

04

Item No.: 04
Date: MAY 16 2023

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

SANGGUNIANG PANLALAWIGAN **PROVINCIAL LEGAL OFFICE**
RECEIVED
15 May 2023
PROVINCE OF LEYTE

2ND Indorsement
April 25, 2023

Agui
5.5.23

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 07, S. 2023 of the SB of MacArthur, Leyte, recommending for the declaration of validity pursuant to its power under Section 56 (c) of R.A 7160, the same being to the opinion of the Provincial Legal Office (PLO), an exercise of the power authorized under Section 447 (l) (viii) of the Code. Provided, That, the ABOLITION of POSITION which results in the CREATION OF New One, is done pursuant to the mandate of Section 325 (d) of the Code

ATTY. JOSE RAYMUND A. ACOL
Asst Provincial Legal Officer *[Signature]*

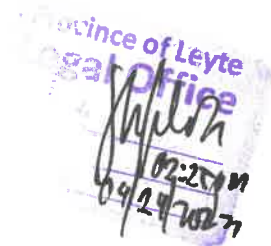
[Handwritten signature/initials]

[Faint handwritten notes]

Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

2nd INDORSEMENT
24 April 2023



The Provincial Legal Office is respectfully requested to review and submit recommendations, on the herein enclosed **MUNICIPAL ORDINANCE NO. 07 SERIES OF 2023 OF MacArthur, LEYTE**, on abolishing vacant one (1) position and creating three (3) plantilla positions.


FLORINDA JILL S. UYVICÓ
Secretary to the Sangguniah



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR

-----oO-----

Office of the Sangguniang Bayan

SANGGUNIANG PANALAWIGAN



PROVINCE OF LEYTE

ENDORSEMENT
April 20, 2023

Respectfully submitted to the Honorable Provincial Board for consideration and approval the herein Resolution No. 2023-063 embodying Municipal Ordinance No. 07, Series of 2023, entitled, "AN ORDINANCE ABOLISHING ONE (1) VACANT POSITION OF SOCIAL WELFARE OFFICER III IN THE PLANTILLA OF POSITIONS WITH ITEM NUMBER 68, SALARY GRADE 18 UNDER THE OFFICE OF MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICE AND CREATING THE THREE (3) PLANTILLA POSITIONS OF SOCIAL WELFARE OFFICER I (SG-11) UNDER THE SAME OFFICE OF THE LOCAL GOVERNMENT UNIT OF MACARTHUR, LEYTE"


MARIE STEPHANIE D. PULGA
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR
-----oOo-----

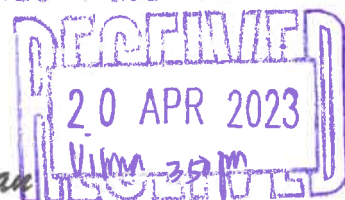
Municipal Ordinance No. 07 Series of 2023

AN ORDINANCE ABOLISHING ONE (1) VACANT POSITION OF SOCIAL WELFARE OFFICER III IN THE PLANTILLA OF POSITIONS WITH ITEM NUMBER 68, SALARY GRADE 18 UNDER THE OFFICE OF MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICE AND CREATING THE THREE (3) PLANTILLA POSITIONS OF SOCIAL WELFARE OFFICER I (SG-11) UNDER THE SAME OFFICE OF THE LOCAL GOVERNMENT UNIT OF MACARTHUR, LEYTE



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR

SANGGUNIANG PANLALAWIGAN



Office of the Sangguniang Bayan

PROVINCE OF LEYTE

Attested:

HON. JESUS A. BARANDA
Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA
SB Member

HON. GWENDOLYN M. BERISO
SB Member

HON. VICTORIANO T. LAZAR
SB Member

HON. JONATHAN T. BARQUIN
SB Member

HON. TRINA C. BURAWIS
SB Member

HON. LEONARDO R. LERIA JR.
SB Member

HON. IRENEO G. REMANES JR.
SB Member

HON. XANDRIX P. PANTIN
SB Member

HON. PEPITO C. GUIMALAN
ABC President (On Official Travel)

HON. MEL ANDREW P. MALDOS
SKF President

Approved:

HON. RUDIN T. BABANTE
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 34TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MACARTHUR, LEYTE HELD ON 27 MARCH 2023 AT THE MUNICIPAL SESSION HALL.

PRESENT:

Honorable Jesus A. Baranda	Vice Mayor, Presiding
Honorable Raul E. Mundala	SB Member
Honorable Gwendolyn M. Beriso	SB Member
Honorable Victoriano T. Lazar	SB Member
Honorable Jonathan T. Barquin	SB Member
Honorable Trina C. Burawis	SB Member
Honorable Leonardo R. Leria Jr.	SB Member
Honorable Ireneo G. Remanes Jr.	SB Member
Honorable Xandrix P. Pantin	SB Member
Honorable Mel Andrew P. Maldos	SKF President

ABSENT:

Honorable Pepito C. Guimalan ABC President (On Official Travel)

RESOLUTION NO. 2023-063


A RESOLUTION ENACTING AN ORDINANCE ABOLISHING ONE (1) VACANT POSITION OF SOCIAL WELFARE OFFICER III IN THE PLANTILLA OF POSITIONS WITH ITEM NUMBER 68, SALARY GRADE 18 UNDER THE OFFICE OF MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICE AND CREATING THE THREE (3) PLANTILLA POSITIONS OF SOCIAL WELFARE OFFICER I (SG-11) UNDER THE SAME OFFICE OF THE LOCAL GOVERNMENT UNIT OF MACARTHUR, LEYTE

WHEREAS, Section 76 of Republic Act (RA) No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standards and guidelines as prescribed by the Civil Service Commission;


WHEREAS, in his letter dated February 20, 2023, the Municipal Mayor requested for the abolition of the vacant position of one (1) Social Welfare Officer III and in lieu of creating the three (3) plantilla positions of Social Welfare Officer I in the Municipal Social Development Office;


WHEREAS, it is essential to create three (3) Social Worker Officer I in lieu of the abolished one in order to suffice the manpower needs and to


Attested:


HON. JESUS A. BARANDA
Municipal Vice Mayor

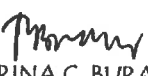
Concurred:


HON. RAUL E. MUNDALA
SB Member


HON. GWENDOLYN M. BERISO
SB Member


HON. VICTORIANO T. LAZAR
SB Member


HON. JONATHAN T. BARQUIN
SB Member


HON. TRINA C. BURAWIS
SB Member


HON. LEONARDO R. LERIA JR.
SB Member

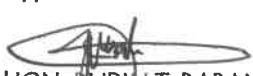

HON. IRENEO G. REMANES JR.
SB Member


HON. XANDRIX P. PANTIN
SB Member

HON. PEPITO C. GUIMALAN
ABC President (On Official Travel)

HON. MEL ANDREW P. MALDOS
SKF President

Approved:


HON. RUDIN T. BABANTE
Municipal Mayor

cope with the implementation of social welfare programs and services that will respond effeciently in the MSWDO of the local government, therefore this body interposes no objection to the request of the Municipal Mayor

WHEREFORE, on motion of Honorable Trina C. Burawis duly seconded by Honorable Xandrix P. Pantin, Honorable Raul E. Mundala, Honorable Gwendolyn M. Beriso, Honorable Ireneo G. Remanes Jr., and Honorable Jonathan T. Barquin, be it

RESOLVED, as it is resolved to enact the following Ordinance:

**MUNICIPAL ORDINANCE NO. 07
SERIES OF 2023**

SPONSORED BY : Honorable Trina C. Burawis

SECTION 1. Abolition of Position. The vacant plantilla position of Social Welfare Officer III with item number 68, Salary Grade 18 under the Municipal Social Development Office is hereby abolished.

SECTION 2. Creation of Position. The plantilla positions of three (3) Social Worker Officer I and its corresponding Salary Grade 11 is hereby created under the office of the Municipal Social Development Office.

SECTION 3. Duties and Functions and Responsibilities of the Position.

- Performs/conducts, interviews, home visits to clientele;
- Prepare case studies;
- Provides necessary intervention, guidance and counseling;
- Maintains networking with other NGAs, LGUs, GOs and NGOs and submit assessments reports;
- Attends court hearings;
- Disseminatelaws and policies related to social protection programs;
- Determines and plans for the permanency plan each handled child;
- Performs other related tasks randomly assigned.

SECTION 4. Qualifications and Salary Specifications:

a. ADMINISTRATIVE AIDE III (UTILITY WORKER IIA)

Salary Grade 11 Level 2

Annual Salary (LBC 143 / RA 114661) Php213,684.00


Qualifications: Education: Bachelor's Degree in Social Work

Eligibility: RA 1080 (Registered Social Worker)

Experience: None required


Training: None required

Attested:



HON. JESUS A. BARANDA
Municipal Vice Mayor


Concurred:


HON. RAUL B. MUNDALA
SB Member



HON. GWENDOLYN M. BERISO
SB Member



HON. VICTORIANO T. LAZAR
SB Member


HON. JONATHAN T. BARQUIN
SB Member


HON. TRINA C. BURAWIS
SB Member


HON. LEONARDO R. LERIA JR.
SB Member

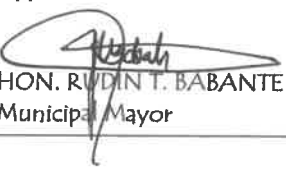

HON. TRENEO G. REMANES JR.
SB Member


HON. XANDRIX P. PANTIN
SB Member

HON. PEPITO C. GUIMALAN
ABC President (On Official Travel)

HON. MEL ANDREW P. MALDOS
SKF President

Approved:


HON. RUIDIN T. BABANTE
Municipal Mayor

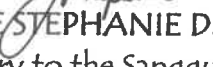
SECTION 5. Appropriation. The budgetary requirement for personal services shall be sourced from the General Fund of the LGU, subject to Section 76 of RA 7160.

SECTION 6. Effectivity Clause. This ordinance shall take effect upon its approval by the Sangguniang Panlalawigan.

ENACTED by the Sangguniang Bayan in session assembled on March 27, 2023 at MacArthur, Leyte, Philippines.

Approved unanimously.

I HEREBY CERTIFY to the correctness of the foregoing resolution/ordinance.


MARIE STEPHANIE D. PULGA
Secretary to the Sanggunian




Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR

-----oOo-----

Office of the Sangguniang Bayan

CERTIFICATE OF POSTING

THIS IS TO CERTIFY that Municipal Ordinance No. 07, Series of 2023 of the Sangguniang Bayan of MacArthur, Leyte, duly enacted and approved last 27 March 2023 has been posted since 13 April 2023 at the bulletin board of the Municipal Hall, at Poblacion Public Market, and at Palale I Outpost pursuant to Section 511 of R.A. 7160.


MARIE STEPHANIE D. PULGA
Secretary to the Sanggunian