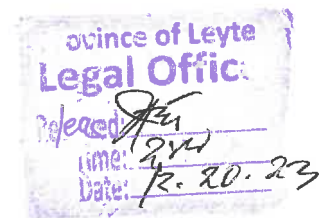
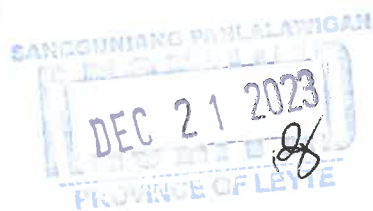


Item No.: **22**
Date: **09 2024 JAN**

PROVINCE OF LEYTE
Palo, Leyte

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
December 19, 2023



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 14 S.2023 of the Sangguniang Panlungsod of Baybay, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being to the opinion of the Provincial Legal Office, a valid exercise of authority under R.A. 11261.¹

ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer 

¹ REPUBLIC ACT No. 11261

An Act Waiving Government Fees and Charges in the Issuance of Documents Required in the Application for Employment of First Time Jobseekers

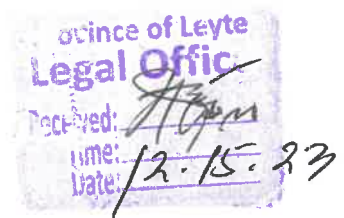


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
15 December 2023



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **CITY ORDINANCE NO. 14, S. 2023** of the **CITY OF BAYBAY, LEYTE**, entitled: **AN ORDINANCE WAIVING GOVERNMENT FEES AND CHARGES IN THE ISSUANCE OF DOCUMENTS REQUIRED IN THE APPLICATION FOR EMPLOYMENT OF FIRST TIME JOBSEEKERS.**


FLORINDA J. SUYVICO
Secretary to the Sanggunian



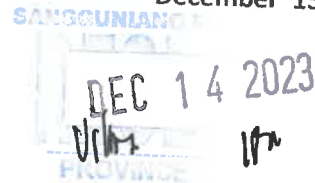
Republic of the Philippines
PROVINCE OF LEYTE
City of Baybay
-000000-



Office of the Sangguniang Panlungsod

Telefax No. (+63-53)335-4808/563-9009 2nd Floor, Legislative Bldg., Magsaysay Ave., Baybay City, Leyte 6521 @ sangguniangpanlungsod@gmail.com

December 13, 2023



The Sangguniang Panlalawigan
Province of Leyte
Tacloban City

Sir/Madam

I am pleased to transmit herewith the ²Soft and Hard copies of City Ordinance No. 14 S. 2023 of the Sangguniang Panlungsod of Baybay City:

It is hoped that said Ordinance is in order and therefore, merits your kind consideration.

Thank you very much.


ATTY. VIVIENNE E. VIDALLON
SP Secretary

Incl.: as stated



DEC 14 2023
Vila



OFFICE OF THE SANGGUNIANG PANLUNGSOD

3rd Floor City Hall, Diversion Road, Brgy. Gaas, Baybay City, Leyte 6521 @ panlungsodsangguniang@gmail.com

6th SANGGUNIANG PANLUNGSOD

CITY ORDINANCE NO. 14, SERIES. 2023
43rd Regular Session

"AN ORDINANCE WAIVING GOVERNMENT FEES AND CHARGES IN THE ISSUANCE OF DOCUMENTS REQUIRED IN THE APPLICATION FOR EMPLOYMENT OF FIRST TIME JOBSEEKERS"

Authored by *SP Member Simoune L. Astorga*

PREFATORY STATEMENT

WHEREAS, under Republic Act 11261, otherwise known as "First Time Jobseekers Act" the state grants certain privileges as to fees and other charges to individuals who are seeking job for the first time; WHEREAS, in local setting, numbers of fresh graduates especially, despite potentials, are inept and denied of the opportunity, by reason of financial constraints in securing certificates or such other documents necessary for employment;

WHEREAS, to localize the noble intent of the law (R.A 11261), it is but JUST and proper.

WHEREFORE, on motion of Honorable Simoune M. Astorga, SP Chair on Trade Labor Commerce and Industry, and duly seconded by Honorable Ramon Ronald J. Veloso.

BE IT ORDAINED, by the 6th Sangguniang Panlungsod, this city, in its 43rd Regular Session assembled on November 30, 2023 an ordinance as hereby is adopted, to wit:

Section 1. TITLE – This legislation shall be known as "Baybay City First Time Jobseekers Assistance Ordinance"

Section 2. DECLARATION OF POLICY It is the policy this Local Government to promote full employment and gainful work and opportunities to its constituents. As such, accessibility to government services is hereto expanded by providing incentives to first time job seekers.

Section 3. DEFINATION OF TERMS;

1. **Job** – an activity, trade or profession that somebody does regularly for pay
2. **Seeker** – one time trying to achieve or obtain something
3. **First time jobseeker**– is a person who is any of the following:
 - a. Recently graduated from college or tertiary level seeking employment for the first time.
 - b. Previously graduated but recently decided to apply for an employment

ATTY. JOSE ROMMEL A. PEÑARANDA
SP Member

DOMINIC DOMINE F. MURILLO
SP Member

JORGE V. REBUCAS
SP Member

MARIO L. CELLONA
President, LIGA ng mga Barangay
Ex-Officio SPM

KYLA SHANNEN T. VIDAL
SK Chair, City Federation
Ex-Officio SPM

ROMULO B. ALCALA
SP Member

SIMOUNE L. ASTORGA
SP Member

Dr. FULTON IKE C. ARRADAZA
SP Member

JOSE L. BACUSMO
SP Member

FILEMON E. CAVILA
SP Member

CARMEN L. CARI
SP Member

RAMON RONALD J. VELOSO
SP Member

Handwritten signature and initials

c. Any other person who is applying for employment and who have not previously secured application documents mentioned in Section 4 for purposes of work.

4. **Employment** - the condition of working for a pay
5. **Government Office / Agency** – any instrumentality of the duly constituted authority rendering service
6. **Fee(s)** – a charge made by institution for a service rendered

Section 4. WAIVER OF FEES AND CHARGES – Subject to exceptions under existing laws, all government agencies and instrumentalities, within the coverage of this Local Government, shall not collect fees or charges from First time jobseekers on the following:

1. Police Clearance
2. Barangay Clearance / Certifications locally generated
3. Birth Certificate
4. Marriage Certificate
5. Transcript of academic records issued by state colleges and universities.
6. Medical Certificate from the City Health Office. However, the fees and charges collected for laboratory tests and other medical procedures required for the grant of a medical certificate shall not be free of charge;
7. Other documentary requirements issued by the government that may be required by employers from job applicants.

Provided that such fees and charges shall be waived only ONCE and for only One (1) Copy of each document. Subsequent requests and / or additional copy/ies shall incur charges of fees.

Section 5. PROOF OF ELIGIBILITY – To avail, barangay certification must be presented stating the fact of a first time jobseeker. The barangay where the first time jobseeker is a resident or originates has the primary responsibility of ascertaining the eligibility of the individual.

A Barangay Certification, signed by the Punong Barangay or his/her authorized officer, shall only be issued to an individual if he or she is a:

- a. Filipino
- b. First time jobseeker
- c. Actively looking for employment and, Resident of the barangay issuing the certification for at least six (6) months

This Certification shall be provided free of charge. The validity of benefits under this law is one (1) year from the issuance date of the Barangay Certification.

Section 6. VIOLATIVE ACT – Any availment other than expressly allowed, shall be punishable under this ordinance and the revised Penal code for illegal fabrication, falsification or unauthorized use of documents.

Section 7. RECORDS - The concerned offices are hereby tasked to maintain a yearly record for the individuals who has availed the privilege, Further, shall submit and furnish records of all beneficiaries to the Public Employment Service Office (PESO) every month.

Section 8. EXCEPTIONS - The waiver fees and charges under this ordinance, shall not include those collected by National Offices or Agencies in performance of their functions.

[Signature]
DOMINLO B. ALCALA
SP Member

[Signature]
SIMOUNE L. ASTORGA
SP Member

[Signature]
DR. FULTON IKE C. ARRADAZA
SP Member

[Signature]
JOSE L. BACUSMO
SP Member

[Signature]
FILEMON F. AVILA
SP Member

[Signature]
CARMEN L. CARI
SP Member

[Signature]
RAMON RONALD J. VELOSO
SP Member

ATTY. JOSE ROMMEL A. PEÑARANDA
SP Member

DOMINIC JIMIE F. MURILLO
SP Member

JORGE V. REBUCAS
SP Member

MARIO L. CELLONA
President, LIGA ng mga Barangay
Ex-Oficio SPM

KYLA SHANNEN T. YIDAL
SK Chair, City Federation
Ex-Oficio SPM

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Section 9. INTERPRETATION – In all cases, any ambiguity in the interpretation of this ordinance, shall be resolved liberally, in favor of the applicant.

Section 10. SEPARABILITY CLAUSE - If by any reason(s), any provision in this ordinance is declared unconstitutional and or illegal, the remaining portion of this ordinance shall not be affected, and therefore, remain in full force and effect;

Section 11. REPEALING CLAUSE - local ordinances, orders, rules and regulations, that are inconsistent with this ordinance, are hereby repealed, modified or amended accordingly;

Section 12. EFFECTIVITY CLAUSE - This Ordinance shall take effect 15 days upon its approval by the Sangguniang Panlalawigan and after due compliance with all the requirements as provided for under R.A. 7160, otherwise known as the Local Government Code of 1991.

Enacted: November 30, 2023
Baybay City, Leyte, Philippines.

CARRIED BY ALL OF THE MEMBERS PRESENT:


ROMULO B. ALCALA
SP Member


SIMOUNE L. ASTORGA
SP Member


DR. FULTON IKE C. ARRADAZA
SP Member


JOSE L. BACUSMO
SP Member


FILEMON F. AVILA
SP Member

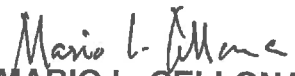

CARMEN L. CARI
SP Member



RAMON RONALD J. VELOSO
SP Member


ATTY. JOSE ROMMEL A. PEÑARANDA
SP Member


DOMINIC JUNIE F. MURILLO
SP Member

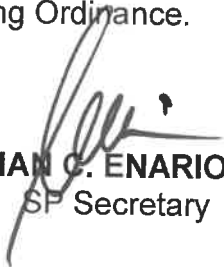

JORGE V. REBUCAS
SP Member


MARIO L. CELLONA
President, LIGA Ng Mga Barangay
Ex-Officio SPM


KYLA SHANNEN T. VIDAL
SK Chair, City Federation
Ex-Officio SPM

RESOLVED FURTHER, that certified copies of this ORDINANCE be furnished to the City Mayor Honorable Jose Carlos L. Cari, City Administrator Florante Cayunda Jr.; City Legal Officer, Atty. Avito C. Cahig, Jr.; City Budget Officer, Raul Mabini; City Accountant Jay Ryan Austero; City Treasurer Alberta A. Manatad, CLGOO Juvy C. Pedrera, and to all other offices/agencies/entities concerned for their information, guidance and appropriate action.

I HEREBY CERTIFY to the correctness of the foregoing Ordinance.


ATTY. VIVIAN C. ENARIO-VIDALLON
SP Secretary

Attested & Certified True & Correct:


ATTY. ERNESTO M. BUTAWAN
City Vice Mayor, Presiding Officer

Approved by His Honor:


ENGR. JOSE CARLOS L. CARI
City Mayor

Date Approved: 12-11-23



Republic of the Philippines
PROVINCE OF LEYTE
City of Baybay
-000000-



Office of the Sangguniang Panlungsod

Telefax No. (+63-53)335-4808/563-9009 2nd Floor, Legislative Bldg., Magsaysay Ave., Baybay City, Leyte 6521 @ sangguniangpanlungsod@gmail.com

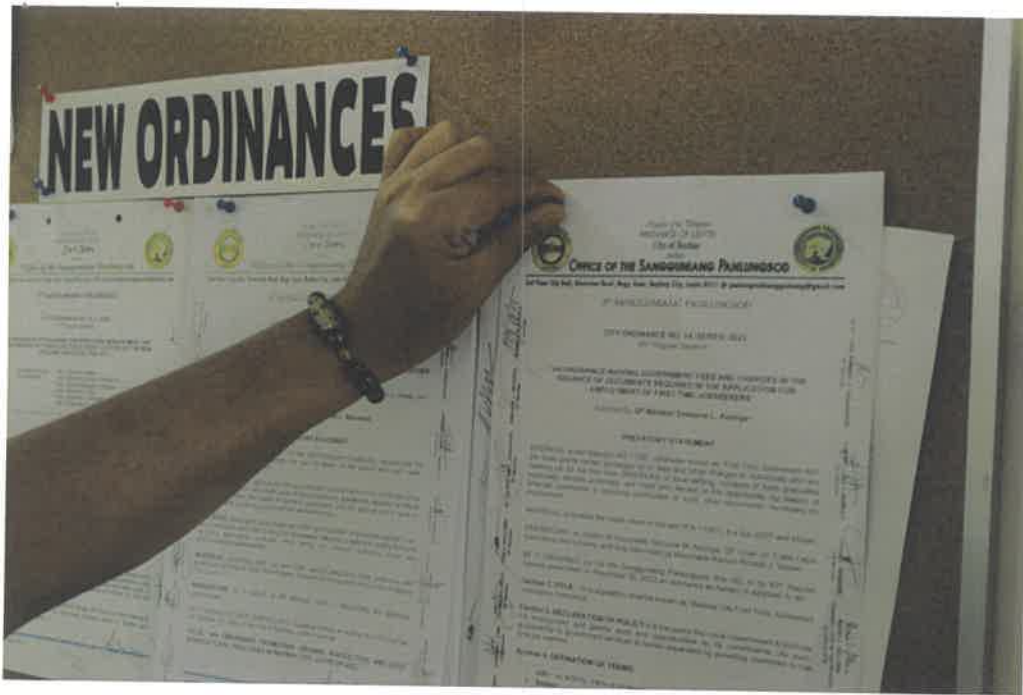
CERTIFICATION

TO WHOM THIS MAY CONCERN:

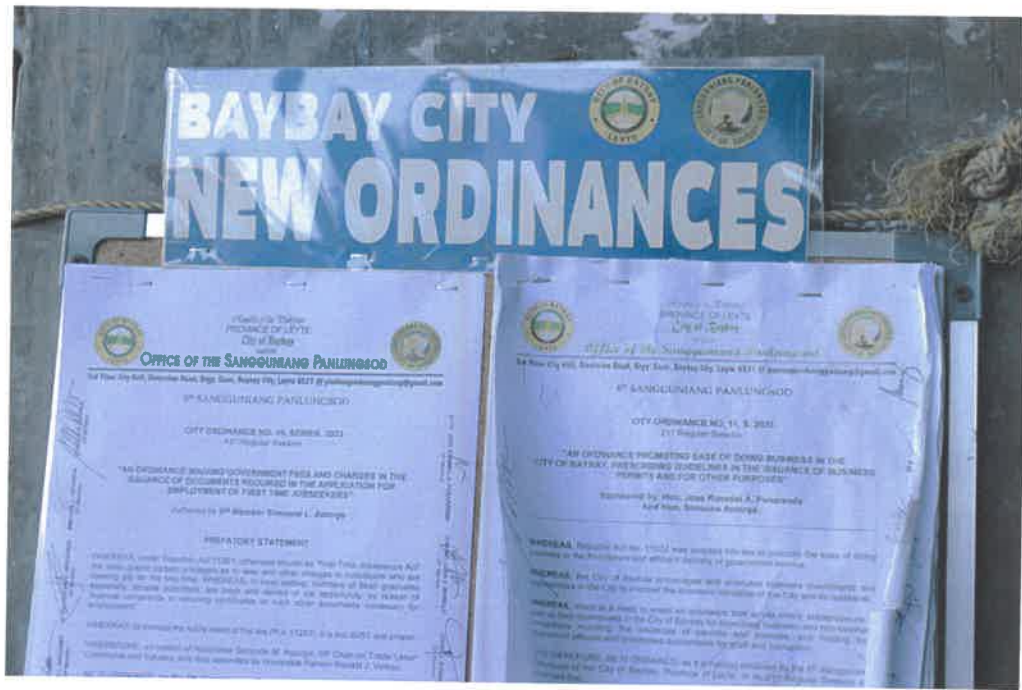
THIS IS TO CERTIFY that the **City Ordinance No. 14 s. 2023 " AN ORDINANCE WAIVING GOVERNMENT FEES AND CHARGES IN THE ISSUANCE OF DOCUMENTS REQUIRED IN THE APPLICATION FOR EMPLOYMENT OF FIRST TIME JOBSEEKERS"** was posted in the bulletin board at Legislative Department, New City Hall, Diversion Road, the public market and Baybay City Bus and Terminal immediately upon approval thereof.

Issued this 11th day of December, 2023, at Baybay City, Leyte.

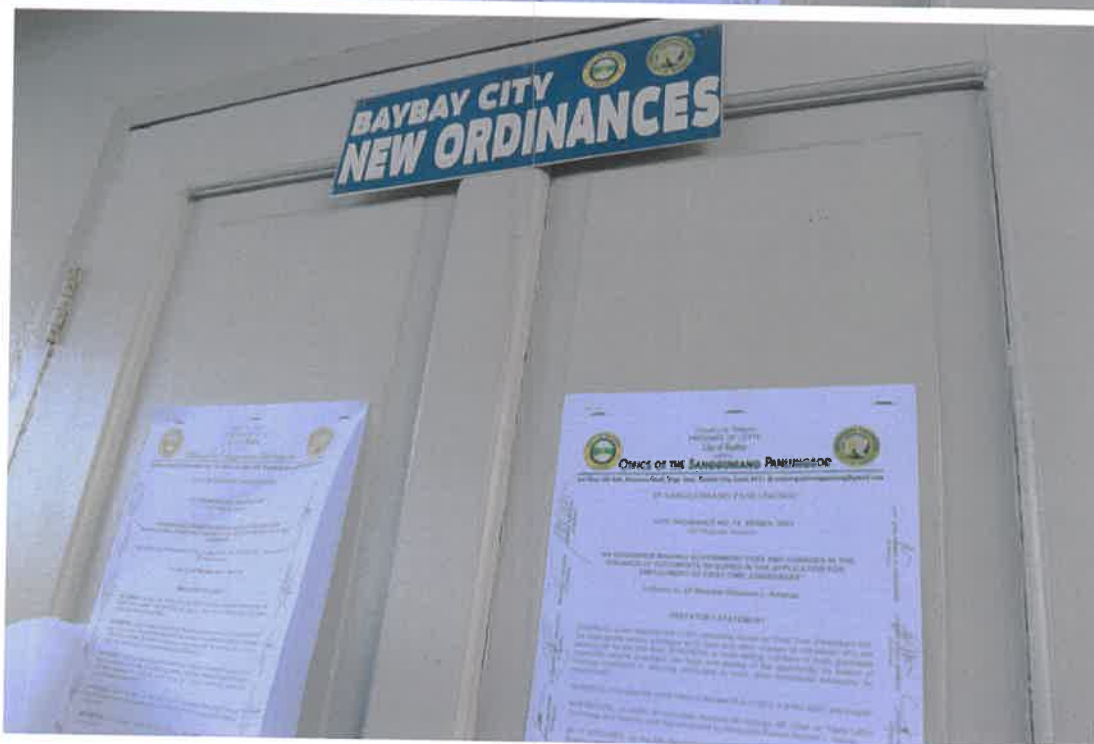
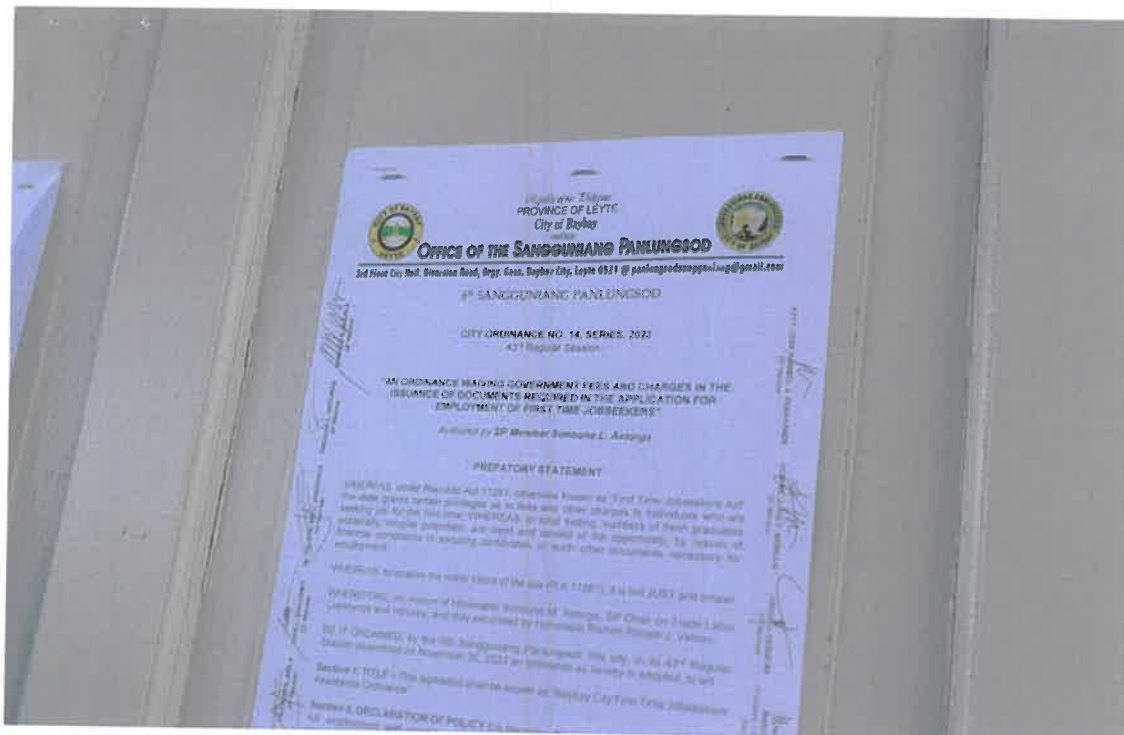

ATTY. VIVIAN E. VIDALLON
SP/Secretary



NEW BAYBAY CITY HALL BULLETIN BOARD



BAYBAY CITY TRICYCLE TERMINAL AND SUPERMARKET



BAYBAY CITY BUS TERMINAL