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Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

PROVINCIAL LEGAL OFFICE
2nd INDORSEMENT
June 23, 2023

Item No.: 17
Date: JUL 04 2023

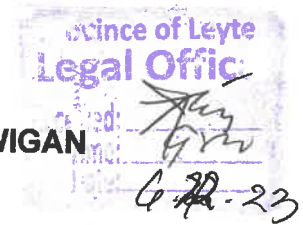
Province of Leyte
Legal Office
Released: [Signature]
Time: [Signature]
Date: 6-27-23

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2023-10 of the Municipality of Hilongos, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160.

The Provincial Legal Office is of the opinion that the Ordinance is in line with Section 16 of the Local Government Code which promotes the General Welfare, Safety and Security of its populace. The office further opines that the locations of the CCTV's does not violate the people's right to privacy, as guaranteed by the Constitution.

ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer [Signature]

Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1st INDORSEMENT
21 June 2023

The Provincial Legal Office is respectfully requested to review and submit recommendations, on the herein enclosed **MUNICIPAL ORDINANCE NO. 2023-10 OF THE MUNICIPALITY OF HILONGOS, LEYTE, ; with Short Title : "HILONGOS CCTV ORDINANCE"**.


FLOORINDA JILL S. UYVICO
Secretary to the Sanggunian

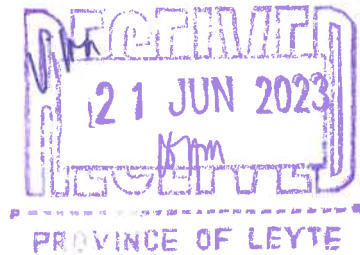


Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

SANGGUNIANG PANLALAWIGAN 20 June 2023



HON. LEONARDO M. JAVIER, JR.
Vice-Governor
Province of Leyte
Palo, Leyte

Sir:

Greetings!

Respectfully submitting to your office Fifteen (15) copies of the **Municipal Ordinance No. 2023-10** : An Ordinance requiring Business Establishments, Schools, Government Offices and Other Places and Spaces Considered as High Risk To Install Video Surveillance Cameras Or Closed Circuit Television (CCTV) Within Their Premises Within The Territorial Jurisdiction of Hilongos and Providing penalties For Violations Thereof and For Other Purposes

Hoping this suffice.

Very respectfully yours,

CATHERINE A. FABULAR
Secretary to the Sanggunian



Republic of the Philippines

Province of Leyte SANGGUNIANG PANLALAWIGAN

Municipality of Hilongos



OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 2023-10

PROVINCE OF LEYTE

AN ORDINANCE REQUIRING BUSINESS ESTABLISHMENTS, SCHOOLS, GOVERNMENT OFFICES, AND OTHER PLACES AND SPACES CONSIDERED AS HIGH RISK TO INSTALL VIDEO SURVEILLANCE CAMERAS OR CLOSED-CIRCUIT TELEVISION (CCTV) WITHIN THEIR PREMISES WITHIN THE TERRITORIAL JURISDICTION OF HILONGOS AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES

Authored by: **HON. MANUEL V. LORA**
Chairperson, Committee on Infrastructure

WHEREAS, due to economic crisis, there is a threat of criminal actions such as thefts and robberies in big and small establishments and even in schools, government offices and main thoroughfares of the locality posing danger to life, limb and properties of our constituents;

WHEREAS, Section 16, of the Local Government Code of 1991, which is the General Welfare Clause, provides that "Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare;

WHEREAS, the General Welfare Clause is the delegation made by congress to local government units of one of the fundamental powers of the state police power. Moreover, local government units exercise this delegated police power through their respective local Sanggunian whom they are authorized to enact ordinances as may be necessary and proper for peace, good order, comfort and convenience of their inhabitants and for the protection of their property;

WHEREAS, the Municipality of Hilongos in active pursuit of programs and measures that endeavors to create and environment conducive to the advancement of local trade and commerce and considers business its indispensable partner in the promotion of progress and development;

WHEREAS, video surveillance cameras or Closed-Circuit Television (CCTV) can incidentally view behavior that caused or likely to cause danger or damage to any person or property and help in identification of the perpetrators thereof can help avert criminalities;

WHEREAS, CCTV has proven time and again in its usefulness in recounting details of criminalities and the identification of perpetrators, thus, making incident and investigation reports speedy and thorough;

WHEREAS, installing CCTV in every barangay is an effective tool in safeguarding the lives and properties of our constituents in the whole municipality; Further, it will not only prevent crimes, but also aid the barangays and law enforcers in the resolution of the crime;

NOW THEREFORE, BE IT ORDAINED by the 16th Sangguniang Bayan of Hilongos, Leyte in a regular session assembled that:

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member

EDWIN F. FALLER
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
(on vacation leave)

CATHERINE A. FABULAR
Secretary to the Sanggunian

TEODORO U. ROBLES
Ex-Officio Member/LIGA President

CRIS ANTONIO B. ONG
SB Member

MANUEL M. GABISAN
SB Member (absent)

MANUEL V. LORA
SB Member

JOYCE KRISTY F. FLANCO
Ex-Officio Member / President, Pamayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member (absent)

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member (absent)

SECTION 1. SHORT TITLE. This Ordinance shall be known as the “**Hilongos CCTV Ordinance**”.

SECTION 2. DECLARATION OF POLICY. It is thereby declared policy of the Municipal Government of Hilongos, Leyte to protect the security and well-being of its constituents from criminalities and lawlessness by enacting sound measures for the maintenance of peace and order within its jurisdiction.

Further, it is also the policy of the Municipal Government of Hilongos to ensure that the fundamental rights of an individual to privacy is not and will not be unreasonably hampered or curtailed other than what is necessary for the protection of the welfare of the public in general.

Thus, the enactment and implementation of this Ordinance, the Municipal Government of Hilongos reiterates and affirms its adherence and full respect for every individual’s fundamental right to privacy by regulating the installation and use of video surveillance camera or CCTV ensuring that Feed locations are limited to public spaces only and by the provision of proper safeguards against unauthorized viewing and/or disclosure of video recording made in accordance therewith.

SECTION 3. DEFINITION OF TERMS - For the purpose of this Ordinance the following terms shall mean:

- **Business Establishments** - refers to banks and their satellite offices, branches and automated teller machines (ATM’s), pawnshops, credit facilities and other similar lending and financial institutions, as well as gasoline stations and service shops, hotels, lodging houses, restaurants, specialty stores and facilities, hospitals, computer shops, internet shops, bus terminals, dormitories, malls and other high-risk places, spaces or establishments as may be identified. This also refer to all establishments registered with the municipality permits and licensing office whose capital is at least Two Hundred Thousand (₱200,000.00) Pesos
- **Closed-Circuit Television (CCTV)** - is a television system in which signals are not publicly distributed but are monitored primarily for surveillance and security purposes. CCTV relies on strategic placement of cameras and observation of the camera’s input on monitors somewhere for 24 hour/7 days a week recording.
- **Feeds** - are visual information or images transmitted by video surveillance cameras to the monitors
- **Feed locations** - areas that are covered or viewed by video surveillance camera.
- **High Risk Areas** - refers to other places and spaces where there is a greater degree of susceptibility to occurrence or accidents or criminalities because of the numerous financial, social, or business interactions or places and spaces where critical properties for the Municipality are situated.
- **Monitors** - the screens or other devices on which feeds are reviewed.
- **Recycling** - refers to the process by which records or tapes of feeds or visual information may be erased through the overrun by another or new visual information.

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- o **Satellite Branches/Offices** - refers to small extension offices of business concerns such that of banks or any financial institutions.

SECTION 4. SCOPE/COVERAGE - CCTV Systems as a requirement to the issuance of Business Permits to establishments that cater to a large number of customers or conduct transactions and operations which carry risks of being targeted by criminal activity and are prone to accidents, natural disasters and other unforeseen incidents. These establishments include:

- a) Financial Establishments such as banks, pawnshops, money lenders, changers, and others with the similar transactions;
- b) Business Establishments that are part of a national chain or have several branches in other parts of the country such as restaurants / fast food chains, convenience stores, grocery stores, drug stores, etc.
- c) Shopping malls, shopping centers, supermarkets, wet markets or palengke and other similar establishments
- d) Hospitals, laboratories, clinics and other medical facilities
- e) Arcades, internet cafes and other places of entertainment that draw in a considerable number of customers;
- f) Airports, ports, public transportation terminals, parking lots and other similar establishments that cater to a large number of vehicles.
- g) Gasoline/fuel stations, vehicle maintenance / service stations
- h) Government offices and schools
- i) Other establishment that may be deemed necessary by the LGU considering the factors as mentioned.

SECTION 5. MINIMUM SPECIFICATIONS' REQUIREMENTS ON THE CCTV AND ITS INSTALLATION - The following are the minimum specifications, to wit:

- a) Camera
 - High-definition analog or at least 2 Megapixel Digital Camera
 - 0.1 Lux Minimum illumination
 - 2.8 mm to 3.6 mm Focal length
 - Auto-iris Focus Lens (fixed / vari-focal)
 - 1/30s o 1/500,000s Shutter Speed
 - 50 meter infrared range
 - 120 dB Wide Dynamic Range
 - Pan and Tilt adjustment of 0 degrees to 180 degrees and Rotate adjustment of 0 degrees to 360 degrees
 - Outdoor cameras must be vandal-proof with IP 66 Weatherproof Casing
- b) As to Video / Audio Input
 - Hybrid Type (accepts Digital and Analog Signal), Minimum of four (4) camera input

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Sagguunang Kabataan

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SB Member (absent)

CATHERINE A. FABULAR
Secretary to the Sanggunian

- Video and Audio Stream Input
- H. 264 (Advanced Video Coding) Video Compression and 6.711u Audio Compression
- 30 frames-per-second (FPS) recording capability per camera
- Analog High Definition Input (1080p @ 25 FPS, 1080p @ 30 FPS, 720p @ 25 FPS, 720p @ 30 FPS)
- Hard Disk Drive storage system with enough capacity to accommodate the prescribed retention period. (4TB Capacity is approximately sufficient for 40 days of recording for DVR with 4 cameras at 1080p)
- Time Stamping feature

c) As to Video Output

- 720p or 1080p resolution
- 30 FPS
- At least 10 Megabits per second (Mbps) Video Bitrate and at least 64 Kilobits (Kbps) Audio Bitrate

TEODORO U. ROBLES
Ex-Officio Member/LIGA President

OTHER SPECIFICATIONS

- At least four (4) cameras covering the areas of transaction and risks. When possible, one camera must be facing the street/entrance, with the actual number of cameras to depend on the size of the establishment and nature of business, as determined by the LGU
- If the area of the establishment is less than 16 sq. m., only two (2) cameras shall be installed.
- Centralized power supply for the Video Recorder and Cameras
- Uninterruptible Power Supply (UPS) to provide standard and reasonable back-up power to the Video Recorder and Cameras

CRISANTONIO B. ONG
SB Member

SECTION 6. GUIDELINES FOR THE INSTALLATION OF THE CCTV SYSTEMS. The following are the guidelines, to wit:

- Cameras must be installed at a secure location with maximum area of coverage of entrances / exits and areas of transaction or risk. Make sure that there will be no blind spots
- Video recorders must be mounted at secure / concealed locations to protect them from deliberate tampering
- Should not be installed in an area which is not well-lit at night and must be in an area with consistent lighting to pick-up identifying details such as facial features
- Consider the angle of the cameras to avoid lens flare and backlighting
- Determine the following objectives and recording distance and installing CCTV Cameras: General Surveillance = 10 feet or greater, Facial Recognition = 5 to 7 feet, Plate Recognition (for Parking Lots) = 3 to 4 feet
- When possible, a back-up system should be installed alongside the CCTV systems to ensure that data is kept secure in the event of physical harm to the storage device such as fires, earthquakes, any form of deliberate tampering, and other similar situations
- When possible, dummy CCTV cameras should also be placed in a conspicuous area to deter possible criminal acts and protect the cameras
- Signages indicating that the establishment / area is being monitored by a CCTV System must also be installed in areas that visible and obvious to the public and must use clear, plain and concise language
- At least one staff or employee should be trained to operate the CCTV System

MANUEL M. GABISAN
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SECTION 7. PRIVACY - All the establishment, schools and government offices required to install CCTV's under Section 4 hereof shall comply with the following guidelines on privacy:

- a) They must comply with the National Privacy Commission's guidelines on the use of CCTV Systems as detailed in NPC Advisory No. 2020-04
- b) Video footage obtained through the CCTV system shall be retained for a maximum period of three (3) weeks in order to allow investigating authorities to properly retrieve and prepare back-ups of the data relevant to any incidents that occur. Upon exceeding the prescribed period, video footage shall be permanently deleted from the system and all existing forms of back-up.

SECTION 8. MINIMUM COVERAGE - All establishments under Section 4 hereof shall be required to install CCTV's as to be afford a full coverage of the following:

- a) From the interior of the establishment:
 - All entrances / exits
 - The center of the business activity (including the tellers, cashiers, cash registrars, sales counters or areas leading to the vault/safe according to the nature of business / operations of the establishment.
- b) From the exterior of the establishment (when the establishment is not located inside a mall or building which has its own exterior cameras):
 - All entrances / exits
 - From the entrances / exits, a clear view of the area to and from the street(s) abutting and establishment, including frontage thereof taking into particular consideration the clarity of shots in relation to the angles thereof;
 - Parking lots (if applicable).

In case the existing CCTV systems installed do not meet the specifications contained in this ordinance, the establishments should be allowed a three (3) year depreciation period of their previously purchased equipment before being required to install the equipment with the recommended specifications.

SECTION 9. IMPLEMENTING OFFICE - The Office of the Municipal Disaster Risk Reduction and Management Office and the Hilongos Police shall be responsible for the verification and determination of the relevant establishments' compliance with the directives of this ordinance. The MDRRMO shall specify when compulsory inspection of the installed CCTV's shall be conducted before the necessary clearance or certification therefor may be issued, which clearance or certification shall be a mandatory requirement for the issuance or renewal by the Business Permits and Licensing Office (BPLO) of a business permit or license. The MDRRMO with the Hilongos Police thereafter conduct inspections during reasonable business hours, to determine continued compliance with this Ordinance.

SECTION 10. ACCESS TO RECORDINGS - If a crime has been committed or the operator, employee or owner of the establishment has reason to believe that a crime has been committed and has been recorded by the CCTV, the operator, employee or owner of the establishment shall immediately contact the nearest police stations and shall provide access to the pertinent recordings to the police and other investigators.

The operator, employee or owner of the business establishment shall also make available the camera recordings to the law enforcement authorities engaged

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President, Pambayang Pederasyon ng
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in criminal investigation upon written request of the authorized or designated officer thereof with the particular time and day covered by the request therein specified.

The captured video footage or images may be used at any time to satisfy the written order or subpoena of any court or body with competent jurisdiction.

SECTION 11. PROHIBITION - The viewing of recorded or captured video footage or images shall be made with due respect to the privacy of individuals.

SECTION 12. Barangays are also encourage to invest heavily on the installation of CCTV cameras in every local corner of their territorial jurisdiction and make a priority program purchase of communication equipment and to put up perimeter towers in their respective barangays.

Further, urging barangay councils in the Municipality of Hilongos to include in their Annual Investment Plan, the development of efficient and effective communication system to include but not limited to the installation of high definition CCTV at the entrance and exit of all roads going to and going out of the barangays.

SECTION 12. Implementing Rules and Regulations shall be crafted immediately after the said ordinance is duly declared valid by the Sangguniang Panlalawigan.

SECTION 13. PENALTIES

New business establishments shall not be given a business permit if it has not complied with this ordinance.

Old business establishments shall not be given a renewal of their business permits if they have not complied with this ordinance.

Any other violation, as to offenders who caused/obstruct/damage CCTV systems shall be fined as follows:

- o First Offense - P1,000.00
- o Second Offense - P1,500.00
- o Third Offense - P2,500.00

SECTION 14. COMPLIANCE - Businesses covered by the scope of this ordinance shall have a period of 6 months from the effectivity of the same within which to comply with the directives hereof.

SECTION 15. SEPARABILITY CLAUSE - If for any reason, any section of this Ordinance shall be held unconstitutional or invalid, other sections which are not affected thereby shall continue to be in full force and effect.

SECTION 16. REPEALING CLAUSE - All ordinances, rules and regulations or parts thereof in conflict with this Ordinance are hereby repealed, provided that the rights that are vested upon the effectivity of this Ordinance shall not be impaired.

SECTION 17. EFFECTIVITY CLAUSE - This ordinance shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

CATHERINE A. FABULAR
Secretary to the Sanggunian

TEODORO U. ROBLES
Ex-Officio Member/LIGA President

CRIS ANTONIO B. ONG
SB Member

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SB Member (absent)

MANUEL V. LORA
SB Member

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Ex-Officio Member / President, Pamibayang Pederasyon ng Sangguniang Kabataan

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Municipal Mayor

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SB Member

EDWIN F. FALLER
SB Member


ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
(on vacation leave)

UNANIMOUSLY ADOPTED AND ENACTED this 29th day of May, 2023 during the Twenty-First Regular Session CY 2023 of the Sangguniang Bayan.

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor (on vacation leave)


EDWIN F. FALLER
SB Member

MANUEL M. GABISAN
SB Member (absent)



MANUEL V. LORA
SB Member



BERNADETH M. NERVES
SB Member

ALINE' B. REOMA
SB Member (absent)


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SB Member (absent)


TRINIDAD V. ZARATE
SB Member



TEODORO U. ROBLES
Ex-Officio Member/
President, Liga ng mga Barangay


JOYCE KRISTY P. FLANCO
Ex-Officio Member/
President, Pambayang Pederasyon ng
Sangguniang Kabataan


I HEREBY CERTIFY to the correctness of the foregoing ordinance.


CATHERINE A. FABULAR
Secretary to the Sanggunian

ATTESTED:


CRIS ANTONIO B. ONG
OIC Municipal Vice-Mayor/
Deputy Presiding Officer

APPROVED:


MANUEL R. VILLAHERMOSA
Municipal Mayor
Date: June 14, 2023



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SANGGUNIANG BAYAN

MINUTES OF THE PUBLIC HEARING ON THE PROPOSED ORDINANCE REQUIRING BUSINESS ESTABLISHMENTS, SCHOOLS, GOVERNMENT OFFICES, AND OTHER PLACES AND SPACES CONSIDERED AS HIGH RISK TO INSTALL VIDEO SURVEILLANCE CAMERAS AS CLOSED-CIRCUIT TELEVISION (CCTV) WITHIN THEIR PREMISES WITHIN THE TERRITORIAL JURISDICTION OF HILONGOS AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES ON MAY 3, 2023 AT 1:00 IN THE AFTERNOON, AT THE HILONGOS GYMNASIUM

Present:

(Please see separate duly accomplished attendance sheet)

X- X

The Public Hearing started at 1:37 in the afternoon with a prayer led by Ms. Fabular, Secretary to the Sanggunian, as followed with the singing of Pambansang Awit and Hilongos Hymn thru an Audio-Visual presentation.

Thereafter, Ms. Fabular, gave a background on the process of a Municipal Ordinance wherein within its second reading, the proposed ordinance is subjected into a Public Hearing.

So, Hon. Lora, as the author of the proposed ordinance gave an overview on the passage of an ordinance on CCTV installation, which is one of the strategies of preventing crimes in the municipality.

With that, Ms. Fabular as requested by the proponent, read the provisions of the said proposed ordinance as follows:

Section 1. Short Title - known as Hilongos CCTV Ordinance

Section 2. Declaration of Policy

Section 3. Definition of Terms

- o Business Establishments
- o Closed-Circuit Television (CCTV)
- o Feeds
- o Feed Locations
- o High Risk Areas
- o Monitors
- o Recycling
- o Branches/Offices

Section 4. Scope/Coverage

Section 5. Minimum Specifications Requirements on the CCTV and Its Installation

- o Other Specifications

Section 6. Guidelines for the Installation of the CCTV Systems

Section 7. Privacy

Section 8. Minimum Coverage

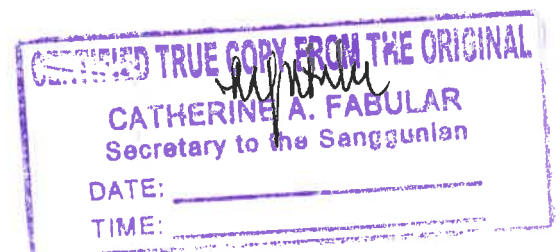
Section 9. Implementing Office

Section 10. Access to Recordings

Section 11. Prohibition

Section 12. Empowerment of the Barangay

Section 13. Implementing Rules and Regulations



Section 14. Penalties

₱2,500.00 plus the value of the damaged items incurred - this is a suggestion to be added in the proposed ordinance.

Section 15. Compliance

Section 16. Separability Clause

Section 17. Repealing Clause

Section 18. Effectivity Clause

Thereafter, with the presence of Mr. Neil Melvin Flordelis, LDRRM III, made a report that for the moment, the CCTV is offline because the CCTV Facility was damaged by Typhoon Paeng. He further said that previously there were 16 cameras utilized in urban Hilongos having been installed in strategic areas.

Chief of Police Demain said that CCTV Facility is very important to help in the deterrent of crimes in relation to the peace and order situation in the municipality.

With 16 cameras and additional 29 cameras as funded this year, more or less there will be 40 cameras as manifested by Mr. Flordelis.

Mr. Gerry Suarez suggested that the camera must be installed properly downward so that the face of a person will be clearly identified.

Question was raised if the existing cameras are already acceptable, it was clearly stated that there has to be a camera in front and at the back for easy identification of intruders, as the case maybe.

There was a suggestion that the LGU Hilongos would invest more cameras considering that establishments are mandated to put up their own CCTV Facility.

To this, Hon. Lora made an assurance that CCTV will be re-installed by the 3rd quarter of this year.

Mr. Rabe shared that as experienced, there are robberies reported in the various stalls at the Public Market and surely with the CCTV installation, it would be a very great help to secure the stalls.

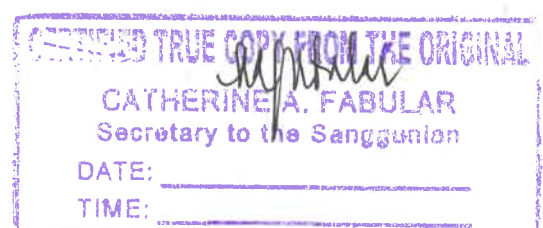
Mr. Suarez, one of the stall holders in the Public Market seek help from LGU considering that in their area, a lot of people uses their area as a urinal area because there is no CCTV available.

A question was raised on how many cameras will be allowed if the stall is a small one, whom Hon. Lora stated that there will only be two (2) cameras for small areas, but with the condition that CCTV camera will be placed in the front and back areas.

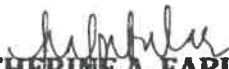
Hon. Paran, Barangay Captain of Talisay voiced his support to the proposed ordinance to budget an allocation in their barangay for such purpose.

Hon. Lora also emphasized that for those who owned buildings and it is rented, the owner must put CCTV facility outside of the private buildings and for the lessee to put up inside the rented place.


With no more questions raised, the public hearing is adjourned at 3:30 in the afternoon.

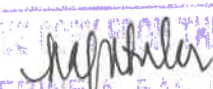


CERTIFIED CORRECT:


CATHERINE A. FABULAR
Secretary to the Sanggunian

ATTESTED:


MANUEL V. LORA
Sangguniang Bayan Member/
Chairperson, Committee on Infrastructure

CERTIFIED TRUE COPY FROM THE ORIGINAL

CATHERINE A. FABULAR
Secretary to the Sanggunian
DATE: _____
TIME: _____



OFFICE OF THE SANGGUNIANG BAYAN

ATTENDANCE SHEET

MINUTES OF THE PUBLIC HEARING ON THE PROPOSED MUNICIPAL ORDINANCE REQUIRING BUSINESS ESTABLISHMENTS, SCHOOLS, GOVERNMENT OFFICES AND OTHER PLACES AND SPACES CONSIDERED AS HIGH RISK TO INSTALL VIDEO SURVEILLANCE CAMERAS OR CLOSED CIRCUIT TELEVISION (CCTV) WITHIN THEIR PREMISES WITHIN THE TERRITORIAL JURISDICTION OF HILONGOS AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES ON WEDNESDAY, MAY 3, 2023 AT 1:00 IN THE AFTERNOON AT THE HILONGOS MUNICIPAL GYMNASIUM

Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
1) Janet N. Albanico / J&F Dept. store	Office staff		✓	J&F Department store	<i>[Signature]</i>
2) Ronel Moreno		✓		ESTFRANK Mini MART	<i>[Signature]</i>
3) Maria Martha Maunto	townet store		-	wpe2. maunto loading store	<i>[Signature]</i>
4) Daisyryl D. Pascua	SM		✓	Rose Pharmacy	<i>[Signature]</i>
5) Emilie Y. Lora	Naval NHS #T-1		✓	Naval NHS	<i>[Signature]</i>
6) Zenaida L. Bontila	Brgy. Secretary		✓	Conception	<i>[Signature]</i>
7) RAM M. BAER	district Property custodian	✓		hilongos East District	<i>[Signature]</i>
8) Jolinda A. Baranico	Administrative Inge.		✓	Leyte Baptist Hosp Inc	<i>[Signature]</i>
9) BEJIE S. BAKHOT	OFFICE STAFF		✓	GILMARR TRADERS INC	<i>[Signature]</i>
10) Razel L. Paganas	Merfaco Representative		✓	Mercury Drug Corporation	<i>[Signature]</i>

CERTIFIED TRUE COPY FROM THE ORIGINAL
 CATHERINE A. FABULAR
 Secretary to the Sangguniang Bayan
 DATE: _____
 TIME: _____



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
11) Maximus LASCOTA	Brgy. Captain	✓		Hampangan	
12) Genaro M. Rosales	Kagawad Brgy. Manarigog	✓		Manarigog	
13) LEO F. ATEADIDO, Sr	SCHOOL HEAD	✓		CONCEPCION NHS	
14) Rizalia P. Rabe	Pres. RAOTH		✓	RAOTH	
15) NELSON C. FALLER	T-1-C	✓		HAMPANGAN NHS	
16) Jocelyn Cortin	Pharmacy Assistant		✓	Franco's Pharmacy	
17) Ronette S. Villego	BM		✓	M. Laullier Hilongos Fedache	
18) Elva C. Rivera	pharmacy assistant		✓	Botica del Sr. Isanio	
19) MYLA G. JABONERO	BRANCH HEAD		✓	MOTORTRAF	
20) FULGENCIO N. VALMERA	Brgy. CAPTAIN	✓		BUNG-AW	
21) Donezza Joy L. Amador	Sales Lady		✓	Nelvana Store	
22) MA. LUISA M. RIVAS	Brgy. CAPT.		✓	BAGONG LIPUNAN	
23) ERIC L. AUS	Brgy CAPT.	✓		Brgy WALIW	
24) MARITES A. TALAMO	Brgy CAPT		✓	OWSK	

VERIFIED TRUE COPY FROM THE ORIGINAL
CATHERINE A. FABULAR
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Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
25) William Corabel	FARMER	✓		DAMI CENTRAL AL.	<i>[Signature]</i>
26) ROBERT A. PAGAR	BRANCA MANAGAN	/		CONTRACTOR	<i>[Signature]</i>
27) GIBERT PUNAN	TECHNICAL	/		PRIME NATEN	<i>[Signature]</i>
28) CELESTO T. SUAREZ	B. MANAGAN	/		Z.S. GEN. MDSB	<i>[Signature]</i>
29) FRANCISCO M. MADU JR	TEACHER	/		DEPUTY ENERGY TECH	<i>[Signature]</i>
30) Mica S. Mendon	OIC		/	ENT- VENTURES .INC.	<i>[Signature]</i>
31) Edward L. Tamthuan	Principal	/		Dep Ed Hilongos South	<i>[Signature]</i>
32) Anabella Go	Employee		/	Leyte Comm Gas Petron	<i>[Signature]</i>
33) GONO, LAMBERTO T.	COMPUTER CLERK	/		JRS BUSINESS CORPORATION	<i>[Signature]</i>
34) BOTILA S. RAMACUA	HT-1		✓	TALISAY WHS	<i>[Signature]</i>
35) Philip C. Maile	Brig Capt.	/		LIBERTAD	<i>[Signature]</i>
36) Teodoro U. Robles	CAPTAIN BRGY CENTRAL	✓		BRGY CENTRAL	<i>[Signature]</i>
37) ROEL T. ANG	BRGY. CAPT.	✓		TEJERO	<i>[Signature]</i>
38) CARMEN B. VERDIJO	FRLOT. CAPT.	✓		GEN JUAN	<i>[Signature]</i>

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Republic of the Philippines
Province of Leyte
Municipality of Hilongos



Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
39) Alberto D. Sotto	AIBL-Head	/		Cantilan Bank Inc.	
40) TORAL TIBAN	oic	/		TUSI	
41) PATRICK O. SAURE	ACT. MANAGER	/		HANDY LODGE	
42) MA. OLIVIA P. FAUER	Principal-1		✓	DepEd - ANHS	
43) VINCENT BEN XIVA	PRESIDENT	✓		HILONGOS PEOPLE'S COUNCIL	
44) Sergio N. Recto	STAFF-MDR RMO	✓		LGU - HILONGOS	
45) Bebeden C. Lumbug	Brig. Capt		-	STO NIÑO	
46) JANE GRU. UGUMONTE	Branch Capt.	-		Tampis	
47) ALAN TOYAN	BRIG. CAPT.	✓		KANIG-IRAC	
48) RUBILLOS, ROSEMARIE	ASSISTANT MANAGER		✓	RB-HILONGOS / ST-ANTHONY'S SQUARE / UNVELOS REALTY / PLANNERS MKTC / BFO REALTY / BOTIKA NIÑO A	
49) Jason O. Moroney	Branch Manager	✓		(Hilongos Cyle) / BDO Network Bank - Hilongos	
50) JUNNISSA REA SMOCK	ACCOUNT OFFICER		✓	(Hilongos) BDO Network Bank - Hilongos	
51) BELINDA C. ECALICO	OWNER		/	BELINDA'S GENERAL MERCHANDISE	
52) Lolita F. Tapayan	Sales clerk			lantern marketing Botika Niño	

CERTIFIED TRUE COPY FROM THE ORIGINAL

 CATHERINE A. FABULAR

 Secretary to the Sanggunian

 DATE: _____

 TIME: _____



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
81) Carmelita B. Dangsoy	Brgy. Capt.		✓	Bantigue	dangsoy
82) ESTELA A. JUNTILLA	P-4 / DIC		✓	DEPED / Hilongos North	[Signature]
83) Jewelina A. Licupit	Team leader		✓	Path's Paradise	[Signature]
84) RYAN Pepito		✓			[Signature]
85) Toboari R. Talles	Brgy. Capt.	✓		Talungok	[Signature]
86) DELFIN V. VIMATHERMOZA	PROPRIETOR	✓		GRASDOL SPACE RENTAL	[Signature] 5/13/23
87) JAMES AMBROSIO V. DENARI	PNP	✓		HILONGOS PNP	[Signature]
88) PSCg NOEL RADOBEV	PNP	✓		HILONGOS PNP	[Signature]
89) PSCg RANDY VINCILADO	PNP	✓		HILONGOS PNP	[Signature]
90) CHRISTIAN LAZARTE	SALES	✓		Imcof, Inc.	[Signature]
91) PAT, GODES, WILMAR P	PNP	✓		1st LPMFC	[Signature]
92) PCPL MILANO, MARK ANTHONY F.	PNP	✓		1st LPMFC	[Signature]
93) PAT PALOMA, ANGELO M.	PNP	✓		1st LPMFC	[Signature]
94) ROYALDO F. Unrup	BRGY WESTERN BRGY CAPTAIN	✓		WESTERN	[Signature]

CERTIFIED TRUE COPY FROM THE ORIGINAL
 CATHERINE A. FABULAR
 Secretary to the Sanggunian
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Republic of the Philippines
Province of Leyte
Municipality of Hilongos



Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
95) Antonietta Estopa	Brig. Secretary		-	Lahak	A. Estopa
96) NER MEONIO FERRALL	UPRRMO III	✓		Lep-Hilongos	ner ferrall
97) Catherine A. Fabular	Secretary to the SB		✓	Sec. to the SB	Catherine A. Fabular
98) MANUEL GABISAN	SB	-		SB	Manuel Gabisan
99)	— NOTHING FOLLOWS —				
100)					
101)					
102)					
103)					
104)					
105)					
106)					
107)					
108)					

CERTIFIED TRUE COPY FROM THE ORIGINAL
Catherine A. Fabular
 CATHERINE A. FABULAR
 Secretary to the Sanggunian
 DATE: _____
 TIME: _____



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
53) Berghida F. Lora	Brgy. Kag.		✓	Matapay	BFLora
54) Francisco M. Pendo	Brgy RPT!	✓		San Antonio	[Signature]
55) CRISTINA L. DALMADO	Brgy. Captain	✓		BAGS	[Signature]
56) RHODORA O. FLORES	School Principal		✓	STSH	[Signature]
57) NESTOR M. Lora	Brgy. Capt.	-		Proteccion	[Signature]
58) LUZ S. CALOLO	MA KAGAWAD		-	MAGNANGOX	[Signature]
59) Primitivo L. Pake	Market in charge	-		Health Worker	[Signature]
60) Esterlina Z. Antolinha	Proxi		-	Farm + Job Hardware	[Signature]
61) Am fil- Pamarin	Fathers of baymont			Father's Baymont	[Signature]
62) ANTONIO S. CAVERO	CAPT.	-		NAVAL	[Signature]
63) HORRORIO C. SORITA	CAPTAIN	-		ST. MARGARITA	[Signature]
64) MANUEL V. LORA	SB MEMBER	✓		SB	[Signature]
65) Trucita Jalabo	capt		✓	Pen - ot	J Jalabo
66) ERIC F. JUSTINIANO	PRESIDENT		✓	CARE MATRIZA OPERATOR	[Signature]

SECRETARY TO THE ORIGINAL
MARGUERITE FABULAR
Secretary to the Sangguniang
DATE: _____
TIME: _____



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



Name	Position	Sex		Office/ Agency	Signature
		Male	Female		
67) Lilian U. Magdadaro	Branch Head		✓	St. Jude - CUE Agricultural Marketing Corporation	<i>[Signature]</i>
68) Riza R. Paquibulan	Sales Rep.		✓	Cellworks Digital Entertainment	<i>[Signature]</i>
69) Shiena Gomez	Acting OIC		✓	Roble Shipping Inc.	<i>[Signature]</i>
70) Jimmy Trajano	Security Officer	✓		Moko Supermarket	<i>[Signature]</i>
71) Marie Perez	Sales girl		✓	Hilongos Pacific Gen. Indus.	<i>[Signature]</i>
72) MERLITA R. LOR	owner		✓	A & M APARTMENTS	<i>[Signature]</i>
73) ELIZABETH T. NOTARTE	BRGY KAGAWAD	✓		BRGY HITUDPAN	<i>[Signature]</i>
74) CLETOS M. BRAGA	brgy Kagawad	✓		brgy. for tool	<i>[Signature]</i>
75) Lanie T. GREGORIOS	OPTICIAN / secretary		✓	GREGORIOS BUILDING GREGORIOS OPTICAL CLINIC	<i>[Signature]</i>
76) JETTY O. SUAREZ	MAYOR / PROPRIETOR	✓		MUNICIPAL / PUBLIC MARKET	<i>[Signature]</i>
77) VIRBILIA L. TAPAN	BRGY. CAPTAIN		✓	BRGY. CACAO	<i>[Signature]</i>
78) CECILIO P. PARAN	BRGY. CHAIRMAN	✓		TALISAY	<i>[Signature]</i>
79) ELISA M. ROSALES	BRGY. CHAIRMAN		✓	SAN AGUSTINI	<i>[Signature]</i>
80) Gonzalo C. Mandagon	BRGY Kagawad		✓	BRGY UTARAN	<i>[Signature]</i>

CERTIFIED TRUE COPY FROM THE ORIGINAL
[Signature]
 CATHERINE A. FABULAR
 Secretary to the Sanggunian
 DATE: _____
 TIME: _____





**Republic of the Philippines
Province of Leyte
Municipality of Hilongos**



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

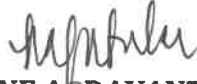
CERTIFICATION

TO WHOM IT MAY CONCERN:

This is to certify that a copy of Municipal Ordinance No. 2023-10 : An Ordinance Requiring Business Establishments, Schools, Government Offices and Other Places and Spaces Considered as High Risk To Install Video Surveillance cameras Or Closed-Circuit television (CCTV) Within Their Premises Within The Territorial Jurisdiction Of Hilongos and Providing Penalties For Violations and For Other Purposes was posted in three (3) conspicuous places within the Municipality of Hilongos pursuant to paragraph (a) of Article 114 of RA 7160, also known as the Local Government Code of 1991.

FURTHER, this certify that the undersigned has duly complied the said provision from June 1, 2023 up to June 10, 2023.

ISSUED this 19th day of June, 2023 in Hilongos, Leyte, Philippines.

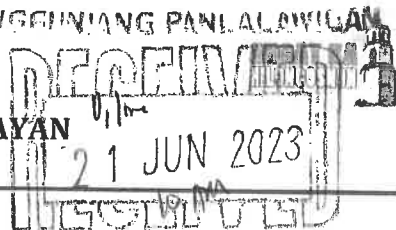

CATHERINE AGRAVANTE FABULAR
Secretary to the Sanggunian



Republic of the Philippines

Province of Leyte SANGGUNIANG PANGALAWIGAN
Municipality of Hilongos

OFFICE OF THE SANGGUNIANG BAYAN



MUNICIPAL ORDINANCE NO. 2023-10
PROVINCE OF LEYTE

AN ORDINANCE REQUIRING BUSINESS ESTABLISHMENTS, SCHOOLS, GOVERNMENT OFFICES, AND OTHER PLACES AND SPACES CONSIDERED AS HIGH RISK TO INSTALL VIDEO SURVEILLANCE CAMERAS OR CLOSED-CIRCUIT TELEVISION (CCTV) WITHIN THEIR PREMISES WITHIN THE TERRITORIAL JURISDICTION OF HILONGOS AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES

Authored by: **HON. MANUEL V. LORA**
Chairperson, Committee on Infrastructure

WHEREAS, due to economic crisis, there is a threat of criminal actions such as thefts and robberies in big and small establishments and even in schools, government offices and main thoroughfares of the locality posing danger to life, limb and properties of our constituents;

WHEREAS, Section 16, of the Local Government Code of 1991, which is the General Welfare Clause, provides that "Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare;

WHEREAS, the General Welfare Clause is the delegation made by congress to local government units of one of the fundamental powers of the state police power. Moreover, local government units exercise this delegated police power through their respective local Sanggunian whom they are authorized to enact ordinances as may be necessary and proper for peace, good order, comfort and convenience of their inhabitants and for the protection of their property;

WHEREAS, the Municipality of Hilongos in active pursuit of programs and measures that endeavors to create and environment conducive to the advancement of local trade and commerce and considers business its indispensable partner in the promotion of progress and development;

WHEREAS, video surveillance cameras or Closed-Circuit Television (CCTV) can incidentally view behavior that caused or likely to cause danger or damage to any person or property and help in identification of the perpetrators thereof can help avert criminalities;

WHEREAS, CCTV has proven time and again in its usefulness in recounting details of criminalities and the identification of perpetrators, thus, making incident and investigation reports speedy and thorough;

WHEREAS, installing CCTV in every barangay is an effective tool in safeguarding the lives and properties of our constituents in the whole municipality; Further, it will not only prevent crimes, but also aid the barangays and law enforcers in the resolution of the crime;

NOW THEREFORE, BE IT ORDAINED by the 16th Sangguniang Bayan of Hilongos, Leyte in a regular session assembled that:

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETTE M. NERVES
SB Member

EDWIN F. FALLER
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
(on vacation leave)

CATHERINE A. FABULAR
Secretary to the Sanggunian

TEODORO U. ROBLES
Ex-Officio Member/LIGA President

CRIS ANTONIO B. ONG
SB Member

MANUEL M. GABISAN
SB Member (absent)

MANUEL V. LORA
SB Member

JOYCE KRISTY P. FLANCO
Ex-Officio Member / President, Pamayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member (absent)

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member (absent)