



## PROVINCIAL BUDGET OFFICE

May 4, 2023

Hon. LEONARDO M. JAVIER, JR.

Vice-Governor and Presiding Officer, and

**THE HONORABLE MEMBERS**

Sangguniang Panlalawigan

Province of Leyte

Palo, Leyte

**Gentlemen and Ladies:**

We are forwarding the documents for compliance of the deficiency as stated in our Return Letter dated April 5, 2023 in the **Annual Budget CY 2023** of the **Municipality of San Isidro, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2022-01 Series of 2022** with a total appropriation in the amount of **P155,370,606.00**.

The Annual Budget of San Isidro, Leyte is therefore recommended for approval subject further subject to the following conditions:

1. That the appropriation for salaries to officials and employees implementing the Third Tranche Compensation Adjustment for Local Government Personnel is in accordance with the provisions of LBC 143 dated January 3, 2022 and the authorized rates thereof under Annex "A-6" & "Annex A-1" and further subject to Sec 325(a) of RA 7160;
2. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative thereto:
  - a. PERA – Budget Circular No. 2009-3
  - b. RATA – LBC No. 103
  - c. Subsistence & Laundry Allowance – RA 7305 and AO No. 170
  - d. Clothing Allowance – Budget Circular No. 2018-1
  - e. Year-end Benefits – Budget Circular No. 2016-4
  - f. Mid-Year Bonus - Budget Circular No. 2017-2
  - g. Honoraria – shall be subject to the provisions of Secs. 288 & 289 of GAAM Vol 1 and LBC No. 62, in absence of legal basis thereof, it is disallowed.
  - h. Productivity Enhancement Incentive – Budget Circular 2017-4
  - i. Overtime Pay & Night Pay – that the personnel intended to be given is consistent with CSC & DBM Joint Circular No. 1, s. 2015, dated November 25, 2015, it shall be **Overtime Pay**. If it is for Night shift differential, then it will be DOH-DBM JC No. 1, s. 2012, which is granted to Public Health Workers.
  - j. Terminal Leave Benefits/Monetization of Leave Credits – CSC guidelines and Budget Circular No. 2016-2
  - k. Hazard Pay- establishment of this benefit/incentive shall be based on the conditions enumerated under the Magna Carta for Public Health Workers and payment shall likewise strictly adhere to the said requirements. Likewise, the grant of this incentive to Social Workers be made in consonance with the implementing rules and regulations on the Magna Carta for Social Workers.
3. That the utilization of confidential fund of P104,190.00 shall be made in accordance with COA-DBM-DILG-GOCC-DND Joint Circular No. 2015-01 dated January 18, 2015 prescribing Guidelines on the Entitlement, Release, Use, Reporting of Confidential and/or Intelligence Fund.

4. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made pursuant to RA 9184 and its Implementing Rules and Regulations;
5. That the vacant positions shall be adequately provided with appropriations for salaries, allowances, and benefits and fixed personnel expenditures to back up their legal existence, otherwise, the same shall be deemed abolished;
6. That the nomenclature of the "Sangguniang Bayan Secretary" and all Department Heads shall be re-allocated to "Municipal Government Department Head I" adopted through a resolution from the Sangguniang Bayan pursuant to Local Budget Circular 137, the Index of Occupational Services, Position Titles.
7. That the AIP reference code used are not in accordance to LBC 112 and of the Budget Operations Manual for LGUs 2016 Edition. Henceforth, the prescribed coding structure of BOM shall be followed.
8. That the amount for equipment, medicines and supplies are insufficiently provided in the Investment Program, thus, they should be included in the next preparation of the AIP, otherwise, disbursements from said appropriation shall be disallowed.
9. That the utilization of 20% Development Fund (DF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020 and that the preparation of the Annual Investment Program (AIP) shall be in accordance with Joint Memorandum Circular No. 1 of DILG-NEDA-DBM and DOF dated March 8, 2007;
10. That the allocation and utilization of the 5% Local Disaster Risk Reduction and Management Fund (LDRRMF) shall conform with the provisions of NDRRMC-DBM and DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013 and it should not be less than required allocation.
11. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

It is understood that this review action does not authorize any item of appropriation that is specifically prohibited by or inconsistent with the provisions of law.


Compliance with CSC rules, DBM issuances and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

  
**MARIA GINA P. HIPE**  
Provincial Budget Officer

  
**RUTH Y. SURPIA**  
Provincial Treasurer

  
**AGNES C. RAFON**  
Project Development Officer IV  
Officer-In-Charge - PPDO



15

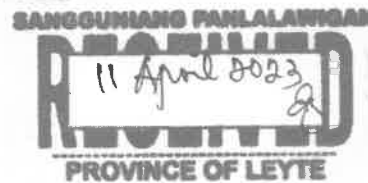
Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
-000-  
Date: APR 18 2023

15  
RELEASED  
DATE: 4-11-23  
NO. #101

PROVINCIAL BUDGET OFFICE

BY:   
April 5, 2023

PBO



Hon. LEONARDO M. JAVIER, JR.  
Vice-Governor and Presiding Officer, and  
THE HONORABLE MEMBERS  
Sangguniang Panlalawigan  
Province of Leyte  
Tacloban City

THRU : FLORINDA JILL S. UYVICO  
Secretary to the Sangguniang Panlalawigan

Gentlemen and Ladies:

We are in receipt of Appropriation Ordinance No. 2022-01 Series of 2022 embodying the General Fund Annual Budget FY 2023 of the Municipality of San Isidro, Leyte amounting to P155,370,606.00 which was endorsed to this level on 13 January 2023 for preliminary review.

Upon evaluation of the said budget document, we found out:

- That there are lacking plans in particular the LDRRM Plan for FY 2023 and the Local Nutrition Action Plan which are requirements under LBM No. 85 dated June 16, 2022 of the Department of Budget and Management.

In view of these deficiencies, we are respectfully returning to this august body the Annual Budget FY 2023 of the Municipality of San Isidro, Leyte having no review action and without prejudice to its resubmission upon compliance and submission of the said documents.

Very truly yours,

LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE  
Provincial Budget Officer

RUTH Y. SUPPIA  
Provincial Treasurer

AGNES C. RAFON  
Project Development Officer IV  
Officer-in-Charge - PPDO