

07

PROVINCE OF LEYTE
Palo, Leyte

Item No.: 04
Date: AUG 01 2023

PROVINCIAL LEGAL OFFICE

SANGGUNIANG PANLALAWIGAN
JUL 27 2023
PROVINCE OF LEYTE

2nd INDORSEMENT
July 26, 2023

Province of Leyte
Legal Office
Released: [Signature]
Time:
Date: 7.27.23

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 08 series of 2023 of the Sangguniang Bayan of Tolosa, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being to the opinion of the Provincial Legal Office, an exercise of the power authorized under Section 22(a)(3) of the Code, essential to establish its identity as a community.

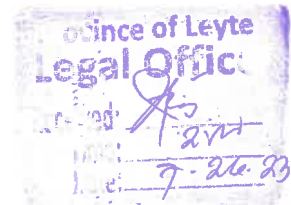
ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer [Signature]

[Signature]

PLD

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



1ST INDORSEMENT
26 July 2023

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **ORDINANCE NO. 08**, series of **2023** of the **Municipality of TOLOSA, LEYTE**, entitled: An Ordinance Adopting The Official Seal Of The Sangguniang Bayan Of The Municipality Of Tolosa, Leyte, Regulating Its Use And Providing Penalty For Violators Thereof.


FLORINDA JIL S. UYVICO
Secretary to the Sanggunian

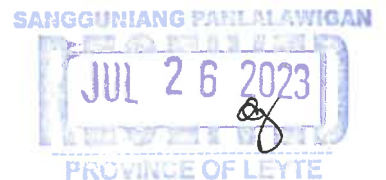


Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan

1st Endorsement

June 26, 2023



Respectfully forwarded to the Sangguniang Panlalawigan, Province of Leyte, Palo, Leyte, the herein attached **RESOLUTION NO. 05-82-2023, Re: A RESOLUTION APPROVING ORDINANCE NO. 8, SERIES OF 2023. RE: AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE, REGULATING ITS USE AND PROVIDING PENALTY FOR VIOLATORS THEREOF**, Minutes of 41st Regular Session, Attendance of Regular Session, and Certificate of Posting.

For review and approval.

Issued this 26th day of **June 2023** at Tolosa, Leyte, Philippines.

Please acknowledge receipt hereof.


CONSUELO R. LUMBRE
Sangguniang Bayan Secretary



Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

CERTIFICATION

TO WHOM THIS MAY CONCERN:

This is to **CERTIFY** that pursuant to paragraph (a) of Article 114 of RA 7160 Posting of **Ordinance 08, Series of 2023, Re: AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE, REGULATING ITS USE AND PROVIDING PENALTY FOR VIOLATORS THEREOF**, was posted in three (3) conspicuous places, with Penal Sanctions, the undersigned has complied the said provision last June 14, 2023.

This **Certification** is issued in compliance of Article 114 of RA 7160.

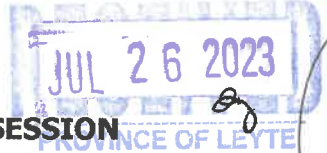
Given this **26th** day of **June 2023**.


CONSUELO R. LUMBRE
Sangguniang Bayan Secretary



Republic of the Philippines
Province of Leyte
Municipality of Tolosa

SANGGUNIANG PANGALAWIGAN



Office of the Sangguniang Bayan

**EXCERPT FROM THE MINUTES OF THE 41ST REGULAR SESSION
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE
SESSION HALL ON MAY 2, 2023, AT 11:00 A.M.**

PRESENT:

Hon. Menardo M. Mate	-	-	Municipal Vice-Mayor (Presiding Officer)
Hon. Felicito D. Beltran III	-	-	Sangguniang Bayan Member
Hon. Manny R. Martinez, RN, MPRM.	-	-	Sangguniang Bayan Member
Hon. Edilberto R. Zabala, Jr.	-	-	Sangguniang Bayan Member
Hon. Manuel B. Balledo	-	-	Sangguniang Bayan Member
Hon. Felipe V. Canonigo III	-	-	Sangguniang Bayan Member
Hon. Virman Jessie O. Pundavela	-	-	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre	-	-	Sangguniang Bayan Member
Hon. Rolly A. Cinco	-	-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero	-	-	Ex-Officio Member/ABC President
Hon. Angelo R. Lumbre	-	-	Ex-Officio Member/SK Fed. President

RESOLUTION NO. 05-82-2023

RESOLUTION APPROVING ORDINANCE NO. 8, SERIES OF 2023. RE: AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE, REGULATING ITS USE AND PROVIDING PENALTY FOR VIOLATORS THEREOF

WHEREAS, the Sangguniang Bayan in session assembled is hereby approving Ordinance No. 08, Series of 2023. Re: An Ordinance Adopting the Official Seal of the Sangguniang Bayan of the Municipality of Tolosa, Leyte, Regulating its Use and Providing Penalty for Violators Thereof;

WHEREFORE, on motion of Hon. Manny R. Martinez, RN., MPRM and duly seconded unanimously, be it;

RESOLVED, as it is hereby resolved to approve Ordinance No. 08, S.2023. Re: An Ordinance Adopting the Official Seal of the Sangguniang Bayan of the Municipality of Tolosa, Leyte, Regulating its Use and Providing Penalty for Violators Thereof;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Tolosa, in its 41st regular session assembled that:

MUNICIPAL ORDINANCE NO. 08
Series of 2023

AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE, REGULATING ITS USE AND PROVIDING PENALTY FOR VIOLATORS THEREOF

TITLE - TITLE AND SYMBOLISM

Section 1 - Short Title - This ordinance shall be known, as the OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE.

HON. MENARDO M. MATE
Municipal Vice-Mayor

CONSUELO R. LUMBRE
SB Secretary

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN, MPRM
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLLY A. CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. ANGELO R. LUMBRE
Sangguniang Bayan Member
PPSK President

Section 2 - Symbolism - The Sangguniang Bayan Official Seal have the following symbol:



The Official seal of the Sangguniang Bayan of Tolosa displays the shield which shows the Sun and 3- stars, on the left is a gavel and in the right is the scroll. There is also an image of a paddle "bogsay", spear "Bangkaw" and a bow or "pana". Green and aqua blue are also prominent in this official seal of the Sanggunian Bayan.

SHIELD - The shield symbolizes the duty of the Sangguniang Bayan of Tolosa to protect and defend the general welfare of Tolosanos, through the delivery of efficient and effective basic government services.

SUN AND THREE STARS - The sun and the 3 stars is adapted from the Philippine flag to show allegiance and patriotism of SB officials and its employees.

Furthermore, the 3 stars also symbolizes the 3 tribes that occupied and ruled our native land, known to be the datu of fishing, the datu of harvest and the datu of hunting. While the sun symbolizes, that Tolosa is located in the east coast facing Pacific Ocean.

SCROLL AND GAVEL - The gavel and the scroll symbolizes the authority of the Sangguniang Bayan, peace and order and a constant reminder that legislators are obliged to make local laws to continually protect the general welfare of Tolosanos.

PADDLE, BOW AND SPEAR - The image of a paddle "bogsay", spear "Bangkaw" and a bow or "pana" symbolizes the 3 tribes that occupied and ruled our native land, known to be the datu of fishing, the datu of harvest and the datu of hunting, which then later on united as one, in which the name of TOLOSA is derived from.

GREEN BACKGROUND - Symbolizes the vast and fertile agricultural land fields of the Municipality and to honor our beloved farmers. Furthermore, green also symbolizes new beginnings and growth.

AQUATIC BLUE - Symbolizes the rich and productive municipal waters of Tolosa in which Hilapad and bakuluray reefs are being protected through a local law. Furthermore, aquatic blue symbolizes revitalization, youth, and dreams of our constituents and the resiliency of our people towards natural calamities such as the devastating Typhoon Haiyan.

TITLE - REGULATORY PROVISIONS

Section 3 - Usage of the Official Seal - Only the Local Government Unit of Tolosa, the Sangguniang Bayan Officials and its Legislative employees shall have the authority to use the official seal for the following purposes:

HON. MENARDO M. MATE
Municipal Vice-Mayor

CONSUELO R. LUMBRE
SB Secretary

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN,MPRM
Sangguniang Bayan Member

HON. EDIBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLAN A. CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. ANGELO R. LUMBRE
Sangguniang Bayan Member
PPSK President

- A. As personality of the Sangguniang Bayan of Tolosa, in all of its affairs whether internal or corporate affairs and within or outside of its territorial jurisdiction:
- B. To authenticate all Legislative official and public documents and other administrative issuances, and
- C. As a letter heading in all Legislative official communications or correspondence.

Section 4 - Custodian of the Original Lay-out of the Seal - The secretary of the Sanggunian shall have the official custody of the original lay-out and shall be responsible in the registration and filing of the Official seal to the National Historical Commission of the Philippines or any appropriate agencies.

Section 5 - Prohibited Acts on the usage of the Official Seal - It shall be prohibited to:

- A. By any act or omission, mutilate, deface, defile, trample on, or cast contempt with the intention to dishonor or ridicule upon the official seal.
- B. To display the Official seal under any frame or picture of a person or profile picture of social medias, like Facebook, except Legislative official representations.
- C. To display the official seal in platform or stage during programs and activities which are not directly or indirectly hosted by the Local Government Unit and or of the Legislative branch.
- D. To add any word, figure, mark picture, design, drawings, advertisements, or imprint of any nature which causes or likely to cause degradation on the official seal.
- E. To print, paint or attach representation of the Official Seal whether full or partial on t-shirts, handkerchief, fan or other articles of merchandise, except upon for LGU government official representations;
- F. To use or display the Official Seal as part of any advertisement or infomercial except when undertaken by the Local Government Unit of Tolosa;
- G. To use or display the Official Seal as part of seminar, conferences, research or any activity except when undertaken by the Local Government Unit of Tolosa;
- H. To be used for commercial or business purposes, except upon the authority of the LGU;
- I. To be used by any organization or association whether for legitimate purpose, except when approved by the Local Government Unit of Tolosa;
- J. To use the Official Seal for unlawful purposes;
- K. To use the Official Seal as personal seal of any government official; and
- L. Any other circumstances of a similar in nature and analogous to those above-mentioned.

Section 6 – Modification in the design of the Municipal Official Seal - The official seal, its symbols, including its colors shall not be modified, unless;

- A. By enactment of an ordinance modifying the same;
- B. Any modification shall be made for in accordance with the vision of the Municipality and only once every ten (10) years.

Section 7 – The dry seal of the local government unit of Tolosa – There shall be an adopted official dry seal in authenticating or subscribing official and public documents or administrative and executive issuances.

The dry seal shall contain the official seal of the local government unit of Tolosa.

Section 8 – Prohibited acts on the usage of the dry seal – It shall be prohibited

to:

- A. Use by any offices other than the office of the mayor;
- B. Affix the dry seal on a paper not authentic, not official and not public documents;
- C. Affix the dry seal on a document for unlawful purposes;
- D. Affix the dry seal on a document done outside the office or office hours;
- E. To use the dry seal as personal dry seal of any official and

HON. MENARDO M. MATE
Municipal Vice-Mayor

CONSUELO R. LUMBRE
SB Secretary

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN,MPRM
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE V. CANONIGOS III
Sangguniang Bayan Member

HON. VIRMAN JESSE O. PUNDAVELA
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLLY V. CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. ANGELO R. LUMBRE
Sangguniang Bayan Member
PPSK President

- F. Any other circumstances of a similar in nature and analogous to those above-mentioned.

TITLE III – PENAL PROVISIONS

Section 9 – Penalty – Any person or persons who by acts or omission violates the provisions of this ordinance shall be penalized on the following:

1. First Offense ----- Reprimand and fine of 500.00
2. Second Offense -----Php 1,000.00
3. Third Offense -----Php 2,500.00 or an imprisonment of not less than one (1) month nor more than (6) months, or both at the discretion of the court.

Furthermore, the penalty under this ordinance shall not prejudice the filing of a separate criminal, administrative or civil liability.

ARTICLE IV – FINAL PROVISIONS


Section 10 – Implementation – This Ordinance shall be self-executory. The Office of the Municipal Mayor shall be responsible for the implementation and enforcement of the provisions and penalty of this ordinance.

Section 11 – Separability Clause – Unlawful acts which are not covered by this ordinance, but punishable under existing special laws, this ordinance shall be suppletory to such laws, unless the latter should especially provide the contrary.


And if, for any reason, any provisions held to be invalid, the same shall not affect the other provisions hereof.

Section 12 – Repealing Clause – All ordinances, rules and regulations or parts thereof inconsistent with or in conflict with the provisions of this ordinance are hereby repealed or modified accordingly.

Section 13 – Effectivity Clause – This Ordinance shall take effect ten (10) days after it has been posted in three (3) conspicuous places and publication in newspaper of general circulation.


CONSUELO R. LUMBRE
Sangguniang Bayan Secretary

ATTESTED:


HON. MENARDO M. MATE
Municipal Vice-Mayor
Presiding Officer


HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

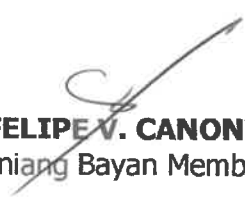

HON. MANNY R. MARTINEZ, RN, MPRM
Sangguniang Bayan Member



HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member



HON. MANUEL B. BALLEDO
Sangguniang Bayan Member



HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member



HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member




HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member



HON. ROLLY A. CINCO
Sangguniang Bayan Member



HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/ABC President



HON. ANGELO R. LUMBRE
Ex-Officio Member/SK Fed. President

APPROVED:



HON. ERWIN C. OCAÑA
Municipal Mayor



Republic of the Philippines
 Province of Leyte
 Municipality of Tolosa

Office of the Sangguniang Bayan

MINUTES OF THE 41ST REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE SESSION HALL ON MAY 2, 2023 AT 9:30 A.M.

PRESENT:

- | | | | |
|------------------------------------|---|---|--|
| Hn. Menardo M. Mate | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Felicito D. Beltran III | - | - | Sangguniang Bayan Member |
| Hon. Manny R. Martinez, RN, MPRM.- | - | - | Sangguniang Bayan Member |
| Hon. Edilberto R. Zabala, Jr. | - | - | Sangguniang Bayan Member |
| Hon. Manuel B. Balledo | - | - | Sangguniang Bayan Member |
| Hon. Felipe V. Canonigo III | - | - | Sangguniang Bayan Member |
| Hon. Virman Jessie O. Pundavela- | - | - | Sangguniang Bayan Member |
| Hon. Ireneo Rolando A. Lumbre - | - | - | Sangguniang Bayan Member |
| Hon. Rolly A. Cinco | - | - | Sangguniang Bayan Member |
| Hon. Melanie Felisa M. Vivero | - | - | Ex-Officio Member/ABC President |
| Hon. Angelo R. Lumbre | - | - | Ex-Officio Member/SK Fed. President |

CALL TO ORDER. - The session was called to order by the Presiding Officer at 9:30 A.M.

NATIONAL ANTHEM, INVOCATION, TOLOSA HYMN. - Computer Generated.

ROLL CALL. - Roll call was done by the SB Secretary and all members were present.

APPROVAL OF THE MINUTES OF THE PREVIOUS SESSION. - Hon. Manny R. Martinez, RN., MPRM moved to dispense the reading of the previous minutes and seconded by Hon. Virman Jessie O. Pundavela.

REFERENCE OF BUSINESS:

- None

FIRST READING:

- None

COMMITTEE REPORTS:

- Report of the Committee on Personnel. Re: Changing the item number and position title of the following Plantilla of Personnel of the Local Government Unit, viz:

<i>Original</i>		<i>Propose</i>
006-113 Admin Aide II (Laborer)	-	006-113 Admin Aide (Bookbinder I)
006-130 Admin Aide II (Laborer)	-	006-130 Admin Aide (Bookbinder I)
006-115 Nurse I	-	006-015 Nurse I

Hon. Felicito D. Beltran III requested to defer and requested his committee members to conduct a committee meeting.

- Report of the Committee on Public Utilities, Transportation, Communication and Public Information. Re:

- To adopt DILG MC No. 2022-060 and to enact Ordinance Mandating Business Establishments Operating Within the Territorial Jurisdiction of Tolosa to Install a

HON. MENARDO M. MATE
 Municipal Vice-Mayor

CONSUELO R. LUMBRE
 SB Secretary

HON. FELICITO D. BELTRAN III
 Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN, MPRM
 Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.
 Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
 Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
 Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA
 Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
 Sangguniang Bayan Member

HON. ROLLY A. CINCO
 Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
 Sangguniang Bayan Member
 ABC President

HON. ANGELO R. LUMBRE
 Sangguniang Bayan Member
 PPSK President

Closed-Circuit Television (CCTV) System and prescribing Penalties for Violations Thereof.

Hon. Edilberto R. Zabala, Jr. requested to lay on the table.

- b) Sangguniang Panlalawigan Resolution No. 2023-037. Re: A Resolution returning to the Sangguniang Bayan of Origin Ordinance No. 11 Series of 2022 of Tolosa, Leyte, for clarification. (AN ORDINANCE AMENDING SECTION II (FARE MATRIX SYSTEM) OF ORDINANCE NO. 2, SERIES OF 2018).

Hon. Edilberto R. Zabala, Jr. informed that he talked personally to Ms. Mimi and according to her they are implementing the application fee which is fused into Php500.00 and assured he will report next session and requested to calendar for 2nd reading.

SECOND READING:

- A. Unfinished Business
- B. Business for the Day

1) None

THIRD READING:

- 1. An Ordinance mandating the Official Seal of the Sangguniang Bayan of Tolosa, Leyte, regulating its use and providing penalty for violations thereof

Hon. Many R. Martinez, RN., MPRM moved to pass the resolution.

The Presiding Officer asked who are infavor of the motion of Hon. Manny R. Martinez, RN., MPRM.

All members voted infavor of the motion hence the motion was carried.

RESOLUTION NO. 05-82-2023

RESOLUTION APPROVING ORDINANCE NO. 8, SERIES OF 2023. RE: AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE, REGULATING ITS USE AND PROVIDING PENALTY FOR VIOLATORS THEREOF

WHEREAS, the Sangguniang Bayan in session assembled is hereby approving Ordinance No. 08, Series of 2023. Re: An Ordinance Adopting the Official Seal of the Sangguniang Bayan of the Municipality of Tolosa, Leyte, Regulating its Use and Providing Penalty for Violators Thereof;

WHEREFORE, on motion of Hon. Manny R. Martinez, RN., MPRM and duly seconded unanimously, be it;

RESOLVED, as It is hereby resolved to approve Ordinance No. 08, S.2023. Re: An Ordinance Adopting the Official Seal of the Sangguniang Bayan of the Municipality of Tolosa, Leyte, Regulating its Use and Providing Penalty for Violators Thereof;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Tolosa, in its 41st regular session assembled that:

Hon. Many R. Martinez, RN., MPRM moved to enact an ordinance and seconded unanimously.

MUNICIPAL ORDINANCE NO. 08
Series of 2023

AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE, REGULATING ITS USE AND PROVIDING PENALTY FOR VIOLATORS THEREOF

TITLE - TITLE AND SYMBOLISM

Section 1 - Short Title - This ordinance shall be known, as the OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF TOLOSA, LEYTE.

HON. MENARDO M. MATE
Municipal Vice-Mayor

Consuelo R. Lumbre
SB Secretary

HON. FELIX D. BELTRAN III
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN., MPRM
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member

HON. VIRMAN JESIE O. PUNDAVELA
Sangguniang Bayan Member

HON. ANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLLO CINCO
Sangguniang Bayan Member

HON. FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. ANGIELO R. LUMBRE
Sangguniang Bayan Member
PPSK President

Section 2 - Symbolism - The Sangguniang Bayan Official Seal have the following symbol:



The Official seal of the Sangguniang Bayan of Tolosa displays the shield which shows the Sun and 3- stars, on the left is a gavel and in the right is the scroll. There is also an image of a paddle "bogsay", spear "Bangkaw" and a bow or "pana". Green and aqua blue are also prominent in this official seal of the Sangguniang Bayan.

SHIELD - The shield symbolizes the duty of the Sangguniang Bayan of Tolosa to protect and defend the general welfare of Tolosanos, through the delivery of efficient and effective basic government services.

SUN AND THREE STARS - The sun and the 3 stars is adapted from the Philippine flag to show allegiance and patriotism of SB officials and its employees.

Furthermore, the 3 stars also symbolizes the 3 tribes that occupied and ruled our native land, known to be the datu of fishing, the datu of harvest and the datu of hunting. While the sun symbolizes, that Tolosa is located in the east coast facing Pacific Ocean.

SCROLL AND GAVEL - The gavel and the scroll symbolizes the authority of the Sangguniang Bayan, peace and order and a constant reminder that legislators are obliged to make local laws to continually protect the general welfare of Tolosanos.

PADDLE, BOW AND SPEAR - The image of a paddle "bogsay", spear "Bangkaw" and a bow or "pana" symbolizes the 3 tribes that occupied and ruled our native land, known to be the datu of fishing, the datu of harvest and the datu of hunting, which then later on united as one, in which the name of TOLOSA is derived from.

GREEN BACKGROUND - Symbolizes the vast and fertile agricultural land fields of the Municipality and to honor our beloved farmers. Furthermore, green also symbolizes new beginnings and growth.

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TITLE - REGULATORY PROVISIONS

Section 3 - Usage of the Official Seal - Only the Local Government Unit of Tolosa, the Sangguniang Bayan Officials and its Legislative employees shall have the authority to use the official seal for the following purposes:

- As personality of the Sangguniang Bayan of Tolosa, in all of its affairs whether internal or corporate affairs and within or outside of its territorial jurisdiction;
- To authenticate all Legislative official and public documents and other administrative issuances, and
- As a letter heading in all Legislative official communications or correspondence.

HON. MENARDO M. MATE
Municipal Vice-Mayor

Consuelo R. Lumbre
SB Secretary

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. MANNY R. JINEZ, RN,MPRM
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PONDABELA
Sangguniang Bayan Member

HON. ANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLLAN CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. YVERO
Sangguniang Bayan Member
ABP President

HON. ANGELO R. LUMBRE
Sangguniang Bayan Member
PPSK President

Section 4 - Custodian of the Original Lay-out of the Seal - The secretary of the Sanggunian shall have the official custody of the original lay-out and shall be responsible in the registration and filing of the Official seal to the National Historical Commission of the Philippines or any appropriate agencies.

Section 5 - Prohibited Acts on the usage of the Official Seal - It shall be prohibited to:

- A. By any act or omission, mutilate, deface, defile, trample on, or cast contempt with the intention to dishonor or ridicule upon the official seal.
- B. To display the Official seal under any frame or picture of a person or profile picture of social medias, like Facebook, except Legislative official representations.
- C. To display the official seal in platform or stage during programs and activities which are not directly or indirectly hosted by the Local Government Unit and or of the Legislative branch.
- D. To add any word, figure, mark picture, design, drawings, advertisements, or imprint of any nature which causes or likely to cause degradation on the official seal.
- E. To print, paint or attach representation of the Official Seal whether full or partial on t-shirts, handkerchief, fan or other articles of merchandise, except upon for LGU government official representations;
- F. To use or display the Official Seal as part of any advertisement or infomercial except when undertaken by the Local Government Unit of Tolosa;
- G. To use or display the Official Seal as part of seminar, conferences, research or any activity except when undertaken by the Local Government Unit of Tolosa;
- H. To be used for commercial or business purposes, except upon the authority of the LGU;
- I. To be used by any organization or association whether for legitimate purpose, except when approved by the Local Government Unit of Tolosa;
- J. To use the Official Seal for unlawful purposes;
- K. To use the Official Seal as personal seal of any government official; and
- L. Any other circumstances of a similar in nature and analogous to those above- mentioned.

Section 6 - Modification in the design of the Municipal Official Seal - The official seal, its symbols, including its colors shall not be modified, unless;

- A. By enactment of an ordinance modifying the same;
- B. Any modification shall be made for in accordance with the vision of the Municipality and only once every ten (10) years.

Section 7 - The dry seal of the local government unit of Tolosa - There shall be an adopted official dry seal in authenticating or subscribing official and public documents or administrative and executive issuances.

The dry seal shall contain the official seal of the local government unit of Tolosa.

Section 8 - Prohibited acts on the usage of the dry seal - It shall be prohibited to:

- A. Use by any offices other than the office of the mayor;
- B. Affix the dry seal on a paper not authentic, not official and not public documents;
- C. Affix the dry seal on a document for unlawful purposes;
- D. Affix the dry seal on a document done outside the office or office hours;
- E. To use the dry seal as personal dry seal of any official and
- F. Any other circumstances of a similar in nature and analogous to those above- mentioned.

TITLE III - PENAL PROVISIONS

Section 9 - Penalty - Any person or persons who by acts or omission violates the provisions of this ordinance shall be penalized on the following:

- 1. First Offense ----- Reprimand and fine of 500.00
- 2. Second Offense ----- Php 1,000.00
- 3. Third Offense ----- Php 2,500.00 or an imprisonment of not less than one (1) month nor more than (6) months, or both at the discretion of the court.

Furthermore, the penalty under this ordinance shall not prejudice the filing of a separate criminal, administrative or civil liability.

HON. MENARDO M. MATE
Municipal Vice Mayor

CONSUELO R. LUMBRE
SB Secretary

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ RN, MP, RM
Sangguniang Bayan Member

HON. EDILBERTO ZABALA, JR.
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELIPE Y. CANONIGOS III
Sangguniang Bayan Member

HON. VIRMAN JESSE O. PUNSAVELA
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. ROLANDO CINCO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Sangguniang Bayan Member
ABC President

HON. ANGELO R. LUMBRE
Sangguniang Bayan Member
PPSK President

ARTICLE IV – FINAL PROVISIONS

Section 10 – Implementation – This Ordinance shall be self-executory. The Office of the Municipal Mayor shall be responsible for the implementation and enforcement of the provisions and penalty of this ordinance.

Section 11 – Separability Clause – Unlawful acts which are not covered by this ordinance, but punishable under existing special laws, this ordinance shall be supplementary to such laws, unless the latter should especially provide the contrary.

And if, for any reason, any provisions held to be invalid, the same shall not affect the other provisions hereof.


Section 12 – Repealing Clause – All ordinances, rules and regulations or parts thereof inconsistent with or in conflict with the provisions of this ordinance are hereby repealed or modified accordingly.

Section 13 – Effectivity Clause – This Ordinance shall take effect ten (10) days after it has been posted in three (3) conspicuous places and publication in newspaper of general circulation.


OTHER MATTERS:

1. Hon. Ireneo Rolando A. Lumbre reminded the bicycle race in connection of fiesta celebration. They agreed that they will contribute.

Adjournment. – there being no further business, the Presiding Officer moved for the adjournment of the session. The session was adjourned at 12:00 noon.


CONSUELO R. LUMBRE
Sangguniang Bayan Secretary

ATTESTED:

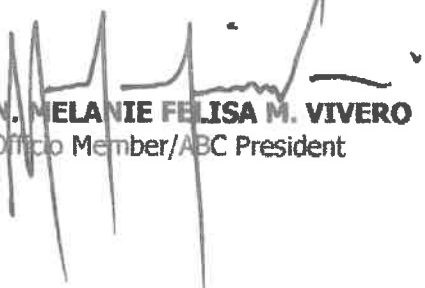

HON. MENARDO M. MATE
Municipal Vice-Mayor
Presiding Officer


HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member


HON. EDILBERTO R. ZABALA, JR.
Sangguniang Bayan Member


HON. FELIPE V. CANONIGO III
Sangguniang Bayan Member


HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member



HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/ABC President


HON. MANNY R. MARTINEZ, RN, MPRM
Sangguniang Bayan Member


HON. MANUEL B. BALLEDO
Sangguniang Bayan Member


HON. VIRMAN JESSIE O. PUNDAVELA
Sangguniang Bayan Member


HON. ROLLY A. CINCO
Sangguniang Bayan Member


HON. ANGELO R. LUMBRE
Ex-Officio Member/SK Fed. President



Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan

ATTENDANCE SHEET

41ST Regular Session
of the Sangguniang Bayan


SB Session Hall
Venue

May 2, 2023
Date

No.	Name	Designation	Signature
1	Hon. Menardo M. Mate	Municipal Vice-Mayor	
2	Hon. Felicito D. Beltran III	Municipal Councilor	
3	Hon. Manny R. Martinez, RN, MPRM	Municipal Councilor	
4	Hon. Edilberto R. Zabala, Jr.	Municipal Councilor	
5	Hon. Manuel B. Balledo	Municipal Councilor	
6	Hon. Felipe V. Canonigo III	Municipal Councilor	
7	Hon. Virman Jessi O. Pundavela	Municipal Councilor	
8	Hon. Ireneo Rolando A. Lumbre	Municipal Councilor	
9	Hon. Rolly A. Cinco	Municipal Councilor	
10	Hon. Melanie Felisa M. Vivero	ABC President, Ex-Officio	
11	Hon. Angelo R. Lumbre	SK Fed. President, Ex-Officio	

CERTIFICATION

I hereby **CERTIFY** that those who have signatures above, have actually attended the **41ST Regular Session** of the Sangguniang Bayan of Tolosa, Leyte, held at the SB Session Hall on May 2, 2023.


CONSUELO R. LUMBRE
Sangguniang Bayan Secretary