

Item No.: 02

Date: SEP 05 2023

Please submit five (5) copies each of the following to apply for Accreditation of your Organization:

- Organization: LANAWAN FARMERS ASSO. (LAFAS) - Mae Arthur
1. Letter of Application
  2. Duly accomplished Application Form for Accreditation
  3. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in a local special body
  4. Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
  5. List of current Officers
  6. For CSOs that have been in operation for at least one (1) year, Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
  7. For CSOs that have been in operation for at least one (1) year, Annual Accomplishment Report for the immediately preceding year
  8. For CSOs that have been in operation for at least one (1) year, Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other information such as revenue, expenses and the source(s) of funds

Note: Templates are available for download at <https://bit.ly/CSO-LSB-Annexes> or at the SP Records Office.

checked by:  
Dina  
8-11-23

**LANAWAN FARMERS OF ASSOCIATION**  
Lanawan Nature Farm  
Barangay Lanawan MacArthur Leyte

**LETTER OF APPLICATION**


**HON. LEONARDO (SANDY) JAVIER**  
Vice Governor of Province of Leyte  
Presiding Officer of Sangguniang  
Panlalawigan of Leyte

Dear Hon. Vice Governor Javier;

We, the **LANAWAN FARMERS ASSOCIATION (LAFA)** of Barangay Lanawan MacArthur  
, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this letter of application is the attaching documents. Thank you and  
more power to your office.

Sincerely yours,

  
**CLAIRE A. DE LUIS**  
CSO President

Item No.: 02  
Date: AUG 22 2023  
SEP 05 2023  
**SANGGUNIANG PANLALAWIGAN**  
**RECEIVED**  
AUG 11 2023  
**PROVINCE OF LEYTE**

**APPLICATION FORM FOR ACCREDITATION**

Name of Organization: LANAWAN FARMER'S ASSOCIATION (LAFSA)

Address: Brgy. Lanawan Farmer's Macarthur Lyte

Contact No.: 09515170365

Email address (optional): LANAWAN NATURE FARM

Date Organized: FEB 18, 2018

Sector/s Represented:

Purposes/Objectives:

FOR ACCREDITATION & REPRESENT AS FOCAL OF FARMER'S GROUP

Services that the organization provides or can participate in:

VEGETABLES SUPPLIER

FOOD SERVICES

Registering Agency:

Date Registered: \_\_\_\_\_

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

Accrediting Agency (if any):

Date Accredited: \_\_\_\_\_

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): \_\_\_\_\_

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Projects Implemented in the [Province/City/Municipality] of [Name of LGU]**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing

Republic of the Philippines  
Province of Leyte  
Municipality of MacArthur  
Barangay Lanawan

LANAWAN FARMERS ASSOCIATION (LAFA)  
Lanawan Nature Farm

**BOARD RESOLUTION NO. 08**  
**Series of 2023**

RESOLUTION FOR ACCREDITATION OF LANAWAN FARMERS ASSOCIATION (LAFA) OF BARANGAY LANAWAN MACARTHUR, LEYTE TO SANGGUNIANG PANLALAWIGAN AND TO REPRESENT TO THE LOCAL SPECIAL BODIES.

WHEREAS, Lanawan Farmers Association (LAFA) is a civil society organization duly registered with the Department of Labor and Employment (DOLE) and existing under Philippine laws.

WHEREAS, in the LANAWAN FARMERS ASSOCIATION SPECIAL BOARD MEETING held at Lanawan Nature Farm on July 30, 2023, attended by the following Board of Directors the following resolution was approved.



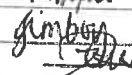
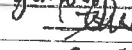
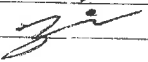
WHEREAS, the LANAWAN FARMERS ASSOCIATION (LAFA) would like to seek on accreditation of Civil Society Organizations and Selection of Representatives to the local special bodies.


RESOLVED AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization.

RESOLVED FURTHER, to forward a copy of this resolution to the Sangguniang Panlalawigan.

RESOLVED FURTHERMORE, that the following representatives of the Organization are authorized and directed to take any action necessary to effectuate the foregoing resolution' CLAIRE A. DE LUIS/ ASSOCIATION PRESIDENT.

UNANIMOUSLY APPROVED BY THE BOARD OF DIRECTORS OF LANAWAN FARMERS ASSOCIATION (LAFA) this July 30, 2023 in the Province of Leyte, Municipality of MacArthur.

NAME	POSITION	SIGNATURE
Claire A. De Luis	President	
Vilma Agustin	Vice – President	
Jimboy O. Montalban	Board of Director	
Ruperta O. Peñola	Board of Director	
Michael O. De Luis	Board of Director	

  
**NORIBETH P. OLBERON**  
CSO Secretary

SUBSCRIBED AND SWORN TO ME BEFORE THIS AUG 11 2023 DAY OF \_\_\_\_\_ 2023 IN  
TACLOBAN CITY Exhibiting to me his/her \_\_\_\_\_ with  
identification No. \_\_\_\_\_ issued on \_\_\_\_\_ at  
\_\_\_\_\_

Doc No.: 128  
Page No.: 27  
Book No.: I  
Series of 2023



**ATTY. ARMIE HANALEE G. ABUYEN**  
Notary Public

NC No. 2023-02-100 until December 31, 2024

Roll No. 83026 / June 01, 2022

IBP No. 276582 / 01-08-2023

PTR No. 8329863 / 01-09-2023

MCLE Exemption No VIII-BEP002361 until April 14, 2025  
Unit 2, MVT Bldg., Brgy. 80 Maresbaras, Tacloban City



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Northern Leyte Field Office  
3<sup>rd</sup> Floor PHCCI Bldg., Calanipawan Road  
Sagkahan, Tacloban City

**Registration Certificate No.  
RO8-NLFO-2018-03-WA-1523  
KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended and its implementing rules

**LANAWAN FARMERS' ASSOCIATION (Lafa)**

Brgy. Lanawan, MacArthur, Leyte

has this day been registered as and conferred with all the rights and privilege of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

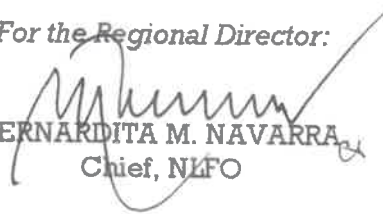
This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII, Tacloban City, Philippines, this 27<sup>th</sup> day of March 2018.

APPROVED BY:

JOEL M. GONZALES  
Regional Director

*For the Regional Director:*




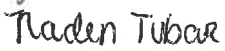






  
BERNARDITA M. NAVARRA  
Chief, NLFO



Not valid without Seal

LANAWAN FARMERS ASSOCIATION (LAFA)  
Lanawan Nature Farm  
Barangay Lanawan MacArthur, Leyte

### SET OF OFFICERS

NAME	POSITION	GOVT ID/ID #	SIGNATURE
Claire A. De Luis	President	<del>385-498-455-000</del>	
Vilma Agustin	Vice - President		 Vilma
Noribeth P. Olberon	Secretary		 Noribeth P. Olberon
Naden A. Tubar	Treasurer		 Naden Tubar
Adesa O. Peñola	Auditor		
Shekinah Eunice A. De Luis	P.I.O	13-200235944-2	 Shekinah Eunice A. De Luis
Shiela Agustin	Bookkeeper		 Shiela A.
Jimboy O. Montalban	Board of Director	3730-0038A-C2587CAD 21000	 Jimboy
Ruperta O. Peñola	Board of Director		 Ruperta O. Peñola
Michael O. De Luis	Board of Director	UMID -0111-2179344-9	 Michael O. De Luis

Prepared by:

  
**NORIBETH P. OLBERON**  
Asso. Secretary



Lanawan Farmers Association  
Lanawan Nature Farm  
Barangay Lanawan MacArthur Leyte

### MASTERLIST OF MEMBER'S

NAME	SEX	ADDRESS	POSITION	SIGNATURE
1. Agustin, Geronimo	Male	Barangay Lanawan MacArthur, Leyte	Member	- Geronimo
2. Cabeltes, Arnel	Male	Barangay Lanawan MacArthur, Leyte	Member	Arnel Cabeltes
3. Custodio, Felix	Male	Barangay Lanawan MacArthur, Leyte	Member	- Felix
4. Cabras, Irick	Male	Barangay Lanawan MacArthur, Leyte	Member	Irick
5. De Luis, Michael O.	Male	Barangay Lanawan MacArthur, Leyte	Board of Directors	
6. Agustin, Shiela A.	Female	Barangay Lanawan MacArthur, Leyte	Bookkeeper	- Shiela A.
7. Agustin, Vilma	Female	Barangay Lanawan MacArthur, Leyte	Vice-President	Vilma
8. De Luis, Claire A.	Female	Barangay Lanawan MacArthur, Leyte	President	
9. De Luis, Sherinah Eunice A.	Female	Barangay Lanawan MacArthur, Leyte	P.I.O.	
10. Mahilom, Melanie	Female	Barangay Lanawan MacArthur, Leyte	Member	- M.M.
11. Peñola, Adesa O.	Female	Barangay Lanawan MacArthur, Leyte	Auditor	A.
12. Peñola, Ruperta O.	Female	Barangay Lanawan MacArthur, Leyte	Board of Directors	
13. Maceda, Myca	Female	Barangay Lanawan MacArthur, Leyte	Member	- Myca
14. Olberon, Noribeth D.	Female	Barangay Lanawan MacArthur, Leyte	Secretary	
15. Tubar, Naden A.	Female	Barangay Lanawan MacArthur, Leyte	Treasurer	Naden Tubar
16. Montalban, Jimboy O.	Male	Barangay Lanawan MacArthur, Leyte	Board of Director	Jimboy

LANAWAN FARMER'S ASSOCIATION (LAFH)  
Lanawan Nature Farm  
Barangay Lanawan Macarthur Leyte

Excerpt from the minutes of Lanawan Farmers Asso. (LAFH) Monthly Meeting held at Lanawan Nature Farm Barangay Lanawan Macarthur Leyte. Held on Jan. 15, 2023, 9:00 AM.

Prayer: Ruperta O. Penob  
Nat'l Anthem: Claire De Luis

Present: 13

Absent: 11

Total Attendance: 13

AGENDA:

1. Update on yearly activity
2. plano how to gain income for every member bisan diri tikang ha utanon
3. Update han members.
4. Other matters

DISCUSSION:











1. Nangumusta hi Presiding officer Claire De Luis han mga membre kin anu an mga ginbubuhad ha taga-tagas nga panimalay samtang wakay pe magbalik pagduty. ngen nangako hin idea ha mga membro kin anu it mawpay unahon nga trabahon ha Farm. Binmatin hi Etheljane Bendijo nga limpyuhan anay an mga landscape kin baga humuraon na kay masiot na kitam. imabryon an kadam-an ngen dumugang liwat hi Michael de Luis nga kinahanglan gud makalimpyo kay bangin may mga bisita na nga magkabot. dumugang liwat hi Aseo Pres. nga magkaka-may-ada second journey of the heart possible date is Firist week of Feb. 2023 ngen mabisita gihapin an post so dapat ibalik an weekly nga pintakasi

2. Kasampay han padayin nga plano para han bug-os nga tuig nga akibidadan an paglatag hin plano ni presiding officer Claire de Luis kun tipunan-o maincome an mga membre bisan cege it vran kay tikang paman ~~enero~~ diciembre 2022 hasta han enero cege vran. nagpakiana hiya kun pwede magbukubug pag-ayad hin cookies ngan atsara para idisplay ha visitors center, sumugot an mga membre nagsuggest hi Teopista Maltos nga ha kada duty kun naaran anu it pag-ayad han cookies ngan atsara, umabuyin maliwat an kadam-an.

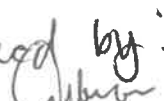
3. ha ikatulo nga agenda nangumusta hi presiding officer kun kay anu wakay umatender hi Cecilia Rejverzo, Jorelyn Balibalita, Joylyn Penola, Marlyn Cuabo, Emila Enabore ngan Gely-ann Balibalita. Binmatin hi Teopista Penola nga ha kabahin hi Marlyn in malakat ha mamila ngan hi Gely-ann in manakabaho gihapin ngan hi Jorelyn, Joylyn ang Emila in mamandang hin baga wakay kinu klaro nga reason. nagyakam liwat hi Ruperta Penola ha kabahin kan Cecilia nga deki na anay maduty kay cege it pagkinasakit. naghangyo hi presiding officer Claire de Luis nga kun pwede permal nga magpasa hin resignation an mga membro o umatender para makarestorya hin personal ha snod nga meeting. pero kun deki na gud makuyag paatender ngan deki maghimo hin resignation ngan magpadayin hin deki pagduty ngan pintakasi ikukmsidikar nga hira in deki na membro ha assosasyon, umabuyin an kadam-an ngan bumatin hi vilma agustin nga anu man ito mya an balaod han asso.

4. ha katapusan namakiana hi presiding officer  
km nasayod ngan may pakiana o kadugangan ngam  
kay waray naman nag-adjirn an meeting ha okas  
nga 11:40 han aga.


### ATTENDANCE

NAME	SIGNATURE
1. MICHAEL DE LUIS	
2. Elsie Balibolita	 Elsie Balibolita
3. Adesa Peñola	
4. Jospista Maltos	
5. IRICK CABRAS	
6. Etheljane Bendijo	 F.
7. Naden Tubak	 Etheljane Bendijo
8. Vilma Agustin	 Naden Tubak
9. Jimboy Montalban	 Vilma
10. Claire De Luis	 Jimboy
11. Reperita Peñola	 Claire De Luis
12. Myca Maceda	 M.M.
13. SHIELA AGUCTAN	 Shiel a.

Prepared by:

  
NOKIBETH OUBERON  
ASST. SECRETARY

Attested by:

  
CLAIRE DE LUIS  
ASST. PRESIDENT

LANAWAN FARMER'S ASSOCIATION (LAFSA)  
Lanawan Nature Farm  
Bakangay Lanawan Macarthur Lyte

Excerpt from the minutes of Lanawan Farmers' Association (LAFSA) Quarterly meeting held at Lanawan Nature Farm Bakangay Lanawan Macarthur Lyte. Held on March 01, 2023, 8:30 AM.

Prayer: Claire De Luis

Total Attendance:

AGENDA:

1. Update 2nd journey of the heart (March 16, 2023)
2. Update DST
3. Update han mga membro ngen bag-o nga membro
4. Other matter

DISCUSSION:

1. Nagpasabot hi Pres. Claire De Luis nga March 16, 2023 na it 2nd Journey of the pero Espala may mama na nga bisita amo hira Ernie Lopez ngen Carlo Katigbak upod hi mam Jen Santos ngen pagka 16 liwat maabot ginapim an iba nga mga bisita upod hi Jing Castañeda.

nagplano hira han activity:

arrival han bisita day 1. March 16, 2023

11:00 AM ngen reservation for 5 person

menu: native chicken inasal ngen hinatukan salad pako, dagmay nga butig w/ camote juice and watermelon.

FOR DAY 2, March 16, 2023

arrival of guest; 11:30 AM reservation for 2 person

menu: native chicken hinatukan, escabetsa, humba salad pako, dagmay nga butig w/ camote juice

activity: Paglupak and piking demo  
Farm tour.

ngan nagplano gihapm hika nga magbutang hin agricultural booth para makadiisplay utanon ngan prutas ngan iba pa nga panswinerak para han mikon ngan cookies. nag-assign han kada membro han ira assignment nga trabahon.

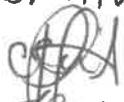



Emice, Peying + Michael - magwelcome


Pinky, Peying - demo.


2. Ngan kahuman nagpasabot liwat hi Pres. Clarke bahin hit plano nga pagbisita han DOST ngan an plano pag-gemit hin retort technology para mahabla an shelf life ngan mabaligya ha lain nga lugar. an dagmay ngan ta maschedule an DOST hin pagbisita.
3. Ngan ha kadugangan nagpakiana hi Board of Director Ropeta D. Penole km anu an ~~desisyon~~ han mga membro nga diri naitender ha pintakasi ngan meeting, basi han ginkauruhan han kadam-am an membro nga wacay pintakasi ang diri na meeting in diri na membro ngan may mga ~~menang~~ napadugang o nasulad ka membro nga bag-o amo hika Naden Tubak.  
Ngan nagsakit liwat hi Treasurer Elsie Balibalita nga mahangyo hiya nga ~~maresign~~ pagkatreasurek yana nga maabot nga July 2023, ha rason nga mayda nya importante nga lalaktan ha manila ngan anu adto nga gintugutan nya han grupo ngan nagpropose hi BOB Jimboy Montalban nga automatic mag-elect hin maliwan ka treasurek para kahuman han talaan nga bulan han July 2023, in may maliwan daym sumig an kabug-usan. nagnominate hi Ethel Jane kan Naden Tubak ngan ginnominate liwat hi Teopista hi Shiela Agustin nagmove to close hi Emice ngan nag-open han pagbotos-botos, nakakuha hin 4 ka botos hi Shiela nga 9 hi Naden. official nga nagdaot hi Naden Tubak ka treasurek ngan maliwan kan Elsie Balibalita pag-abot hit August 2023. ngan gintugon hi Elsie nga ariglakon an tanan nga Audit para km hiya in umondang hap-id it tanan nga papel.

4. ngan ha kadugangan nga ikistorya ng pahinumdon  
 hi presiding officer kan treasurer Elsie Balibalita  
 nga an baraydon han BIR han 2022 in penalty  
 ha ngan dapat asikarahn para masettle.  
 ngan ha katapusan nagpakiana hi presiding officer  
 kim may kadugangan pa ba o pakiana nagbatin  
 an kadam-an nga wakar na.  
 ngan nahuman an meeting ha okas ha 11:20AM.

### ATTENDANCE

NAME	SIGNATURE
1. CLAIKE A. DE LUIS	
2. Jupeta Peñaola	
3. Vilma Agustin	Vilma
4. MICHAEL DE LUIS	
5. Jupista Malbos	
6. Etheljane Bendijo	Etheljane B.
7. Jimboy Montalban	Jimboy
8. Elsie Balibalita	Elsie Balibalita
9. Noribeth Olbekon	Noribeth
10. Shida Agustin	Shida a.
11. Shekinah Emice de Luis	
12. IRICK CABRAS	Irick
B. Adesa Peñaola	

  
NORIBETH Olbekon  
 Asso. Secretary

Attested by:  
  
CLAIBE A. DE LUIS  
 Asso. President

**ANNUAL ACCOMPLISHMENT REPORT**

NAME OF PROGRAM/PROJECT/ACTIVITY	OBJECTIVE/S	DURATION/DATE	STATUS		BUDGET	REMARKS
			COMPLETED	ON-GOING		
High value & fruit crop production (MIC Farming)	Livelihood	2015 – up to present	√		Funded by PLGU and sustains by Association	Supplier of agri-product at salag dulag and SOS Tacloban
Fattening and Breeding			√		Funded by PLGU	Depopulated (ASF Positive)
Stingless bee (bee culture)	Livelihood (Source of Purehoney)	2017 – up to present	√		PLGU	Contentious splitting for additional colonies
Cut-flower production	Livelihood	2020 – up to Present	√		ATI and ABS-CBN (Bantay Kalikasan Foundation)	Continuous planting of flowers
Eco-tourism Peace Corregidor Project	Livelihood	2020 – up to Present	√		PLGU and ABS-CBN (Bantay Kalikasan Foundation)	Continuous development and in need of budget for additional structures.
KADIWA NI ANI AT KITA (Consoliditor)	Livelihood	2021 – up to present	√		Region DA and Asso. Fund	
Supplier of Agri-products to salag and SOS	Livelihood	2023	√		Asso. Own profit	With MOU (every week supply)

Prepared by:

*Noribeth Olberon*  
**NORIBETH OLBERON**  
 Asso. Secretary

Attested by:

*Claire A. De Luis*  
**CLAIRE A. DE LUIS**  
 Asso. President



**LANAWAN FARMER'S ASSOCIATION (LAFA)**  
**Financial Statement as of**  
**December 31, 2022**

INFLOW	AMOUNT	REMARKS
Sales in Vegetables	375,000.00	Communal Area
Sales in consolidator	401,520.00	Kadina ni Ani at Kita
Sales in Tourism	54,300.00	Peace Corregidor
Sales in Food-Service	120,000.00	Project of Abs - Cbn Foundation and DLGU
<b>TOTAL</b>	<b>950,820.00</b>	
OUTFLOW		
Seeds & Agri-inputs	115,000.00	
Capital on buying agri-product	250,880.00	
Maintenance (farm)	28,000.00	
Capital on Food Service	54,318.00	
Vehicle Maintenance	28,015.00	
<b>TOTAL</b>	<b>476,213.00</b>	
<b>NET INCOME</b>	<b>474,607.00</b>	

Noted by:

*Naden Tubar*  
**NADEN A. TUBAR**  
 Treasurer

*Shiela A.*  
**SHIELA AGUSTIN**  
 Bookkeeper

*Adesa O. Peñola*  
**ADESA O. PEÑOLA**  
 Auditor

*Vilma*  
**VILMA AGUSTIN**  
 Vice-President

*Claire de Luis*  
**CLAIRE DE LUIS**  
 President