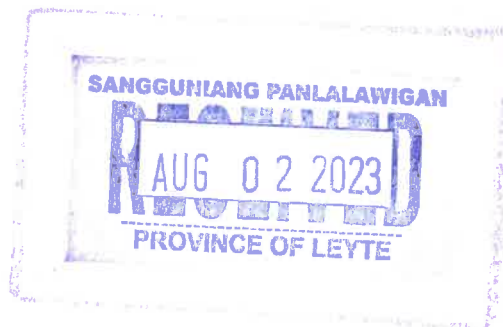


ALTAVISTA FARMERS' ASSOCIATION
Barangay Altavista, Baybay City, Leyte

Item No.: **03**
Date: **AUG 08 2023**

July 26, 2023

Vice Governor Leonardo M. Javier, Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice Governor Javier, Jr.:

In response to your Notice of Call for Accreditation, kindly be informed that ALTAVISTA FARMERS' ASSOCIATION, with office address at Barangay Altavista, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan of Leyte.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2022 Minutes of the Annual Meeting;
6. CY 2022 Annual Accomplishment Report; and
7. CY 2022 Financial Statements

Thank you.

Sincerely,


NESTOR A. SARDOMA
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: ALTAVISTA FARMERS ASSOCIATION (ALFA)

Address: Barangay Altavista, Baybay City, Leyte

Contact No.: 09816345912

Date Organized: April 8, 2018

Sector/s Represented: Farmers

Purposes/Objectives:

1. To establish and association that will promote mutual assistance and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of vegetable farming, poultry and livestock raising;
5. To work with non-government and government organization or entities in the promotion and development of the association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Marketing of organic vegetables and fruit crops;
2. Marketing of layer eggs
3. Vermi Compost for Sale;
4. Farm Machineries for rent (Handtractor & water pump)

Registering Agency:

Date Registered: September 07, 2018

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: Sept. 2019- June 30, 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
-

- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): Barangay, LGU Baybay, PLGU Leyte, PCA

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
Started 2018 until at present	Vegetable Production	Inputs received for	From PLGU Leyte & from LGU Baybay City	ALFA Members	On-going	
2019	Layer Production	1.7M	Grant from PLGU	ALFA Members	Totally Damaged Typhoon Odette	
2023	Layer	300K	Saved Money of ALFA	ALFA Members	On-going	
2021	Vermi-composting Facility	Grant	PLGU Leyte	ALFA Members (used in the Vegetable Prod'n Project of the asso.	On-going	
2023	Tilapia Production Project	P 175,000	Fingerlings & feeds provided by LGU Baybay	ALFA Members	On-going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


NESTOR A. SARDOMA
President


JOSEFINA S. AUSTERO
Secretary

ALTAVISTA FARMERS ASSOCIATION
Barangay Altavista, Baybay City, Leyte

RESOLUTION NO. 02

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE ALTAVISTA FARMERS ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Altavista Farmers Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the Altavista Farmers Association Officers Meeting held at Altavista Gymnasium on July 5, 2023, the following resolution was approved and adopted:


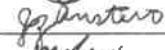
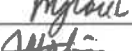
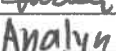




RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
NESTOR A. SARDOMA	President	

ADOPTED unanimously by the Officers of the Altavista Farmers Association this 5th day of July, 2023 in Barangay Altavista, Baybay City, Leyte.

Name	Position	Signature
EDELWISA E. BARCOS	Vice - President	
JOSEFINA S. AUSTERO	Secretary	
MARISSA B. FLORES	Treasurer	
MERLINA M. ANGCOG	Auditor	
ANALYN BARCOS	P.I.O.	
LENDY BARCOS	P.I.O.	
MAXIMINO A. SARDOMA	Bookkeeper	
JENITO C. TRONoyBA	Business Manager	

N

AUG 01 2023

SUBSCRIBED AND SWORN TO before me this ___ day of _____, 2023 in _____
Affiant exhibiting to me his TIN ID with no. 363-641-693-000 issued at Ormoc City, Leyte.

Notary Public

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ATTY. EDEN B. CHAVEZ-BUTAWAN
Notary Public for the Province of Leyte, City of Baybay
Notarial Commission No. B-22-06-06
Until December 31, 2023
PTR No. BC0113796 issued on Jan. 3, 2023
IBP No. O. R. No. 057239 issued on Jan. 2, 2023
MCLE COMPLIANCE NO. VII-0008593-Valid until April 14, 2025
Attorney's Roll No. 42391
TIN No. 207-628-029
R. Magsaysay Avenue, Baybay City, Leyte



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.
RO8-WLFO-2018-09-WA-1422

KNOW ALL MEN BY THESE PRESENTS:

**ALTAVISTA FARMERS' ASSOCIATION
(ALFA)**

Barangay Altavista, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 7th day of September 2018.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:


MARITES Z. VIÑAS
Chief LEO/Head WLFO



Not Valid W/Out Seal

Brgy. San Isidro, Ovak Highway, Ormoc City
Tel Nos. (053) 561-4518
Email: dolero8_wfo@yahoo.com
<http://ro8.dole.gov.ph/>



List of Current Officers and Members of the
ALTAVISTA FARMERS' ASSOCIATION (ALFA)
As of December 31, 2022

Name	Position
1. Mr. Nestor A. Sardoma	President
2. Ms. Edelwisa E. Barcos	Vice President
3. Ms. Josefina Z. Austero	Secretary
4. Ms. Marissa B. Flores	Treasurer
5. Ms. Merlina M. Angcog	Auditor
6. Ms. Analyn Barcos	P.I.O.
7. Mr. Lendy Barcos	P.I.O.
8. Mr. Jenito C. Tronoyba, Sr.	Manager
9. Mr. Maximino A. Sardoma	Bookkeeper
10. Mr. Dominador Amahan	Member
11. Mr. Reynante M. Amahan	Member
12. Ms. Analyn T. Belarmino	Member
13. Ms. Loreta B. Austero	Member
14. Mr. Domingo E. Austero	Member
15. Mr. Edito G. Baloca	Member
16. Mr. Pablito M. Baloca	Member
17. Ms. Jovilyn P. Barcos	Member
18. Mr. Leonardo C. Barcos	Member
19. Ms. Rosario E. Barcos	Member
20. Ms. Cresencia M. Belarmino	Member
21. Mr. Lucio Angcog	Member
22. Ms. Lindy A. Polinar	Member
23. Ms. Belen B. Sardoma	Member
24. Mr. Jackson C. Sardoma	Member
25. Mr. Angelito V. Soria	Member
26. Ms. Demetria V. Soria	Member
27. Ms. Victoria V. Surita	Member

Republic of the Philippines
ALTAVISTA FARMERS' ASSOCIATION (ALFA)
Barangay Altavista, Baybay City, Leyte

MINUTES OF MEETING OF THE ALTAVISTA FARMERS' ASSOCIATION (ALFA) HELD AT THE ALTAVISTA FARMERS' ASSOCIATION FARM, BARANGAY ALTAVISTA, BAYBAY CITY, LEYTE ON JANUARY 27, 2022.

Present: 23 members

Absent: 4 members

Agenda:

1. VEGETABLE PRODUCTION PROJECT
2. Layer Production Project Status
3. Treasurer's Report
4. Other matters

Proceedings:

The meeting was called to order by the President Mr. Nestor A. Sardoma at 9:30 in the morning. It started with a prayer led by Mr. Jenito C. Tronoyba, Sr., followed by the singing of the Philippine National Anthem conducted by Ms. Merlina Angcog. A roll call was done by the secretary. There were 23 members present, and four (4) members absent so there was a quorum.

Order of Business:

A. Approval of the Agenda

Mr. Lendy Barcos moved for the approval of the agenda duly seconded by Ms. Marissa B. Flores.

B. Reading, correction and approval of the previous minutes

Ms. Analyn Barcos moved for the approval of the previous minutes seconded by Ms. Edelwisa Barcos.

C. Matters arising from the previous minutes

None

Agenda:

1. Vegetable Production Project

Mr. Nestor A. Sardoma said that for the vegetable production to be sustained, we will group the members and divide the different plots to be planted with different vegetables. Our income for the vegetables will be deducted with the cost of production and the 10 percent share of the landowner. The members decided that the net income of the vegetable is fifty percent for the members to be divided equally and forty percent for the association.

2. Layer Production Project Status

The president, Mr. Nestor A. Sardoma said that because our was greatly damaged last Typhoon Odette and Typhoon Agaton, we have to construct another building to save our remaining layer chickens. We really need cooperation from the members, and we are hoping that we can be assisted for the construction materials.

3. Treasurer Report

Since the financial report was not yet finished, the treasurer was requested to present next meeting.

4. Other Matters


About the livelihood assistance grant, the amount of forty thousand pesos (P40,000.00) will be given to the association.

It was agreed that the said amount will be used to purchase construction materials for the new layer building.


Adjournment:

Having no more matters to discuss, Mr. Maximino A. Sardoma moved for the adjournment of the meeting duly seconded by Mr. Ronilito E. Barcos at 4:30 o'clock in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


JOSEFINA S. AUSTERO
Secretary

Attested by:


NESTOR A. SARDOMA
President

ALTAVISTA FARMERS' ASSOCIATION (ALFA)
Barangay Altavista, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable Production	To provide fresh vegetables for the members & to the community	June, 2018 until present		✓	100,000.00	Transferred to another area due to conflict of landowner.
Layer Production Project	To provide fresh eggs for the members & to the community	August, 2019 to present		✓	From PLGU Leyte & money saved by the association	The project was damaged during typhoon Odette, the association transferred to another area due to conflict of landowner. Constructed new layer building & purchased 300 birds RTL chickens.
Vermi Compost Facility	To provide organic fertilizer for use of the communal vegetable project	April 2022 to present	✓		From PLGU Leyte & LGU Baybay	The association is the one using the organic fertilizer produced by the association.

Prepared by:


JOSEFINA S. AUSTERO
Secretary


Noted by:


NESTOR A. SARDOMA
President

ALTAVISTA FARMERS' ASSOCIATION
FINANCIAL STATEMENT FOR CY 2022
As of December, 2022.

INFLOW (Cash Receipts)		
SOURCE	AMOUNT	REMARKS
Sales, EGGS	P 389,694.00	
TOTAL		
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Building Expenses	P 243,500.00	Constructed new building because the 2 layer buildings was totally damaged by Typhoon Odette
Bank Deposit	146,194.00	Deposited at China bank
TOTAL	P 389,694.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	0.00	

Noted by:



NESTOR A. SARDOMA
 President



EDELWISA E. BARCOS
 Vice President



JOSEFINA S. AUSTERO
 Secretary



MARISSA L. FLORES
 Treasurer



MERLINA ANGCOG
 Auditor