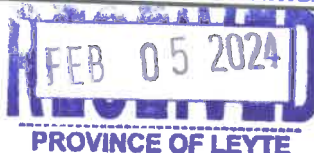




PROVINCIAL BUDGET OFFICE



February 5, 2024

RELEASED
DATE: 2-5-24
NO. (#266) 276
BY: [Signature]
PSO

Hon. LEONARDO M. JAVIER, JR.
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Tacloban City

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 5 CY 2023** of the **Municipality of San Miguel, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2023-05** with a total appropriation in the amount of **P6,299,406.50** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 5 CY 2023.
2. That the grant of Collective Negotiation Agreement (CNA) Incentive shall be subject to the procedural guidelines of Budget Circular No. 2023-1 ated November 10, 2023 and that said grant shall be sourced out from MOOE savings identified in the circular;
3. That the granting of Service Recognition Incentive 2023 is subject to the provisions of Budget Circular No. 2023-2 dated December 13, 2023.
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
Provincial Budget Officer

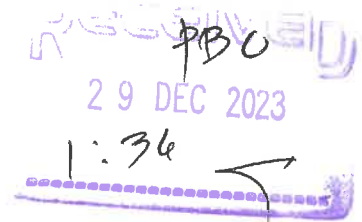
[Signature]
RUTH Y. SURPIA
Provincial Treasurer

[Signature]
AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte

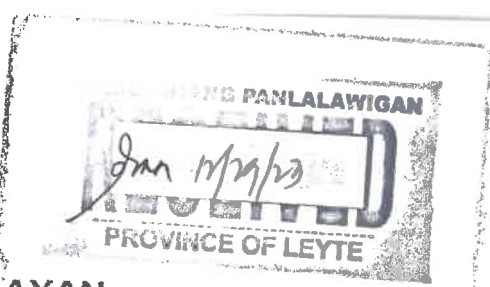
OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST ENDORSEMENT
29 December 2023



The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2023-05 series 2023 of the Municipality of SAN MIGUEL, Leyte;** for **SUPPLEMENTAL BUDGET NO. 05 SERIES 2023** in the amount of **Php6,299,406.50** together with Supplemental Investment Program No 05 of the same amount.


FLORINDA ULLS. UYVICO
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON DECEMBER 11, 2023

PRESENT:

- | | |
|-------------------------------|---|
| Hon. Protacio Q. Brazil | - Municipal Vice-Mayor/Presiding Officer |
| Hon. Richard Len B. Lapidario | - SB Member |
| Hon. Prospero Q. Brazil | - SB Member |
| Hon. Charlie L. Guy | - SB Member |
| Hon. Antonio L. Asis | - SB Member |
| Hon. Otelio U. Babiano, Jr. | - SB Member |
| Hon. Ruben G. Agner | - SB Member |
| Hon. Thelma M. Brazil | - SB Member |
| Hon. Thelma M. Brazil | - Ex-Officio Member / President, Liga ng mga Barangay |
| Hon. Letecia G. Espos | - SB Member (on official leave) |
| Hon. John Albert B. Ala | - Ex-Officio Member/President, Sangguniang Kabataan Pambayang Pederasyon (on official travel) |

**Resolution No. 320
Series of 2023**

WHEREAS, presented for consideration is **Supplemental Budget Number 05 of Funds Actually Available for Fiscal Year 2023 of the Municipality of San Miguel, Leyte** for a total proposed appropriation of **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50) ONLY**.

NOW THEREFORE, on motion of Hon. Prospero Q. Brazil duly seconded by all members present;

RESOLVED, to enact the following ordinance:

**APPROPRIATION ORDINANCE NO. 2023-05
Series of 2023**

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NUMBER 05, SERIES OF 2023 INVOLVING AN AMOUNT OF SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50) ONLY FOR VARIOUS PURPOSES, TO WIT: (1) PERSONAL SERVICES (COLLECTIVE NEGOTIATION AGREEMENT CNA INCENTIVE FY 2023; SERVICE RECOGNITION INCENTIVE (SRI) FOR FY 2023; PRODUCTIVITY ENHANCEMENT INCENTIVE (PEI) FOR FY 2023; CLOTHING ALLOWANCE (PATRICK S. ABALOS); HONORARIA (BAC); OVERTIME PAY OF EMPLOYEES DURING OCTOBER 30, 2023 BSK ELECTIONS, AND (2) EXPANSION OF LEVEL III WATER SYSTEM (LOAN AMORTIZATION);.

Introduced by: **HON. PROSPERO Q. BRAZIL**
SB Member

Chairman, Committee on Finance, Budget, Appropriations, Good Government & Accountability and Utilization

BE IT ORDAINED in Regular Session assembled:

Section 1. The Supplemental Budget No. 05 of LGU - San Miguel, Leyte for Fiscal Year 2023 in the total amount of **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50) ONLY** is hereby approved:

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Local Budget Preparation Forms No. 8, 9;
2. Certification of Funds Actually Available; and
3. Appendix A, B & C duly signed by authorized signatories

Section 2. Sources of Funds. The sources of funds for the Supplemental Budget in the total amount of **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50) ONLY** shall be as follows:

Certified Correct:

BRIAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Attested by:

HON. PROTACIO Q. BRAZIL
Municipal Vice-Mayor/Presiding Officer

Concurred:

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. PROSPERO Q. BRAZIL
SB MEMBER

HON. CHARLIE L. GUY
SB MEMBER

Approved:

HON. ANTONIO L. ASIS
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

ATTY. NORMAN D. SARDAO
Municipal Mayor

HON. OTHELIO U. BABIANO, JR.
SB MEMBER

HON. RUBEN G. AGNER
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RUBEN D. AGNER
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. CHARLIE L. GUY
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. OTHELIO U. BABIANO, JR.
SB MEMBER

Concurred by:

HON. RICHARD L. LAPIDARIO
SB MEMBER

HON. PROSPERO C. BRAZIL
SB MEMBER

HON. ANTONIO L. ASIS
SB MEMBER

Incomes Sources

Unappropriated Surplus P3,477,385.01
(Appropriation Savings on Personal Services for
Vacant/Unfilled Positions, as of
December 1, 2023)

MOOE Savings P2,822,021.49
Total Funding Sources P6,299,406.50

Section 3. Reversion of Appropriation Savings on Personal Services for Vacant/Unfilled Positions and MOOE for CY 2023 No Longer Needed. That appropriation savings on Personal Services for Vacant/Unfilled Positions, CY 2023 amounting to Three Million Four Hundred Seventy Seven Thousand Three Hundred Eighty Five Pesos and 01/100 (P3,477,385.01) and Savings on MOOE, CY 2023 amounting to Two Million Eight Hundred Twenty Two Thousand Twenty One Pesos & 49/100 (P2,822,021.49) as of December 1, 2023 and December 1, 2023, respectively, no longer needed as certified by the Acting Municipal Treasurer and the Municipal Accountant, are hereby reverted to Unappropriated Surplus and subsequently appropriated under Section 2 of this Ordinance.

Section 4. Use of Funds. The amount of **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50) ONLY** is hereby appropriated for the Supplemental Budget No. 2022-08 of the LGU-San Miguel, Leyte, as follows:

Personal Services

- CNA P2,822,021.49
- SRI 2,350,000.00
- PEI 470,000.00
- Clothing Allowance (Patrick S. Abalos) 6,000.00
- Honoraria (BAC) 161,000.00
- Overtime Pay of Employees during 2023 BSK Elections 53,600.23

Development Fund

- Expansion of Level III Water System (Loan Amortization) P 436,784.78

Total Financial Expenses P6,299,406.50

TOTAL APPROPRIATIONS P 6,299,406.50

Section 4. Separability Clause. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 5. Effectivity. The provisions of this Ordinance shall take effect upon approval.

ENACTED this 11th day of December 2023 at the Session Hall, Legislative Building, San Miguel, Leyte

I HEREBY CERTIFY that this is a true and accurate copy of the ordinance duly enacted by the Sanggunian on December 21, 2022.

Attested by:

HON. PROTACIO C. BRAZIL
Municipal Vice-Mayor/Presiding Officer

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Approved:

ATTY. NORMAN D. SABDAO
Municipal Mayor



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON DECEMBER 18, 2023.

PRESENT:

- Hon. Otelio U. Babiano, Jr. - SB Member/Temporary Presiding Officer
- Hon. Richard Len B. Lapidario - SB Member
- Hon. Prospero Q. Brazil - SB Member
- Hon. Charlie L. Guy - SB Member
- Hon. Antonio L. Asis - SB Member
- Hon. Ruben G. Agner - SB Member
- Hon. Thelma M. Brazil - SB Member
- Hon. Samuel P. Salomon - Ex-Officio Member, President, Liga ng mga Barangay
- Hon. John Albert B. Ala - Ex-Officio Member, President, Sanggunian Kabataan Pambayang Pederasyon
- Hon. Protacio Q. Brazil - Municipal Vice-Mayor/Presiding Officer (on official travel)
- Hon. Letecia G. Espos - SB Member (on official leave)

Resolution No. 321
Series of 2023

RESOLUTION GRANTING SERVICE RECOGNITION INCENTIVE (SRI) FOR FISCAL YEAR 2023 TO ALL MUNICIPAL OFFICIALS AND EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF SAN MIGUEL, LEYTE IN THE AMOUNT OF TWENTY THOUSAND (P20,000.00) PESOS PURSUANT TO LBC CIRCULAR NO. 2023-2 DATED DECEMBER 13, 2022 ISSUED BY THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM)

WHEREAS, the grant of Service Recognition Incentive (SRI) is authorized pursuant to the provisions of LBC Circular No. 2023-2, dated December 13, 2023 issued by the Department of Budget and Management to the Local Government Unit Officers and Employees of San Miguel, Leyte;

WHEREAS, Local Government Unit (LGU) employees deserve to be rewarded to recognize their collective and unceasing participation and invaluable contribution to the Administration's continuing efforts toward the establishment of streamlined government processes and more responsive delivery of public services;


WHEREFORE, on motion of Hon. Richard Len B. Lapidario duly seconded by all members present;

RESOLVED, as it is hereby resolved, to grant Service Recognition Incentive (SRI) for FY 2023 to all Municipal Officials and Employees of the Municipal Government of San Miguel, Leyte in the amount of Twenty Thousand (P20,000.00) Pesos pursuant to LBC Circular No. 2023-2 dated December 13, 2023 issued by the Department of Budget and Management (DBM);

RESOLVED FINALLY that a copy of this resolution be furnished to the Municipal Mayor Atty. Norman D. Sabdao, the President of San Miguel Municipal Employees Association (SAMMEA), the Local Finance Committee, and all others concerned for their information and guidance.

UNANIMOUSLY APPROVED - December 18, 2023

I HEREBY CERTIFY to the correctness of the foregoing resolution.


BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan


Attested by:

HON. OTELIO U. BABIANO, JR.
SB Member/Temporary Presiding Officer

Approved:

ATTY. NORMAN D. SABDAO
Municipal Mayor

HON. RUBEN G. AGNER
SB MEMBER



HON. THELMA M. BRAZIL
SB MEMBER


HON. RICHARD LEN B. LAPIDARIO
SB MEMBER


HON. PROSPERO Q. BRAZIL
SB MEMBER


HON. CHARLIE L. GUY
SB MEMBER


HON. ANTONIO L. ASIS
SB MEMBER


HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay


HON. JOHN ALBERT B. ALA
President, SK Pambayang Pederasyon




Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF SAN MIGUEL

-000-

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON DECEMBER 18, 2023.

PRESENT:

- Hon. Otelio U. Babiano, Jr. - SB Member/Temporary Presiding Officer
- Hon. Richard Len B. Lapidario - SB Member
- Hon. Prospero Q. Brazil - SB Member
- Hon. Charlie L. Guy - SB Member
- Hon. Antonio L. Asis - SB Member
- Hon. Ruben G. Agner - SB Member
- Hon. Thelma M. Brazil - SB Member
- Hon. Samuel P. Salomon - Ex-Officio Member, President, Liga ng mga Barangay
- Hon. John Albert B. Ala - Ex-Officio Member, President, Sanggunian Kabataan Pambayang Pederasyon
- Hon. Protacio Q. Brazil - Municipal Vice-Mayor/Presiding Officer (on official travel)
- Hon. Letecia G. Espos - SB Member (on official leave)

Resolution No. 322
Series of 2023

RESOLUTION GRANTING PRODUCTIVITY ENHANCEMENT INCENTIVE (PEI) FOR FISCAL YEAR 2023 TO ALL MUNICIPAL OFFICIALS AND EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF SAN MIGUEL, LEYTE IN THE AMOUNT OF FIVE THOUSAND (P5,000.00) PESOS PURSUANT TO DBM BUDGET CIRCULAR NO. 2017-4 DATED DECEMBER 4, 2017

WHEREAS, Section 447 paragraph (a)(1)(viii) of the Local Government Code of 1991 provides that the Sangguniang Bayan as a legislative body has the power to determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds;;

WHEREAS, as part of social legislation the grant of Productivity Enhancement Incentive (PEI) to officials and employees as year-end benefit is in order as authorized under DBM Circular No. 2017-4 dated December 4, 2017;

WHEREAS, per verification from the Local Finance Committee funds are available for the purpose out of the Appropriation Savings on Personnel Services for FY 2023 for reversion to Unappropriated Surplus FY 2023;

WHEREFORE, on motion of Hon. Richard Len B. Lapidario duly seconded by all members present;

RESOLVED, as it is hereby resolved, to grant Productivity Enhancement Incentive (PEI) for FY 2023 to all Municipal Officials and Employees of the Municipal Government of San Miguel, Leyte in the amount of Five Thousand (P5,000.00) Pesos pursuant to DBM Budget Circular No. 2017-4 dated December 4, 2017;

RESOLVED FINALLY that a copy of this resolution be furnished to the Municipal Mayor Atty. Norman D. Sabdao, the President, San Miguel Municipal Employees Association (SAMMEA), the Local Finance Committee, and all others concerned for their information and guidance.

UNANIMOUSLY APPROVED - December 18, 2023

I HEREBY CERTIFY to the correctness of the foregoing resolution.

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Attested by
HON. OTELIO U. BABIANO, JR.
SB Member/Temporary Presiding Officer

Approved:

ATTY. NORMAN D. SABDAO
Municipal Mayor

HON. RUBEN G. AGNER
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. PROSPERO Q. BRAZIL
SB MEMBER

HON. CHARLIE L. GUY
SB MEMBER

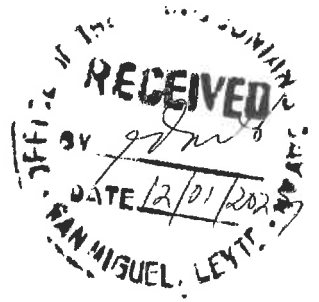
HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. ANTONIO L. ASIS
SB MEMBER

HON. JOHN ALBERT B. ALA
President, SK Pambayang Pederasyon



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF SAN MIGUEL
-oOo-
OFFICE OF THE MUNICIPAL MAYOR



December 1, 2023

The Honorable
Members of the Sangguniang Bayan
Municipal Government of San Miguel
Leyte

Thru: **HON. PROTACIO Q. BRAZIL**
Mun. Vice-Mayor/Presiding Officer

Ladies and Gentlemen:

I have the honor to submit herewith the Supplemental Budget Number 05 of Funds Actually Available for Fiscal Year 2023 for a total proposed appropriation of **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS & 50/100 (P 6,299,406.50)** for authorization of this august body.

Please consider this as an urgent agenda.

Very truly yours,


ATTY. NORMAN D. SABDAO
Municipal Mayor

LBP Form No. 8


STATEMENT OF FUNDING SOURCES (SUPPLEMENTAL BUDGET No. 5) FY 2023
Local Government Unit : San Miguel, Leyte

Fund/Special Account: General Fund

Particulars	Account Classification	Amount
1.0 New Revenue Sources		-
Tax Revenue		
Loan Proceeds (Borrowings)		
2.0 Actual Collection in Excess of the Estimated Income		-
3.0 Savings		
Appropriation Savings On Personal Services for Vacant/Unfilled Positions		3,477,385.01
MODE Savings		2,822,021.49
4.0 Realignment		
Total Estimated Income		6,299,406.50

Certified Correct:


ROBERTO V. AGUIRRE
Acting-Municipal Treasurer


ARIEL B. ABELLAR
Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2023

SAN MIGUEL, LEYTE
Province/City/Municipality

SUPPLEMENTAL BUDGET NO. 5

Implementing Office	Particulars/Purpose	AIP CODE	Object of Expenditure	Account Code	Amount
OFFICE OF THE MUN. MAYOR	PERSONAL SERVICES		PERSONAL SERVICES	100	
	CNA INCENTIVE, FY 2023	1000-3-1-0	CNA INCENTIVE	5-01-04-990-3	766,333.3
	P 30,000.00 x 25 personnel = 750,000.00				
	P 30,000.00/12 x 6 mos x 1 personnel = 15,000.00				
	P 30,000.00/12 x 1 mo./30 days X 16 days x 1 personnel = 1,333.33				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	650,000.00
	P 25,000.00 x 26 personnel = 650,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	130,000.00
	P 5,000.00 x 26 personnel = 125,000.00				
	Clothing allowance (Patrick S. Abalaos) Honoraria (BAC)	1000-3-1-0	Clothing/Uniform Expenses Honoraria	5-01-02-040 50102100	6,000.00 161,000.00
TOTAL Personal Services					1,713,333.33
Development Fund					
Expansion of Level III Water System (Loan Amortization)	0-3-1-01-001	Loans Payable - Domestic	20102040		436,784.78
OFFICE OF THE SAN MIGUEL WATERWORK SYSTEM	CNA INCENTIVE, FY 2023	8000-3-2-14	CNA INCENTIVE	5-01-04-990-3	330,000.00
	P 30,000.00 x 11 personnel = 330,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	275,000.00
	P 25,000.00 x 11 personnel = 275,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	55,000.00
P 5,000.00 x 11 personnel =					
TOTAL Personal Services					660,000.00
OFFICE OF THE SAN MIGUEL PUBLIC CEMETERY	CNA INCENTIVE, FY 2023	8000-3-2-15	CNA INCENTIVE	5-01-04-990-3	30,000.00
	P 30,000.00 x 1 personnel = 30,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	25,000.00
	P 25,000.00 x 1 personnel = 25,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	5,000.00
P 5,000.00 x 1 personnel = 5,000.00					
TOTAL Personal Services					60,000.00
OFFICE OF THE MDRRMO	CNA INCENTIVE, FY 2023	3000-3-2-1	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3	60,000.00
	P 30,000.00 x 2 personnel = 60,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	50,000.00
	P 25,000.00 x 2 personnel = 50,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	10,000.00
P 5,000.00 x 2 personnel = 10,000.00					
TOTAL Personal Services					120,000.00
OFFICE OF BUSINESS PERMIT/LICENSING & REGULATORY UNIT	CNA INCENTIVE, FY 2023	1000-3-2-17	CNA INCENTIVE	5-01-04-990-3	7,500.00
	P 30,000.00/12 x 3 mos x 1 personnel = 7,500.00				
TOTAL Personal Services					7,500.00
OFFICE OF THE MENRO	CNA INCENTIVE, FY 2023	8000-3-2-1	CNA INCENTIVE	5-01-04-990-3	90,000.00
	P 30,000.00 x 3 personnel = 90,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	75,000.00
	P 25,000.00 x 3 personnel = 75,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	15,000.00
P 5,000.00 x 3 personnel = 15,000.00					
TOTAL Personal Services					180,000.00

Implementing Office	Particulars/Purpose	AIP CODE	Object of Expenditure	Account Code	Amount
OFFICE OF THE HRMO	CNA INCENTIVE, FY 2023 P 30,00.00/12 x 6 mos x 1 personnel = 15,000.00	1000-3-2-19	CNA INCENTIVE	5-01-04-990-3	15,000.00
	TOTAL Pesonal Services			15,000.00	
OFFICE OF THE MUN. VICE-MAYOR/SB	CNA INCENTIVE, FY 2023 P 30,000.00 x 14 personnel = 420,000.00	1000-3-1-0	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3	420,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2023 P 25,000.00 x 14 personnel = 350,000.00		SR INCENTIVE	5-01-04-990-5	350,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023 P 5,000.00 x 14 personnel = 70,000.00		PE INCENTIVE	5-01-04-990-4	70,000.00
	TOTAL Pesonal Services			840,000.00	
	PERSONAL SERVICES				
OFFICE OF THE SEC. TO THE SB	CNA INCENTIVE, FY 2023 P 30,000.00 x 3 personnel = 90,000.00	1000-3-1-0	CNA INCENTIVE	5-01-04-990-3	90,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2023 P 25,000.00 x 3 personnel = 75,000.00		SR INCENTIVE	5-01-04-990-5	75,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023 P 5,000.00 x 3 personnel = 15,000.00		PE INCENTIVE	5-01-04-990-4	15,000.00
	TOTAL Pesonal Services			180,000.00	
OFFICE OF THE MPDC	CNA INCENTIVE, FY 2023 P 30,000.00 x 2 personnel = 60,000.00	1000-3-1-0	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3	60,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2023 P 25,000.00 x 2 personnel = 50,000.00		SR INCENTIVE	5-01-04-990-5	50,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023 P 5,000.00 x 2 personnel = 10,000.00		PE INCENTIVE	5-01-04-990-4	10,000.00
	TOTAL Pesonal Services			120,000.00	
OFFICE OF THE MUN. BUDGET OFFICER	CNA INCENTIVE, FY 2023 P 30,000.00 x 1 personnel = 30,000.00	1000-3-1-0	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3	36,854.83
	P 30,00.00/12 x 2 mos. 1 personnel = 5,000.00				
	P 30,00.00/12 x 1 mo./31 days X 23 days x 1 personnel = 1,854.83				
	SERVICE RECOGNITION INCENTIVE, FY 2023 P 25,000.00 x 1 personnel = 25,000.00		SR INCENTIVE	5-01-04-990-5	25,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023 P 5,000.00 x 1 personnel = 5,000.00		PE INCENTIVE	5-01-04-990-4	5,000.00
	TOTAL Pesonal Services			66,854.83	
OFFICE OF THE MUN. ACCOUNTANT	CNA INCENTIVE, FY 2023 P 30,000.00 x 3 personnel = 90,000.00	1000-3-1-0	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3	90,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2023 P 25,000.00 x 3 personnel = 75,000.00		SR INCENTIVE	5-01-04-990-5	75,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023 P 5,000.00 x 3 personnel = 15,000.00		PE INCENTIVE	5-01-04-990-4	15,000.00
	TOTAL Pesonal Services			180,000.00	
OFFICE OF THE MUN. TREASURER	CNA INCENTIVE, FY 2023 P 30,000.00 x 5 personnel = 150,000.00	1000-3-1-0	PERSONAL SERVICES CNA INCENTIVE	5-01-04-990-3	150,000.00
	SERVICE RECOGNITION INCENTIVE, FY 2023 P 25,000.00 x 5 personnel = 125,000.00		SR INCENTIVE	5-01-04-990-5	125,000.00
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023 P 5,000.00 x 5 personnel = 25,000.00		PE INCENTIVE	5-01-04-990-4	25,000.00
	Overtime Pay of employees during the October 30, 2023 BSK Election		Overtime & Night Pay	50102130	53,600.23
	TOTAL Pesonal Services			353,600.23	
			PERSONAL SERVICES		

Implementing Office	Particulars/Purpose	AIP CODE	Object of Expenditure	Account Code	Amount
OFFICE OF THE MUN. ASSESSOR	CNA INCENTIVE, FY 2023	1000-3-1-0	CNA INCENTIVE	5-01-04-990-3	46,333.33
	P 30,000.00 x 1 personnel = 30,000.00				
	P 30,000.00/12 x 6 mos x 1 personnel = 15,000.00				
	P 30,000.00/12 x 1 mo./30 days X 16 days x 1 personnel = 1,333.33				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	50,000.00
	P 25,000.00 x 2 personnel = 50,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	10,000.00
P 5,000.00 x 2 personnel = 10,000.00					
			TOTAL Pesonal Services		106,333.33
			PERSONAL SERVICES		
OFFICE OF THE MUN. CIVIL REGISTRAR	CNA INCENTIVE, FY 2023	1000-3-1-0	CNA INCENTIVE	5-01-04-990-3	30,000.00
	P 30,000.00 x 1 personnel = 30,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	25,000.00
	P 25,000.00 x 1 personnel = 25,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	5,000.00
P 5,000.00 x 1 personnel = 5,000.00					
			TOTAL Pesonal Services		60,000.00
			PERSONAL SERVICES		
OFFICE OF THE MUN. ENGINEER	CNA INCENTIVE, FY 2023	8000-3-1-1	CNA INCENTIVE	5-01-04-990-3	120,000.00
	P 30,000.00 x 4 personnel = 120,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	100,000.00
	P 25,000.00 x 4 personnel = 100,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	20,000.00
P 5,000.00 x 4 personnel = 20,000.00					
			TOTAL Pesonal Services		240,000.00
			PERSONAL SERVICES		
OFFICE OF THE MUN. AGRICULTURIST	CNA INCENTIVE, FY 2023	8000-3-2-1	CNA INCENTIVE	5-01-04-990-3	150,000.00
	P 30,000.00 x 5 personnel = 150,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	125,000.00
	P 25,000.00 x 5 personnel = 125,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	25,000.00
P 5,000.00 x 5 personnel = 25,000.00					
			TOTAL Pesonal Services		300,000.00
			PERSONAL SERVICES		
OFFICE OF THE MSWDO	CNA INCENTIVE, FY 2023	3000-3-2-1	CNA INCENTIVE	5-01-04-990-3	90,000.00
	P 30,000.00 x 3 personnel = 90,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	75,000.00
	P 25,000.00 x 3 personnel = 75,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	15,000.00
P 5,000.00 x 3 personnel = 15,000.00					
			TOTAL Pesonal Services		180,000.00
			PERSONAL SERVICES		
OFFICE OF THE MUN. HEALTH OFFICER	CNA INCENTIVE, FY 2023	3000-3-1-1	CNA INCENTIVE	5-01-04-990-3	240,000.00
	P 30,000.00 x 8 personnel = 240,000.00				
	SERVICE RECOGNITION INCENTIVE, FY 2023		SR INCENTIVE	5-01-04-990-5	200,000.00
	P 25,000.00 x 8 personnel = 200,000.00				
	PRODUCTIVITY ENHANCEMENT INCENTIVE, FY 2023		PE INCENTIVE	5-01-04-990-4	40,000.00
P 5,000.00 x 8 personnel = 40,000.00					
			TOTAL Pesonal Services		480,000.00
Total Expenditures					6,299,406.50

Prepared by:

ROBERTO V. AGUIRRE
Municipal Budget Officer

Approved by:

ATTY. NORMAN D. SABDAO
Municipal Mayor




Republic of the Philippines
Province of Leyte
MUNICIPALITY OF SAN MIGUEL
-oOo-

CERTIFICATION OF FUNDS ACTUALLY AVAILABLE

THIS IS TO CERTIFY that total proposed appropriation as of December 1, 2023 amounting to **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS & 50/100 (P 6,299,406.50)** is supported by funds actually available for Supplemental Budget No. 5, FY 2023 pursuant to the provisions of Section 1 (a) of Administrative Order # 47 enacted on April 12, 1993 of the Office of the President Malacañang, Manila

Issued this 1st day of December 2023 to support the CY 2023 Supplemental Budget No. 5 of this Municipality.


ROBERTO V. AGUIRRE
Acting Municipal Treasurer


ARIEL B. ABELLAR
Municipal Accountant

STATEMENT OF FUNDS AVAILABLE FOR REVERSION

Personnel Services FY 2023

As of December 1, 2023


Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted
OFFICE OF THE MUN. MAYOR Vacant Position of Computer Maintenance Technologist I	Salaries	228,948.00	-	85,855.50	38,158.00	104,934.50	104,934.50
	PERA	24,000.00	-	9,000.00	4,000.00	11,000.00	11,000.00
	Year-End Bonus	19,079.00	-	-	-	19,079.00	19,079.00
	Cash Gift	5,000.00	-	-	-	5,000.00	5,000.00
	LRIP	27,473.76	-	10,302.66	4,578.96	12,592.14	12,592.14
	Pag-ibig Contribution	1,200.00	-	650.00	-	550.00	550.00
	Philhealth Contribution	5,151.33	-	1,989.81	-	3,161.52	3,161.52
	ECC Contribution	1,200.00	-	650.00	-	550.00	550.00
		312,052.09	-	108,447.97	46,736.96	156,867.16	156,867.16
ADMINISTRATIVE OFFICER (Records Officer I)	Salaries	199,716.00	-	66,572.00	33,286.00	99,858.00	99,858.00
	PERA	24,000.00	-	8,000.00	4,000.00	12,000.00	12,000.00
	Year-End Bonus	16,643.00	-	-	-	16,643.00	16,643.00
	Cash Gift	5,000.00	-	-	-	5,000.00	5,000.00
	LRIP	23,965.92	-	7,988.64	3,994.32	11,982.96	11,982.96
	Pag-ibig Contribution	1,200.00	-	400.00	-	800.00	800.00
	Philhealth Contribution	4,493.61	-	1,497.87	-	2,995.74	2,995.74
	ECC Contribution	1,200.00	-	400.00	-	800.00	800.00
		276,218.53	-	84,858.51	41,280.32	150,079.70	150,079.70
ADMINISTRATIVE AID (City Worker II)	Salaries	133,116.00	-	44,372.00	22,186.00	66,558.00	55,465.00
	PERA	24,000.00	-	8,000.00	4,000.00	12,000.00	10,000.00
	Year-End Bonus	11,093.00	-	-	-	11,093.00	11,093.00
	Cash Gift	5,000.00	-	-	-	5,000.00	5,000.00
	LRIP	15,973.92	-	5,324.64	2,662.32	7,986.96	6,655.80
	Pag-ibig Contribution	1,200.00	-	400.00	200.00	600.00	500.00
	Philhealth Contribution	2,995.11	-	998.37	499.19	1,497.56	1,247.96
	ECC Contribution	1,200.00	-	400.00	200.00	600.00	500.00
		194,578.03	-	59,495.01	29,747.51	105,335.52	90,461.76
Vacant Position of ADMINISTRATIVE AID (1 Casual)	Wages	112,656.00	-	28,164.00	18,776.00	65,716.00	65,716.00
	PERA	24,000.00	-	6,000.00	4,000.00	14,000.00	14,000.00
	Year-End Bonus	9,388.00	-	-	-	9,388.00	9,388.00
	Cash Gift	5,000.00	-	-	-	5,000.00	5,000.00
	LRIP	13,518.72	-	3,379.68	2,253.12	7,885.92	7,885.92
	Pag-ibig Contribution	1,200.00	-	300.00	200.00	700.00	700.00
	Philhealth Contribution	2,534.76	-	633.69	422.46	1,478.61	1,478.61
	ECC Contribution	1,200.00	-	300.00	200.00	700.00	700.00
		169,497.48	-	38,777.37	25,851.58	104,868.53	104,868.53
OFFICE OF THE BPLRU Vacant Position of Licensing Officer II	Salaries	329,568.00	82,392.00	-	-	247,176.00	247,176.00
	PERA	24,000.00	6,000.00	-	-	18,000.00	16,000.00
	Mid-Year Bonus	27,464.00	-	-	-	27,464.00	27,464.00
	Year-End Bonus	27,464.00	-	-	-	27,464.00	27,464.00
	Cash Gift	5,000.00	-	-	-	5,000.00	5,000.00
	LRIP	39,548.16	9,887.04	-	-	29,661.12	29,661.12
	Pag-ibig Contribution	1,200.00	300.00	-	-	900.00	900.00
	Philhealth Contribution	7,415.28	1,853.82	-	-	5,561.46	5,561.46
	ECC Contribution	1,200.00	300.00	-	-	900.00	900.00
	632,356.92	100,732.86	38,777.37	25,851.58	466,995.11	464,995.11	
OFFICE OF THE HRMO Vacant Position of HRMO II	Salaries	329,568.00	192,248.00	-	-	137,320.00	137,320.00
	PERA	24,000.00	14,000.00	-	-	10,000.00	10,000.00
	Year-End Bonus	27,464.00	-	-	-	27,464.00	8,000.00
	Cash Gift	5,000.00	-	-	-	5,000.00	1,500.00
	LRIP	39,548.16	23,069.76	-	-	16,478.40	16,478.40
	Pag-ibig Contribution	1,200.00	700.00	-	-	500.00	500.00
	Philhealth Contribution	7,415.28	4,325.58	-	-	3,089.70	3,089.70
	ECC Contribution	1,200.00	700.00	-	-	500.00	500.00
		1,067,752.36	335,776.20	38,777.37	25,851.58	667,347.21	642,383.21


Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted
OFFICE OF THE MUN. VICE-MAYOR Vacant Position of ADMINISTRATIVE AID (Utility Worker II) (January-November 13, 2023)	Salaries	132,108.00		68,861.00		63,247.00	30,000.00
	PERA	24,000.00	-	13,000.00		11,000.00	8,000.00
	Year-End Bonus	11,009.00				11,009.00	11,009.00
	LRIP	15,852.96	-	8,263.32		7,589.64	5,284.32
		182,969.96	-	90,124.32	-	92,845.64	54,293.32
OFFICE OF THE MPDC Vacant Position of ADMINISTRATIVE AID (Clerk III)	Salaries	166,680.00	76,395.00			90,285.00	90,285.00
	PERA	24,000.00	11,000.00			13,000.00	13,000.00
	Year-End Bonus	13,890.00				13,890.00	13,890.00
	Cash Gift	5,000.00				5,000.00	5,000.00
	LRIP	20,001.60	9,167.40			10,834.20	10,834.20
	Pag-ibig Contribution	1,200.00	550.00			650.00	650.00
	Philhealth Contribution	3,750.30	1,718.89			2,031.41	2,031.41
	ECC Contribution	1,200.00	550.00			650.00	650.00
		235,721.90	99,381.29	-	-	136,340.61	136,340.61
OFFICE OF THE MUN. BUDGET OFFICER Vacant Position of Budgeting Asst.	Salaries	177,696.00	-	92,618.50		85,077.50	70,269.50
	PERA	24,000.00	-	13,000.00		11,000.00	9,000.00
	Year-End Bonus	14,808.00				14,808.00	14,808.00
	Cash Gift	5,000.00				5,000.00	5,000.00
	LRIP	21,323.52	-	11,114.22		10,209.30	8,432.34
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	450.00
	Philhealth Contribution	3,998.16	-	2,083.92		1,914.24	1,581.06
	ECC Contribution	1,200.00	-	650.00		550.00	450.00
		249,225.68	-	120,116.64	-	129,109.04	109,990.90
Vacant Position of ADMINISTRATIVE AID (Budget Aide)	Salaries	134,940.00	-	73,092.50		61,847.50	61,847.50
	PERA	24,000.00	-	13,000.00		11,000.00	11,000.00
	Year-End Bonus	11,690.00				11,690.00	11,690.00
	Cash Gift	5,000.00				5,000.00	5,000.00
	LRIP	16,192.80	-	8,771.10		7,421.70	7,421.70
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	550.00
	Philhealth Contribution	3,036.15	-	1,644.58		1,391.57	1,391.57
	ECC Contribution	1,200.00	-	650.00		550.00	550.00
		197,258.95	-	97,808.18	-	99,450.77	99,450.77
OFFICE OF THE MUN. ACCOUNTANT Vacant Position of Management & Audit Analyst I	Salaries	243,000.00			16,507.93	226,492.07	130,000.00
	PERA	24,000.00				24,000.00	15,000.00
	Year-End Bonus	20,250.00				20,250.00	20,250.00
	LRIP	29,160.00				29,160.00	20,000.00
		316,410.00	-	-	16,507.93	299,902.07	185,250.00
OFFICE OF THE MU TREASURER Vacant Position of Market Inspector I	Salaries	157,980.00	-	82,277.00		75,703.00	70,000.00
	PERA	24,000.00	-	13,000.00		11,000.00	11,000.00
	Year-End Bonus	13,165.00				13,165.00	13,165.00
	Cash Gift	5,000.00				5,000.00	5,000.00
	LRIP	18,957.60	-	9,873.24		9,084.36	9,000.00
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	500.00
	Philhealth Contribution	3,554.55	-	1,851.23		1,703.32	1,700.00
	ECC Contribution	1,200.00	-	650.00		550.00	500.00
		225,057.15	-	108,301.47	-	116,755.68	110,865.00
Vacant Position of RCC II	Salaries	168,864.00	87,950.00			80,914.00	73,399.24
	PERA	24,000.00	12,500.00			11,500.00	11,500.00
	Year-End Bonus	14,072.00				14,072.00	14,000.00
	Cash Gift	5,000.00				5,000.00	5,000.00
	LRIP	20,263.68	10,554.00			9,709.68	9,000.00
	Pag-ibig Contribution	1,200.00	625.00			575.00	500.00
	Philhealth Contribution	3,799.44	1,978.88			1,820.57	1,800.00
	ECC Contribution	1,200.00	625.00			575.00	500.00
	238,399.12	114,232.88	-	-	124,166.25	115,699.24	

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted	
OFFICE OF THE MUNICIPAL REGISTRAR Vacant Position of ADMINISTRATIVE AID (Clerk II)	Salaries	134,940.00	-	73,092.50		61,847.50	60,000.00	
	PERA	24,000.00	-	13,000.00		11,000.00	10,000.00	
	Year-End Bonus	11,690.00	-			11,690.00	11,690.00	
	LRIP	16,192.80	-	8,771.10		7,421.70	7,000.00	
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	500.00	
	Philhealth Contribution	3,036.15	-	1,644.58		1,391.57	1,391.57	
	ECC Contribution	1,200.00	-	650.00		550.00	500.00	
		192,258.95	-	97,808.18	-	94,450.77	91,081.57	
OFFICE OF THE MUNICIPAL ENGINEER Vacant Position of Engineer II	Salaries	148,770.00	-			148,770.00	119,016.00	
	PERA	10,000.00	-			10,000.00	8,000.00	
	Year-End Bonus	11,690.00	-			11,690.00	11,690.00	
	LRIP	17,852.40	-			17,852.40	14,281.90	
	Pag-ibig Contribution	500.00	-			500.00	400.00	
	Philhealth Contribution	3,347.33	-			3,347.33	2,677.80	
	ECC Contribution	500.00	-			500.00	400.00	
Cash Gift	5,000.00	-			5,000.00	5,000.00		
		197,659.73	-	-	-	192,659.73	156,465.70	
OFFICE OF THE MUNICIPAL SMWS Vacant Position of Meter Reader I	Salaries	140,280.00	-	50,602.50	22,490.00	67,187.50	67,187.50	
	PERA	24,000.00	-	9,000.00	4,000.00	11,000.00	11,000.00	
	Year-End Bonus	11,690.00	-			11,690.00	11,690.00	
	Cash Gift	5,000.00	-			5,000.00	5,000.00	
	LRIP	16,833.60	-	8,771.10		8,062.50	8,062.50	
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	550.00	
	Philhealth Contribution	3,156.30	-	1,644.58		1,511.72	1,511.72	
	ECC Contribution	1,200.00	-	650.00		550.00	550.00	
			203,359.90	-	71,318.18	26,490.00	105,551.72	105,551.72
	Vacant Position of WATERWORKS TECHNICIAN	Salaries	157,980.00	-	56,961.00	25,316.00	75,703.00	55,703.00
PERA		24,000.00	-	9,000.00	2,869.02	12,130.98	12,130.98	
Year-End Bonus		13,165.00	-			13,165.00	13,165.00	
Cash Gift		5,000.00	-			5,000.00	5,000.00	
LRIP		18,957.60	-	9,873.24		9,084.36	9,084.36	
Pag-ibig Contribution		1,200.00	-	650.00		550.00	550.00	
Philhealth Contribution		3,554.55	-	1,851.23		1,703.32	1,703.32	
ECC Contribution		1,200.00	-	650.00		550.00	550.00	
		225,057.15	-	78,985.47	28,185.02	117,886.66	97,886.66	
Vacant Position of ADMINISTRATIVE AIDE	Salaries	132,108.00	-	47,673.00	21,188.00	63,247.00	63,247.00	
	PERA	24,000.00	-	13,000.00		11,000.00	11,000.00	
	Year-End Bonus	11,009.00	-			11,009.00	11,009.00	
	Cash Gift	5,000.00	-			5,000.00	5,000.00	
	LRIP	15,852.96	-	8,263.32		7,589.64	7,589.64	
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	550.00	
	Philhealth Contribution	2,972.43	-	1,549.37		1,423.06	1,423.06	
	ECC Contribution	1,200.00	-	650.00		550.00	550.00	
		193,342.39	-	71,785.69	21,188.00	100,368.70	100,368.70	
Vacant Position of NURSE II	Salaries	498,096.00	-	269,802.00		228,294.00	228,294.00	
	PERA	24,000.00	-	13,000.00		11,000.00	11,000.00	
	Year-End Bonus	39,672.00	-			39,672.00	39,672.00	
	Cash Gift	5,000.00	-			5,000.00	5,000.00	
	LRIP	59,771.52	-	32,376.24		27,395.28	27,395.28	
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	550.00	
	Philhealth Contribution	11,207.16	-	6,070.55		5,136.62	5,136.62	
	ECC Contribution	1,200.00	-	650.00		550.00	550.00	
	Subsistence Allowance	18,000.00	-	9,750.00		8,250.00	8,250.00	
	Laundry Allowance	1,800.00	-	975.00		825.00	825.00	
	Hazard Pay	124,524.00	-	67,450.50		57,073.50	57,073.50	
		784,470.68	-	400,724.29	-	383,746.40	383,746.40	

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Amount of Reversion	Augmentation	Unobligated to date	Amount to be reverted
ADMINISTRATIVE AID (Clerk I)	Salaries	132,108.00	-	72,104.50		60,003.50	60,003.50
	PERA	24,000.00	-	13,000.00		11,000.00	11,000.00
	Year-End Bonus	11,009.00	-			11,009.00	11,009.00
	Cash Gift	5,000.00	-			5,000.00	5,000.00
	LRIP	15,852.96	-	8,652.54		7,200.42	7,200.42
	Pag-ibig Contribution	1,200.00	-	650.00		550.00	550.00
	Philhealth Contribution	2,972.43	-	1,622.35		1,350.08	1,350.08
	ECC Contribution	1,200.00	-	650.00		550.00	550.00
	Subsistence Allowance	18,000.00	-	9,750.00		8,250.00	8,250.00
	Laundry Allowance	1,800.00	-	975.00		825.00	825.00
	Hazard Pay	33,027.00	-	18,026.13		15,000.88	15,000.88
		246,169.39	-	48,242.51	-	120,738.87	120,738.87
	TOTAL	6,339,816.36	650,123.22	1,554,348.53	287,690.48	3,765,466.12	3,477,385.12

WE HEREBY CERTIFY that the above Statement of Funds Available for Reversion is true and correct.


ROBERTO V. AGUIRRE
Mun. Budget Officer/Acting Mun. Treasurer


ARIEL B. ABELLAR
Municipal Accountant



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON DECEMBER 11, 2023

PRESENT:

- Hon. Protacio Q. Brazil - Municipal Vice-Mayor/Presiding Officer
- Hon. Richard Len B. Lapidario - SB Member
- Hon. Prospero Q. Brazil - SB Member
- Hon. Charlie L. Guy - SB Member
- Hon. Antonio L. Asis - SB Member
- Hon. Otelio U. Babiano, Jr. - SB Member
- Hon. Ruben G. Agner - SB Member
- Hon. Thelma M. Brazil - SB Member
- Hon. Samuel P. Salomon - Ex-Officio Member, President, Liga ng mga Barangay
- Hon. Letecia G. Espos - SB Member (on official leave)
- Hon. John Albert B. Ala - Ex-Officio Member, President, Sanggunian Kabataan Pambayang Pederasyon

**Resolution No. 319
Series of 2023**

RESOLUTION APPROVING THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 05 FOR CY 2023 OF THE MUNICIPALITY OF SAN MIGUEL, LEYTE AMOUNTING TO SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50) ONLY

WHEREAS, presented for consideration is the Supplemental Annual Investment Program (AIP) No. 05 for Calendar Year 2023 of the Municipality of San Miguel, Leyte amounting to **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50) ONLY** submitted by the Municipal Mayor for approval;

WHEREAS, aforesaid Supplemental AIP No. 05 for CY 2023 was duly endorsed by the MDC for approval as embodied by MDC Resolution No. 2023-09 dated December 1, 2023;

WHEREFORE, on motion of Hon. Prospero Q. Brazil duly seconded by all members present;

RESOLVED, as it is hereby resolved, to approve, as it is hereby approved, the Supplemental Annual Investment Program (AIP) No. 05 for CY 2023 of the Municipality of San Miguel, Leyte amounting to **SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND 50/100 (P6,299,406.50)**;

RESOLVED FURTHER, that MDC Resolution No. 2023-05 and the prescribed Supplemental AIP Forms were duly signed by authorized signatories and shall be appended and form part of this resolution;

RESOLVED FINALLY, that a copy of this resolution is furnished to the Sangguniang Panlalawigan for review, the MDC Chairman, Municipal Mayor Norman D. Sabdao, the Local Finance Committee, MPDC Chesterton O. Reyes, and all others concerned for their information and guidance.

UNANIMOUSLY APPROVED - **DECEMBER 11, 2023**

I HEREBY CERTIFY to the correctness of the foregoing resolution.

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Attested by:
HON. PROTACIO Q. BRAZIL
Municipal Vice-Mayor/Presiding Officer

Approved:
ATTY. NORMAN D. SABDAO
Municipal Mayor

HON. RUBEN G. AGNER
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. PROSPERO Q. BRAZIL
SB MEMBER

HON. CHARLIE L. GUY
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. ANTONIO L. ASIS
SB MEMBER

HON. OTELIO U. BABIANO, JR.
SB MEMBER



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF SAN MIGUEL
-oOo-
OFFICE OF THE MUNICIPAL MAYOR



December 1, 2023

The Honorable
Members of the Sangguniang Bayan
Municipal Government of San Miguel
Leyte

Thru: **HON. PROTACIO Q. BRAZIL**
Mun. Vice-Mayor/Presiding Officer

Ladies and Gentlemen:

I have the honor to submit herewith **MDC Resolution No. 2023-09 RESOLUTION RECOMMENDING TO THE SANGGUNIANG BAYAN OF SAN MIGUEL, LEYTE THE APPROVAL OF CY 2023 SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM NO. 5 AMOUNTING TO SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS & 50/100 (P 6,299,406.50)** for your appropriate action.

Please consider this as an urgent agenda.

Very truly yours,


ATTY. NORMAN D. SABDAO
Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF SAN MIGUEL
-oOo-
MUNICIPAL DEVELOPMENT COUNCIL

EXCERPT FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL MEETING HELD ON DECEMBER 1, 2023 AT MUNICIPAL AUDITORIUM, MUNICIPAL GROUNDS, SAN MIGUEL, LEYTE.

PRESENT:

ATTY. NORMAN D. SABDAO	- Presiding Officer
HON. ROSELDA A. ELBORE	- Member
HON. JOVITA L. REBOSO	- Member
HON. SAMUEL P. SALOMON	- Member
HON. RYAN C. CAJUDO	- Member
HON. JESSIE E. ASIS	- Member
HON. LEONARDO T. CADORNA	- Member
HON. MARLENE B. SUPATAN	- Member
HON. MANUEL S. DOMINGUEZ	- Member
HON. BENECIO P. ARUTA	- Member
HON. GAVINO T. VALLERAMOS	- Member
HON. SONIA A. BIACO	- Member
HON. ERIC C. LESIGUES	- Member
HON. JOEMER R. LEGO	- Member
HON. MELCON V. VIADOR	- Member
HON. NORITA L. ACEBO	- Member
HON. DANIEL S. NARRIDO	- Member
HON. WENCESLAO E. BLONES	- Member
HON. EMMA P. BRUN	- Member
CHRISTINE C. ABADA	- CSO Rep.
ELIZABETH L. DEMAIN	- CSO Rep.

ABSENT:

HON. PROSPERO Q. BRAZIL	- Member
HON. ALFREDO C. TABALANZA, JR.	- Member
HON. NORMAN NEIL B. MARTIJA	- Member
HON. ERWIN L. VALERIANO	- Member
EUGENIO VALLERAMOS	- CSO Rep.
REMEGIA LABACLADO	- CSO Rep.
ULDARICO ROSADINO	- CSO Rep.
IAN SANCAJO	- CSO Rep.
GENEROSO SAPASIP	- CSO Rep.
BERNABE LANDRITO	- CSO Rep.
JOSE LABACLADO	- CSO Rep.
MARIZA L. LABARRO	- CSO Rep.
ALLAN LABITAG	- CSO Rep.
RAY AURELL LOBRIGO	- CSO Rep.

RESOLUTION NO. 2023-09
Series of 2023

RESOLUTION ENDORSING TO THE SANGGUNIANG BAYAN OF SAN MIGUEL, LEYTE FOR ITS APPROVAL OF THE HEREIN SUPPLEMENTAL AIP AND FY 2023 SUPPLEMENTAL BUDGET NO. 05 FROM APPROPRIATION SAVINGS ON PERSONAL SERVICES FOR VACANT/UNFILLED POSITIONS AND REVERSION OF MOOE SAVINGS FOR CNA INCENTIVE FY 2023, SERVICE RECOGNITION INCENTIVE (SRI) FY 2023, PRODUCTIVITY ENHANCEMENT INCENTIVE (PEI) FY 2023, CLOTHING ALLOWANCE (PATRICK S. ABALOS), EXPANSION OF LEVEL III WATER SYSTEM (LOAN AMORTIZATION), HONORARIA (BAC), AND OVERTIME PAY OF EMPLOYEES DURING OCTOBER 30, 2023 BSK ELECTION AMOUNTING TO SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND FIFTY CENTAVOS (P6,299,406.50);

WHEREAS, presented for consideration during the deliberation is the passing of a resolution declaring the approval of the herein **SUPPLEMENTAL AIP AND FY 2023 SUPPLEMENTAL BUDGET NO. 05 FROM APPROPRIATION SAVINGS ON PERSONAL SERVICES FOR VACANT/UNFILLED POSITIONS AND REVERSION OF MOOE SAVINGS;**

WHEREAS, after the presentation and deliberation, the Council agreed to pass this resolution;

NOW THEREFORE, on motion of **Hon. Gavino T. Valleramos,** Punong Barangay of Bairan and MDC Member, and duly seconded by **Hon. Joemer R. Lego,** Punong Barangay of Pinarigusan and MDC Member, be it;

RESOLVED, as it is hereby resolved to endorse to the Sangguniang Bayan of San Miguel, Leyte the approval of the herein **SUPPLEMENTAL AIP AND FY 2023 SUPPLEMENTAL BUDGET NO. 05 FROM APPROPRIATION SAVINGS ON PERSONAL SERVICES FOR VACANT/UNFILLED POSITIONS AND REVERSION OF MOOE SAVINGS FOR CNA INCENTIVE FY 2023, SERVICE RECOGNITION INCENTIVE (SRI) FY 2023, PRODUCTIVITY ENHANCEMENT INCENTIVE (PEI) FY 2023, CLOTHING ALLOWANCE (PATRICK S. ABALOS), EXPANSION OF LEVEL III WATER SYSTEM (LOAN AMORTIZATION), HONORARIA (BAC), AND OVERTIME PAY OF EMPLOYEES DURING OCTOBER 30, 2023 BSK ELECTION AMOUNTING TO SIX MILLION TWO HUNDRED NINETY NINE THOUSAND FOUR HUNDRED SIX PESOS AND FIFTY CENTAVOS (P6,299,406.50).**

APPROVED UNANIMOUSLY: December 1, 2023

GENEROSO SAPASIP BERNABE LANDRITO JOSE LABACLADO MARIZA LABARRO
CSO Rep. CSO Rep. CSO Rep. CSO Rep.

ALLAN LABITAG
CSO Rep.

RAY AURELL LOBRIGO
CSO Rep.

Approved:


ATTY. NORMAN D. SABDAO
Municipal Mayor

**CY 2023 SUPPLEMENTAL
ANNUAL INVESTMENT PROGRAM (AIP) NO.**

Municipality: SAN MIGUEL, LEYTE

AIP REFERENCE CODE	PROGRAM/PROJECT/ACTIVITY DESCRIPTION	IMPLEMENTING OFFICE DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT	FUNDING SOURCE	AMOUNT (In Thousand Pesos)				AMOUNT of Climate Change Expenditure		CC Typology Code (14)	
			STARTING DATE	COMPLETION DATE			Personal Services	Maintenance & Other Operating Expenses	Capital Outlay	TOTAL	Climate Change Adaptation (12)	Climate Change Mitigation (13)		
1000	I. GENERAL PUBLIC SERVICES SECTOR													
1000-3-1-01	A. Executive Services	OMM	December	December	Efficient & effective executive services	General Fund	1,713,333.33				1,713,333.33			
1000-3-1-01-002	1 Human Resource Management/Unit	OHRMO	December	December	Efficient & effective Human Resource services	General Fund	15,000.00				15,000.00			
1000-3-1-01-003	2 Business Permit Licensing & Regulatory System/Unit	BPLRU	December	December	Efficient & effective licensing services	General Fund	7,500.00				7,500.00			
1000-3-1-02	B. Legislative Services	OMVM/SB	December	December	Efficient & effective legislative services	General Fund	840,000.00				840,000.00			
1000-3-1-03	C. Legislative Support Services	OSSB	December	December	Efficient & effective legislative support services	General Fund	180,000.00				180,000.00			
1000-3-1-04	D. Planning and Development Coordination Services	OMPDC	December	December	Efficient & effective planning and dev't. coordination services	General Fund	120,000.00				120,000.00			
1000-3-1-05	E. Budgeting Services	OMBO	December	December	Efficient & effective budgeting services	General Fund	66,854.83				66,854.83			
1000-3-1-06	F. Accounting Services	OMAc	December	December	Efficient & effective accounting services	General Fund	180,000.00				180,000.00			
1000-3-1-07	G. Treasury Services	OMT	December	December	Efficient & effective treasury services	General Fund	353,600.23				353,600.23			
1000-3-1-08	H. Assessment of Real Property Services	OMAs	December	December	Efficient & effective assessment of real property services	General Fund	106,333.33				106,333.33			
1000-3-1-09	I. Civil Registration Services	OMCR	December	December	Efficient & effective civil registration services	General Fund	60,000.00				60,000.00			
GENERAL PUBLIC SERVICE SECTOR TOTAL								3,642,621.72	-	-	3,642,621.72	-	-	-
3000	II. SOCIAL SERVICES SECTOR													
3000-3-1-13	A. HEALTH SERVICES	OMHO	December	December	Efficient & effective social health services	General Fund	480,000.00				480,000.00			
3000-3-2-12	B. SOCIAL WELFARE SERVICES	OMSWDO	December	December	Efficient & effective social welfare services	General Fund	180,000.00				180,000.00			
SOCIAL SERVICE SECTOR TOTAL								660,000.00	-	-	660,000.00	-	-	-

Prepared by:

CHESTERTON O. REYES
Municipal Planning & Development Coordinator

ROBERTO V. AGUIRRE
Municipal Budget Officer

Attested by:

ATTY. NORMAN D. SABDAO
Municipal Mayor

**CY 2023 SUPPLEMENTAL
ANNUAL INVESTMENT PROGRAM (AIP) NO. 1**

Municipality: SAN MIGUEL, LEYTE

AIP REFERENCE CODE	PROGRAM/PROJECT/ACTIVITY DESCRIPTION	IMPLEMENTING OFFICE DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT	FUNDING SOURCE	AMOUNT (In Thousand Pesos)				AMOUNT of Climate Change Expenditure		CC Typology Code (14)
			STARTING DATE	COMPLETION DATE			Personal Services	Maintenance & Other Operating Expenses	Capital Outlay	TOTAL	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
8000	III. ECONOMIC SERVICES SECTOR												
3000-3-2-11	A. Agricultural Services	OMAg			Efficient & Effective agricultural services	General Fund	300,000.00						
3000-3-2-14	B. Environment and Natural Resources Services	OMENRO	December	December	Efficient & Effective Natural Resources services	General Fund	180,000.00				300,000.00		
3000-3-1-10	C. Engineering Services	OME	December	December	Efficient & Effective engineering services	General Fund	240,000.00				180,000.00		
00-3-1-01-001-028	Expansion of Level III Water System (Loan Amortization)	OMM	October	December	Potable water provided	General Fund					240,000.00		
	Public Utilities								436,784.78		436,784.78		
300-3-1-01-005	a. Operation of San Miguel Waterworks System	OSMWS	December	December	90% of populace supplied potable water	General Fund	660,000.00				660,000.00	660,000.00	A214-01
300-3-1-01-006	d. Operation of San Miguel Public Cemetery	OSMPC	December	December	Efficient & effective cemetery services	General Fund	60,000.00				60,000.00		
9000	ECONOMIC SERVICE SECTOR TOTALS						1,440,000.00	-	436,784.78		1,876,784.78	660,000.00	-
9000	IV OTHER SERVICES												
300-3-1-01-004	1. Disaster Risk Reduction and Management	MDRRMO	December	December	Disaster Risk Reduced/managed	General Fund	120,000.00				120,000.00		
	OTHER SERVICES TOTAL						120,000.00				120,000.00		
	Grand Total						5,862,621.72	-	436,784.78		6,299,406.50	660,000.00	-

Prepared by:

CHESTERTON O. REYES
Municipal Planning & Development Coordinator

ROBERTO V. AGUIRRE
Municipal Budget Officer

Attested by:

ATTY. NORMAN D. SABDAO
Municipal Mayor