



Republic of the Philippines
 PROVINCE OF LEYTE
 Palo, Leyte
 -oOo-

Item No.: 14
 Date: 27 2024 FEB

PROVINCIAL BUDGET OFFICE

SANGGUNIANG PANLALAWIGAN



PROVINCE OF LEYTE

RELEASED

DATE 2-19-23
 NO. Hall
 BY [Signature]
 PBO

February 19, 2024

Hon. LEONARDO M. JAVIER, JR.
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte
 Palo, Leyte

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 07 FY 2023** of the **Municipality of Tunga, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 08, Series of 2023** with a total appropriation in the amount of **P1,375,116.19** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative thereto:
 - a. Overtime Pay – CSC & DBM Joint Circular No. 1 s. 2015, dated November 25, 2015;
 - b. Terminal Leave Benefits – CSC guidelines and Budget Circular No. 2016-2.
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 7. Further, that said reversion shall not adversely affect the fiscal standing of the LGU upon the closing of the books of accounts.
3. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
 Provincial Budget Officer

RUTH Y. SURPIA
 Provincial Treasurer
 on Official Leave

[Signature]
AGNES D. RAFON
 Provincial Planning & Development
 Coordinator - Designate

Sp




Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

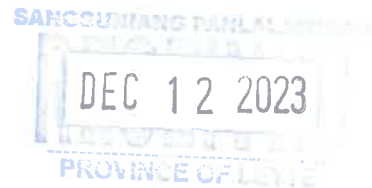
1ST INDORSEMENT
12 December 2023

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **APPROPRIATION ORDINANCE NO. 08 S. 2023** of the **MUNICIPALITY OF TUNGA, LEYTE**, entitled: An Ordinance Authorizing **SUPPLEMENTAL BUDGET NO. 7** of the Municipality of Tunga, Leyte for **Calendar Year 2023** in the amount of **ONE MILLION THREE HUNDRED SEVENTY-FIVE THOUSAND ONE HUNDRED SIXTEEN PESOS AND NINETEEN CENTAVOS (P1,375,116.19)**.


FLORINDA JILLS UYVICO
Secretary to the Sanggunian



REPUBLIC OF THE PHILIPPINES
Province of Leyte
MUNICIPALITY OF TUNGA
-oOo-



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON NOVEMBER 28, 2023 AT THE SB SESSION HALL.

PRESENT:

Hon. Egidio G. Baac	-	Municipal Vice-Mayor/Presiding Officer
Hon. Martiniano F. Requez	-	SB Member
Hon. Joselito L. Arintoc	-	SB Member
Hon. Lemuel G. Ponferrada	-	SB Member
Hon. Marietta A. Catalo	-	SB Member
Hon. Rex S. Ergina	-	SB Member
Hon. Jose Capoporo A. Uribe	-	SB Member
Hon. Severino B. Sari	-	SB Member
Hon. Leo Van C. Delgado	-	Ex-Officio Member/SK Fed. President

ABSENT:

Hon. Edmundo O. Labarda	-	SB Member
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RESOLUTION NO. 2023-147

A RESOLUTION ENACTING THE GENERAL FUND SUPPLEMENTAL BUDGET NO. 7 OF THE MUNICIPALITY OF TUNGA, LEYTE FOR CALENDAR YEAR 2023 IN THE AMOUNT OF ONE MILLION THREE HUNDRED SEVENTY-FIVE THOUSAND ONE HUNDRED SIXTEEN PESOS AND NINETEEN CENTAVOS (PHP 1,375,116.19) PURSUANT TO SECTION 447(a)(2)(I) OF R.A. 7160.

WHEREAS, Section 447(a)(2)(i) of R.A. 7160 empowers the Sangguniang Bayan to approve annual and supplemental budgets of the municipal government and appropriate funds for specific programs, projects, services and activities of the municipality, or for other purposes not contrary to law, in order to promote the general welfare of the municipality and its inhabitants;

WHEREFORE, on motion of Hon. Joselito L. Arintoc, unanimously seconded, be it;

RESOLVED, as it is hereby resolved, to enact the following Appropriation Ordinance, to wit:

APPROPRIATION ORDINANCE NO. 8
Series of 2023

AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 7 OF THE MUNICIPALITY OF TUNGA, LEYTE FOR CALENDAR YEAR 2023 IN THE AMOUNT OF

Page 1 of 3

ONE MILLION THREE HUNDRED SEVENTY-FIVE THOUSAND ONE HUNDRED SIXTEEN PESOS AND NINETEEN CENTAVOS (PHP 1,375,116.19).

Be it enacted by the Sangguniang Bayan, Tunga, Leyte that:

Section 1. The Supplemental Budget No. 7 of the Municipality of Tunga, Leyte for Calendar Year 2023 is One Million Three Hundred Seventy-Five Thousand One Hundred Sixteen Pesos and Nineteen Centavos (Php 1,375,116.19).

The Supplemental Budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Certification of Availability of funds signed by the Municipal Treasurer-ICO & Municipal Accountant
2. Statement of Funding Sources signed by the Municipal Treasurer-ICO & Municipal Accountant.
3. Statement of Supplemental Appropriation prepared by the Municipal Budget Officer & approved by the Municipal Mayor.

Section 2. Sources of funds. The source of fund for Supplemental Budget No. 7 in the amount of One Million Three Hundred Seventy-Five Thousand One Hundred Sixteen Pesos and Nineteen Centavos (Php 1,375,116.19) was taken from the reversion of funds, to wit:

FROM:

MUNICIPAL MAYOR'S OFFICE

Electricity Expenses - P 85,800.00

MUN. DISASTER RISK REDUCTION & MANAGEMENT OFFICE

Relief and Recovery, Quick Response Fund (QRF) - 1,085,116.19

MUN. HEALTH OFFICE

Mun. Health Officer (MGDH 1)

Salaries and Wages - 134,000.00

PERA - 4,000.00

RATA - 21,000.00

GSIS - 20,000.00

Pag-ibig Contribution - 600.00

Year-End Bonus - 24,000.00

ECC Contribution - 600.00

TOTAL APPROPRIATION

P 1,375,116.19

TO:

MUN. TREASURER'S OFFICE

Overtime & Night Pay - P 40,000.00

MUN. HEALTH OFFICE

Terminal Leave Benefits - 250,000.00

MUN. DISASTER RISK REDUCTION & MANAGEMENT OFFICE

Rehabilitation & Restoration of Damaged Infrastructure

Brgy. Astorga Road (Lapdok Area)	- 1,000,000.00
Rehabilitation & Restoration of Damaged Utilities	
Standby Generator Sets	- <u>85,116.19</u>
TOTAL APPROPRIATION	<u>P.1,375,116.19</u>

Section 3. Use of Funds. The amount of Php 1,375,116.19 is hereby appropriated for Supplemental Budget No. 7, C.Y. 2023 of the Municipality of Tunga, Leyte.

Section 5. Separability Clause. If, for any reason, any section or provision of this ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 6. Effectivity. This ordinance shall take effect upon approval.

ENACTED, November 28, 2023.

I HEREBY CERTIFY to the correctness of the foregoing resolution embodying an Appropriation Ordinance.

Naomi C. Arcallana
NAOMI C. ARCALLANA
 Secretary to the Sanggunian

ATTESTED:

Egidio G. Baac
EGIDIO G. BAAC
 Municipal Vice-Mayor/Presiding Officer

Martiniano F. Requiez
MARTINIANO F. REQUIEZ
 SB Member

(absent)
EDMUNDO O. LABARDA
 SB Member

Jose Lito L. Arintoc
JOSELITO L. ARINTOC
 SB Member

Lemuel G. Ponferrada
LEMUEL G. PONFERRADA
 SB Member

Marietta A. Catalo
MARIETTA A. CATALO
 SB Member

Rex S. Ergina
REX S. ERGINA
 SB Member

Jose Capoporo A. Uribe
JOSE CAPOPORO A. URIBE
 SB Member

Severino B. Sari
SEVERINO B. SARI
 SB Member

Leo Van C. Delgado
LEO VAN C. DELGADO
 Ex-Officio Member/SK Fed. Resident

APPROVED:

Engr. Reinbert C. Costelo
ENGR. REINBERT C. COSTELO
 Municipal Mayor

Date: 12-11-2023



REPUBLIC OF THE PHILIPPINES
 Province of Leyte
 MUNICIPALITY OF TUNGA
 -oOo-

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON NOVEMBER 28, 2023 AT THE SB SESSION HALL.

PRESENT:

- | | | |
|-----------------------------|---|--|
| Hon. Egidio G. Baac | - | Municipal Vice-Mayor/Presiding Officer |
| Hon. Martiniano F. Requiez | - | SB Member |
| Hon. Joselito L. Arintoc | - | SB Member |
| Hon. Lemuel G. Ponferrada | - | SB Member |
| Hon. Marietta A. Catalo | - | SB Member |
| Hon. Rex S. Ergina | - | SB Member |
| Hon. Jose Capoporo A. Uribe | - | SB Member |
| Hon. Severino B. Sari | - | SB Member |
| Hon. Leo Van C. Delgado | - | Ex-Officio Member/SK Fed. President |

ABSENT:

- | | | |
|-------------------------|---|-----------|
| Hon. Edmundo O. Labarda | - | SB Member |
|-------------------------|---|-----------|

RESOLUTION NO. 2023-146

A RESOLUTION TO REVERT THE TOTAL AMOUNT OF ONE MILLION THREE HUNDRED SEVENTY-FIVE THOUSAND ONE HUNDRED SIXTEEN PESOS AND NINETEEN CENTAVOS (PHP 1,375,116.19) FROM MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) AND PERSONAL SERVICES OF THE OFFICE OF THE MUNICIPAL MAYOR, MDRRM OFFICE AND MUNICIPAL HEALTH OFFICE TO PERSONAL SERVICES AND CAPITAL OUTLAY OF MUNICIPAL TREASURER'S OFFICE, MDRRM OFFICE AND MUNICIPAL HEALTH OFFICE.

WHEREFORE, on motion of Hon. Joselito L. Arintoc, unanimously seconded, be it;

RESOLVED, as it is hereby resolved, to revert the total amount of One Million Three Hundred Seventy-Five Thousand One Hundred Sixteen Pesos and Nineteen Centavos (Php 1,375,116.19) from Maintenance and Other Operating Expenses (MOOE) and Personal Services to Personal Services and Capital Outlay, to wit:

FROM:

MUNICIPAL MAYOR'S OFFICE

Electricity Expenses	-	P	85,800.00
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MUN. DISASTER RISK REDUCTION & MANAGEMENT OFFICE

Relief and Recovery, Quick Response Fund (QRF)	-		1,085,116.19
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(Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left and several smaller ones on the right.)

MUN. HEALTH OFFICE

Mun. Health Officer (MGDH 1)

Salaries and Wages	-	134,000.00
PERA	-	4,000.00
RATA	-	21,000.00
GSIS	-	20,000.00
Pag-ibig Contribution	-	600.00
Year-End Bonus	-	24,000.00
ECC Contribution	-	600.00

TOTAL APPROPRIATION

P 1,375,116.19

TO:

MUN. TREASURER'S OFFICE

Overtime & Night Pay - P 40,000.00

MUN. HEALTH OFFICE

Terminal Leave Benefits - 250,000.00

MUN. DISASTER RISK REDUCTION & MANAGEMENT OFFICE

Rehabilitation & Restoration of Damaged Infrastructure

Brgy. Astorga Road (Lapdok Area) - 1,000,000.00

Rehabilitation & Restoration of Damaged Utilities

Standby Generator Sets - 85,116.19

TOTAL APPROPRIATION

P 1,375,116.19

RESOLVED FURTHER, to forward this resolution to all concerned for their information and guidance.

APPROVED, November 28, 2023.

I HEREBY CERTIFY to the correctness of the foregoing resolution.




NAOMI C. ARCALLANA
Secretary to the Sanggunian

ATTESTED:



EGIDIO G. BAAC

Municipal Vice-Mayor/Presiding Officer


MARTINIANO F. REQUIEZ
SB Member

(absent)
EDMUNDO O. LABARDA
SB Member


JOSELITO L. ARINTOC
SB Member


LEMUEL G. PONFERRADA
SB Member


MARIETTA A. CATALO
SB Member


REX S. ERGINA
SB Member


JOSE CAPOPORO A. URIBE
SB Member


SEVERINO B. SARI
SB Member


LEO VAN C. DELGADO
Ex-Officio Member/SK Fed. President



Republic of the Philippines
Province of Leyte
Municipality of Tunga

OFFICE OF THE MUNICIPAL MAYOR

THE HONORABLE MEMBERS
Sangguniang Bayan
LGU - Tunga, Leyte

November 24, 2023

Thru: HON. EGIDIO G. BAAC
Municipal Vice-Mayor/Presiding Officer

Gentlemen/ Madam:

Respect fully forwarding to the Honorable Members of the Sangguniang Bayan following documents for Fiscal Year 2023,
Supplemental Budget No. 07 for your appropriate action.

1. Reversion of Fund
2. Authorization of Supplemental Budget No. 07

Thank you very much for your most favorable action.

Very truly yours,

ENGR. REINBERT C. COSTELO
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Tunga

OFFICE OF THE MUNICIPAL BUDGET OFFICER

November 24, 2023

The Honorable Members
Sangguniang Panlalawigan
Provincial Capitol
Tacloban City


Thru: Ms. Ma. Gina P. Hipe
Provincial Budget Officer

Gentlemen/Mesdames:

Kindly acknowledge receipt of 15 copies of the Supplemental Budget No. 7
for CY 2023 for your appropriate review and consideration.

Thank you very much for your most favorable action.

Very truly yours,


MARILYN A. CUBILLA
Municipal Budget Officer

**STATEMENT OF FUNDING SOURCES
SUPPLEMENTAL BUDGET NO. 07
FISCAL YEAR 2023**

Tunga, Leyte
Province/City/Municipality/Barangay

General Fund
Fund/Special Account

PARTICULARS 1	Account Classification (PGCA) 2	AMOUNT 3
1.0 NEW REVENUE SOURCES:		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings Unappropriated Balance/Surplus		
4.0 Realignment		
5.0 Reversion		1,375,116.19

Certified Correct:



EVELYN A. PLAZA
Acting Municipal Treasurer


ARIANE JOY Q. FELIPE
Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION
Province of Leyte
SUPPLEMENTAL BUDGET NO. 07 CY 2023

Implementing Office	AIP REF. CODE	Particulars/ Purpose	Object of Expenditures	Account Code	Amount
MHO	3000-3-01-011-000	Payment for Terminal Leave Benefits	Other Personnel Benefits	5-01-04-030	250,000.00
MTO	1000-3-01-005-000	Payment for Overtime & Night Pay	Other Personnel Benefits	5-01-02-130	40,000.00
MDRRMO	1000-3-01-001-002-001	Rehabilitation and Restoration of Damaged Infrastructure Brgy. Astorga Road (Lapdok Area)	Road Networks	1-07-03-010	1,000,000.00
		Rehabilitation and Restoration of Utilities- Standby Generator Sets	Generation, Transmission and Distribution Expenses	5-02-09-010	85,116.19
TOTAL APPROPRIATIONS					<u>1,375,116.19</u>

Prepared by:


MARILYN ATCUBILLA
Municipal Budget Officer

Approved by:


ENGR. REINBERT C. COSTELO
Municipal Mayor



Republic of the Philippines
Province of Leyte
Municipality of Tunga

LOCAL FINANCE COMMITTEE

His Honor
The Municipal Mayor

Sir:

We have the honor to recommend the Reversion of fund in the amount of One Million Three Hundred Seventy FiveThosund (One Hundred Sixteen Pesos & 19/100. (Php 1,375,116.19) to the general fund and to appropriate the same to cover various expenses of the Municipality of Tunga.

FROM:

MUNICIPAL MAYOR'S OFFICE	AIP REF CODE	AMOUNT
Electricity Expenses	1000-3-01-001-000-000	85,800.00
MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE		
Relief and Recovery , Quick Response Fund (QRF)	1000-3-01-001-002-001	1,085,116.19
MUNICIPAL HEALTH OFFICE		
Municipal Health Officer (MGDH 1)	3000-3-01-011-000	
Salaries and Wages		134,000.00
PERA		4,000.00
RATA		21,000.00
GSIS		20,000.00
Pag-ibig Contribution		600.00
Year - End Bonus		24,000.00
ECC Contribution		600.00
TOTAL APPROPRIATION		<u>1,375,116.19</u>

TO:

Overtime & Night Pay	MTO	1000-3-01-005-C100	40,000.00
Terminal Leave Benefits	MHU	3000-3-01-011-C100	250,000.00
Rehabilitation & Restoration of Damaged Infrastructure Brgy. Astorga Road (Lapdok Area) Rehabilitation & Restoration of Damaged Utilities Standby Generator Sets	MDRRMO	1000-3-01-001-002-001	1,000,000.00 85,116.19
TOTAL APPROPRIATIONS			1,375,116.19

LOCAL FINANCE COMMITTEE


EVELYN A. PLAZA
Acting Municipal Treasurer


ENGR. MARLON B. ARINTOC
Mun. Planning & Development Officer


MARILYN A. CUBILLA
Municipal Budget Officer


ARIANE JOY Q. FELIPE
Municipal Accountant



Republic of the Philippines
Province of Leyte
Municipality of Tunga

CERTIFICATION

TO WHOM IT MAY CONCERN:

WE HEREBY CERTIFY ~~that the~~ amount available for appropriations in the sum of One Million Three Hundred Seventy Five Thousand One Hundred Sixteen Pesos & 19/100 . (**Php 1,375,116.19**) are Reversion of fund and free for any obligations and actually available to cover the Supplemental Budget No . 7 of the Municipality of Tunga.


ARIANE JOY Q. FELIPE
Municipal Accountant


EVELYN A. PLAZA
Acting Municipal Treasurer



Republic of the Philippines
Province of Leyte
Municipality of Tunga

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the source of fund used in Supplemental Budget No. 07 of the Municipality of Tunga was taken from the Reversion of fund in the amount of One Million Three Hundred Seventy Five Thousand One Hundred Sixteen Pesos & 19/100 , (Php 1,375,116.19) and to appropriate the same to cover various expenses.

Issued upon request this 24th day of November , 2023 in Tunga, Leyte.


ARIANE JOY Q. FELIPE
Municipal Accountant


EVELYN A. PLAZA
Acting Municipal Treasurer

STATEMENT OF FUNDS AVAILABLE: FOR REVERSION
As of November 24, 2023

OFFICE	OBJECT OF EXPENDITURES	A MOUNT OF APPROPRIATION	AMOUNT OF OBLIGATION	UNOBLIGATION TO DATE	AMOUNT TO BE REVERTED
MAYOR'S OFFICE	Electricity Expenses	85,800.00		85,800.00	85,800.00
MUNICIPAL RISK REDUCTION MANAGEMENT OFFICE	Relief and Recovery: Quick Response Fund (QRF)	1,085,116.19		1,085,116.19	1,085,116.19
MUNICIPAL HEALTH OFFICE	Salaries and Wages	134,000.00		134,000.00	134,000.00
	PERA	4,000.00		4,000.00	4,000.00
	RATA	21,000.00		21,000.00	21,000.00
	GSIS	20,000.00		20,000.00	20,000.00
	Pag-ibig Contribution	600.00		600.00	600.00
	Year-End Bonus	24,000.00		24,000.00	24,000.00
	ECC Contribution	600.00		600.00	600.00
TOTAL		1,375,116.19	0.00	1,375,116.19	1,375,116.19

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


EVELYN A. PLAZA
Acting Municipal Treasurer


ARIANE JOY Q. FELIPE
Municipal Accountant


MARILYN A. CUBILLA
Municipal Budget Officer


ENGR. REINBERT C. COSTELO
Municipal Mayor