

Republic of the Philippines PROVINCE OF LEYTE Municipality of Palo ~000~ Item No.: 04

Date: 2 8 2023 NOV

PROVINCIAL BUDGET OFFICE

November 15, 2023

Hon. LEONARDO M. JAVIER, JR, Vice-Governor and Presiding Officer, and THE HONORABLE MEMBERS Sangguniang Panlalawigan Province of Leyte NOV 1 5 2023

NO. # 214

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 2 FY 2023** of the **Municipality of Capoocan**, **Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 13 S. 2023** with a total appropriation in the amount of **P5,000,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

- 1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02.
- 2. That the procurement of Civil Works shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
- 3. That the projects to utilize the 20% Development Fund (DF) shall be in accordance with DBM-DILG Joint Memorandum Circular No. 2020-1 dated November 4, 2020 which will redound to the attainment of desirable socioeconomic development and environmental management outcomes of the LGU; and
- 4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURPIA Provincial Treasurer

AGNIS C. RAFON
Project Development Officer IV
Officer-In-Charge - PPDO

SB No. 2 FY2023 CAPOOCAN ETherese 4P

Republic of the Philippines
Province of Leyte
OFFICE OF THE SANGGUNIANG PANLALAWIGAN



Endorsement 06 November 2023

The LOCAL FINANCE COMMITTEE is respectfully requested to review and submit recommendations on the herein enclosed ORDINANCE NO. 13 series of 2023 of the Municipality of Capoocan, Leyte; entitled: "AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 2 CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF PHP5,000,000.00."

FLORINDA JILL S. UYVICO Secretary to the Sanggunian

> NDRE 3. SANICO PGADH Asst. SP Secretary

SP RECORDS 1162023

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Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan

Office of the Sangguniang Bayan

sbcapoocan@gmail.com / sbcapoocan@yahoo.com

October 19, 2023

O 6 NOV 2023

THE HONORABLE BODY

Sangguniang Panlalawigan Legislative Building Capitol Grounds Tacloban City

Dear Gentlemen / Mesdames:

Good Day!

Submitting **SUPPLEMENTAL BUDGET No. 02 CY 2023 of the MUNICIPALITY OF CAPOOCAN, LEYTE,** for review of the Honorable Body. Attached are the following:

- 1. ORDINANCE NO. 13, Series of 2023, "AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 2 CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF Php5,000,000.00".
- 2. **RESOLUTION NO. 156-2023**, "RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 2 CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF Php5,000,000.00".
- 3. **RESOLUTION NO. 142-2023**, "RESOLUTION APPROVING THE REVERSION OF FUNDS FROM THE UNUSED 20% DEVELOPMENT FUNDS IN THE AMOUNT OF PHP5,000,000.00 FOR RE-APPROPRIATION FOR THE CONSTRUCTION OF 3-STOREY MULTI-PURPOSE COMMERCIAL COMPLEX (PHASE II)".
- 4. Local Budget Preparation Form No. 8 (Statement of Funding Sources) for Supplemental Budget No. 2 FY 2023.
- 5. Local Budget Preparation Form No. 9 (Statement of Supplemental Appropriation) for Supplemental Budget No. 2 FY 2023.
- 6. Certification that funds are available for Supplemental Budget from the Offices of the Municipal Accountant and Municipal Treasurer.

Respectfully yours,

JUDER. DELA TORRE
Secretary to the Sanggunian



Republic of the Philippines

PROVINCE OF LEYTE Municipality of Capoocan

SANGGUNIANG PANLALAWIGAN

Office of the Sangguniang Bay

sbcapoocan@gmail.com / sbcapoocan@yahoo.com **09976874138**

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS TREGULAR SESSION HELD ON OCTOBER 2, 2023 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING JULY IN THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING JULY BUILDI

ORDINANCE NO. 13, Series of 2023

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 2 CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF PhP5,000,000.00

Be it ordained in a Special Session assembled that:

- Section 1. The Supplemental Budget No. 2 of the Municipality of Capoocan, Leyte for Fiscal Year 2023 in the total amount of PhP5,000,000.00, is hereby approved.
- Section 2. Source of Funds. The source of fund for Supplemental Budget No. 2 FY 2023 in the total amount of PhP5,000,000.00 as stated in the Statement of Funding Sources, is from REVERSION in the 20% DEVELOPMENT FUND amounting to PhP5,000,000.00.
- Section 3. This Appropriation Ordinance authorizes the Local Chief Executive and the Presiding Officer of the Sangguniang Bayan to augment items in the approved Supplemental Budget No. 2 for FY 2023, within the same expense class, as needed.
- Section 4. Separability Clause: If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 5. Effectivity. This Appropriation Ordinance shall take effect upon its approval.

ENACTED by the Sanggunjang Bayan in session assembled this 2nd day of OCTOBER 2023 at Capoocan, Leyte.

N B. EGANO **ENG**

B Member

GRACIA G. PIGAR SB Member

SB Member

REYNALDO R. NIMO SB Member

EMMANUEL D. ARBOSO

SB Member

JOJO N. NEPOMUCENO

SB Member

FEDERICO P. CAROLINO, JR. SB Member

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ROBERTA C. PEÑARANDA

SE Member

FLORENCE R. CAROLINO-MISAGAL **Municipal Chapter President**

Liga na mga Baranaav

JUNO EVE B. APOSTOL

President Pambayang Pederasyon ng mga Sangguniang Kabataan

(On Official Travel)

I HEREBY CERTIFY to the correctness of this foregoing ordinance, and that the same was enacted on the date above stated.

> A TORRE Secretary to the Sanggunian

ATTESTED:

ATTY. FEDERICO L. CAROLINO, SR. Municipal Vice-Mayor/Presiding Officer

APPROVED:

ATTY. FE CLAIRE P. CAROLINO-PARAGATOS

Municipal Mayor

DATE: 10.16.25

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Republic of the Philippines PROVINCE OF LEYTE

Municipality of Capoocan

Office of the Sangguniang Bayan

sbcapoocan@gmail.com / sbcapoocan@yahoo.com 09976874138

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 67th REGULAR SESSION HELD ON OCTOBER 2, 2023 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

RESOLUTION NO. 156-2023

RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 2 CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF Php5,000,000.00

WHEREAS, an endorsement from the Office of the Municipal Mayor was received by the Office of the Sangguniang Bayan for a SUPPLEMENTAL BUDGET NO. 2 FY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF PhP5,000,000.00;

WHEREAS, the Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 447 of Republic Act 7160;

WHEREAS, attached as pertinent documents to Supplemental Budget No. 2 CY 2023 are its Statement of Funding Sources with Total Estimated Income of PhP5,000,000.00 and Statement of Supplemental Appropriation with Total Appropriations of PhP5,000,000.00;

WHEREFORE, premises considered and on motion of Honorable Emmanuel D. Arboso, duly seconded by Honorable Federico P. Carolino, Jr., Honorable Allan B. Egano and Honorable Roberta C. Peñaranda, be it;

RESOLVED, as it hereby resolved, to APPROVE SUPPLEMENTAL BUDGET NO. 2 CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE AMOUNT OF Php5,000,000.00;

FINALLY RESOLVED, to let copies of this Resolution be furnished to all concerned agencies and entities.

VALLAR

APPROVED by the Sangguniang Bayan in session assembled this TQBER, 2023 at Capoocan, Leyte.

ENGR

SB/Member

GRACIA G. PIGAR SB Member

REYNALDO R. NIMO

SB Member

FLORENCE R. CAROLINO-MISAGAL

Ex-Officio Member Municipal Chapter President

> Liga ng mga Barangay (On Official Travel)

EMMANUEL D. ARBOSO

FEDERICO P. CAROLINO, JR. \$B Membe

JOJO N. NEPOMUCENO

SB Member

Lenguardo LA C. PEÑARANDA ROBER **SB** Member

DELA TORRE Secretary to the Sanggunian

HING **EVE B. APOSTOL** Officio Member

President

Pambayang Pederasyon ng mga Sangguniang Kabataan

I HEREBY CERTIFY to the correctness of the foregoing resolution of the Sangguniang Bayar of Capoocan, Leyte.

ATTESTED:

ATTY. FEDERICO . CAROLINO, SR.

Municipal Vice-Mayor/Presiding Officer

APPROVED:

ATTY. FE CLAIRE P. CAROLINO-PARAGATOS

Municipal Mayor

Date: 10.16.23



Republic of the Philippines PROVINCE OF LEYTE

Municipality of Capoocan

Office of the Sangguniang Bayan

sbcapoocan@gmail.com / sbcapoocan@yahoo.com

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 62nd REGULAR SESSION HELD ON AUGUST 29, 2023 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

RESOLUTION NO. 142-2023

RESOLUTION APPROVING THE REVERSION OF FUNDS FROM THE UNUSED 20%
DEVELOPMENT FUNDS IN THE AMOUNT OF PHP5,000,000.00 FOR RE-APPROPRIATION
FOR THE CONSTRUCTION OF 3-STOREY MULTI-PURPOSE COMMERCIAL COMPLEX
(PHASE II)

WHEREAS, an endorsement from the Office of the Municipal Mayor was received by the Office of the Sangguniang Bayan for the approval of MDC Resolution No. 2023-11 entitled, "A RESOLUTION ADOPTING THE REVERSION OF FUNDS FROM THE UNUSED 20% DEVELOPMENT FUNDS IN THE AMOUNT OF PHP5,000,000.00 FOR RE-APPROPRIATION FOR THE CONSTRUCTION OF 3-STOREY MULTI-PURPOSE COMMERCIAL COMPLEX (PHASE II)";

WHEREAS, the PhP5,000,000.00 was originally appropriated for the construction of drainage system in Poblacion Zone I and Zone II;

WHEREAS, considering that the project cannot be implemented this year due to the Master Drainage Plan has not yet been finalized because there's still a need to settle conflicts with landowners where the drainage system will pass through;

WHEREAS, as agreed with the Executive Department, the fund for the Drainage System shall be included in the Annual General Fund Budget for Calendar Year 2024;

WHEREFORE, premises considered and on motion of Honorable Allan B. Egano, duly seconded by Honorable Roberta C. Peñaranda, Honorable Reynaldo R. Nimo and Honorable Emmanuel D. Arboso, be it;

RESOLVED, as it hereby resolved, to APPROVE THE REVERSION OF FUNDS FROM THE UNUSED 20% DEVELOPMENT FUNDS IN THE AMOUNT OF PHP5,000,000.00 FOR RE-APPROPRIATION FOR THE CONSTRUCTION OF 3-STOREY MULTI-PURPOSE COMMERCIAL COMPLEX (PHASE II);

FINALLY RESOLVED, to let copies of this Resolution be furnished to all concerned agencies and entities.

APPROVED by the Sangguniang Bayan in session assembled this 29th day of AUGUST, 2023 at Capoocan, Leyte.

ENGR. ALLAN B. EGANO

SB Member

N LITO Q VALLAR SB Member

EMMANUEL D. ARBOSO
SB Member

JOJO N. NEPOMUCENO

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B Member

PENARANDA

SB Member

GRACIA G. PIGAR

FLORENCE R.

Ex-Officio Memb

Municipal Chapter Prediden

Liga ng mga Baranga

SB Member

REYNALOO R. NIMO

SB Member

JUNO ALLAN EVE B. APOSTOL

Ex-Officio Member

President

Pambayang Pederasyon ng mga Sangguniang Kabataan

SAGAL

I HEREBY CERTIFY to the correctness of the foregoing resolution of the Sangguniang Bayan of Capoocan, Leyte.

JUDER. DELA TORRE Secretary to the Sanggunian

ATTESTED:

BEDERIO P. CAROLINO/JR.

SB Member/Temporary Presigning Officer



Republic of the Philippines Province of Leyte

MUNICIPALITY OF CAPOOCAN

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EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL OF CAPOOCAN, LEYTE HELD ON June 29, 2023 AT THE 2ND FLOOR, MUNICIPAL ANNEX BUILDING.

PRESENT:

1.	Hon. FEDERICO H. CAROLINO, Sr.	~	Municipal Vice-	Mayor/Presiding
2.	Hon. EMMANUEL D. ARBOSO	-	SB Member	, , , , ,
3.	Hon. ROSENDA D. PINGAL		Punong Barang	gay, Balud
4.	Hon. EMILIANA B. CANDAZA	-	-do-	, Nauguisan
5.	Hon. ANITA B. NIEMES	*	-do-	, Cabul-an
6.	Hon. JENITO M. TICOY	-	-do-	, Potot
7-	Hon. CHITO B. NIEGAS	-	-do-	, Balucanad
8.	Hon. FREDDY L. SAMANTE	enq	-do-	, Talisay
9.	Hon. ROSIE Q. QUILARTO	-	-do-	, San Joaquin
10.	Hon. ELVIRA C. BLORECIA	-	-do-	, Lemon
11.	Hon. JOSE M. BALOTE	-	-do-	, Libertad
12.	Hon. REYNALDO T. LUMANTA	_	-do-	, Sto. Niño
13.	Hon. ROSALITO S. AROPO	-	-do-	, Guinadiongan
14.	Hon. RAZEL P. TRINCHERA	-	Barangay Kaga	wad, Manloy
15.	Mr. RAMIL V. BUSTILLO	r6-	Barangay Secre	tary, Pob. Zone I
16.	Ms. APRIL JOY M. VILLACARILLO	-	-do-	, Pob. Zone II
	Ms. CRISELDA E. DELANTAR	-	-do-	, Visares
18.	Ms. MARIVIC B. MALINAO	-	-do-	, Balugo

GUEST:

1.	Mr. PERCIVAL N. CABALLES		AA-II
2.	Mrs. GINA B. ALA	-	Area Coordinator, KALAHI
3.	Mr. ALDRIN JADE A. FALLER	~	ACT-TF
4.	Mrs. CLARITA P. CAROLINO	-	OSCA Head

RESOLUTION NO. 2023-11

A RESOLUTION ADOPTING THE REVERSION OF FUNDS FROM THE UNUSED 20% DEVELOPMENT FUNDS IN THE AMOUNT OF Php 5,000,000.00 FOR REAPPROPRIATION FOR THE CONSTRUCTION OF 3-STOREY MULTI-PURPOSE COMMERCIAL COMPLEX (PHASE II), THIS MUNICIPALITY AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN OF CAPOOCAN, LEYTE FOR APPROVAL.

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Page 1 of 2

WHEREAS, one of the functions of the Municipal Development Council as enshrined in the Local Government Code of 1991 is to appraise and prioritize socio-economic development programs and projects in the municipality;

WHEREAS, the local government of this municipality has an unused balance from the unused 20% Development Funds in the amount of Php 5,000,000.00 for re-appropriation for the Construction of 3-Storey Multi-Purpose Commercial Complex (Phase II), as per document issued by the Municipal Accountant;

WHEREFORE, premises considered and upon motion of Hon. Freddy L. Samante, PB-Talisay, and duly seconded by Hon. Elvira C. Blorecia, PB-Lemon, Hon. Emiliana B. Candaza, PB-Nauguisan and Hon. Anita B. Niemes, PB-Cabul-an be it;

RESOLVED, as it is hereby resolved, to adopt the reversion of the unused unused balance from the unused 20% Development Funds in the amount of Php 5,000,000.00 for reappropriation for the Construction of 3-Storey Multi-Purpose Commercial Complex (Phase II) and endorsing the same to the Sangguniang Bayan of Capoocan, Leyte for approval.

RESOLVED, FURTHER, to let copies of this resolution be furnished the Honorable Members of the Sangguniang Bayan of Capoocan, Leyte through Hon. FEDERICO H. CAROLINO, Sr. Municipal Vice Mayor/Presiding Officer, for their information and appropriate action.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the aforementioned resolution.

Certified correct:

MPDC/Head Secretariat

Attested:

Municipal vice-Mayor/Presiding



LOCAL GOVERNMENT UNIT

Capoocan, Leyte

-000-

MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING

2nd Floor Municipal Annex Building

ATTENDANCE

NAME	POSITION/	OFFICE/ AGENCY /	SIGNATURE
	DESIGNATION	BARANGAY	SIGNATURE
1. ZESALTTO S. ARDPO	PB	GUIXGAOYOXGAAJ	Age
2. Jonehana B. Candaga	PIB	Hangusan	Pato
3. JOSE M. BALOXO	P/B	41 DERTA	Cm
4. POSENDA D. PINGAL.	PIB	BALUD	purpuget
5. RAMIL V. BYSTILLO	BLGU. STC.	POB. 70NO1	flo P
'a Rosie D. Quilarh	PB	San Jangun	Anilya,
7. FIREDDY L. SAMANTE	P/B	TAZISAT	Mamau
8. APRIL JOY M. VILLACARILLO	BRCH. SECRETARY	POB-2011 11	THURS
9. PEYNANDO T. LUMMANTA	PB	STO niño.	14 W
10. ELVIRA C. BLORECIX	PB	LEMON	25
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D. RAZEL P. TRINCHERA	BRGY- KAGAWAD	MANLOY	Drujchera
13. PEROWA N. CAMPAUTI	AAN	D126 pep.	naumy
14. OATO B NIEGAS	P/B	BALLICAPILY	Agon -
K., GINA B. AL	Ac	KALAHI	Lafat -
14. Chistola E. Delantan	Bray- Sec.	VISARES	· Soulle
A. Manvic B. Malinao	-00-	Balus	Configuration.
18. EMMANUEL D. ARBORD	SOW	SR	9/
19: FEDERICO H. CAMOUNO, SR.	VICE MATOR	CAPHORN	Alexander 1
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Time:			
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Local Budget Preparation Form No. 8

STATEMENT OF FUNDING SOURCES Supplemental Budget No. 2 Fiscal Year 2023

Capoocan,	Leyte
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Municipality/Province

General Fund

Fund/Special Account

	Particulars (1)	Classification (PGCA) (2)	Amount (3)
1.0	New Resources		
2.0	Actual Collection in Excess of the Estimated Income		
3.0	Savings		
4.0	Realignment		
5.0	Reversion		
	20% Development Fund 2023 (SB Res. 142-2023)		5,000,000.00
	Total Estimated Income		5,000,000.00

Certified Correct:

RAP. NIEGAS Municipal Treasurer

ERWIN P. DELA CRUZ

Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION Capoocan, Leyte

Supplemental Budget No. 2-2023

Cupplemental Budget No. 2-2025						
Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount	
(1)	(2)	(3)	(4)	(5)	(6)	
MO	20% DF Construction of 3-storey Multi-purpose Commercial Complex (Phase II)		(4)	(5) 1-07-04-010	(6)	
	Total Au	manui-41-				
	I otal Ap	propriations			5,000,000.00	

Prepared by:

PIO ANTONIO M. BORREL Municipal Budget Officer Approved:

E CLAIRE CAROLINO-PARAGATOS

Municipal Mayor

Statement of Funds Available for Reversion

As of August 2023

Office 1	Object of Expenditures 2	Amount of Appropriation 3	Amount of Obligation 4	Unobligated to date 5	Amount to be Reverted 6
20% DF (Current Appro)	Contruction/Rehabilitation of Drainage System (Poblacion)	5,000,000.00		-	5,000,000.00
OTAL		5,000,000.00	-	-	5,000,000.00

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct

RIA P. NIEGAS Mun. Treasurer

PIO ANTONIO M. BORREL Mun. Budget Officer

Mun. Accountant



Republic of the Philippines Province of Leyte MUNICIPALITY OF CAPOOCAN

CERTIFICATION

THIS IS TO CERTIFY that there are available funds for supplemental budget with a total aggregate amount of PHP5,000,000.00, from the following fund sources:

20% Development Fund (AB 2023)

Php

5,000,000.00

Php 5,000,000.00

This certification is issued in connection with the preparation of Supplemental Budget No. 2 CY 2023.

ERWIN P. DELA CRUZ Municipal Accountant

Muricipal Treasurer



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOOCAN
-000-

OFFICE OF THE MUNICIPAL BUDGET OFFICER CERTIFICATION

THIS IS TO CERTIFY that based on records kept in this office, there is unexpended balance from 20% Development Fund amounting to FIVE MILLION PESOS (Php5,000,000.00), this municipality, as follow:

1 Construction/Rehabilitation of Drainage System (Poblacion)

Php 5,000,000.00

TOTAL Php 5,000,000.00

This certification is issued in connection with the reversion of unexpended balance from 20% Development Fund.

PIO ANTONIO M. BORREL Municipal Budget Officer



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOOCAN
-000-

OFFICE OF THE MUNICIPAL MAYOR

CERTIFICATION

THIS IS TO CERTIFY that based on records kept in file the Municipal Budget Office, there is unexpended balance from 20% Development Fund amounting to FIVE MILLION PESOS (Php5,000,000.00), this municipality, as follow:

1 Construction/Rehabilitation of Drainage System (Poblacion)

Php 5,000,000.00

TOTAL Php 5,000,000.00

This certification is issued in connection with the reversion of unexpended balance from 20% Development Fund.

FE CLAIRE P. CAROLINO-PA

Municipal Mayor