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Item No.: 12

Date: AUG 01 2023

PROVINCE OF LEYTE  
Palo, Leyte

**PROVINCIAL LEGAL OFFICE**

SANGGUNIANG PANLALAWIGAN  
JUL 24 2023  
PROVINCE OF LEYTE

2<sup>nd</sup> INDORSEMENT  
July 19, 2023

Province of Leyte  
Legal Office  
Release Date: 7-21-23

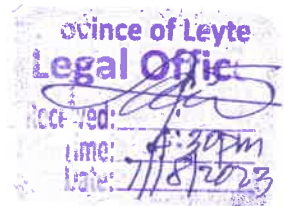
Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 477-130623 of the Sangguniang Bayan of Palompon, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being to the opinion of the Provincial Legal Office, an exercise of the power authorized under Section 447(5)(x) the Code to "to establish and provide for the operation of vocational and technical schools and similar post-secondary institutions, etc.". Provided that pursuant to Section 186 of the Code, "Fees or charges shall not be unjust, excessive, oppressive, confiscatory or contrary to declared national policy". Provided further that pursuant to above mentioned Section 447(5)(x) of the code, "Fees and other school charges are approved by the Department of Education, Culture and Sports. Provided finally, that the creation of "Plantilla positions" does not violate the prohibitions set forth under Section 325(a) and (g) of the Code.

**ATTY. JOSE RAYMUND A. ACOL**  
Asst. Provincial Legal Officer

Republic of the Philippines  
**PROVINCE OF LEYTE**  
Tacloban City

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

2<sup>nd</sup> ENDORSEMENT  
17 July 2023



The Provincial Legal Office is respectfully requested to review and submit recommendations, on the herein enclosed **MUNICIPAL ORDINANCE NO. 477-130623 OF THE MUNICIPALITY OF PALOMPON, LEYTE, "AN ORDINANCE ESTABLISHING A TECHNICAL AND VOCATIONAL TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON, DEFINING THE COMPOSITION, AND APPROPRIATING FUNDS THEREOF"**.

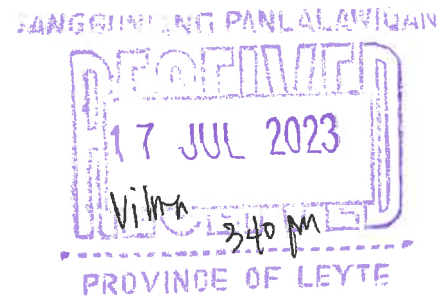
  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
Municipality of Palompon  
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## Office of the Sangguniang Bayan

1<sup>st</sup> Endorsement  
July 12, 2023



**THE PROVINCIAL SECRETARY**  
4<sup>th</sup> Floor, Provincial Government Complex  
Palo, Leyte

**Sir/Madam:**

Forwarding herewith sixteen (16) copies of the **Municipal Resolution No. 675-130623** embodying **Municipal Ordinance No. 477-130623**, entitled "**AN ORDINANCE ESTABLISHING A TECHNICAL AND VOCATIONAL TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON, DEFINING THE COMPOSITION, AND APPROPRIATING FUNDS THEREOF**" for review by the Sangguniang Panlalawigan.

**DEBBY ANN C. DIGNOS**  
Sangguniang Bayan Secretary-Des.

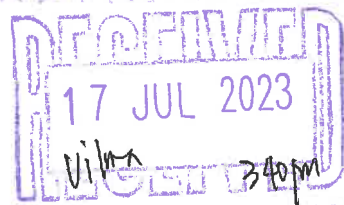
Enclosed:

1. Certification of Publication
2. Certification of Public Hearing
3. Committee Report
4. Minutes of the Public Hearing
5. Attendance



Republic of the Philippines  
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 Municipality of Palompon  
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SANGGUNIANG PANKALAWIGAN



PROVINCE OF LEYTE

**OFFICE OF THE SANGGUNIANG BAYAN**

**SANGGUNIAN RESOLUTION NO. 675-130623**

A RESOLUTION APPROVING MUNICIPAL ORDINANCE NO. **477-130623**  
 ENTITLED "AN ORDINANCE ESTABLISHING A TECHNICAL AND VOCATIONAL  
 TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON, DEFINING  
 THE COMPOSITION, AND APPROPRIATING FUNDS THEREOF"

WHEREFORE, *on MASS motion* . . . . .

BE IT RESOLVED AS IT IS HEREBY RESOLVED, to approve Municipal Ordinance No. 477-130623, to wit:

**MUNICIPAL ORDINANCE NO. 477-130623**

**AN ORDINANCE ESTABLISHING A TECHNICAL AND VOCATIONAL  
 TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON, DEFINING  
 THE COMPOSITION, AND APPROPRIATING FUNDS THEREOF**

Be it ordained by the Sangguniang Bayan of the Municipality of Palompon, Province of Leyte,  
 that;

**SECTION 1. TITLE** – This ordinance shall be known and cited as the "**AN ORDINANCE ESTABLISHING A TECHNICAL AND VOCATIONAL TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON, DEFINING THE COMPOSITION, AND APPROPRIATING FUNDS THEREOF**".

**SECTION 2. LEGAL BASIS** – This ordinance is enacted pursuant to Section 458, paragraph a, sub-paragraph 5 (x) of the Republic Act 7160 otherwise known as the Local Government Code of 1991, which provides:

"Subject to the availability of funds and to existing laws, rules and regulations, establish and provide for the operation of vocational and technical schools and similar post-secondary institutions x x x and subject to existing law on tuition fees, fix and collect reasonable tuition fees and other school charges in educational institution supported by the city government;"

This ordinance also relied on Section 76 of RA 7160 which provides that, every LGU shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability subject to the minimum standards and guidelines prescribed by the Civil Service Commission Specifically Memorandum No. 19 s. 1992.

**SECTION 3. DECLARATION OF POLICY** – The 1987 Constitution of the Republic of the Philippines under Article XII, Section 14 states that the sustained development of a reservoir of national talents consisting of Filipino scientists, entrepreneurs, professionals, managers, high level technical manpower and skilled workers and craftsmen in all fields shall be promoted by the State. It further stressed that the state shall be encourage appropriate technology and regulate its transfer for the national benefits.

The Palompon Leyte Government adopts as a policy that development of a pool of skilled workers and craftsmen are indispensable in the overall framework of municipality's development. The local government shall therefore aim to improve the existing Manpower Training Center and

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expand its programs to be able to respond to the demand for skilled manpower not only in the city but at national scale and even overseas.

The Palompon Leyte Government commits to help and assist the underprivileged or indigent Palompongonans to acquire or strengthen their technical skills that will enhance their employability in the job market. It shall endeavor in ensuring that Palompongonans going out of Palompon to seek for job shall have specialized skills or crafts to increase the chances of employability and also to be able to negotiate for better terms of employment.

**SECTION 4. PURPOSES OF TECHNICAL AND VOCATIONAL TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON** – There is hereby established in Palompon Leyte the “**PALOMPON TECHNICAL AND VOCATIONAL TRAINING CENTER**” to undertake the following functions and objectives:

- a) To serve as the Center for technical skills, trainers, technologists and other specialist dealing with socio economic development;
- b) To conduct vocational and technological trainings on TESDA accredited courses with NC I, II or other levels of certifications,
- c) To produce graduates that are globally competitive with an end goal of giving graduates higher chance of employability;
- d) To serve as Training Center for TECH-VOC programs;
- e) To generate employment opportunities for the graduates of the programs giving emphasis to those coming from indigent families.

**SECTION 5. PALOMPON TECHNICAL AND VOCATIONAL TRAINING CENTER BOARD OF TRUSTEES** – The Board of Trustees shall be the policy making body of the Center which shall be composed of the following:

Chairman	: Municipal Mayor
Vice Chairman	: Municipal Vice-Mayor
Regular members	: SB Chairman, Committee on Social Welfare & Labor SB Chairman, Committee on Education Municipal Treasurer Municipal Budget Officer Municipal Accountant PESO Manager Representative, DepEd Leyte Division Representative, TESDA President, Liga ng mga Barangay Two (2) representative from the Private Sector to be appointed by the Chairman upon the recommendation of the board and whose term are co-terminus with the appointing authority
Ex-officio Member	: Center Administrator

The Ex-Officio Member shall have the same rights and privileges with other members except the right to vote.

**SECTION 6. POWERS AND FUNCTIONS OF THE PALOMPON TECHNICAL AND VOCATIONAL TRAINING CENTER BOARD** – The Board shall perform the following duties and functions:

- a) Approve the term plan for technical education and skills training, annual investment plan and other plan;
- b) Exercise supervision of the activities of the center;
- c) Issue rules and regulations to carry out the purpose for which the Center is established;
- d) Prescribed the programs to be offered by the center and the corresponding tuition fees and expenses thereof in accordance with TESDA regulations and other pertinent laws,

- e) Received donations and grants of all kinds and appropriates the same for the purpose specified by the law or donor;
- f) Administer its funds and disburses the same subject to government accounting rules and regulations;
- g) Procure such facilities, tools and other equipment necessary for the Center;
- h) Approve curricular or training requirement necessary for the Center;
- i) Prescribe training and other fees and ensure its remittances to the Municipal Treasurer's Office
- j) Authorize grants of bonuses and honoraria to promote efficiency in the operations of the center subject to pertinent rules and regulations;
- k) Recommend to the Municipal Mayor the appointment for the position of Center Administrator; and
- l) Authorize the Chairman or any member of the Board of Trustees to confirm all candidates for Graduation.

**SECTION 7. THE PALOMPON TECHNICAL AND VOCATIONAL TRAINING CENTER MANAGEMENT OFFICE** – There is hereby created the PALOMPON TECHNICAL AND VOCATIONAL TRAINING CENTER Management Office under the supervision of the Office of the Municipal Mayor to perform the management and supervisory functions and ensure the smooth operations of Center and the functionality of the Board.

The Palompon Technical and Vocational Training Center Management Office shall be manned by the following positions:

- a) Administrative Officer V (Center Administrator) (SG 18)
- b) Two (2) Administrative Assistant II (Skills Development Assistant) (SG-80)
- c) Administrative Assistant I (Computer Operator) (SG-7)
- d) Administrative Aide IV (Accounting Clerk) (SG-4)

**SECTION 8. QUALIFICATIONS, DUTIES AND RESPONSIBILITIES** – The following are the qualifications, duties and responsibilities of each position:

**A. Qualifications of Administrative Officer V (Center Administrator) (SG-18)**


Education	Bachelor's Degree
Relevant Experience	Two years relevant experience
Relevant Training	Eight (8) hours of relevant training
Eligibility	CS Professional/Second level eligibility and preferably a holder of National TVET Training Certificate (NTTC)


**B. Duties and responsibilities of Administrative Officer V (Center Administrator)**


1. Serve as the Center Administrator and manage the day-to-day operations of the PALOMPON TECHNICAL AND VOCATIONAL TRAINING CENTER and provide administrative supervision to the Center's Administrative and technical support staff;
2. Spearhead the preparation of the term plan for technical education and skills development;
3. Prepare an Annual Work and Financial Plan (WFP) for the Center which will include among others targeted, Enrolled, Graduated, Assessed, Certified, Employed and the corresponding financial requirements of its implementation for approval of the BOARD;
4. Direct the entire program and ensure that all program requirements and targets are attained as scheduled;
5. Develop written management and administrative system, policies, standards, guidelines and procedures of the training center in coordination with the board and TESDA;


  
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SB Secretary- Designate

  
Municipal Vice-Mayor

  
Municipal Mayor

6. Ensure efficient and timely overall implementation of curriculum and programs, proper operation and maintenance of all the facilities and equipment of the training center, and human resources management,
7. Facilitate and maintain strategic relationships/networking with private companies, national government agencies, LGUs, NGOs, funding institutions, academe, people's organization, local and international organizations to deploy graduates for possible employment;
8. Monitor and provide regular reports on schedule to the Board on operational aspects and performance of the training center including the following:
  - a) Monthly report of the training program;
  - b) Annual Procurement Plan;
  - c) Damage Report;
  - d) Incident Investigation Reports;
  - e) Internal and External Communication
  - f) Daily Expenses Summary;
9. Supervise and ensure the efficient implementation of training programs and curriculum by all the trainers and lecturers;
  - a) Ensure that all classes and workshops are on schedule;
  - b) Ensure that all training center workshops are all equipped, functional and maintained;
  - c) Ensure that all material and service requirement of the trainers, lecturers and students are available on schedule;
  - d) Perform regular monitoring and evaluation of the performance of the training program, trainers and trainees in relation to the objectives of the training center;
  - e) Handle classes as a trainer whenever necessary, and
  - f) Prepare the Disciplinary Action Committee Investigation Reports and act as Chairman to the Disciplinary Action Committee for the Center;
10. Perform other functions as may be designated by the Board.

C. Qualifications of two Administrative Assistant II (Skills Development Assistant) (SG 8)

Education	Two years studies in College
Relevant Experience	One year relevant experience
Relevant Training	Four (4) hours of relevant training
Eligibility	CS Sub-Professional/First level Eligibility

D. Duties and responsibilities of the first Administrative Assistant II (Skills Development Assistant)

Serve as the Board Secretary and shall perform the following duties and responsibilities:

- a) Receive and record incoming and outgoing communications of the Center;
- b) Facilitate the collection of data and other documents required by the BOARD;
- c) Document Board meetings and ensure prompt actions on the agreements of the meetings including the drafting of resolutions and other documents.
- d) Prepare agenda folders during Board meetings;
- e) Send notices and confirm attendance to the members of the Board;
- f) Keep custody of all records and documents of the Board and the Center and ensure confidentiality of information and records of the Center;
- g) Under the general guidance of the Center Administrator, serve as the Manager of the operations of the Assessment Center; and

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h) Perform other functions as may be assigned by the board from time to time.

E. Duties and responsibilities of the second Administrative Assistant II (Skills Development Assistant)

1. Serve as the Center Registrar and shall perform the following duties and responsibilities:
  - a) Enforce rules and policies on student records and registration;
  - b) Handle the recruitment, application and processing of the new students, client assessment, admission or qualifying examination and graduation requirements and processes;
  - c) Submit promptly Enrollment and Terminal Report to TESDA;
  - d) Furnish a copy of training schedules to TESDA Competency Assessment Unit for Scheduling of Competency Assessment;
  - e) Coordinate with TESDA Competency Assessment Unit and Employment Facilitation Unit for the assessment results and coordinate with the computer operator for the consolidation of MIS Report;
  - f) Serve as coordinator of the assessment center;
  - g) Serve as the official custodian of the trainee records and ensure accuracy and confidentiality of information; and
2. Performs others duties, which the BOARD may assign from time to time.

F. Qualifications of Administrative Assistant I (Computer Operator I) (SG 7)

Education	Completion of two years studies in college
Relevant Experience	One year relevant experience
Relevant Training	Four (4) hours of relevant training
Eligibility	CS Sub-Professional/First level eligibility

G. Duties and responsibilities of the Administrative Assistant I (Computer Operator I)

1. Serve as the UPTRAS (Unified TVET Program Registration and Accreditation System) focal point and shall perform the following duties and responsibilities:
  - a) Diagnose and resolve system problems and monitor equipment failure or errors in performance;
  - b) Notify supervisor or computer maintenance technicians of equipment malfunctions;
  - c) Support production operations environment including multiple servers, networking, batch processing, backup and related activities;
  - d) Install, maintain, monitor, analyze, and troubleshoot data center equipment and software in support of data center operations; and
9. Monitor student's progress in learning through the use of evaluation tools and other methods of appraisal such as Prescribed Progress Chart to facilitate the desired learning of students;
10. Achieve maximum professional competence through continued skills upgrading and Industry exposure;
11. Ensure Workshops are well-equipped, functional and maintained according to the curriculum requirements. All equipment, tools, materials and supplies are complete, secure and in order during and after every work session.
12. Keep precise and updated grades and other forms of students records, rating and promptly submit the same to the Registrar;

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Municipal Vice-Mayor

Municipal Mayor

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13. Prepare and submit timely reports, inventories, Purchase Request, training status; tools and equipment annual inventory;

14. Maintain and implement harmonious interpersonal relationship with and among superiors, co-workers and trainees; and

15. Perform other related duties that may be assigned by the Center Administrator.

**SECTION 9. JOB PLACEMENT OFFICER** – There shall be a separate employee with casual status in the Public Employment Service Office (PESO) to handle the job placement functions of the PALOMPON TESDC focusing on maintaining a filing system of active, inactive and pending job applications; establishing close relationship with private companies to obtain job referrals and placement; and conduct job hunting skills training to help job seekers find employment.

**SECTION 10. OTHER MANPOWER REQUIREMENTS OF THE MANPOWER TRAINING CENTER** – For the effective operation of the said training center, the Municipal Mayor may hire additional personnel whose positions and qualifications are based on stipulations and policies of the Qualification Standards of Civil Service Commission (CSC) M.C. No. 1 s. 1997 or augment the personnel of the said office through any or a combination of the following options.

- a. Hiring of other necessary personnel with casual and/or Job Order status;
- b. Designation or assignment of personnel to the OTTC in concurrent capacities with their existing positions;
- c. Reassignment of personnel of the Municipal to the OOTC; and
- d. Full-time or part-time detail of existing personnel to the OTTC.

**SECTION 11. PHYSICAL SET-UP AND CENTER FACILITIES** – The Local Government shall maintain a suitable building on a government lot where this Center shall be housed which shall have adequate spaces for seminar rooms, training bays, and workshop rooms. It shall also provide office spaces and restrooms for staffs and students and such other facilities needed to carry out the objectives of the Center. The official training center shall be at Barangay Sabang, Palompon, Leyte.

**SECTION 12. ROLE AND PARTICIPATION OF BARANGAYS IN MANPOWER DEVELOPMENT-** The Barangays in Palompon Leyte shall map out and keep an updated list of the unemployed in their respective areas and regularly submit this to the PESO for skills development trainings. The Barangays shall closely coordinate with PESO to monitor their constituents and track those who are given jobs and those that are not absorbed in the job market for purposes of planning for livelihood program.

The Barangay shall assist in the dissemination of information regarding the services available in the PALOMPON TESDC. The Barangays shall also help and endorse qualified constituents to the scholarship programs for technical and vocational courses.

**SECTION 13. APPROPRIATION** – The amount needed to carry out the provisions of this Ordinance for the calendar year 2023 shall be sourced from available sources coming from the General funds including the funds from the abovementioned abolished positions. For succeeding years, the appropriation for the newly created section and its operations shall be included in the annual budget of the Office of the Municipal Mayor.

The operation of the Center may also be funded from such sources as donations, grant in aid, and such other funds obtained from various sources both from government and private entities.

The Commission on Audit shall audit all accounts and expenses and all disbursement shall be made in accordance with auditing rules and procedures;

**SECTION 14. FUND MANAGEMENT** – Collection of training fees, grants and aids shall be treated as trust liability and disbursement thereof shall be subject to government accounting and auditing rules and regulations.

No funds shall be released from the Center unless authorized by the Board through a resolution duly approved in a special or regular meeting.

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SB Secretary- Designate

Municipal Vice-Mayor

Municipal Mayor

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No Resolution authorizing the disbursement of funds shall be valid if made not in accordance with the Center's objectives.

**SECTION 15. HONORARIA OF THE PALOMPON TECHNICAL AND VOCATIONAL TRAINING CENTER BOARD OF TRUSTEES** – All the regular members of the Board of Trustees shall receive honoraria for their attendance in board meetings in the amount of ONE THOUSAND PESOS (1,000.00) per Board meeting provided that said honoraria in a year shall not exceed the total amount equivalent to 12 board meetings a year.

**SECTION 16. AUTHOMATIC INTEGRATION** – Any and all existing manpower training and technological programs administered by the Municipal Government shall be integrated into and/or vested in the herein created Palompon Technical Training Center including the transfer of existing Productivity Skills and Capability Building (PSCB) Unit of the MWDO, agricultural technical courses under the Municipal Agriculture Office and other technical trainings conducted by other offices within the municipality.

**SECTION 17. DONATIONS** – The Center, through a resolution from its board, may receive donations or bequests of property of services which shall be utilized for the implementation of its programs.

**SECTION 18. SEPERABILITY CLAUSE** – If any provision of this Ordinance shall be held invalid, the provisions unaffected remain in full force and effect.

**SECTION 19. REPEALING CLAUSE** – Ordinance No. 477-130623, and all existing ordinances and resolutions, local executive orders, rules and regulations inconsistent herewith are hereby repealed and superseded or modified accordingly.

**SECTION 20. EFFECTIVITY** – This Ordinance shall take effect upon approval. Enacted on 13 June 2023.

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I HEREBY CERTIFY to the correctness of the above-mentioned Municipal Resolution and Municipal Ordinance.

**DEBBY ANN C. DIGNOS**  
Sangguniang Bayan Secretary-Des.

Attested:

**FERDINAND T. DELA CALZADA**  
Municipal Vice-Mayor / Presiding Officer

**MARGARITO C. BENSIG JR.**  
SB MEMBER 1

**EMMANUEL M. LAURENTE**  
SB MEMBER 1

**ESPERANZA L. SUMALINOG**  
SB MEMBER 1

**RANULFO O. GASPAN, SR.**  
SB MEMBER 1

**JONATHAN T. YAP**  
SB MEMBER 1

**CONSUELO J. BONGHANOY**  
SB MEMBER 1

**BURT MARI M. BREGAUDIT**  
SB MEMBER 1

**EDGAR P. PACALDO**  
SB MEMBER 1

**RENE A. CAMPOSANO**  
Ex-Officio Member – Liga President

**EVANA KIRSTIE H. MISAGAL**  
Ex-Officio Member / SK Fed. President

Approved:

**RAMON C. OÑATE**  
Municipal Mayor  
Date Approved: 06/19/2023



Republic of the Philippines  
Province of Leyte  
Municipality of Palompon  
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Office of the Sangguniang Bayan

### **CERTIFICATION OF PUBLICATION**

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that **Municipal Ordinance No. 477-130623**, entitled "**AN ORDINANCE ESTABLISHING A TECHNICAL AND VOCATIONAL TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON, DEFINING THE COMPOSITION, AND APPROPRIATING FUNDS THEREOF**" was posted on June 21, 2023 at the Municipal Bulletin Board, Public Market and Terminal Area, Palompon, Leyte.

GIVEN this 30<sup>th</sup> day of June, 2023, Palompon, Leyte, Philippines.

**DEBBYANN C. DIGNOS**  
Sannguniang Bayan Secretary-Des.



Republic of the Philippines  
Province of Leyte  
Municipality of Palompon  
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Office of the Sangguniang Bayan

## COMMITTEE ON EDUCATION AND CULTURE

### CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that a Public Hearing on **Municipal Ordinance No. 477-130623**, entitled **"AN ORDINANCE ESTABLISHING A TECHNICAL AND VOCATIONAL TRAINING CENTER OF THE MUNICIPALITY OF PALOMPON, DEFINING THE COMPOSITION, AND APPROPRIATING FUNDS THEREOF"** was conducted on June 7, 2023 at the NGCP Hall, Palompon, Leyte.

GIVEN this 14<sup>th</sup> day of June, 2023, Palompon, Leyte, Philippines.

**COUNCILOR ESPERANZA L. SUMALINOG**  
Chairman, Committee on Education and Culture






**ATTENDANCE SHEET**

**Title :** Public Hearing on the Establishment of Technical & Vocation Training Center of the Municipality of Palompon, Leyte Page \_\_\_ of \_\_\_

**Venue :** NGCP Hall **Date(s) :** June 7, 2023

#	Name	Department/Organization	Position	Contact No.	Signature
1	RAMON C. OÑATE	MAYOR'S OFFICE	MUNICIPAL MAYOR		
2	FERDINAND T. DELA CALZADA	SANGGUNIANG BAYAN	MUNICIPAL VICE-MAYOR		
3	EMMANUEL M. LAURENTE	SANGGUNIANG BAYAN	SB MEMBER		
4	JONATHAN T. YAP	SANGGUNIANG BAYAN	SB MEMBER		
5	EDGAR P. PACALDO	SANGGUNIANG BAYAN	SB MEMBER		
6	RANULFO O. GASPAN, SR.	SANGGUNIANG BAYAN	SB MEMBER		
7	ESPERANZA L. SUMALINOG	SANGGUNIANG BAYAN	SB MEMBER		
8	CONSUELO J. BONGHANOY	SANGGUNIANG BAYAN	SB MEMBER		
9	BURT MARI M. BREGAUDIT	SANGGUNIANG BAYAN	SB MEMBER		
10	MARGARITO C. BENSIG, JR.	SANGGUNIANG BAYAN	SB MEMBER		
11	RENE A. CAMPOSANO	SANGGUNIANG BAYAN	SB MEMBER		
12	EVANA KIRSTIE H. MISAGAL	SANGGUNIANG BAYAN	SB MEMBER		
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OFFICE OF THE SANGGUNIANG BAYAN  
 PALOMPON, LEYTE  
**CERTIFIED MACHINE COPY**  
 BY:   
 OR. NO. \_\_\_\_\_  
 DATE: 7-12-23

**ATTENDANCE SHEET**

Title :		Public Hearing on the Establishment of Technical & Vocation Training Center of the Municipality of Palompon, Leyte			Page	of
Venue :				Date(s) :		
NGCP Hall				June 7, 2023		
#	Name	Department/Organization	Position	Contact No.	Signature	
1	EVA A. ALBANO	Palompon East Dist	Dist In-Charge	09160652921		
2	RODRIGO O. VALERIANO	PRCCI / PALTRAFSU	BOD CHAIRMAN	09160652921		
3	Richard E. Laurent	Palompon South Dist	Dist-in-Charge	09160171369		
4	Regulus P. Dians	CRC	Chairman	09663818436		
5	MSP JOSEPH RAYMUNDO ARENDAEN	BFP	ACTING MUN. FIRE WINGMAN	09199133931		
6	FDI REGUITILO, GILBERT	BFP	C, FCES	09087246903		
7	MELINDA F. GONZALEZ	DEPED - TINAUBILAN	NIS HT-1	09227525913		
8	PEMS CYRIL CHU	PWP				
9	RAUL P. ROJAS	POST OFFICE	POSTMASTER	09352459740		
10	GILBERT D. MANONIBON	SGNHS	TEACHER	09060440195		
11	GINA D. TUAN	TADERNA NIS	SR	0917960004		
12	BILBADO, ETREN	COLEGIO ADAS	CHAIRMAN	09174673166		
13	BELTRAN, VIRGINIA S	Tourism	Consultant	09162311378		
14	Renevito Evangelista	PARNIER	PRASI			
15	RUBEN P. NICOL	PNorth Cooperative	Chairman, BOD	09359318972		
16	JOSE A. VACAP	LTO	SUTPO	09199658059		
17	Cristopher Estrella	PWP PNL	INVENT	09267137465		
18	CG SNZ Melchor Ugatis	PCG	PIC OPERATION	09366491440		
19	ANTONIO REPOSAR	DSCA	Head	09171480941		
20	CG CUI URS LUM	PCG	MEMBER REPRESENTATIVE	09055234748		
21	DOREEN P. PARINA	PRC	MEMBER	09982507343		
22	Olivier D. Mendoza	PRC	President	09453990112		
23	Melva C. Contreras	DepEd-Lumabon	NIS School Head	09313811430		
24	NEDIE T. ASAYAS	BASAFSA - Santiago	Representative	09750145736		

OFFICE OF THE SANGGUNIANG BAYAN  
PALOMPON, LEYTE

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BY:   
OR. A.   
DATE: 7-12-23



### ATTENDANCE SHEET

Title : **Public Hearing on the Establishment of Technical & Vocation Training Center of the Municipality of Palompon, Leyte** Page      of     

Venue : **NGCP Hall** Date(s) : **June 7, 2023**

#	Name	Department/Organization	Position	Contact No.	Signature
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# ATTENDANCE SHEET

Title: Public Hearing on the Establishment of Technical & Vocation Training Center of the Municipality of Palompon, Leyte

Venue: NGCP Hall

Date: June 7, 2023

No.	BARANGAY	BARANGAY CAPTAIN	SIGNATURE
1	BAGUINBIN	MANUEL M. BITOY JR.	
2	BELEN	RODRIGO R. LAMOSTE JR.	
3	BUENAVISTA	LEDAME M. EMPHASIS	
4	CADUHAAN	PURIFICACION P. CALVEZ	
5	CAMBACBAC	ROSALITO A. CANGMAONG	
6	CAMBINOY	NILA NUÑEZ	
7	CANGCOSME	JESEFER M. PARADERO	
8	CANGMOYA	JAIME E. DAGSAAN	
9	CANIPAAN	MARCELO C. SINGZON	
10	CANTANDOY	ALICIA L. GULANE	
11	CANTUHAON	MESIAS D. AREVALO JR.	
12	CATIGAHAN	LOLITO VALLE SR.	
13	CENTRAL-I	EDMUNDO M. RAMONES	
14	CENTRAL-II	JOYCE J. DESPACIO	
15	CENTRAL-III	JAIME O. JORDA	
16	CRUZ	ALBERTO A. CARILLAS	
17	DULJUGAN	VALERIANO I. MOSQUITE	
18	GUIWAN-I	ALBERTO VILLAS	
19	GUIWAN-II	JOSEPH C. SENTINA	
20	HIMARCO	TEODULA C. ANDALES	
21	HINAGBUAN	MEDINA G. PREMACIO	
22	IPIL-I	RELYN Q. SAJORDA	
23	IPIL-II	ROGELIO N. BELTRAN	
24	IPIL-III	ELSA C. MONTESCLAROS	
25	LAT-OSAN	ALLAN V. PACALDO	

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No.	BARANGAY	BARANGAY CAPTAIN	SIGNATURE
26	LIBERTY	GILBERT O. TOLEDO	
27	LOMONON	JOSEFA NOEME R. DELA CALZADA	
28	MABINI	FE C. LUTES	
29	MAGSAYSAY	ABNER L. IGOT	
30	MASABA	ERWIN D. MALINAO	
31	MAZAWALO	EDEN S. ENORASA	
32	PARRILLA	JOSEPHINE R. MAINIT	
33	PLARIDEL	VIRGILIO L. RUFIN	
34	RIZAL	CAROLINA L. HENOQUIN	
35	SABANG	NESTOR M. MERIN	
36	SAN GUILLERMO	LENITA L. COSTE	
37	SAN ISIDRO	IAN JAY L. AREVALO	
38	SAN JOAQUIN	EVELYN L. CAGALITAN	
39	SAN JUAN	PABLO B. TAN	
40	SAN MIGUEL	RODOLFO A. ARCENAL	
41	SAN PABLO	ROMULO A. AROMBO	
42	SAN PEDRO	ROLANDO S. NUENA	
43	SAN ROQUE	WENDELL B. TABON	
44	SANTIAGO	LUCENA V. ESNALDO	
45	TABERNA	ROSELYN N. BANTE	
46	TABUNOK	RENE A. CAMPOSANO	
47	TAMBIS	JERRY B. MABUAN	
48	TINABILAN	LEONARDO B. ENCIENZO	
49	TINAGO	DIVINA D. DELAN	
50	TINUBDAN	MARWINE N. MINGASCA	

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