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PROVINCE OF LEYTE Palo, Leyte

Item No.: 06

Date: AUG 2 2 2023

PROVINCIAL LEGAL OFFICE



2nd INDORSEMENT August 11, 2023



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 06, S. 2023 of the Sangguniang Bayan of Macarthur, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being to the opinion of the Provincial Legal Office, in consonance with the authority under R.A. 10173 or the "Data Privacy Act of 2012", mentioned in the ordinance.

ATTY. JOSE RAYMUND A. ACOL Asst. Provincial Legal Officer

Republic of the Philippines PROVINCE OF LEYTE Tacloban City

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT 09 August 2023

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed MUNICIPAL ORDINANCE NO. 06, SERIES OF 2023 OF THE MUNICIPALITY OF MACARTHUR, LEYTE, ENTITLED: AN ORDINANCE OPERATIONALIZING REPUBLIC ACT NO. 10173, OR THE DATA PRIVACY ACT OF 2012 IN THE MUNICIPALITY OF MACARTHUR, LEYTE AND PROVIDING GUIDELINES THEREFOR.

FLORINDA JILLS. UYVICO Secretary to the Sanggunian

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Republic of the Philippines Province of Leyte MUNICIPALITY OF MACARTHUR

Office of the Sangguniang Bayan

ENDORSEMENT August 8, 2023



Respectfully submitted to the Honorable Provincial Board for consideration and approval the herein Resolution No. 2023–117 embodying Municipal Ordinance No. 06, Series of 2023, entitled, "AN ORDINANCE OPERATIONALIZING REPUBLIC ACT NO. 10173, OR THE DATA PRIVACY ACT OF 2012 IN THE MUNICIPALITY OF MACARTHUR, LEYTE, AND PROVIDING GUIDELINES THEREFOR".

MARIE STEPHANIE D. PULGA Secretary to the Sanggunian



Republic of the Philippines Province of Leyte MUNICIPALITY OF MACARTHUR ------000------

Municipal Ordinance No. 06 Series of 2023

AN ORDINANCE
OPERATIONALIZING REPUBLIC ACT
NO. 10173, OR THE DATA PRIVACY
ACT OF 2012 IN THE MUNICIPALITY
OF MACARTHUR, LEYTE, AND
PROVIDING GUIDELINES THEREFOR



Republic of the Philippines Province of Leyte MUNICIPALITY OF MACARTHUR

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Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 46TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MACARTHUR, LEYTE HELD ON 17 JULY 2023 AT THE MUNICIPAL SESSION HALL.

HON. JESUS Municipal Vice Mayor

Concurred:

Attested:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

HON. GWENDOLYN M. BERISO SB Member

HON, VICTORIANO T. LAZAR SB Member

HON. JONATHAN T. BARQUIN SB Member(Absent)

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HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. SB Member(Absent)

HON. KENEO G/REMANES JR. SB Member

HON, XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HONMEL ANDREW P. MALDOS SKF President

Approved:

RUDIN T. BABANTE Municipal Mayor

PRESENT:

Honorable Jesus A. Baranda Vice Mayor, Presiding Honorable Gwendolyn M. Beriso SB Member Honorable Victoriano T. Lazar SB Member Honorable Trina C. Burawis SB Member Honorable Ireneo G. Remanes Jr. SB Member Honorable Pepito C. Guimalan ABC President Honorable Mel Andrew P. Maldos SKF President

ABSENT: Honorable Raul E. Mundala SB Member(On Official Travel) Honorable Jonathan T. Barquin SB Member Honorable Leonardo R. Leria Jr. SB Member Honorable Xandrix P. Pantin SB Member (On Official Travel)

RESOLUTION NO. 2023-117

A RESOLUTION ENACTING AN ORDINANCE OPERATIONALIZING REPUBLIC ACT NO. 10173, OR THE DATA PRIVACY ACT OF 2012 IN THE MUNICIPALITY OF MACARTHUR, LEYTE, AND PROVIDING **GUIDELINES THEREFOR**

WHEREAS, Article II, Section 24 of the 1987 Constitution provides that the State recognizes the vital role of communication and information in nation-building. At the same time, Article II, Section 11 thereof emphasizes that the State values the dignity of every human person and guarantees full respect for human rights;

WHEREAS, on 15 August 2012, Republic Act No. 10173 entitled "An Act Protecting Individual Personal Information in Information and Communications Systems in the Government and the Private Sector, creating for this Purpose a National Privacy Commission, and for Other Purposes," also known as the Data Privacy Act of 2012 (DPA), was enacted;

WHEREAS, Section 2 of the DPA provides that it is the policy of the State to protect the fundamental human right of privacy while ensuring the free flow of information to promote innovation and growth. The State also recognizes its inherent obligation to ensure that personal information in information and communications systems in the government and in the private sector are protected;

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

HON. GWENDOLYN M. BERISO SB Member

HON. VICTORIANO T. LAZAR 5B Member

HON. JONATHAN T. BARQUIN SB Member(Absent)

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HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. SB Member(Absent)

HON. IKENEO G. REMANES JR. SB Member

HON. XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HON MEL ANDREW P. MALDOS SKF President

Approved:

HON ROOM T. BABANTE Municipal Mayor WHEREAS, all LGUs processing personal or sensitive personal information (collectively, personal data) are considered as personal information controllers having obligations under the DPA;

WHEREAS, the National Privacy Commission (NPC), created under the DPA, is an independent body tasked to administer and implement the provisions of the DPA, and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, pursuant to Section 7 of the DPA, the NPC is charged with carrying out efforts to formulate and implement plans and policies that strengthen the protection of personal information in the country, in coordination with other government agencies and the private sector;

WHEREAS, recognizing the vital role of data in driving government decisions, policies, public services, and innovation that will benefit its constituents, with the aim of improving the delivery of basic goods and services, the Local Government Unit of MacArthur, Leyte deems it necessary to provide a local mechanism for its offices to abide by the provisions of the DPA for the processing of personal data of its constituents as data subjects, whereby the people's right to data privacy is respected and upheld, subject to limitations provided by law;

WHEREFORE, on motion of Honorable Trina C. Burawis duly seconded by all the august members present, be it

RESOLVED, as it is resolved to enact the following Ordinance:

MUNICIPAL ORDINANCE NO. 06 SERIES OF 2023

SPONSORED BY:

Honorable Victoriano T. Lazar

SECTION 1. *Title.* — This Ordinance shall be known as the "Data Privacy Ordinance of MacArthur, Leyte

SECTION 2. Definition of Terms. —Whenever used in this Ordinance, the following terms shall have the respective meanings hereafter set forth:

- a. "Act" refers to Republic Act No. 10173, also known as the Data Privacy Act of 2012;
- b. "Commission" refers to the National Privacy Commission;
- c. "Consent of the data subject" refers to any freely given, specific, informed indication of will, whereby the data subject agrees to the collection and processing of his or her personal, sensitive personal, or privileged information. Consent shall be evidenced by written, electronic or recorded means. It may also be given on behalf of a data subject by a

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

HON. GWENDOLYN M. BERISO SB Member

HON. VICTORIANO T. LAZAR SB Member

HON. JONATHAN T. BARQUIN SB Member(Absent)

HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. SB Member(Absent)

HON IRENEO . REMANES JR. SB Member

HON. XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HON. MEL ANDREW P. MALDOS SKF President

Approved:

HON. RODIN T. BABANTE Municipal Mayor lawful representative or an agent specifically authorized by the data subject to do so;

- d. "Data subject" refers to an individual whose personal, sensitive personal, or privileged information is processed;
- e. "Data processing systems" refers to the structure and procedure by which personal data is collected and further processed in an information and communications system or relevant filing system, including the purpose and intended output of the processing;
- f. "Data sharing" is the disclosure or transfer to a third party of personal data under the custody of a personal information controller or personal information processor. In the case of the latter, such disclosure or transfer must have been upon the instructions of the personal information controller concerned. The term excludes outsourcing, or the disclosure or transfer of personal data by a personal information controller to a personal information processor;
- g. "Direct marketing" refers to communication by whatever means of any advertising or marketing material which is directed to particular individuals;
- h. "Filing system" refers to any set of information relating to natural or juridical persons to the extent that, although the information is not processed by equipment operating automatically in response to instructions given for that purpose, the set is structured, either by reference to individuals or by reference to criteria relating to individuals, in such a way that specific information relating to a particular individual is readily accessible;
- i. "Information and communications system" refers to a system for generating, sending, receiving, storing, or otherwise processing electronic data messages or electronic documents, and includes the computer system or other similar device by which data is recorded, transmitted, or stored, and any procedure related to the recording, transmission, or storage of electronic data, electronic message, or electronic document;
- j. "Personal data" refers to all types of personal information;
- k. "Personal data breach" refers to a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to, personal data transmitted, stored, or otherwise processed;
- I. "Personal information" refers to any information, whether recorded in a material form or not, from which the identity of an individual is apparent or can be reasonably and directly ascertained by the entity holding the information, or when put together with other information would directly and certainly identify an individual;

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

HON. GWENDOLYN M. BERISO SB Member

HON. VICTORIANO T. LAZAR SB Member

HON. JONATHAN T. BARQUIN SB Member(Absent)

HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. SB Member(Absent)

HON RENEO C. REMANES JR.
SB Member

HON. XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HON. MEL ANDREW P. MALDOS SKF President

Approved:

Municipal Mayor

- m. "Personal information controller" refers to a natural or juridical person, or any other body who controls the processing of personal data, or instructs another to process personal data on its behalf. The term excludes:
 - 1. A natural or juridical person, or any other body, who performs such functions as instructed by another person or organization; or
 - 2. A natural person who processes personal data in connection with his or her personal, family, or household affairs;

There is control if the natural or juridical person or any other body decides on what information is collected, or the purpose or extent of its processing;

- n. "Personal information processor" refers to any natural or juridical person or any other body to whom a personal information controller may outsource or instruct the processing of personal data pertaining to a data subject;
- o. "Processing" refers to any operation or any set of operations performed upon personal data including, but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data. Processing may be performed through automated means, or manual processing, if the personal data are contained or are intended to be contained in a filing system;
- p. "Profiling" refers to any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyze or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behavior, location or movements;
- q. "Privileged information" refers to any and all forms of data, which, under the Rules of Court and other pertinent laws constitute privileged communication:
- r. "Public authority" refers to any government entity created by the Constitution or law, and vested with law enforcement or regulatory authority and functions;
- s. "Security incident" is an event or occurrence that affects or tends to affect data protection, or may compromise the availability, integrity and confidentiality of personal data. It includes incidents that would result to a personal data breach, if not for safequards that have been put in place;
- t. Sensitive personal information refers to personal information:

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

HON. GWENDOLYN M. BERISO SB Member

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HON. JONATHAN T. BARQUIN SB Member(Absent)

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HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. 5B Member(Absent)

HON. TRENEO C. REMANES JR. SB Member

HON. XANDRIX P. PANTIN
SB Member (On Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HON. MEL ANDREW P. MALDOS SKF President

Approved:

HON. RUDIN T. BABANTE Municipal Mayor

- 1. About an individual's race, ethnic origin, marital status, age, color, and religious, philosophical or political affiliations;
- 2. About an individual's health, education, genetic or sexual life of a person, or to any proceeding for any offense committed or alleged to have been committed by such individual, the disposal of such proceedings, or the sentence of any court in such proceedings;
- 3. Issued by government agencies peculiar to an individual which includes, but is not limited to, social security numbers, previous or current health records, licenses or its denials, suspension or revocation, and tax returns; and
- 4. Specifically established by an executive order or an act of Congress to be kept classified.

SECTION 3. Coverage. — This Ordinance shall cover all departments and offices under the Municipality of MacArthur.

SECTION 4. General duties and obligations. — The following are the general duties and obligations of the Municipality of MacArthur as a personal information controller (PIC):

- A. Personal data shall be processed for the purposes of facilitating the performance of its public functions and the provision of public services pursuant to its mandate. In all instances, it shall adhere to the general data privacy principles of transparency, legitimate purpose, and proportionality;
- B. Reasonable and appropriate safeguards shall be implemented for the protection of personal data of data subjects of the Municipality of MacArthur, Leyte whether internal (officials, employees, job order, contract of service, casual, etc.) or external (clients, visitors, other stakeholders, etc.);
- C. The rights of the data subjects shall be upheld, subject to limitations as may be provided for by law. The free exercise of applicable rights shall be enabled through mechanisms that are clear, simple, straightforward, and convenient for the data subjects; and
- D. The data privacy rights of the affected data subjects shall be harmonized with the right to information on matters of public concern. It is recognized that both rights are imperative for transparent, accountable, and participatory governance, and are key factors for effective and reasonable public participation in social, political, and economic decision—making.

SECTION 5. Specific compliance requirements. — The following specific compliance requirements under the DPA, its IRR as amended, and relevant issuances of the NPC, are hereby set out as follows:

A. Designation of a Data Protection Officer (DPO). — Pursuant to Section 21 of the DPA, PICs shall designate individual/s who shall

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

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HON. JONATHAN T. BARQUIN SB Member(Absent)

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HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. SB Member(Absent) /

HON. IRENEO G. REMANES JR. 5B Member

HON. XANDRIX P. PANTIN SB Member (Pn Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HON MEL ANDREW P. MALDOS SKF President

Approved:

HON. RUDIN T. BABANTE Municipal Mayor facilitate and ensure the PIC's responsibility and accountability for the organization's compliance with the DPA., The following are hereby designated:

- 1. The Human Resource Management Officer is hereby designated as the DPO, tasked with the duties and responsibilities of ensuring compliance of the Municipality of MacArthur with the DPA, its IRR, and other NPC issuances;
- 2. (Optional creation of committee) The designated DPO shall be assisted by a Compliance Officer for Privacy (COP) or Data Privacy Committee created herein and composed of the following members: [official designations of the assigned members];
- 3. The DPO, COP, (and the Committee, if created) shall be:
 - a. Consulted at the earliest stage possible on all issues relating to privacy and data protection of all personal data processing systems;
 - b. Provided with resources necessary to keep themselves updated with the developments in data privacy and security;
 - c. Granted appropriate information and access, where necessary, to the details of personal data processing activities of the departments and offices;
 - d. Invited to participate in the appropriate meetings of any department and office to represent the interest of data privacy;
 - e. Consulted promptly in the event of a personal data breach or security incident; and
 - f. Included in all relevant working groups that deal with personal data processing activities.
- 4. The DPO or his or her authorized representative/s shall create the necessary user accounts in the applicable NPC system/s for compliance with the requirements for registration and personal data breach notification and management;
- 5. The DPO shall ensure that data privacy awareness seminars and other necessary trainings for the personnel of Municipality of MacArthur are duly conducted; and
- 6. The contact details of the DPO should be made available and easily accessible on the official website and social media page/s and should include the following information:
 - a. Title or designation the name of the DPO need not be published but should be made available upon request by a data subject;
 - b. Postal address; and
 - c. Dedicated telephone number and email address.

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

HON. GWENDOLYN M. BERISO SB Member

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HON. JONATHAN T. BARQUIN SB Member(Absent)

HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. SB Member(Absent)

HON. IRENEO GREMANES JR. SB Member

HON. XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO E. GUIMALAN ABC President

HON. MEL ANDREW P. MALDOS SKF President

Approved:

HON. RUDIN T. BABANTE Municipal Mayor

- B. Conduct of Privacy Impact Assessment. All departments and offices as process owners shall conduct a privacy impact assessment (PIA) on any personal data processing system prior to their adoption, use, or implementation.
- 1. For existing systems, the DPO (and the Committee, if created) shall be consulted by the respective process owners on the appropriateness of conducting a PIA and the reasonable timeframe to accomplish the same;
- 2. For both existing and proposed systems, there may be a determination that the conduct of a PIA is not necessary if the processing involves minimal risks to the rights and freedoms of data subjects, taking into account the recommendations from the DPO. In making this determination, the following should be considered: a. Size and sensitivity of the personal data being processed;
 - b. Duration and extent of processing:
 - Likely impact of the processing to the life of data subject;
 and
 - d. Possible harm in case of a personal data breach;
- b The conduct of a PIA may be outsourced to a third-party service provider, as may be recommended by the DPO (and the Committee, if created) subject to the laws, rules, and regulations applicable to government procurement;
- c The relevant issuances and other information, education, and communication materials of the NPC on PIA and other relevant issuances shall serve as additional guidance; and
- The results of the PIA conducted shall be made the basis for the preparation of the Privacy Management Program, the Privacy Manual, and the crafting of the appropriate privacy notices specific to the personal data processing activities being undertaken by the pertinent departments and offices and other applicable policies relevant to data privacy and security.
- C. Adoption of a Privacy Management Program and Privacy Manual. The Municipality of MacArthur shall prepare a Privacy Management Program, which shall contain, among others, the necessary policies and processes that remediates the gaps identified in the PIA and a Privacy Manual, as may be supplemented by the existing or prospective codes, guides, manuals, privacy notices, ordinances, policies, and other documented information on processes that may deal with any data privacy matter.
- 1. The DPO (and the Committee, if created) shall be tasked to ensure that all relevant records and other documentation on data privacy are maintained and kept up to date; and

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

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HON. JONATHAN T. BARQUIN SB Member(Absent)

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HON TRENEO G. REMANES JR. SB Member

HON. XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO C GUIMALAN ABC President

HON, MEL ANDREW P. MALDOS SKF President

Approved:

HON RUDIN T. BABANTE Municipal Mayor

- 2. The Privacy Management Program and Privacy Manual shall be subject to regular review, evaluation, and updating, where appropriate, considering the best practices and national and/or international standards for data privacy and security.
- D. Implementation of security measures. Reasonable and appropriate organizational, technical, and physical security measures shall be implemented by all departments and offices processing personal data.
- 1. The determination of what is reasonable and appropriate shall take into account the following factors as determined following the PIA conducted:
 - a. Nature and volume of the personal data to be protected;
 - b. Risks of the processing to the involved data subjects;
 - c. Size of the department or office and complexity of its personal data processing activities;
 - d. Current data privacy best practices; and
 - e. Cost of implementation;
- 2. The security measures to be implemented shall ensure the protection of personal data against any unlawful processing and the confidentiality, integrity, and availability of the personal data being processed. The DPO (and the Committee, if created) in consultation and coordination with the Human Resource Management Officer shall make the appropriate determination and recommendation on the measures and policies to be implemented. These may include back-up solutions, access controls, secure log files, acceptable use, encryption, and data disposal mechanisms, among others, for any personal data processing activity, whether done through paper-based or electronic systems.
- 3. The data sharing and outsourcing arrangements shall be subject to the execution of the appropriate agreements as may be determined by the Human Resource Management Officer in consultation with the DPO. For this purpose, the relevant issuances of the NPC shall be observed accordingly.
- E. Security Incident Management; Personal Data Breach Management. The following policies and procedures are set out for the purpose of managing security incidents, including personal data breaches:
- 1. Data Breach Response Team (DBRT). A data breach response team is hereby created with the following members: the DPO, the Data Privacy Committee, if created, and Human Resource Management Officer The DBRT shall be responsible for the following actions:
 - a. Assess and evaluate all security incidents, including personal data breaches;

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

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HON. RENEO G. REMANES JR. SB Member

HON. XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HON MEL ANDREW P. MALDOS SKF President

Approved:

HON, RUPIN T. BABANTE Munidipal Mayor

- **b.** Restore integrity to the affected information and communications systems;
- c. Recommend measures for mitigation and remedies on any resulting damage to the Municipality of Macarthur and the affected data subjects;
- d. Comply with the mandatory notification and other reporting requirements indicated in the appropriate NPC issuance; and
- e. Coordinate with the appropriate government Computer Emergency Response Team (CERT) and law enforcement agencies, where appropriate.
- 2. Incident Response Procedure. The DBRT shall recommend the actual procedure or manual for the timely discovery and management of security incidents. This shall include:
 - a. Identification of person or persons responsible for regular monitoring and evaluation of security incidents;
 - b. Reporting lines in the event of a personal data breach;
 - c. Evaluation of the security incidents or personal data breaches as to its nature, extent and cause, the adequacy of safeguards in place, immediate and long term impact of the personal data breach, and its actual and potential harm and negative consequences to affected data subjects;
 - d. Procedures for contacting law enforcement, if necessary;
 - e. Conduct of investigations on the security incident, including personal data breaches;
 - f. Procedures for notifying the NPC and data subjects when the personal data breach is subject to mandatory notification requirements;
 - g. Procedures for assisting affected data subjects to mitigate the possible harm and negative consequences in the event of a personal data breach.

F. Funding. The funding requirements needed for this Ordinance shall be provided for through an Appropriation Ordinance.

SECTION 6. Rights of data subjects; mechanisms for the exercise of rights. — The relevant NPC issuances on data subject rights, the guidance on transparency, procedures for the exercise of rights, and appropriate templates indicated therein, are hereby adopted.

SECTION 7. Remedies. — The DPO, in coordination with [official designation of the legal officer] and the concerned department or office as the process owner, shall endeavor to address and resolve all data subject clarifications, complaints, concerns, questions, and requests, among others, relating to the processing of their personal data, exercise of rights, personal data breaches, and other similar matters without undue delay, following the applicable provisions of Republic

HON. JESUS A. BARANDA Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA SB Member (On Official Travel)

HON. GWENDOLYN M. BERISO SB Member

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HON. JONATHAN T. BARQUIN SB Member(Absent)

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HON.TRINA C. BURAWIS SB Member

HON. LEONARDO R. LERIA JR. SB Member(Absent)

HON IRENEO G REMANES JR.

SB Member

HON. XANDRIX P. PANTIN SB Member (On Official Travel)

HON. PEPITO C. GUIMALAN ABC President

HON MEL ANDREW P. MALDOS

SKF President

Approved:

HON, KUTAN T. BABANTE Municipal Mayor Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and its Implementing Rules and Regulations.

SECTION 8. *Interpretation.* — Any doubt in the interpretation of any provision of this Ordinance and corresponding policies shall be construed in a manner that accords the highest respect for data privacy, and liberally interpreted in a manner mindful of the rights and interests of data subjects.

SECTION 9. Transitory Provision. — Departments and offices affected by the implementation of this Ordinance shall be given [indicate period] transitory period from the effectivity of the Ordinance to comply with its requirements.

SECTION 10. Separability Clause. — If any section or part of this Ordinance is held unconstitutional or invalid, the other sections or provisions not otherwise affected shall remain in full force or effect.

SECTION 11. Repealing Clause. — All other ordinances, orders, issuances, rules, and regulations, which are inconsistent with the provisions of this Ordinance are hereby repealed, amended or modified accordingly.

SECTION 12. Effectivity. — This Ordinance shall take effect after the approval from the Sangguniang Panlalawigan and the requirement of posting prescribed in RA 7160 is complied with.

ENACTED by the Sangguniang Bayan in session assembled on July 17, 2023 at MacArthur, Leyte, Philippines.

Approved unanimously.

I HEREBY CERTIFY to the correctness of the foregoing resolution/ordinance.

MARIE STEPHANIE D. PULGA Secretary to the Sanggunian



Republic of the Philippines Province of Leyte MUNICIPALITY OF MACARTHUR

Office of the Sangguniang Bayan

CERTIFICATE OF POSTING

THIS IS TO CERTIFY that Municipal Ordinance No. 08, Series of 2023 of the Sangguniang Bayan of MacArthur, Leyte, duly enacted and approved last July 17, 2023 has been posted since August 7, 2023 at the bulletin board of the Municipal Hall, at Poblacion Public Market, and at Palale I Outpost pursuant to Section 511 of R.A. 7160.

MARIE STEPHANIE D. PULGA Secretary to the Sanggunian