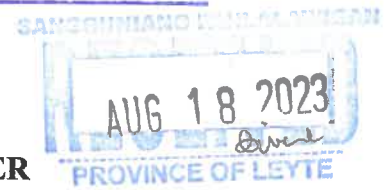


Item No.: 30

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

Date: SEP 26 2023



OFFICE OF THE PROVINCIAL TREASURER

August 16, 2023

**HON. CARLOS JERICHO L. PETILLA**  
Governor  
Province of Leyte

**THRU: Ms. Corazon M. Alvero**  
Provincial Administrator

**Subject: Request for Approval to Enroll to the Development Bank of the Philippines' (DBP's) DBP Digital Banking Portal**

Dear Governor,

With the objective of upgrading the financial management system of the Provincial Government of Leyte, we would like to request for your approval for us to enroll to DBP's internet banking facility "**DBP Digital Banking Portal**" to make selected banking transactions online, particularly the following:

1. Balance Inquiry
2. Download Statement of Account

Upon your approval, we would also like to request your good office to please endorse this to Sangguniang Panlalawigan Office for passing of resolution as it is one of DBP's requirements for enrollment.

I hope that this request will merit your most favorable response.

Very truly yours,

  
**RUTH Y. SURPIA**  
Provincial Treasurer

Approved:

  
**CARLOS JERICHO L. PETILLA**  
Governor



Development Bank of the Philippines  
 Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City  
 E-mail: [customerservice@dbp.ph](mailto:customerservice@dbp.ph)  
 Telephone Number: (02) 8-683-8324

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The Development Bank of the Philippines (DBP) is regulated by the Bangko Sentral ng Pilipinas (BSP). For inquiries and complaints, please visit your branch of account, e-mail [customerservice@dbp.ph](mailto:customerservice@dbp.ph) or contact the BSP Financial Consumer Protection Department at (02) 8708-7087; BSP Wechat - <http://www.bsp.gov.ph/>; SMS: 021582277 (for Globe subscribers only); BSP Facebook - <https://www.facebook.com/BangkoSentralngPilipinas/>



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## STANDARD SERVICES



**ACCOUNT PORTFOLIO VIEWING**  
View real-time balances of the enrolled DBP accounts



**TRANSACTION HISTORY**  
View and download Transaction History of the enrolled Current/Savings accounts within specified dates, up to 90 days



**FUND TRANSFER - OWN**  
Online fund transfer between own accounts maintained with DBP immediately or on set scheduled dates



**FUND TRANSFER - THIRD PARTY**  
Online fund transfer to enrolled Third Party accounts maintained with DBP immediately or on set scheduled dates

## ELECTRONIC INVOICE PRESENTMENT AND PAYMENT (EIPP)



**AS SELLER**  
Create and post online open bills / invoices for your buyers



**AS BUYER**  
View and pay bills / invoices online

## CASH MANAGEMENT SERVICES ACCOUNTS LIQUIDITY MANAGEMENT



**ACCOUNT SWEEPING**  
Automated fund transfer service that moves excess funds from other enrolled own accounts to your mother account



**REVERSE ACCOUNT SWEEPING**  
Automated fund transfer service that transfers amount from mother account to participating enrolled own account

## COLLECTION SERVICES



**AUTO DEBIT ARRANGEMENT**  
Collect payments from your customers by direct debiting of their DBP account immediately or on set scheduled dates



**A/R RECONCILIATION**  
Register Account Receivables and Payments of your clients online for easier reconciliation and monitoring

## DISBURSEMENT SERVICES



**BILLS PAYMENT**  
Settle your bills and other payables online



**PAYROLL CREDITING**  
Directly transmit payroll credits to employees' DBP payroll accounts immediately or on set scheduled dates



**AUTO CREDIT ARRANGEMENT**  
Pay supplier by debiting your DBP account and crediting amount to their DBP account immediately or on set scheduled dates



**CORPORATE CHECK AND VOUCHERS**  
Prepare and print checks / vouchers of your institution

Business Banking x +

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# Welcome to

# DBP DIGITAL BANKING PORTAL

# DBP<sup>2</sup>

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 Check this box if you are a first time user.

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User ID  
Password

One Time Password Type  
Choose One

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