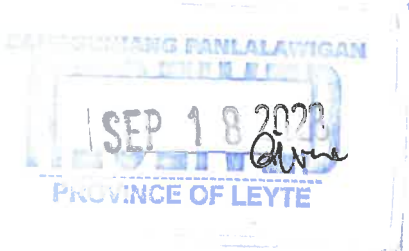


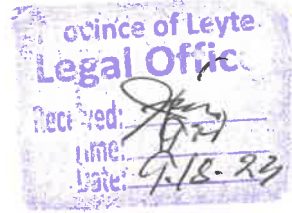
Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

Item No.: 10  
Date: SEP 26 2023

**PROVINCIAL LEGAL OFFICE**



2<sup>nd</sup> INDORSEMENT  
September 12, 2023

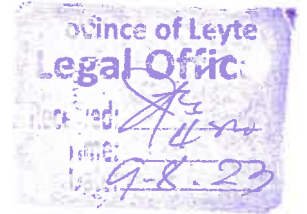


Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached **Ordinance Nos. 42, S.2023-2025, 43 S.2023-2025, 44 S.2023-2025** of the Sangguniang Bayan of **Villaba, Leyte**, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, to the opinion of the Provincial Legal Office (PLO), an exercise of the power authorized under section 447(1), (viii) of the Code. Provided that the creation of the New Plantilla Positions does not violate the prohibition under Section 325(a) and (g) of the Code.

**ATTY. JOSE RAYMUND A. ACOL**  
Asst. Provincial Legal Officer

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**



**1<sup>ST</sup> INDORSEMENT**  
08 September 2023

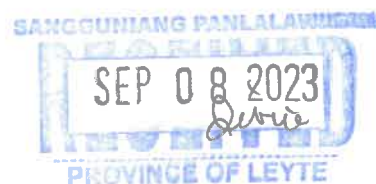
The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 42, S. 2023-2025** of the **MUNICIPALITY OF VILLABA, LEYTE**, entitled: **AN ORDINANCE ENACTED TO CREATE A NEW PLANTILLA POSITION OF SOCIAL WELFARE OFFICER-1, SALARY GRADE 11 UNDER THE OFFICE OF THE MSWD.**

  
**FLORINDA JILL S. LIVICO**  
Secretary to the Sanggunian



September 7, 2023

**THE SANGGUNIANG PANLALAWIGAN MEMBERS**  
New Provincial Government Complex  
Campetic, Palo, Leyte



Thru: **LEONARDO M. JAVIER, JR.**  
Vice Governor/Presiding Officer

Hon. Sangguniang Panlalawigan Members:

We respectfully transmit herewith Fifteen (15) copies of:

**Municipal Ordinance No. 42, S-2023-2025** "AN ORDINANCE ENACTED TO  
CREATE A NEW PLANTILLA POSITION OF SOCIAL WELFARE OFFICER-I,  
SALARY GRADE 11, UNDER THE OFFICE OF MSWD,"

for your review and approval.

Best regards.

Very truly yours,

  
**MC QUIRIE P. UMPAD**  
Secretary to the Sanggunian

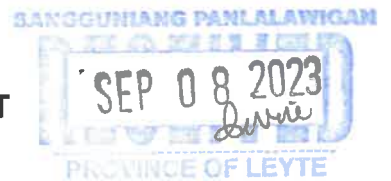
Copy furnished:

**THE LOCAL CHIEF EXECUTIVE OFFICE**  
**HRMO**  
**MUNICIPAL ACCOUNTING OFFICE**  
**MUNICIPAL TREASURY OFFICE**  
**MUNICIPAL BUDGET OFFICE**  
Local Government Unit  
Villaba, Leyte



**RESOLUTION NO. 281, S-2023-2025**

**A RESOLUTION ESTABLISHED TO CARRY OUT  
MUNICIPAL ORDINANCE NO.42, S. 2023**



**WHEREAS**, Section 447, (a), (I) of the Local Government Code of 1991 (R.A. 7160) states that, in the proper exercise of the corporate powers of the municipality, the Sangguniang Bayan shall approve ordinances and pass resolutions necessary for an efficient and effective municipal government;

**WHEREAS**, sub-paragraph (VIII) of the same Section 447 of R.A. 7160 states, further, that as provided under Section 22 of this Code, the Sangguniang Bayan shall determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds...;

**WHEREAS**, the municipal Mayor, in a letter dated June 21, 2023 addressed to the Sangguniang Bayan through the Human Resource Management Officer (HRMO), requested the August Body to pass an ordinance establishing new Plantilla Position of Social Welfare Officer I, Salary Grade II, under the Office of MSWD; and

**WHEREAS**, Section 3, (c), Chapter I of the aforesaid Code, declares that subject to civil service law, rules and regulations, the local officials and employees paid wholly or mainly from local funds shall be appointed according to merit and fitness by the appropriate appointing authority,


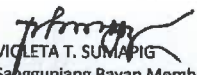
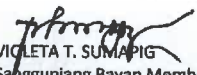



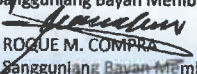
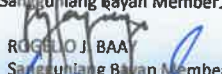



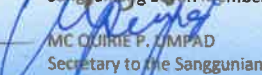

**WHEREFORE**, on motion by the Hon. Rogelio J. Baay, Chairman, SB Committee on Laws and Rules, duly seconded en masse, Be it

**RESOLVED**, as it is hereby resolved, that this sanggunian shall pass the measure, as follows:

**MUNICIPAL ORDINANCE NO. 42, S. 2023-2025**

**AN ORDINANCE ENACTED TO CREATE A NEW PLANTILLA POSITION OF SOCIAL WELFARE OFFICER-I, SALARY GRADE 11, UNDER THE OFFICE OF MSWD**

Be it **DECREED** as the Sangguniang Bayan in regular session assembled hereby **DECREED**, that:

 DENNIS L. SY Vice Mayor/Presiding Officer	 JULCA KATRINA L. CON-UI Sangguniang Bayan Member	 VIOLETA T. SUMAPIG Sangguniang Bayan Member	 FELIPE CASAS, SR. Sangguniang Bayan Member.
 MERIAM P. UMPAD Sangguniang Bayan Member	 NIEL ALBERT B. INOPIQUEZ Sangguniang Bayan Member	 ROGUE M. COMPRAS Sangguniang Bayan Member	 ROGELIO J. BAA Sangguniang Bayan Member
 REP. MARIA J. ENEVOLDSEN Sangguniang Bayan Member	 MARIANOV. DE CLARO LNB President	 FEDERICO ENCAYA SK Federation Vice President	 MC LOURIE P. UMPAD Secretary to the Sangguniang Bayan
	 ENGR. CARLOS S. VELOSO Municipal Mayor		

**Section 1. SHORT TITLE.** – This ordinance shall be known as “The Creation of a New Plantilla Position of Social Welfare Officer I of LGU – Villaba”.

**Section 2. LEGAL BASIS.** – The underlying principles for this enactment are Section 3, (c), Chapter I and Sub-paragraph (VIII) of Section 447 of R.A. 7160.

**Section 3. SOURCE OF FUND.** – There shall be appropriated, subject to availability of funds, an amount of two hundred fifty-nine thousand two hundred pesos (₱259,200.00) as annual compensation of the newly created Plantilla Position of Social Welfare Officer I, Salary Grade 11, in the Office of the MSWD.

**Section 4. UTILIZATION OF FUND.** – The amount of two hundred fifty-nine thousand two hundred pesos (₱259,200.00) shall be utilized to cover the monthly salary of twenty-one thousand, six hundred pesos (₱21,600.00) for the Social Welfare Officer I.

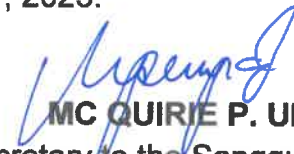
**Section 5. MINIMUM QUALIFICATION STANDARDS.** –

For Social Welfare Officer I (SG 11)

Education	: Bachelor’s Degree in Social Work
Training	: None Required
Experience	: None Required
Eligibility	: R.A. 1080 (Social Worker)

**Section 6. EFFECTIVITY.** – This ordinance shall take effect upon approval and after this shall have been posted in three (3) conspicuous places in compliance with the posting requirement of the Local Government Code.


On motion for approval by the Hon. Rogelio J. Baay, Chairman, SB Committee on Laws and Rules, this ordinance was approved on July 17, 2023.


  
**MC QUIRE P. UMPAD**  
Secretary to the Sangguniang Bayan

ATTESTED:

  
**DENNIS L. SY**  
Vice Mayor/Presiding Officer

**JULCA KATRINA L. CON-UI**  
Sangguniang Bayan Member

  
**VIOLETA T. SUMAPIG**  
Sangguniang Bayan Member

  
**MERIAM P. UMPAD**  
Sangguniang Bayan Member

  
**FELIPE S. CASAS, SR.**  
Sangguniang Bayan Member

  
**ROGELIO J. BAAY**  
Sangguniang Bayan Member

  
**NIEL ALBERT B. INOPIQUEZ**  
Sangguniang Bayan Member

  
**ROQUE M. COMPRA**  
Sangguniang Bayan Member

  
**ELLY MARIA N. ENEVOLDSEN**  
Sangguniang Bayan Member

  
**MARIANO V. DE CLARO**  
LNB President

  
**FEDERICO ENSOY**  
SK Federation President

APPROVED:

  
**ENGR. CARLOS G. VELOSO**  
Municipal Mayor

Date: AUG 07 2023





Republic of the Philippines  
Province of Leyte  
Municipality of Villaba

## OFFICE OF THE SANGGUNIANG BAYAN

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**COMMITTEE REPORT** No. 3 S-2023-2025

**PERTINENT TO THE RESCHEDULED COMMITTEE HEARING  
FOR THE PROPOSED ORDINANCES ON THE CREATION OF NEW  
PLANTILLA POSITIONS OF ACQUACULTURAL TECHNICIAN I, SG 6,  
SOCIAL WELFARE OFFICER I, SG 11, AND SENIOR LABOR AND  
EMPLOYMENT OFFICER, SG 19, IN THE LOCAL GOVERNMENT OF  
VILLABA**

July 10, 2023  
SB Session Hall  
1:00 P.M.

This Committee Hearing, attended by the Local Finance Committee, HRMO, MSWDO, Municipal Treasurer and Municipal Agriculture Office OIC, was supposed to be conducted on July 7, 2023. It was reset on July 10, 2023 due to its being in conflict with the SGLG Assessment and Exit Conference with DILG.

Presided over by the undersigned Committee Chairmanship, the hearing started with the necessary information given on the crafted ordinances.

During the deliberation, the group was amendable to the establishment of these new plantilla positions on the ground that the municipality, this time, is sadly wanting for their existence in the LGU to boast its programs and services.

However, according to the Local Committee on Finance, especially, the Budget Officer, our PS is 46.64% and this percentage is already exceeding our PS cap limitation to a certain extent. If we have to add these three (3) new plantilla positions, our act would be tantamount to driving our LGU to bankruptcy.

At this point, the Human Resource Management Officer interposed an idea of having the concerned measures approved, but the implementation shall be subject to the availability of funds.

Finally, a unified opinion was reached and there having no other queries leveled to anyone, the Committee Hearing Adjourned at exactly 3:00 o'clock in the afternoon.



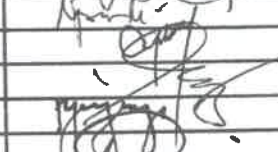
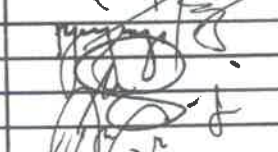
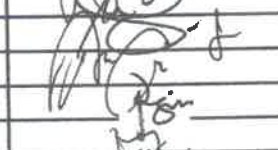

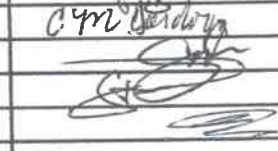

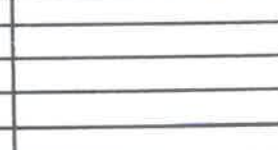
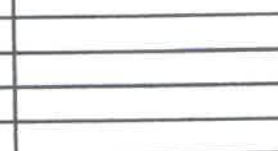
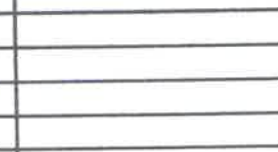
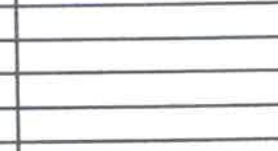
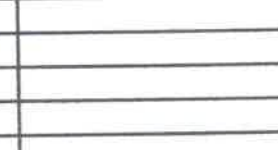
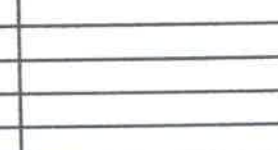
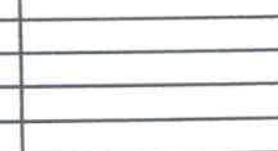
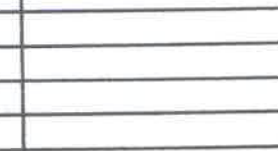
Prepared by:

  
**HON. ROGELIO J. BAAY**  
Chairman

Committee on Laws and Rules

# ATTENDANCE SHEET

POSITION OF AQUA CULTURE TECHNICIAN, THE INSTITUTION OF NEW PLANTILLA  
POSITION OF LABOR EMPLOYMENT OFFICER AND THE CREATION OF NEW PLATILLA  
POSITION OF SOCIAL WELFARE OFFICER OF LGU VILLABA, LEYTE (JULY 10, 2023)

NAME	DESIGNATION/ADDRESS	SIGNATURE
1 JERRY L. VARGAS	HRM Officer	
2 MARY P. PERMA	IRC - MIA / MIA	
3 MA. FLORE M. PASTOR	MUNDO	
4 NICOLA P. CONDES	. MT	
5 Antonio G. Calamb	Accountant	
6 MANUEL T. PABILLOS JR.	MBO	
7 ROCELIO J. BAAY	SB member	
8 Mylene Tropiquez	SB J.O	
9 Jany Ann Morano	SB-J.O	
10 ROGER A. CANTON	GIP	
11 Darling Veloso	SB	
12 Paul Dames	SB	
13 COME M. CORDON	SB	
14 Vanessa Pareno	Silad / SB Staff	
15 JANE JANEY JANEY	SB	
16 Leticia Arroyo	SB Staff	
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# NOTICE OF PUBLIC HEARING

[July 3, 2023]

**SUBJECT: PUBLIC HEARING ON THE FOLLOWING PROPOSED ORDINANCES, ENTITLED:**

- 1. "THE ENACTMENT OF THE NEW PLANTILLA POSITION OF AQUACULTURAL TECHNICIAN – I OF LGU-VILLABA;**
- 2. THE INSTITUTION OF A NEW PLANTILLA POSITION OF LABOR EMPLOYMENT OFFICER – I OF LGU-VILLA**
- 3. THE CREATION OF A NEW PLANTILLA POSITION OF SOCIAL WELFARE OFFICER – I OF LGU-VILLA**

The Sangguniang Bayan Committee on Human Resource Development is inviting all concerned citizens affected by the proposed ordinance to attend the **Public Hearing on July 7, 2023 (9:00 AM)** at the **Sangguniang Bayan Session Hall**.

  
**MC QUIRIE P. UMPAD**  
Secretary to the Sanggunian





Hermosilla Drive, District 28, Ormoc City  
Contact Nos. (053) 561-0809 & 09285549820  
e-mail: easternvisayasmail@gmail.com

Republic of the Philippines)  
City of Ormoc )S.S.

### AFFIDAVIT OF PUBLICATION

I, JIMA ZANDRA VERGARA, being first duly sworn, deposes and says: that I am the Managing Editor of the EASTERN VISAYAS MAIL, a newspaper edited and published in the City of Ormoc and circulated in the cities of Ormoc, Tacloban Maasin and Calbayog, and in the islands of Leyte, Samar and Biliran, the rest of the Visayas islands, Mindanao, Manila and Luzon;

That the publication captioned;

Republic of the Philippines  
Province of Leyte  
Municipality of Villaba  
OFFICE OF THE SANGGUNIANG BAYAN

#### MUNICIPAL ORDINANCE NO. 42, S. 2023-2025

AN ORDINANCE ENACTED TO CREATE A NEW PLANTILLA POSITION OF SOCIAL WELFARE OFFICER-I, SALARY GRADE 11, UNDER THE OFFICE OF MSWD

APPROVED:  
(SGD)ENGR. CARLOS G. VELOSQ  
Municipal Mayor

was published in said newspaper for (1) 074 consecutive weeks in its EV Mail \_\_\_\_\_  
EV Mail Aug. 7-13, 2023 issues.

That I am executing this affidavit to attest to the fact of the foregoing statements. Affiant further sayeth naught.

IN WITNESS WHEREOF, I have hereunto affix my signature this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ in Ormoc City.

  
JIMA ZANDRA J. VERGARA  
Affiant

### VERIFICATION

SWORN AND SUBSCRIBED before me this AUG 13 2023 day of \_\_\_\_\_ with affiant exhibiting his Tax Identification Number 932-314-846-000 issued on July 9, 2016 at Ormoc City, Leyte, Philippines.

ATTY. ADELITO M. SOLIBAGA JR.  
Notary Public for the City of Ormoc,  
Municipalities of Kananga, Metugob,  
Florida and Isabel  
NC No. ORM-22/12-038-NC issued on 01/01/2023  
Valid until December 31, 2024,  
PTR No. 7450208, 01/02/2023, Ormoc City  
IBP No. 255920, 12/29/2022, Leyte  
Roll of Attorney No. 51625  
TIN 207 693-130  
MCLE Compliance No. VI-0014640  
Valid until April 14, 2025

Doc No.: 729  
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Book No.: Kwif  
Series of 2023