

Item No.: 17

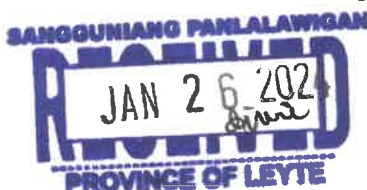
Date: 06 2024 FEB

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

Province of Leyte  
Legal Office

Released: *[Signature]*  
Time: *9:00*  
Date: *1-26-24*

**PROVINCIAL LEGAL OFFICE**



2<sup>nd</sup> INDORSEMENT  
January 24, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2023-16 of the Sangguniang Bayan of Tanauan, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, the same being, to the opinion of the Provincial Legal Office, in compliance with the mandate of Section 447(5)(xvi)<sup>i</sup> of the Code in relation to RA 9994<sup>ii</sup>.

Furthermore, the opinions rendered herein are without prejudice to opinions rendered by higher authorities.

**ATTY. JOSE RAYMUND A. ACOL**  
Asst. Provincial Legal Officer *[Signature]*

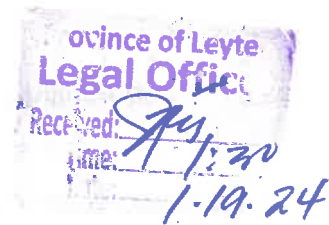
<sup>i</sup> (xvi) Establish a municipal council for the orderly which shall formulate policies and adopt measures mutually beneficial to the elderly and to the community; provide incentives for non-governmental agencies and entities and, subject to the availability of funds, appropriate funds to support programs and projects for the benefit of the elderly

<sup>ii</sup> AN ACT GRANTING ADDITIONAL BENEFITS AND PRIVILEGES TO SENIOR CITIZENS, FURTHER AMENDING REPUBLIC ACT NO. 7432, AS AMENDED, OTHERWISE KNOWN AS "AN ACT TO MAXIMIZE THE CONTRIBUTION OF SENIOR CITIZENS TO NATION BUILDING, GRANT BENEFITS AND SPECIAL PRIVILEGES AND FOR OTHER PURPOSES"


Republic of the Philippines  
Province of Leyte  
**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**



**Endorsement**  
**18 January 2024**



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **ORDINANCE NO. 2023-16 of the Municipality of Tanauan, Leyte; entitled: "THE REVISED SENIOR CITIZENS CODE OF TANAUAN, LEYTE."**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian

SP RECORDS  
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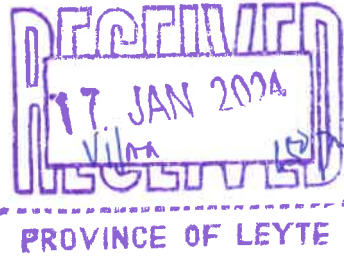


Republic of the Philippines  
Province of Leyte  
TANAUAN  
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**OFFICE OF THE SANGGUNIANG BAYAN**

January 15, 2024

SANGGUNIANG PANLALAWIGAN



**THE SECRETARY**  
Sangguniang Panlalawigan  
Province of Leyte  
Capitol Building  
Tacloban City

Sir/Madam;

Respectfully submitting herewith for your appropriate action **Ordinance No. 2023-16, "THE REVISED SENIOR CITIZENS CODE OF TANAUAN, LEYTE"**.

**Sponsored by: Hon. Jasmin U. Borja**  
**Co- Sponsor : Hon. Paul Emmanuel R. Cinco**  
**Hon. Atty. Isagani S. Espada**

Trusting that you will accord this matter with your kindest attention.

Thank you.

Truly yours,

  
**Eleuterio T. Larios**  
Sangguniang Bayan Secretary

Republic of the Philippines

Province of Leyte

TANAUAN

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SANGGUNIANG BAYAN

SANGGUNIANG PANGALAMIGAN

RECEIVED  
17 JAN 2024

EXCERPT FROM THE MINUTES OF THE 74<sup>th</sup> REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG BAYAN OF TANAUAN, LEYTE HELD ON DECEMBER 18, 2023 AT THE SB SESSION HALL, TANAUAN TOWN HALL, TANAUAN, LEYTE.

PRESENT:

HON. ATTY. ISAGANI S. ESPADA	SB Member/temporary Presiding
HON. JAN ELMER V. MAGDALAGA	Sangguniang Bayan Member
HON. MARK EFREN E. MERILO	-do-
HON. JASMIN U. BORJA	-do-
HON. CHERRY ANNE T. FIEL	-do-
HON. MA. MARTINA L. GIMENEZ	-do-/Liga Fed. Pres.
HON. KYLE C. MESIAS	-do-/ SK Fed. Pres.

ABSENT:

HON. ARCHIE LAWRENCE R. KAPUNAN ( on leave)	Municipal Vice - Mayor
HON. MAE JANE ANGELIE M. MORABE (official Travel)	Sangguniang Bayan Member
HON. PAUL EMMANUEL R. CINCO (on leave)	-do-
HON. JOSIE M. CREER (official travel)	-do-

ORDINANCE NO. 2023 – 16

THE REVISED SENIOR CITIZENS CODE OF TANAUAN, LEYTE

Sponsor : Hon. Jasmin U. Borja  
 Co-sponsors : Hon. Paul Emmanuel R. Cinco  
 Hon. Atty. Isagani S. Espada

BE IT ENACTED BY THE SANGGUNIANG BAYAN OF TANAUAN, LEYTE IN A REGULAR SESSION ASSEMBLED THAT:

WHEREAS, it is provided for in our Constitution, Article XIII, Section 11 in the Declaration of Principles and State of Policies provides: The State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost. There shall be priority for the needs of the underprivileged, sick, elderly, disabled, women and children;

WHEREAS, to motivate and maximize the contribution of Senior Citizens to nation- building and active participation and involvement on the development programs and projects of the Municipal Government of Tanauan, Leyte;

WHEREAS, to recognize the right of the elderly and provide full support to their well- being and prop up their active participation in social and civic activities; further provide comprehensive health care and rehabilitation system for disabled, non-pensioner senior citizens to inspire and foster their will and capacity to attain a more meaningful productive aging;

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**WHEREAS**, a concerted effort therefore to look into the well-being of the Senior Citizens of the Municipality is hereby put into a law by the Members of the 16th SB of Tanauan, Leyte;

**CHAPTER 1  
GENERAL PROVISIONS**

**SECTION 1. TITLE.** This Ordinance shall be known as the **REVISED SENIOR CITIZENS CODE OF TANAUAN LEYTE.**

**SECTION 2. Declaration of Principles.** Pursuant to Article XV, Section 4 of the Constitution of the Philippines, it is the duty of the Family to take care of its elderly members while the State may design programs of Social Security from them. Further, Article XIII, Section 11 in the Declaration of Principles and State of Policies provides: "The State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost. There shall be priority for the needs of the underprivileged, sick, elderly, disabled, women and children, ". Under the operative principles of decentralization and as provided for under the Local Government Code of 1991, the capabilities of Local Government Units shall be enhanced to participate actively in the implementation of national programs and projects.

**SECTION 3. POLICIES.** In consonance with the above Declaration of Principles, the following are the declared policies of this Code:

- (a) To motivate and maximize the contribution of Senior Citizens to nation- building and active participation and involvement on the development programs and projects of the Municipal Government of Tanauan, Leyte;
- (b) To encourage their Families and the Communities they live with to reaffirm the valued Filipino Culture and Tradition of caring for the elderly;
- (c) To recognize the right of the elderly and provide full support to their well-being and prop up their active participation in social and civic activities;
- (d) To provide comprehensive health care and rehabilitation system for disabled, non-pensioner senior citizens to inspire and foster their will and capacity to attain a more meaningful productive aging; and
- (e) To seek the active participation and partnership of the private sectors, non-governmental organizations and people's organizations in promoting the welfare of the Senior Citizens.

**SECTION 4. PURPOSE OF THIS CODE.** This Code shall cover and govern the implementation of Republic Act No. 7432, otherwise known as the "**SENIOR CITIZENS ACT**", as Republic Act. No. 9257, otherwise known as the "Expanded Senior Citizens Act of 2003", and Republic Act No. 9994, otherwise known as the "Expanded Senior Citizens Act of 2010" as well as the Implementing Rules and Regulations covering the said Acts, as promulgate and adopted by the Department of Social Welfare and Development (DSWD), Provisions of the Senior Citizens Acts, which are concerns of the National

Government are incorporated in this Code for the knowledge of concerned Senior Citizens of Tanauan as well as for the information of those establishments that grant benefits and privileges to the elderly. All other provisions thereof for as long as they are applicable for implementations in the Municipality shall be enforced by this Code.

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**SECTION 5. DEFINITION OF TERMS.** For purpose of this Code, and as defined under the Implementing Rules and Regulations (IRR) that covers Republic Act 7432, 9257 and 9994, the following terms are hereby defined as follows:

(a) **ACCREDITED NON- GOVERNMENT ORGANIZATION (NGO)** shall refer to any private non-profit organization, regional or national in scope, mainly providing services for senior citizens, duly registered with the Securities and Exchange Commission (SEC) and accredited by MSWD;

(b) **BASIC NECESSITIES** shall refer to canned sardines, tuna, evaporated, condensed and powdered milk, coffee, bread, white and brown sugar, cooking oil, instant noodles, luncheon meat, meat loaf, corned beef, frozen/refrigerated/preserved/ready-to-cook pork, beef and chicken, rice, corn, bread, fresh/dry/canned fish and other marine products, fresh pork, beef and poultry meat, fresh eggs, fresh processed milk, fresh vegetables, root crops, coffee, sugar, cooking oil, salt, laundry soap, detergents, fire woods, charcoal, candles and drugs classified as essential by of Department of Health (DOH), and other commodities as maybe by the Department of Trade and Industry (DTI);

(c) **ACT/ACTS** shall refer to Senior Citizens Act and/or the Expanded Senior Citizens Act of 2003;

(d) **BENEFACTOR/CAREGIVER** shall refer to any person, whether related to Senior Citizens or not, who takes care him or her is a dependent;

(e) **DENTAL SERVICES** shall refer to oral examination, cleaning, permanent and temporary filling, extractions and gum treatments, restorations, replacement or repositioning of teeth, or alteration of alveolar or periodontium process of the maxilla and the mandible that are necessary for the diagnosis and/ or treatment of dental illness or injury;

(f) **DIAGNOSTIC and LABORATORY TEST** shall refer to X-ray, CT scans, blood chemistry examination, histopathology and immunopathology, hematology, urine analysis, parasitology and bacteriology test, serology, blood banking, and other diagnostic examination that are necessary for the diagnosis or treatment of an illness or injury;

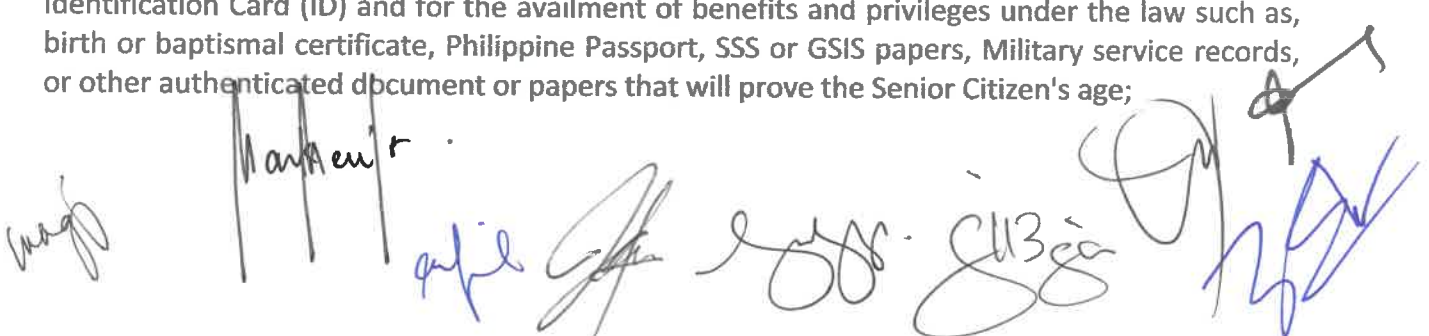
(g) **GERIATRICS** shall refer to the branch medical science devoted to the study of the biological and physical changes and the diseases of an old age;

(h) **HEAD of the FAMILY** shall refer to any person so defined in the National Internal Revenue Code, as amended;

(i) **HOME HEALTH CARE SERVICE** shall refer to health or supportive care provided to Senior Citizen patient at home by licensed health care professionals to include, but not limited to, physicians, nurses, midwives, physical therapists and caregivers;

(j) **IDENTIFICATION CARDS or ID** shall refer to the Senior Citizen's ID issued and signed by duly constituted authorities to an elderly;

(k) **IDENTIFICATION DOCUMENT** shall refer to any documentary or material proof being a senior citizen which shall be used as basis for the issuance of Senior Citizen Identification Card (ID) and for the availment of benefits and privileges under the law such as, birth or baptismal certificate, Philippine Passport, SSS or GSIS papers, Military service records, or other authenticated document or papers that will prove the Senior Citizen's age;

The bottom of the page features several handwritten signatures in blue ink. From left to right, there is a signature that appears to be 'Mang', a signature that looks like 'Marken', a signature that is partially obscured and possibly 'Rafel', a signature that is mostly illegible, a signature that looks like 'Jilliga', and a signature that is also illegible. There are also some scribbles and lines to the right of the main signatures.

(l) **INDIGENT SENIOR CITIZENS** shall refer to any elderly who is frail, sickly or with disability, and without pension or permanent source of income, compensation or financial assistance from his/her relatives to support his/her basic needs.

(m) **LODGING ESTABLISHMENT** shall refer to any building, edifice, structure, apartment or house including tourist inn, apartelle, motorist hotel, and pension house engage in catering, leasing or providing facilities to transients, tourists or travelers;

(n) **MEDICAL SERVICES** shall refer to hospital services, professional services of physicians and other health care professionals and diagnostics and laboratory tests that are necessary for the diagnosis or treatment of an illness or injury;

(o) **NEAREST SURVIVING RELATIVE** shall refer to the legal spouse who survives the deceased senior citizens. Provided, that where no spouse survives the decedent, this shall be limited to relatives in the following order of degree of kinship: children, parents, siblings, grandparents, grandchildren, uncles, aunts.

(p) **NON-GOVERNMENTAL ORGANIZATION (NGO)** shall refer to any private entity which is non-profit and voluntary in nature dedicated to the promotions, enhancements and support of the welfare of senior citizens, duly registered with a regulatory body;

(q) **OFFICE OF THE SENIOR CITIZENS AFFAIRS (OSCA)** shall refer to the office established in the municipality under the Office of the Mayor and headed by a Senior Citizen;

(r) **PRIME COMMODITIES** shall refer to fresh fruits, flour, dried/ processed / canned pork, beef and poultry meat, dairy products not falling under the basic necessities, noodles, onions, garlic, herbicides, feeds and veterinary productions for poultry, swine and cattle, paper, school supplies, nipa shingles, ply board, construction nail batteries, light bulbs and electrical supplies, steel wire and all drugs not classified as essential drugs.

(s) **RECREATION CENTER** shall refer to a place that offers recreation and relaxation for a fee or for free which includes sports facility, indoor games, board games, and the likes;

(t) **RESTAURANT** shall refer to any establishment duly licensed by the Local Government Unit (LGU), offering to the Public regular and special meals or menu, fast foods, cooked food and short food orders, including tea, coffee, soft drinks and hot and cold beverages;

(u) **RETAILER**, as described under the DTI guidelines, shall refer to any person engaged in the business of selling consumer products directly to consumers, which shall includes among others, supermarket, grocery stores, convenience and mini convenience stores, bakeries, but excluding sari-sari stores, wet markets, "talipapa" and cooperative stores;

(v) **SENIOR CITIZEN, OLDER PERSON or ELDERLY** shall refer to any resident citizen of the Philippines at least sixty (60) years old;

(w) **SENIOR CITIZENS CENTER** shall refer to the place established by Republic Act No. 7876 with recreational, educational, health and social programs and facilities designed for the full enjoyment and benefit of the Senior Citizens in a city or municipality.

**SECTION 6. MEANING OF ABBREVIATIONS.** For purpose of this Ordinance and for brevity, the following abbreviations shall mean:

BPLO - BUSINESS PERMIT AND LICENSING OFFICE

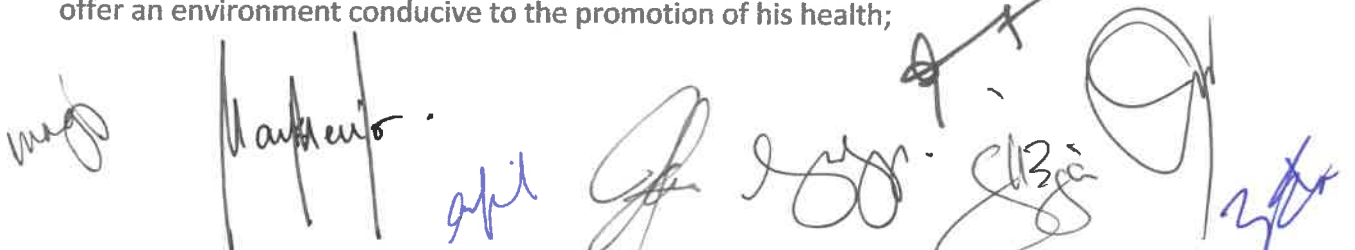


- CHED - COMMISSION ON HIGHER EDUCATION
- DA - DEPARTMENT OF AGRICULTURE
- DBM - DEPARTMENT OF BUDGET AND MANAGEMENT
- DEPED - DEPARTMENT OF EDUCATION
- DILG - DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT
- DOH - DEPARTMENT OF HEALTH
- DOLE - DEPARTMENT OF LABOR AND EMPLOYMENT
- DOTC - DEPARTMENT OF TRANSPORTATION AND COMMUNICATION
- DSWD - DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
- MSWDO - MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE
- OSCA - OFFICE OF THE SENIOR CITIZENS AFFAIRS
- DTI - DEPARTMENT OF TRADE AND INDUSTRY
- MHO - MUNICIPAL HEALTH OFFICE
- MDRRMO - MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE
- MPDO - MUNICIPAL PLANNING AND DEVELOPMENT OFFICE
- PNP - PHILIPPINE NATIONAL POLICE
- GSIS - GOVERNMENT SERVICE INSURANCE SYSTEM
- NGO(s) - NON GOVERNMENT ORGANIZATIONS
- PO(s) - PEOPLES ORGANIZATION
- SEC - SECURITIES AND EXCHANGE COMMISSION
- SSS - SOCIAL SECURITY SYSTEM
- TESDA - TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

## CHAPTER II RIGHTS OF SENIOR CITIZENS

**SECTION 7. Rights of the Senior Citizen.** All Senior Citizens shall be entitled to the rights herein set forth distinction as to ethnic origin, sex, social status, religious, political antecedents and other factors.

- a) Every Senior Citizen is endowed with the dignity and worth as a human being, and has therefore, the right to be respected, especially by the young, and be provided with love, care, understanding and moral security;
- b) Every Senior Citizen has a right to a well- rounded development of his personality to the end that he may become happy, useful and active member of society;
- c) Every Senior Citizen has the right to sufficient shelter, proper medical attention, and all the basic physical requirements of a healthy and vigorous life;
- d) Every Senior Citizen has the right to live in and enjoy an atmosphere of morality and rectitude for the enrichment and strengthening of his morale and character;
- e) Every Senior Citizen has the right to full opportunities for self and wholesome recreation, and wholesome use of his leisure hours;
- f) Every Senior Citizen has the right to protection against exploitation, improper influences, hazards and other conditions or circumstances prejudicial to his physical, mental, emotional and moral preservation;
- g) Every Senior Citizen has the right to live in a community and a society that can offer an environment conducive to the promotion of his health;





- h) Every Senior Citizen has the right to the care, assistance and protection of the Municipality;
- i) Every Senior Citizen has the right to live as a free individual in an atmosphere of peace, understanding, tolerance and universal brotherhood, and with the determination to contribute to his share in nation building;
- j) Every Senior Citizen has the right to efficient and honest government that will deepen his faith in democracy and inspire him with the nature of morality of the constituted authorities both in their public and private lives.
- k) That the indigent Senior Citizens be exempted from paying the Community Tax Certificate so that all indigent Senior Citizens be encouraged to apply the Senior Citizens Membership
- (1) That the neglected Senior Citizens be given a special space at the Senior Citizens Center under the care of a trained person to the said Senior Citizen with a minimum fee.

**SECTION 8. SENIOR CITIZEN'S ID (IDENTIFICATION CARD).** Every qualified senior citizen has the right to be issued with a valid Senior Citizens I.D. which shall be the proof of his or her being a senior citizen, and who shall be entitled to all the rights, benefits, and privileges accorded to the elderly. The Senior Citizens I.D is not transferable and shall not be used for any purpose or purposes, other than what was provided by law. The loss of the I.D. shall be reported immediately to the Office of the Senior Citizen's Affair (OSCA) for replacement. In case of death of a senior citizen, his or her Senior Citizen's I.D. shall be surrendered to the OSCA by the nearest kin, or the Local Civil Registry Office who shall require the surrendering of the Senior Citizen's I.D. prior to the issuance or release of copy of the Death certificate of the deceased Senior Citizen.

### CHAPTER III RESPONSIBILITIES OF SENIOR CITIZENS

**SECTION 9. RESPONSIBILITIES OF SENIOR CITIZENS.** Every Senior Citizen, regardless of his or her sex, religion, social status, creed, political antecedents and other factors, and for long as he is capable physically and mentally, shall:

- a) Maintain an upright and virtuous life in accordance with the tenets of his/her religious beliefs and dictates of clean conscience;
- b) Love and respect the members of his/her family and share with them his/her wisdom for the strengthening, unity and harmony of the Family;
- c) Exert his/ her best effort and capability, gained potentials, and suitable abilities in serving his/her fellowmen and his/her community;
- d) Respect his/her fellowmen, their customs and traditions, the duly constituted authority, laws of the country, and the principles and institutions of democracy;
- e) Involve himself/herself and participate actively and to the extent of his/her capability in Local government programs and projects, social affairs and civic activities for the promotion of public welfare, bearing in mind that their past knowledge and gained expertise will help greatly in making the good image of the Municipality, as well as, shaping the country's future.



- f) Help in the observance of human rights, the strengthening of freedom, the fostering of cooperation in the pursuit of common aspiration for progress and prosperity and the furtherance of peace and order.

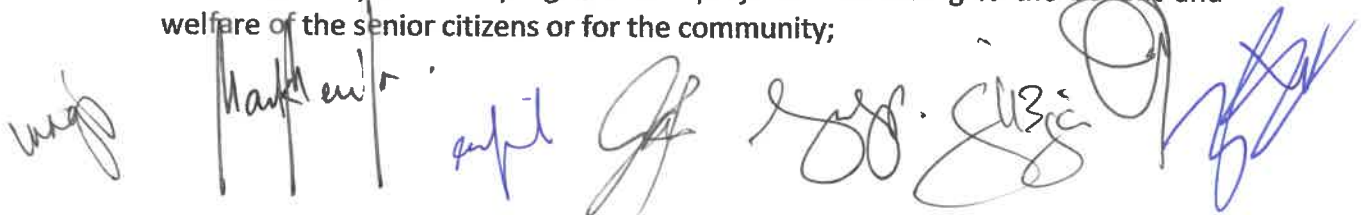
**CHAPTER IV  
CREATION OF THE OFFICE FOR SENIOR CITIZENS AFFAIRS (OSCA)**

**SECTION 10. CREATION OF THE OFFICE OF THE SENIOR CITIZEN'S AFFAIRS (OSCA).** Section 7 of Republic Act No. 7432 provides for the establishment of an office for Senior Citizens affairs in all cities and municipalities, and pursuant to the said mandate.

**SECTION 11. PROVISION/ALLOCATION OF AN OFFICE SPACE FOR OSCA.** The Municipal Government of Tanauan shall provide and allocate an office space for OSCA in the Municipal Government building, including the provision of the necessary amenities therefor.

**SECTION 12. FUNCTIONS OF THE OSCA.** The Office for Senior Citizens Affairs of Tanauan shall have the following functions and responsibilities.

- (a) To plan, implement and monitor yearly work programs pursuant to the objectives of the Senior Citizens Act (RA No. 7432, as amended by the Expanded Senior Citizens Act);
- (b) To draw up a list of available professional and/ or technical expertise and service that can be offered or provided by the Senior Citizen of Tanauan, Leyte;
- (c) To maintain and update regularly on a quarterly basis the record and list of Senior Citizens Master List and to issue, free of charge for the first instance, the Senior Citizen Official Identification (ID) and purchase booklet which shall be valid anywhere in the country but shall be distinguishably for Tanauan, Leyte senior citizens; However, an amount of Fifty Pesos (PHP50) shall be charged for replacement of lost /worn out mutilated ID and Fifty Pesos (PHP50) for replacement of lost Purchase Booklet and that payment shall be made at the Treasurer's Office.
- (d) To serve as a general information center for all Senior Citizens of Tanauan as well as serve as a Liaison office to cater to the need of the Tanauan elderly;
- (e) To monitor compliance of the provisions of the Senior Citizens Act and the Expanded Senior Citizens Act, particularly on the grant of the special discount and privileges to Senior Citizens;
- (f) To report to the Municipal Mayor all violations of the Senior Citizens Act and Expanded Senior Citizens Act, with a copy of such report furnished to the concerned Barangay OSCA;
- (g) To assist Senior Citizens in filing complaints or charges before the Department of Justice (DOJ), provincial or courts the violation of any person, natural or municipal, judicial, establishment, institution or agency effusing to comply with the benefits and privileges granted under the Senior Citizens Act or Expanded Senior Citizens Act of 2003 and 2010;
- (h) To assist and coordinate in all investigations regarding or relative to fraudulent practices and abuses of the discounts and privileges committed by any erring senior citizen;
- (i) To establish linkages with accredited NGOs, people's organizations, other government institutions, and the barangays in their respected area;
- (j) To make representation in seeking financial grant, aid or resources from local, foreign, or international organizations, NGOs, foundations and other concerned institutions in pursuit of programs and projects rebounding to the benefit and welfare of the senior citizens or for the community;



- (k) Formulate and prepare the internal rules and procedures for application to the internal affairs of the OSCA;
- (l) To perform such other functions and responsibilities as may be required by law or duly constituted authorities.

**SECTION 13. QUALIFICATIONS OF THE HEAD OF THE OSCA.** A qualified senior citizen shall be appointed by the Municipal Mayor to head the OSCA who must possess the following qualification:

- (a) A Filipino Citizen and a resident of the municipality for at least (1) year;
- (b) Able to read and write;
- (c) Must be physically and mentally capable of performing the task of OSCA Head;
- (d) A bonafide and active member of a duly registered senior citizens organizations which has a track record of at least 3 consecutive years;
- (e) Good moral character and;
- (f) At least a high school graduate

**SECTION 14. MANNER OF SELECTION AND APPOINTMENT OF THE OSCA HEAD.** The OSCA Head shall be chosen from a list of three (3) nominees as recommended by the general assembly of the registered Senior Citizens Organization in the Municipality of Tanauan. The Federation shall have endorsed a resolution on the process of the selection of the 3 nominees to the Municipal Mayor.

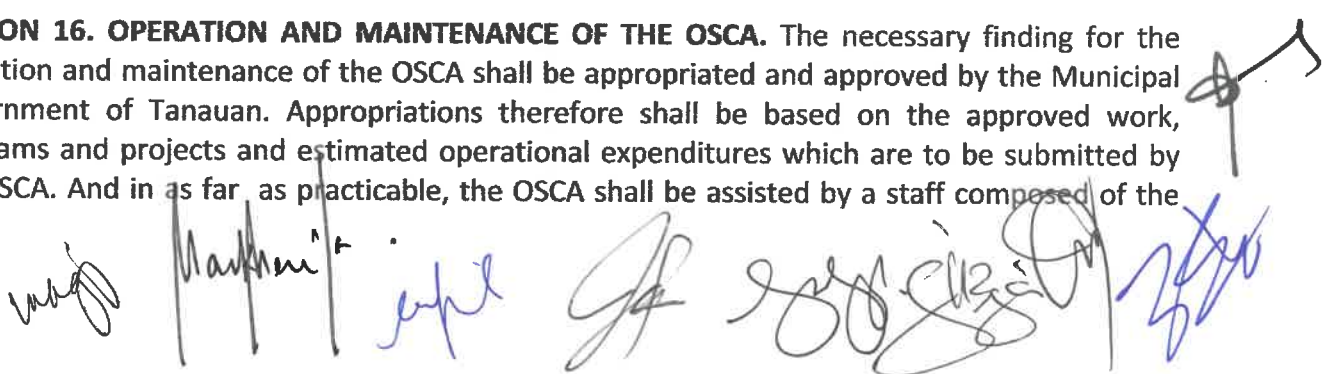
**SECTION 15. TERM OF OFFICE OF THE OSCA.** There shall be established in all cities and municipalities an OSCA to be headed by a senior citizen who shall be appointed by the mayor for a term of three (3) years without reappointment but without prejudice to an extension if exigency so requires. Said appointee shall be chosen from list of three (3) nominees as recommended by a general assembly of senior citizens organizations in the city or municipality. The head of the OSCA shall be appointed to serve the interest of senior citizens and shall not be removed or replaced except for reasons of death permanent disability or ineffective performance of his duties to the detriment of fellow senior citizens.

The head of the OSCA shall be entitled to receive an honorarium of an amount at least equivalent to Salary Grade 10 to be approved by the LGU concerned.

The head of the OSCA shall be assisted by the City Social Welfare and Development officer or by the Municipal Social Welfare and Development Officer, in coordination with the Social Welfare and Development Office. The OSCA Head shall be appointed to serve the interest of senior citizens and shall not be removed or replaced except for reasons of death, permanent disability, or ineffective performance of his duties to the detriment of fellow senior citizens, as stated in a resolution issued by the general assembly. In case of death or permanent disability the remaining term shall be served by the new appointee, who has undergone the selection process. The new Head may be reappointed if he/she has not served one-half of the full-term.

The Office of the Mayor shall exercise supervision over the OSCA relative to their plans, activities and programs for senior citizens. The OSCA shall work together and establish linkages with accredited NGOs Peoples Organizations and the barangays in their respective areas.

**SECTION 16. OPERATION AND MAINTENANCE OF THE OSCA.** The necessary finding for the operation and maintenance of the OSCA shall be appropriated and approved by the Municipal Government of Tanauan. Appropriations therefore shall be based on the approved work, programs and projects and estimated operational expenditures which are to be submitted by the OSCA. And in as far as practicable, the OSCA shall be assisted by a staff composed of the



Federation leader or a member of the senior citizens' association who shall be assisted for filling and organizing the data of whom will be receiving compensation to be determined by the LGU.

**SECTION 17. SUPERVISION OF AND ASSISTANCE TO THE OSCA.** The OSCA Head shall be assisted by the Municipal Social Welfare and Development Office (MSWDO) and the concerned government agencies in pursuant of its duties and responsibilities. The office of Mayor shall exercise supervision over the OSCA relative to their plans, programs and projects, and activities for benefits and welfare of the Senior Citizens of Tanauan.

**CHAPTER V  
ESTABLISHED SOCIAL ACCOUNTABILITY TOWARDS AN AGE-FRIENDLY MUNICIPALITY OF  
TANAUAN**

**SECTION 18. AGE-FRIENDLY MUNICIPALITY.** It is the municipality of Tanauan that enables all ages, especially older persons to fully develop and meaningfully participate in all areas of community life, deciding on matters affecting their lives.

It is a municipality that creates an accessible, inclusive, safe, and secure environment that promotes the well-being of older persons. The older persons, community stakeholders, civil society organizations, Local Government Units (LGUs), and service providers are expected to work collaboratively to create an environment that is suitable to the current and future needs of all ages, especially the older persons by providing quality programs and services for them in accordance to their goal and mandates.

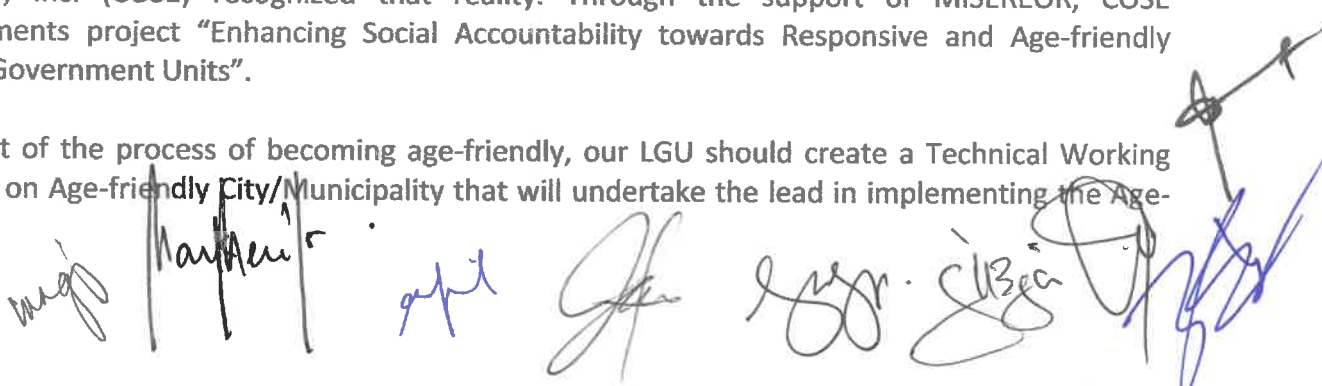
The city or municipality that will implement the concept of an age-friendly city and municipality needs to consider the following pre-condition that will enable them to effectively implement the above-stated indicators.

- The municipality must be willing to designate key people to focus on the promotion and implementation of the AFC/M indicators
- The municipality established or willing to establish a good relationship with various community stakeholders – CSOs, NGOs, private companies, service providers, etc.
- The municipality must have the willingness and capacity to create and support possible changes in response to the identified needs for improvement.

**SECTION 19. AN EXECUTIVE ORDER # 07 CREATING A TECHNICAL WORKING GROUP (TWG) ON AGE-FRIENDLY CITY AND MUNICIPALITY AND IDENTIFYING THEIR ROLES AND RESPONSIBILITIES.** The issues and problems of the older persons do not only affect them but also transpire to other members of the family and boil down to greater concern in the community. People (family and community) surround them, the local and national governments hold great responsibility for ensuring that the environment- both physical and non-physical is fit for the increasing demands of older persons brought by the impact of aging as well as the other social problems.

The Municipal of Tanauan together with its partner organization, Coalition of Services of the Elderly, Inc. (COSE) recognized that reality. Through the support of MISEREOR, COSE implements project "Enhancing Social Accountability towards Responsive and Age-friendly Local Government Units".

As part of the process of becoming age-friendly, our LGU should create a Technical Working Group on Age-friendly City/Municipality that will undertake the lead in implementing the Age-

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friendly City/Municipality indicators in the Municipality of Tanauan.

**SECTION 20. COMPOSITION OF THE TECHNICAL WORKING GROUP (TWG) ON AGE-FRIENDLY CITY/MUNICIPALITY.** The Technical Working Group (TWG) shall be composed of the following:

<b>Chairperson:</b>	<b>Sangguniang Bayan Member Committee for Senior Citizens</b>
<b>Vice-Chairperson:</b>	<b>OSCA Head</b>
<b>Secretary:</b>	<b>FSCAT President</b>
<b>Members:</b>	
1.	<b>MSWDO</b>
2.	<b>PDAO</b>
3.	<b>MPDO</b>
4.	<b>MAO</b>
5.	<b>MHO</b>
6.	<b>MDRRMO</b>
7.	<b>Mobile Health Nurse</b>

**SECTION 21. ROLES AND RESPONSIBILITIES OF THE TECHNICAL WORKING GROUP (TWG).** The Local Technical Working Group on AFC/M aims to develop and implement the age-friendly city and municipality indicators and monitor their implementation in our city/municipality. Specifically, the TWG on will have the following roles and responsibilities:

1. Lead the conduct of Assessments based on the AFC/M Indicators;
2. Lead the formulation Age-friendly City/Municipality Plan;
3. Endorse the Age-friendly City/Municipality Plan and other pertinent documents to the Sangguniang Bayan for translating them into an ordinance;
4. Lead the implementation of the programs, projects, and activities related to the age- friendly city/municipality indicators;
5. Monitor and evaluate the implementation of programs, projects, and activities related to the age-friendly city/municipality indicators; and
6. TWG documents the experiences of LGUs in the implementation of age-friendly cities and communities.

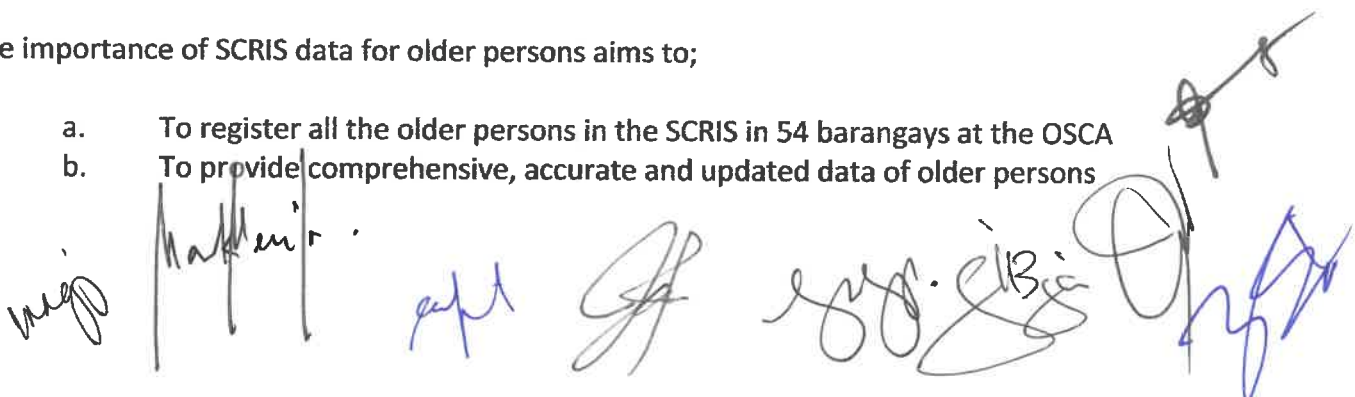
## CHAPTER VI

### ESTABLISHED SENIOR CITIZENS REGISTRATION AND INFORMATION SYSTEM (SCRIS).

**SECTION 22. SENIOR CITIZENS REGISTRATION AND INFORMATION SYSTEM (SCRIS).** Pursuant to the Resolution No. 2022-61. A resolution authorizing the Municipal Mayor to enter into Memorandum of Agreement with the Coalition of Services of the Elderly, Inc. (COSE) for the implementation of Senior Citizens Registration and Information System (SCRIS) in the Municipality of Tanauan, Leyte. The Senior Citizens Registration and Information System (SCRIS) is an offline/online database that stores data using the developed intake forms/sheets to be filled up by the older persons. The OSCA can directly use the intake sheet as an application for those who will secure their senior citizens ID. Analysis and Reporting can be done yearly, depending on the need per LGU.

The importance of SCRIS data for older persons aims to;

- a. To register all the older persons in the SCRIS in 54 barangays at the OSCA
- b. To provide comprehensive, accurate and updated data of older persons



- c. To identify the current situation of older persons that will be the basis for developing and enhancing programs and services for older persons

**SECTION 23. CHARACTERISTICS OF THE SCRIS PROGRAM.** The SCRIS project provides ccessible and comprehensive data of older persons, can update the stored data anytime, can quickly generate reports according to the needs and scope, user-friendly program, convertible to online.

**SECTION 24. ADHERE TO THE RA 10371 OR THE DATA PRIVACY ACT OF 2012.** The implementation of the SCRIS database must adhere to the provisions of the RA 10371 or the Data Privacy Act of 2012. Therefore, LGU will ensure that all acquisition of data from SCRIS database should have a formal request letter and contains the purpose and approved by the OSCA Head, Data Protection Officer (DPO) and Municipal Mayor.

**SECTION 25. OPERATION AND MAINTENANCE OF SCRIS.** The LGU will allocate budget for the Encoder/Personal Information Processor (PIP) and Data Protection Officer (DPO) who are responsible for protecting the data stored in the SCRIS database, maintenance and repair of computer and printer such that the supplies for computer ink, bondpaper and other supplies needed for the operations of SCRIS.

For sustainability, the OSCA can directly use the intake sheet as an application for those who will secure their senior citizens ID. Analysis and Reporting can be done yearly, depending on the need per LGU.

## CHAPTER VII

### CREATION OF SENIOR CITIZENS HELPDESK

**SECTION 26. CREATION OF SENIOR CITIZENS HELPDESK.** A Senior Citizens Helpdesk is hereby established in fifty-four (54) barangay to assist the Local Government Unit of Tanauan through the MSWDO and OSCA, in the effective and efficient delivery and implementation of services and programs for the well-being of the older persons.

The Punong Barangay shall provide the necessary office space, logistical support on the implementation of Senior Citizens Helpdesk such that furniture and fixture but not limited to tables, chairs, filling cabinet and logbook or record book. Likewise, the Punong Barangay shall ensure that proper coordination with the LGU and the OSCA in relation to matters concerning the senior citizens' welfare.

**SECTION 27. QUALIFICATIONS.** A Senior Citizens Helpdesk Officer shall have the corresponding qualifications in order to effectively perform his/her function;

- a) Filipino Senior Citizen registered with the barangay within 6 months
- b) An active member of the senior citizens' association
- c) Undergone basic training on Helpdesk and orientation on laws and policies with older persons
- d) Possess a good leadership skill within the organization who actively participate in all activities of the organization
- e) Physically and mentally healthy
- f) Can read and write report

**SECTION 28. FUNCTION OF THE SENIOR CITIZENS HELPDESK.** The Senior Citizens Helpdesk shall perform the following tasks;



- a) To accept complaints and issues of walk-in senior citizens using a complaint form;
- b) To record and document the complaints and issues of the senior citizens;
- c) To assist and refer the senior citizens' complaints to the appropriate concerned agencies to file and take further appropriate actions;
- d) To follow up and monitor the development and resolution of the filed complaints and issues, at the concerned agency;
- e) To give feedback to the concern senior citizens on the status of the filed complaints;
- f) To assist senior citizens in availing necessary services within the barangays such as the Senior Citizens Registration Form (SCRIS), Philhealth Membership Form, Social Pension Registration Form and others.
- g) To coordinate with OSCA on the implementation of concerned programs and projects.
- h) To submit monthly accomplishment report to the Office of the Senior Citizens Affairs (OSCA) including the resolved and unresolved cases of complaints of the senior citizens.
- i) To do related tasks as the need arises and as assigned by the OSCA and the Municipal Mayor from time to time.

**SECTION 29. MANNER OF SELECTION AND APPOINTMENT.** The Barangay Senior Citizens Association of fifty-four (54) barangay shall conduct a general assembly and identify at least three (3) nominees for Helpdesk Officer with the presence of the Barangay Officials. The nominees got the highest score shall consider as the Senior Citizens Helpdesk with a resolution submitted to the OSCA subject for the review and validation of the Technical Working Group (TWG). The final list shall be submitted to the Local Chief Executive for the issuance of the appointments.

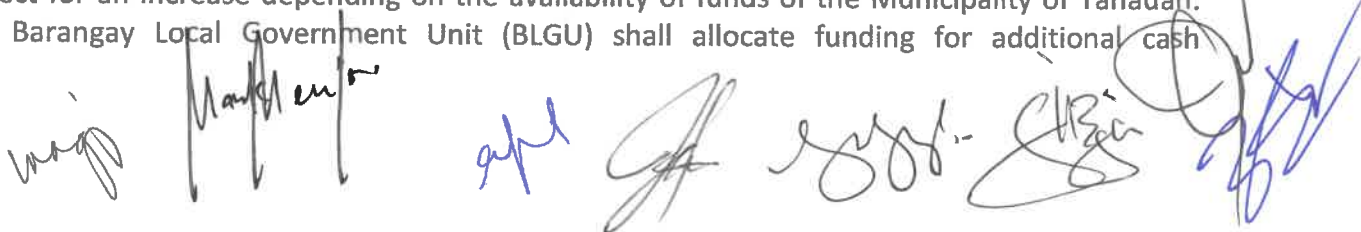
The designated Senior Citizens Helpdesk Officer of fifty-four (54) barangay shall undergo training on the different laws and policies of the older persons and senior citizens helpdesk before assumption to Office conducted by OSCA and MSWDO Office.

**SECTION 30. TERM OF OFFICE.** There shall be established in all barangays of Tanauan a Senior Citizens Helpdesk Officers who shall be appointed by the Municipal Mayor for a term of three (3) years, which shall start from his/her assumption to office, However, the same can be extended for another three years upon the request of the MSWDO and OSCA. The Helpdesk Officer can be removed/replaced if he/she can no longer perform the said task or responsibilities such that failure to submit accomplishment report for three (3) succeeding months within 1 year be a ground for his/her replacement.

The Senior Citizens Helpdesk Officer shall be appointed to serve the interest of senior citizens and shall not be removed or replaced except for reasons of death, permanent disability, or ineffective performance of his duties to the detriment of fellow senior citizens, as stated in a resolution issued by the general assembly.

The Helpdesk Officer shall not be obliged to submit any daily time report; provided, he/she renders public service in barangay at least every Monday and Wednesday or more when necessary.

**SECTION 31. ALLOCATION OF FUNDS FOR THE SENIOR CITIZENS HELP DESK OFFICER.** The Senior Citizens Helpdesk shall be provided a monthly financial assistance an equal amount worth Five Hundred (Php1000.00) pesos to be taken from the Annual General Fund Budget, subject for an increase depending on the availability of funds of the Municipality of Tanauan. The Barangay Local Government Unit (BLGU) shall allocate funding for additional cash



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incentives, logistics and other operational expenses of the Senior Citizens Helpdesk, to be taken from the barangay budget allocation for senior citizens programs and services. The provision will apply to the next set of Senior Citizens Helpdesk Officer, who will be elected in their respective barangay.

**SECTION 32. SUPERVISION OF THE SENIOR CITIZENS HELPDESK.** The fifty-four (54) Senior Citizens Helpdesk Officer shall be under the administrative Supervision of the OSCA of Tanauan. The Punong Barangay of the concerned barangay shall be vested with the power and the authority in implementing to the fullest the provisions of the Senior Citizens Act and the Expanded Senior Citizens Act within the political jurisdiction of the barangay.

**SECTION 33. OFFICE/STAFF FOR THE SENIOR CITIZENS HELPDESK.** The concern Barangay Government Unit shall assign an office space in their respective Barangay Hall for the use of the Senior Citizens Helpdesk Officer, and provide all amenities necessary therefore. The concerned Barangay Government Unit shall likewise provide and designate a place within the barangay for the establishment of a Barangay Senior Citizen Center.

#### CHAPTER VIII

#### CREATION OF COMMITTEE FOR SENIOR CITIZENS AFFAIRS IN SANGGUNIANG BARANGAY OF TANAUAN

**SECTION 34. CREATION OF A COMMITTEE FOR SENIOR CITIZENS AFFAIRS IN THE SANGGUNIANG BARANGAYS.** There shall be a created committee for Senior Citizens Affairs in the Sangguniang Barangays of Tanauan to be headed by a Chairman who will be chosen from the Barangay Kagawad of the Sanggunian concerned through a duly approved resolution. The concerned Barangay Chairman shall serve as an adviser to the created Committee.

**SECTION 35. FUNCTIONS AND RESPONSIBILITY OF THE COMMITTEE FOR SENIOR CITIZENS AFFAIRS OF THE BARANGAY.** The Committee for Senior Citizens Affairs of the Barangay shall be the coordinating agency for the Senior Citizens Helpdesk Officer and the monitoring unit of the Municipal Government of Tanauan to ensure that the provisions of the Senior Citizens Acts are being implemented to the fullest in their respective barangays. In coordination with the Senior Citizen Helpdesk Officer, the Committee shall also be responsible in providing assistance and support in the development and implementation of programs and projects for the Senior Citizens of the barangays. The committee shall likewise conduct researches and studies, and initiate legislative measures that are beneficial and advantageous to the senior citizens of the barangays.

#### CHAPTER IX

#### CREATION OF THE SENIOR CITIZENS COUNCIL

**SECTION 36. SENIOR CITIZENS COUNCIL.** Pursuant to Section 458 (a), sub-paragraph 5 (xvii) of the Local Government Code of 1991, there shall be established Municipal Council for the elderly, and in consonance thereof, the Senior Citizens Council of Tanauan is hereby created, to be composed of:

- (a) Chairman: SB Member Committee for the Senior Citizens
- (b) Vice Chairman: Office of the Senior Citizens Affairs (OSCA) Head
- (c) Secretary: Federation President of Senior Citizens of Tanauan
- (d) Members: Municipal Social Welfare and Development Office, Persons with Disability Office, Municipal Planning and Development Office, Municipal Agriculture Office, Municipal Health Office, Municipal Disaster Risk reduction and Management Office, ABC President





**SECTION 37. FUNCTION OF THE SENIOR CITIZENS COUNCIL.** The Senior Citizens Council shall have the following functions;

- (a) Declare and designate the date of assembly of Senior Citizens of Tanauan for the nomination of Three (3) senior citizen candidates to Head the OSCA of Tanauan;
- (b) In coordination with the Committee for the Senior Citizens Affairs of the Barangay and concerned Government agencies, declare and designate the date of assembly for the selection of the Senior Citizens Helpdesk Officers in the municipality and barangay level
- (c) Lead in the formulation of Age-Friendly/Municipal Plan
- (d) Lead in the formulation of laws and policies that is beneficial to the older persons and the community
- (e) Lead in the implementation of the programs, projects and activities related to the Age-Friendly Municipality indicators
- (f) Monitor and evaluate the implementation of programs, projects and activities related to the age- friendly municipal indicators
- (g) Documents the experiences of the LGU in the implementation of age-friendly municipality
- (h) Formulate policies and adopt measures mutually beneficial to the elderly and to the community;

**SECTION 38. COUNCIL SECRETARIAT.** There is hereby constituted for the Senior Citizens Council Secretariat which shall be responsible for providing technical support, documentation, preparation of reports and other assistance as may be required in the discharge of its functions. The Senior Citizens Council may avail of the services of physically and mentally capable older persons, NGOs, educational or research institution for this purpose.

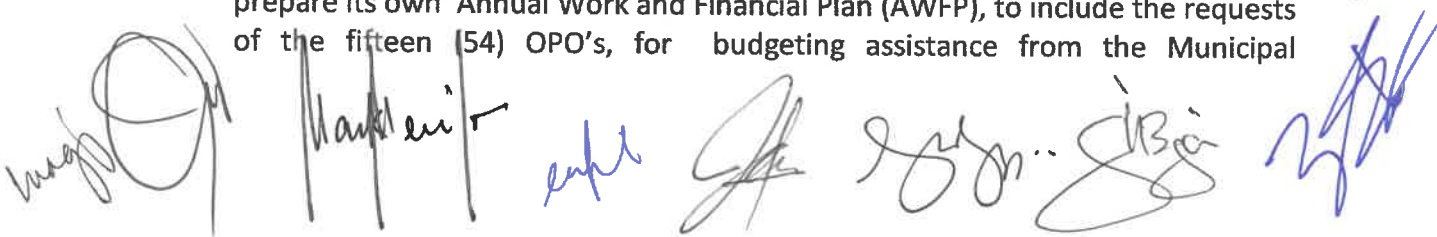
**SECTION 39. FEDERATION OF SENIOR CITIZENS OF TANAUAN.** The Federation shall serve as an advisory body to the OSCA of Tanauan and the Senior Citizens Council. The Federation shall be affiliated with the National Federation of Senior Citizens Association of the Philippines.

#### CHAPTER X

#### FEDERATION OF SENIOR CITIZENS ASSOCIATION OF TANAUAN, LEYTE (FSCAT)

**SECTION 40. THE FEDERATION OF SENIOR CITIZENS ASSOCIATION OF TANAUAN, LEYTE.** The Federation of Senior Citizens Association of Tanauan is an Non-Government Organization representing the Older Persons Association in 54 barangays of Tanauan Leyte and shall be recognized as the official umbrella organization of all senior citizens, accredited by the Sangguniang Bayan Member and the DSWD. Should there be more than one (1) registered older persons' organization in the municipality and barangay level, only one of them, represented by its President shall sit and be recognized by the Municipality Development Council and Barangay Development Council as the official member representing the senior citizens in the spirit of fairness and equity.

- a) In the same manner that the fifteen (54) OPO's are duly registered Senior Citizens' Organizations, the municipal federation, likewise, has to be registered either with SEC, DOLE or CDA.
- b) The first and only existing registered and accredited municipal federation as of date is membered by the fifteen (54) OPO's represented at the Federation level by their respective Presidents who each represents each one of the fifteen (54) barangays of Tanauan;
- c) The Federation of the Senior Citizens Association of Tanauan (FSCAT) shall prepare its own Annual Work and Financial Plan (AWFP), to include the requests of the fifteen (54) OPO's, for budgeting assistance from the Municipal

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Government, and submit the same to OSCA for integration and final consideration of its annual share of the municipal budget during the annual budget preparation of the LGU.

## CHAPTER XI

### CREATION OF OLDER CITIZENS MONITORING COMMITTEES (OCMC) OF THE FEDERATION

**SECTION 41. THE CREATION OF OLDER CITIZENS MONITORING COMMITTEES.** FSCAT established an Older Citizens Monitoring Committees (OCMC) that involves the participation of the older persons or senior citizens at the grassroots level in observing, checking, tracking, and recording public service delivery in assessing the program quality in terms of outreach, accessibility and adequacy, among other things and/or the "implementation of policies and services affecting their lives, and using evidence they gather to advocate for change at local and national level.

**SECTION 42. THE ROLES AND RESPONSIBILITIES OF OCMC.** The following are the roles and responsibilities of the OCMC

- a. Developed monitoring tool based on the identified issues and concerns of the older persons in the community
- b. Formulate plans and activities of the OCMC
- c. Gathered data using digital platform
- d. Analyze data and provide recommendation
- e. Present and submit report to federations
- f. Regularly conduct dialogue and consultations with the different agencies and stakeholders for the improvement of the social protection program.

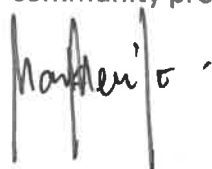
**SECTION 43. BUDGET FOR OCMC PROGRAMS AND PROJECTS.** The LGU shall allocate budget on the programs and projects of the OCMC including the transportation and food allowance for the conduct of regular meeting and monitoring activities.

## CHAPTER XII

### CONTRIBUTION OF THE SENIOR CITIZENS TO THE COMMUNITY

**SECTION 44. SENIOR CITIZENS CONTRIBUTION TO THE COMMUNITY.** Tanauan Senior Citizens may render voluntary services to the community, which shall consist, but not be limited to the following:

- a) Tutorial and/or consultancy services relative to his/her expertise or profession;
- (b) Actual sharing or teaching gained, acquired or learned skills that could help others generate income, or that will serve as a hobby or leisure for other senior citizens;
- c) Serve as educators in study and learning centers in non- formal education services;
- (d) Participate in Municipal Government's public welfare programs, civic affairs and other community services, like serving as adviser, guidance counselor, resource provider, tourist aide, and such other beneficial work or activity where the talent, expertise, profession or trade of the senior citizen may be aptly used or applied;
- (e) Individually or jointly, formulate plans, programs and projects for community development and for the benefit of all the senior citizens in general;
- (f) Solicit grants or donations from local and foreign foundations, charitable institutions and/or non- governmental institutions, to finance noteworthy community programs and senior citizen projects.



In consideration of the services rendered by a Senior Citizen, the Office for Senior Citizens Affairs (OSCA) may award or grant special benefits or privileges subject to the approval of the Municipal Mayor, in addition to the other privileges provided for under the Acts.

**CHAPTER XIII  
PRIVILEGES FOR THE SENIOR CITIZENS**

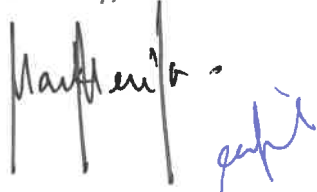
**SECTION 46. DISCOUNTS FROM ESTABLISHMENTS.** Every Senior Citizens of Tanauan shall be granted TWENTY PERCENT (20%) discount and exemption from the value - added tax (VAT), if applicable, on the sale of the following goods and services offered to the general public, regardless of the amount purchased from any establishment, irrespective of classification, relative to the utilization of services for the exclusive use of senior citizens:

- (a) **HOTELS AND SIMILAR LODGING ESTABLISHMENTS** - The discount shall be for room accommodation and other amenities offered by the establishment, such as, but not limited to, hotel based parlors, barbershops, restaurants, massages, parlor, sauna bath, aromatherapy, rooms, workout gyms, swimming pools,
- (b) **Jacuzzis, ktv bars, internet facilities, food, drinks, and other services offered.** The term "Hotel" shall include beach and mountain resorts.
- (c) **RESTAURANTS** - The discount shall be offered for the purchase of foods, drinks, dessert and other consumable items served by the establishments offered for the consumption of the general public.
- (d) **RECREATION CENTERS** - The discount shall be for the utilization of services in the form of fees, charges and rental for sports facilities or equipment, including venues for ballroom dancing.

For Dine- in services under items (a), (b) and paragraph 2 of item (c) of Section 34, the privilege must be personally availed of by the senior citizen as defined herein, and no proxies or authorization I favor of another person who is not a senior citizen will be honored.

- (e) **HOSPITAL, GOVERNMENT AND PRIVATE HEALTH FACILITIES, DRUG STORES, PHARMACIES, MEDICAL AND OPTICAL CLINICS, AND SIMILAR ESTABLISHMENTS DISPENSING MEDICINES AND MEDICAL REHABILITATION DEVICES** - The discount for the purchase of generic or branded medicines, drugs and services rendered by these establishments shall be supported by the following:

- i. Doctor's prescription containing the name of the Senior Citizens, age, sex, address, date of prescription, the generic name and the quantity of medicine and dosage thereof. The prescription shall also contain the name of the physician, his professional license and tax receipt numbers, if applicable his narcotic license number;
- ii. Purchase booklet issued by the OSCA with control number, date of issue, name of senior citizen, his address and other relevant information;
- iii. Senior citizens ID with picture containing his signature and that of the issuing authority;



- iv. Signed authorization letter currently dated, in case the medicine is bought by a representative of the senior citizen.

The Municipal Government of Tanauan shall provide fully subsidized medical and dental services, diagnostic and laboratory fees for all senior citizens confined in service wards of government facilities while 20% discount and VAT exemption shall apply for all senior citizens confined in pay sections (both in and out Patient) of Government health facilities.

Private health facilities and hospitals shall grant all senior citizens 20% discount and VAT exemption on medical and dental services, and diagnostic and laboratory fees, including professional fees of attending doctors.

All medical devices used/ consumed during check-up or confinement of a Senior Citizen regardless of number of days of stay in the hospital or any health facilities shall be covered by the 20% discount and VAT exemption. Medical devices to be used during the recovery at home, or for monitoring of a particular ailment or disease or to aid the maintenance of a treatment shall also be covered by the 20% discount and VAT exemption provided that prescription for the use of such medical device/s shall be provided by the physician.

The same discount and exemption shall also apply for the purchase of eyeglasses, hearing aids, dentures, prosthetics, artificial bone replacements like steel and which includes implants, plates, rods and screws as well as walkers, crutches, wheelchairs, canes, geriatric diapers and other essential medical supplies, accessories and equipment for senior citizens.

- (f) **CULTURAL PRESENTATION, LEISURE AND AMUSEMENT** - The discount shall be on admission fees.
- (g) **PUBLIC LAND TRANSPORTATION** The 20% discount shall be granted by all public land transportation which includes public utility jeepneys (PUJS), pedicabs and tricycles. Senior Citizens shall be entitled likewise to 20% fare discount on all public utility tricycles operating within the municipality upon presentation of their OSCA ID. The licensing office shall require all franchised public utility tricycles and pedicabs operating within to post with the "tarifa" a sign that Senior Citizens are given 20% discount on tricycle fares.
- (h) **AIR AND SEA TRANSPORTAION**-20% discount shall likewise be granted to senior citizens on all domestic air and sea fares.

**SECTION 47. SPECIAL DISCOUNT ON BASIC NECESSITIES AND PRIMECOMMODITIES.**

Pursuant to the guidelines issued by the DTI on the grant of special discount in special programs for senior citizens. Upon presentation of his/her Senior Citizens card, shall be entitled to a special discount of Five (5%) percent of the regular price of the following basic necessities and prime commodities to be purchased from supermarkets, grocery stores, convenient and mini-convenience store and shops, and bakeries only:

**BASIC COMMODITIES:**

- a) All kinds and variants of rice
- b) Corn
- c) All kinds of bread (Pastries and cakes not included)
- d) Fresh, dried and canned fish and other marine products (including frozen and in various modes of packaging)
- e) Fresh pork, beef and poultry meat
- f) All kinds of eggs (excluding quail eggs)
- g) Potable water in bottles and container

- h) Fresh and processed milk (excluding milk labelled as food supplement)
- i) Fresh vegetables including root crops
- j) Fresh fruits
- k) Locally manufactured instant noodles
- l) Coffee and coffee creamer
- m) All kinds of sugar (excluding sweetener)
- n) All kinds of cooking oil
- o) Salt
- p) Powdered, liquid, bar laundry and detergent soap

**PRIME COMMODITIES:**

- a) Firewood
- b) Charcoal
- c) All kinds of candles
- d) Household liquefied petroleum gas, not more than 11 kgs. LPG content once every five (5) months bought from LPG dealers
- e) Kerosene, not more than 2 liters per month

Every Senior Citizens and Persons with Disability shall enjoy a special discount of five percent (5%) of the regular retail price, without exemption from the value-added-tax (VAT), of basic necessities and prime commodities.

Provided that the Total amount of purchase shall not exceed One Thousand Three Hundred Pesos (Php1,300.00) per calendar week without carryover of the unused amount. At least four (4) kinds of basic necessities and prime commodities for personal and exclusive consumption of the SC/PWD within the calendar week.

**SECTION 48. POSTING OF INFORMATIVE POSTERS.** All concerned establishment covered by the Senior Citizens Act shall post in front and inside their premises informative posters which states that the establishments is granting twenty percent (20%) discount to Senior Citizens. The business permit and the licensing office Tanauan shall include his mandate as one of the requirements on the issuance of business permit and license to operate.

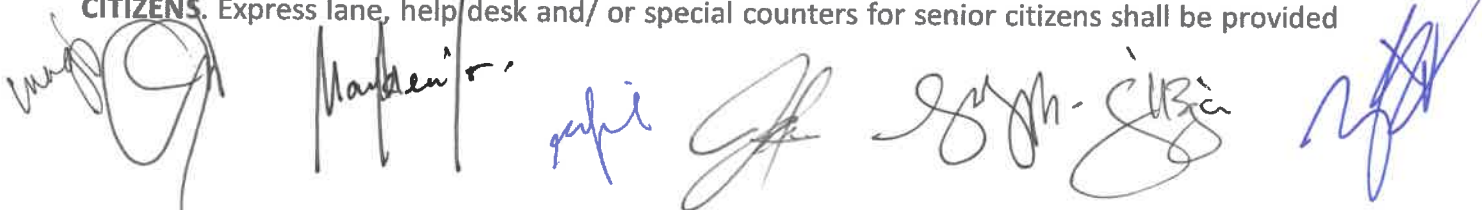
**SECTION 49. PURCHASE BOOKLETS.** A purchase booklet shall be presented to the drugstore or retailer every time a purchase of medicine or basic necessities and commodities is made. The purchase booklet shall be distributed by the OSCA free of charge for the new applicant upon the application of the senior citizens ID.

The purchase booklet shall contain the name of the Senior Citizen, the list of medicine, basic necessities and prime commodities as mentioned in the Ordinance. It shall provide the name of the retail establishment and address, date of purchase and the amount spent for the purchase thereof.

**SECTION 50. AUTHORIZED REPRESENTATIVE.** Shall present the OSCA ID of the concerned Senior Citizen and an authorized representative letter. A Senior Citizen who cannot personally make the purchase of medicine, basic necessities and prime commodities may appoint a representative to make the purchase on his/her behalf.

**CHAPTER XIV  
OTHER PRIVILEGES AND EXEMPTIONS**

**SECTION 51. PROVISION OF EXPRESS LANE/HELP DESK/SPECIAL COUNTER FOR SENIOR CITIZENS.** Express lane, help desk and/ or special counters for senior citizens shall be provided



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in all private and retail-owned business establishment, drugs stores and government offices. In the absence of an express lane, priority shall be given to the senior citizen in availing of the services.

**SECTION 52. INCOME TAX EXEMPTION.** The Senior Citizen shall be entitled to exemption from the payment of the individual income tax, provided he/she is considered to be a minimum wage earner in accordance with Republic Act No. 9504.

**SECTION 53. EXEMPTION FROM TRAINING FEES.** The Senior Citizen shall be exempted from training fees for socio- economic programs conducted by private and government agencies, subject to the guidelines to be issued by the DTI, DOLE, DA, TESDA, and DOTC-TRC.

**SECTION 54. FREE MEDICAL AND DENTAL SERVICES IN GOVERNMENT FACILITIES.** Medical and Dental services, diagnostic and laboratory tests requested by the physician such as but not limited to X-rays, computerized tomography scans, and blood tests availed of by Senior Citizens, including professional fees of attending doctors in all government hospitals, medical facilities, outpatient clinics, and home health care services, shall be provided free of charge to senior citizens.

**SECTION 55. MEDICAL AND DENTAL SERVICES ON PRIVATE FACILITIES.** In accordance with the rules and regulations to be issued by the DOH in coordination with the PHILHEALTH, a senior Citizen shall be granted a twenty percent (20%) discount on medical and dental health services and diagnostic and laboratory fees, such as, but not limited to X-rays, computerized tomography scans, and blood tests availed of by Senior Citizens, including professional fees of attending doctors in all private hospitals and medical facilities.

**SECTION 56. EDUCATIONAL PRIVILEGES.** Educational assistance shall be granted to a Senior Citizen to pursue post-secondary, post tertiary, as well as vocational or technical education in both public and private schools through provisions of scholarship, grants, financial aid, subsidies and other incentives to a qualified senior citizen, including support for books, learning materials, uniform allowance to the extent feasible: Provided, that the Senior Citizen shall meet minimum admission requirements.

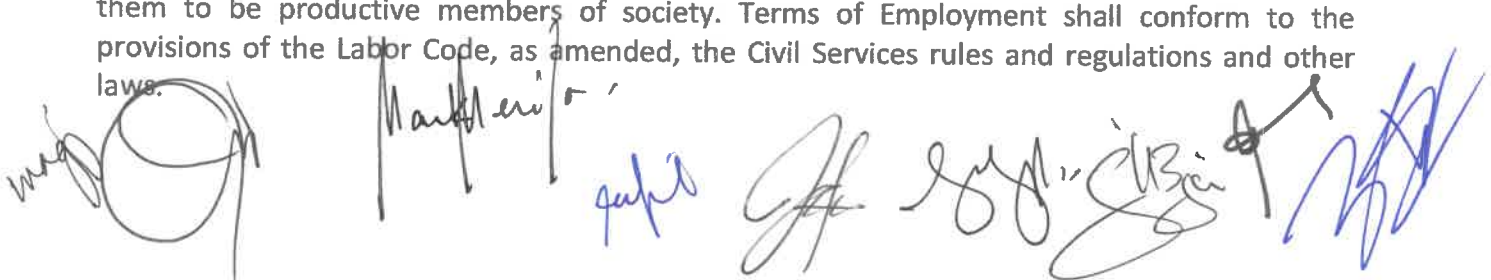
**SECTION 57. BENEFITS AND PRIVILEGES FOR RETIREES.** To the extent practicable and feasible, a Senior Citizen shall be granted the continuance of the same benefits and privileges given by the GSIS, SSS and PAG-IBIG, as the case may be and as are enjoyed by those in active service.

**SECTION 58. PRIVILEGES ON GRANTING SPECIAL DISCOUNTS IN SPECIAL PROGRAMS.** Subject to the guidelines to be issued by the DTI and the DA and to the extent possible, the government may grant special discounts for Senior Citizens on purchase of basic necessities and prime commodities. Provided that such programs and their guidelines shall be developed by the concerned department with the concerned department's jurisdiction.

**SECTION 59. DEATH BENEFIT ASSISTANCE.** In case of demise of an elderly, his/her family may avail a burial assistance in the amount of Two Thousand Pesos (P2,000.00) which shall be chargeable against the funds of the OSCA.

#### CHAPTER XV

**SECTION 60. EMPLOYMENT.** Senior Citizens, who have the capacity and the desire to work, or to be re-employed shall be provided with the information and matching services to enable them to be productive members of society. Terms of Employment shall conform to the provisions of the Labor Code, as amended, the Civil Services rules and regulations and other laws.

The bottom of the page features several handwritten signatures and initials in black and blue ink. From left to right, there is a large, stylized signature, a signature that appears to read 'Mansuri', a signature that appears to read 'supo', and several other less legible signatures and initials.

**SECTION 61. PRIVATE ENTITIES** that shall employ senior citizens as employees upon effectivity of the Expanded Senior Citizen Act shall be entitled to an additional deduction from their gross income, equivalent to ten percent (10%) of the total amount paid as salaries and wages to senior citizens.

**SECTION 62. EDUCATION.** The **DEPED, the TESDA and the CHED, in accordance with the Municipal Government thru the MSWD and PESO Office.**

- (a) Self and social enhancement services to provide senior citizens opportunities for socializing, organizing, creativeness and self-improvement;
- (b) After care and follow up services for Senior Citizens who are specially those who have problems of reintegration with the family and community, free counseling shall be provided to both the senior citizens and their families;
- (c) Neighborhood support services wherein the community or family shall provide care-giving services to the frail, sick. Bedridden Senior Citizens;
- (d) Substitute Family are in the form of residential care- group homes for the abandoned, neglected, unattached or homeless Senior Citizens and those incapable of self-care;
- e) Inclusion of Community-based settings as practicum for academic institutions and in the curriculum of care- giving and technical vocational schools.

**SECTION 63. ACCESS TO PUBLIC TRANSPORT.** MSWD in coordination with the concerned agencies is mandated by the Acts to develop programs to assist Senior Citizens in gaining full access n the use of Public Transport and facilities. The minimum requirement and standards to make transportation facilities and utilities for public use shall be developed for accessibility and mobility of Senior Citizens, particularly those with disability, pursuant to the Accessibility Law.

**SECTION 64. HEALTH.** The Senior Citizens Center- Healthy Lifestyle Centers of Tanauan. Pursuant to Republic Act No. 7876, otherwise known as the "Senior Citizens Act of the Philippines". With the Financial Aid from the NGO established the Senior Citizens Health Lifestyle Center which is a venue for social and recreational services, sports and other socio-cultural activities and on where Senior Citizens can avail free medical services, obtains health counseling and other health services. The Center shall identify the needs of the Senior Citizens ad will initiate, develop and implement productive activities and work schemes for their leisure and in order to provide them with extra earnings that could supplement their finances.

The center shall also promote and maintain linkages with other instrumentalities or agencies of the government, including the Federation of Senior Citizens Association of the Philippines and other NGOs, for the delivery of health care services, facilities, professional advice, counseling services, training and community self-help projects.

- a. The RHU must conduct a monthly or quarterly Free Medical Consultation with free Medicines and Laboratory to all Senior Citizens and not to their dependents located at the Senior Citizens Center, so that they will be free from the hustle in going to the usual health center of the Municipality for check-up.
- b. A counseling, dance sessions, meetings and seminars must also be held at the Senior Citizens Center to uplift the morale, spirit and revitalize the health of those members of the Senior Citizens within the locality.

**SECTION 65. HOUSING.** The national government shall include in its national shelter program the special housing needs of senior citizens, such as establishment of housing units for the elderly.



**SECTION 66. ADDITIONAL GOVERNMENT ASSISTANCE.**

**(1) SOCIAL PENSION PROGRAM. REPUBLIC ACT NO. 11916.** AN ACT INCREASING THE SOCIAL PENSION OF INDIGENT SENIOR CITIZENS. Mandatory Social Pension. The indigent senior citizens shall be entitled to a monthly stipend amounting to not less than One thousand pesos (P1,000.00) to augment the daily subsistence and other medical needs of senior citizens. The DSWD shall, subject to the approval of the Department of Budget and Management (DBM), in consultation with other stakeholders, review and, when necessary, adjust the amount of the social pension every two (2) years after the effectivity of this Act, taking into account the present consumer price index as published by the PSA and relevant economic indicators, as reported and published by the pertinent government agencies and authorities.

**FORM AND MANNER OF PAYMENT.** The monthly stipend shall be released to target beneficiaries either in cash, direct remittance through the engagement of a service provider duly accredited by the Bangko Sentral ng Pilipinas, electronic transfer, or other modes of delivery, whichever is more practical and acceptable to the beneficiary, ensuring its release in the most expeditious and efficient manner.

**WAIVER OF FEES.** Any transaction or service fee arising from the engagement of a service provider, electronic transfer, or other modes of delivery with service fees for the release of the monthly stipends and other forms of assistance to target beneficiaries shall not be charged against the target beneficiaries.


**TRANSFER OF FUNCTIONS FROM THE DSWD.** The implementation, distribution, and management of the social pension for senior citizens shall, in accordance with Section 11 of Republic Act No. 7742, as amended by Republic Act No. 11350, be transferred from the DSWD to the NCSC within a period not exceeding three (3) years from the effectivity of this Act. The absorption or transfer of regular or permanent and other employees of the affected offices and programs of the DSWD shall be done in accordance with applicable laws, including civil service laws, rules and regulations, and subject to the approval of the DBM.

**LIST OF BENEFICIARIES.** The DSWD, and thereafter upon full transfer of its functions and programs to the NCSC, with the assistance of the PSA through community based monitoring system established under Republic Act No. 11315, otherwise known as the "Community-Based Monitoring System Act", and validation by the local government units, shall update and validate the list of target beneficiaries annually.

**IMPLEMENTING RULES AND REGULATIONS.** Within thirty (30) days from the effectivity of this Act, the NCSC shall, in consultation with the DSWD, DBM and other concerned government agencies, as well as nongovernment organizations and people's organizations of senior citizens duly accredited by the DSWD, promulgate the necessary rules and regulations for the effective implementation of this Act.

**APPROPRIATIONS.** The amount necessary for the initial implementation of this Act shall be charged against the current appropriations of the DSWD. Thereafter, such amount necessary for the continued implementation of this Act shall be included in the Annual General Appropriations Act.

**(2) MANDATORY PHILHEALTH COVERAGE.** All indigent senior citizens shall be covered by the national health insurance program of PhilHealth. The LGUs where the indigent senior citizens reside shall allocate the necessary funds to ensure the enrollment of their indigent senior citizens in accordance with the pertinent laws and regulations.

A series of approximately seven handwritten signatures in blue ink, arranged horizontally across the bottom of the page. The signatures vary in style, with some being more legible and others being more stylized or scribbled.



**(3) SOCIAL SAFETY NETS-** (Social Safety Nets Social safety assistance intended to cushion the effects of economic shocks, disasters and calamities shall be available for senior citizens. The social safety assistance which shall include food, medicines, and financial assistance for domicile repair, shall be sourced from the disaster/calamity funds of LGUs where the senior citizens reside, subject to the guidelines to be issued by the National Commission of Senior Citizens (NCSC)."

**CHAPTER XVI  
RESPONSIBILITIES AND PROGRAMS OF THE SENIOR CITIZENS**

**SECTION 67. MUNICIPAL GOVERNMENT RESPONSIBILITIES.** The Senior Citizens Acts mandates shall be responsible in ensuring that the provision of the Acts are implemented to its fullest extent and through its Local Chief Executive, to require all establishments covered by the Acts to prominently display posters, stickers and other notices that will generate public awareness of the rights and privileges of Senior Citizens.

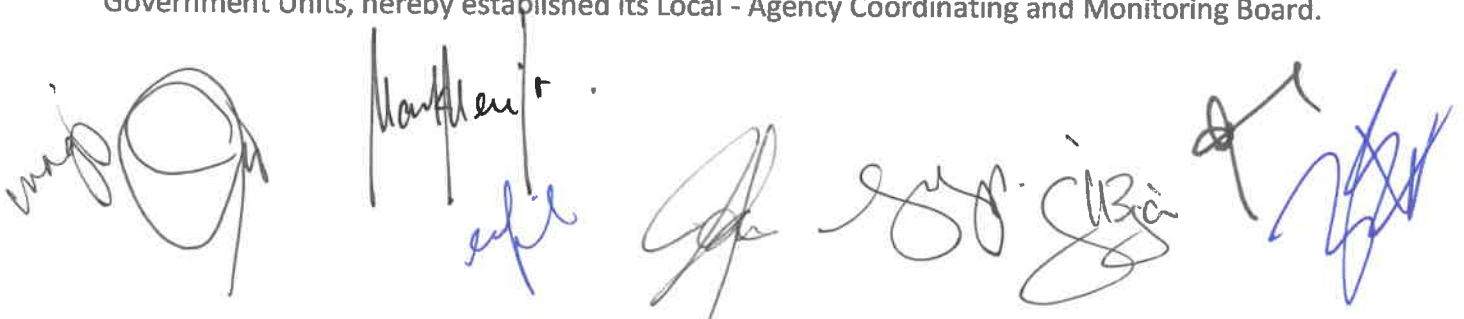
**SECTION 68. MUNICIPAL ORDINANCE FOR SENIOR CITIZENS.** The following programs, projects and legislative measure for its Senior Citizen.

**(a) ENACTMENT OF ORDINANCE**

1. **ORDINANCE NO. 2014-09:** An Ordinance to Exempt Senior Citizens from payment of Certification Fees
2. **ORDINANCE NO. 2012-06:** An Ordinance to implement the counterpart Municipal award and to facilitate the programs for Centenarians and Senior Citizens at least Ninety (90) years old, grant benefits and special privileges and for other purposes.
3. **ORDINANCE NO. 2014-05:** An Ordinance providing Annual Free Pneumococcal Vaccine to Senior Citizens and Persons with Disability belonging to the Low income families or living below poverty line in the Municipality of Tanauan, and Considered to be at high risk or morbid by competent health Authorities, and appropriating a certain amount for the purpose.
4. **ORDINANCE NO. 2020-24:** An Ordinance mandating Compulsory Registration of all Senior Citizens of Tanauan Leyte at the OSCA and issuance of new Senior Citizens ID Cards
5. **ORDINANCE NO. 2022-08:** An Ordinance Institutionalizing the Mobile Health Care Services for the Elderly Program in the municipality of Tanauan Leyte, providing guidelines in the implementation thereof appropriating funds therefor
6. **ORDINANCE NO. 2023-060:** An Ordinance Institutionalizing the "FREE ACCESS TO MEDICINE (FAMed) PROGRAM" in the municipality of Tanauan Leyte

**CHAPTER XVII**

**SECTION 69. MONITORING AND COORDINATING MECHANISM.** The Expanded Senior Citizen of 2003 mandated the establishment of a national inter- agency coordinating and monitoring mechanism at the National level known as the "National Inter- Agency Coordinating and Monitoring Board, prescribing its composition and defining its functions. The Act also required the establishment of an inter- Agency Coordinating and Monitoring Board at the Regional level with the same functions with the same membership and similar functions that of National Board. Pursuant to the devolved functions accorded by the Government Code of 1991 to Local Government Units, hereby established its Local - Agency Coordinating and Monitoring Board.



**SECTION 70. COMPOSITION OF THE LOCAL INTER- AGENCY COORDINATING AND MONITORING BOARD.** The local Inter-agency Coordinating and Monitoring board shall be composed of the following:

- (a) Chairman SB Committee for Senior Citizens man
- (b) DILG
- (c) Secretary MSWDO Head
- (d) Members PNP, MHO, DTI, BPLO, ABC President and a Representatives from five (5) NGOs for senior citizens which are duly accredited by the DSWD and have service primarily for senior citizens. Representatives of NGOs shall serve a period of tree (3) years.

The board may call on other Municipal Government agencies, NGOs and POS to serve as resource persons as the need arises. They shall not have the right to vote.

**SECTION 71. NGO REPRESENTATION.** The NGOs shall have represented, preferably by a Senior Citizen, but not limited to, women urban poor and veterans who are accredited by MSWD and have services primarily for Senior Citizens. The Representative shall be appointed by the Board and shall serve a period of Three (3) years.

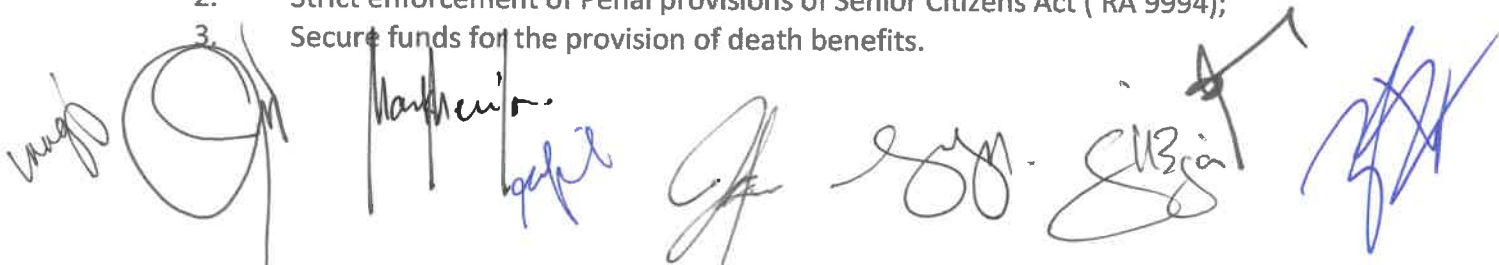
**SECTION 72. FUNCTIONS OF THE BOARD.** The Local Inter- Agency Coordinating and Monitoring Board shall have the following functions:

- (a) Formulate a domestic or local plan of action for Senior Citizens in coordination with concerned government agencies and other stakeholders.
- (b) Develop effective monitoring and reporting system towards efficient, consistent uniform implementation of the plan.
- (c) Develop and institute effective and innovative and approaches and methods with which address the issues and concerns of the Senior Citizens.
- (d) Coordinate the programs and projects of the concerned agencies by immediately effectively address the issues and concerns of the Senior Citizens.
- (e) Coordinate and conduct of Municipal wide information, educational campaign and other advocacy activities on the Expanded Senior Citizens Act.
- (f) Monitor the conduct of education, training and other capability building program to maximize the construction and participation of Senior Citizens.
- (g) Coordinate the conduct and evaluate of plan of action, research and documentation of goods to participate and disparities for policy and program development.
- (h) To actively establish local network for resource generation and technical cooperation.
- (i) Prepare yearly accomplishment report to the Office of the Mayor and the Senior Citizens Council.

**SECTION 73. BOARD SECRETARIAT.** The MSWD of Tanauan shall act as the Secretariat of the Board.

**SECTION 74.** That an efficient Program implementation and effective enforcement of Laws, Policies, Measures, and mandated benefits accrued to Senior Citizens, with particular attention to the following interventions:

1. Enforced implementation of mandated compensation for OSCA head;
2. Strict enforcement of Penal provisions of Senior Citizens Act ( RA 9994);
3. Secure funds for the provision of death benefits.

A series of handwritten signatures in blue ink, likely representing the officials mentioned in the text above. The signatures are arranged horizontally across the bottom of the page.

CHAPTER XVIII

IMPLEMENTING MECHANISM AND ENFORCING AUTHORITIES

**SECTION 75. IMPLEMENTING MECHANISM.** To help ensure effective implementations of the Senior Citizens Act and the Expanded Senior Citizens Act, the following offices and agencies shall:

- (a) The Office for the Senior Citizens Affairs (OSCA) shall exercise all the mandated function and responsibilities as provided under the Senior Citizens Act.
- (b) The Business permit and the Licensing Office (BPLO) shall, prior to the approval and issuance of business permits and license, furnish to the establishment copies of the pertinent provisions of Republic Act No. 7432 (Senior Citizen's Act, as amended) and Republic Act No. 9257 (Expanded Senior Citizens Act of 2001).
- (c) The treasury office shall launch a Municipal wide information campaign regarding the aforementioned Senior Citizens Acts.
- (d) BPLO prior to the approval and issuance of franchise to operate, or renewal thereof, shall require all public utility operating within Tanauan, Leyte to post the required sticker that reflects the 20% discount to be granted to Senior Citizens.
- (e) The Barangay of Tanauan shall disseminate information regarding the pertinent provisions of the Senior Citizens Act in their respective areas of jurisdiction, including the posting of this Code in the Bulletin boards in their respective Barangay Halls.
- (f) All concerned offices and agencies of the Municipal Government shall be furnished with coy of this Code for their information, guidance and dissemination.

**SECTION 76. ENFORCING AUTHORITIES.** All agencies of the Municipal Government vested with police powers shall be responsible for the strict implementation and enforcement of this Code, to include:

- (a) The Barangay Chairman and/or the Committee on Senior Citizens Affairs of the Barangay.
- (b) The PNP and other law-enforcing agencies of the Municipal Government

CHAPTER XIX

APPLICATION OF PENALTIES

**SECTION 77. PENALTIES FOR PERSONS.** Any Person who violates any provisions of the Acts shall be imposed with the following penalties as prescribed under the adopted implementing rules and Regulations covering the Senior Citizens Acts

- (a) For the First Violation, a fine of not less than One Thousand Five Hundred (Php1,500.00 )Pesos;
- (b) For abuse of the privileges granted under the Acts, a fine of not less than Two Thousand (Php2,000.00)
- (c) If the offender is an alien or a foreigner, he shall be deported immediately after service of sentence without further deportation proceedings.
- (d) For Public Utility Tricycles not granting 20% fare discount to Senior Citizens



- Fines for the tricycle driver/operator/owners:

1st offense - Php 1,000.00 fine on both driver and owner

2nd offense - Php 1,500.00 and Revocation of the Franchise to operate

- (e) For not posting 20% discount sticker on motorcycles

- Fine for the tricycle owner Php500.00

- (f) For not posting informative Billboards on discount by establishments

- Fine for the establishment owner Php1,000.00

**SECTION 78. THE BUSINESS PERMIT AND LICENSING OFFICE (BPLO).** Shall require all Public utility tricycles operating in Tanauan, Leyte to permanently post sticker inside the tricycle's sidecar which estates that Senior Citizens are given 20% discount on tricycle fares. The BPLO shall issue the sticker and may charge a minimal fee thereof.

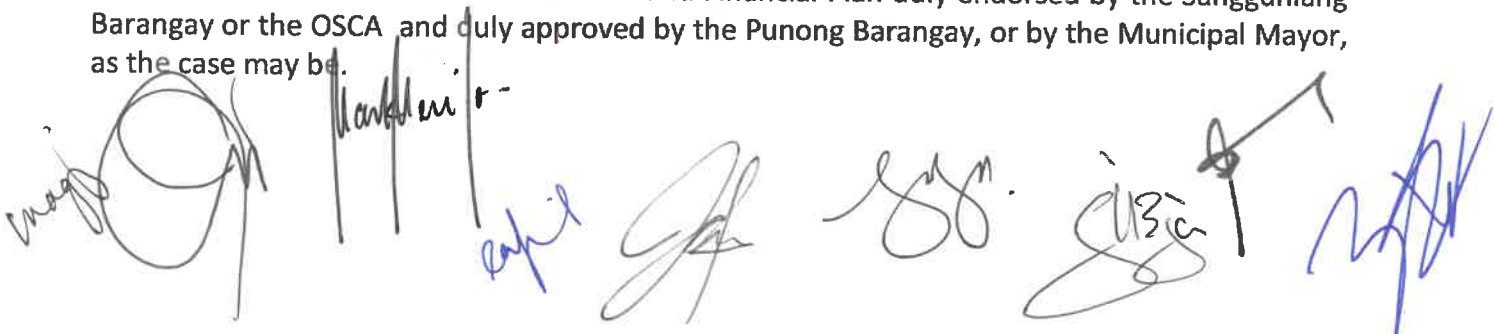
**SECTION 79. FINES/PENALTIES EXCLUSIVELY.** Pursuant to the developed powers and authority vested upon Local Government Units by the Local Government Code of 1991, the fines and penalties imposed by the Municipal Government of Tanauan for violation shall be separate and exclusive of the fines and penalties imposed by the Senior Citizens Act, unless otherwise, declared by the Judicial Court or competent authority.

## CHAPTER XX APPROPRIATION

**SECTION 80. APPROPRIATION.** The DBM and DSWD issued Joint Circular No. 2003-01 on April 28, 2003, entitled "Setting Aside One Percent of Government Agency Budget for Programs/Projects related to Senior Citizens and the Disabled" wherein local government units are mandated to issue guidelines relative to the implementation of **Section 29 of the General Appropriations Act of 2003.** The Senior Citizens Act Mandates Local Chief Executives of Local Government Units to immediately include in their annual appropriations the funding necessary to implement programs and services required by the Acts and its IRR. Thus, except for the provisions of the Senior Citizens Acts which requires the funding of the Office of the President of the Philippines and concerned national government agencies, funds necessary to implement the provisions of this code shall be charged out of the funds of the Government of Tanauan, Leyte. Thereafter, any such amount as shall be needed for the regular implementation of this code shall be included in the annual preparation of the Local Executive Budget.

**SECTION 81. BUDGET ALLOCATION FOR PROGRAMS/PROJECTS RELATING TO SENIOR CITIZENS AND THE DISABLED.** Pursuant to the Joint Circular No. 2003-01, jointly issued by the Department of Budget and Management (DBM) and the Department of Social Welfare and Development (DSWD), providing for the implementations Guidelines for Section 59 of the General Appropriations Act for FY 2003, the Municipal Government of Tanauan hereby allocates no less than one percent (1%) each of the municipal and of the barangay annual budget shall be allocated yearly from the benefits, plans, programs and activities of the senior citizens either organized, implemented and/or sanctioned by the OSCA or, in the barangay level, by the BSCA.

All fund disbursements for various plans, programs, and activities for the benefit of the senior citizens shall be based on a Work and Financial Plan duly endorsed by the Sangguniang Barangay or the OSCA and duly approved by the Punong Barangay, or by the Municipal Mayor, as the case may be.



**SECTION 82 .IMPLEMENTING AUTHORITY.** The Local Chief Executive shall be responsible to implement such Ordinance. The Local Chief Executive shall likewise formulate the necessary Implementing Rules and Regulations (IRR) to ensure the strict implementation of this Code.

**CHAPTER XXI**

**FINAL PROVISIONS**

**SECTION 83. REPEALING CLAUSE.** All Ordinances, executive orders and rules and regulations, or part(s) thereof, that are contrary to or inconsistent with any provisions of this Code, are hereby repealed or modified accordingly.

**SECTION 84. SEPARABILITY CLAUSE.** Should any part or provisions of this Code shall be held to unconstitutional and declared invalid, other parts or provisions hereof which are not affected thereby shall continue to be full force and effect.

**SECTION 85. EFFECTIVITY CLAUSE.** This Code shall take effect upon its approval.

**ENACTED : 18 DECEMBER 2023.**

**CERTIFIED TRUE AND CORRECT:**

  
**ELEUTERIO T. LARIOS**  
SB Secretary

**ATTESTED:**

  
**HON. ATTY. ISAGAN S. ESPADA**  
SB Member/Temporary Presiding

  
**HON. JAN ELMER V. MAGDALAGA**  
SB Member

  
**HON. JASMIN U. BORJA**  
SB Member


  
**HON. MA. MARTINA L. GIMENEZ**  
SB Member/Liga President

  
**HON. MARK EFREN E. MERILO**  
SB Member

  
**HON. CHERRY ANNE T. FIEL**  
SB Member

  
**HON. KYLE MESIAS**  
SB Member/SK Fed. President

**APPROVED:**

  
**HON. MA. GINA E. MERILO**  
MUNICIPAL MAYOR  
DATE JAN. 11, 2024

Republic of the Philippines  
Province of Leyte  
TANAUAN  
-o0o-  
16<sup>th</sup> SANGGUNIANG BAYAN

**MINUTES OF THE PUBLIC HEARING**

**September 15, 2023**

Presidencia Lobby, Tanauan Town Hall, Tanauan, Leyte

**I. PRELIMINARY**

The Public Hearing commenced at 9 o'clock in the morning with an opening prayer and introduction of the proposed Ordinances and the authors thereof as well as the other SB Members who were present.

In attendance during the morning session were the sponsors of the proposed Revision of the Senior Citizens Code – Hon. Jasmin U. Borja, Hon. Paul Emmanuel R. Cinco and Hon. Atty. Isagani S. Espada. Also present were SB Members Hon. Josie M. Creer, Hon. Engr. Mae Jane Angelie M. Morabe-Borais, Hon. Cherry Anne T. Fiel and the ABC President - Hon. Ma. Martina L. Gimenez.

The authors of the Proposed Ordinance on Ecological Solid Waste were also present during the afternoon Hearing, with the attendance of Hon. Mark Efren E. Merilo.

Among of the persons invited and attended during the said public hearing were the representatives of the Senior Citizens from every Barangay, the OSCA Head, representatives of the FSCAT and the Chairpersons of the 54 Barangays in the municipality and representatives from the MSWDO and the RHU.

While for the proposed Ordinance on Ecological Solid Waste Management, among of the stakeholders that attended were the personnel from the MENRO, Brgy. Councils, SK Chairpersons, representatives from the DepEd particularly from the different schools within the municipality, representatives from Health Center and the Market Office/GSO, representatives from industrial companies such as Pepsi, and junkshop operators in the municipality.

**II. AGENDA**

**1. A Proposed Revised Senior Citizens Code of Tanauan, Leyte.**

**Sponsor:** Hon. Jasmin U. Borja  
**Co-sponsors:** Hon. Paul Emmanuel R. Cinco  
Hon. Atty. Isagani S. Espada

Joint Committees on Laws and Senior Citizens (Lead Committee: Laws)

**COMMENTS/FINDINGS:**

- Under Section 12 of the proposed Ordinance, majority of the Senior Citizens who were present voted that instead of Php100.00, only Php50.00 will be charged for the replacement of lost, worn out, mutilated Senior Citizen IDs, same with the amount for the replacement of lost or full Purchase Booklets;
- The issuance of Senior Citizen IDs and Purchase Booklets for first-time applicant shall also be free of charge;

- 1 • FSCAT was proposing to take charge in the collection and re-issuance of  
2 replacement IDs and booklets at Php50.00 and in return, a percentage of the  
3 proceeds will accrue to their Organization and the remaining percentage will  
4 accrue to the OSCA which will be remitted to the Municipal Treasurer's Office;
- 5 • Under Section 14 of the Proposed Ordinance, it was clarified that the manner of  
6 selection and appointment of the OSCA in reality is not from the 3 nominations by  
7 the "general assembly" of DSWD registered Senior Citizens' organization but  
8 instead it is the "Federation" that nominates or recommends as who will be  
9 chosen as the OSCA Head;
- 10 • The incumbent OSCA Head – Flora Ladrera, also requested for the appropriation  
11 of funds for the compensation of staff/personnel from the barangays who are  
12 assisting the OSCA in its operation and maintenance, as provided under Section  
13 16 of the proposed revision;
- 14 • To indicate the word "Officer" under Section 27 of the proposed ordinance which  
15 provides for the Qualifications of the Senior Citizens Helpdesk;
- 16 • That the Secretary of the Senior Citizens' Council under Section 28 shall indicate  
17 the "President" of the Federation of Senior Citizens;
- 18 • That the ABC President shall be included as among of the Members of the Senior  
19 Citizens Council under Section 28 and in the Composition of the Local Inter-Agency  
20 Coordinating and Monitoring Board as provided under Section 56 of the proposed  
21 Ordinance;
- 22 • To indicate in Section 48 of the proposed Ordinance only the basic commodities  
23 which are provided for by the National Law to which special discounts may apply;  
24 and
- 25 • To replace in the proposed ordinance all the terms of "older persons" with "Senior  
26 Citizens" in order to avoid confusion and/or room for doubts and interpretation  
27 as to whether the provision refers to all older persons and not only to Senior  
28 Citizens who are 60 years old and above.


29  
30 **(NB: Lunch Break)**

31  
32 **2. A Proposed Ordinance Providing for the Ecological Solid Waste Management Program**  
33 **of Tanauan, Leyte and Providing Fines and Penalties for Violation any of the Provisions**  
34 **thereof.**

35 **Author: Hon. Engr. Mae Jane Angelie M. Morabe-Borais**  
36 **Co- Authors: Hon. Ma. Martina L. Gimenez**  
37 **Hon. Atty. Isagani S. Espada**

38  
39 **Committee on Laws**

40  
41 **COMMENTS/FINDINGS:**

- 42 • Deleted provisions under Section 24, Article XII of the proposed Ordinance on the  
43 payment of Solid Waste Management Fees as there is already an existing  
44 Ordinance providing for the collection thereof;
  - 45 • Concern of Brgy. Sacme as to the suitable location for the construction of their  
46 Barangay Material Recovery Facility as there were oppositions by the  
47 neighborhoods and or owners of the adjoining lot which they have initially  
48 identified to be their MRF site to which the MENRO designate answered that it is  
49 the Barangay who shall determine the lot or the area of their MRF, but the same  
50 may be with the assistant of their Office;
- 

- 1 • Concern of Brgy. Guingauan as to whether there is a standard program of work for  
2 the construction of the Barangay MRF to which the MENRO Officer clarified that  
3 there is no uniform design of the MRF but the other barangays may imitate the  
4 Program of Works of those barangays who has already implemented their  
5 barangay MRF;
- 6 • The concerns of the representative of Tanauan School of Craftsmanship and Home  
7 Industries (TSCHI) regarding the following:  
8
  - 9 - Collection of special waste from the schools especially during EVRAA and other  
10 similar events: the main author answered that the same is possible provided  
11 the schools will coordinate with the MENRO Office. Mr Perez also added that  
12 the separate schedules of the collection of special wastes may not be possible  
13 at the onset of the implementation of the Ordinance due to lack of garbage  
14 trucks and gasoline costs.
  - 15 - Exemption of the Schools from the collection of fees: the main author clarified  
16 that under the proposed Ordinance, the collection of garbage for public  
17 officers or institutions is free of charge;
  - 18 - The liabilities of the school heads for the offenses or violations of their  
19 students: the main author explained that if it is the students who commit any  
20 violation of the ordinance outside of the school premises then the school  
21 heads are not liable;
  - 22 - To regulate the burning by charcoal vendors/operators along the highway  
23 causing visibility problems for drivers and other road users: the main author  
24 emphasized that the prohibition against burning under the proposed  
25 Ordinance refers to the burning of solid wastes and does not the burning of  
26 woods or coco shells for charcoal purposes. She further emphasized that the  
27 said concern pertains to the Clean Air Act which may be addressed through a  
28 separate legislation.
  - 29 - The regulation in the use of single-use plastics and styro packs: the main  
30 author also explained that the regulation on the use of plastic cannot yet be  
31 implemented as there is no existing Ordinance in relation thereto but as the  
32 Chairperson of the Committee on Environment, she is taking note of the  
33 concerns and will address the same one step at a time.

### 34 III. ADJOURNMENT

35 Upon the conclusion of the open forum and there having no more matters included in the  
36 agenda for the said public hearing, the same was adjourned at 3:45 in the afternoon.

37 x-----x

38 I HEREBY CERTIFY to the correctness of the foregoing MINUTES of the Public Hearing of  
39 the 16<sup>th</sup> Sangguniang Bayan of this municipality held on the date and at the place above-stated.

43 ATTESTED:

41  
42  
44  
45 HON. ATTY. ISAGANI S. ESPADA  
46 Chairperson  
47 Committee on Laws

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ATTY. MIAMOR D. NATIVIDAD  
Board Secretary

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HON. JASMIN U. BORJA  
Chairperson  
Committee on Senior Citizens



PUBLIC HEARING

A PROPOSED ORDINANCE REVISING SENIOR CITIZENS CODE OF TANAUAN, LEYTE

SEPTEMBER 15, 2023 (FRIDAY)

9:00 AM at Presidencia Lobby

ATTENDANCE

NAME	DESIGNATION	BARANGAY	SIGNATURE
1. Maria Coraza A. Paatelero	President	Jaame	[Signature]
2. Oronos Paeton	President	Atado	[Signature]
3. Julian Bader	member	San Roque	[Signature]
4. JENNY JINGLES M. CINCO	PRESIDENT	PASH	[Signature]
5. Victoria C. Tupto	Pres	Talobara	[Signature]
6. NIDA L. ALVAREZ	TREAS	ADA	[Signature]
7. BENJAMIN C. CEMARILLO	PPES	SAN ROQUE	[Signature]
8. Amos L. Laguito	Vac	Tugap	[Signature]
9. Francisco G. Cantillo	PPES	Hilagpa	[Signature]
10. Rebecca G. Sopalza	chop. Pres.	San Cruz	[Signature]
11. FELIX R. PALAS	chop. Pres	MIOHON	[Signature]
12. Alfredo Mundaya	PPES	BINGLO	[Signature]
13. Ceta G. ABELLO	Pres.	Magholod	[Signature]
14. Sofia Mearate	Secretary	Agat	[Signature]
15. Hilario Bader	Member	Kilome	[Signature]
16. Concolacion S. Canario	Member	Lical	[Signature]
17. Robana A. Wita	Pres.	Cabunagan - Romaga	[Signature]
18. Estelita A. Cinco	President	Ab. Maria	[Signature]
19. MELINA B. KORN	Pres.	SOLANO	[Signature]
20. Lourdes M. Tizon	chop. Pres	mambai	[Signature]
21. Encolada T. [unclear]			[Signature]
22. Ramona C. Villareal		San Roque	[Signature]
23. Restituto M. Menand	Pres	Bagy Cogon	[Signature]
24. Manuel M. Almadre	V. a Pres.	Buntay	[Signature]
25. Juana C. Monty	Member	San Roque	[Signature]
26. Margarita O. Paroxe	Pres.	Calhuan	[Signature]
27. LORNA C. BRIMON	MEMBER	SAN ROQUE	[Signature]
28. LORNA C. BRIMON	VP - TROO	COBAN	[Signature]
29. Eligio M. Bader	Treas	SAN ROQUE	[Signature]
30. ROSA V. MAGAYUS	PSCAT-PPES	LADAN	[Signature]
31. Susane R. Ponce	President	Calogoc	[Signature]
32. Lucita V. Pardo	President	[unclear]	[Signature]
33. Florina G. Almona	chop. Pres	Bagy. Paga	[Signature]
34. Susan A. Dequib	Pres	Bagy. Cabunagan	[Signature]
35. Norma M. Vanigue	Pres.	Bagy. Cabalagman	[Signature]
36. Maria Delight C. Brando	Pres	Bagy. Pagan	[Signature]
37. Agui [unclear]		SAN ROQUE	[Signature]

38.	Francisca Palaran	Pres.	fto. Nino	Francisca
39.	Esmeraldo T. Boes	Calitela lineal	Canranos Tan.	Esmeraldo
40.	UNITA P. TAN	SO - PRESIDENT	ATIPOLO	Unita
41.	Eglinda Evangelista	P	Canranos	Eglinda
42.	Violeta A. Bantula	Pres	Kiling	Violeta
43.	Meralda Barillo	Pres HEAT Sec	Binod	Meralda
44.	LUCIA B. LORAHAN	Pres	Guingawan	Lucia
45.	ROSAITO B. LORAHAN	Pres, Bantogan	Bantogan	Rosaito
46.	Margarita L. LORAHAN		Bng Seta Nio	Margarita
47.	Roy			Roy
48.	Sec Emilia S. Sanyal		Pakil	Emilia
49.	KRESITA P. NISAO	Pres.	STA. ELENA	Kresita
50.	Maeferia N. Creeer	Pres	Limbahan Daku	Maeferia
51.	ANDRANEA E. NUBOS	Comp. Pres	CANRANOS	Andranea
52.	UNITA C. PABLAN	Pres	MAGAY	Unita
53.	Ramea Gregoria A. Olaspar	Presidencia	San Isidro	Ramea
54.	STANENIDO R. EMPERADOR	CATIBBIAN	CATIBBIAN	Stanenido
55.	ALICIA P. DELA CRUZ	Linda-Guti, NY		Alicia
56.	ALEJANDRO R. MENDOZA	CALSADANAY		Alejandro
57.	Florencia C. Lagarta	Pres.	Linao	Florencia
58.	LEONARDO C. MISALES	Pres.	BANGON	Leonardo
59.	MARCELA P. ALMADEN	Pres.	AMARILORAL	Marcela
60.	AURELIO F. TORIBAS	SALVADOR		Aurelio
61.	Virginia M. Qui		Bng Marche	Virginia
62.	Kloma K. Remenfula	Pres.	BARAS	Kloma
63.	Wulfida A. Costab	member	Canranos	Wulfida
64.	Elizabeth S. Lerios	member	Canranos	Elizabeth
65.	Aguilina M. Jimtes	Pres.	Guintac-an	Aguilina
66.	BENEDICTO R. BALMES	Pres	SAN VICTOR	Benedicto
67.	MAIING NUBOS			Maiing
68.	JOSEPHINE B. CASTILLO	FOCAL ADVISOR	CANRANOS	Josephine
69.	MARCEL D. BUKIAT	Pres.	CANIRE	Marcel
70.	FROEN P. TORA	Pres.	CANBULISARA	Froen
71.	EUDEN F. BARANDA	Brvy. CAPTAIN	CALOGCO	Euden
72.	JOEL PROCRONIO		L - DAKU	Joel
73.	Norman A. Salaban	P. B	Salvador	Norman
74.	LEONEL C. RADANA	P.B	GOUNBAUXN	Leonel
75.	CARLITO O. OLLBERIO	P. B.	ARADO	Carlito
76.	Wilma B. Puriz	P. B.	Binob	Wilma
77.	Rowden B. Morte	P. B.	Sto. Amantura	Rowden
78.	JOSEPHINE B. KURELO	P. B.	PASIL	Josephine
79.	Margarita E. Campis Jr.	P. B.	Baras	Margarita
80.	Caroleita L. Villama	P. B.	Siland	Caroleita
81.	ZOSIMO D. ESPINA	P/B	KOTON	Zosimo
82.	Maritza B. Salvano	P. B.	Zacms	Maritza
83.	BERNARDINE S. CARLA	P. B.	Binorgton	Bernardine

84.	Guerra B. Caunhic	P.B.	Cogon	
85.	LORO B. JUANITEZ JR.	P.B.	QUINDAO-AN	
86.	HORTENSA C. COSTAÑANO	P.B.	MAGTULOD	
87.	REYHAN O. LEONIS	P.B.	CABUNGA-AN	
88.	JOHN D. CELAMA	P.B.	MALAY	
89.	ARIE S. CINCO	P.B.	LIPAY	
90.	LUDIVINA V. MADAN	P.B.	CABUYANAN	
91.	FLORES, Pascualino Jr.	P.B.	CAMRIG	
92.	FRANCIS NIPRA	P.B.	CRISTINA NODS	
93.	BONIFACIO S. SANCHEZ JR.	CLERK 1	SB OFFICE	
94.	CHRISTIAN BEMBERT A. ABELLA	CLERK - 1	SB OFFICE	
95.	MARIA CORDAIN B. MONDRIA	CLERK - 1	SB OFFICE	
96.	IRENEA JANSEN DUMALES	CLERK - 1	SB OFFICE	
97.	JANDAVE QUIERO	CLERK - 1	SB OFFICE	
98.	Elizabeth P. Fiel	CLERK - 1	SB OFFICE	
99.	Arnel Ryads	CLERK 1	SB OFFICE	
100.	Gladya Oena	CLERK - 1	SB OFFICE	
101.	Orasim A. de la Cruz	P.B.	San Roque	
102.	Juliana Doe Pang	CSO	San Roque	
103.	Restituta C. Ocampo	MT	MTD	
104.	RUTH SAMSON	MSWB - OC	MSWB	
105.	DOMINIC TORILIA	P.B.	STA-CRUY	
106.	JENNIFER Durca	CLERK	SB OFFICE	
107.	KATHERYN EMBOS	" "	"	
108.	JENNIFER CAMBIA	" "	SB OFFICE	
109.	Elen Mabansag	" "	"	
110.	JONEL GOTAPO	" "	"	
111.	MARIE JANE MURABE - BORJA	SB MEMBER	SB	
112.				
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**JASMIN U. BORJA**

SB Member/Chairman Committee on Senior Citizens



Republic of the Philippines  
Province of Leyte  
TANAUAN  
-oOo-

*OFFICE OF THE SANGGUNIANG BAYAN*

## C E R T I F I C A T I O N

**TO WHOM IT MAY CONCERN:**

**THIS IS TO CERTIFY** that **ORDINANCE NO. 2023-16**, “The Revised Senior Citizens Code of Tanauan, Leyte”, have been posted in the bulletin boards at the following: Entrance of the Municipal Hall, Office of the Sangguniang Bayan, and Public Market beginning January 12, 2024 and shall remain posted for a minimum of three consecutive weeks.

**This certification is issued in compliance with the pertinent provisions of R.A. 7160.**

**Issued: January 12, 2024**

  
**ELEUTERIO T. LERIOS**  
**Sangguniang Bayan Secretary**