

04

Item No.: 04

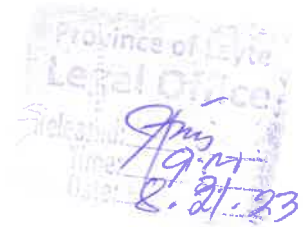
Date: 12 SEP 2023

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

PROVINCIAL LEGAL OFFICE



2nd INDORSEMENT
August 30, 2023



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 156, S.2023 of the Sangguniang Bayan of San Isidro, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being to the opinion of the Provincial Legal Office, an exercise of the power authorized under Section 22(a)(3) of the Code, necessary to establish the Legislative Identity of the SB concerned.

ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer 

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



1ST INDORSEMENT
25 August 2023

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 156**, series of 2023 of the **MUNICIPALITY** of **SAN ISIDRO, LEYTE**, entitled: **AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF SAN ISIDRO, LEYTE PRESCRIBING THE USE AND IMPOSING PENALTY FOR UNOFFICIAL/UNAUTHORIZED USE THEREOF.**

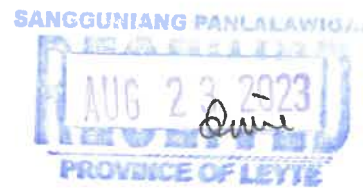
FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO
16th Sangguniang Bayan

August 24, 2023

HON. LEONARDO M. JAVIER, JR.
Provincial Vice Governor
Legislative Bldg. Capitol Cmpd.
Tacloban City



Attn: The Honorable Members of the Sangguniang Panlalawigan/
Secretary to the Sangguniang Panlalawigan.

Honorable Ladies and Gentlemen:

Respectfully submitting herewith copies of the following Municipal Ordinances:

1. MUNICIPAL ORDINANCE NO. 155 - 2023, "AN ORDINANCE INTEGRATING THE BARANGAY CLEARANCE FEE TO THE BUSINESS PERMITS AND LICENSING SYSTEM UNDER SEC. 11 OF RA. NO. 11032 ALSO KNOWN AS EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018, IN THE MUNICIPALITY OF SAN ISIDRO, PROVINCE OF LEYTE.";

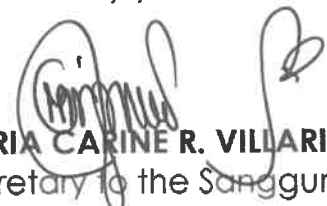
2. MUNICIPAL ORDINANCE NO. 156- 2023, "AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF SAN ISIDRO, LEYTE PRESCRIBING THE USE AND IMPOSING PENALTY FOR UNOFFICIAL/UNAUTHORIZED USE THEREOF.;

3. APPROPRIATION ORDINANCE NO. 2023-02, "AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO.2 CY 2023 INVOLVING AN AMOUNT OF EIGHT MILLION TWO HUNDRED NINETY-ONE THOUSAND TWO HUNDRED TWELVE AND 72/100 (P 8,291,212.72) FOR THE VARIOUS EXPENDITURES OF THE MUNICIPAL GOVERNMENT OF SAN ISIDRO, LEYTE.", for review and appropriate action.

I hope you find everything in order.

Thank you.

Respectfully yours,


MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

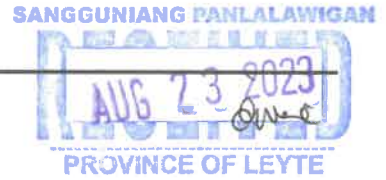
Attachment:

- 16 copies M.O. nos. 155 & 156 s. 2023
- 16 copies Appropriation Ordinance No. 2023-02



Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO

16th Sangguniang Bayan



MUNICIPAL ORDINANCE 156
S. 2023

AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF SAN ISIDRO, LEYTE PRESCRIBING THE USE AND IMPOSING PENALTY FOR UNOFFICIAL /UNAUTHORIZED USE THEREOF.

Sponsored by:

Hon. Rolando C. Piamonte &
Hon. Carmichael L. Villarino

Co-Sponsored by:

Hon. Hospicio B. Apacible, Hon. Atty. Rem Beryl Y. Veloso, Hon. Jerold T. Lumapak, Hon. Ailene L. Basilan, Hon. Dante R. Rodaje, Hon. Wildegardo S. Enriquez, Hon. Armin Joseph D. Ebales and Honorable Cecilia L. Cabahug

WHEREAS, the Office of the Sangguniang Bayan as the legislative body of the municipality emphasizes the value of local legislation as part of the strategic foundation in achieving effective local governance;

WHEREAS, Section 446 of the Local Government Code of 1991, says, "The Sangguniang Bayan the legislative body of the municipality, shall be composed of the Municipal Vice Mayor as the Presiding Officer, the regular Sanggunian members, the president of the municipal chapter of the Liga ng mga Barangay, the president of the pambayang pederasyon ng mga sangguniang kabataan, and the sectoral representatives, as members";

WHEREAS, adopting an official seal for the Office of the Sangguniang Bayan serves the purpose of having a concrete symbol of its authority, integrity, knowledge and wisdom which is also exemplify adherence to the democratization of the will of the greater majority as well as institutional advocacy to the rule of law;

NOW THEREFORE, Be Enacted by the 16th Sangguniang Bayan of San Isidro, Leyte in session assembled that:

Handwritten signatures of the officials mentioned in the ordinance, including the Mayor and members of the Sangguniang Bayan.

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SECTION 1. TITLE. An Ordinance adopting the official seal of the Sangguniang Bayan of San Isidro, Leyte prescribing the use and imposing penalty for unofficial /unauthorized use thereof, also known as the “**Sangguniang Bayan of San Isidro Official Seal**”

SECTION 2. OFFICIAL SEAL SYMBOLISM AND INTERPRETATION.
The Sangguniang Bayan Official Seal describe and symbolizes the following:



- a. **Color.** - Red, blue, yellow, white and green represents the color and allegiance to the country, Republic of the Philippines; and green represent the color of the municipality as agricultural land. It also symbolizes nobility, peace, hope and prosperity.
- b. **Outer and Inner Core Ring.** - depicting immensity of love and commitment of Sanggunian to public service.
- c. **People Holding Hands** - represents the 19 barangays of the municipality which is also symbolizes cooperation, unity, and empowerment.
- d. **Logo of the municipality** - acknowledgement of the local government unit where the Sangguniang Bayan belongs.
- e. **Gavel** - The gavel is indispensable in the exercise of the legislative power of the Sangguniang Bayan. It is used to call for attention or to punctuate rulings and proclamations and is a symbol of the authority and right to act officially in the capacity of a presiding officer. The gavel reminds every member of the Sanggunian of their duties and responsibilities as legislators.
- f. **Laurel Leaf, Pen and Open Book** - symbolizes knowledge and God's wisdom bonded by the principles of independence, transparency, consistency, integrity, fairness, and unity as Legislative Body stands at the center of local governance. The Pen and the Open Book also

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symbolizes the power of the purse, to adopt resolutions, enact and approve ordinances, and render decisions as quasi-judicial body.

- g. The Latin phrase "*in aliorum servitium*" means service above self. This is the guiding philosophy of the Sangguniang Bayan. The members of the sanggunian as collegial body work together not for self-interest but for the general welfare of the municipality and its inhabitants, should be on top of the Sanggunian's agenda.

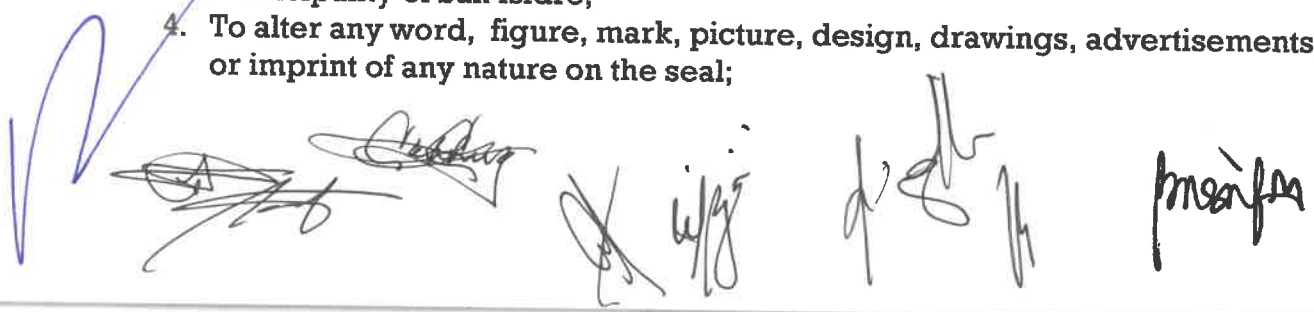
SECTION 3. USE OF SANGGUNIANG BAYAN SEAL. Only the Office of the Sangguniang Bayan and its local officials and employees shall use the corporate seal:

1. To authenticate all public documents and other administrative issuances.
2. As letterhead in official communication or correspondence in the exercise of the Sanggunian's legislative and other function;
3. To be affixed upon such other official documents, plates and papers of the Office of the Sangguniang Bayan of San Isidro as may be provided by a Sanggunian resolution or ordinance, or as may be required by custom or usage;
 - a. As symbol of the Sanggunian in all its affairs within or outside of its territorial jurisdiction.
 - b. To be affixed upon Sanggunian pins, service rings, stickers or be embroidered and affixed upon the uniforms of Sanggunian officials and employees.
4. The Sanggunian Seal use as flag, it shall always be displayed at the right side of the table/rostrum of the Municipal Vice Mayor during session. It may be used also during official big events of the Sanggunian and joint activities and programs of the executive department, and shall be placed next to the LGU flag.
5. In the parade of colors during the commemorative events of the municipality, the Philippine Flag shall be carried in-front and at the center of the line between the Municipal Seal facing on the right side and the Sanggunian Seal on the left side.

SECTION 4. CUSTODY OF THE ORIGINAL LAY - OUT OF THE SEAL. The Office of the Sangguniang Bayan shall have custody of the original layout or draft of the Official Seal of the Sangguniang Bayan of San Isidro scanned and saved in a computer or in a disc.

SECTION 5. PROHIBITED ACTS. It shall be prohibited:

1. To mutilate, deface, defile, trample on, or cast contempt by any act or omission casting dishonor or ridicule upon the official seal;
2. To display the seal under any frame or picture;
3. To display the seal in a platform or stage during programs not hosted by the Municipality of San Isidro;
4. To alter any word, figure, mark, picture, design, drawings, advertisements, or imprint of any nature on the seal;



5. To print, paint or attach representation of the seal on handkerchief, napkins, cushions, and other articles of merchandise except upon authority of the sanggunian through a resolution for the purpose of promoting tourism and legislative education which shall be under the control and supervision of the Sangguniang Bayan;
6. To use or display the seal as part of any advertisement or infomercial, except when undertaken by the Sangguniang Bayan itself;
7. To use the official Sangguniang Bayan seal as personal seal of any local official including the Municipal Vice Mayor by indicating the name or position within the ring border of the seal.

SECTION 6. THE MACE. – The Mace bearing the seal shall be the symbol of the authority of the Sanggunian. Its symbolism strongly holds for the authority of the Presiding Officer. It is also the authority of the assigned Sgt. - At -Arms when enforcing order in the Sanggunian. The mace is an essential part of the regalia of the Sanggunian. Without it, the Sanggunian is not considered to be properly constituted. When the Sangguniang Bayan is in session, the mace is displayed at the Presiding Officer’s rostrum when the Sanggunian is in session. Otherwise, it is kept under the custody of the Sergeant-at-Arms.

The assigned Sergeant - at - Arms as custodian of the mace, when the occasion calls for it, or when there is disorder in the session hall, he shall lift the mace and present it before an unruly member in order to restore order or quell boisterous behavior in the Chamber.

SECTION 7. CHANGE IN THE DESIGN OF THE CORPORATE SEAL. Any change in the design of the seal provided herein, without changing the entire design shall be made only for a justifiable reason, not more than once every ten (10) years and by a unanimous vote of all the members of the Sangguniang Bayan.

SECTION 8. PERMANENT DISPLAY OF CARVED CORPORATE SEAL. As a sign of authority, there shall be made two (2) carved official seals of Sangguniang Bayan of San Isidro either in wood, stone, brass, clay or other medium. They shall be permanently attached/displayed at the Office of the Municipal Vice Mayor and at the SB Session Hall. These shall be in bigger sizes proportionate with the wall or room, and placed in an elevated, centermost dominant position.

SECTION 9. THE DRY SEAL OF THE OFFICE OF THE SANGGUNIANG BAYAN OF SAN ISIDRO. There shall be adopted in the Office of the Sangguniang Bayan of San Isidro a dry seal in authenticating public documents or administrative issuances, a dry seal containing the official seal of the Sangguniang Bayan illustrated as follows:

1. The name of the Office of the Sangguniang Bayan shall occupy the top portion of the ring border while the bottom shall indicate the name of the Municipality and the Province.

The bottom of the page contains several handwritten signatures and scribbles. On the left, there is a large blue scribble. In the center, there are several black ink signatures, some of which appear to be initials or names. On the right side, there is a vertical scribble that looks like a signature or a mark. The overall appearance is that of a document with multiple signatures.

2. The dry seal shall not be used as personal seal of the officials and employees of the Sangguniang Bayan. (e.g. the text SB Member Juan de la Cruz indicated within the ring border of the seal is not allowed).
3. The Secretary of the Sanggunian shall have custody and care of the dry seal, and shall:
 1. designate an official and exclusive place for the dry seal in the Office of the Sangguniang Bayan;
 2. task a subordinate in affixing and safekeeping the dry seal.
4. The affixing of the seal on documents shall be done within the office and during office hours, hence, dry seal shall not be used outside the office and beyond office hours.
5. Dry seal shall be kept and secured inside the office after office hours.

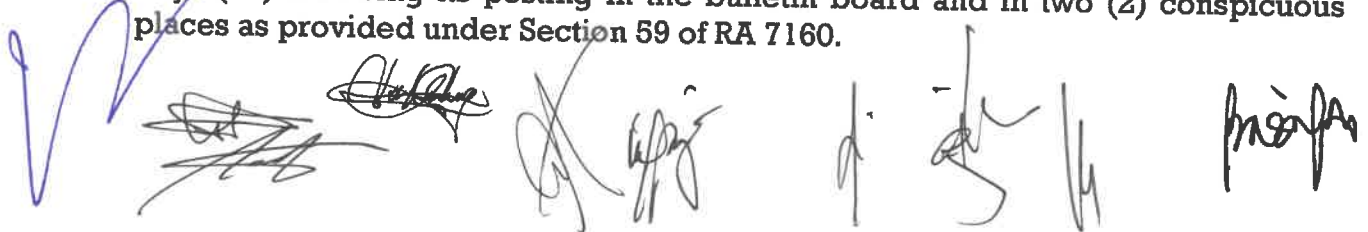
SECTION 10. PENAL CLAUSE.

1. Any person who commits the prohibited acts shall be meted a fine of One Thousand Pesos (₱ 1,000.00) or imprisonment for ten (10) days, or both such fine and imprisonment at the discretion of the court; provided that for any second and succeeding offenses, both fine and imprisonment shall be imposed;
2. Any person who violates any provision of this ordinance, other than the prohibited acts shall be meted a fine of Five Hundred Pesos (₱ 500) or imprisonment for three (3) days, or both such fine and imprisonment at the discretion of the court; provided that for any second and succeeding offenses, both fine and imprisonment shall be imposed.
3. Any public officer or employee who violates any provision of this ordinance shall be subject to reprimand, discipline, suspension or any administrative liability depending on the gravity of the offense, without prejudice to the filing of appropriate civil or criminal action;
4. Any person affixing the dry seal on any document without the knowledge and consent of the Municipal Vice Mayor or Secretary to the Sanggunian, or destroying the dry seal shall be meted a fine of Five Hundred Pesos (₱ 500) or imprisonment of three (3) days or both fine and imprisonment at the discretion of the court; without prejudice to the filing of the appropriate civil or criminal action. Provided however, that persons who destroy the dry seal aside from the penalty shall immediately replace the destroyed dry seal

SECTION 11. SEPARABILITY CLAUSE. In the event any part or portion of this ordinance is declared to be illegal, unconstitutional or invalid, those parts or portions thereof which are not affected thereby shall continue to be effective and enforceable.

SECTION 12. REPEALING CLAUSE. Any prior ordinance in conflict or inconsistent with this ordinance shall be deemed repealed or amended accordingly.

SECTION 13. EFFECTIVITY CLAUSE. This ordinance shall take effect ten days (10) following its posting in the bulletin board and in two (2) conspicuous places as provided under Section 59 of RA 7160.

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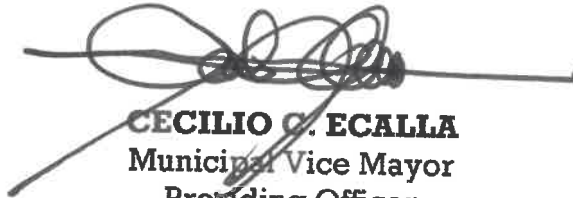
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A set of handwritten initials in black ink is located on the right margin of the page, positioned vertically.

A large, stylized handwritten signature in black ink is located on the right margin of the page, positioned vertically.

ENACTED, this 15th day of August 2023.

ENACTED BY:


CECILIO C. ECALLA
Municipal Vice Mayor
Presiding Officer


CONFORMED:

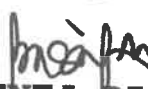

CECILIA L. CABAUG
SB Member


ROLANDO C. PIAMONTE
SB Member



CARMICHAEL L. VILLARINO
SB Member


HOSPICIO B. APACIBLE
SB Member

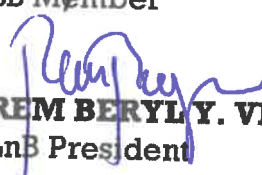

JEROLD T. LUMAPAK
SB Member


AILENE L. BASILAN
SB Member

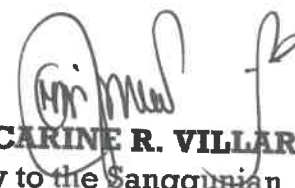

DANTE R. RODAJE
SB Member


WILDEGARDO S. ENRIQUEZ
SB Member


ARMIN JOSEPH D. EBALES
PPSK President


REM BERYL Y. VELOSO
LnB President

I hereby certify to the correctness of the foregoing Municipal Ordinance No. 156 series of 2023 which was enacted on its third and final reading on the 54th Regular Session of the 16th Sanggunian at the SB Session Hall, Town Hall, San Isidro, Leyte.


MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

APPROVED BY:


REMEDIO B. VELOSO
Municipal Mayor
Date approved: 08-22-23 2:58 pm



Republic of the Philippines
Region VIII
Province of Leyte
MUNICIPALITY OF SAN ISIDRO
16th Sangguniang Bayan

CERTIFICATION OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY THAT, **Municipal Ordinance no. 156-2023, "AN ORDINANCE ADOPTING THE OFFICIAL SEAL OF THE SANGGUNIANG BAYAN OF SAN ISIDRO, LEYTE PRESCRIBING THE USE AND IMPOSING PENALTY FOR UNOFFICIAL/UNAUTHORIZED USE THEREOF."**, has been posted in three (3) conspicuous places of the Municipality on August 23, 2023 and remain posted to date, in compliance to Art.114 of the Rules and Regulations Implementing the Local Government Code of 1991.

Issued this 24th day of August, 2023 at San Isidro, Leyte.


MARIA CARINE R. VILLARINO
Secretary to the Sanggunian

Noted by:


HON. CECILIO C. ECALLA
Municipal Vice Mayor
Presiding Officer

cc:file
mcrv/jbp