

07

Item No.: 07

Date: 21 2023 NOV

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

**PROVINCIAL LEGAL OFFICE**

2<sup>nd</sup> INDORSEMENT  
November 13, 2023

4/14/23  
Vib  
f. 507m  
LEYTE  
Province of Leyte  
Legal Office  
Released: *[Signature]*  
Time: *[Signature]*  
Date: 11.14.23

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 10, S.2023 of the Sangguniang Bayan of Tolosa, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, to the opinion of the Provincial Legal Office (PLO), an exercise of the power authorized under Section 16<sup>i</sup> of the Code.

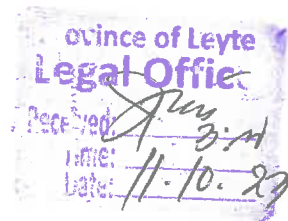
**ATTY. JOSE RAYMUND A. ACOL**  
Asst. Provincial Legal Officer *[Signature]*

<sup>i</sup> **Section 16. General Welfare.** - Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare. Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants.

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
10 November 2023



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **ORDINANCE NO. 10**, series of **2023** of the **Municipality of TOLOSA, LEYTE**, entitled: **An Ordinance Mandating Business Establishments Operating Within The Territorial Jurisdiction Of Tolosa To Install Closed-Circuit Television (CCTV) System And Prescribing Penalties For Violations Thereof.**

**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian

  
**ANDRE S. SANICO**  
PGADH  
Asst. SP Secretary

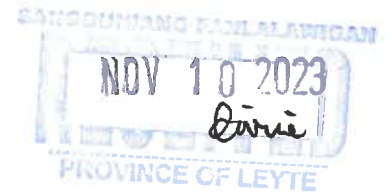


Republic of the Philippines  
Province of *Leyte*  
Municipality of Tolosa

*Office of the Sangguniang Bayan*

*1<sup>st</sup> Endorsement*

November 7, 2023



Respectfully forwarded to the Sangguniang Panlalawigan, Province of Leyte, Municipality of Palo, the herein attached **RESOLUTION NO. 09-153-2023, Re: RESOLUTION APPROVING ORDINANCE NO. 10, SERIES OF 2023, ENTITLED: AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF TOLOSA TO INSTALL CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF**, Attendance of Public Hearing and Certification of Posting.

For review and approval.

Issued this **7<sup>th</sup>** day of **November 2023** at Tolosa, Leyte, Philippines.

Please acknowledge receipt hereof.

  
**CONSUELO R. LUMBRE**  
Sangguniang Bayan Secretary



Republic of the Philippines  
*Province of Leyte*  
Municipality of Tolosa

*Office of the Sangguniang Bayan*

## **CERTIFICATION**

### **TO WHOM THIS MAY CONCERN:**

This is to **CERTIFY** that pursuant to paragraph (a) of Article 114 of RA 7160 Posting of **Ordinance 10, Series of 2023, Re: AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF TOLOSA TO INSTALL CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF**, was posted in three (3) conspicuous places, with Penal Sanctions, the undersigned has complied the said provision last October 13, 2023.

This **Certification** is issued in compliance of Article 114 of RA 7160.

Given this **7<sup>th</sup>** day of **November 2023**.

  
**CONSUELO R. LUMBRE**  
Sangguniang Bayan Secretary



Republic of the Philippines  
Province of Leyte  
Municipality of Tolosa

Office of the Sangguniang Bayan

NOV 10 2023  
Juvie

EXCERPT FROM THE MINUTES OF THE 60<sup>TH</sup> REGULAR SESSION  
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE  
SESSION HALL ON SEPTEMBER 18, 2023, AT 1:00 P.M.

**PRESENT:**

|                                 |   |   |  |
|---------------------------------|---|---|--|
| Hon. Menardo M. Mate            | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Manuel B. Balledo          | - | - | Sangguniang Bayan Member                 |
| Hon. Felipe V. Canonigo III     | - | - | Sangguniang Bayan Member                 |
| Hon. Virman Jessie O. Pundavela | - | - | Sangguniang Bayan Member                 |
| Hon. Ireneo Rolando A. Lumbré   | - | - | Sangguniang Bayan Member                 |
| Hon. Melanie Felisa M. Vivero   | - | - | Ex-Officio Member/ABC President          |
| Hon. Angelo R. Lumbré           | - | - | Ex-Officio Member/SK Fed. President      |

**ABSENT:**

|   |   |   |                                       |
|---|---|---|---------------------------------------|
| Hon. Felicito D. Beltran III              | - | - | Sangguniang Bayan Member              |
| Hon. Manny R. Martinez, RN., MPRM., DPA.- | - | - | Sangguniang Bayan Member              |
| Hon. Edilberto R. Zabala, Jr.             | - | - | Sangguniang Bayan Member              |
| Hon. Rolly A. Cinco                       | - | - | Sangguniang Bayan Member (Sick Leave) |

**ORDINANCE NO. 10**  
Series of 2023

**AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING  
WITHIN THE TERRITORIAL JURISDICTION OF TOLOSA TO INSTALL  
CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING  
PENALTIES FOR VIOLATIONS THEREOF**

**WHEREAS**, Section 16 of the Local Government Code of 1994 or Republic Act No. 7160, also known as the General Welfare Clause, provides that every local government unit shall exercise powers necessary for its efficient and effective governance and those which are essential to the promotion of general welfare;

**WHEREAS**, Sections 447 and 458 of the of said Republic Act 7160 provide in part, that the Sangguniang Bayan/Panlungsod shall enact ordinances for the general welfare of the municipality/city and its inhabitants pursuant to the abovementioned Section 16 of said law, and in this regard, enact and approve ordinances relative to the: (i) maintenance of peace and order in the municipality/city, (ii) suppression of lawlessness therein, and (iii) authorization of the issuance of permits or licenses upon conditions and for such purposes intended to promote the general welfare of the inhabitants of the municipality/city, regulating thereby any business which does not require government examination within the municipality/city and the conditions under which the license for said business may be issued or revoked.

**WHEREAS**, law enforcement agencies in the country have already proven that Closed Circuit Televisions (CCTV) are among the most effective tools in crime deterrence, prevention, detection and solution since there is a video recording which can be used in addition to the testimonies of witnesses.

**WHEREAS**, in order to intensify the Municipality's/City's drive to deter, prevent, detect, and solve criminality, and to preserve video recording as evidence, this August Body deems it proper to require the use of CCTV systems in business establishments within.

**WHEREAS** the Department of the Interior and Local Government, through the Philippine National Police Anti-Cybercrime Group, has conducted a study as to the minimum technical specifications to be required of CCTVs to be installed pursuant to this ordinance.

**NOW, THEREFORE**

**BE IT ORDAINED BY THE 11<sup>TH</sup> SANGGUNIANG BAYAN OF  
TOLOSA, LEYTE IN ITS 60<sup>TH</sup> REGULAR SESSION ASSEMBLED:**

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**CONSUELO R. LUMBRE**  
SB Secretary

**HON. FELICITO D. BELTRAN III**  
Sangguniang Bayan Member  
(ABSENT)

**HON. MANNY R. MARTINEZ, RN,MPRM,DPA**  
Sangguniang Bayan Member  
(ABSENT)

**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member  
(ABSENT)

**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member

**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member

**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

**HON. ROLLY A. CINCO**  
Sangguniang Bayan Member  
(SICK LEAVE)

**HON. MELANIE FELISA M. VIVERO**  
Sangguniang Bayan Member  
ABC President

**HON. ANGELO R. LUMBRE**  
Sangguniang Bayan Member  
PPSK President



**SECTION 1. TITLE OF ORDINANCE** - This ordinance shall be known as: **AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF TOLOSA TO INSTALL CLOSED CIRCUIT TELEVISION SYSTEM (CCTV) AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.**

**SECTION 2. SCOPE AND APPLICATION** - The following money establishments are required to install CCTVs:

- Financial establishments such as banks, pawnshops, money lenders, money remittance services, money changers, and others with similar transactions.
- Business establishments that are part of a national chain or have several branches in other parts of the country such as restaurants/fast food chains, convenience stores, grocery stores, drug stores, etc.
- Shopping malls, shopping centers, supermarkets, wet markets or palengke and other similar establishments.
- Hospitals, laboratories, clinics, and other medical facilities.
- Theaters, movie houses, perya, arcades, internet cafes, and other places of entertainment that draw in a considerable number of customers.
- Airports, ports, public transportation terminals, parking lots, and other similar establishments that cater to a large number of vehicles.
- Car dealerships, gasoline/fuel stations, vehicle maintenance/service stations.
- Other business establishments which the Sanggunian deems proper considering the nature of business and potential risks in their respective areas.

The CCTV shall be maintained in proper working order at all times, shall be in continuous operation, and shall meet the minimum technical specifications set by this ordinance.

**SECTION 3. MINIMUM TECHNICAL SPECIFICATIONS** - The CCTV system to be installed must meet the following minimum specifications:

| <b>CAMERA</b>  |
|--|
| <ul style="list-style-type: none"> <li>- High-Definition Analog or at least 2 Megapixel Digital Camera</li> <li>- 0.1 Lux Minimum Illumination</li> <li>- 2.8mm to 3.6mm Focal Length</li> <li>- Auto-Iris Focus Lens (fixed/vari-focal)</li> <li>- 1/30s to 1/50,000s Shutter Speed</li> <li>- ≥ 50-meter Infrared Range</li> </ul> |

**SECTION 4. INSTALLATION GUIDE** - The following installation Guide is recommended to be followed: **INSTALLATION**

**INSTALLATION**

- Camera must be installed at a secure location with maximum area of coverage of entrances/exits and areas of transaction or risk, making sure that there will be no blind spots.
- Video recorders must be mounted at secure of concealed location to protect them from deliberate tampering.
- CCTVs should be installed well-lit areas and with consistent lighting to pick-up identifying details, such as facial features.
- The angle of the cameras should be considered to avoid lens flare end backlighting.
- The following objectives and recording distance when installing CCTV Cameras shall be determined: General Surveillance = 10 feet or greater, Facial Recognition = 5 to 7 feet, Plate Recognition (for Parking Lots) = 3 to 4 feet.

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**ORDINANCE NO. 10, S.2023 - AN ORDINANCE MANDATING ALL BUSINESS ESTABLISHMENTS OF TOLOSA TO INSTALL CCTV**  
**CONSUBLO R. LUMBRE**  
SB Secretary

**HON. FELICITO D. BELTRAN III**  
(ABSENT)  
Sangguniang Bayan Member

**HON. MANNY R. MARTINEZ, RN, MPPRM, DPA**  
(ABSENT)  
Sangguniang Bayan Member

**HON. EDILBERTO R. ZABALA, JR.**  
(ABSENT)  
Sangguniang Bayan Member

**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member

**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member

**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

**HON. ROLLY A. CINCO**  
(SICK LEAVE)  
Sangguniang Bayan Member

**HON. MELANIE FELISA M. VIVERO**  
Sangguniang Bayan Member  
ABC President

**HON. ANGELO R. LUMBRE**  
Sangguniang Bayan Member  
PPSK President

- When possible, a back-up system should be installed alongside the CCTV system to ensure that data is kept secure in the event of physical harm & the storage devices such as fires, earthquakes, any form of deliberate tampering, and other similar situations.
- When possible, dummy CCTV cameras should also be placed in a conspicuous area to deter possible criminal acts and protect the cameras.
- Signages indicating that the establishment/area is being monitored by a CCTV System must also be installed in areas that visible and obvious to the public, and must use clear, plain, and concise language.
- At least one staff or employee should be trained to operate the CCTV System.

**SECTION 5. PRIVACY** - All the establishments required to install CCTVs under Section 2 hereof shall comply with the following guidelines on privacy:

5.1 Establishments covered shall strictly comply with the National Privacy Commission's guidelines on the use of CCTV Systems, as detailed in NPC Advisory no. 2020-04.

- 120dB Wide Dynamic Range
- Pan and Tilt adjustment of 0 degrees to 180 degrees and Rotate adjustment of 0 degrees to 360 degrees
- Outdoor cameras must be vandal-proof with IP 66 Weatherproof Casing

#### VIDEO/AUDIO INPUT

- Hybrid Type (accepts Digital and Analog signal), Minimum of four (4) camera input
- Video and Audio Stream input
- H.264 (Advanced Video Coding) Video Compression and G.711u Audio Compression
- 30 frames-per-second (FPS) recording capability per camera
- Analog High-Definition Input (1080p@25FPS, 1080p@30FPS, 720p@25FPS, 720p@30FPS)
- Hard Disk Drive storage system with enough capacity to accommodate the prescribed retention period below. (4TB Capacity is approximately sufficient for 40 days of recording for DVR with 4 cameras at 1080p)
- Time stamping feature

#### VIDEO/AUDIO OUTPUT

- 720p or 1080p resolution
- 30 FPS
- At least 10 Megabits per second (Mbps) Video Bitrate and at least 64 Kilobits (Kbps) Audio Bitrate

#### OTHER SPECIFICATIONS

- At least four (4) cameras covering the areas of transaction and risks. When possible, one camera must be facing the street/entrance, with the actual number of cameras to depend on the size of the establishment and nature of business, as determined by the LGU
- Centralized power supply for the Video Recorder and Cameras
- Uninterruptible Power Supply (UPS) to provide standard and reasonable back-up power to the Video Recorder and Cameras

5.2 Video footage obtained through the CCTV Systems shall be retained for a maximum period of three (3) weeks in order to allow investigating authorities to property retrieve and prepare back-ups of the date relevant to any Incidents that

**HON. FELICITO D. BELTRAN III**  
(ABSENT)  
Sangguniang Bayan Member

**HON. MANNY R. MARTINEZ, RN,MPRM,DPA**  
(ABSENT)  
Sangguniang Bayan Member

**HON. EDILBERTO R. ZABALA, JR.**  
(ABSENT)  
Sangguniang Bayan Member

**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

**HON. FELIPE J. CANONIGO III**  
Sangguniang Bayan Member

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**CONSUELO R. LUMBRE**  
SB Secretary

Page 3 of 5

ORDINANCE NO. 10, S.2023 - AN ORDINANCE MANDATING ALL BUSINESS ESTABLISHMENTS OF TOLOSA TO INSTALL CCTV

**HON. VIRMAN JESSIE O. PUNDAWELA**  
Sangguniang Bayan Member

**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

**HON. ROLLY A. CINCO**  
(SICK LEAVE)  
Sangguniang Bayan Member

**HON. MELANIE FELISA M. VIVERO**  
Sangguniang Bayan Member  
ABC President

**HON. ANGELO R. LUMBRE**  
Sangguniang Bayan Member  
PPSK President

occur. Upon exceeding the prescribed period, video footage shall be permanently deleted from the system and all existing forms of back-up.

**SECTION 6. MINIMUM COVERAGE** - All the establishments mentioned under Section 2 hereof shall be required to install CCTVs as to afford a full coverage of the following:

- a. From the interior of the establishment:
  - (i) All entrances/exits;
  - (ii) The center of business activity in the establishment (including the tellers, cashiers, cash registrars, sales counters, or areas leading to the vault/safe) according to the nature of business/operations of the establishment.
- b. From the exterior of the establishment (when the establishment is not located inside a mall or building which has its own exterior cameras):
  - (i) All entrances/exits;
  - (ii) From the entrances/exits, a clear view of the area to and from the street(s) abutting the establishment, including frontage thereof taking into particular consideration the clarity of shots in relation to the angles thereof;
  - (iii) Parking lots and drive-through lanes (when applicable).

**SECTION 7. IMPLEMENTING OFFICES** - The Municipal/City Office of Public Order and Safety (OPOS) (or its equivalent), shall be responsible for the verification and determination of the relevant establishments' compliance with the directives of this Ordinance. The OPOS shall specify when compulsory inspection of the installed CCTVs shall be conducted before the necessary clearance or certification therefor may be issued, which clearance or certification shall be a mandatory requirement for the issuance or renewal by the Business Permits and Licensing Office (BPLO) of a business permit or license. The OPOS may thereafter conduct inspections during reasonable business hours, to determine continued compliance with this Ordinance post-issuance or renewal of such establishments' business permit or license by the BPLO. For all these purposes, the OPOS shall seek the advice and assistance of the local Chief of Police or his duly authorized representative.

**SECTION 8. ACCESS TO RECORDINGS** - If a crime has been committed, or the operator, employee, or owner of the establishment has reason to believe that a crime has been committed and has been recorded by the CCTV, the operator, employee, or owner of the establishment shall immediately contact the nearest police station and shall provide access to the pertinent recordings to the police and other investigators.

The operator, employee or owner of the business establishment shall also make available the camera recordings to the law enforcement authorities engaged in criminal investigation upon written request of the authorized or designated officer thereof with the particular time and day covered by the request therein specified.

The captured video footage or images may be used at any time to satisfy the written order or subpoena of any court or body with competent jurisdiction.

**SECTION 9. PROHIBITION** - The viewing of recorded or captured video footage or images shall be made with due respect to the privacy of individuals.

**SECTION 10. PENALTIES** - No business permit or permit to operate shall be issued to or renewed for the business establishments mentioned in Section 2 hereof unless the CCTVs as herein specified are installed and fully operational.

Further, a fine amounting to Two Thousand and Five Hundred Pesos (PhP2,500.00) for municipalities/ Five Thousand Pesos (PhP5,000.00 for cities) shall be imposed on any business establishment in operation found to be in violation of this Ordinance.

**SECTION 11. APPEAL PROCESS** - Any establishment found to be in violation of this Ordinance by the OPOS may appeal the findings thereof to the Office of the Mayor within five (5) working days from being notified of its violation by the OPOS, furnishing a copy of the appeal to the OPOS prior to the filing thereof with the Office of the Mayor. Within five (5) working days from receipt of the copy of the appeal, the OPOS shall submit its answer to the Office of the Mayor, furnishing the business establishment a copy of the same on even date. Should the OPOS fail to file its answer to the appeal within the given period it shall be deemed to have opposed the appeal on all its material points. The Office of the Mayor shall decide on the matter within five (5) working

Page 4 of 5

ORDINANCE NO. 10, S.2023 - AN ORDINANCE MANDATING ALL BUSINESS ESTABLISHMENTS OF TOLOSA TO INSTALL CCTV

HON. MENARDO M. MATE  
Municipal Vice-Mayor

CONSUELO R. LUMBRE  
SB Secretary

HON. FELICITO D. BELTRAN III  
(ABSENT)  
Sangguniang Bayan Member

HON. MANNY R. MARTINEZ, RN,MPRM,DPA  
(ABSENT)  
Sangguniang Bayan Member

HON. EDILBERTO R. ZABALA, JR.  
(ABSENT)  
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO  
Sangguniang Bayan Member

HON. FELIPE V. CANONIGO III  
Sangguniang Bayan Member

HON. VIRMAN JESSIE O. PUNDAVELA  
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE  
Sangguniang Bayan Member

HON. ROLLY A. CINCO  
(SICK LEAVE)  
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO  
Sangguniang Bayan Member  
ABC President

HON. ANGELO R. LUMBRE  
Sangguniang Bayan Member  
PPSK President




days from receipt of the answer of the OPOS or from the day the period of filing therefor has lapsed, giving due notice to the parties involved. The decision of the Mayor shall be final, and no motion for reconsideration shall be entertained thereafter, subject to such remedial measures as may be then available under the law or Rules of Court.

**SECTION 12. COMPLIANCE** - Businesses covered by the scope of this Ordinance shall have a period of from the effectivity of the same within which to comply with the directives hereof.

**SECTION 13. SEPARABILITY CLAUSE** - if for any reason, any section of this Ordinance shall be held unconstitutional or invalid, other sections which are not affected thereby shall continue to be in full force and effect.

**SECTION 14. REPEALING CLAUSE** - All ordinances, rules and regulations or parts thereof in conflict with this Ordinance are hereby repealed, provided that the rights that are vested upon the effectivity of this Ordinance shall not be impaired.

**SECTION 15. EFFECTIVITY CLAUSE** - This ordinance shall take effect upon approval and compliance with the mandatory posting and publication requirements prescribed under RA 7160, otherwise known as the Local Government Code.

  
**CONSUELO R. LUMBRE**  
Sangguniang Bayan Secretary

**MOVANT:**

  
**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member

**ATTESTED:**

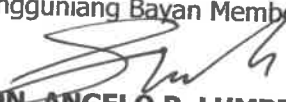
  
**HON. MENARDO M. MATE**  
Municipal Vice-Mayor  
(Presiding Officer)

*(Absent)*  
**HON. FELICITO D. BELTRAN III**  
Sangguniang Bayan Member

*(Absent)*  
**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member

  
**HON. VIRMAN JESSIE O. PUNDAVELA**  
Sangguniang Bayan Member

*(Sick Leave)*  
**HON. ROLLY A. CINCO**  
Sangguniang Bayan Member

  
**HON. ANGELO R. LUMBRE**  
Ex-Officio Member/SK Fed. President

*(Absent)*  
**HON. MANNY R. MARTINEZ, RN., MPRM., DPA.**  
Sangguniang Bayan Member

  
**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

  
**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

  
**HON. MELANIE FELISA M. VIVERO**  
Ex-Officio Member/ABC President

**APPROVED:**

  
**HON. ERWIN C. OCAÑA**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
Municipality of Tolosa

*Office of the Sangguniang Bayan*

**EXCERPT FROM THE MINUTES OF THE 60<sup>TH</sup> REGULAR SESSION  
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE  
SESSION HALL ON SEPTEMBER 18, 2023, AT 1:00 P.M.**

**PRESENT:**

|                                 |   |   |  |
|---------------------------------|---|---|--|
| Hon. Menardo M. Mate            | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Manuel B. Balledo          | - | - | Sangguniang Bayan Member                 |
| Hon. Felipe V. Canonigo III     | - | - | Sangguniang Bayan Member                 |
| Hon. Virman Jessie O. Pundavela | - | - | Sangguniang Bayan Member                 |
| Hon. Ireneo Rolando A. Lumbre   | - | - | Sangguniang Bayan Member                 |
| Hon. Melanie Felisa M. Vivero   | - | - | Ex-Officio Member/ABC President          |
| Hon. Angelo R. Lumbre           | - | - | Ex-Officio Member/SK Fed. President      |

**ABSENT:**

|   |   |   |                                       |
|---|---|---|---------------------------------------|
| Hon. Felicito D. Beltran III              | - | - | Sangguniang Bayan Member              |
| Hon. Manny R. Martinez, RN., MPRM., DPA.- | - | - | Sangguniang Bayan Member              |
| Hon. Edilberto R. Zabala, Jr.             | - | - | Sangguniang Bayan Member              |
| Hon. Rolly A. Cinco                       | - | - | Sangguniang Bayan Member (Sick Leave) |

**RESOLUTION NO. 09-153-2023**

**RESOLUTION APPROVING ORDINANCE NO. 10, SERIES OF 2023, ENTITLED: AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF TOLOSA TO INSTALL CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF**

**WHEREAS**, Section 16 of the Local Government Code of 1994 or Republic Act No. 7160, also known as the General Welfare Clause, provides that every local government unit shall exercise powers necessary for its efficient and effective governance and those which are essential to the promotion of general welfare;

**WHEREAS**, Sections 447 and 458 of the of said Republic Act 7160 provide in part, that the Sangguniang Bayan/Panlungsod shall enact ordinances for the general welfare of the municipality/city and its inhabitants pursuant to the abovementioned Section 16 of said law, and in this regard, enact and approve ordinances relative to the: (i) maintenance of peace and order in the municipality/city, (ii) suppression of lawlessness therein, and (iii) authorization of the issuance of permits or licenses upon conditions and for such purposes intended to promote the general welfare of the inhabitants of the municipality/city, regulating thereby any business which does not require government examination within the municipality/city and the conditions under which the license for said business may be issued or revoked;

**WHEREAS**, law enforcement agencies in the country have already proven that Closed Circuit Televisions (CCTV) are among the most effective tools in crime deterrence, prevention, detection and solution since there is a video recording which can be used in addition to the testimonies of witnesses;

**WHEREAS**, in order to intensify the Municipality's/City's drive to deter, prevent, detect, and solve criminality, and to preserve video recording as evidence, this August Body deems it proper to require the use of CCTV systems in business establishments within;

**WHEREAS** the Department of the Interior and Local Government, through the Philippine National Police Anti-Cybercrime Group, has conducted a study as to the minimum technical specifications to be required of CCTVs to be installed pursuant to this ordinance;

**WHEREFORE**, on motion of Hon. Felipe V. Canonigo III, and seconded unanimously, be it;

**RESOLVED**, as it is hereby resolved, to approve Ordinance No. 10, Series of 2023, Entitled: An Ordinance Mandating Business Establishments Operating within the Territorial Jurisdiction of Tolosa to Install Closed-Circuit Television (CCTV) System and Prescribing Penalties for Violations Thereof;


**RESOLVED FINALLY**, that copy of this Resolution No. 09-153-2023 and Ordinance No. 10, Series of 2023, be forwarded to the Office of the Sangguniang Panlalawigan, for review and approval.

**APPROVED.**


**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

  
**CONSUELO R. LUMBRE**  
Sangguniang Bayan Secretary

**MOVANT:**

  
**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member

**ATTESTED:**

  
**HON. MENARDO M. MATE**  
Municipal Vice-Mayor  
(Presiding Officer)

**APPROVED:**

  
**HON. ERWIN C. OCAÑA**  
Municipal Mayor



Republic of the Philippines  
 Province of Leyte  
 Municipality of Tolosa

*Office of the Sangguniang Bayan*

**MINUTES OF PUBLIC HEARING HELD IN TOLOSA PUBLIC MARKET,  
 TOLOSA, LEYTE, ON AUGUST 30, 2023, @ 9:00 A.M.**

**ATTENDANCE:**

- |                                |   |   |  |
|--------------------------------|---|---|--|
| Hon. Menardo M. Mate           | - | - | Municipal Vice-Mayor   |
| Hon. Felipe V. Canonigo III    | - | - | Sangguniang Bayan Member<br>Chairman Committee on Trade & Industry |
| Hon. Felicito C. Beltran III   | - | - | Sangguniang Bayan Member   |
| Hon. Edilberto R. Zabala, Jr.  | - | - | Sangguniang Bayan Member   |
| Hon. Manuel B. Balledo         | - | - | Sangguniang Bayan Member   |
| Hon. Ireneo Rolando A. Lumbre  | - | - | Sangguniang Bayan Member   |
| Hon. Angelo R. Lumbre          | - | - | Ex-Officio Member/SK Fed. President                                |
| Mr. Jandell M. Pica            | - | - | Market Supervisor  |
| Public Market Stalls Occupants |   |   |  |
| Stakeholder                    |   |   |  |
| Barangay Officials             |   |   |  |
| PNP                            |   |   |  |
| MDRR Staff                     |   |   |  |

**SUBJECT:**

- **AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF TOLOSA TO INSTALL CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATION THEREOF**

**Emcee:** Ms. Maegan Joy O. Roa

**Invocation:** Computer Generated

**Philippine National Anthem:** Computer Generated

**Tolosa Hymn:** Computer Generated

**Opening Remarks:**

Opening Remarks – Hon. Felicito D. Beltran extended thanks to the Barangay Officials who attended this public hearing and inform especially the ordinance. It requires the business establishments to provide CCTV for security of the public likewise your stores.

**Reading of the Draft Ordinance:**

Hon. Felipe V. Canonigo III read the draft ordinance and explained each provisions and gave example of what happened in their house after the fiesta that if there is no CCTV the laptop will not returned so it is a great help to individuals. He reiterated that it is really great help since the laptop was recovered and returned to the owner and he also extended thanks to the tanods for the cooperation.

**HON. MENARDO M. MATE**  
 Municipal Vice-Mayor

**CONSUELO R. LUMBRE**  
 SB Secretary

**HON. FELICITO D. BELTRAN III**  
 Sangguniang Bayan Member

**HON. EDILBERTO R. ZABALA, JR.**  
 Sangguniang Bayan Member

**HON. MANUEL B. BALLEDO**  
 Sangguniang Bayan Member

**HON. FELIPE V. CANONIGO III**  
 Sangguniang Bayan Member

**HON. IRENEO ROLANDO A. LUMBRE**  
 Sangguniang Bayan Member

**HON. ANGELO R. LUMBRE**  
 Sangguniang Bayan Member  
 PPSK President



**Moderator is the Vice-Mayor** – Hon. Menardo M. Mate extended thanks to the barangay officials ordinance passed since it is a great help to recover the items. He extended thanks to the barangay officials, Jandel as recommended that the LGU will install CCTV to protect the market tiendas and business.

**Open Forum:**

Questions – Ms. Robedillo asked if the LGU will provide.

Mr. Janell Pica answered the LGU will provide but for the whole of the area not by every stall.

Moderator explained that the owner will provide and purchase for their stall.

Mr. Jandel informed that the LGU suggested to extend the installation of CCTV.

The Presiding Officer suggested per RR7160.

Hon. Angelo R. Lumbre asked if the owner has no cellphone if there is an exception.

The Presiding Officer suggested to provide the CCTV.

Hon. Manuel B. Balledo said as one of the requirements of the ordinance. And read the ordinance that the store is not covered especially that the LGU will provide the CCTV and read the coverage especially the grocery store since they can afford. The building for stalls cannot renew the establishment and not oblige for CCTV the small store.

The Presiding Officer clarified that is only the opinion of Hon. Manuel B. Balledo.

Store owner asked if it is included in Barangay Olot if it is covered by criteria so with the second floor like the RTW Store.

The Presiding Officer said by 2024 the CCTV will be installed according to Jandel Pica as back-up.

Ms. Soledad said she is the owner of the 2<sup>nd</sup> floor so he asked if they are included.

The Presiding Officer clarified that it will be discussed by the plenary.

Mr. Jandel explained this is for the safety establishment under Sec. 6 including the center transaction as benefited by the stakeholder and be installed at the center.

Stall owner asked that if that is the case she can still renew his business permit and the CCTV depends on the area of the stall.

Hon. Felipe V. Canonigo III clarified that it depends on the area so it's the look out of Mr. Jandel.

Hon. Ireneo Rolando A. Lumbre asked if it include in the Ordinance the Barangay hall.

The Presiding Officer depends the barangay.

Stall owners asked how about the repair of the CR, and if there is a deadline for the CCTV.

The Presiding Officer replied once approve by the Sangguniang Panlalawigan.

**HON. MENARDO M. MATE**  
Municipal Vice-Mayor

**CONSUELO R. LUMBRE**  
SB Secretary

**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

**HON. ANGELO R. LUMBRE**  
Sangguniang Bayan Member  
PPSK President

**HON. FELICITO D. BELTRAN III**  
Sangguniang Bayan Member

**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member

**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member

**Closing Remarks** – Hon. Manuel B. Balledo gave the closing remarks and reminded that as he read the ordinance the purpose is to protect the establishments. The purpose is to protect all the small business establishments and even himself the LGU no additional that the prerogative of the LGU so with the penalties and extended thanks to the public.


Mr. Jandel Pica said the problem is the drainage system.

Hon. Felicito D. Beltran III reiterated the CR.

Certified Correct:

  
**CONSUELO R. LUMBRE**  
Sangguniang Bayan Secretary

**ATTESTED:**

  
**HON. MENARDO M. MATE**  
Municipal Vice-Mayor  
Presiding Officer


  
**HON. FELIPE V. CANONIGO III**  
Sangguniang Bayan Member  
Chairman Committee on Trade and Industry

  
**HON. FELICITO D. BELTRAN III**  
Sangguniang Bayan Member

  
**HON. EDILBERTO R. ZABALA, JR.**  
Sangguniang Bayan Member

  
**HON. MANUEL B. BALLEDO**  
Sangguniang Bayan Member

  
**HON. IRENEO ROLANDO A. LUMBRE**  
Sangguniang Bayan Member

  
**HON. ANGELO R. LUMBRE**  
Ex-Officio Member/SK Fed. President



Republic of the Philippines  
Province of Leyte  
Municipality of Tolosa

Office of the Sangguniang Bayan

## ATTENDANCE SHEET

### Public Hearing

August 30, 2023

Tolosa Public Market

9:00 A.M.

#### SUBJECT:

- PROPOSED ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF TOLOSA TO INSTALL CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATION THEREOF

| No. | Name               | Address        | Signature   |
|-----|--------------------|----------------|-------------|
| 1.  | Amita R. Gubato    | Malbay, Tolosa | [Signature] |
| 2.  | Baronio c Palana   | Cavangihan     | [Signature] |
| 3.  | Susana M. Palana   | Cavangihan     | [Signature] |
| 4.  | VIRGINETTE I. RAMA | SAN VICENTE    | [Signature] |
| 5.  | EVIS STORZ         | POBLACION      | [Signature] |
| 6.  | Joseph Cabillo     | Bislig         | [Signature] |
| 7.  | JOSEPH CANTIKONG   | BISLIG         | [Signature] |
| 8.  | Prigna M. Cayubart | Quislaro       | [Signature] |
| 9.  | Dimple Nojaso      | Melda          | [Signature] |
| 10. | Alona Mendiola     | Melda          | [Signature] |
| 11. | Eudorredo ARLO     | Tolosa         | [Signature] |
| 12. | BERNADETTE SARIO   | BUSIG          | [Signature] |
| 13. | VHEBOL DE LA ANTE  | Brigida        | [Signature] |
| 14. | SIMRENE IBANTEZ    | BUSIG          | [Signature] |
| 15. | RAUL OETA CRUZ     | BRIGIDA        | [Signature] |
| 16. | Conchita Galangco  | INMELDA        | Conchita    |
| 17. | JUDITH S. ADVINCUA | TANUHAS        | [Signature] |

|     |                          |               |  |
|-----|--------------------------|---------------|--|
| 18. | DOLORES ADVINCUA         | HAUBOG        |  |
| 19. | Angels P. Cruz           | Imelda        |  |
| 20. | Catalina Canale          | Quilao        |  |
| 21. | Elma Revano              | San Vicente   |  |
| 22. | Roselyn Paloma           | OLUT          |  |
| 23. | MELY SERVANA             | QUILAO        |  |
| 24. | Wfe T. Perez             | Imelda        |  |
| 25. | NIMFA TEASON             | IMELDA        |  |
| 26. | RODOLFO DUMAQUIT         | IMELDA        |  |
| 27. | Trinidad Abarralquo      | Emelda        |  |
| 28. | Trishia Ann P. Saoy      | OPONG         |  |
| 29. | Juan Pablo Abendano      | OPONG         |  |
| 30. | Norberto P. Ocania       | Donia Brigida |  |
| 31. | Jocelyn V. RELOS         | Cantarias     |  |
| 32. | Ruel P. Morales          | Maybarga      |  |
| 33. | MILENE S. NOZON          | Imelda        |  |
| 34. | Jocelyn A. Canale        | Tanghas       |  |
| 35. | ROGIN AMARIN             | Quilao        |  |
| 36. | HENON OMBAN              | OLUT          |  |
| 37. | RICHARD A. CESAR         | OLUT          |  |
| 38. | VIRGILIO S. WICERO       | OLUT          |  |
| 39. | Jayne Eunice Marilla     | OLUT          |  |
| 40. | Michael Sontos           | OPONG         |  |
| 41. | MIGALI MAZO              | DONA BRIGIDA  |  |
| 42. | GIOVANNI BELTRAN         | CANTARIWIS    |  |
| 43. | Eduardo                  | Paob          |  |
| 44. | Merichelle Calamaya      | Quilao        |  |
| 45. | OTAPPO N. RABIBILWA      | POP.          |  |
| 46. | Rosalie A. Orillo        | Brigida       |  |
| 47. | Flordeliza G. Costiniano | Quilao        |  |
| 48. | MARA ANAQUE PABINA       | CANTARIWIC    |  |
| 49. | JOVIE ANDRA ALGARRA      | BRIGIDA       |  |



|      |  |  |  |
|------|--|--|--|
| 82.  |  |  |  |
| 83.  |  |  |  |
| 84.  |  |  |  |
| 85.  |  |  |  |
| 86.  |  |  |  |
| 87.  |  |  |  |
| 88.  |  |  |  |
| 89.  |  |  |  |
| 90.  |  |  |  |
| 91.  |  |  |  |
| 92.  |  |  |  |
| 93.  |  |  |  |
| 94.  |  |  |  |
| 95.  |  |  |  |
| 96.  |  |  |  |
| 97.  |  |  |  |
| 98.  |  |  |  |
| 99.  |  |  |  |
| 100. |  |  |  |
| 101. |  |  |  |
| 102. |  |  |  |
| 103. |  |  |  |
| 104. |  |  |  |
| 105. |  |  |  |
| 106. |  |  |  |
| 107. |  |  |  |
| 108. |  |  |  |
| 109. |  |  |  |
| 110  |  |  |  |