

22

Item No.: 22

Date: 21 2023 NOV

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

11/14/23  
016m  
f. sof

**PROVINCIAL LEGAL OFFICE**

2<sup>nd</sup> INDORSEMENT  
November 13, 2023

Province of Leyte  
Legal Office  
Released: [Signature]  
Time: [Signature]  
Date: 11.14.23

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 51 S. 2023-2025 of the Sangguniang Bayan of San Villaba, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, to the opinion of the Provincial Legal Office (PLO), a valid exercise of authority mandated under Section 447(1)(viii) of the Code<sup>1</sup>.

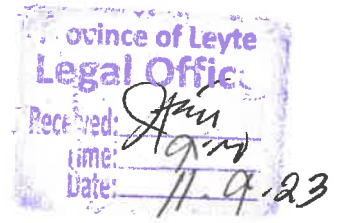
**ATTY. JOSE RAYMUND A. ACOL**

Asst. Provincial Legal Officer *[Signature]*

<sup>1</sup> (viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



1<sup>ST</sup> INDORSEMENT  
09 November 2023

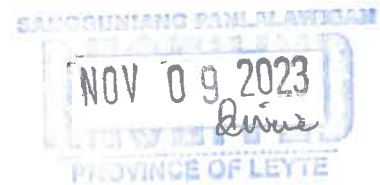
The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 51, S. 2023-2025** of the **MUNICIPALITY OF VILLABA, LEYTE**, entitled: **An Ordinance Creating A New Plantilla Position Of Population Program Officer I, Salary Grade 11, Under The Office Of The Municipal Mayor.**

  
**ANDRE L. SANICO**  
Provl. Govt. Asst. Dept. Head



November 9, 2023

**THE VICE GOVERNOR**  
Province of Leyte  
New Provincial Government Complex  
Campetic, Palo, Leyte



Mr. Vice Governor,

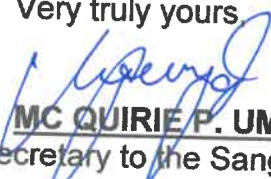
We respectfully transmit herewith Fifteen (15) copies of:

**Municipal Ordinance No. 51, S-2023-2025 "AN ORDINANCE CREATING A NEW PLANTILLA POSITION OF POPULATION PROGRAM OFFICER I, SALARY GRADE 11, UNDER THE OFFICE OF THE MUNICIPAL MAYOR,"**

for your review and approval.

Best regards.

Very truly yours,

  
**MC QUIRIE P. UMPAD**  
Secretary to the Sanggunian

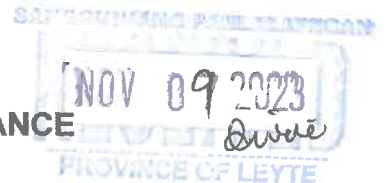
Copy furnished:

**THE LOCAL CHIEF EXECUTIVE OFFICE**  
**HRMO**  
**MUNICIPAL ACCOUNTING OFFICE**  
**MUNICIPAL TREASURY OFFICE**  
**MUNICIPAL BUDGET OFFICE**  
Local Government Unit  
Villaba, Leyte



**RESOLUTION NO. 314 S. 2023-2025**

**A RESOLUTION CREATED TO ESTABLISH ORDINANCE  
NO. 51, S. 2023 – 2025**



**WHEREAS**, Section 447, (a) of the Local Government Code of 1991 (R.A. 7160) states that the sangguniang bayan, as a legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code;

**WHEREAS**, for the purpose of catering to the general welfare of the municipality, Section 488, (b), (l), Article Eighteen of the same Code causes the LGUs to appoint population officer who takes charge of the office on population, formulates measures for the consideration of the sanggunian and provides technical assistance and support to the municipal mayor in carrying out these enactments to ensure the delivery of basic services and the provision of adequate facilities;

**WHEREAS**, in Section 488, (b), (3), it is declared that in addition to the foregoing duties and functions, the population officer shall: (l) assist the municipal mayor in the implementation of the Constitutional Provisions relative to population development and the promotion of responsible parenthood; and

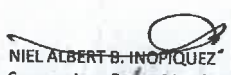


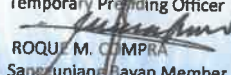

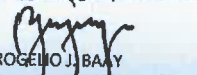
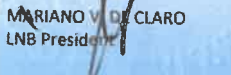

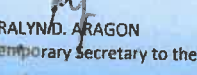

**WHEREAS**, Section 443, (c), (2) of the above-mentioned Code provides that the sangguniang bayan may create such other offices as may be necessary to carry out the purposes of the municipal government,

**WHEREFORE**, on motion by the Hon. Rogelio J. Baay, Chairman, SB Committee on Laws and Rules, duly seconded en masse, Be it

**RESOLVED**, as the Sangguniang Bayan hereby resolved, that Ordinance No. 51, S. 2023-2025 be passed, *to wit*:

**MUNICIPAL ORDINANCE NO. 51, S-2023-2025**

**AN ORDINANCE CREATING A NEW PLANTILLA  
POSITION OF POPULATION PROGRAM OFFICER I,  
SALARY GRADE 11, UNDER THE OFFICE OF THE  
MUNICIPAL MAYOR**

 NIEL ALBERT B. INOPIQUEZ Sangguniang Bayan Member / Temporary Presiding Officer	 VIOLETA T. SUMAPIG Sangguniang Bayan Member	 MERIAM P. UMPAD Sangguniang Bayan Member
 ROQUE M. CUMPIRA Sangguniang Bayan Member	 ELLY MARIE N. ENEVOLDSEN Sangguniang Bayan Member	 ROGELIO J. BAAY Sangguniang Bayan Member
 MARIANO V. DI CLARO LNB President	 FEDERICO ENSCO SN Federation Vice President	 ERALYND. ARAGON Temporary Secretary to the Sangguniang Bayan
 ENGR. CARLOS G. VELOSO Municipal Mayor		

Be it ORDAINED, as the Sangguniang Bayan in regular session assembled hereby ORDAINED, that:

**Section 1. SHORT TITLE.** – This ordinance shall be known as “The Creation of a New Plantilla Position of Population Program Officer I, Salary Grade 11 of LGU – Villaba,”

**Section 2. LEGAL BASIS.** – The underlying principles for this legislative action are Section 3, (c), Chapter 1, Section 447, (a), (1), and sub-paragraph (VIII), and Section 448, (b), (1), Article Eighteen of R.A. 7160.

**Section 3. SOURCE OF FUND.** – There shall be appropriated, subject to availability of funds, an amount of two hundred fifty-nine thousand, two hundred pesos (P259,200.00) as annual compensation of the newly created Plantilla Position of Population Program Officer I, Salary Grade 11, in the Office of the Municipal Mayor.

**Section 4. UTILIZATION OF FUND.** – The amount of two hundred fifty-nine thousand, two hundred pesos (P259,200.00) shall be used to cover the monthly salary of twenty-one thousand, six hundred pesos (P21,600.00) for the above – mentioned Population Program Officer I.

**Section 5. MINIMUM QUALIFICATION STANDARDS.** –

Education	:	Bachelor's Degree
Experience	:	None Required
Training	:	None Required
Eligibility	:	Career Service (Professional), Second Level Eligibility

**Section 6. EFFECTIVITY.** – This ordinance shall take effect upon approval and after this shall have been posted in three (3) conspicuous places in compliance with the posting requirement of the Local Government Code.

On motion for approval by the Hon. Rogelio J. Baay, Chairman, SB Committee on Laws and Rules, this ordinance was unanimously approved on September 11, 2023.


  
**ERALYN D. ARAGON**


Temporary Secretary to the Sanggunian


ATTESTED:

  
**NIEL ALBERT B. INOPIQUEZ**

Sangguniang Bayan Member/Temporary Presiding Officer

  
**MERIAM P. UMPAD**  
Sangguniang Bayan Member

  
**ROGELIO J. BAAY**  
Sangguniang Bayan Member

  
**VIOLETA T. SUMAPIG**  
Sangguniang Bayan Member

  
**FEDERICO ENSOY**  
SK Federation President

  
**ELLY MARIA N. ENEVOLDSEN**  
Sangguniang Bayan Member

  
**ROQUE COMPRA**  
Sangguniang Bayan Member

  
**MARIANO V. DE CLARO**  
LNB President

APPROVED:

  
**ENGR. CARLOS G. VELOSO**  
Municipal Mayor

Date: OCT 12 2023



Republic of the Philippines  
Province of Leyte  
Municipality of Villaba

## OFFICE OF THE SANGGUNIANG BAYAN

---

### MINUTES

#### IN REFERENCE TO THE PUBLIC HEARING OF THE FOLLOWING LEGISLATION TO WIT:

- 1) An Ordinance Amending Section 4 of the Municipal Ordinance No. 19, S. 2022-2025, Entitled "An Ordinance Enacted to Abolish the Position Title of Draftsman I (Plantilla No. 102) Under the Municipal Engineering Office and Create a New Plantilla Position of Bookbinder II (Salary Grade 04) to be Assigned in the Municipal Planning and Development Office;"
- 2) An Ordinance Creating a Plantilla Position of Day Care Worker I, Salary Grade 06, in the Office of the MSWD, LGU-Villaba, and
- 3) An Ordinance Creating a New Plantilla Position of Population Program Officer I, Salary Grade 11, under the Office of the Municipal Mayor (Public Hearing Conducted on August 11, 2023).

Venue: SB Session Hall

Date: August 18, 2023

Time: 9:00 A.M

#### **ITEM NO. 1 – Group Discussion**

The group negotiated first ordinance number 1) and the Local Finance Committee considered it not a problem in that the source of fund for the newly created Plantilla Position of Bookbinder II, Salary Grade 04, shall be taken from the unfilled position of Draftsman I (Plantilla No. 102) under the Municipal Engineering Office.

#### **ITEM NO. 2 – Problems Met**

The problems that need to be given solution, according to the aforesaid Committee, are the creation in numbers 2 and 3 plantilla positions of Day Care Worker I, Salary Grade 06 and Population Program Officer I, Salary Grade 11, on the ground that the current PS of LGU-Villaba has greatly exceeded the limit provided by the law.


**ITEM NO. 3 – Possible Solution**

However, the group arrived at a decision to approve the ordinances subject to availability of funds in future budgetary preparations.

**Adjournment**

There having no other matters to buckle down for, the public hearing adjourned at 11:00 O'clock in the morning.

Prepared by:

  
**HON. ROGELIO J. BAAY**  
Chairman  
SB Committee on Laws and Rules

  
**HON. ROQUE M. COMPRA**  
Vice Chairman

  
**HON. FELIPE S. CASAS, SR.**  
Member







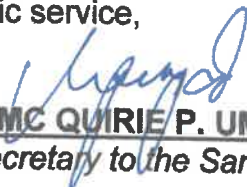
## NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be conducted by the Sangguniang Bayan Committee on Employment on Friday, August 11, 2023 at 1:00 o'clock in the afternoon at the Session Hall, Administrative Building, Municipal Compound, this Municipality regarding the proposed ordinance authored by Sangguniang Bayan Member Rogelio J. Baay entitled, "THE CREATION OF A NEW PLANTILLA POSITION OF POPULATION PROGRAM OFFICER I OF LGU-VILLABA".

The Members of the Local Finance Committee (LFC), Human Resource Management Officer, and all other interested parties are invited to attend.

Villaba, Leyte, August 7, 2023.

In public service,

  
**MC QUIRIE P. UMPAD**  
Secretary to the Sanggunian

Republic of the Philippines)  
City of Ormoc )S.S.

## AFFIDAVIT OF PUBLICATION

I, JIMA ZANDRA VERGARA, being first duly sworn, deposes and says: that I am the Managing Editor of the EASTERN VISAYAS MAIL, a newspaper edited and published in the City of Ormoc and circulated in the cities of Ormoc, Tacloban Maasin and Calbayog, and in the islands of Leyte, Samar and Biliran, the rest of the Visayas islands, Mindanao, Manila and Luzon;

That the publication captioned:

Republic of the Philippines  
Province of Leyte  
Municipality of Villaba  
OFFICE OF THE SANGUNIAN BAYAN

### MUNICIPAL ORDINANCE NO. 51, S-2023-2025

AN ORDINANCE CREATING A NEW PLANTILLA  
POSITION OF POPULATION PROGRAM OFFICER I,  
SALARY GRADE 11, UNDER THE OFFICE OF THE  
MUNICIPAL MAYOR

APPROVED:  
(SGD)ENGR. CARLOS G. VELOSO  
Municipal Mayor

was published in said newspaper for (1) Du consecutive weeks in its EV Mail \_\_\_\_\_  
EV Mail Oct. 16-22, 2023 issues.

That I am executing this affidavit to attest to the fact of the foregoing statements. Affiant further sayeth naught. OCT 24 2023

IN WITNESS WHEREOF, I have hereunto affix my signature this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ in Ormoc City.

  
JIMA ZANDRA J. VERGARA  
Affiant

## VERIFICATION

SWORN AND SUBSCRIBED before me this OCT 24 2023 day of \_\_\_\_\_ with affiant exhibiting his Tax Identification Number 932-314-846-000 issued on July 9, 2016 at Ormoc City, Leyte, Philippines.

**ATTY. DENNIS L. HIBAYA**

Notary Public for the City of Ormoc,  
Municipalities of Pangasinan, Matag-ob,  
Moloka and Isabel

NC No. 085-22-07-01-NC issued on 08/26/2022

Valid until expiration 31, 2023.

PHIL. BAR NO. 01037023

REG. NO. 255930, 11/29/2022

Roll No. Atty. No. 76903

TIN 972-420-348

MCLC Exemption Bar Matter No. 850, Sec. 3 (a)

Doc No. : 403  
Page No.: 82  
Book No.: F  
Series of 20 23