

Kom No.: 07
Date: 09 2024 JAN

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

PROVINCIAL LEGAL OFFICE

COMISIÓN INTEGRAL PANLALAWIGAN
DEC 27 2023
Vilma 3pm
PROVINCE OF LEYTE

2nd INDORSEMENT
December 27, 2023

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2023-11 of the Sangguniang Bayan of Sta. Fe, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, to the opinion of the Provincial Legal Office (PLO), a valid exercise of authority under Section 17¹ of the Local Government Code.

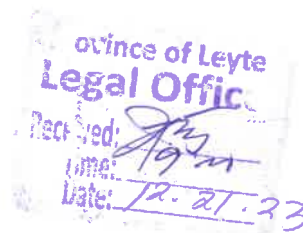
ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer 

¹ **Section 17. Basic Services and Facilities.** -


(a) Local government units shall endeavor to be self-reliant and shall continue exercising the powers and discharging the duties and functions currently vested upon them. They shall also discharge the functions and responsibilities of national agencies and offices devolved to them pursuant to this Code. Local government units shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provisions of the basic services and facilities enumerated herein.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
20 December 2023



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 2023-11** of the **MUNICIPALITY** of **STA. FE, LEYTE**, entitled: **An Ordinance Prescribing The Use And Issuance Of A Citation Ticket When A Violation Of Any Existing Municipal Ordinance Is Committed And Providing Funds For The Printing Of Citation Tickets And For Other Purpose.**

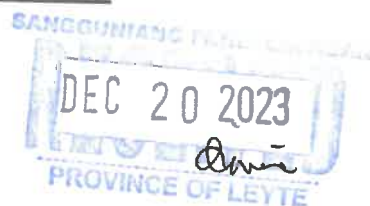

FLORINDA MIL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

SANGGUNIANG BAYAN SECRETARY

INDORSEMENT



RESPECTFULLY FORWARDED to the Sangguniang Panlalawigan of the Province of Leyte, Tacloban City, the herein attachment *Municipal Ordinance No. 2023 – 011 (Series of 2023)* of the Sangguniang Bayan, this Municipality entitled *“An Ordinance Prescribing the Use and Issuance of a Citation Ticket when a violation of any existing Municipal Ordinance is committed and providing funds for the printing of Citation Tickets and for other purposes”*, duly approved by said August Body on *September 18, 2023*, hereby recommending your appropriate favourable action.


JULIUS XERXES M. OBENQUE
Sangguniang Bayan Secretary Designate

Copy Furnished:

- *The Municipal Mayor*
- *The Municipal Treasurer's Office*
- *The PNP Station Commander*
- *All in Sta. Fe, Leyte*



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

SANGGUNIANG BAYAN SECRETARY

CERTIFICATION OF POSTING

TO WHOM IT MAY CONCERN:

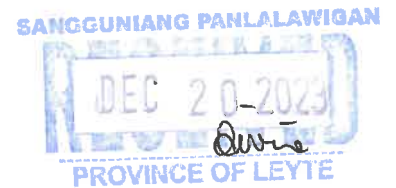
This is to certify that copies of Municipal Ordinance of the herein attached “**Municipal Ordinance No. 2023 – 011 (Series of 2023)** of the Sangguniang Bayan, this Municipality, entitled “*An Ordinance Prescribing the Use and Issuance of a Citation Ticket when a violation of any existing Municipal Ordinance is committed and providing funds for the printing of Citation Tickets and for other purposes*”, duly approved and/or enacted by said August Body on *September 18, 2023*, has been posted in at least three (3) conspicuous places in the municipality. One copy was posted at the bulletin board at the lobby of the municipal hall, one at the HRMO and one at the Municipal Gymnasium.

ISSUED this *21st* day of *September 2023* at Santa Fe, Leyte.


JULIUS XERXES M. OBENQUE
Sangguniang Bayan Secretary Designate



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe



SANGGUNIANG BAYAN

THE 53RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SANTA FE, LEYTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, SANTA FE, LEYTE ON SEPTEMBER 18, 2023.

ATTENDANCE: ALL MEMBERS PRESENT.

**MUNICIPAL ORDINANCE NO. 011
SERIES OF 2023**

AN ORDINANCE PRESCRIBING THE USE AND ISSUANCE OF A CITATION TICKET WHEN A VIOLATION OF ANY EXISTING MUNICIPAL ORDINANCE IS COMMITTED AND PROVIDING FUNDS FOR THE PRINTING OF CITATION TICKETS AND FOR OTHER PURPOSES.

AUTHOR: HON. RODEL L. AJETO

CO AUTHOR: HON. AMIEL P. ENAGE
HON. ALVIN D. PETILLA
HON. GENY R. ESMERO
HON. AGNES A. CHUCA
HON. EDGARDO R. SALCEDA
HON. RICARDO D. FAJARDO
HON. LARRY S. ARUTA
HON. BELEN C. CHUCA
HON. MAE JO A. LANTAJO

BE IT ORDAINED by the Sangguniang Bayan of Santa Fe Leyte, that:

TITLE 1. GENERAL PROVISIONS

SECTION 1. PURPOSES. This ordinance was passed in order to achieve a systematic and orderly apprehension of violators of municipal ordinances and at the same time adding income to the Municipal coffers thru its fines and penalties imposed in said ordinances.

SECTION 2. DEFINITION OF TERMS. The following words are defined for purposes of understanding.

- a) **Citation Ticket** - is a form issued to person/s violating any municipal ordinance of the municipality in lieu of arrest and/or prosecution, among other things, it notifies the offender/s on the particular infraction of the ordinance he/she violated and also advises him/her to appear before the Chief of Police for appropriate disposition of the case. This ticket shall be issued by a person authorized to issue a citation ticket.
- b) **Citation Officer** - a person duly authorized by the Municipal Mayor to issue a citation ticket to person/s violating any municipal ordinance. This officer can be personnel from the PNP Police Force, Barangay officials or Tanod, Sanitary Inspector, Market Personnel or anyone who is authorized by the Municipal Mayor.

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- c) **Violator** - any person/s who committed a prohibited act and/or fails to comply with any requirement provided in existing municipal ordinance.

SECTION 3. ADMINISTRATIVE PROVISIONS:

- A) Person authorized by the Municipal Mayor to issue a citation ticket to offender/s of municipal ordinances shall properly accomplish or fill-in required information called for in the citation ticket form.
- B) The citation ticket should be accomplished in three copies. The original shall be given to the offender/s; the second copy will be given to the Municipal Treasurer and the third copy will be utilized by the citation officer.
- C) The citation officer shall advise the violator to report to the Office of the Chief of Police and to pay the corresponding fine or penalty to the Municipal Treasurer within 48 hours after which he shall affix his signature for confirmation.
- D) If after 48 hours from the receipt of the citation ticket the violator fails to appear or refuses to pay the fine or penalty imposed by the municipal ordinance, the Chief of Police shall coordinate with the prosecutor to initiate within twenty-four (24) hours prosecution proceedings against the violator or respondent.
- E) The municipal government shall appropriate funds for the printing expenses of the citation ticket.
- F) Any person, barangay official or tanod authorized to issue the said citation ticket, who is not receiving a monthly salary from the national or local government unit, who apprehends violator of said ordinances shall be given a share of 20% of the fine as an incentive.

SECTION 4. EFFECTIVITY - This Ordinance shall take effect after three (3) consecutive weeks of publication in a conspicuous place in the Municipality of Santa Fe, Leyte.

ADOPTED this 18TH day of AUGUST, 2023, on motion of Hon. Rodel L. Ajeto, duly seconded by All Members Present.

Let copies of this Ordinance be furnished to the Office of the **Municipal Mayor Hon. Amparo H. Monteza, and Management Office of this LGU**, to the **Municipal Treasurer of this LGU** and to all others concerned for their guidance and appropriate action.

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Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

Continuation: Municipal Ordinance No. 2023 - 011
Dated: September 18, 2023

page 3 of 3

This ordinance is approved unanimously.

ATTESTED/APPROVED:


HON. AMIEL P. ENAGE
SB Member



HON. EDGARDO R. SALCEDA
SB Member

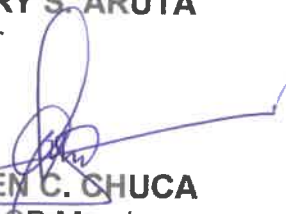

HON. RODEL L. AJETO
SB Member


HON. RICARDO D. FAJARDO
SB Member


HON. ALVIN D. PETILLA
SB Member


HON. LARRY S. ARUTA
SB Member


HON. GENY R. ESMERO
SB Member


HON. BELEN C. CHUCA
Liga Pres. / SB Member



HON. AGNES A. CHUCA
SB Member

HON. MAE JO A. LANTAJO
SK Fed. President / SB Member

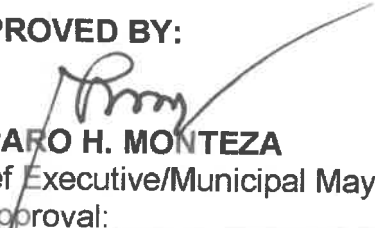
I HEREBY CERTIFY to the correctness of the foregoing resolution.


JULIUS XERXES M. OBENQUE
Secretary to the Sangguniang Bayan Designate

ATTESTED BY:


HON. EDUARDO N. TOREROS
Municipal Vice-Mayor
Presiding Officer

APPROVED BY:


HON. AMPARO H. MONTEZA
Local Chief Executive/Municipal Mayor
Date of Approval: _____

1 **MINUTES OF THE PUBLIC HEARING COMMITTEE ON PUBLIC ORDER AND**
2 **SAFETY, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, SANTA FE, LEYTE**
3 **DATED SEPTEMBER 12, 2023.**

4
5 **I. Attendance:**

6 The following members of Committee on Public Order and Safety together with the
7 Punong Barangay's meet on September 12, 2023 during the Liga ng Barangay Meeting at
8 the SB Session Hall for the 1st Public Hearing of Committee on Public Order and Safety
9

10 **II. Present:**

11	1. Hon. Rodel L. Ajeto	Committee Chairman/SB Member
12	2. Hon. Belen C. Chuca	Committee Member/SB Member
13	3. Hon. Mae Jo A. Lantajo	Committee Member/SB Member
14	4. Hon. Larry S. Aruta	Committee Member/SB Member
15	5. Hon. Alvin D. Petilla	Committee Member/SB Member
16	6. Hon. Panfilo C. Ogay	Punong Barangay/ Bulod
17	7. Hon. Nelson S. Montilla	Punong Barangay/ Tibak
18	8. Hon. Hermenia Bercero	Punong Barangay/ Cutay
19	9. Hon. Amparo D. Delis	Punong Barangay/ Pitogo
20	10. Hon. Rosalia Verona	Punong Barangay/ Zone 1 Poblacion
21	11. Hon. Susan De Guzman	Punong Barangay/ San Roque
22	12. Hon. Rebecca Barrantes	Punong Barangay/ Pilit
23	13. Hon. Teresita Palingcod	Punong Barangay/ Katipunan
24	14. Hon. Yolanda Petilla	Punong Barangay/ Baculanad
25	15. Hon. Felicisima Aguipto	Punong Barangay/ Victoria
26	16. Hon. Delfin Sabanal	Punong Barangay/ Milagrosa
27	17. Hon. Marilou Militante	Punong Barangay/ Badiangay
28	18. Hon. Erwin Roca	Punong Barangay/ San Miguelay
29	19. Hon. Allan Sevilla	Punong Barangay/ San Isidro
30	20. Hon. Cesar Doque	Punong Barangay/ Gapas
31	21. Hon. Deogracias Moron	Punong Barangay/ Zone IV Poblacion
32	22. Hon. Zenon Evalo	Punong Barangay/ Zone III Poblacion
33	23. Hon. Keneth Brian Canales	Punong Barangay/ Zone II Poblacion
34	24. Hon. Romel Olaya	Punong Barangay/ Catoogan

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36
37
38 **III. Call to Order:**

- 39
- 40 • The 1st Public Hearing started at around 9:00am led by the Committee Chairman on
41 Committee on Public Order and Safety, Hon. Rodel L. Ajeto.

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43 **IV. Opening Prayer**

- 44
- 45 • Audio

46
47 **V. Singing of the Philippine National Anthem:**

- 48
- 49 • The singing of the Philippine National Anthem followed through the audio.

50
51 **VI. Welcome Messaged:**

- 52
- 53 • Hon. Rodel L. Ajeto the Committee Chairman on Public Order and Safety, thankful for
54 the time and opportunity of all the Barangay Captain to attend the said hearing for the
55 important discussion need to discuss and clarify.

56 **VII. Reading:**

- 57
- 58 ➤ An Ordinance Prescribing the Use and Issue of a Citation Ticket when a Violation of any
59 existing Municipal Ordinance is Committed and Providing Funds for the Printing of
60 Citation Ticket and for other purposes.

121 iton kataw-han, an SB nag-initiate kaupod an aton Mayor nga ma- ipaabot inin nga masilhag it
122 padalagan hit munisipyo para hit aton bungto, ngan amon ginbiling hin pama-agi nga maghimo
123 hin Full Disclosure Policy Board.

- 124
- 125 • **Hon. Nelson S. Montilla**- An implementation kasi, diri mansugad ka aware pa an aton
126 mga barangay officials like han mga tanod so kinahanglan magka -ada hin orientation ha
127 barangay for implementation.
 - 128 • **Hon. Rodel L. Ajeto** – Oo, kay kinahanglan iton hira, matut -doan gihapon pagsurat
129 didto hiton Citation Ticket kon ano it ira igsusurat, para sakto it ira kaplastada, ngan
130 dapat mabaro gihap it mga tanod, official or kon hin-o man nga gin authorized ni Mayor
131 nga mag issue hit Citation Ticket. Ngan pag issue naton hit Citation Ticket klaro, kay
132 sugad yana mayda na mga cell phone, pwede na ma-videohan para patas ngadto hit nag-
133 iissue ngan hit iisuehan, kay para hisabtan kay pag-abot ngadto hit kaso-kaso mayda
134 naton ebedensya.
- 135

136 **IX. ADJOURNMENT:**

137
138 The session was adjourned by Hon. Belen C. Chuca at 11:28 in the morning of the same
139 day, being no further concerns to discuss.

140
141 **PUBLIC HEARING ADJOURNED 11:28 AM**

142
143
144 **CERTIFIED AND CORRECT:**

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146
147
148 
149 **HON. RODEL L. AJETO**

150 Committee Chairman
151 Committee on Public Order and Safety

152
153
154 **HON. BELEN C. CHUCA**

155 Committee Member

156
157
158 **HON. ALVIN D. PETILLA**

159 Committee Member

160
HON. MAE JO A. LANTAJO

Committee Member

160

HON. LARRY S. ARUTA

Committee Member