



Item No.: 21
Date: 14 2023 NOV

Republic of the Philippines
PROVINCE OF LEYTE

OFFICE OF THE PROVINCIAL GOVERNOR
CARLOS JERICHO L. PETILLA



21
November 10, 2023

THE HONORABLE MEMBERS
The Sangguniang Panlalawigan
Province of Leyte

Thru: Hon. LEONARDO M. JAVIER, JR.
Vice Governor and Presiding Officer

Dear Ladies and Gentlemen:

Greetings! This refers to the Call for Local Government Unit (LGU) Proposals for the Indian Grant Assistance for the Implementation of Quick Impact Projects (I-QIP). The Grant seeks to provide assistance in implementing short gestation projects at the sub-national level to improve service delivery and achieve socio-economic development through the creation or improvement of horizontal and vertical infrastructures that support transportation and mobility, education, health, sanitation, and access to energy, as well as non-infrastructure projects and innovative technologies that can aid in achieving disaster resilience, public safety, better livelihood outcomes and overall community development.

In this regard, I respectfully request from the August Body an authority to sign and enter into a Subproject Agreement (SA) for the implementation of the aforesaid project, for and on behalf of the Provincial Government of Leyte with the DILG Regional Office.

Your early consideration and favorable action on this matter will be highly appreciated. Thank you very much.

Very truly yours,


CARLOS JERICHO L. PETILLA
Governor
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2023-10-11-144
10-11-2023

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA Corner Quezon Avenue, West Triangle, Quezon City
<http://www.dilg.gov.ph>



MEMORANDUM CIRCULAR
NO. 2023-144

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS

SUBJECT : CALL FOR LOCAL GOVERNMENT UNIT (LGU) PROPOSALS FOR THE INDIAN GRANT ASSISTANCE FOR IMPLEMENTATION OF QUICK IMPACT PROJECTS (I-QIP)

DATE : OCT 11 2023

On 07 February 2023, the Government of the Republic of the Philippines (GPH), represented by the Department of the Interior and Local Government (DILG), entered into a Bilateral Agreement with the Government of the Republic of India (GOI), represented by the Embassy of India (EOI), regarding the **Indian Grant Assistance for Implementation of Quick Impact Projects (I-QIP)**.

1. Purpose of the Indian Grant Assistance

The Grant seeks to provide assistance in implementing short gestation projects at the sub-national levels to improve service delivery and achieve socio-economic development. This goal will be achieved through the creation or improvement of horizontal and vertical infrastructures that support transportation and mobility, education, health, sanitation, and access to energy, as well as non-infrastructure projects (i.e. implements, equipment, etc.) and innovative technologies that can aid in achieving disaster resilience, public safety, better livelihood outcomes, and overall community development.

2. Eligible LGUs

All Provinces, Cities, and Municipalities are enjoined to apply and submit their proposals for funding under the I-QIP.

3. Menu of Eligible Projects

LGUs can submit proposals for projects such as, but not limited to, those listed in the menu below:

TYPE	SUB-TYPE
h. Transportation/ Mobility	<ul style="list-style-type: none"> • Hanging bridge • Waiting shed • Concrete footbridge • Repair of road sections • Road safety implements
i. Water Sanitation and Hygiene (WaSH)	<ul style="list-style-type: none"> • Handwashing facilities • Mobile/portable water treatment facilities • Public toilets • Rainwater collector and harvesting system

Tururanga - Jan Antonio's Road Section Palo

4. Project Cost

Projects proposed by applicant LGUs should preferably not exceed a total cost of **FIFTY THOUSAND DOLLARS (USD50,000.00)** or its equivalent in Philippine Pesos.

5. Implementation Timeline

Initiatives put forth for the Grant should be completed **WITHIN TWELVE (12) MONTHS.**

6. Application Requirements

- 6.1. Letter of Intent addressed to the Secretary of the Interior and Local Government (SILG)
- 6.2. Simplified project proposal following the official template (**Annex A**)
- 6.3. Omnibus Sworn Statement signed by the Local Chief Executive (LCE) and the Local Planning and Development Coordinator (P/C/MPDC) (**Annex B**) attesting to the following conditions with corresponding attachments to verify the same:
 - a. The proposed initiative is the LGU's priority, as evidenced by a copy of page/s from the Local Development Investment Programme (LDIP);
 - b. The LGU espouses good governance in its operations, as implied through copies of the following: (i) certification of Good Financial Housekeeping (GFH); (ii) issuance creating the Local Project Monitoring Committee (LPMC); and, (iii) proof of partnership with *accredited* Civil Society Organisations (CSOs) in accordance with DILG Memorandum Circular 2022-005 or the "Guidelines on the Accreditation of Civil Society Organisations"; and,

ANNEX A

SIMPLIFIED PROJECT PROPOSAL TEMPLATE			
PART 1 - PROJECT CONTEXT AND DESCRIPTION			
Implementing LGU		Project title	
Contact person		Project category	<input type="checkbox"/> New project
E-mail address			<input type="checkbox"/> Augmentation of existing project
Contact number			<input type="checkbox"/> Repair of facilities damaged by disasters
Office address			<input type="checkbox"/> Rehabilitation of local government Infrastructures
			<input type="checkbox"/> Improvement of facilities to enhance service delivery
		Project location	
		Address	
		Coordinates	
Proposal ID <small>(to be accomplished by DILG)</small>		Total cost <small>(in Philippine pesos)</small>	
Date of receipt <small>(to be accomplished by DILG)</small>		Duration <small>(in months)</small>	
		Source of funds for maintaining and sustaining the project	
Rationale			
Problem analysis			
Project objectives			

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20__ at _____, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC).

WITNESS MY HAND AND SEAL this ____ day of _____, 20__.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. ____ [date issued],
[place issued]

IBP No. ____ [date issued],
[place issued]

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____

3. To monitor project progress, assess performance, and recommend corrective actions when necessary; and,
4. To enhance transparency, accountability, and public trust in the execution of the Subproject.

SECTION 3. COMPOSITION. The SIT shall be composed of the following:

Chairperson : (Name of LGU Engineer)
Co-Chairperson : (Name of Planning and Development Coordinator)
Members : (Name of LGU Accountant)
(Name of General Service Officer)
(Name of Budget Officer)

SECTION 4. FUNCTION, DUTIES, AND RESPONSIBILITIES. The SIT shall have the following function, duties, and responsibilities:

1. Ensure that the project implementation abides by the Subproject Implementation Guidelines and the provisions of the approved Agreements on I-QIP;
2. Develop a comprehensive Subproject implementation plan for the project, detailing timelines, resources, tasks, and activities;
3. Conduct regular meetings to review project status, identify challenges, and propose solutions;
4. Monitor the allocation and utilization of resources, ensuring efficient and judicious use of funds;
5. Ensure that the quality of the Subproject conforms with established standards;
6. Recommend adjustments or modifications to Subproject plans based on changing circumstances;
7. Prepare and submit regular reports to the Local Chief Executive, copy furnished the DILG, on Subproject progress and performance; and,
8. Perform such other functions related to the I-QIP implementation and management as may be prescribed by competent authorities.

SECTION 5. SEPARABILITY CLAUSE. Any provision of this Executive Order declared illegal shall not nullify the other provisions hereof provided that the remaining provisions can be given force and effect to accomplish the objectives of the Executive Order.

SECTION 6. This Executive Order shall take effect immediately.