



Republic of the Philippines  
 PROVINCE OF LEYTE  
 Tacloban City  
 -oOo-

Item No.: **16**  
 Date: **05 2024 JAN**

DEC 27 2023

**PROVINCIAL BUDGET OFFICE**

December 14, 2023

**Hon. LEONARDO M. JAVIER, JR.**  
 Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
 Sangguniang Panlalawigan  
 Province of Leyte  
 Tacloban City

**RELEASED**  
 DATE 12-22-23  
 NO. #203  
 BY gr  
**PBO**

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Appropriation Ordinance No. 02 Series of 2023** of the **Municipality of Mayorga, Leyte** duly enacted by the Sangguniang Bayan with a total appropriation in the amount of **P2,413,997.72** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative thereto:
  - a. Productivity Enhancement Incentive – Budget Circular 2017-4
  - b. Terminal Leave Benefits/Monetization of Leave Credits – CSC guidelines and Budget Circular No. 2016-2
2. That the grant and appropriation of step increments to officials and employees shall be in compliance with the salary schedule being implemented by the LGU and further subject to the guidelines on the grant of step increment.
3. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 03;
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

**MARIA GINA P. HIPE**  
 Provincial Budget Officer

**RUTH Y. SURPIA**  
 Provincial Treasurer

**AGNES C. RAFON**  
 Provincial Planning & Development  
 Coordinator - Designate  
 On Official Leave

SR

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte



**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
11 October 2023

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **APPROPRIATION ORDINANCE NO. 02, SERIES OF 2023 OF THE MUNICIPALITY OF MAYORGA, LEYTE**, ENTITLED: AN ORDINANCE AUTHORIZING THE **SUPPLEMENTAL BUDGET NO. 01 FOR FISCAL YEAR 2023** IN THE **TOTAL AMOUNT OF TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND NINE HUNDRED NINETY-SEVEN PESOS AND SEVENTY-TWO CENTAVOS (PHP2,413,997.72)**, TOGETHER WITH **SUPPLEMENTAL ANNUAL INVESTMENT PLAN (AIP) FOR FY 2023 OF THE SAME AMOUNT.**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian

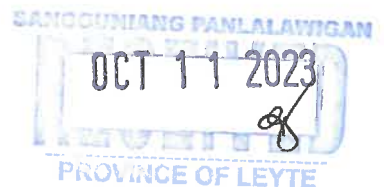


Republic of the Philippines  
**Province of Leyte**  
Municipality of Mayorga  
-oOo-



## OFFICE OF THE SANGGUNIANG BAYAN

10 October 2023



**HON. LEONARDO M. JAVIER, JR.**  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte  
Leyte Provincial Government Complex  
Palo, Leyte

Sir:

Respectfully transmitting herewith to the Honorable Sangguniang Panlalawigan of Province of Leyte, the **APPROPRIATION ORDINANCE NO. 02, series of 2023 embodying SUPPLEMENTAL BUDGET NO. 1** of the Municipality of Mayorga, Leyte. Subject Appropriation Ordinance is being forwarded to Honorable Body for review in compliance to Republic Act 7160.

Enclosed likewise is the Supplemental Budget and Supplemental Annual Investment Plan for FY 2023 of the Municipality of Mayorga, Leyte.

Please find them in order. Your favorable action hereof is pure and simple dedication to serve.

Very truly yours,

  
**HANZEL L. CREBILLO**  
Secretary to the Sanggunian

OCT 11 2023



**OFFICE OF THE SANGGUNIANG BAYAN**

**HANZEL L. CREBILLO**  
Secretary to the Sanggunian

ATTESTED:

**HON. JAIR C. BELTRAN**  
SB Member/Floor Leader  
Temporary Presiding Officer

**HON. MARK CLOYD M. TAN-PIENGCO**  
SB Member/Pro-Tempore

**HON. JOSEPH A. AMANTE**  
SB Member

**HON. DOMINADOR D. TALLECER**  
SB Member

**HON. CRISANTO C. CABAobao, JR.**  
SB Member

**HON. MIGUEL G. LUMPAS**  
SB Member

**HON. HENRY B. LAGARTO**  
SB Member

**HON. JERWIN R. SUGBO**  
SB Member

**HON. GERALYN C. CAIDOY**  
PnSK President/Ex-Officio Member

APPROVED:

**HON. ALEXANDER S. DE PAZ**  
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE MEMBERS OF THE SANGGUNIANG BAYAN OF MAYORGA, LEYTE HELD AT THE SESSION HALL, LEGISLATIVE BUILDING MAYORGA, LEYTE ON OCTOBER 02, 2023.

PRESENT:

- HON. MARK CLOYD M. TAN-PIENGCO - SB Member/Pro Tempore
- HON. JOSEPH A. AMANTE - SB Member
- HON. JAIR C. BELTRAN - SB Member/Floor Leader
- HON. DOMINADOR D. TALLECER - SB Member
- HON. CRISANTO C. CABAobao, JR. - SB Member
- HON. MIGUEL G. LUMPAS - SB Member
- HON. HENRY B. LAGARTO - SB Member
- HON. JERWIN R. SUGBO - SB Member
- HON. GERALYN C. CAIDOY - PnSK President  
Ex-Officio Member

ABSENT:

- HON. SERGIO I. ZABALA - Municipal Vice Mayor  
(On Official Travel)
- HON. SOTERO G. ABRAHAN, JR. - LnBP President  
Ex-Officio Member  
(On Official Travel)

**APPROPRIATION ORDINANCE NO. 02**  
Series of 2023

**“AN ORDINANCE REVERTING THE SAVINGS OUT OF THE VACANT POSITIONS UNDER PERSONAL SERVICES (PS) IN THE AMOUNT OF TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND NINE HUNDRED NINETY- SEVEN PESOS AND SEVENTY- TWO CENTAVOS (Php 2,413,997.72) AND RE-APPROPRIATING THE SAME FOR THE GRANT OF PRODUCTIVITY ENHANCEMENT INCENTIVE (PEI) TO EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF MAYORGA, LEYTE BOTH PERMANENT AND ELECTED AT FIVE THOUSAND PESOS (Php 5,000.00) EACH IN THE TOTAL AMOUNT OF THREE HUNDRED SEVENTY- FIVE THOUSAND PESOS (Php 375,000.00), PAYMENT FOR TERMINAL LEAVE BENEFITS IN THE AMOUNT OF ONE MILLION FIVE HUNDRED FOUR THOUSAND THREE HUNDRED THIRTY-SIX PESOS AND FOUR CENTAVOS (Php 1,504,336.04), GRANT OF SALARY STEP INCREMENT FOR QUALIFIED EMPLOYEES IN THE AMOUNT OF FOUR HUNDRED SEVENTY- NINE THOUSAND SIX HUNDRED SIXTY- ONE PESOS AND SIXTY- FOUR CENTAVOS (Php 479,661.64) AND FOR THE GRANT OF INCENTIVES / LOYALTY BENEFITS FOR QUALIFIED EMPLOYEES IN THE AMOUNT OF FIFTY-FIVE THOUSAND PESOS (Php 55,000.00), SUBJECT TO APPLICABLE LAWS, AUDITING RULES AND PROCEDURES.”**

*Sponsor: Hon. Jairo C. Beltran*

**HANZEL L. CREBILLO**  
Secretary to the Sanggunian

ATTESTED:

**HON. JAIR C. BELTRAN**  
SB Member/ Floor Leader  
Temporary Presiding Officer

**HON. MARK CLOYD M. TAN-PIENGCO**  
SB Member/Pro-Tempore

**HON. JOSEPH A. AMANTE**  
SB Member

**HON. DOMINADOR D. TALLECER**  
SB Member

**HON. CRISANTO C. CABAUBAO, JR.**  
SB Member

**HON. MIGUEL G. LUMPAS**  
SB Member

**HON. HENRY B. LACARTO**  
SB Member

**HON. JERWIN R. SUGBO**  
SB Member

**HON. GERALYN C. CORTES**  
PnSK President/Ex-Officio Member

APPROVED:

**HON. ALEXANDER S. DE PAZ**  
Municipal Mayor

**WHEREAS**, Section 16 of Republic Act 7160 otherwise known as the Local Government Code of 1991 grants the Local Government Units the authority to exercise powers for efficient and effective governance and those which are essential to the promotion of the general welfare;

**WHEREAS**, in line with Budget Circular No. 2017-4, dated December 4, 2017, the Department of Budget and Management (DBM) provided the guidelines on the grant of the Productivity Enhancement Incentive (PEI) to government employees for Fiscal Year (FY) 2017 and Years Thereafter;

**WHEREAS**, Joint Circular No. 01, series of 2012 and series of 2016 dated September 3, 2012 and January 27, 2016, respectively by the Civil Service Commission (CSC) and the Department of Budget and Management (DBM) was issued to prescribe the rules and regulations on the Grant of Step Increments to Elective Officials Based on Length of Service;

**WHEREAS**, the Municipal Government of Mayorga has available and sufficient budget savings for the grant of the Productivity Enhancement Incentive (PEI) as well as Terminal Leave Benefits, Grant of Salary Step Increment and for the Grant of Incentives / Loyalty Benefits for Qualified employees without in any way, adversely affecting the delivery of services to the public;

**WHEREAS**, the Municipal Government of Mayorga, which adheres to the policy and commitment of looking after the best welfare and well-being of its employees and their families, is grateful and eagerly implementing the windfall that will certainly benefit and boost the morale of municipal government employees;

**WHEREAS**, in the exercise of its discreet and prudent legislative functions, following the mandate provided for under RA 7160, the Sangguniang Bayan of Mayorga is satisfied with the final embodied set forth therein;

**WHEREFORE**, on motion of the **Honorable Jairo C. Beltran** duly seconded by the **Honorable Mark Cloyd M. Tan-piengco**; be it

**NOW, THEREFORE, BE IT ENACTED, AS IT IS HEREBY ENACTED, BY THE MEMBERS OF THE SANGGUNIANG BAYAN OF MAYORGA, IN SESSION ASSEMBLED, BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, THAT:**

**SECTION 1.** The Supplemental Budget No. 01 of the Local Government Unit of Mayorga for Fiscal Year 2023: Reverting the Savings Out of the Vacant Positions under Personal Services (PS) in the Amount of Two Million Four Hundred Thirteen Thousand Nine Hundred Ninety-seven Pesos and Seventy-two Centavos (Php 2,413,997.72) and Re-appropriating the same for the Grant of Productivity Enhancement Incentive (PEI) to Employees of the Municipal Government of Mayorga, Leyte both Permanent and Elected at Five Thousand Pesos (Php 5,000.00) each in the total amount of Three Hundred Seventy-five Thousand Pesos (Php 375,000.00), Payment for Terminal Leave Benefits in the amount of

**HANZEL L. CREBILAO**  
Secretary to the Sanggunian

ATTESTED:

**HON. JAMES C. BELTRAN**  
SB Member / Floor Leader  
Temporary Presiding Officer

**HON. MARK CLOYD M. TAN-PIENGCO**  
SB Member/Pro-Tempore

**HON. JOSEPH A. AMANTE**  
SB Member

**HON. DOMINADOR D. TALLECER**  
SB Member

**HON. CRISANTO C. CABAUBAO, JR.**  
SB Member

**HON. MIGUEL G. LUMPAS**  
SB Member

**HON. HENRY B. LAGARTO**  
SB Member

**HON. JERWIN R. SUOBO**  
SB Member

**HON. GERALYN C. CALDERA**  
PnSK President/Ex-Officio Member

APPROVED:

**HON. ALEXANDER S. DE PAZ**  
Municipal Mayor

One Million Five Hundred Four Thousand Three Hundred Thirty-six Pesos and Four Centavos (Php 1,504,336.04), Grant of Salary Step Increment for Qualified Employees in the amount of Four Hundred Seventy-nine Thousand Six Hundred Sixty-one Pesos and Sixty-four Centavos (Php 479,661.64) and for the Grant of Incentives / Loyalty Benefits for Qualified Employees in the amount of Fifty-five Thousand Pesos (Php 55,000.00) is hereby approved.

The supplemental budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Statement of Funding Source
2. Statement of Supplemental Appropriation for FY 2023
3. Certification of the availability of Fund

**SECTION 2. SOURCE OF FUNDS.** The Sources of funds for the Supplemental Budget in the amount of Two Million Four Hundred Thirteen Thousand Nine Hundred Ninety-seven Pesos and Seventy-two Centavos (Php 2,413,997.72) from the Savings Out of Vacant Positions under Personal Services from January- June 2023 shall be as follows:

**STATEMENT OF FUNDING SOURCE**

Supplemental Budget No. 1  
Fiscal Year (FY) 2023  
Municipality of Mayorga, Leyte


**GENERAL**  
Fund/Special Account

	Particulars	Account Classification	Amount
	(1)	(2)	(3)
1.0	New Revenue Resources		
	Tax Revenue		
	Loan Proceeds (Borrowings)		
2.0	Actual Collection in excess of the estimated Income		
3.0	Savings		
4.0			
5.0	<b>5.1 Reversion;</b> from unfilled positions of Different offices from January to June 2023 as follows:		
	Mun. Treas. Office (1) RCC-1 (Item #29)		111,376.80
	Mun. Treas Office (1) RCC-1 (Item #31)		111,376.80
	Municipal Civil Registrar (LCR) (Item #38)		593,117.80
	Municipal Civil Registrar (LCR) (Item #38)		593,117.80
	MSWD Office (MSWDO) (Item #60)		530,117.80
	Municipal Health Office (MHO) (Item #48)		743,780.88
	Municipal Agriculture (1) Agriculturist-II (Item #56-A)		223,238.64
		<b>Sub- Total</b>	<b>2,413,997.72</b>


**SECTION 3. USE OF FUNDS.** The amount of Two Million Four Hundred Thirteen Thousand Nine Hundred Ninety-seven Pesos and Seventy-two Centavos (Php 2,413,997.72) from the Savings Out of Vacant Positions under Personal Services from January- June 2023 is hereby appropriated for the Supplemental Budget No. 1 of the Local Government unit of Mayorga, as follows:

Implementing Office	Particular/Purpose	ALP Ref.Code	Object of Expenditure	Account Code	Amount
1	2	3	4	5	6
All Dep't/Of fices	Grant of Productivity Enhancement Incentives (PEI)	1000-1-12	Other Personal Benefits	(5-01-04-990)	375,000.00
All Dep't/Of fices	Payment of Terminal Leave	1000-14	Terminal Leave	(5-01-04-030)	1,504,336.04
	Benefits, Monetization's and other benefits for officials & employees		Benefits, Monetizations and other Incentives		
All Dep't/Of fices	Grant of Salary Step Increment for Qualified Employees	1000-1-12	Salary Step Increment	(5-01-04-990)	479,661.64
All Dep't/Of fices	Grant of Incentives/Loyalty	1000-1-12	Loyalty Award	(5-01-04-990)	55,000.00
	Benefits for Qualified Employees		Cash Incentives		
				Sub-Total	
<b>Total Appropriations</b>					<b>2,413,997.68</b>
<b>Unappropriated Balance</b>					

ATTESTED:

  
**HON. JAMES C. BELTRAN**  
 SB Member/ Labor Leader  
 Temporary Presiding Officer

  
**HON. MARK CLOYD M. TAN-PIENCO**  
 SB Member/Pro-Tempore

  
**HON. JOSEPH A. AMANTE**  
 SB Member

  
**HON. DOMINADOR D. TALLECER**  
 SB Member

  
**HON. CRISANTO C. CABAUBAO, JR.**  
 SB Member

  
**HON. MIGUEL G. LUMPAS**  
 SB Member

  
**HON. HENRY B. LAGARTO**  
 SB Member

  
**HON. JERWIN R. SUGBO**  
 SB Member

  
**HON. GERALYN C. SAIDAN**  
 PnSK President/Ex-Officio Member

APPROVED:

  
**HON. ALEXANDER S. DE PAZ**  
 Municipal Mayor

**SECTION 4. SEPARABILITY CLAUSE.** If for any reason, section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 5. EFFECTIVITY.** This Ordinance shall take effect from July of 2023.

**UNANIMOUSLY APPROVED. OCTOBER 02 2023.**

**I HEREBY CERTIFY** to the correctness of the foregoing Resolution, which was duly approved by the Sangguniang Bayan during its Regular Session, held on October 02, 2023.

  
**HANZEL D. CREBILLO**  
 Secretary to the Sanggunian

**STATEMENT OF FUNDING SOURCE**

Supplemental Budget No. 1

Fiscal Year (FY) 2023


Municipality of Mayorga, Leyte


**GENERAL**

Fund / Special Account

	Particulars (1)	Account Classification (2)	Amount (3)
1.0	New Revenue Resources Tax Revenue Loan Proceeds ( Borrowings)		
2.0	Actual Collection in Excess of the estimated Income		
3.0	Savings		
4.0			
5.0	<b>5.1 Reversion;</b> from unfilled positions of Different offices from January to June. 2023 as follows:		
	Mayors Office (1) Security Officer (Item # 1-B)		100,989.00
	Mun.Treas. Office (1) RCC-1 (Item # 29)		111,376.80
	Mun.Treas. Office (1) RCC-1 (Item # 31)		111,376.80
	Municipal Civil Registrar (LCR) (Item #38)		593,117.80
	MSWD Office ( MSWDO) (Item # 60)		530,117.80
	Municipal Health Office ( MHO) (Item # 48)		743,780.88
	Municipal Agriculture (1) Agriculturist-II (Item # 56-A)		223,238.64
		<b>Sub- Total</b>	<b><u>2,413,997.72</u></b>
	<b>Total Estimated Income</b>		<b><u>2,413,997.72</u></b>

Certified Correct:

  
**LEVY C. ZUMPAS**  
 Local Treasurer

  
**MARJORIE C. OCANA**  
 Local Accountant -Des.



## STATEMENT OF SUPPLEMENTAL APPROPRIATIONS

Fiscal Year (FY) 2023

Municipality of Mayorga, Leyte  
Supplemental Budget Form No. 9

Supplemental Budget No. 1

Implementing Office	Particular / Purpose	AIP Ref. Code	Object of Expenditure	Account Code	Amount
1	2	3	4	5	6
All Dep't / Offices	Grant of Productivity Enhancement Incentives (PEI)	1000-1-12	Other Personal Benefits	(5-01-04-990)	375,000.00
All Dep't / Offices	Payment of Terminal Leave Benefits, Monetizations and other benefits for officials & employees	1000-14	Terminal Leave Benefits, Monetizations and other Incentives	(5-01-04-030)	1,504,336.04
All Dep't / Offices	Grant of Salary Step Increment for Qualified Employees	1000-1-12	Salary Step Increment	(5-01-04-990)	479,661.64
All Dep't / Offices	Grant of Incentives / Loyalty Benefits for Qualified Employees	1000-1-12	Loyalty Award Cash Incentives	(5-01-04-990)	55,000.00
				Sub-Total	<b>2,413,997.68</b>
				Sub-Total	
<b>Total Appropriations</b>					<b>2,413,997.68</b>
<b>Unappropriated Balance</b>					

Prepared:

*R. G.*  
**RICARDO G. GUIRON**  
Local Budget Officer

Approved:

*A. S.*  
**ALEXANDER SALVADOR DE PAZ**  
Local Chief Executive

STATEMENT OF FUNDS AVAILABLE FOR REVERSION

As of June 30, 2023

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
<i>Office of the Municipal Mayor</i>					
6 mos. Salary of Security Guard-I ( Item # 1-B )	PS	61,650.00	-	61,650.00	61,650.00
6 mos. ACA/PERA of Security Officer	PS	12,000.00	-	12,000.00	12,000.00
Cash Gift of Security Officer	PS	-	-	-	-
Clothing & Uniform Allowance of Security Officer	PS	6,000.00	-	6,000.00	6,000.00
Mid-year Bonus of Security Officer	PS	10,275.00	-	10,275.00	10,275.00
Year-end bonus of Security Officer	PS	-	-	-	-
6 mos. GSIS Contribution of Security Officer	PS	7,398.00	-	7,398.00	7,398.00
6 mos. Pag-ibig contribution of Security Officer	PS	600.00	-	600.00	600.00
6 mos. Philhealth Contribution of Security Officer	PS	2,466.00	-	2,466.00	2,466.00
6 mos. ECC contribution of Security Officer	PS	600.00	-	600.00	600.00
<b>Sub-Total</b>					<b>100,989.00</b>
<i>Office of the Municipal Secretary</i>					
6 mos. Salary of RCC I ( Item # 29 )	PS	69,480.00	-	69,480.00	69,480.00
6 mos. PERA of RCC I	PS	12,000.00	-	12,000.00	12,000.00
6 mos. Cash Gift of RCC I	PS	-	-	-	-
Clothing & Uniform Allowance of RCC-I	PS	6,000.00	-	6,000.00	6,000.00
Mid year bonus of RCC-I	PS	11,580.00	-	11,580.00	11,580.00
Year-end bonus of RCC-I	PS	-	-	-	-
6 mos. Life & retirement contribution of RCC I	PS	8,337.60	-	8,337.60	8,337.60
6 mos. Pag-ibig contribution of RCC I	PS	600.00	-	600.00	600.00
6 mos. Philhealth contribution of RCC I	PS	2,779.20	-	2,779.20	2,779.20
6 mos. ECC contribution of RCC I	PS	600.00	-	600.00	600.00
<b>Sub-Total</b>					<b>111,376.80</b>

STATEMENT OF FUNDS AVAILABLE FOR REVERSION

As of June 30, 2023

Office of the Municipal Treasurer	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
6 mos. Salary of RCC I ( Item # 31 )	PS	69,480.00	-	69,480.00	69,480.00
6 mos. PERA of RCC I	PS	12,000.00	-	12,000.00	12,000.00
6 mos. Cash Gift of RCC I	PS		-	-	-
Clothing & Uniform Allowance of RCC-I	PS	6,000.00	-	6,000.00	6,000.00
Mid year bonus of RCC-I	PS	11,580.00	-	11,580.00	11,580.00
Year-end bonus of RCC-I	PS		-	-	-
6 mos. Life & retirement contribution of RCC I	PS	8,337.60	-	8,337.60	8,337.60
6 mos. Pag-ibig contribution of RCC I	PS	600.00	-	600.00	600.00
6 mos. Philhealth contribution of RCC I	PS	2,779.20	-	2,779.20	2,779.20
6 mos. ECC contribution of RCC I	PS	600.00	-	600.00	600.00
Sub-Total					<b>111,376.80</b>
Office of the Municipal Civil Registrar					
6 mos. Salary of Municipal Civil Registrar (Item # 38 )	PS	387,330.00		387,330.00	387,330.00
6 mos. RATA of Mun. Civil Registrar	PS	63,000.00		63,000.00	63,000.00
6 mos. ACA/PERA of Mun. Civil Registrar	PS	12,000.00		12,000.00	12,000.00
Cash Gift of Mun. Civil Registrar	PS		-	-	-
Clothing & Uniform Allowance of Mun. Civil Registrar	PS	6,000.00	-	6,000.00	6,000.00
Mid year Bonus of Mun. Civil Registrar	PS	63,055.00	-	63,055.00	63,055.00
Year-End Bonus of Mun. Civil Registrar	PS		-	-	-
6 mos. GSIS Contribution of Municipal Civil Registrar	PS	45,399.60		45,399.60	45,399.60
6 mos. Pag-ibig contribution of Mun. Civil Registrar	PS	600.00		600.00	600.00
6 mos. Philhealth contribution of Mun. Civil Registrar	PS	15,133.20		15,133.20	15,133.20
6 mos. ECC contribution of Mun. Civil Registrar	PS	500.00		600.00	600.00
Sub-Total					<b>593,117.80</b>

STATEMENT OF FUNDS AVAILABLE FOR REVERSION

As of June 30, 2023

Office of the Mun. Social Welfare and Dev. Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
6 mos. Salary of MSWDO	PS	387,330.00		387,330.00	387,330.00
6 mos. RATA of MSWDO	PS	63,000.00	63,000.00	-	-
6 mos. PERA of MSWDO	PS	12,000.00		12,000.00	12,000.00
Cash Gift of MSWDO	PS			-	-
Clothing & Uniform Allowance of MSWDO	PS	6,000.00		6,000.00	6,000.00
Mid Year bonus of MSWDO	PS	63,055.00		63,055.00	63,055.00
Year-End bonus of MSWDO	PS			-	-
6 mos. Life & retirement contribution of MSWDO	PS	45,399.60		45,399.60	45,399.60
6 mos. Pag-ibig contribution of MSWDO	PS	600.00		600.00	600.00
6 mos. Philhealth contribution of MSWDO	PS	15,133.20		15,133.20	15,133.20
6 mos. ECC contribution of MSWDO	PS	600.00		600.00	600.00
<b>Sub-Total</b>					<b>530,117.80</b>
Office of the Municipal Health Officer	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
6 mos. Salary of Municipal Health Officer (Item # 48)	PS	540,468.00	150,000.00	390,468.00	390,468.00
6 mos. RATA of Municipal Health Officer	PS	63,000.00		63,000.00	63,000.00
6 mos. ACA/PERA of Municipal Health Officer	PS	12,000.00		12,000.00	12,000.00
Cash Gift of Municipal Health Officer	PS			-	-
Clothing & Uniform Allowance of Municipal Health Officer	PS	6,000.00		6,000.00	6,000.00
Mid year Bonus of Municipal Health Officer	PS	90,078.00		90,078.00	90,078.00
Year-End Bonus of Municipal Health Officer	PS	88,410.00		88,410.00	88,410.00
6 mos. GSIS Contribution of Municipal Health Officer	PS	64,856.16		64,856.16	64,856.16
6 mos. Pag-ibig contribution of Municipal Health Officer	PS	600.00		600.00	600.00
6 mos. Philhealth contribution of Municipal Health Officer	PS	21,618.72		21,618.72	21,618.72
6 mos. ECC contribution of Municipal Health Officer	PS	600.00		600.00	600.00
Subsistence / Laundry Allowance	PS	6,150.00		6,150.00	6,150.00
<b>Sub-Total</b>					<b>743,780.88</b>

STATEMENT OF FUNDS AVAILABLE FOR REVERSION

As of June 30, 2023

Office of the Municipal Agriculture	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
6 mos. Salary of Agriculturist -II	PS	153,798.00		153,798.00	153,798.00
6 mos. RATA of Agriculturist -II	PS			-	-
6 mos. PERA of Agriculturist - II	PS	12,000.00		12,000.00	12,000.00
Cash Gift of Agri	PS			-	-
Clothing & Uniform Allowance of Agri	PS	6,000.00		6,000.00	6,000.00
Mid Year bonus of Agri	PS	25,633.00		25,633.00	25,633.00
Year-End bonus of Agri	PS			-	-
6 mos. Life & retirement contribution of Agri	PS	18,455.72		18,455.72	18,455.72
6 mos. Pag-ibig contribution of Agri	PS	600.00		600.00	600.00
6 mos. Philhealth contribution of Agri	PS	6,151.92		6,151.92	6,151.92
6 mos. ECC contribution of Agri	PS	600.00		600.00	600.00
Sub Total					223,238.64
GRAND TOTAL					2,413,997.72

For SRI to all Seventy Four (74) Regular Employees and Elected officials @ 10,000.00 each

For PEI to all Seventy Four (74) Regular Employees and Elected officials @ 5,000.00 each

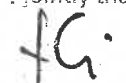
For Terminal Leave Benefits

Unappropriated Balance


WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true and correct.

Local Finance Committee:

  
**LEVY C. LINARES**  
 Municipal Treasurer

  
**RICARDO G. GUIRON**  
 Municipal Budget Officer

**MARJORIE C. OCANA**  
 Municipal Accountant- Des.

  
**MARILYN P. ROBEDILLO**  
 MPDC

Noted:

  
**ALEXANDER SALVADOR DE PAZ**  
 Municipal Mayor

REPUBLIC OF THE PHILIPPINES

PROVINCE OF LEYTE

Municipality of MAYORGA , Leyte



PERSONAL SERVICES STEP INCREMENT COMPUTATION 2023 IMPLEMENTATION

	POSITION	SG	SALARY-Diff.	Total SALARY-Adjustment	GSIS	ECC	PHLHLTH	PAG IBIG	CLOTHING	ACA/ Pera	Cash Gift	Anniversary Bonus	RATA	Year- End Bonus	Subsistence/ Laundry	Total
<b>Mayor's Office</b>																
1	MAYOR (Alexander Salvador De Paz)	27	3,021.00	18,126.00	2,175.12		725.04							3,021.00		24,047.16
1-A	Executive Assistant I (Noel C. De Paz )	14	241.00	1,446.00	173.52		57.84							241.00		1,918.36
1-B	UW II	3														
1-C	AA III (UWII)	3														
2	Admin Aide III (Mario Quintas)	3	159.00	954.00	114.48		38.16							159.00		1,265.64
2-A	Admin Aide III (Jasmin Pestilos)	3	159.00	954.00	114.48		38.16							159.00		1,265.64
2-B	Admin Aide III (Renante Sortillo)	3	159.00	954.00	114.48		38.16							159.00		1,265.64
3	Admin Aide III	3														
4	SAO	22		-	-		-							-		-
4-A	SAO (HRMO) Nenette S. Pestilos	22	746.00	4,476.00	537.12		179.04							746.00		5,938.16
5	AA-III- (Driver I) Ronal Allan Matol	3	239.00	1,434.00	172.08		57.36							239.00		1,902.44
6	AA-III- (Driver I) Renerio Kempis	3	239.00	1,434.00	172.08		57.36							239.00		1,902.44
7	AA-III- (Driver I) Sherwin Lubang	3	239.00	1,434.00	172.08		57.36							239.00		1,902.44
8	AA-III- (Driver I) Henry P. Tiozon	3														
8-A	GSO Jose M. Advincula	22	746.00	4,476.00	537.12		179.04							746.00		5,938.16
8-B	LDRRMO-I Lester Jay Alcaraz	11		-	-		-							-		-
				<b>35,688.00</b>	<b>4,282.56</b>	-	<b>1,427.52</b>	-	-	-	-	-	-	<b>5,948.00</b>		<b>47,346.08</b>

**PERSONAL SERVICES STEP INCREMENT COMPUTATION 2023 IMPLEMENTATION**

	POSITION	SG	SALARY-Diff.	SALARY	GSIS	ECC	PHLHLTH	PAGIBIG	CLOTHING	ACA/ Pera	Cash Gift	Anniversary Bonus	RATA	Year- End Bonus	Subsistence/ Laundry	Total
<b>Vice Mayor's &amp; SB Office</b>																
9	V - Mayor Sergio I. Zabala	25														
10	Board Sec. V (Hanzel L. Crebillo)	24	2,075.00	12,450.00	1,494.00		498.00							2,075.00		16,517.00
11	Legis. Offcr II Jun C. Lumpas	11	199.00	1,194.00	143.28		47.76							199.00		1,584.04
11-A	Records Offcr I Carl Christian T. Alpino	10	136.00	816.00	97.92		32.64							136.00		1,082.56
11-B	AA III -Clerk 1	3														
11-C	AA III -Utility II ( Alin Dib De Paz)	3	159.00	954.00	114.48		38.16							159.00		1,265.64
11-D	AA III -Driver I	3														
12	SB-1 (Mark Cloyd M. Tan-Pienco)	24	1,029.00	6,174.00	740.88		246.96							1,029.00		8,190.84
13	SB-1 ( Joseph A. Amante )	24	1,029.00	6,174.00	740.88		246.96							1,029.00		8,190.84
14	SB-1	24														
15	SB-1	24														
16	SB-1 ( Crisanto C. Cabaobao )	24	1,029.00	6,174.00	740.88		246.96							1,029.00		8,190.84
17	SB-1	24														
18	SB-1 ( Henry B. Lagarto )	24	2,075.00	12,450.00	1,494.00		498.00							2,075.00		16,517.00
19	SB-1 ( Jerwin R. Sugbo )	24	1,029.00	6,174.00	740.88		246.96							1,029.00		8,190.84
20	ABC - President	10														
21	SK Fed. President	3														
				<b>52,560.00</b>	<b>6,307.20</b>		<b>2,102.40</b>							<b>8,760.00</b>		<b>69,729.60</b>
<b>M.P.D.C.</b>																
22	<b>MPDC</b>	24	7,567.00	45,402.00	5,448.24		1,816.08							7,567.00		60,233.32
23	PDO IV	22														
24	AA III- Clerk I	3														
				<b>45,402.00</b>	<b>5,448.24</b>		<b>1,816.08</b>							<b>7,567.00</b>		<b>60,233.32</b>

**PERSONAL SERVICES STEP INCREMENT COMPUTATION 2023 IMPLEMENTATION**

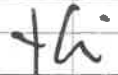

	POSITION	SG	SALARY-Diff.	SALARY	GSIS	ECC	PHLHLTH	PAG IBIG	CLOTHING	ACA/ Pera	Cash Gift	Anniversary Bonus	RATA	Year- End Bonus	Subsistence/ Laundry	Total
<b>Municipal Treasurer's Office</b>																
25	MTO ( Levy C. Lumpas )	24	4,219.00	25,314.00	3,037.68		1,012.56							4,219.00		33,583.24
26	Asst. MTO	22														
26-A	LCRO II	15														
26-B	LCRO II	15														
27	RCC-II	7														
28	RCC-I	5														
29	RCC-I	5														
30	RCC-I Rafael C. Addun	5	90.00	540.00	64.80		21.60							90.00		716.40
31	RCC-I	5														
32	AA III- Girie C. Rostata	3	239.00	1,434.00	172.08		57.36							239.00		1,902.44
				<b>27,288.00</b>	<b>3,274.56</b>	-	<b>1,091.52</b>	-	-	-	-	-	-	<b>4,548.00</b>	-	<b>36,202.08</b>
<b>Municipal Assessor's Office</b>																
33	Assessor ( Henry A. Simborio )	24	4,219.00	25,314.00	3,037.68		1,012.56							4,219.00		33,583.24
34	Clerk I	22														
35	Clerk I Johnryl B. Terado	3	79.00	474.00	56.88		18.96							79.00		628.84
36	AA III (UW- II) Benedicto S. Cinco )	3	239.00	1,434.00	172.08		57.36							239.00		1,902.44
				<b>27,222.00</b>	<b>3,266.64</b>	-	<b>1,088.88</b>	-	-	-	-	-	-	<b>4,537.00</b>	-	<b>36,114.52</b>
<b>Municipal Budget Office</b>																
37	MBO ( Ricardo G. Guiron )	24	3,138.00	18,828.00	2,259.36		753.12							3,138.00		24,978.48
				<b>18,828.00</b>	<b>2,259.36</b>	-	<b>753.12</b>	-	-	-	-	-	-	<b>3,138.00</b>	-	<b>24,978.48</b>
<b>Civil Registrar's Office</b>																
38	LCR	24														
39	Clerk I ( Evelyn C. Rayanon )	3	239.00	1,434.00	172.08		57.36							239.00		1,902.44
				<b>1,434.00</b>	<b>172.08</b>	-	<b>57.36</b>	-	-	-	-	-	-	<b>239.00</b>	-	<b>1,902.44</b>
																page 3 of 5



**PERSONAL SERVICES STEP INCREMENT COMPUTATION 2023 IMPLEMENTATION**

	POSITION	SG	SALARY-Diff.	SALARY	GSIS	ECC	PHLHLTH	PAG IBIG	CLOTHING	ACA/ Pera	Cash Gift	Anniversary Bonys	RATA	Year- End Bonus	Subsistence/ Laundry	Total
<b>Municipal Engineer's Office</b>																
40	Mun. Engr. ( Arturo O. Bona )	24	7,567.00	45,402.00	5,448.24		1,816.08							7,567.00		60,233.32
40-A	Engineer II	16														
41	BookBinder III ( Julita L. Gabriola )	7	405.00	2,430.00	291.60		97.20							405.00		3,223.80
42	BookBinder III	7														
43	BookBinder III	7														
44	AA-I ( Laborer I) Nenito L. De Paz	1	230.00	1,380.00	165.60		55.20							230.00		1,830.80
45	AA-I ( Laborer I)	1														
46	AA-I ( Laborer I) Janice G. Po	1	76.00	456.00	54.72		18.24							76.00		604.96
47	AA-I ( Laborer I) Bermie B. Silos	1	230.00	1,380.00	165.60		55.20							230.00		1,830.80
				<b>51,048.00</b>	<b>6,125.76</b>		<b>2,041.92</b>							<b>8,508.00</b>		<b>67,723.68</b>
<b>Municipal Health Office</b>																
48	<b>MHO</b>	24														
49	MIDWIFE III ( Maritess D. Tejano )	13	629.00	3,774.00	452.88		150.96							629.00		5,006.84
50	NURSE I ( Reina Grace L. Merigildo)	15	2,340.00	14,040.00	1,684.80		561.60							2,340.00		18,626.40
51	Sanitary Insp -I	6														
51-A	Sanitary Insp -II	6														
52	MED TECH-II ( Irene P. Sia )	15	2,748.00	16,488.00	1,978.56		659.52							2,748.00		21,874.08
52-A	LAB AIDE	4														
53	MIDWIFE I ( Lito O. Cochero)	9	1,086.00	6,516.00	781.92		260.64							1,086.00		8,644.56
54	MIDWIFE I (Ocelia S. Tenoc )	9	177.00	1,062.00	127.44		42.48							177.00		1,408.92
55	MIDWIFE I (Ligaya M. Abella)	9	536.00	3,216.00	385.92		128.64							536.00		4,266.56
55-A	MIDWIFE I (Apple L. S. Cabugwang)	9	536.00	3,216.00	385.92		128.64							536.00		4,266.56
55-B	MIDWIFE I ( Eulogia I. Zabala)	9	536.00	3,216.00	385.92		128.64							536.00		4,266.56
				<b>51,528.00</b>	<b>6,183.36</b>		<b>2,061.12</b>							<b>8,588.00</b>		<b>68,360.48</b>
	MIDWIFE I (Ocelia S. Tenoc )															

**PERSONAL SERVICES STEP INCREMENT COMPUTATION 2023 IMPLEMENTATION**

	POSITION	SG	SALARY-Diff.	SALARY	GSIS	ECC	PHLHLTH	PAG IBIG	CLOTHING	ACA/ Pera	Cash Gift	Anniversary Bonus	RATA	Year- End Bonus	Subsistence/ Laundry	Total
<b>Municipal Agriculture Office</b>																
56	Mun. Agri. O. Melissa S. Vergara	24	1,029.00	6,174.00	740.88		246.96							1,029.00		8,190.84
56-A	Agriculturist-II	15														
56-B	Agriculturist-II ( Jessica B. Navales )	15	805.00	4,830.00	579.60		193.20							805.00		6,407.80
56-C	S-MASTER ( Jessica P. Piamonte )	14	732.00	4,392.00	527.04		175.68							732.00		5,826.72
57	AGRI-TECH ( Rolando C. Negrosa )	6	286.00	1,716.00	205.92		68.64							286.00		2,276.56
58	AGRI-TECH ( Julious E. Moquia )	6	286.00	1,716.00	205.92		68.64							286.00		2,276.56
59	AGRI-TECH ( Bernardita L. Caidoy )	6	95.00	570.00	68.40		22.80							95.00		756.20
				<b>19,398.00</b>	<b>2,327.76</b>	<b>.</b>	<b>775.92</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>3,233.00</b>		<b>25,734.68</b>
<b>Mun. Social Welf &amp; Devt Off.</b>																
60	MSWDO	24														
61	YDO IV ( Felipe B. Albesa )	14	485.00	2,910.00	349.20		116.40							485.00		3,860.60
61-A	YDO II ( Brenda C. Lumpas )	22	2,275.00	13,650.00	1,638.00		546.00							2,275.00		18,109.00
61-B	SWO.-I ( Christine Adile P. Cajate )	11	199.00	1,194.00	143.28		47.76							199.00		1,584.04
62	Social Welfare Asst.	8														
				<b>17,754.00</b>	<b>2,130.48</b>	<b>0.00</b>	<b>710.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,959.00</b>		<b>23,553.64</b>
<b>Municipal Accounting Office</b>																
63	Mun. Account't-I ( Nico R. Lumpas )	24	2,075.00	12,450.00	1,494.00		498.00							2,075.00		16,517.00
64	MAA-IV															
64-A	AO-IV (MAA-II)															
65	AA-III (Clerk I) Herbert C. Amante )	3	159.00	954.00	114.48		38.16							159.00		1,265.64
				<b>13,404.00</b>	<b>1,608.48</b>	<b>.</b>	<b>536.16</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>2,234.00</b>		<b>17,782.64</b>
<b>TOTAL</b>				<b>361,554.00</b>	<b>43,386.48</b>		<b>14,462.16</b>							<b>60,259.00</b>		<b>479,661.64</b>
Prepared by:		 <b>RICARDO G. GUIRON</b> Municipal Budget Officer														
												Approved :  <b>ALEXANDER SALVADOR DE PAZ</b> Municipal Mayor				

**LIST OF OFFICIALS AND EMPLOYEES GRANTED STEP INCREMENT PURSUANT TO JOINT CIVIL SERVICE COMMISSION AND DEPARTMENT OF BUDGET AND MANAGEMENT**

(JMC Memorandum Circular No. 01, S. 2012 & No. 01, S. 2016)

**STEP INCREMENT BASED ON LENGTH OF SERVICE**

DEPARTMENT/AGENCY: LGU –MAYORGA, LEYTE

NAME OF EMPLOYEE	No. of Years in Present Position	ITEM NUMBER	POSITION TITLE	SALARY GRADE	NO. OF STEP INCREMENT	ACTUAL SALARY PRIOR TO THE GRANT OF STEP INCREMENT	ACTUAL SALARY AFTER THE GRANT OF STEP INCREMENT	DIFFERENTIAL	DATE OF EFFECTIVITY	STEP
1. Hon. ALEXANDER S. DE PAZ	10	1	Municipal Mayor	27	1	91,787.00	94,808.00	3,021.00	July 01, 2013	3
2. NOEL C. DE PAZ	4	1-A	Executive Assistant I	14	1	23,690.00	23,931.00	241.00	July 16, 2019	2
3. MARIO S. QUINTAS	7	2	AA III (UW II)	3	1	10,275.00	10,434.00	159.00	Feb. 22, 2016	3
4. MA. JASMIN I. PESTILOS	7	2-A	AA III (UW II)	3	1	10,275.00	10,434.00	159.00	Feb.22, 2016	3
5. RENANTE A. SORTILLO	7	2-B	AA III (UW II)	3	1	10,275.00	10,434.00	159.00	Feb.22, 2016	3
6. NENETTE S. PESTILOS	5	4-A	SAO (HRMO IV)	22	1	50,058.00	50,804.00	746.00	Feb.15, 2018	2
7. RONALD ALLAN C. MATOL	12	5	AA III (DRIVER I)	3	1	10,275.00	10,514.00	239.00	June 16, 2011	4
8. RENERIO R. KEMPIS	12	6	AA III (DRIVER I)	3	1	10,275.00	10,514.00	239.00	June 16, 2011	4
9. SHERWIN P. LUBANG	12	7	AA III (DRIVER I)	3	1	10,275.00	10,514.00	239.00	June 16, 2011	4
10. JOSE M. ADVINCULA	5	8-A	General Service Officer	22	1	50,058.00	50,804.00	746.00	Oct. 30, 2018	2
11. HANZEL L. CREBILLO	7	10	BOARD SEC. V	24	1	63,055.00	65,130.00	2,075.00	Feb. 22, 2016	3
12. ALIN DIB T. DE PAZ	7	11-C	AA III (UW II)	3	1	10,275.00	10,434.00	159.00	Feb. 22, 2016	3
13. JUN C. LUMPAS	4	11	Local Legislative Staff Officer I	11	1	18,900.00	19,099.00	199.00	Aug. 15, 2019	2
14. CARL CHRISTIAN T. ALPINO	4	11-A	AA III (Records Officer I)	10	1	16,223.00	16,359.00	136.00	Aug. 15, 2019	2
15. Hon. MARK CLOYD M. TAN-PIENGCO	4	12	SB Member	24	1	63,055.00	64,084.00	1,029.00	Jul. 01, 2019	2
16. Hon. JOSEPH A. AMANTE	5	13	SB Member	24	1	63,055.00	64,084.00	1,029.00	July 01, 2016	2


17. Hon. CRISANTO C. CABAUBAO	13	16	SB Member	24	1	63,055.00	64,084.00	1,029.00	July 01, 2007	2
18. Hon. HENRY B. LAGARTO	10	18	SB Member	24	1	63,055.00	65,130.00	2,075.00	July 01, 2007	3
19. Hon. JERWIN R. SUGBO	5	19	SB Member	24	1	63,055.00	64,084.00	1,029.00	Dec. 04, 2018	2
20. MARILYN D. ROBEDILLO	35	22	MUN. GOV'T DEPT. HEAD I (MPDC I)	24	1	63,055.00	70,622.00	7,567.00	July 16, 1988	8
21. LEVY C. LUMPAS	14	25	MUN. GOV'T DEPT. HEAD I (MUN. (TREASURER)	24	1	63,055.00	66,193.00	4,219.00	July 01, 2009	5
22. RAFAEL C. ADDUN JR.	5	30	RCC I	5	1	11,580.00	11,670.00	90.00	Oct. 30,2018	2
23. GIRLIE C. ROSTATA	10	32	AA III (UW II)	3	1	10,275.00	10,514.00	239.00	Mar 13,2013	4
24. HENRY A. SIMBORIO	14	33	MUN. GOV'T DEPT. HEAD I (MUN. ASSESOR I)	24	1	63,055.00	67,274.00	4,219.00	July 23, 2009	5
26. JOHNRHYL B. TERADO	4	35	AA III (CLERK I)	3	1	10,275.00	10,354.00	79.00	AUG. 15,2019	2
27. BENEDICTO S. CINCO	10	36	AA III (UW II)	3	1	10,275.00	10,514.00	239.00	Mar. 13,2013	4
28. RICARDO G. GUIRON	11	37	MUN. GOV'T DEPT. HEAD I (MUN. BUDGET OFFICER)	24	1	63,055.00	66,193.00	3,138.00	Aug. 21, 2012	4
29. EVELYN C. RAYANON	11	39	AA III (CLERK I)	3	1	10,275.00	10,514.00	239.00	Aug. 16, 2012	4
30. ARTURO O. BONA	29	40	MUN. GOV'T DEPT. HEAD I (MUN. ENGINEER)	24	1	63,055.00	70,622.00	7,567.00	Mar. 26,1994	8
31. JULITA L. GABRIOLA	13	41	AA I (BOOKBINDER III)	7	1	13,034.00	13,439.00	405.00	Aug. 03,2010	5
32. NENITO L. DE PAZ	11	44	AA I (LABORER I)	1	1	9,100.00	9,330.00	230.00	Apr. 19, 2012	4
33. JANICE G. PO	4	46	AA I (LABORER I)	1	1	9,100.00	9,176.00	76.00	Mar. 15, 2019	2
34. BERMIE B. SILOS	10	47	AA I (LABORER I)	1	1	9,100.00	9,330.00	230.00	Mar. 13, 2013	4
35. MARITNESS D. TEJANO	7	49	MIDWIFE III	13	1	31,320.00	31,949.00	629.00	Feb. 22, 2016	3
36. REINA GRACE L. MERIGILDO	18	50	NURSE I	15	1	36,619.00	38,959.00	2,340.00	Apr. 11, 2005	7
37. IRENE P. SIA	22	52	MED. TECH II	15	1	36,619.00	39,367.00	2,748.00	Nov. 29, 2001	8
38. LITO O. COCHERO	18	53	MEDWIFE I.	9	1	21,211.00	22,297.00	1,086.00	Apr. 11, 2005	7
39. OCELIA S. TENOC	4	54	MIDWIFE	9	1	21,211.00	21,388.00	177.00	Mar 15, 2019	2
40. LIGAYA M. ABELLO	10	55	MIDWIFE I	9	1	21,211.00	21,747.00	536.00	Mar. 13, 2013	4


41. APPLE LAURENCE S. CABUGWANG	10	55-A	MIDWIFE I	9	1	21,211.00	21,747.00	536.00	Mar. 13, 2013	4
42. EULOGIA I. ZABALA	10	55-B	MIDWIFE I	9	1	21,211.00	21,747.00	536.00	Mar. 13, 2013	4
43. MELISSA S. VERGARA	5	56	Mun. GOV'T. DEP'T. HEAD I ( Mun. Agriculturist I)	24	1	63,055.00	64,084.00	1,029.00	Mar 13, 2018	2
44. JESSICA B. NAVALES	11	56-B	AGRICULTURIST II	15	1	25,633.00	26,438.00	805.00	Aug. 31, 2012	4
45. JESSICA P. PIAMONTE	11	56-C	SM II	14	1	23,690.00	24,422.00	732.00	Aug. 31, 2012	4
46. RONALDO C. NEGROSA	10	57	AGRI. TECH I	6	1	12,287.00	12,573.00	286.00	Mar 13, 2013	4
47. JULIOUS E. MOQUIA	10	58	AGRI. TECH I	6	1	12,287.00	12,573.00	286.00	Mar. 13, 2013	4
48. BERNARDITA L. CAIDOY	4	59	Agri. Tech. I	6	1	12,287.00	12,382.00	95.00	Jan. 15, 2019	2
49. FELIPE B. ALBESA	7	61	YOUTH DEV'T. OFFICER II	14	1	23,690.00	24,175.00	485.00	Feb. 22, 2016	3
50. BRENDA C. LUMPAS	11	61-A	YOUTH DEV'T. OFFICER IV	22	1	50,058.00	52,333.00	2,275.00	Oct. 01, 2012	4
51. CHRISTINE ADILE P. CAJATE	4	61-B	SWO I	11	1	18,900.00	19,099.00	199.00	Oct.30, 2018	2
52. NICO R. LUMPAS	7	63	MUN. GOV'T DEPT. HEAD I (MUN. ACCOUNTANT)	24	1	63,055.00	65,130.00	2,075.00	Sept. 16,2016	3
53. HERBERT C. AMANTE	7	65	AA III (CLERK I)	3	3	10,275.00	10,434.00	159.00	Feb. 22, 2016	3

Prepared & Certified Correct:

Recommending Approval:

Approved:

  
**NENETTE S. PESTILOS**  
 SAO (HRMO IV)

  
**ARCH. RICARDO G. GUIRON**  
 Mun. Budget Officer

  
**ALEXANDER SALVADOR DE PAZ**  
 Municipal Mayor



**PERSONAL SERVICES COMPUTATION 2024 (SSL5 4th Tranche) 100% IMPLEMENTATION**

	<b>POSITION</b>	<b>Date of Appointment</b>	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	<b>Vice Mayor's &amp; SB Office</b>																										
9	V - Mayor- Srgio I. Zabala	July 01, 2022																									
10	Board Sec. V (Hanzel L. Crebillo)	Feb.22,2016																	1			2			3		
11	Legis. Offcr II- Jun C. Lumpas	August 15, 2019																				1			2		
11-A	Rec Ofcr I- Carl Christian T. Alpino	August 15, 2019																				1			2		
11-B	AA III -Clerk 1- Aira May Sevellano	March 23, 2022																							1		
11-C	AA III -Utility II ( Alin Dib De Paz)	Feb.22,2016																	1			2			3		
11-D	AA III -Driver I - Ernesto G. Vertulfo	March 23, 2022																							1		
12	SB-1 Mark Cloyd Tan-Pienco	July 01, 2016																				1			2		
13	SB-1 Joseph A. Amante	July 01, 2022																	1						2		
14	SB-1 Jairo C. Beltran	July 01, 2022																							1		
15	SB-1 Dominador D. Tallecer	July 01, 2022																							1		
16	SB-1 Crisanto Cabaobao Jr.	July 01, 2007																	1						2		
17	SB-1 Miguel G. Lumpas	July 01, 2022																							1		
18	SB-1 Henry B. Lagarto	July 01, 2022											1			2									3		
19	SB-1 Jerwin R. Sugbo	December 04, 2018																							1		
20	ABC-Pres. Sotero G. Abrahan Jr.	July 01, 2022																							1		
21	SK Fed.Pres. Geralyn C. Caidoy	July 01, 2018																									
	<b>M.P.D.C.</b>																										
22	MPDC - Marilyn P. Robedillo	July 16, 1988		1			2			3			4			5			6			7			8		
23	PDO IV - John Rey C. On	September 14, 2021																						1			
24	AA III- Clerk I - BeeJay Lacandazo	February 07, 2022																							1		

**PERSONAL SERVICES COMPUTATION 2024 (SSL5 4th Tranche) 100% IMPLEMENTATION**

	POSITION	Date of Appointment	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	<b>Municipal Treasurer's Office</b>																										
25	MTO Levy C. Lumpas	Jul. 01, 2009										1			2			3			4			5			
26	Asst. MTO																										
26-A	LCRO II * Vacant																										
26-B	LCRO II * Romnick B. Maurillo	December 05, 2022																							4		
27	RCC-II Lolita R. Amen	March 13, 2023																								1	
28	RCC-I Ian M. Sia	February 07, 2022																							1		
29	RCC-I * Vacant																										
30	RCC-I Rafael C. Addun Jr.	October 30, 2018																			1			2			
31	RCC-I * Vacant																										
32	AA III- Girle C. Rostata	Mar.13,2013														1			2			3			4		
	<b>Municipal Assessor's Office</b>																										
33	Assessor- Henry A. Simborio	July 23, 2009										1			2			3			4			5			
34	LAOO-IV																										
35	Clerk I- Johnrhy B. Terado	August 15, 2019																				1		2			
36	AA III (JW- II) Benedicto Cinco	Mar.13,2013														1			2			3			4		
	<b>Municipal Budget Office</b>																										
37	MBO - Ricardo G. Guiron	Aug..21,2012													1			2			3			4			
	<b>Civil Registrar's Office</b>																										
38	LCR- Vacant	Feb.22,2016																									
39	Clerk I - Evelyn C. Rayanon	Aug..16,2012													1			2			3			4			




**PERSONAL SERVICES COMPUTATION 2024 (SSL5 4th Tranche) 100% IMPLEMENTATION**


	POSITION	Date of Appointment	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	<b>Municipal Engineer's Office</b>																										
40	Mun. Engr. - Arturo O. Bona	March 26, 1994		1			2			3			4			5			6			7			8		
40-A	Engineer II - Edralin L. Jocson	September 14, 2021																					1				
41	BookBinder III - Julita L. Gabriola	Aug..03,2010										1			2				3			4			5		
42	BookBinder III - Nilda L. Tabuyan	February 07, 2022																						1			
43	BookBinder III - Vacant																										
44	AA-I (Laborer I) - Nenito L. De Paz	Apr..19,2012												1			2			3			4				
45	AA-I (Laborer I) - Danilo T. Manito	May 31, 2021																					1				
46	AA-I (Laborer I) - Janice G. Po	March 15, 2019																				1		2			
47	AA-I (Laborer I) - Bernie B. Silos	Mar .13,2013													1		2			3				4			
	<b>Municipal Health Office</b>																										
48	MHO - *Vacant																										
49	MIDWIFE III - Marites D. Tejano	Feb.22,2016																	1			2			3		
50	NURSE II- Reina Grace Merigildo	Apr.11,2005					1			2			3			4			5			6			7		
51-A	Sanitary Insp-I. Francisco Albasa Jr.	December 19, 2022																						1			
51	Sanitation Inspector II- VACANT																										
52	MED TECH-II- Irene P. Sia	November 29, 2001		1			2			3			4			5			6			7			8		
52-A	LAB AIDE II-VACANT																										
53	MIDWIFE I - Lito Cochero	Apr.11,2005					1			2			3			4			5			6			7		
54	MIDWIFE I- Ocelia Tenoc	March 15, 2019																				1			2		
55	MIDWIFE I- Ligaya M. Abello	Mar.13,2013													1		2			3				4			
55-A	MIDWIFE I- Apple L.S. Cabugwang	Mar.13,2013													1		2			3				4			
55-B	MIDWIFE I - Eulogia I. Zabala	Mar.13,2013													1		2			3				4			

**PERSONAL SERVICES COMPUTATION 2024 (SSL5 4th Tranche) 100% IMPLEMENTATION**

POSITION		2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Municipal Agriculture Office</b>																										
56	Mun. Agri.- Melissa S. Vergara March 13, 2018																			1			2			
56-A	Agriculturist-II - * Vacant																									
56-B	Agriculturist-II- Jessica B. Navales Aug..31,2012													1			2			3			4			
56-C	S-MASTER II- Jessica P. Piamonte Aug..31,2012													1			2			3			4			
57	AGRI.TECH I- Rolando Negrosa Mar.13,2013														1			2			3			4		
58	AGRI-TECH I- Julious E. Moquia March 13, 2013														1			2			3			4		
59	AGRI.TECH I- Bernardita L. Caidoy January 15, 2019																				1			2		
<b>Municipal Accounting Office</b>																										
<b>Mun. Social Welf &amp; Devt Off.</b>																										
60	MSWDO																									
61	YDO II - Felipe B. Albesa Feb.22,2016																		1			2			3	
61-A	YDO IV - Brenda C. Lumpas October 01,2012													1			2			3			4			
61-B	Social Welfare Offcr.I - Christine Adile C. Reduban October 30, 2018																				1			2		
62	Social Welfare Asst. Ma. Margarita Po. March 13, 2023																								1	
<b>Municipal Accounting Office</b>																										
<b>Mun. Accntant-I</b> - Nico R. Lumpas Sept.16,2016																			1			2			3	
64	MAA-IV																									
64-A	AO-IV (MAA-II) * Vacant																									
65	AA-III (Clerk I) Herbert C. Amante Feb.22,2016																		1			2			3	

Prepared by:   
**NENNETTE S. PESTILOS**  
 SAO (HAND TV)

Noted by:   
**RICARDO G. GUIRON**  
 Municipal Budget Officer

Approved:   
**ALEXANDER SALVADOR DE PAZ**  
 Municipal Mayor



**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 57<sup>th</sup> REGULAR SESSION OF THE MEMBERS OF THE SANGGUNIANG BAYAN OF MAYORGA, LEYTE HELD AT THE SESSION HALL, LEGISLATIVE BUILDING MAYORGA, LEYTE ON OCTOBER 02, 2023.

PRESENT:

HON. MARK CLOYD M. TAN-PIENGCO	- SB Member/Pro Tempore
HON. JOSEPH A. AMANTE	- SB Member
HON. JAIRO C. BELTRAN	- SB Member/Floor Leader
HON. DOMINADOR D. TALLECER	- SB Member
HON. CRISANTO C. CABAobao, JR.	- SB Member
HON. MIGUEL G. LUMPAS	- SB Member
HON. HENRY B. LAGARTO	- SB Member
HON. JERWIN R. SUGBO	- SB Member
HON. GERALYN C. CAIDOY	- PnSK President Ex-Officio Member

ABSENT:

HON. SERGIO I. ZABALA	- Municipal Vice Mayor (On Official Travel)
HON. SOTERO G. ABRAHAN, JR.	- LnBP President Ex-Officio Member (On Official Travel)

**RESOLUTION NO. 2023-109**

**“A RESOLUTION ADOPTING SUPPLEMENTAL ANNUAL INVESTMENT PLAN (AIP) FOR FY 2023 OF THE MUNICIPALITY OF MAYORGA, LEYTE AS ENDORSED BY THE MUNICIPAL DEVELOPMENT COUNCIL PER MDC RESOLUTION NO. 2023-01.”**

*Sponsor: Hon. Jairo C. Beltran*

**WHEREAS**, submitted to the Sangguniang Bayan for adoption pursuant to Article 410 of the Implementing Rules and Regulations of the Local Government Code of 1991 is the Supplemental Annual Investment Plan for FY 2023 of the Municipality of Mayorga per Municipal Development Council Resolution No. 2023-01;

**WHEREAS**, the Local Government Unit of Mayorga has available savings from the Vacant Positions Under Personal Services (PS) in the Amount of Two Million Four Hundred Thirteen Thousand Nine Hundred Ninety- Seven Pesos and Seventy-Two Centavos (Php 2,413,997.72) from different Offices from January to June of the approved Annual Budget for FY 2023;

**WHEREAS**, in line with Budget Circular No. 2017-4, dated December 4, 2017, the Department of Budget and Management (DBM) provided the guidelines on the grant of the Productivity Enhancement Incentive (PEI) to government employees for Fiscal Year (FY) 2017 and Years Thereafter;

**HANZEL L. CREBILLO**  
Secretary to the Sanggunian

ATTESTED:

**HON. JAIRO C. BELTRAN**  
SB Member/Floor Leader  
Temporary Presiding Officer

**HON. MARK CLOYD M. TAN-PIENGCO**  
SB Member/Pro-Tempore

**HON. JOSEPH A. AMANTE**  
SB Member

**HON. DOMINADOR D. TALLECER**  
SB Member

**HON. CRISANTO C. CABAobao, JR.**  
SB Member

**HON. MIGUEL G. LUMPAS**  
SB Member

**HON. HENRY B. LAGARTO**  
SB Member

**HON. JERWIN R. SUGBO**  
SB Member

**HON. GERALYN C. CAIDOY**  
PnSK President/Ex-Officio Member

APPROVED:

**HON. ALEXANDER S. DE PAZ**  
Municipal Mayor

**HANZEL L. CREBILLO**  
Secretary to the Sanggunian

ATTESTED:

**HON. JAMES C. BELTRAN**  
SB Member/Pro Leader  
Temporary Presiding Officer

**HON. MARK CLOYD M. TAN-PIENGCO**  
SB Member/Pro-Tempore

**HON. JOSEPH A. AMANTE**  
SB Member

**HON. DOMINADOR D. TALLECER**  
SB Member

**HON. CRISANTO C. CABAUBAO, JR.**  
SB Member

**HON. MIGUEL G. LUMPAS**  
SB Member

**HON. HENRY B. LAGARTO**  
SB Member

**HON. JERWIN R. SUGBO**  
SB Member

**HON. GERALYN C. CAJALAN**  
PaSK President/Ex-Officio Member

APPROVED:


**HON. ALEXANDER S. DE PAZ**  
Municipal Mayor

**WHEREAS**, Joint Circular No. 01, series of 2012 and series of 2016 dated September 3, 2012 and January 27, 2016, respectively by the Civil Service Commission (CSC) and the Department of Budget and Management (DBM) was issued to prescribe the rules and regulations on the Grant of Step Increments to Elective Officials Based on Length of Service;

**WHEREAS**, the members of the Municipal Development Council (MDC), after due deliberation, has approved the following appropriation for the implementation of the Grant of Productivity Enhancement Incentives (PEI), Payment of Terminal Leave Benefits Grant of Salary Step Increment of Qualified Employees and Grant of Incentives/Loyalty Benefits for Qualified Employees under FY 2023, to wit:

AIP REF. CODE	PROGRAMS/ PROJECT/ACTIVITES	IMPLEMENTING OFFICE/ DEPARTMENT	AMOUNT
1000	GENERAL PUBLIC SERVICES		
1000-1	Grant of Productivity Enhancement Incentives (PEI)	Mayor's Office	75,000.00
1000-2	Grant of Productivity Enhancement Incentives (PEI)	V-Mayor/SB	85,000.00
1000-3	Grant of Productivity Enhancement Incentives (PEI)	MPDC Office	15,000.00
1000-4	Grant of Productivity Enhancement Incentives (PEI)	MCR Office	5,000.00
1000-5	Grant of Productivity Enhancement Incentives (PEI)	Engineering Office	40,000.00
1000-6	Grant of Productivity Enhancement Incentives (PEI)	Budget Office	5,000.00
1000-7	Grant of Productivity Enhancement Incentives (PEI)	Treasury Office	30,000.00
1000-8	Grant of Productivity Enhancement Incentives (PEI)	Assessors Office	15,000.00
1000-9	Grant of Productivity Enhancement Incentives (PEI)	Accounting Office	10,000.00
1000-10	Grant of Productivity Enhancement Incentives (PEI)	MSWD Office	20,000.00
1000-11	Grant of Productivity Enhancement Incentives (PEI)	RHU Office	45,000.00

ATTESTED:

  
HON. JAIRO C. BELTRAN  
SB Member/Door Leader  
Temporary Presiding Officer

  
HON. MARK CLOYD M. TAN-PIENGCO  
SB Member/Pro-Tempore

  
HON. JOSEPH A. AMANTE  
SB Member

  
HON. DOMINADOR D. TALLECER  
SB Member

  
HON. CRISANTO C. CABAObAO, JR.  
SB Member

  
HON. MIGUEL G. LUMPAS  
SB Member

  
HON. HENRY B. LAGARTO  
SB Member

  
HON. JERWIN R. SUCBO  
SB Member

  
HON. GERALYN C. OCHOA  
PaSK President/Ex-Officio Member

APPROVED:

  
HON. ALEXANDER S. DE PAZ  
Municipal Mayor

1000-12	Grant of Productivity Enhancement Incentives (PEI)	Agriculture Office	30,000.00
1000-13	Payment for Terminal Leave Benefits	All Dept/Offices	1,504,336.04
1000-14	Grant of Salary Step Increment for Qualified Employees	All Dept/Offices	479,661.64
1000-15	Grant of Incentives/Loyalty for Qualified Employees	All Dept/Offices	55,000.00
	<b>Total Appropriations</b>		<b>2,413,997.68</b>

**NOW THEREFORE**, on motion of the **Honorable Jairo C. Beltran**, duly seconded by the **Honorable Henry B. Lagarto**; be it

**RESOLVED, AS IT IS HEREBY RESOLVED**, by the Sangguniang Bayan of Mayorga, Leyte to adopt the Supplemental Annual Investment Plan (AIP) for FY 2023 of the Municipality of Mayorga, Leyte as Endorsed by the Municipal Development Council per MDC Resolution No. 2023-01;

**RESOLVED FINALLY**, that copies of this Resolution be submitted to the Office of the Sangguniang Panlalawigan of Leyte, through the Provincial Budget Officer for its final review and approval, copy furnished the Municipal Mayor, MPDC, Municipal Budget Officer, Municipal Treasurer, Municipal Accountant and other concerned offices for their information and guidance.

**UNANIMOUSLY APPROVED OCTOBER 02, 2023.**

**I HEREBY CERTIFY** to the correctness of the foregoing Resolution, which was duly approved by the Sangguniang Bayan during its Regular Session, held on October 02, 2023.

  
**HANZEL L. CREBILLO**  
Secretary to the Sanggunian



Republic of the Philippines  
*Province of Leyte*  
Municipality of Mayorga

## MUNICIPAL PLANNING & DEVELOPMENT OFFICE

RESOLUTION NO. 2023-01

**"A RESOLUTION APPROVING THE REVERSION OF TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND PESOS NINE HUNDRED NINETY SEVEN PESOS AND SEVENTY TWO CENTS (PHP 2,413,997.72) FROM UNFILLED POSITIONS OF DIFFERENT OFFICES FROM JANUARY -JUNE 2023 INTENDED FOR THE GRANT OF PRODUCTIVITY ENHANCEMENT INCENTIVES (PEI) , PAYMENT OF TERMINAL LEAVE BENEFITS, MONETIZATIONS AND OTHER BENEFITS FOR OFFICIALS AND EMPLOYEES; GRANT OF SALARY STEP INCREMENT FOR QUALIFIED EMPLOYEES AND GRANT OF INCENTIVES /LOYALTY BENEFITS FOR QUALIFIED EMPLOYEES."**

**WHEREAS**, there is an amount Two Million Four Hundred Thirteen Thousand Pesos Nine Hundred Ninety- Seven Pesos and Seventy-Two Cents (Php 2,413,997.72) savings from the approved 2023 Annual Budget under the Personnel Services Fund.

**WHEREAS**, the amount is embodied in the Supplemental Budget for FY 2023 intended for the Grant of Productivity Enhancement Incentives (PEI), Payment of Terminal Leave Benefits, Monetization and Other Benefits for Officials and Employees; Grant of Salary Step Increment for Qualified Employees and Grant of Incentives /Loyalty Benefits for Qualified Employees.

**WHEREAS**, on the motion of Hon. Jairo C. Beltran, SB Member/ Chair, Committee on Budget Appropriation and Finance duly seconded by Hon. Camilo A. Alaban, Brgy. Captain of San Roque assembled be it;

**BE IT RESOLVED**, as it is hereby resolved to adopt the reversion of Two Million Four Hundred Thirteen Thousand Pesos Nine Hundred Ninety-Seven Pesos and Seventy Two Cents (Php 2,413,997.72) from Unfilled Positions of Different Offices from January -June 2023 intended for the Grant Of Productivity Enhancement Incentives (PEI) , Payment of Terminal Leave Benefits, Monetization and Other Benefits for Officials and Employees; Grant of Salary Step Increment for Qualified Employees and Grant of Incentives /Loyalty Benefits for Qualified Employees.

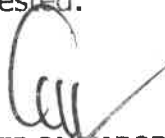
**RESOLVED FURTHER**, that copies of this Resolution be forwarded to the Sangguniang Bayan Members of Mayorga, Leyte for review and approval.

**APPROVED UNANIMOUSLY, August 31, 2023.**

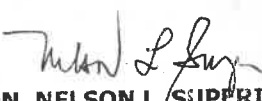
I hereby certify to the correctness of the foregoing resolution.


  
**ENGR. MARILYN P. ROBEDILLO**  
*MPDC/ MDC Secretary*

Attested:

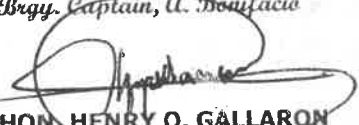
  
**ALEXANDER SALVADOR DE PAZ**  
*Municipal Mayor*


  
**HON. JAIRO C. BELTRAN**  
*SB Member, Chair, Committee on Budget, Appropriation and Finance*

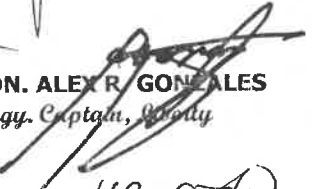
  
**HON. NELSON L. SUPERIO**  
*Brgy. Captain, U. Bonifacio*

  
**HON. JOLIE S. CLEMENCIO**  
*Brgy. Captain, Burgos*


  
**HON. RIO D. SABUSAP**  
*Brgy. Captain, Calipayan*


  
**HON. HENRY Q. GALLARON**  
*Brgy. Captain, Camanot*


  
**HON. ANGELO S. PAYOT**  
*Brgy. Captain, Gen. A. Luna*

  
**HON. ALEX R. GONZALES**  
*Brgy. Captain, Bontoy*


  
**HON. ZOSIMO ALPINO III**  
*Brgy. Captain, Ormeocay*

  
**HON. CAMILO A. ALABAN**  
*Brgy. Captain, San Roque*


  
**HON. FLORENCIO A. LUZADIO, JR**  
*Brgy. Captain, Sta. Cruz*

  
**HON. ERLINDA P. MOSTALES**  
*Brgy. Captain, Talisay*

  
**HON. ROLANDO V. SIONELO**  
*Brgy. Captain, Wilson*

  
**HON. MANUEL L. PESTILOS**  
*Brgy. Captain, Pol. Zone 1*

  
**HON. MARIA V. DE PAZ**  
*Brgy. Captain, Pol. Zone 2*

  
**HON. EVELYN C. SIMBORIO**  
*Brgy. Captain, Pol. Zone 3*

  
**RONNIE P. TIZON**  
*CSO, Brgy. Camansi*

  
**LINO I. SALVADOR**  
*CSO*



Republic of the Philippines  
Province of Leyte  
Municipality of Mayorga

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Attendance Sheet for MUNICIPAL DEVELOPMENT COUNCIL MEETING (MDC), August 31, 2023

No.	Name	Office /Barangay	Contact No.	Designation	Signature
1	LOUE S. CLEMENTE	BUXCOS	09851683299	P.B.	
2	JAYDO C. BERTAN	SB	0917-5048109	SBM	
3	FRANCO V. SONES	WILSON	09678752059	P.B.	
4	RIC D. BABUSAP	CALIPAYAN	09805927489	P.O.	
5	ALEX R. GONZALES	LIBERTY	09618944716	P.B.	
6	Alcides B. Alaban	Camarasi	0970 2932535	CCFA	
7	Rosalinda G. Pempas	Camarasi	09067769789	CCFA	
8	Maria I. de Jesus	Pob Zone 2	0970 451 5284	Bayg. Kagawad	
9	Ronnie P. Tiron	Camarasi	09485015752	CSO	
10	Evelyn C. Simborio	Pob. Zone 3	09584115790	Purog. Brgy.	
11	SOSIMO A. ALPINO III	ORMOCHAY	09307940497	P.B.	
12	FIORENCIO A. LUZADIO JR.	STA CRUZ	09488447801	P.B.	
13	GALLARON HENRY Q.	CAMARASI	09501665500	P.B.	
14	Carmelo L. Alaban	San Roque	09463822099	P.B.	
15	NELSON L. SUPERIO	A. BONIFACIO	09100078816	P.B.	
16	ARIBEL S. FAYO	LUNA	09213899793	P.B.	
17	Manuel L. Restiles	Pob. Zone 1	09184592806	P.B.	
18	Erlinda P. Mastales	Talisay	09478848039	P.B.	
19	MARILYN P. ROBEDILLO	San		MPDC	
20	ALEXANDER G. DE PAZ	LGU MAYORGA		MAYOR	



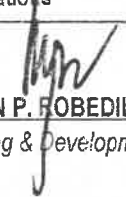
## FY 2023 SUPPLEMENTAL ANNUAL INVESTMENT Plan (AIP)

by Programs / Projects / Activity / by Sector  
as of June 30 2023

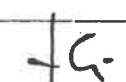
Province/ City/ Municipality: **MAYORGA, LEYTE**

AIP REF. CODE	PROGRAMS / PROJECTS / ACTIVITIES	IMPLEMENTING OFFICE / DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	Amount (in Thousand Pesos)			TOTAL	Amount of Climate Change Expenditure (in thousand pesos)		
			STARTING DATE	COMPLETION DATE			PERSONAL SERVICES	MOOE	CAPITAL OUTLAY		Climate Change Adaption	Climate Change Mitigation	CC Typology Code
1	2	3	4	5	6	7	8	9	10	11	12	13	14
<b>1000</b>	<b>GENERAL PUBLIC SERVICES</b>												
1000 -1	Grant of Productivity Enhancement Incentives (PEI)	Mayor's Office	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	75,000.00			75,000.00			
1000 -2	Grant of Productivity Enhancement Incentives (PEI)	V-Mayor / SB	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	85,000.00			85,000.00			
1000 -3	Grant of Productivity Enhancement Incentives (PEI)	MPDC Office	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	15,000.00			15,000.00			
1000 -4	Grant of Productivity Enhancement Incentives (PEI)	MCR Office	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	5,000.00			5,000.00			
1000 -5	Grant of Productivity Enhancement Incentives (PEI)	Engineering Off.	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	40,000.00			40,000.00			
1000 -6	Grant of Productivity Enhancement Incentives (PEI)	Budget Office	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	5,000.00			5,000.00			
1000 -7	Grant of Productivity Enhancement Incentives (PEI)	Treasury Off.	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	30,000.00			30,000.00			
1000 -8	Grant of Productivity Enhancement Incentives (PEI)	Assessors Off.	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	15,000.00			15,000.00			
1000 -9	Grant of Productivity Enhancement Incentives (PEI)	Accounting Off.	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	10,000.00			10,000.00			
1000 -10	Grant of Productivity Enhancement Incentives (PEI)	MSWD Office	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	20,000.00			20,000.00			
1000 -11	Grant of Productivity Enhancement Incentives (PEI)	RHIJ Office	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	45,000.00			45,000.00			
1000 -12	Grant of Productivity Enhancement Incentives (PEI)	Agriculture Off.	Dec.15,2023	Dec.31,2023	Other Personal Benefits	Gen. Fund	30,000.00			<u>30,000.00</u>			
	<b>Sub - Total</b>									<b>375,000.00</b>			
1000 -13	Payment for Terminal Leave Benefits, Monetizations and other benefits for officials & employees	All Dept./Offices	Jul. 15,2023	Dec.31,2023	Terminal Leave Benefits Monetizations, & other Incentives	Gen. Fund	1,504,336.04			<b>1,504,336.04</b>			
1000 -14	Grant of Salary Step Increment for Qualified Employees	All Dept./Offices	July,2023	Dec.31,2023	Salary Step Increment	Gen. Fund	479,661.64			<b>479,661.64</b>			
1000 -15	Grant of Incentives / Loyalty for Qualified Employees	All Dept./Offices	July,2023	Dec.31,2023	Loyalty /Cash Incentives	Gen. Fund	55,000.00			<b>55,000.00</b>			
	<b>Total Appropriations</b>						2,413,997.68			<b>2,413,997.68</b>			

Prepared by:

  
**MARILYN P. ROBEDILLO**  
Municipal Planning & Development Coordinator

Noted:

  
**RICARDO G. GUIRON**  
Municipal Budget Officer

Approved:

  
**ALEXANDER SALVADOR DE PAZ**  
Municipal Mayor