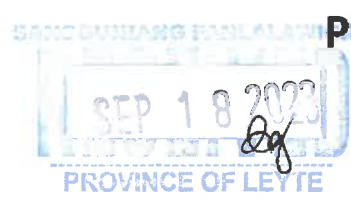


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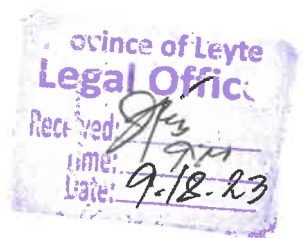
Item No.: 07

Date: SEP 26 2023

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte



**PROVINCIAL LEGAL OFFICE**



2<sup>nd</sup> INDORSEMENT  
September 12, 2023

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached **Ordinance No. 15 S.2023** of the Sangguniang Bayan of **MacArthur, Leyte**, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, to the opinion of the Provincial Legal Office (PLO), an exercise of the power necessary, appropriate or incidental for its efficient and effective governance essential to the promotion of full employment among their residents, authorized under Section 16 of the Code.

  
**ATTY. JOSE RAYMUND A. ACOL**  
Asst. Provincial Legal Officer

Republic of the Philippines  
PROVINCE OF LEYTE

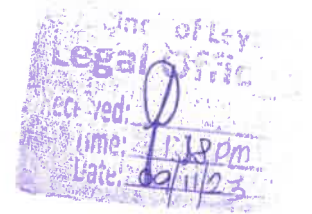
**SANGGUNIANG PANLALAWIGAN OFFICE**



**2<sup>nd</sup> Endorsement  
11 September 2023**

The **PROVINCIAL LEGAL OFFICE** is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 15**, "creating/institutionalizing the Public Employment Services Office", of the **Municipality of MACARTHUR, LEYTE**.

  
FLORINDA J. UYVICO  
Secretary to the Sanggunian



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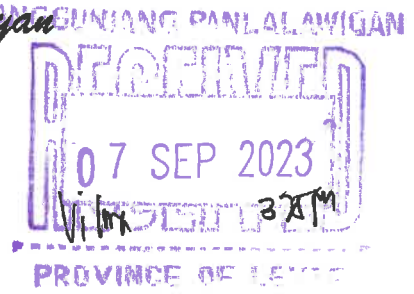


Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MACARTHUR


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*Office of the Sangguniang Bayan*

ENDORSEMENT  
September 7, 2023



Respectfully submitted to the Honorable Provincial Board for consideration and approval the herein Municipal Ordinance No. 15, Series of 2023, entitled "AN ORDINANCE CREATING/INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICES OFFICE".

  
MARIE STEPHANIE D. PULGA  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MACARTHUR  
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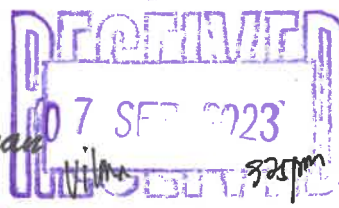
Municipal Ordinance No. 15  
Series of 2023

AN ORDINANCE  
CREATING/INSTITUTIONALIZING  
THE PUBLIC EMPLOYMENT SERVICES  
OFFICE



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MACARTHUR

SANGGUNIANG PANLALAWIGAN



Office of the Sangguniang Bayan

Attested:

HON. JESUS A. BARANDA  
Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA  
SB Member

HON. GWENDOLYN M. BERISO  
SB Member(Absent)

HON. VICTORIANO T. LAZAR  
SB Member

HON. JONATHAN T. BARQUIN  
SB Member

HON. TRINA C. BURAWIS  
SB Member

HON. LEONARDO R. LERIA JR.  
SB Member(Absent)

HON. IRENEO G. REMANES JR.  
SB Member

HON. XANDRIX P. PANTIN  
SB Member

HON. PEPITO C. GUIMALAN  
ABC President

HON. MEL ANDREW P. MALDOS  
SKF President

Approved:

HON. RUDIN T. BABANTE  
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 49<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MACARTHUR, LEYTE HELD ON 07 AUGUST 2023 AT THE MUNICIPAL SESSION HALL.

PRESENT:

Honorable Jesus A. Baranda	Vice Mayor, Presiding
Honorable Raul E. Mundala	SB Member
Honorable Victoriano T. Lazar	SB Member
Honorable Jonathan T. Barquin	SB Member
Honorable Trina C. Burawis	SB Member
Honorable Ireneo G. Remanes Jr.	SB Member
Honorable Xandrix P. Pantin	SB Member
Honorable Pepito C. Guimalan	ABC President
Honorable Mel Andrew P. Maldos	SKF President

ABSENT:

Honorable Gwendolyn M. Beriso	SB Member
Honorable Leonardo R. Leria Jr.	SB Member

MUNICIPAL ORDINANCE NO. 15  
SERIES OF 2023

AN ORDINANCE CREATING/INSTITUTIONALIZING THE PUBLIC  
EMPLOYMENT SERVICES OFFICE

SPONSORED BY : Honorable Xandrix P. Pantin

WHEREAS per DOLE (Department of Labor and Employment) Department Order No. 157-6 dated June 22, 2016, it is provided for in Rule II Section 1, that, the State shall promote full employment and equality of employment opportunities for all. It shall institutionalize the National Employment Facilitation Service Network (NEFSN), as well as strengthen and expand the existing employment facilitation service machinery of the government through PESOs;

WHEREAS the PESO shall ensure prompt, timely and efficient delivery of full-cycle employment facilitation services; serve as referral and information center for the DOLE and other government agencies by making available data and information on their respective programs and provide clients with adequate information on employment and the labor market situation;

Attested:

HON. JESUS A. BARANDA  
Municipal Vice Mayor

Concurred:

HON. RAUL E. MUNDALA  
SB Member

HON. GWENDOLYN M. BERISO  
SB Member(Absent)

HON. VICTORIANO T. LAZAR  
SB Member

HON. JONATHAN T. BARQUIN  
SB Member

HON. TRINA C. BURAWIS  
SB Member

HON. LEONARDO R. LERIA JR.  
SB Member(Absent)

HON. IRENEO G. REMANES JR.  
SB Member

HON. XANDRIX P. PANTIN  
SB Member

HON. PEPITO C. GUIMALAN  
ABC President

HON. MEL ANDREW P. MALDOS  
SKF President

Approved:

HON. RUDIN T. BABANTE  
Municipal Mayor

WHEREAS the Plantilla positions of Municipal Government Department Head (PESO Manager), Labor and Employment Officer III, Labor and Employment Officer II and Labor and Employment Officer I, has already been created and filled up but upon review of issued ordinances it was noted that PESO Office or Department has not been institutionalized/created to be identified as separate entity with its separate functions and budget. And, an ordinance shall be enacted for the establishment and creation of offices and plantilla positions, according to Civil Service Laws, Rules and Regulations;

WHEREAS as defined in Rule XXII Article 164 of the IRR of RA 7160, an LGU may reorganize through the sanggunian its present organizational structure or its staffing pattern in accordance with laws pertinent to government reorganization and implementing rules and regulations issued thereunder;

WHEREAS one of these rules to be complied with is the General Limitations on the Total Appropriation for Personal Services under the Local Government Budgeting Rules of the Local Government Code, which limits the amount of appropriation for personal services of a Fifth Class Municipality to not exceeding 55% of the total annual income from regular sources realized in the preceding fiscal year. And, an ordinance shall be enacted for the establishment and creation of offices and plantilla positions, according to Civil Service Laws, Rules and Regulations.

NOW THEREFORE, on motion of Honorable Xandrix P. Pantin duly seconded by Honorable Ireneo G. Remanes Jr., Honorable Trina C. Burawis, Honorable Victoriano T. Lazar, Honorable Jonathan T. Barquin and Honorable Raul E. Mundala;

BE IT ORDAINED by the Sangguniang Bayan of MacArthur, Leyte, in session assembled, that:

**Section 1. ORGANIZATION & COMPOSITION OF THE LGU-PESO**

1. The PUBLIC EMPLOYMENT SERVICES OFFICE of the Municipality of MacArthur, Leyte, similar to other departments in the LGU shall be under the Office of the Municipal Mayor as local chief executive.
2. The PESO has its own organization which composed of a Municipal Government Department Head (PESO Manager) and three Labor and Employment Officers as staff.

**Section 2. RESPONSIBILITIES, DUTIES & FUNCTIONS:**

The PESO of the Municipality of MacArthur, Leyte, within its territorial jurisdiction, in coordination with other concerned agencies, subject to the requirements of the NEFSN shall:

1. provide LMI (Labor Market Information) services;

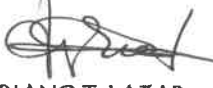
Attested:

  
HON. JESUS A. BARANDA  
Municipal Vice Mayor


Concurred

  
HON. RAUL E. MUNDALA  
SB Member


HON. GWENDOLYN M. BERISO  
SB Member (Absent)

  
HON. VICTORIANO T. LAZAR  
SB Member

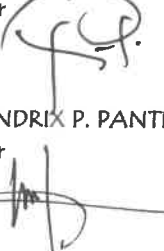
  
HON. JONATHAN T. BARQUIN  
SB Member

  
HON. TRINA C. BURAWIS  
SB Member

HON. LEONARDO R. LERIA JR.  
SB Member (Absent)

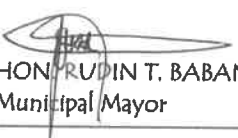
  
HON. IRENEO G. REMANES JR.  
SB Member

HON. XANDRIX P. PANTIN  
SB Member

  
HON. PEPITO C. GUIMALAN  
ABC President

  
HON. MEL ANDREW P. MALDOS  
SKF President

Approved:

  
HON. RUDIN T. BABANTE  
Municipal Mayor

2. provide referral and placement services for local and overseas as well as private and public employment in accordance with existing policies, rules and regulations;
3. provide career advocacy and employment coaching services;
4. facilitate the implementation and/or provision of livelihood and self-employment programs and services;
5. prepare and submit to the respective local Sanggunian or Council, through the LGU committee on Labor and Employment, an annual employment plan and corresponding budget requirements including other regular funding sources and budgetary support of the PESO;
6. coordinate and promote the adoption of enrolled youth work programs such as SPES and GIP based on existing laws, rules and regulations and shall likewise encourage qualified employers to participate in the program;
7. perform other functions analogous to the above included programs or activities developed by the DOLE to enhance provision of employment assistance to clients, particularly for special groups of disadvantaged workers such as persons with disabilities (PWDs) and displaced workers; and
8. provide other services as stipulated in Section 2 Rule III of DOLE Department Order No. 157-16.

**Section 3. BUDGETARY REQUIREMENTS:**

The budgetary requirements for personal services, maintenance and other operating expenditures, and capital outlay of the LGU-PESO shall be sourced from the General Fund of the LGU, subject to Section 76 of RA 7160.

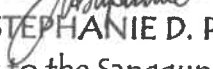
Rule IX Section 1(f) of DOLE Department Order No. 157-16 provides that "The initial creation of LGU Peso Manager Positions shall be exempted from the personnel services limitation as may be provided by law."

**Section 6. EFFECTIVITY CLAUSE:** This ordinance shall take effect upon its approval by the Sangguniang Panlalawigan.

ENACTED by the Sangguniang Bayan in session assembled on August 7, 2023 at MacArthur, Leyte, Philippines.

Approved unanimously.

I HEREBY CERTIFY to the correctness of the foregoing ordinance.

  
MARIE STEPHANIE D. PULGA  
Secretary to the Sanggunian




Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MACARTHUR

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*Office of the Sangguniang Bayan*

## CERTIFICATE OF POSTING

THIS IS TO CERTIFY that Municipal Ordinance No. 15, Series of 2023 of the Sangguniang Bayan of MacArthur, Leyte, duly enacted and approved last 07 August 2023 has been posted since 04 September 2023 at the bulletin board of the Municipal Hall, at Poblacion Public Market, and at Palale I Outpost pursuant to Section 511 of R.A. 7160.

  
MARIE STEPHANIE D. PULGA  
Secretary to the Sanggunian