

13

Item No.: **13**

PROVINCE OF LEYTE  
Palo, Leyte

Date: **AUG 01 2023**

**PROVINCIAL LEGAL OFFICE**

SANGGUNIANG PANLALAWIGAN  
JUL 27 2023  
PROVINCE OF LEYTE

2<sup>nd</sup> INDORSEMENT  
July 26, 2023

Province of Leyte  
Legal Office  
Released  
Date: 7-27-23

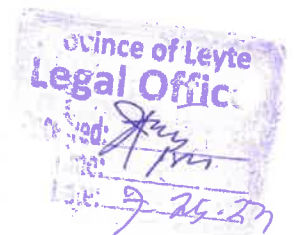
Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2023-13 of the Sangguniang Bayan of Hilongos, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being to the opinion of the Provincial Legal Office, an exercise of the power authorized under Section 447(1)(viii) of the Code. Provided that, pursuant to Section 325(d) thereof, the abolition of the position is made in accordance with pertinent provisions of the Code and the Civil Service Law, Rules and Regulations.

**ATTY. JOSE RAYMUND A. ACOL**  
Asst. Provincial Legal Officer

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
25 July 2023



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 2023-13** of the **MUNICIPALITY** of **HILONGOS, LEYTE**, entitled: AN ORDINANCE ABOLISHING THE VACANT POSITION OF ADMINISTRATIVE ASSISTANT I (BOOKBINDER IV) UNDER THE OFFICE OF THE MUNICIPAL MAYOR IN THE LOCAL GOVERNMENT OF HILONGOS.

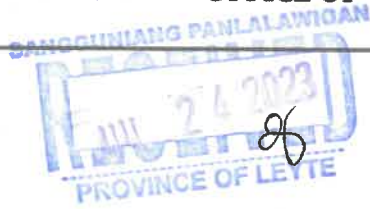
  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos

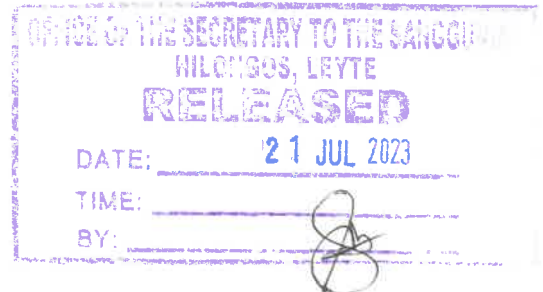


OFFICE OF THE SECRETARY TO THE SANGGUNIAN BAYAN



21 July 2023

HON. LEONARDO M. JAVIER, JR.  
Provincial Vice-Governor  
Province of Leyte  
Capitol Building  
Palo, Leyte



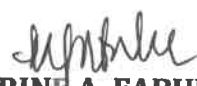
Sir :

Greetings!

Respectfully forwarding fifteen (15) copies of **Municipal Ordinance No. 2023-13: An Ordinance Abolishing the Vacant Position of Administrative Assistant I (BookBinder IV) Under the Office of the Municipal Mayor in the Local Government of Hilongos**

Hoping this suffice.

Very respectfully yours,

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian



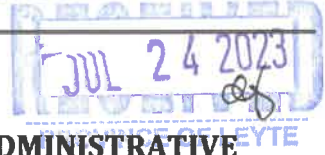
Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos



OFFICE OF THE SANGGUNIANG BAYAN

SANGGUNIANG PANLALAWIGAN

MUNICIPAL ORDINANCE NO. 2023-13



AN ORDINANCE ABOLISHING THE VACANT POSITION OF ADMINISTRATIVE ASSISTANT I (BOOKBINDER IV) UNDER THE OFFICE OF THE MUNICIPAL MAYOR IN THE LOCAL GOVERNMENT OF HILONGOS

Author: HON. MANUEL M. GABISAN

Chairperson, Committee on Laws, Rules and Privileges, Appointments, Good Governance and Human Rights

WHEREAS, Section 76 of Republic Act 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standard and guidelines prescribed by the Civil Service Commission;

WHEREAS, Section 447(a)(vi) of the same code provides that the Sangguniang Bayan has the power to determine the positions and salaries including allowances and other emoluments and benefits of employees of the municipal government;

WHEREAS, the abolition position does not affect the rights of incumbent employees does not affect the rights of incumbent employees as said position is vacant;

NOW THEREFORE, on motion of Hon. Manuel M. Gabisan in unanimous accord;

BE IT ENACTED by the 16th Sangguniang Bayan in a regular session assembled that:

SECTION 1. ABOLITION OF POSITION. The vacant position under the Office of the Municipal Mayor is hereby abolished.

POSITION TITLE	SG	ITEM NO.
Administrative Assistant I (Bookbinder IV)	SG-10	212

SECTION 2. In the interest of public service and the multifarious programs and activities of the municipal government in the delivery of basic services and facilities, there shall be created position through an appropriate ordinance to address the gaps in the organizational structures accordingly.

SECTION 3. SEPARABILITY CLAUSE - If for any reason, any section of this Ordinance is declared illegal or unconstitutional, other sections hereof which are not affected shall continue to be in full force and effect.

SECTION 4. REPEALING CLAUSE - All previous issuances, ordinances, rules and regulations, provisions, or parts thereof, which are inconsistent or in conflict with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 5. EFFECTIVITY CLAUSE - This ordinance shall take effect immediately upon approval.

CATHERINE A. FABULAR  
Secretary to the Sanggunian

TEODORO U. ROBLES  
Ex-Officio Member/LIGA President

CRIS ANTONIO B. ONG  
SB Member

MANUEL M. GABISAN  
SB Member

MANUEL V. LORA  
SB Member

JOYCE KRISTY P. FLANCO  
Ex-Officio Member / President, Pamayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA  
SB Member

TRINIDAD V. ZARATE  
SB Member

ALINE B. REOMA  
SB Member

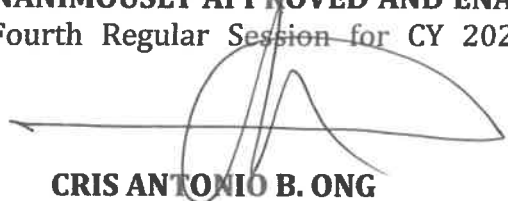
MANUEL R. VILLAHERMOSA  
Municipal Mayor

BERNADETH M. NERVES  
SB Member

EDWIN F. FALLER  
SB Member

ALBERT R. VILLAHERMOSA  
Municipal Vice-Mayor

**UNANIMOUSLY APPROVED AND ENACTED** this 19<sup>th</sup> day of June, 2023, during the Twenty-Fourth Regular Session for CY 2023 of the Sixteenth Sangguniang Bayan of Hilongos



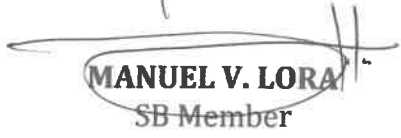
**CRIS ANTONIO B. ONG**  
SB Member



**EDWIN F. FALLER**  
SB Member



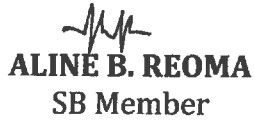
**MANUEL M. GABISAN**  
SB Member



**MANUEL V. LORA**  
SB Member



**BERNADETH M. NERVES**  
SB Member



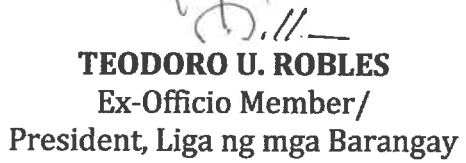
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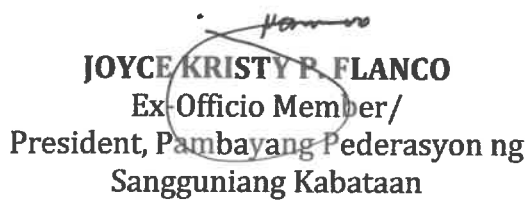
**FRANCISCO M. ORTEGA**  
SB Member



**TRINIDAD V. ZARATE**  
SB Member




**TEODORO U. ROBLES**  
Ex-Officio Member/  
President, Liga ng mga Barangay



**JOYCE KRISTY P. FLANCO**  
Ex-Officio Member/  
President, Pambayang Pederasyon ng  
Sangguniang Kabataan


**I HEREBY CERTIFY** to the correctness of the foregoing ordinance.

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian

**ATTESTED:**

  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor/Presiding Officer

**APPROVED:**

  
**MANUEL R. VILLAHERMOSA**  
Municipal Mayor  
Date: July 4, 2023



Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos



OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 2023-13

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*Author:* **HON. MANUEL M. GABISAN**

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Municipal Mayor

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SB Member

**EDWIN F. FALLER**  
SB Member

**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor

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Secretary to the Sanggunian

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Ex-Officio Member/LIGA President

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MANUEL M. GABISAN  
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Ex-Officio Member / President, Pamayang Pederasyon ng Sangguniang Kabataan

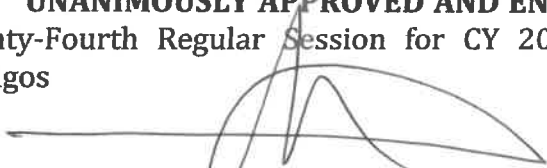
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SB Member

ALINE B. REOMA  
SB Member



**UNANIMOUSLY APPROVED AND ENACTED** this 19<sup>th</sup> day of June, 2023, during the Twenty-Fourth Regular Session for CY 2023 of the Sixteenth Sangguniang Bayan of Hilongos



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SB Member



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SB Member



**BERNADETH M. NERVES**  
SB Member



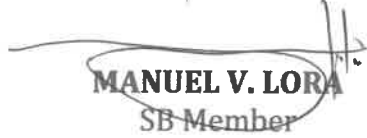
**FRANCISCO M. ORTEGA**  
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**TEODORO U. ROBLES**  
Ex-Officio Member/  
President, Liga ng mga Barangay



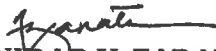
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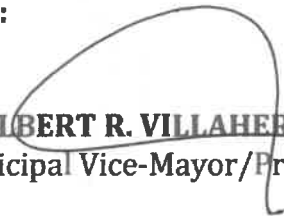
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**MANUEL R. VILLAHERMOSA**  
Municipal Mayor

Date: July 4, 2023