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Item No.: 11
Date: 05 2024 JAN

PROVINCE OF LEYTE
Palo, Leyte

PROVINCIAL LEGAL OFFICE

Province of Leyte
Legal Office
Jesca J. [Signature]
12-21-23

DEC 21 2023
[Signature]

2nd INDORSEMENT
December 19, 2023

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 54, S. 2023-2025 and 55 S. 2023-2025 of the Sangguniang Bayan of Villaba, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being to the opinion of the Provincial Legal Office, an exercise of the power authorized under Section 447(1)(vii)(viii)¹ of the Code.

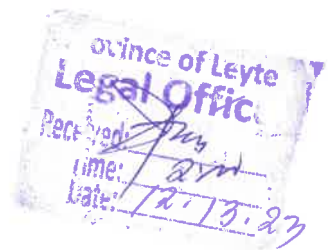
ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer [Signature]

¹ (vii) Subject to the provisions of this Code and pertinent laws, determine the powers and duties of officials and employees of the municipality;

(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



1ST INDORSEMENT
13 December 2023

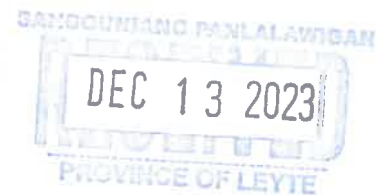
The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 54, S. 2023-2025** of the **MUNICIPALITY OF VILLABA, LEYTE**, entitled: **An Ordinance Creating A New Item Of Administrative Aide III (Utility Worker II) In The Plantilla Of Personnel In The Office Of The Secretary To The Sanggunian.**


FLORINDA J. DYVICO
Secretary to the Sanggunian



December 13, 2023

THE VICE GOVERNOR
Province of Leyte
New Provincial Government Complex
Campetic, Palo, Leyte



Mr. Vice Governor,

We respectfully transmit herewith Fifteen (15) copies of:

Municipal Ordinance No. 54, S-2023-2025 "AN ORDINANCE CREATING A NEW ITEM OF ADMINISTRATIVE AIDE III (UTILITY WORKER-II) IN THE PLANTILLA OF PERSONNEL IN THE OFFICE OF THE SECRETARY TO THE SANGGUNIAN,"

for your review and approval.

Best regards.

Very truly yours,


MC QUIRIE P. UMPAD
Secretary to the Sanggunian

Copy furnished:

THE LOCAL CHIEF EXECUTIVE OFFICE
HRMO
MUNICIPAL ACCOUNTING OFFICE
MUNICIPAL TREASURY OFFICE
MUNICIPAL BUDGET OFFICE
Local Government Unit
Villaba, Leyte

DEC 13 2023
 RECEIVED
 OFFICE OF THE SANGGUNIANG BAYAN

PREFATORY STATEMENT

The Local Government Code of 1991, provides that "Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;

It further provides that "Every LGU shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission";

Pursuant to the request of the Municipal Vice Mayor Mayor to create for additional manpower in the Office of the Sangguniang Bayan, for the creation of new item, for the position of Administrative Aide III (Utility Worker II), the Sangguniang Bayan Committee on Employment positively adhere for the creation of the said positions to effectively address the needs for human resources and development;

NOW THEREFORE, on motion of Sangguniang Bayan Member Rogelio J. Baay, Chairman, Committee on Employment, severally seconded by the Members of the Sangguniang Bayan; be it:

RESOLVED, to enact:

MUNICIPAL ORDINANCE NO. 54, S-2023-2025

AN ORDINANCE CREATING A NEW ITEM OF ADMINISTRATIVE AIDE III (UTILITY WORKER-II) IN THE PLANTILLA OF PERSONNEL IN THE OFFICE OF THE SECRETARY TO THE SANGGUNIAN

Be it ordained by the Sangguniang Bayan in session duly assembled that:

SECTION 1. TITLE. This ordinance shall be known as the "Creation of new item of Administrative Aide III (Utility Worker-II) in the plantilla of personnel of the Office of the Secretary to the Sanggunian."

SECTION 2. CREATION OF ADMINISTRATIVE AIDE III (UTILITY WORKER-II). The new item of Administrative Aide III (Utility Worker-II) with salary grade 3 is hereby created in the Office of the Secretary to the Sanggunian.

| | | | |
|---|--|---|---|
|  DENNIS L. SY Vice Mayor/ Presiding Officer |  VIOLETA T. SUNAPIG Sangguniang Bayan Member |  MERIAM P. UMPAD Sangguniang Bayan Member |  MARIANO V. DE CLARO LNB President |
|  NIEL ALBERT B. INOPIO Sangguniang Bayan Member |  FELIPE C. CASAS, SR Sangguniang Bayan Member |  ROQUE M. COMPRERA Sangguniang Bayan Member | |
|  ELLY MARIA K. ENEVOLDSEN Sangguniang Bayan Member |  ROGELIO J. BAAY Sangguniang Bayan Member |  MC QUIRLE P. UMPAD Secretary to the Sangguniang Bayan | |
| |  ENGR. CARLOS G. VELOSO Municipal Mayor | | |

SECTION 3. APPROPRIATIONS. Funding of the newly created item shall be sourced from the funds of the Local Government Unit for the Fiscal Year 2023, and that shall not exceed the 45% budgetary limitation for Personnel Services (P.S). Such funding shall be incorporated in the account of the Office of the Secretary to the Sanggunian.

SECTION 4. HUMAN RECOURSE AND MANAGEMENT OFFICE (HRMO) MANDATE. The HRMO is hereby mandated to effect the necessary changes in the plantilla of personnel immediately upon the approval of this ordinance and shall faithfully observe the qualification standards as prescribed by the Civil Service Commission in employing qualified personnel.

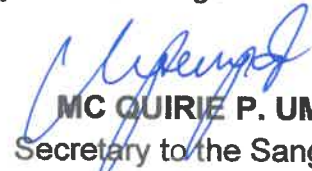
SECTION 5. DUTIES AND RESPONSIBILITIES. The duties and responsibilities of the said position shall be determined by the Municipal Vice Mayor consistent or in accordance with the general functions provided for by the Civil Service Commission.

SECTION 6. SEPARABILITY CLAUSE. If for any reason or reasons, any part or provision of this ordinance shall be held unconstitutional or invalid, other parts hereof which are not affected thereby shall continue to be in full force and in effect.

SECTION 7. REPEALING CLAUSE. Any ordinance, rules and regulations and executive issuances found inconsistent with the provisions of this ordinance are hereby repealed or modified accordingly.


SECTION 8. EFFECTIVITY. This ordinance shall take effect upon its approval.

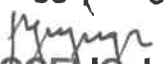
This Ordinance was approved by the Sangguniang Bayan in its Regular Session on September 18, 2023.



MC QUIRIE P. UMPAD
Secretary to the Sanggunian


ATTESTED:



DENNIS L. SY
Vice Mayor/Presiding Officer


MERIAM P. UMPAD
Sangguniang Bayan Member



ROGELIO J. BAAY
Sangguniang Bayan Member


VIOLETA T. SUMAPIG
Sangguniang Bayan Member


NIEL ALBERT B. INOPIQUEZ
Sangguniang Bayan Member


ELLY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member


ROQUE COMPRA
Sangguniang Bayan Member


FELIPE S. CASAS, SR.
Sangguniang Bayan Member


MARIANO V. DE CLARO
LNB President

APPROVED:


ENGR. CARLOS G. VELOSO
Municipal Mayor

Date: NOV 10 2023

Republic of the Philippines)
City of Ormoc)S.S.

AFFIDAVIT OF PUBLICATION

I, JIMA ZANDRA VERGARA, being first duly sworn, deposes and says: that I am the Managing Editor of the EASTERN VISAYAS MAIL, a newspaper edited and published in the City of Ormoc and circulated in the cities of Ormoc, Tacloban Maasin and Calbayog, and in the islands of Leyte, Samar and Biliran, the rest of the Visayas islands, Mindanao, Manila and Luzon;

That the publication captioned;

Republic of the Philippines
Province of Leyte
Municipality of Villaba
OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 54, S-2023-2025

AN ORDINANCE CREATING A NEW ITEM OF ADMINISTRATIVE AIDE III (UTILITY WORKER-II) IN THE PLANTILLA OF PERSONNEL IN THE OFFICE OF THE SECRETARY TO THE SANGGUNIANG

APPROVED:
(SGD)ENGR. CARLOS G. VELOSO
Municipal Mayor

was published in said newspaper for (1) 01 consecutive weeks in its EV Mail _____ issues.

EV Mail Nov. 13-19, 2023

That I am executing this affidavit to attest to the fact of the foregoing statements. Affiant further sayeth naught.


IN WITNESS WHEREOF, I have hereunto affix my signature this 09 day of NOV 2023, 2023 in Ormoc City.


JIMA ZANDRA J. VERGARA
Affiant

VERIFICATION

SWORN AND SUBSCRIBED before me this 09 day of NOV 2023 with affiant exhibiting his Tax Identification Number 932-314-846-000 issued on July 9, 2016 at Ormoc City, Leyte, Philippines.

Doc No. : 143
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Book No.: 11
Series of 20 29


ATTY DENNIS L. HIBAYA
Notary Public for the City of Ormoc,
Municipality of Kawanga, Matag-ob,
Mindanao and Isabel
Not. No. (CRM) 21 07 111 AC, issued on 08/26/2022
Valid until December 31, 2023.
PFR No. 7450/09, 01/03/2023
IBP No. 255940, 12/29/2022
Roll of Attorney No. 76903
TIN 922-420-348
MCLE Exemption Bar Matter No. 850, Sec. 3 (a)