and all other required reports. Next part of the meeting was the election of directors and committee members. General Assembly end at 11:45 A.M.

Unanimously approved.

Certified Correct:


CARMENCITA GALLEGO
Secretary

NO: _____

DATE: _____

PASTRANK TRANSPORT COOPERATIVE (PATRANUSCO)

2ND Annual Carnival Assembly

SEPTEMBER 17, 2001
Bldg. Subanon, Pastrank, Uye

A T T E N D A N C E

| TIME | NAME | SIGNATURE |
|-------|----------------------------|--------------------|
| 8:20 | 1. CARMELOITA N. RAMON | <i>[Signature]</i> |
| 8:40 | 2. RISTY CALADOC | <i>[Signature]</i> |
| 8:41 | 3. Lolita Diendo | <i>[Signature]</i> |
| | 4. Anabel Abatias | <i>[Signature]</i> |
| 9:57 | 5. CARLITO LINCO | <i>[Signature]</i> |
| | 6. Poyferio Niomas | <i>[Signature]</i> |
| | 7. Rolando L. Berino | <i>[Signature]</i> |
| | 8. Reynaldo Dicot | Reynaldo Dicot |
| | 9. GIL LUIS P. Miralles | <i>[Signature]</i> |
| | 10. ROLANDO N. SILVA | <i>[Signature]</i> |
| | 11. MAFIEL S. VILLAMOR | <i>[Signature]</i> |
| | 12. Lolita Dagay | L. Dagay |
| | 13. MARITES C. ROXILLA | Marites C. Roxilla |
| | 14. RICARDO M. CALADOC | <i>[Signature]</i> |
| | 15. Samuel V. Juncal | <i>[Signature]</i> |
| | 16. Jeth Alton Berino | <i>[Signature]</i> |
| X 17. | ATH. Jasper M. Casio (CDA) | <i>[Signature]</i> |
| | 18. Edgar C. Anover | <i>[Signature]</i> |
| | 19. RIMELIO CALADOC | <i>[Signature]</i> |
| X 20. | J. CANDAZA | <i>[Signature]</i> |
| | 21. RICHARD A. CALADOC | <i>[Signature]</i> |
| | 22. NORMA L. CARABAO | <i>[Signature]</i> |
| | 23. ARVIN M. CALADOC | <i>[Signature]</i> |
| | 24. JOE N. H. LOSANOS | <i>[Signature]</i> |
| | 25. ALBERTO EMPILLO | <i>[Signature]</i> |
| | 26. RUBEN ORICO | <i>[Signature]</i> |
| | 27. ELMOR BALDWIN | <i>[Signature]</i> |
| | 28. JARED C. CALADOC | <i>[Signature]</i> |
| | 29. JOEL L. PINOCE | <i>[Signature]</i> |

NO: _____
DATE: _____

- 30. JACKY GUNNAN
- 31. JERICO ORIBIO
- 32. MAPE VILLAMOR - SB MEMBER OF BRGY. Socsocon

EDMUND L. AMPLAYO

Certified Public Accountant

Block 1, Lot 25, Lolita Village, Calanipawan, Tacloban City, Leyte, Philippines

Contact Number (053) 888-0665

PRC Reg. 00056956; BOA Accreditation No. 1096

BIR Accreditation No. 14-003212-001-2021; PTR No. 5833802 S 2022; TIN 115-759-896

INDEPENDENT AUDITOR'S REPORT

The Members and Board of Directors

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)

Barangay Guindapunan, Pastrana, Leyte

Report on the Audit of the Financial Statements

Opinion

I have audited the accompanying financial statements of the **PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)** which comprise the statement of financial condition as at December 31, 2021 and 2020, and the statement of operations, statement of changes in equity, and statement of cash flows for the years then ended, and the notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial condition of **PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)** as at December 31, 2021 and 2020 and its financial performance and its cash flows for the years then ended, in accordance with Philippine Financial Reporting Framework for Cooperatives.

Basis for Opinion

I conducted my audit in accordance with the Philippine Standards on Auditing (PSAs). My responsibilities under those standards are further described in the *Auditor's Responsibility for the Audit of the Financial Statements* section of my report. I am independent of the company in accordance with the Code of Ethics for Professional Accountants in the Philippines (Code of Ethics) together with the ethical requirements that are relevant to my audit of the financial statements in the Philippines, and I have fulfilled other ethical responsibilities in accordance with these requirements and the Code of Ethics. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other Matter

The financial statements as at and for the year ended December 31, 2020 herein presented for comparative purposes, were audited by another auditor whose unqualified opinion was issued on March 16, 2021.

Responsibilities of Management and Those Charged with the Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting standards in the Philippines applicable for cooperatives with appropriate consideration of the cooperative principles and practices, laws, and rules governing cooperatives in the Philippines, and for such internal control management determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the cooperative's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the cooperative or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the cooperative's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with PSA will always detect a material misstatement when it exists. Misstatement can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decision of users taken on the basis of these financial statements.

As part of an audit in accordance with PSAs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the cooperative's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the cooperative's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosure are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, further events or conditions may cause the cooperative to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that may be identified during my audit.

Report on the Supplementary Information Required Under Revenue Regulation No. 15-2010

My audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information on taxes and licenses in Note 16 of the accompanying Notes to the Financial Statements is presented for purposes of filing with the Bureau of Internal Revenue and is not a required part of the financial statements. Such information is the responsibility of management and has been subjected to the auditing procedures applied in our audit of the basic financial statements. In my opinion, the supplementary information present fairly in all material respect in relation to the basic financial statements taken as a whole.

09 March 2022
Tacloban City

EDMUND L. AMPLAYO

CPA License No. 56956

BOA Accreditation No. 1096 valid until 12/09/22

CDA CEA No. 068 valid until 05/19/2024

BIR Accreditation No. 14-003212-001-2021 valid until 08/02/2024

PTR No. 5833802 S 2022 TIN 115-759-896

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)
 Barangay Guindapunan, Pastrana, Leyte
 Registration No. 9520-108000000042558; BIR TIN 717-789-134-000

STATEMENT OF FINANCIAL CONDITION
 As at the Years Ended December 31, 2021 and 2020

| <i>(All amounts in Philippine Peso)</i> | Notes | 2021 | 2020 |
|--|-------------|----------------------|-------------------|
| ASSETS | | | |
| Current Assets | | | |
| Cash and Cash Equivalents | 2, 3, 4 | 744,011.38 | 302,573.30 |
| Receivables | 2, 3, 5, 17 | 1,920,571.88 | |
| Total Current Assets | | 2,664,583.26 | 302,573.30 |
| Non-Current Asset | | | |
| Property and Equipment, net | 2, 3, 6 | 29,832,466.80 | 651,453.50 |
| Total Non-Current Assets | | 29,832,466.80 | 651,453.50 |
| TOTAL ASSETS | | 32,497,050.06 | 954,026.80 |
| LIABILITIES AND EQUITY | | | |
| Current Liabilities | | | |
| Savings Deposit | | 3,288.25 | 3,288.25 |
| Accounts Payable and Other Current Liabilities | 7 | 92,430.00 | - |
| Loans Payable | 2, 8 | 2,793,000.00 | |
| Interest on Share Capital Payable | 2, 12 | 155,143.02 | 90,059.33 |
| Patronage Refund Payable | 2, 12 | 155,143.01 | 90,059.33 |
| Due to Union/Federation (CETF-APEX) | 2, 12 | 81,734.11 | 30,019.77 |
| Total Current Liabilities | | 3,280,738.39 | 213,426.68 |
| Non-Current Liabilities | | | |
| Revolving Capital Payable | 9 | 180,118.66 | |
| Loans Payable | 2, 8 | 25,735,500.00 | |
| Total Non-Current Liabilities | | 25,915,618.66 | - |
| TOTAL LIABILITIES | | 29,196,357.05 | 213,426.68 |
| EQUITY | | | |
| Members' Equity | 2, 10 | | |
| Paid-up Share Capital - Common | | 814,700.00 | 391,000.00 |
| Deposit for Share Capital Subscriptions | | 738.00 | 594.00 |
| Total Members' Equity | | 815,438.00 | 391,594.00 |
| Donations / Grants | 11 | 1,463,962.50 | |
| Undivided Net Surplus (Deficit) | | - | |
| Statutory Funds | 2, 12 | 1,021,292.51 | 349,006.12 |
| TOTAL EQUITY | | 3,300,693.01 | 740,600.12 |
| TOTAL LIABILITIES AND EQUITY | | 32,497,050.06 | 954,026.80 |

See Accompanying Notes to Financial Statements

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)
 Barangay Guindapunan, Pastrana, Leyte
 Registration No. 9520-1080000000042558; BIR TIN 717-789-134-000

STATEMENT OF FINANCIAL OPERATION
 For the Years Ended December 31, 2021 and 2020

| <i>(All amounts in Philippine Peso)</i> | Notes | 2021 | 2020 |
|--|--------|---------------------|-------------------|
| REVENUES: | 2 | | |
| Service Revenue | | 704,902.00 | |
| Membership Dues | | 19,200.00 | 104,995.00 |
| Members' Contributions | | 176,800.00 | 787,204.00 |
| Membership Fees | | 600.00 | 800.00 |
| Other Income - Libreng Sakay | 13, 17 | 6,627,474.00 | |
| Miscellaneous Income | 14 | 350,249.01 | 14,049.35 |
| TOTAL REVENUES | | 7,879,225.01 | 907,048.35 |
| COST OF SERVICES: | 2 | | |
| Financing Costs | | | |
| Interest Expense on Borrowings | 8 | 708,984.73 | |
| Other Financing Charges | 8 | 367,129.59 | |
| Disbursements from Libreng Sakay | 13, 17 | 4,697,644.95 | |
| TOTAL COST OF SERVICES: | | 5,773,759.27 | - |
| EXPENSES: | 2 | | |
| General and Administrative Expenses | 15 | 1,108,716.48 | 306,652.85 |
| TOTAL EXPENSES | | 1,108,716.48 | 306,652.85 |
| TOTAL COSTS AND EXPENSES | | 6,882,475.75 | 306,652.85 |
| NET SURPLUS BEFORE OTHER ITEMS | | 996,749.26 | 600,395.50 |
| ADD (DEDUCT) OTHER ITEMS | | | |
| Donation and Grant Subsidy | 11 | 37,537.50 | |
| NET SURPLUS (DEFICIT) FOR ALLOCATION | | 1,034,286.76 | 600,395.50 |
| ALLOCATION OF NET SURPLUS: | | | |
| 50% Reserve Fund | 2, 7 | 517,143.38 | 300,197.75 |
| 5% Coop Education & Training Fund (Local) | 2, 7 | 51,714.34 | 30,019.78 |
| 5% Due to APEX Organization | 2, 7 | 51,714.34 | 30,019.77 |
| 7% Optional Fund | 2, 7 | 72,400.07 | 42,027.68 |
| 3% Community Development Fund | 2, 7 | 31,028.60 | 18,011.86 |
| 30% Interest on Share Capital and Patronage Refund | 2, 7 | | |
| Interest on Share Capital (50%) | | 155,143.02 | 90,059.33 |
| Patronage Refund (50%) | | 155,143.01 | 90,059.33 |
| NET SURPLUS (AS ALLOCATED) | | 1,034,286.76 | 600,395.50 |

See Accompanying Notes to Financial Statements

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)
 Barangay Guindapunan, Pastrana, Leyte
 Registration No. 9520-1080000000042558; BIR TIN 717-789-134-000

STATEMENT OF CHANGES IN EQUITY
 For the Years Ended December 31, 2021 and 2020

| <i>(All amounts in Philippine Peso)</i> | Notes | 2021 | 2020 |
|---|-------|---------------------|-------------------|
| MEMBERS' EQUITY- | | | |
| Paid-up Share Capital - Common | 2, 10 | | |
| Balance, beginning | | 391,000.00 | 388,000.00 |
| Increase / (Decrease), net | | 423,700.00 | 3,000.00 |
| Balance, end | | 814,700.00 | 391,000.00 |
| Deposit for Share Capital Subscription | 2, 10 | | |
| Balance, beginning | | 594.00 | 456.00 |
| Increase / (Decrease), net | | 144.00 | 138.00 |
| Balance, end | | 738.00 | 594.00 |
| Total Members' Equity | | 815,438.00 | 391,594.00 |
| DONATIONS / GRANTS | | | |
| Balance, beginning | | - | - |
| Increase / (Decrease), net | | 1,463,962.50 | - |
| Total Donation and Grant | | 1,463,962.50 | - |
| STATUTORY FUNDS: | | | |
| Reserve Fund | 2, 12 | | |
| Balance, beginning | | 258,946.80 | (41,250.95) |
| Add: Allocation from Current Year's Net Surplus | | 517,143.38 | 300,197.75 |
| Total | | 776,090.18 | 258,946.80 |
| Add (Less): Adjustments, net | | - | - |
| Balance, end | | 776,090.18 | 258,946.80 |
| Coop Education and Training Fund | 2, 12 | | |
| Balance, beginning | | 30,019.78 | - |
| Add: Allocation from Current Year's Net Surplus | | 51,714.34 | 30,019.78 |
| Total | | 81,734.12 | 30,019.78 |
| Add (Less): Transactions, net | | - | - |
| Balance, end | | 81,734.12 | 30,019.78 |
| Optional Fund | 2, 12 | | |
| Balance, beginning | | 42,027.68 | - |
| Add: Allocation from Current Year's Net Surplus | | 72,400.07 | 42,027.68 |
| Total | | 114,427.75 | 42,027.68 |
| Add (Less): Transactions, net | | - | - |
| Balance, end | | 114,427.75 | 42,027.68 |
| Community Development Fund | 2, 12 | | |
| Balance, beginning | | 18,011.86 | - |
| Add: Allocation from Current Year's Net Surplus | | 31,028.60 | 18,011.86 |
| Total | | 49,040.46 | 18,011.86 |
| Add (Less): Transactions, net | | - | - |
| Balance, end | | 49,040.46 | 18,011.86 |
| Total Statutory Funds | | 1,021,292.51 | 349,006.12 |
| Total Equity | | 3,300,693.01 | 740,600.12 |

See Accompanying Notes to Financial Statements

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)

Barangay Guindapunan, Pastrana, Leyte

Registration No. 9520-1080000000042558; BIR TIN 717-789-134-000

STATEMENT OF CASH FLOW

For the Years Ended December 31, 2021 and 2020

| <i>(All amounts in Philippine Peso)</i> | Notes | 2021 | 2020 |
|---|----------|------------------------|---------------------|
| Cash Flows from Operating Activities: | | | |
| Net Surplus from Operation | | 1,034,286.76 | 600,395.50 |
| Add/Deduct: Adjustments to reconcile net income to net cash provided by operating activities: | | | |
| Depreciation Expense | 3, 6, 15 | 881,040.70 | - |
| (Increase) Decrease in Receivables | 3, 5, 17 | (1,920,571.88) | |
| Increase (Decrease) in Savings Deposit | | - | (1,841.75) |
| Increase (Decrease) in Accounts Payable & Other Cur. Liab. | 7 | 92,430.00 | (12,300.00) |
| Net Operating Cash inflows/(Outflows) | | 87,185.58 | 586,253.75 |
| Cash Flows from Financing Activities: | | | |
| Paid-up Share Capital | 2, 10 | 423,700.00 | 3,000.00 |
| Deposit for Share Capital Subscription | 2, 10 | 144.00 | 138.00 |
| Donations / Grants | 11 | 1,463,962.50 | |
| Payment of Interest on Share Capital Payable | 2, 12 | (90,059.33) | - |
| Payment of Patronage Refund Payable | 2, 12 | (90,059.33) | - |
| Revolving Capital Payable | 9 | 180,118.66 | - |
| Loans Payable | 2, 8 | 28,528,500.00 | |
| Net Financing Cash Outflows | | 30,416,306.50 | 3,138.00 |
| Cash Flows from Investing Activities: | | | |
| Property and Equipment | 2, 3, 6 | (30,062,054.00) | (651,453.50) |
| Net Investing Cash Outflows | | (30,062,054.00) | (651,453.50) |
| Net Cash Inflows / (Outflows) | | 441,438.08 | (62,061.75) |
| Add: Cash Balance, Beginning | | 302,573.30 | 364,635.05 |
| Cash Balance, end | 4 | 744,011.38 | 302,573.30 |
| Cash Balance accounted for as follows: | | | |
| Cash on Hand | | 198,035.40 | 44,506.01 |
| Cash in Bank | | 545,975.98 | 258,067.29 |
| Cash Balance, end | 4 | 744,011.38 | 302,573.30 |

See Accompanying Notes to Financial Statements

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)
Barangay Guindapunan, Pastrana, Leyte
CDA Registration No. 9520-108000000042558; BIR TIN 717-789-134-000

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

Note 1. General Information

The PASTRANA TRANSPORT COOPERATIVE (PATRANSCO) was organized and registered as a transport cooperative with the Cooperative Development Authority (CDA) under Certificate of Registration No. 9520-108000000042588 issued on February 15, 2018.

The cooperative is primarily organized to provide public land transportation services to its members and the commuting public for the safe conveyance of passengers.

The cooperative's registered office, which is also its principal place of business, is located at Barangay Guindapunan, Pastrana, Leyte.

The cooperative is exempt from income tax, VAT and percentage tax on its CDA-registered operations for a period of five (5) years or until January 22, 2024 per BIR No. COOP-00077-18-RR-14-RDO-088 issued on January 22, 2019.

The financial statements of the cooperative for the year ending December 31, 2021 were authorized for issued by its Board of Directors on March 09, 2022.

Note 2. Financial Reporting Framework

The significant financial reporting framework that has been used in the preparation of these financial statements is set out below. This framework has been consistently applied for all the years presented, unless otherwise stated.

2.1 Basis of financial statements preparation and statement of compliance

The financial statements of the Cooperative have been prepared in accordance and in compliance with the Philippine Financial Reporting Framework for Cooperatives in the Philippines, taking into consideration the cooperative laws, rules and regulations issued by CDA.

The financial statements have been prepared in accordance with Philippine Financial Reporting Framework for Cooperatives under the historical cost convention.

The preparation of financial statements in conformity with Philippine Financial Reporting Framework for Cooperatives (the "Framework") requires the use of certain accounting estimates. It also requires management to exercise its judgment in the process of applying its accounting policies. The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in *Note 3*.

2.2 Functional and presentation currency

Items included in the financial statements of the Cooperative are measured using the currency of the primary economic environment in which the entity operates (the "functional currency"). The financial statements are presented in Philippine peso, which is the Cooperative's functional and presentation currency.

All values represent absolute amounts and are rounded to the nearest peso, except when otherwise indicated.

2.3 Summary of significant accounting policies

The principal accounting policies applied in the preparation of these financial statements are set out below.

2.3.1 Statements of financial condition captions

The following are descriptions of specific accounting policies on statements of financial condition captions. Refer to the related Notes to the Financial Statements for additional information.

Financial instruments

A financial instrument is any contract that gives rise to both a financial asset of one entity and a financial liability or equity instrument of another entity. A financial instrument is recognized when the entity becomes a party to its contractual provisions.

Financial assets

Financial asset is recognized initially at transaction price unless the arrangement constitutes, in effect, a financing transaction.

The Cooperative's basic financial assets are presented, classified, recognized, measured, and disclosed in the financial statements as follows:

(a) Cash

Cash is carried in the statements of financial condition at face value or at transaction price and is presented as part of current assets. For purposes of statements of cash flows, cash consists of cash on hand and cash in local banks.

Recognition of financial assets

All financial assets are recognized on their trade date. Derecognition of financial assets occurs only when:

- (a) the contractual rights to the cash flows from the financial asset expire or are settled; or
- (b) the Cooperative transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- (c) the Cooperative has retained some significant risks and rewards but has transferred control of the asset to another party. The asset is therefore derecognized, and any rights and obligations created or retained are recognized.

Financial liabilities

This category pertains to financial liabilities that are not held for trading or not designated as at FVPL upon the inception of the liability. These include liabilities arising from operations or borrowings.

These are recognized when the Cooperative becomes a party to the contractual agreements of the instrument. The financial liabilities are recognized initially at fair value and are subsequently carried at amortized cost, taking into account the impact of applying the effective interest method of amortization (or accretion) for any related premium, discount and any directly attributable transaction costs. All interest-related charges are recognized as expense in the statements of operations under the caption "finance costs".

Financial liabilities include savings deposits and accounts payable non trade. Interest on Share Capital and Patronage Refund payables are recognized as financial liabilities based on the cooperative's By-Laws as well as Cooperative laws and regulations.

Derecognition of financial liabilities

Financial liabilities are derecognized only when they are extinguished- that is, when the obligation is discharged, cancelled or expired.

Offsetting of financial instruments

Financial assets and financial liabilities are offset and the net amount reported in the statements of financial condition if, and only if, there is currently enforceable legal right to offset the recognized amount and there is an intention to settle on a net basis, or to realize the assets and settle the liabilities simultaneously. This is not generally the case with master netting agreements, and the related assets and liabilities are presented gross in the statements of financial condition.

Income and expense are not offset in the statement of operations unless required or permitted by any accounting standard or interpretation, and as specifically disclosed in the accounting policies of the Cooperative.

Impairment of financial assets

The Cooperative assesses at each reporting date whether there is objective evidence that a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events that has occurred after the initial recognition of the asset (an incurred 'loss event') and that loss event (or events) has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be reliably estimated. Evidence of impairment may include indications that the borrower or a group of borrowers is experiencing significant financial difficulty, default or delinquency in interest or principal payments, the probability that they will enter bankruptcy or other financial reorganization and where observable data indicate that there is measurable decrease in the estimated future cash flows, such as changes in arrears or economic conditions that correlate with defaults.

Property and equipment

Property and equipment are carried at cost less accumulated depreciation and any impairment in value.

The initial cost of property and equipment consists of its purchase price and any directly attributable costs of bringing the asset to its working condition and location for its intended use. Additions, betterments, and major replacements are capitalized while minor repairs and maintenance are charged to expense as incurred.

When assets are retired or otherwise disposed off, the cost and related accumulated depreciation and any impairment loss are removed from the account and any resulting gain or loss is credited or charged to results of operations for the year in which the transaction occurred.

Depreciation is computed using the straight – line method over the estimated useful lives as follows:

| <u>Category</u> | <u>Estimated useful life (in years)</u> |
|-----------------------------------|---|
| Leasehold Rights and Improvements | 3-5 |
| Building | 5 |
| Transportation Equipment | 10 |

The Cooperative's management periodically monitors the conditions of the property and equipment as well as the depreciation method used and the estimates on related useful lives to ensure that estimates adopted represent the actual situation.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

An item of property and equipment is derecognized upon disposal or when no future economic benefits are expected to arise from the continued use of the asset. Any gain or loss arising from the derecognition of the asset

(calculated as the difference between the net disposal proceeds and the carrying amount of the item) is included in the statements of operations in the year the item is derecognized.

Repairs and maintenance are charged to expense during the year in which they are incurred. The cost of major renovations is included in the carrying amount of the assets when it is probable that future economic benefits in excess originally assessed standard or performance of the existing asset will flow to the Cooperative. Major renovations are depreciated over the remaining useful life of the related asset.

Gains and losses on disposals, if any, are determined by comparing the proceeds with the carrying amount and the recognized within "other gains (losses)" in the statement of operations.

Members' equity

Members' equity is the residual interest in the Cooperative's assets after deducting all its liabilities. These include initial share capital, deposit for future subscriptions and undivided net surplus to be allocated to statutory funds. These items are recognized at their respective nominal value.

Paid-up share capital

Paid-up share capital represents the paid subscription capital within the authorized capital of the Cooperative as of reporting period.

Deposit for share capital contribution

Deposits on subscriptions to a proposed increase on share capital is reported as part of the shareholder's equity as a separate item in equity section.

Undivided net surplus

This represents the accumulated net surplus of the Cooperative that should be allocated and distributed at the end of each reporting period in accordance with Article 86 of RA 9520 (see *Note 10*).

2.3.2 Statements of operations captions

The following are descriptions of specific accounting policies on statements of operations captions. Refer to the related Notes to the Financial Statements for additional information.

Revenue recognition

The recognition of revenue results from the recognition and measurement of assets and liabilities. A Cooperative shall recognize revenue in the statements of operations when an increase in future economic benefits related to an increase in an asset or a decrease of a liability has risen that can be measured reliably.

Cost of services and expenses recognition

Cost of services and expenses are recognized in the statements of operations upon utilization of the service or at the date they are incurred.

Employee benefits

Employee benefits are all forms of consideration given by an entity in exchange for services rendered by its employees. These benefits include the following:

(a) Short-term benefits

Short-term employee benefits include items such as wages, salaries and social security contributions; 13th month pay; bonuses, allowances and other short-term benefits received by the employees during the current period. Short term benefits are recognized at the undiscounted amounts of benefits expected to be paid in exchange of services.

(b) Retirement or post-employment benefits

Republic Act (RA) No. 7641 (New Retirement Law) took effect on January 7, 1993. Under the said law, the Cooperative is required to provide minimum retirement benefit to qualified retiring employees. R.A. no. 7641 applies when the employer (or the Cooperative) does not have any collective bargaining agreement.

Related party transactions and relationships

A related party transaction is a transfer of resources, services or obligations between the Cooperative and a related party, regardless of whether a price is charged.

A person or a close member of that person's family is related to the Cooperative if that person:

- has control or joint control over the Cooperative;
- has significant influence over the Cooperative; or
- is a member of the key management personnel of the reporting entity or of a parent of the Cooperative.

An entity is related to the Cooperative if any of the following conditions apply:

- the entity and the Cooperative are members of the same group which means that each parent, subsidiary and fellow subsidiary is related to the others;
- one entity has an associate or joint venture of the other entity or an associate or joint venture of a member of a group of which the other entity is a member;
- both entities are joint ventures of the same third party;
- one entity is a joint venture of a third entity and the other entity is an associate of the third entity;
- the entity is a post-employment benefit plan for the benefit of employees of either the Cooperative or an entity related to the Cooperative;
- The entity is controlled or jointly controlled by a person who is a related party as identified above; and
- a person that has control or joint control over the reporting entity has significant influence over the entity or is a member of the key management personnel of the entity or of a parent of the entity.

Provisions and contingencies

Recognition and initial measurement

A provision is recognized only when: the entity has a present obligation to transfer economic benefits as a result of past event; it is probable (more likely than not) that an entity will be required to transfer economic benefits in settlement of an obligation; and the amount of the obligation can be estimated reliably.

The amount recognized as a provision is the best estimate of the amount required to settle the obligation at the reporting period. Where material, the amount of provision is the present value of the amount expected to be required to settle the obligation.

A present obligation arising from a past event may take the form either of a legal or constructive obligation. An obligating event leaves management no realistic alternative to settling the obligation. If management can avoid future expenditure by its future actions, it has no present obligation, and no provision is required. For example, management cannot recognize a provision based solely on intent or legislative requirement to incur obligation at some future date.

When some or the entire amount required to settle a provision is reimbursed by another party, management recognizes the reimbursement as a separate asset only when it is virtually certain that it will receive the reimbursement on settlement of the obligation. The reimbursement receivable is presented on the statement of financial condition as an asset and is not offset against the provision. The amount of any expected reimbursement is disclosed. Net presentation is permitted in the statement of operations.

Management reviews provisions at each reporting period and adjusts them to reflect the current best estimate of the amount that would be required to settle the obligation at that reporting period.

Contingent liabilities

A contingent liability is either a possible but uncertain obligation, or a present obligation that is not recognized as a liability because either it is not probable an outflow will occur, or the amount cannot be measured reliably. Management does not recognize (but discloses) contingent liability as a liability unless it has been acquired in a business combination.

Contingent assets

Contingent assets are not recognized. When the realization of benefits is virtually certain, the related asset is not a contingent asset but meets the definition of asset and is recognized as such.

Events after the end of the reporting period

Events after the end of the reporting period may qualify as adjusting events or non-adjusting events. Adjusting events provide further evidence of conditions that existed at the end of the reporting period and lead to adjustments to the financial statements.

Non-adjusting events relate to conditions that arose after the end of the reporting period and do not lead to adjustments, only to disclosures in the financial statements.

The event after the end of the reporting period for disclosure is the date the financial statements are authorized for issue by the members and board of directors.

Note 3. Critical and Significant Accounting Judgments and Estimates

The Cooperative makes estimates and assumptions concerning the future. The resulting accounting estimate will, by definition, seldom equal the related actual results. The estimates, judgment and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Critical judgments in applying accounting policies

In the process of applying the Cooperative's accounting policies, management has made the following judgements, apart from those involving estimations, which have the most significant effect on the financial statements:

- *Functional currency.* Based on economic substance of the underlying circumstances relevant to the Cooperative, the functional currency has been determined to be the Philippine peso. It is the currency that mainly influences the normal operations of the Cooperative.
- *Revenue, cost and expense recognition.* The Cooperative's revenue recognition policies require management to make use of estimates and assumptions that may affect the reported amounts of revenues, support, cost, and expenses. In making judgment, the Cooperative considers the detailed criteria for the recognition of revenue set out in Section 23 of PFRS applicable to Cooperatives.
- *Evaluating impairment of non-financial assets.* The Cooperative reviews property and equipment and accounting software for impairment in value. This includes considering certain indications of impairment such as significant changes in asset usage, obsolescence or physical damage of asset, or result of operating performance of the asset.
- *Provisions and contingencies.* Judgment is exercised by management to distinguish between provisions and disclosures of contingencies.

Critical accounting estimates and assumptions

The key assumptions concerning the future and other sources of estimating uncertainty at the reporting date that are significant to the carrying value of the assets and liabilities are as follows:

- *Revenue, support, costs, and expense recognition.* The Cooperative's revenue, support, cost and expense recognition requires the use of estimates and assumptions that may affect the recorded amounts of revenue, support, cost, and expense. The Cooperative's revenues, support, costs, and expenses recognition policies are discussed in Note 2.
- *Estimating useful lives of property and equipment.* The useful life of each of the Cooperative's property and equipment is estimated based on the period over which the asset is expected to be available for use. Such estimation is based on a collective assessment of industry practice, internal technical evaluation and experience with similar assets.

The Cooperative reviews annually the estimated useful lives of property and equipment based on the period over which the assets are expected to be available for use and are updated if expectations differ from previous estimates due to physical wear and tear, technical and commercial obsolescence. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned. A reduction in the estimated useful lives of property and equipment would increase the recorded depreciation and amortization expenses and decrease noncurrent assets.

- *Evaluating impairment of non-financial assets.* The Cooperative reviews property and equipment and the accounting software for impairment in value. This includes considering certain indications of impairment such as significant changes in asset usage, obsolescence or physical damage of asset, or results of operating performance of the asset.

The Cooperative recognizes an impairment loss when the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the higher between the asset's net selling price or value in use. The net selling price is the amount obtainable from the sale of an asset in an arm's length transaction while the value in use is the present value of estimated future cash flows expected to arise from the continuing use of an asset or from its disposal at the end of its useful life. Recoverable amounts are estimated for individual assets or, if it is not possible, for the cash-generating unit to which the asset belongs.

Note 4. Cash and Cash Equivalents

As at December 31, this account is composed of the following:

| | <u>2021</u> | <u>2020</u> |
|----------------------------------|-------------------|-------------------|
| Cash on Hand | | |
| Cash in Bank | 198,035.40 | 44,506.01 |
| Land Bank of the Philippines S/A | 493,892.55 | 258,067.29 |
| Land Bank of the Philippines C/A | 52,083.43 | |
| Total | 744,011.38 | 302,573.30 |

Cash in bank earns interest at the respective bank deposits rates ranging from 0.25%-0.5% p.a.

Note 5. Receivables

As at December 31, this account is composed of the following:

| | <u>2021</u> | <u>2020</u> |
|--|---------------------|------------------|
| Due from Accountable Officers, Employees & Members | 53,200.00 | 44,506.01 |
| Other Receivables - Members | 1,867,371.88 | |
| <i>Anabel Abatias</i> | 203,271.09 | |
| <i>Arvin Cabaobao</i> | 204,369.41 | |
| <i>Elmer Baldesco</i> | 187,257.77 | |
| <i>Richard Cagadoc</i> | 206,068.37 | |
| <i>Gil Luis Miralles</i> | 198,380.61 | |
| <i>Remegio Cabidog</i> | 187,766.94 | |
| <i>Marites Gerilla</i> | 170,936.56 | |
| <i>Lolita Diendo</i> | 174,431.80 | |
| <i>Jeth Althon Berino</i> | 164,446.19 | |
| <i>Carmencita Gallego</i> | 170,443.14 | |
| Total | 1,920,571.88 | 44,506.01 |

Other Receivables - Members

This refers to the amounts that are to be given back by some members of the Cooperative for the FREE RIDE financial assistance they received in October 2021. The Cooperative entered into a service contract with LTFRB to participate in the Libreng Sakay Program of the government in May/June 2021.

The Board of Directors of the Cooperative in a meeting held on March 09, 2022, issued Board Resolution No. 05 s 2022 requiring some members to give back the amounts they received for the purpose of establishing a Cooperative standing fund. Consequently, the affected members executed an affidavit of undertaking to deposit to the Cooperative the amount of Php 5,000.00 monthly until the receivables are fully settled.

Note 6. Property and Equipment, net

The movement and carrying values of property and equipment are shown below:

| CY 2021 | 31 December | Additions | Disposal/Adj. | 31 December |
|---------------------------------------|--------------------|----------------------|----------------------|----------------------|
| Cost: | 2020 | | | 2021 |
| Leasehold Rights and Improvements | 114,415.50 | 32,054.00 | | 146,469.50 |
| Building | 537,038.00 | - | | 537,038.00 |
| Transportation Equipment | | 30,030,000.00 | | 30,030,000.00 |
| Total | 651,453.50 | 30,062,054.00 | - | 30,713,507.50 |
| Less: Accumulated Depreciation | | | | |
| Leasehold Rights and Improvements | | 22,883.10 | | 22,883.10 |
| Building | | 107,407.60 | | 107,407.60 |
| Transportation Equipment | | 750,750.00 | | 750,750.00 |
| Total | - | 880,290.70 | - | 880,290.70 |
| <i>Carrying Values</i> | 651,453.50 | | | 29,832,446.80 |

| CY 2020 | 31 December | Additions | Disposal/Adj. | 31 December |
|-----------------------------------|-------------|------------|---------------|-------------|
| Cost: | 2019 | | | 2020 |
| Leasehold Rights and Improvements | - | 114,415.50 | | 114,415.50 |
| Construction in Progress | - | 537,038.00 | | 537,038.00 |
| Total | - | 651,453.50 | - | 651,453.50 |
| Less: Accumulated Depreciation | - | - | | - |
| <i>Carrying Values</i> | - | | | 651,453.50 |

Note 7. Accounts Payable and Other Current Liabilities

This accounts as at December 31 is composed of the following;

| | 2021 | 2020 |
|---|-----------|------|
| Accounts Payable - Non-trade | 12,430.00 | - |
| Other Current Liabilities - Advance collection for rent | 80,000.00 | |
| Total | 92,430.00 | - |

Note 8. Loans Payable

The Cooperative secured a financing loan from the Land Bank of the Philippines (LBP) in the amount of Php 28,528,500.00 for the purchase of eleven (11) units of modern PUVs. The loan bears an interest of 7% p.a and payable in seven (7) years.

Note 9. Revolving Capital Payable

This account represents deferred payments of prior years' interest on share capital and patronage refund to members amounting to Php 90,059.33 and Php 90,059.33, respectively as at December 31, 2021.

Note 10. Members' Equity

Paid-up Share capital

The authorized capital of the cooperative under its amended By-Laws and Article of Cooperation is Php 518,400.00 divided into 5,184 commons shares with par value of Php 100.00 per share.

Deposit for Share Capital Subscription

This account represents amount paid by members for capital subscription which is still less than the par value of Php 100 per share.

Note 11. Donations / Grants

This represents the 5% equity share of the Cooperative in its financing loan with LBP, which it secured thru purchase discount extended by the provider of the modern mini-buses, HINO Phils.

Note 12. Allocation and Distribution of Net Surplus

The Cooperative's constitution and by-laws explicitly provides that its net surplus at the end of each reporting period shall be distributed in the following manner:

- At least ten percent (10%) shall be set aside for general reserve fund. This fund is created to provide for the stability of the Cooperative and to absorb losses, if any, in its business operations. The general

assembly may decrease the amount allocated to the general reserve fund when the fund already exceeds the share capital.

- At least ten percent (10%) shall be set aside for the education and training fund. This amount may be spent by the Cooperative for the education and training of its employees and for other purposes. Since, the Cooperative is a member of a network of cooperatives, 50% of this amount may be remitted to the network. This amount is appropriately reported as a liability in the statement of financial condition under "due to union/federation".
- Seven percent (7%) shall be set aside as optional fund.
- Three percent (3%) shall be set aside for projects and activities that will benefit the community where the cooperative operates.
- The remaining net surplus shall be made available to the members in the form of interest on share capital and patronage refund not to exceed the normal rate of return on investment.

The cooperative is on its fourth year of operations. The allocation for general reserve fund is at 50% as mandated by R.A. 9520.

Note 13. Other Income – Libreng Sakay

As at December 31, details of the Income from Libreng Sakay are as follows:

| | <u>2021</u> |
|---|---------------------|
| Income from Libreng Sakay | 6,627,474.00 |
| Less: Various Disbursements Made | |
| Payment for Members' CBUs | 383,790.00 |
| Payment for Membership Dues | 11,400.00 |
| Advance Collection for Rentals | 80,000.00 |
| Drivers' Salaries | 3,780,525.42 |
| Terminal Fee | 20,000.00 |
| Dispatcher Fee | 77,420.00 |
| Diesel | 278,419.53 |
| Monitoring | 10,000.00 |
| Addl share of operator/driver (boundaries) | 38,400.00 |
| Travel Expenses to Cebu | 17,690.00 |
| Total - Disbursements Made | 4,697,644.95 |
| Total Net Surplus from Libreng Sakay | 1,929,829.05 |

Note 14. Miscellaneous Income

As at December 31, this account consists of:

| | <u>2021</u> | <u>2020</u> |
|--|-------------------|------------------|
| Donation | 340,000.00 | |
| Income/Interest from Investment/Deposits | 249.01 | |
| Miscellaneous Income | 10,000.00 | 10,000.00 |
| Total Other Income | 350,249.01 | 10,000.00 |

Note 15. General and Administrative Expenses

This account is composed of the following:

| | <u>2021</u> | <u>2020</u> |
|-----------------------------------|---------------------|-------------------|
| Salaries and Allowances | | 65,100.00 |
| Honorarium and Allowances | 4,400.00 | |
| Office Supplies | 18,441.00 | 6,761.00 |
| Professional Fees | 6,688.00 | 7,478.30 |
| Travel and Transportation | - | 16,100.00 |
| Advertising and Promotions | 2,625.00 | |
| Meetings and Conferences | 305.00 | |
| Rentals | 165,000.00 | 180,000.00 |
| Fuel, Oil and Lubricants | 1,000.00 | |
| Taxes and Licenses | 6,062.00 | 17,391.20 |
| General Assembly | 7,454.16 | |
| Fines, Penalties and Surcharges | | 2,000.00 |
| Power, Light and Water | 9,590.62 | 7,322.35 |
| Litigation Expense | | 4,500.00 |
| Repairs and Maintenance | 5,610.00 | |
| Depreciation Expense | 880,290.70 | |
| Miscellaneous Expense | 500.00 | |
| Total Administrative Costs | 1,108,716.48 | 306,652.85 |

Note 16. Supplementary Information Required by BIR Revenue Regulation No. 15-2010

The Cooperative paid and/or accrued the following types of taxes for the year:

| <u>A. Withholding Taxes</u> | <u>2021</u> |
|------------------------------|-------------|
| Tax Withheld on Compensation | - |
| Creditable Withholding Tax | - |
| Total | - |

| <u>B. Taxes and Licenses (Local and National)</u> | <u>2021</u> |
|---|-----------------|
| Payments for Business Permit at LGU | 6,062.00 |
| Total | 6,062.00 |

Note 17. Other Disclosures

Employee Benefits - Republic Act No. 7641 requires cooperatives to provide minimum retirement benefits to qualified retiring employees. This law is not applicable to the cooperative for the year ending December 31, 2021 since it did not meet the minimum number of employees required for it to be mandatorily covered by benefits provided for under RA NO. 7641.

Related Party Disclosures - There were no significant related party transactions made by the cooperative for the year ending December 31, 2021.

Events After Balance Sheet Date - Events after the end of the reporting period are those events, favorable and unfavorable, that occur between the end of the reporting period and the date when the financial statements

were authorized for issue. On March 09, 2022, the Board of Directors of the Cooperative issued Board Resolution No. 05 s. 2022 requiring some members who received FREE RIDE financial assistance in October 2021 for the Libreng Sakay Program of the government, to return or give back the amounts they received for the purpose of establishing the Cooperative standing fund. Total receivables from these members amounted to Php 1,867,371.88 and same was recognized as income of the Cooperative. See Notes 5 and 13.

Note 18. Financial Risk Management Objectives and Policies

The cooperative is exposed to credit, liquidity, and other risks that arise in the normal course of its business. Its risk and control framework includes a focus on minimizing negative effects on the Cooperative's financial performance due to unpredictability of financial markets that drives the risks.

Credit Risk

Generally, the maximum credit risk of exposure of financial assets is the carrying amount of the financial assets as shown in the face of the statement of financial condition.

Liquidity Risk

The cooperative's present exposure to liquidity risk is at a minimal.

Name: **PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)**
Title: **Special Meeting of the Board of Directors and Members**
Address: Brgy. Socsocon, Pastrana, Leyte
Date: February. 9, 2023

Agenda:


1. To appoint a newly Board Secretary of the Pastrana Transport Cooperative
2. About the duties and responsibilities of the Board Secretary
3. Salary/ honorarium of the secretary per month

1. A unanimous decision from the Board of Director of the Pastrana Transport Cooperative PATRANSCO that the members of the cooperative were appointed a new Board Secretary under the name of Mr. Jherico B. Opinion, resident of Brgy. Macalpiay, Pastrana, Leyte.

2. The Board of Directors officers of the cooperative discuss in front of the newly appointed secretary for his duties as a Board Secretary, to prepare all documents, submit documents, process, claim, to all government offices for the legalities of PATRANSCO. That the Board Secretary was the Authorized Representative of the coop. to submit and to process, all the documents for the application for Accreditation, franchise CPC, LTFRB, LTO Registration, and to Attends Meetings, seminars, in behalf of PATRANSCO.

3. The Board of Directors Discuss to the newly appointed secretary for his monthly salary/honorarium, from the cooperative with an amount of two thousand pesos (2,000.00) / month.

UNANIMOUSLY APPROVE:


ROLANDO L. BERINO
Chairman of the Board


EDGAR C. AÑOVER
Director


LOLITO L. DAGOY
Director


EDUARDO R. CABIDOG
Director


REMEGIO R. CABIDOG
Director

REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE) S.S
MUNICIPALITY OF PASTRANA, LEYTE) S.S

SECRETARY CERTIFICATE

I **Jherico Bertulfo Opinion**, of Legal age, Resident of Brgy. Macalpiay, Pastrana, Leyte, with office address at Brgy. Socsocon, Pastrana, Leyte. Philippines, after having been sworn in accordance with the law hereby depose and say that:

1. That I am the dully appointed Board Secretary of the Pastrana Transport Cooperative (PATRANSCO) Dully organized and existing Transport Cooperative and by the virtue of the Laws of the Republic of the Philippines, wit office address at Brgy. Socsocon, Pastrana, Leyte. Philippines;
2. That I am the custodian of the cooperatives minuets and Board Resolution including processing, submitting and to receive and to transact all documents and for the legality of the coop.
3. That at the regular meeting of the Board of Directors of the Pastrana Transport Cooperative (PATRANSCO), held on 23rd day of February, 2023 during with quorum was present and acted throughout the following resolution was unanimously approved:

Resolution No. 009 Series of 2023

RESOLVED, THAT the above-mentioned personality was appointed as the cooperative Board Secretary during the special meeting of the Board of Directors of the Pastrana Transport Cooperative (PATRANSCO);

RESOLVED FURTHER that Jherico B. Opinion, Board Secretary of the Cooperative was the representative of the coop. to transact and to submit all documents for legalities and in behalf of PATRANSCO.

4. That I am executing this Certificate for whatever purpose it may serve.

In witness whereof, this Certificate has been signed on _____, 2023 at Brgy. Socsocon, Pastrana, Leyte. Philippines.


Jherico B. Opinion
Board Secretary

PASTRANA TRANSPORT COOPERATIVE(PATRANSCO)

Region VIII

Brgy. Socsocon, Pastrana, Leyte 6514

BOARD RESOLUTION NO. 009-2023

WHEREAS, during the **Special Meeting** of the **Board of Director** with its members of the **Pastrana Transport cooperative (PATRANSCO)** held last **23rd** say of **February 2023**, at the **registered office of PATRANSCO, Brgy. Socsocon Pastrana, Leyte, 6514**.

WHEREAS, upon the resolution of the **BOARD OF DIRECTOR** it is hereby resolving that **JHERICO B. OPINION**, was appointed as the cooperative **Board Secretary** and the authorized representative of the **PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)**;

WHEREAS, a **RESOLUTION AUTHORIZING HIM TO TRANSACT ALL DOCUMENTS**:

- 1. To Follow-up any transaction/s, submit document/s, and even to sign and in my behalf relative to any application/s will file the LTFRB and LTO Regional Office no. VIII, Palo, Leyte and to any government offices needed to apply for accreditations;**
- 2. To follow-up any transaction/s submit document/s and even sign for and in my behalf relative to the business permit & other permits relative to the above-mentioned unit and franchise with the Government Tacloban City;**
- 3. To acknowledge/receive/deliver/sign any all documents that may be required and necessary in connection with aforementioned authority;**

WHEREAS, there is need to enhance the strength of the organizational capability of the cooperative in order effectively address and sustain of the identified goals of **PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)**, **RESOLVED**, as it hereby resolved authorizing the said cooperative **Board Secretary** to transact all the documents.

Now, THEREFORE, PASTRANA TRANSPORT COOPERATIVE (PATRANSCO) BOARD RESOLUTION TO APPLY AND AVAIL SERVICE UNDER COOPERATIVE LAW REPUBLIC ACT (RA) 9520.


HEREBY DECLARING, as it hereby declared by the Board and Officer of **PASTRANA TRANSPORT COOPERATIVE (PATRANSCO)** with the unanimous approval of all the members of the cooperative, that **Jherico B. Opinion**, will do all the transaction for the application for accreditation, registrations, or at any cooperatives forwarded documents at any government offices for the legalities of **PATRANSCO**.

UNANIMOUSLY APPROVE:


ROLANDO L. BERINO
Chairman of the Board


EDGAR C. AÑOVER
Director


LOLITO L. DAGOY
Director


EDUARDO R. CABIDOG
Director


REMEGIO R. CABIDOG
Director

SUBSCRIBED AND SWORN TO BEFORE ME THIS APR 27 2023



ATTY. HAROLD S. MAFE
NOTARY PUBLIC FOR TACLOBAN CITY AND LEYTE
NOTARIAL COMMISSION NO. 2021-01-31
VALID UNTIL DECEMBER 31, 2024
2/F Room A-204 F. Mendoza Building
141 Sto. Niño Street, Tacloban City
Roll of Attorney's No.: 70476
IBP OR No.: 242588 / Leyte Chapter / 12-12-2012
PTR No.: 8325192 / Tacloban City / 1-4-2021
MCLE Compliance No.: VII-0005834 / 7/6/2021

DUC. NO. 196
PAGE No. 71
BOOK NO. VI
SERIES OF 1023



Republic of the Philippines
 Province of Leyte
 Municipality of Pastrana
 Office of the Municipal Mayor

Business Permit

To whom It may concern,

Pursuant to the revenue code of this Municipality, after payment of taxes, fees and charges, etc., and compliance with existing requirements, Permit is hereby granted to the herein Taxpayer.

| BUSINESS NAME | OWNER'S NAME | BUSINESS ID NO. | BUSINESS PLATE NO. | PERMIT NO. |
|---------------------------------|--|---|----------------------|---------------------|
| PASTRANA TRANSPORT COOPERATIVE | PASTRANA TRANSPORT COOPERATIVE (PATRANSCO) | S-083741-00001 | 2023-092 | 2023-083741000-0079 |
| DATE ISSUED | TYPE OF BUSINESS | PAYMENT MODE | OFFICIAL RECEIPT NO. | OR DATE |
| 01 Feb 2023 | Cooperative | Annual | 7728374 | 01 Feb 2023 |
| BUSINESS ADDRESS | TYPE OF APPLICATION | LINE OF BUSINESS | | |
| Brgy. Socsocon, Pastrana, Leyte | Renewal | JEEPNEY AND ASIAN UTILITY VEHICLE (AUV) OPERATION | | |
| VALID UNTIL | BUSINESS TIN | CDA REGISTRATION NO. | NO. OF EMPLOYEES | |
| 31 Dec 2023 | 717-789-134-000 | 9520-1080000000042558 | 10 | |
| KIND OF FEE/TAX | AMOUNT | NOTE/S | | |
| Health Clearance Fee | 100.00 | 1. Exhibit this Permit in Your Establishment. 2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit. 3. This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month of the unpaid taxes, fees or charges including surcharges. 4. Your Business Establishment is subject to final inspection or regulatory compliance. 5. Surrender this Permit upon retirement of your Establishment. | | |
| Fire Safety Clearance Fee | 100.00 | | | |
| Treasurer's Fee | 100.00 | | | |
| Business Plate Fee | 400.00 | | | |
| Subscription Fee | 100.00 | | | |
| Mayor's Permit fee | 200.00 | | | |
| GRAND TOTAL: 1,000.00 | | | | |

Approved:

MARITES CAYA O-MARCOS
 Local Chief Executive

REMARKS:





Republic of the Philippines
 Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION



Region VIII
 Province of Leyte
 Pastrana Fire Station
 Brgy. District IV, Pastrana, Leyte
 Mobile No.09159692527/ Email Add: *pastranafirestation@gmail.com*

FSIC NO. R 08-0434649

March 1, 2023

Date

FIRE SAFETY INSPECTION CERTIFICATE

- FOR CERTIFICATE OF OCCUPANCY
- FOR BUSINESS PERMIT (NEW/RENEWAL)
- OTHERS _____

TO WHOM IT MAY CONCERN:

By virtue of the provisions of RA 9514 otherwise known as the Fire Code of the Philippines of 2008, the application for **FIRE SAFETY INSPECTION CERTIFICATE** of **PASTRANA TRANSPORT COOPERATIVE**

(Name of Establishment)

owned and managed by **PASTRANA TRANSPORT COOPERATIVE** with postal address at

(Name of Owner/Representative)

BRGY. SOCSOCON PASRANA, LEYTE

(Address)

is hereby **GRANTED** after said building structure or facility has been duly inspected with the finding that it has fully complied with the fire safety and protection requirements of the Fire Code of the Philippines of 2008 and its Revised Implementing Rules and Regulations.

This certification is valid for Business Permit Application

(Description)

Occupying 60 Sqm.floor area one-storey building valid until March 1, 2024

Violation of Fire Code provisions shall cause this certificate *null and void* after appropriate proceeding and shall hold the owner liable to the penalties provided for by the said Fire Code.

Fire Code Fees:

Amount Paid: 500.00
 O.R. Number: 5058696
 Date: February 01, 2023

RECOMMEND APPROVAL:

SFO1 George V Jo BFP
 CHIEF, Fire Safety Enforcement Section

APPROVED:

SFO3 Conrado O. Peñaranda Jr. BFP
 MUNICIPAL FIRE MARSHAL

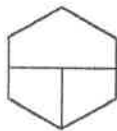
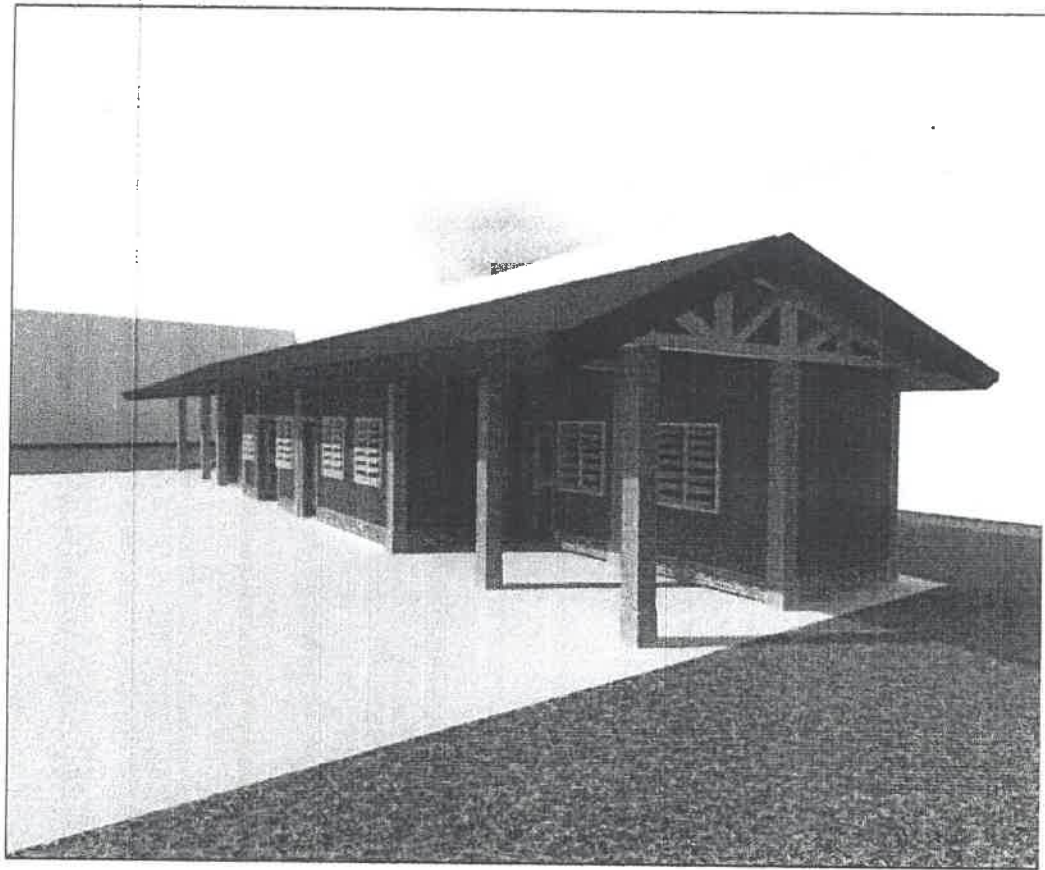
NOTE: "This Certificate does not take the place of any license required by law and is not transferable. Any change in the use of occupancy of the premises shall require a new certificate."

THIS CERTIFICATE SHALL BE POSTED CONSPICUOUSLY

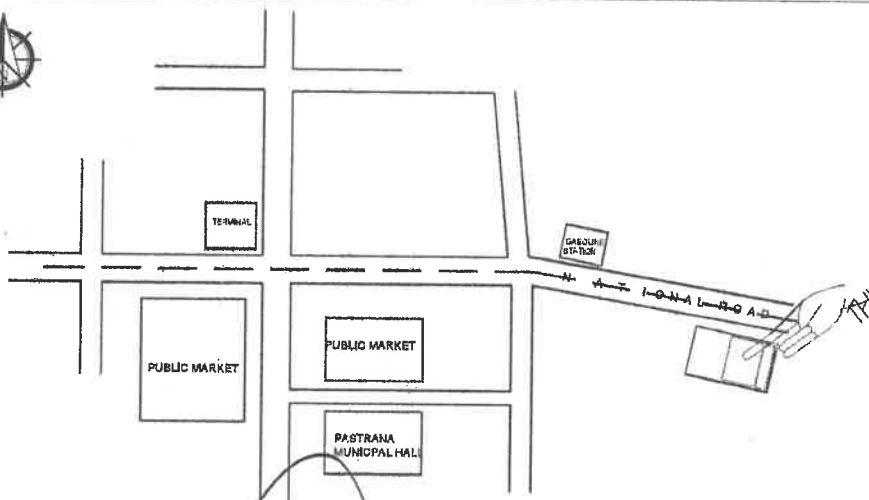
PAALALA: "MAHIGPIT NA IPINAGBABAWAL NG PAMUNUAN NG BUREAU OF FIRE PROTECTION SA MGA KAWANI NITO ANG MAGBENTA O MAGREKOMENDA NG ANUMANG BRAND NG FIRE EXTINGUISHER"

"FIRE SAFETY IS OUR MAIN CONCERN"

Applicant Owner's COPY

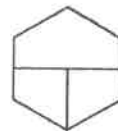
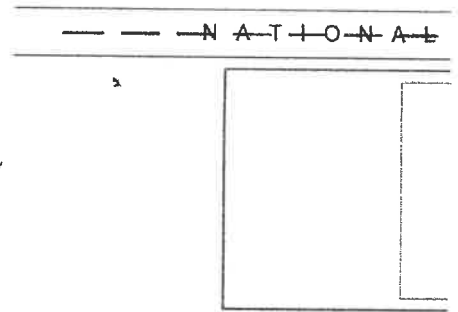


PERSPECTIVE




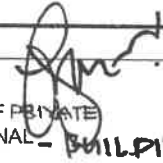
VICINITY MAP

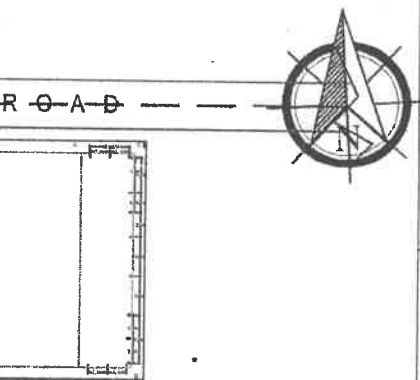
SCALE: NTS.



SITE DEVELOPMENT

SCALE:

| | | | |
|------|---|--|---|
| LOGO |  ISRAEL CESAR REGISTERED CIVIL ENGINEER | PROJECT & LOCATION: | OWNER: |
| | REG. NO: 012259 PTR. NO: 327-20 PLACE: TOLUSA, LEYTE DATE ISSUED: JAN 13, 2021 | PROPOSED CONSTRUCTION OF PRIVATE TRANSPORTATION TERMINAL - BUILDING 6 |  |
| | PTR. NO: 320-327-20 DATE ISSUED: | LOCATION: BRGY. SOCSOCON, PASTRANA, LEYTE | |



DEVELOPMENT PLAN
1: 200 MTS.

| PAGE | | PAGE | REPUBLIC OF THE PHILIPPINES Department of Public Works and Highways Office of the Building Official PASTRANA, LEYTE Municipality/Province/City |
|------|--|------|--|
| A | PERSPECTIVE VICINITY MAP SITE DEVELOPMENT PLAN | 1 | |
| | FLOOR PLAN FRONT ELEVATION | 2 | RECOMMENDING APPROVAL AS TO: |
| | REAR ELEVATION LEFT ELEVATION RIGHT ELEVATION | 3 | RECOMMENDING APPROVAL AS TO: LINE AND GRADE |
| | SECTION A-B SECTION C-D SCHEDULE OF DOORS AND WINDOWS | 4 | RECOMMENDING APPROVAL AS TO: |
| S | FOUNDATION PLAN SCHEDULE OF FOOTING SCHEDULE OF COLUMN C1F1 DETAIL | 5 | RECOMMENDING APPROVAL AS TO: ARCHITECTURAL |
| | C1F1 DETAIL C1F1 SECTION WALL FOOTING DETAIL WALL REINFORCE @ RC COLUMN/WALL | 6 | RECOMMENDING APPROVAL AS TO: |
| | DETAIL OF TRUSS ROOF TRUSS 1 SCHEDULE OF TRUSS PURLIN CONNECTION DETAILS CONNECTION DETAIL | 7 | STRUCTURAL |
| P | ROOF PLAN ROOF FRAMING PLAN | 8 | RECOMMENDING APPROVAL AS TO: |
| | PLUMBING & SANITARY LAYOUT | 9 | SANITARY |
| E | SEPTIC TANK DETAILS | 10 | RECOMMENDING APPROVAL AS TO: |
| | ELECTRICAL LAYOUT | 11 | ELECTRICAL |
| | ELECTRICAL LAYOUT | 12 | RECOMMENDING APPROVAL AS TO: PLUMBER |

| REVISION | REMARKS: | | DATE | | AMENDMENTS | REMARKS: | DATE | SHEET CONTENTS | SHEET NO. |
|----------|----------|----------|------|------------|------------|----------|------|--|-----------|
| | REVISION | REMARKS: | DATE | AMENDMENTS | | | | | |
| | | | | | | | | PERSPECTIVE VICINITY MAP SITE DEVELOPMENT PLAN | A-1 |
| | | | | | | | | | 11 |

TRANSKO

OFFICE OF THE BUILDING OFFICIAL
Area Code _____

APPLICANT NO.

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

PERMIT NO.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2 | 0 | 2 | 0 | 0 | 8 | 1 | 2 |
|---|---|---|---|---|---|---|---|

Building Permit

DATE OF APPLICATION _____

Aug. 17, 2020
DATE ISSUED

Original

Renewal

BOX 1 (TO BE ACCOMPLISHED BY DESIGNING ARCHITECT/CIVIL ENGINEER IN PRINT)

| | | | | |
|---|-----------------------|---|-----------------------|----------------|
| OWNER | LAST NAME | FIRST NAME | M.I. | TAX ACCT. NO. |
| | PATRAMAN | ARWEN | DAKUNDA | 9. 188-518-818 |
| FOR CONSTRUCTION OWNED BY AN ENTERPRISE | FORM OF OWNERSHIP | MAIN ECONOMIC ACTIVITY/KIND OF BUSINESS | | |
| | COOPERATIVE | TRANSPORT | | |
| ADDRESS | | | | |
| BLVD. GUILADUNAN, PASTRANA, LEYTE | | | | |
| LOCATION OF CONSTRUCTION | | | | |
| BLVD. GUGUON, PASTRANA | | | | |
| SCOPE OF WORK | 1 NEW CONSTRUCTION | <input checked="" type="checkbox"/> | OTHERS (SPECIFY) | |
| | 2 ADDITION OF _____ | | 6 _____ OF _____ | |
| | 3 REPAIR OF _____ | | 7 _____ OF _____ | |
| | 4 RENOVATION OF _____ | | | |
| | 5 DEMOLITION OF _____ | | | |
| | | | NUMBER OF UNITS _____ | |

USE OR TYPE OF OCCUPANCY

RESIDENTIAL

- 11 SINGLE
- 12 DUPLEX
- 13 ROW HOUSE/ACCESSORIA
- 14 OTHERS (SPECIFY) _____

COMMERCIAL

- 21 BANK
- 22 STORE
- 23 HOTEL/MOTEL, ETC.
- 24 OFFICE CONDOMINIUM/BUSINESS OFFICE BUILDING
- 25 RESTAURANT
- 26 SHOP (e.g. DRESS SHOP, TAILORING SHOP, BARBER SHOP, ETC.)
- 27 GASOLINE STATION
- 28 MARKET
- 29 DORMITORY OR LODGING HOUSE
- 30 OTHERS (SPECIFY) _____

OTHER TYPE OF OCCUPANCY

- 50 SPECIFY _____

INDUSTRIAL

- 31 FACTORY/PLANT
- 32 REPAIR SHOP, MACHINE SHOP
- 33 REFINEMENT
- 34 PRINTING PRESS
- 35 WAREHOUSE
- 36 OTHERS (SPECIFY) _____

INSTITUTIONAL

- 41 SCHOOL
- 42 CHURCH AND OTHER RELIGIOUS STRUCTURES
- 43 HOSPITAL OR SIMILAR STRUCTURES
- 44 WELFARE AND CHARITABLE STRUCTURES
- 45 THEATER, AUDITORIUM, GYMNASIUM, COURT
- 46 OTHERS (SPECIFY) _____

AGRICULTURAL

- 51 BARN(S) POULTRY HOUSE(S), ETC.
- 52 GRAIN MILL
- 53 OTHERS (SPECIFY) _____

STREET FURNITURE, LANDSCAPING & SIGNBOARDS

- 71 PARKS, PLAZAS, MONUMENTS, POOLS, PLANT BOXES, ETC.
- 72 SIDEWALKS, PROMENADES, TERRACES, LAMPPOSTS, ELECTRIC POLES, TELEPHONE POLES, ETC.
- 73 OUTDOOR ADS, SIGNBOARDS, ETC.
- 74 FENCE ENCLOSURE

BOX 2 (TO BE ACCOMPLISHED BY THE RECEIVING & RECORDING SECTION)

BUILDING DOCUMENTS (FIVE SETS EACH)

- SITE DEVELOPMENT & LOCATION PLAN
- ARCHITECTURAL PLAN & SPECIFICATIONS
- STRUCTURAL DESIGN & COMPUTATIONS
- SANITARY/PLUMBING PLANS & SPECIFICATION
- ELECTRICAL PLANS & SPECIFICATIONS

- MECHANICAL PLANS & SPECIFICATIONS
- 1 SET (1 COPY)
- OTHERS (SPECIFY) _____

BOX 3 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)

ACTION TAKEN:

PERMIT IS HEREBY GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:

- 1 THAT THE PROPOSED CONSTRUCTION/ADDITION/REPAIR/RENOVATION/DEMOLITION/INSTALLATION ETC. SHALL BE IN CONFORMITY WITH THE NATIONAL BUILDING CODE (P.D. 1096) AND ITS CORRESPONDING IMPLEMENTING RULES AND REGULATIONS.
- 2 THAT A DULY LICENSED ARCHITECT/CIVIL ENGINEER HAS BEEN ENGAGED TO PREPARE PLANS & SPECIFICATIONS AND TO UNDERTAKE THE SUPERVISION/INSPECTION OF THE CONSTRUCTION OF THE PROJECT.
- 3 THAT A CERTIFICATE OF COMPLETION DULY SIGNED AND SEALED BY THE DESIGNING ARCHITECT/ENGINEER AND THE ARCHITECT/ENGINEER IN CHARGE OF CONSTRUCTION SHALL BE SUBMITTED NOT LATER THAN SEVEN (7) DAYS AFTER COMPLETION OF THE CONSTRUCTION OF THE PROJECT.
- 4 THAT A "CERTIFICATE OF OCCUPANCY" SHALL BE SECURED PRIOR TO ACTUAL OCCUPANCY OF THE BUILDING.

ENGR. PERFECTO O. ALFARER
BUILDING OFFICIAL

8/17/2020
DATE

NOTE:

THIS PERMIT MAY BE CANCELLED OR REVOKED PURSUANT TO SECTION 305 & 306 OF THE "NATIONAL BUILDING CODE"

REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPALITY OF PASTRANA
-oOo-

DECISION ON LOCATIONAL CLEARANCE/CERTIFICATE OF ZONING COMPLIANCE

APPLICATION NO. : 02 S. 2020
DATE OF RECEIPT : 2/13/20

DECISION NO. : 02
DATE OF ISSUE : 2/13/20

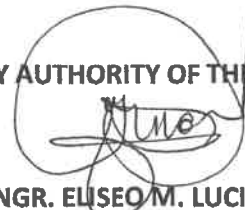
| | |
|--|--|
| APPLICANT/ REPRESENTATIVE : ROLANDO L. BERINO | NAME OF CORPORATION : PASTRANA TRANSPORT COOPERATIVE (PATRANSCO) |
| ADDRESS : BRGY. KATIPUNAN, STA FE, LEYTE | ADDRESS : BRGY. GUINDAPUNAN, PASTRANA, LEYTE |
| TYPE OF PROJECT : PROPOSED CONSTRUCTION OF PUBLIC TRANSPORTATION TERMINAL | AREA AND LOCATION : BRGY. SOCSOCON, PASTRANA, LEYTE |
| ZONE CLASSIFICATION : | RIGHT OVER LAND LESSEE |
| FINDINGS AND EVALUATION : | DECISION : TEMPORARY |

CONDITIONS :

- * x All conditions stipulated herein form part of this decision and are subject to monitoring.
- * x Non- compliance therewith shall be cause for cancellation or legal action.
- * x The applicable requirements of government agencies and applicable provision of existing laws Shall be complied.
- * x No activity other than that applied for shall be conducted within the project site.
- * x No major expansion, alteration and/ or improvement shall be introduce without prior clearance From this office.
- * x This decision shall not construed as a certification of LGU as to the ownership by the applicant of the parcel of land subject of this decisions.
- * x Any misrepresentation, false statements or allegations material to the issuance of this decision Shall be sufficient cause of its revocation.
- * x Avocation conditions :
- * x Provision as to setbacks, requirement, bulk easement, area height and other strictly conform with The requirements of the National Building Code and other related laws.
- * x This decision shall be considered automatically revoked if project is not commenced within one (1) year from date of issue of this decisions.
- * x For other conditions, please see the reverse side.
- * x This certification shall not be considered as a locational clearance/ certificate of zoning Conformance or development permit.

LC NO. : 02
O.R. NO. : 3808235
DATE OF ISSUE : 2/13/20
AMOUNT PAID : P 4,320.00

BY AUTHORITY OF THE SB/BOARD



ENGR. ELISEO M. LUCINARIO
MPDC- OIC
MUN. ZONING ADMINISTRATOR

AMENDED CONTRACT OF LEASE

This CONTRACT OF LEASE entered into by and between:

ETHEL A. MARTILLO, of legal age, Filipino, single and a resident of District IV, Pastrana, Leyte, hereinafter referred to as **LESSOR**.

- And -

PASTRANA TRANSPORT COOPERATIVE (PATRANSCO) represented by **ROLANDO L. BERINO**, a cooperative organized and existing under the laws of the Philippines hereinafter referred to as **LESSEE**.

WITNESSETH THAT:

WHEREAS, the LESSOR represents to be the lawful and registered owner of a lot located at Pastrana, Leyte hereinafter referred to as the 'Leased Premises' and which the LESSEE desires to lease from the LESSOR and the LESSOR is willing to lease the LESSEE;

NOW, THEREFORE and in consideration of the foregoing premises and of the mutual covenants stated below, the LESSOR hereby leases unto the LESSEE a portion of a parcel of Land under Cadastral Lot No. 575, Located in Brgy. Socsocon, Pastrana, Leyte, bounded on the South by the remaining portion of the vendor's property, on the North by the remaining portion (now owned by Ethel A. Martillo); on the East by Lot No. 576; on the West by the Provincial Road, containing an area of One Thousand Five Hundred square meters (1,500 sqm) more or less, and covered by ARP No. 32027-00074 in the name of Adriana Dagami. And the following are the Terms and Conditions;

1. **PERIOD.** This lease shall be for a period of 7 (years) beginning January 2020 until January 2027, renewable upon written agreement the contracting parties. Either party may pre-terminate this contract by giving the other party thirty (30) days prior written notice, provided any pre-termination by the LESSOR shall not be by reason of leasing the Leased Premises to a third party.

2. **RENT.** The LESSEE shall pay to the LESSOR a monthly rental of Fifteen Thousand Pesos only (Php. 15,000.00), payable on or before the 20th day of each month for the duration of the lease, but LESSEE should pay 10% penalty to the LESSOR if the LESSEE failed to pay their monthly rental on the agreed date that stated above. The rent amount is net of tax, except property tax and other taxes imposed upon the property subsequent to the execution of this contract which are the responsibility of the LESSOR. Upon execution of this contract, LESSEE shall pay to the LESSOR two (2) months advance rent to be applied to the last month of the lease period; and the deposit equivalent to one (1) month rent to be refunded to LESSEE at the expiration of the lease contract. In the event of pre-termination by the LESSEE the one (1) month deposit shall be forfeited in favor of the LESSOR as liquidated damages.

3. **USE OF LEASED PREMISES.** LESSEE is not allowed to put up advertising sign or notice in, upon or outside of the Leased Premises.

4. **IMPROVEMENTS.** Permanent renovations or improvements by LESSEE shall become part of the LESSOR at the termination of the Leased period.

5. **UTILITIES.** Installation expenses and payment for electricity, water, telephone and other utilities installed, used or availed of by LESSEE in the leased premises shall be for the account of LESSEE.

6. **PERMITS AND LICENSES.** Permits and licenses required for the conduct of the business and operation of the Transport Cooperative shall be the responsibility and for the account of the LESSEE.

7. **PROPERTY TAX.** Any property taxes due on the Leased Premises shall be for the account of the LESSOR.

8. **INSPECTION ACCES.** The LESSOR or its authorized agent, by previous arrangement with the LESSEE and during the reasonable business hours, shall have the right to enter the Leased premises to inspect the same or for the purpose of repair, preservation, conservation, improvement or maintenance thereof. Any repairs shall be performed in manner least inconvenient to the LESSEE, provided; that, when such repairs last more than five (5) days rent shall be reduce in the proportion to the time the LESSEE has been deprived of use of the Leased Premises.

9. **NON-ASSIGN ABILITY.** LESSEE shall not assign or transfer its rights in this contract nor sublease any part of the Leased Premises, without prior written consent of the LESSOR.


10. **WARRANTY AGAINST EVICTION.** The LESSOR warrants that the LESSEE shall enjoy legal and peaceful possession and use of the leased premises at all times during the leased period and shall defend LESSEE from any adverse claim thereto.

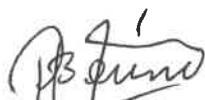
11. **SURRENDER OF PREMISES.** The LESSEE shall surrender and vacate the Leased Premises at the expiration and pre-termination of the in as good condition as reasonable wear and tear will permit, devoid of all occupants, machineries, equipment, furniture, articles and effects of any kind other than those which under this contract becomes part of the Leased Premises.

12. **MORTGAGE OR SALE OF LEASED PREMISES.** The LESSOR reserves the right mortgage, sell, or otherwise dispose of the Leased Premises provided that the Lessee rights under this lease are respected of all times. In the event of sale mortgage of the Leased Premises the Lessee shall be given priority thereof.

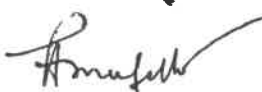
13. **VENUE** in the event of any court action it shall be brought in the proper courts of competent jurisdiction at the option of the complaining party, all other venues being waived.


IN WITNESS WHEREOF, the contracting parties have hereunto set our hands this _____ in Palo, Leyte, Philippines.


ETHEL A. MARTILLO
Lessor


ROLANDO L. BERINO
Lessee

Signed in the presence of:

1. 
Witness

2. 
Witness

ACKNOWLEDGMENT

Republic of the Philippines)
Province of Leyte) s.s.
Municipality of Palo)

BEFORE ME, a Notary Public in the jurisdiction of the Province of Leyte including the City of Tacloban, this _____ at Palo, Leyte, Philippines, personally appeared **ETHEL A. MARTILLO** and **ROLANDO L. BERINO**, exhibiting respectively _____ with the date and place of issue indicated above and under their names, known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged before me that the same is their free act and voluntary deed.

This instrument consisting of two (2) pages including the page on which this acknowledgment is written have been signed in the left hand margin of each and every page there at by **ETHEL A. MARTILLO** and **ROLANDO L. BERINO** and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, on the date, place and first above-mentioned.


ATTY. MANUEL REYNALDO P. MARTILLO
NOTARY PUBLIC

Maharlika Highway, Pawing, Palo, Leyte
ROLL. NO. 30059 / Tacloban City
IBP No. 040375/06-19-2019
PTR. NO. 7834872/01-10-2019, Tacloban City
MCLE NO. VI-0004765/04-14-2022
Tacloban City NC No. 01-10-2019
Until DEC 31, 2020

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