



SANGGUNIANG PANLALAWIGAN

RECEIVED
MAR 25 2024

PROVINCE OF LEYTE

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-oOo-

Item No.: 04
Date: 02 2024 APR

PROVINCIAL BUDGET OFFICE

March 25, 2024

Hon. LEONARDO M. JAVIER, JR.
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Palo, Leyte

RELEASED
DATE: 3-25-24
NO. # 295
BY: [Signature]
PRB

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 04 FY 2023** of the **Municipality of Capoocan, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 17, Series of 2023**, with a total appropriation in the amount of **P7,883,787.10** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative thereto:
 - a. Collective Negotiation Agreement Incentive – Budget Circular No. 2023-1 dated November 10, 2023
 - b. Service Recognition Incentive – Budget Circular No. 2023-2 dated December 13, 2023
 - c. Gratuity Pay – Budget Circular No. 2023-3 dated December 14, 2023
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 4. Further, that said reversion shall not adversely affect the fiscal standing of the LGU upon the closing of the books of accounts.
3. That the project funded under 20% Development Fund (DF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020
4. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other pertinent laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

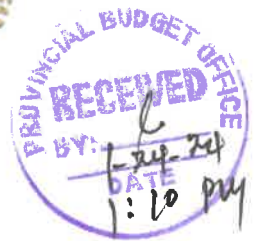
LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURPIA
Provincial Treasurer


AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate

SP
Republic of the Philippines
Province of Leyte
OFFICE OF THE SANGGUNIANG PANLALAWIGAN



Endorsement
23 January 2024

The **LOCAL FINANCE COMMITTEE** is respectfully requested to review and submit recommendations on the herein enclosed **ORDINANCE NO. 17 series of 2023 of the Municipality of Capoocan, Leyte; entitled: "AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 4 CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP7,883,787.10."**


FLORINDA JILL S. BYVICO
Secretary to the Sanggunian

SP RECORDS
L2324



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

December 6, 2023

THE HONORABLE BODY

Sangguniang Panlalawigan
Legislative Building
Capitol Grounds
Tacloban City

Dear Gentlemen / Mesdames:

Good Day!

Submitting **SUPPLEMENTAL BUDGET No. 04 CY 2023 of the MUNICIPALITY OF CAPOOCAN, LEYTE**, for review of the Honorable Body. Attached are the following:

1. **ORDINANCE NO. 17, Series of 2023, "AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 4 FISCAL YEAR 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP7,883,787.10".**
2. **RESOLUTION NO. 194-2023, "RESOLUTION APPROVING REVERSION OF FUNDS FROM THE MOOE SAVINGS, UNUTILIZED PS, AND CONTINUING APPROPRIATION IN THE TOTAL AGGREGATE AMOUNT OF Php6,889,151.86 AND TO BE RE-APPROPRIATED FOR THE GRANT OF COLLECTIVE NEGOTIATION AGREEMENT (CNA), SERVICE RECOGNITION INCENTIVE (SRI) AND GRATUITY PAY".**
3. **RESOLUTION NO. 191-2023, "RESOLUTION ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 07, CALENDAR YEAR 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP10,550,000.00."**
4. **Local Budget Preparation Form No. 8 (Statement of Funding Sources) for Supplemental Budget No. 4 FY 2023.**
5. **Local Budget Preparation Form No. 9 (Statement of Supplemental Appropriation) for Supplemental Budget No. 4 FY 2023.**
6. **Certification that funds are available for Supplemental Budget from the Offices of the Municipal Accountant and Municipal Treasurer.**
7. **MDC RESOLUTION NO. 2023-09, "A RESOLUTION ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 07, CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP10,550,000.00."**

Respectfully yours,


JUDE K. DELA TORRE

Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan

✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

SANGGUNIANG PANLALAWIGAN



SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 73rd REGULAR SESSION
HELD ON DECEMBER 18, 2023 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

ORDINANCE NO. 17, Series of 2023

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 4
FISCAL YEAR 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN
THE TOTAL AGGREGATE AMOUNT OF PHP7,883,787.10**

Be it ordained in a Regular Session assembled that:

Section 1. The Supplemental Budget No. 4 of the Municipality of Capoocan, Leyte for Fiscal Year 2023 in the total amount of **PhP7,883,787.10**, is hereby approved.

Section 2. Source of Funds. The source of fund for **Supplemental Budget No. 4 FY 2023** in the total amount of **PhP7,883,787.10** as stated in the Statement of Funding Sources, are from the following:

a. ACTUAL COLLECTION IN EXCESS OF THE ESTIMATED INCOME 2023	- PhP 594,635.24
b. REVERSION: MOOE SAVINGS FOR CNA INCENTIVE	- PhP2,614,992.00
c. REVERSION: UNUTILIZED PERSONAL SERVICES	- PhP 653,303.24
d. REVERSION: MOOE SAVINGS	- PhP2,231,179.60
e. REVERSION: CONTINUING APPROPRIATION	- PhP1,389,677.02
f. REVERSION: 20% DEVELOPMENT FUND	- PhP 400,000.00
TOTAL ESTIMATED INCOME	- PhP7,883,787.10

Section 3. This Appropriation Ordinance authorizes the Local Chief Executive and the Presiding Officer of the Sangguniang Bayan to augment items in the approved **Supplemental Budget No. 4 for FY 2023**, within the same expense class, as needed.

Section 4. Separability Clause: If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 5. Effectivity. This Appropriation Ordinance shall take effect upon its approval.

ENACTED by the Sangguniang Bayan, in session assembled this 18th day of DECEMBER 2023 at Capoocan, Leyte.

ENGR. ALLAN B. EGANO
SB Member

VON LITO Q. VALLAR
SB Member

EMMANUEL D. ARBOSO
SB Member

JOJO N. NEPOMUCENO
SB Member

GRACIA G. PIGAR
SB Member

REYNALDO R. NIMO
SB Member

VERISICO P. CAROLINO, JR.
SB Member

ROBERTA C. PEÑARANDA
SB Member

FLORENCE R. CAROLINO-MISAGAL
Municipal Chapter President

DAVE A. NIDERA
President


Liga ng mga Barangay
(On Official Business)

Pambayang Pederasyon ng mga Sangguniang Kabataan


I HEREBY CERTIFY to the correctness of this foregoing ordinance, and that the same was enacted on the date above stated.


JUD R. DELA TORRE
Secretary to the Sanggunian

ATTESTED:


ATTY. FEDERICO H. CAROLINO, SR.
Municipal Vice-Mayor/Presiding Officer

APPROVED:


ATTY. FE CLAIRE P. CAROLINO-PARAGATOS
Municipal Mayor
DATE: 12-20-23



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 78th REGULAR SESSION HELD ON
DECEMBER 18, 2023 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

RESOLUTION NO. 194-2023

RESOLUTION APPROVING THE REVERSION OF FUNDS FROM THE MOOE SAVINGS, UNUTILIZED PS, AND CONTINUING APPROPRIATION IN THE TOTAL AGGREGATE AMOUNT OF Php6,889,151.86 AND TO BE RE-APPROPRIATED FOR THE GRANT OF COLLECTIVE NEGOTIATION AGREEMENT (CNA), SERVICE RECOGNITION INCENTIVE (SRI) AND GRATUITY PAY

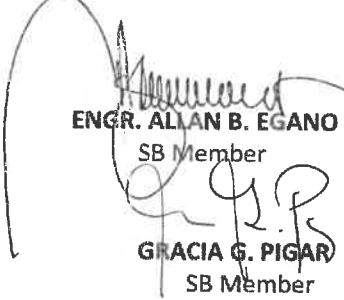
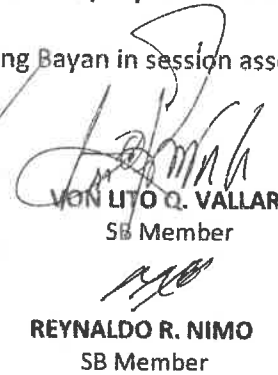
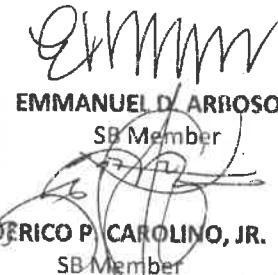
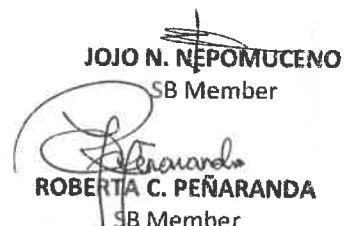

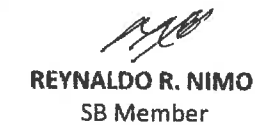

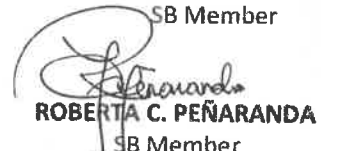

WHEREAS, presented for consideration of the august body is the *REVERSION OF FUNDS FROM THE MOOE SAVINGS, UNUTILIZED PS, AND CONTINUING APPROPRIATION IN THE TOTAL AGGREGATE AMOUNT OF PHP6,889,151.86 AND TO BE RE-APPROPRIATED FOR THE GRANT OF COLLECTIVE NEGOTIATION AGREEMENT (CNA), SERVICE RECOGNITION INCENTIVE (SRI) AND GRATUITY PAY;*

WHEREAS, the Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 447 of Republic Act 7160;


WHEREFORE, premises considered and on motion of Honorable Emmanuel D. Arboso, unanimously seconded, be it;

RESOLVED, as it hereby resolved, to **APPROVE THE REVERSION OF FUNDS FROM THE MOOE SAVINGS, UNUTILIZED PS, AND CONTINUING APPROPRIATION IN THE TOTAL AGGREGATE AMOUNT OF PHP6,889,151.86 AND TO BE RE-APPROPRIATED FOR THE GRANT OF COLLECTIVE NEGOTIATION AGREEMENT (CNA), SERVICE RECOGNITION INCENTIVE (SRI) AND GRATUITY PAY.**

APPROVED by the Sangguniang Bayan in session assembled this 18th day of DECEMBER, 2023 at Capoocan, Leyte.

 ENGR. ALLAN B. EGANO SB Member	 VON LITO Q. VALLAR SB Member	 EMMANUEL D. ARBOSO SB Member	 JOJO N. NEPOMUCENO SB Member
 GRACIA G. PIGAR SB Member	 REYNALDO R. NIMO SB Member	 FEDERICO P. CAROLINO, JR. SB Member	 ROBERTA C. PEÑARANDA SB Member
FLORENCE R. CAROLINO-MISAGAL Ex-Officio Member Municipal Chapter President <i>Liga ng mga Barangay (On Official Business)</i>		 DAVE A. VIDERA Ex-Officio Member President <i>Pambayang Pederasyon ng mga Sangguniang Kabataan</i>	

I HEREBY CERTIFY to the correctness of the foregoing resolution of the Sangguniang Bayan of Capoocan, Leyte.


JUDE R. DELA TORRE
Secretary to the Sanggunian

ATTESTED:

ATTY. FEDERICO H. CAROLINO, SR.
Municipal Vice-Mayor/Presiding Officer



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan

✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 8th SPECIAL SESSION HELD ON
DECEMBER 14, 2023 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

RESOLUTION NO. 191-2023

RESOLUTION ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 07, CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP10,550,000.00

WHEREAS, an endorsement from the Office of the Municipal Mayor was received by the Office of the Sangguniang Bayan for a **RESOLUTION ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 07, CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP10,550,000.00;**

WHEREAS, attached in the endorsement was MDC RESOLUTION NO. 2023-15, "A RESOLUTION ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 07, CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP10,550,000.00";

WHEREAS, the **SUPPLEMENTAL INVESTMENT PROGRAM NO. 07 CY 2023** will cover the implementation for the different sectoral development programs as specifically provided in details thru the SIP Summary Form provided to the Sangguniang Bayan;

WHEREFORE, premises considered and on motion of Honorable Emmanuel D. Arboso, duly seconded by Honorable Roberta C. Peñaranda, be it;


RESOLVED, as it hereby resolved, to **ADOPT SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 07, CY 2023 OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PHP10,550,000.00.**

FINALLY RESOLVED, to let copies of this Resolution be furnished to all concerned agencies and entities.

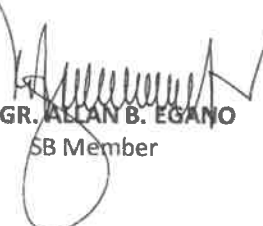
APPROVED by the Sangguniang Bayan in session assembled this 14th day of DECEMBER, 2023 at Capoocan, Leyte.


ENGR. ALLAN B. EGANO
SB Member


VONLITO Q. VALLAR
SB Member

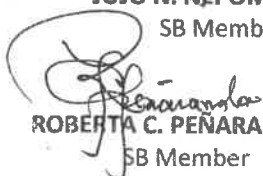

EMMANUEL D. ARBOSO
SB Member

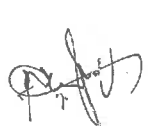

JOJO N. NEPOMUCENO
SB Member


GRACIA G. PIGAR
SB Member
(absent)


REYNALDO R. NIMO
SB Member

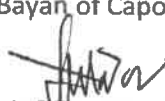

FEDERICO P. CAROLINO, JR.
SB Member


ROBERTA C. PEÑARANDA
SB Member

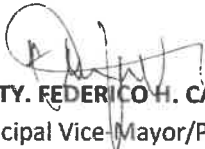

FLORENCE R. CAROLINO-MISAGAL
Ex-Officio Member
Municipal Chapter President
Liga ng mga Barangay
(absent)

DAVE A. NIDERA
Ex-Officio Member
President
Pambayang Pederasyon ng mga Sangguniang Kabataan
(absent)

I HEREBY CERTIFY to the correctness of the foregoing resolution of the Sangguniang Bayan of Capoocan, Leyte.


JUDE R. DELA TORRE
Secretary to the Sanggunian

ATTESTED:


ATTY. FEDERICO H. CAROLINO, SR.
Municipal Vice Mayor/Presiding Officer

APPROVED:


ATTY. FE CLAIRE P. CAROLINO-PARAGATOS
Municipal Mayor

Date: _____


STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 4
Fiscal Year 2023

Capoocan, Leyte
Municipality/Province

General Fund
Fund/Special Account

Particulars (1)	Account Classification (2)	Amount (3)
1.0 New Resources		
2.0 Actual Collection in Excess of the Estimated Income		594,635.24
3.0 Savings		
4.0 Realignment		
5.0 Reversion (SB Resolution No. 194-2023)		
Reversion of MOOE Savings for C.N.A Incentive		2,614,992.00
Reversion of Unutilized PS		653,303.24
Reversion of MOOE Savings		2,231,179.60
Reversion of Continuing Appropriation		1,389,677.02
Reversion of 20% DF (SB Resolution No. 178-2023)		400,000.00
Total Estimated Income		7,883,787.10

Certified Correct:


RIA P. NIEGAS
Municipal Treasurer


ERWIN P. DELA CRUZ
Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION
Capoocan, Leyte
Supplemental Budget No. 4-2023

Implementing Office (1)	Particulars/ Purpose (2)	AIP Ref. Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
MO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	383,088.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	482,000.00
	Gratuity Pay for JO and COS	1000-01-03	Other MOOE	5-02-99-990	800,000.00
	Electricity Expense	1000-01-01	Electricity Expense	5-02-04-020	355,000.00
SB/VMO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	83,280.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	300,000.00
SB SEC	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	66,624.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	100,000.00
MPDO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	166,560.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	220,000.00
MBO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	83,280.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	120,000.00
MACCO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	116,592.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	160,000.00
MTO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	283,152.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	360,000.00
MCR	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	49,968.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	80,000.00
MASSO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	116,592.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	160,000.00
HRMO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	49,968.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	80,000.00
PESO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	33,312.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	60,000.00
MYPC	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	49,968.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	60,000.00
MDRRMO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	133,248.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	180,000.00
MEO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	349,776.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	460,000.00
MAO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	183,216.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	240,000.00
MSWDO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	99,936.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	140,000.00
MHO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	266,496.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	340,000.00
BAO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	66,624.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	80,000.00
MENRO	Collective Negotiation Agreement	1000-01-01	Other Personnel Benefits	5-01-04-990	33,312.00
	Service Recognition Incentive	1000-01-02	Other Bonuses and Allowance	5-01-02-990	40,000.00
MO	5% MDRRM Fund				
	30% QRF				15,538.53
	70% Disaster Preparedness	1000-04-05	Other Supplies	5-02-03-090	36,256.57
20% DF	Improvement of Mun. Multi-purpose Social Hall	1000-01-01	Building	01-07-04-010	400,000.00
Total Appropriations					7,883,787.10

Prepared by:

PIO ANTONIO M. BORREL
Municipal Budget Officer

Approved:

FE CLAIRE CAROLINO-PARAGATOS
Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOOCAN
-o0o-

CERTIFICATION


THIS IS TO CERTIFY that based on records kept on file, the Municipality of Capooacan has Personnel Services (PS) unexpended balances from various offices in the total amount of **PHP653,303.24**, broken down as follows:


MO	Salaries & Wages (Regular)	36,872.82		
	Salaries & Wages (Casual)	17,922.34		
	PERA	1,500.00		
	Clothing Allowance	6,000.00		
	Cash Gift	5,000.00		
	Life & Retirement Ins. Cont.	20,253.84		
	ECC Contribution	1,476.94		
	Terminal Leave Benefits	55,775.39	144,801.33	
	SB/VMO	Salaries & Wages (Regular)	18,361.64	
		Salaries & Wages (Casual)	1,800.63	
PERA		909.09		
Representation Allowance		2,812.50		
Tranportation Allowance		2,812.50		
Life & Retirement Ins. Cont.		29,867.03		
PHILHEALTH Contribution		1,373.22		
ECC Contribution		2,590.00		
Terminal Leave Benefits		5,157.58	65,684.19	
ECC Contribution		60.00	60.00	
SB Sec MPDO	Salaries & Wages (Regular)	17,361.80		
	Cash Gift	5,000.00		
	Life & Retirement ins. Cont.	19,058.68	41,420.48	
MBO	Salaries & Wages (Casual)	10,231.50		
	PERA	909.09		
	Cash Gift	2,033.41		
	Life & Retirement Ins. Cont.	25,501.28		
	ECC Contribution	1,230.00	39,905.28	
MACCO	Salaries & Wages (Casual)	6,205.00		
	ECC Contribution	85.08	6,290.08	
	MTO	Overtime & Night Pay	18,223.33	
Cash Gift		8,000.00		
Life & Retirement Ins. Cont.		31,990.78		
ECC Contribution		1,800.16	60,014.27	
MASSO		Salaries & Wages (Casual)	600.09	
	Life & Retirement Ins. Cont.	672.64		
	ECC Contribution	90.00	1,362.73	
	MEO	Salaries & Wages (Casual)	16,841.72	
PERA		2,000.00		
Representation Allowance		500.00		
Tranportation Allowance		500.00		
ECC Contribution		64.60	19,906.32	

MHO	Salaries & Wages (Regular)	28,898.18	
	Salaries & Wages (Casual)	1,772.62	
	Hazard Pay	14,607.03	
	Overtime & Night Pay	2,000.00	
	Year End Bonus	6,351.00	
	Cash Gift	4,000.00	
	Life & Retirement Ins. Cont.	21,277.86	
	PHILHEALTH Contribution	900.32	79,807.01
MSWDO	Salaries & Wages (Regular)	30,859.36	
	Salaries & Wages (Casual)	3,545.44	
	Year End Bonus	9,750.00	
	Cash Gift	5,000.00	
	ECC Contribution	1,290.00	
	Life & Retirement Ins. Cont.	14,435.87	
			64,880.67
MAO	Salaries & Wages (Casual)	884.56	
	Year End Bonus	1,735.04	
	Cash Gift	590.88	
	Life & Retirement Ins. Cont.	44,570.99	47,781.47
HRMO	Life & Retirement Ins. Cont.	1,943.99	
	ECC Contribution	225.00	2,168.99
PESO	Salaries & Wages (Regular)	7,989.82	
	Year End Bonus	1,068.00	
	Life & Retirement Ins. Cont.	1,152.96	
	Cash Gift	30.00	10,240.78
MDRRMO	Salaries & Wages (Regular)	20,889.00	
	Year End Bonus	36,334.40	
	Cash Gift	4,450.00	
	Life & Retirement Ins. Cont.	2,862.29	
	ECC Contribution	275.00	64,810.69
BAO	Salaries & Wages (Regular)	445.28	
	ECC Contribution	577.50	1,022.78
MENRO	PERA	2,000.00	
	Year End Bonus	821.03	
	ECC Contribution	325.14	3,146.17
			653,303.24
		Total	653,303.24

Certified correct:


PIO ANTONIO M. BORREL
Municipal Budget Officer


ERWIN P. DELA CRUZ
Municipal Accountant


RIA P. NIEGAS
Mun. Treasurer

Noted:


FE CLAIRE CAROLINO-PARAGATOS
Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOOCAN
-000-

CERTIFICATION

THIS IS TO CERTIFY that based on records kept on file, the Municipality of Capoocan has Maintenance and Other Operating Expenses (MOOE) unexpended balances from various offices in the total amount of **PHP2,614,992.00**, broken down as follows:

MO	Travelling Expense	5,000.00	
	Other Supplies and Materials E:	10,000.00	
	Water Expenses	2,000.00	
	R&M-Building & Other Structur	5,257.00	22,257.00
SB/VMO	Travelling Expense	6,000.00	
	Office Supplies	115,000.00	
	Other Supplies and Materials E:	36,624.25	
	Internet Expense	2,548.66	160,172.91
SB Sec	Travelling Expense	60,000.00	
	Internet Expense	7,000.00	67,000.00
MPDO	Travelling Expense	20,000.00	
	Office Supplies	1,000.00	
	Other Supplies and Materials E:	1,000.00	22,000.00
MCR	Travelling Expense	18,500.00	
	Office Supplies	65,962.60	
	Accountable Forms	11,950.00	
	Fuel,Oil & Lubricant Expenses	5,000.00	
	Other Supplies and Materials E:	450.00	
	Internet Expense	1,115.14	
	R&M-Machineries & Equipmen	1,000.00	
	R&M-Furniture & Fixtures	1,000.00	
	R&M-Other Property Equipmer	1,000.00	105,977.74
	MBO	Travelling Expense	17,000.00
Office Supplies		21,257.50	
Fuel,Oil & Lubricant Expenses		44,763.00	
Other Supplies and Materials E:		21,932.00	
Internet Expense		1,646.48	
R&M-Machineries & Equipmen		4,000.00	110,598.98
MACCO	Travelling Expense	15,037.65	
	Fuel,Oil & Lubricant Expenses	5,000.00	
	Textbook	2,000.00	
	Other Supplies and Materials E:	2,091.00	
	Postage Expense	1,000.00	25,128.65
MTO	Office Supplies	10,000.00	
	Non-Accountables Forms	20,000.00	
	Fuel,Oil & Lubricant Expenses	9,000.00	
	Other Supplies and Materials E:	7,500.00	46,500.00

MASSO	Office Supplies	1,754.40		
	Fuel,Oil & Lubricant Expenses	1,000.00		
	Other Supplies and Materials E:	2,165.70		
	Internet Expense	4,000.00		
	Postage Expense	4,000.00		
	R&M-Machineries & Equipmen	401.00		
	R&M-Furniture & Fixtures	5,000.00		
	Printing and Publication Expense	7,500.00	25,821.10	
MEO	Travelling Expense	5,000.00		
	Office Supplies	46,000.00		
	Other Supplies and Materials E:	751.00		
	Fuel,Oil & Lubricant Expenses	7,000.00		
	Internet Expense	2,400.00		
	R&M-Building & Other Structur	725.00		
	R&M-Machineries & Equipmen	16,800.00		
	R&M-Furniture & Fixtures	9,500.00	88,176.00	
MHO	Office Supplies	20,000.00		
	Accountable Forms	2,000.00		
	Food Supplies	188.00		
	Drugs and Medicines Expenses	393,192.15		
	Medical, Dental and Laboratory	5,729.00		
	Other Supplies and Materials E:	8,468.00		
	Postage Expense	2,000.00		
	R&M-Building & Other Structur	8,308.00		
MSWDO	R&M-Machineries & Equipmen	5,000.00		
	R&M-Furniture & Fixtures	20,000.00	464,885.15	
	Internet Expense	3,000.00		
	Office Supplies	2,000.00		
	Other Supplies and Materials E:	2,000.00		
	R&M-Machineries & Equipmen	602.00	7,602.00	
	MAO	Office Supplies	7,000.00	
		Animal/Zoological Expenses	764.00	
Internet Expense		4,080.00		
R&M-Building & Other Structur		15,000.00		
MYDO	R&M-Machineries & Equipmen	5,000.00	31,844.00	
	Travelling Expense	4,506.00		
HRMO	Office Supplies	12,011.30	16,517.30	
	Travelling Expense	10,000.00		
PESO	Office Supplies	13,000.00		
	Other Supplies and Materials E:	4,000.00	27,000.00	
	Office Supplies	40,000.00		
	Other Supplies and Materials E:	4,000.00		
MDRRMO	Internet Expense	15,558.99		
	R&M-Machineries & Equipmen	8,000.00	67,558.99	
	Office Supplies	8,000.00		
	Food Supplies	2,000.00		
	Other Supplies and Materials E:	114,700.00		
	Internet Expense	1,400.00	126,100.00	

BAO	Travelling Expense	20,625.00	
	Office Supplies	23,146.22	
	Internet Expense	2,682.87	
	R&M-Furniture & Fixtures	10,000.00	56,454.09
MENRO	Travelling Expense	18,695.00	
	Office Supplies	1,721.01	
	Other Supplies and Materials E:	4.16	
	Internet Expense	2,664.86	23,085.03
GAD	Travelling Expense	17,705.00	
	Office Supplies	3,312.35	
	Drugs and Medicines Expenses	26,000.00	
	Fuel,Oil & Lubricant Expenses	11,467.69	
	Other Supplies and Materials E:	3,060.00	
	Internet Expense	2,000.00	
	Rent Expense	3,000.00	
	R&M Transportation Equipmen	7,000.00	73,545.04
	Office Supplies Expense	592.30	
SC	Fuel,Oil & Lubricant Expenses	2,500.00	
	Other Supplies and Materials E:	230.00	3,322.30
	Office Supplies	5,925.70	
PWD	Fuel,Oil & Lubricant Expenses	9,500.00	
	R&M Machineries and Equipme	1,000.00	16,425.70
	Travelling Expense	30,000.00	
MSWM	Medical, Dental and Laboratory	2,000.00	
	Other Supplies and Materials E:	25,149.00	
	Internet Expense	5,000.00	
	R&M Machineries and Equipme	15,000.00	77,149.00
	Office Supplies	392.20	
PopCom/Nutrition	Other Supplies and Materials E:	330.00	
	R&M Machineries and Equipme	500.00	
	Travelling Expense	20,000.00	21,222.20
	Travelling Expense	30,000.00	
PPAs MDP	Office Supplies	45,000.00	
	Other Supplies and Materials E:	500.00	75,500.00
	Office Supplies	20,000.00	20,000.00
Special Bodies	Travelling Expense	8,000.00	
	Office Supplies	100.00	
	Internet Expense	10,000.00	18,100.00
eGOV	Office Supplies	12,000.00	
	Other Supplies and Materials E:	2,600.00	14,600.00
CBMS	Office Supplies	14,000.00	14,000.00
KC-NCDDP	Travelling Expense	11,634.00	
BAC	Office Supplies	22,000.00	
	Medical, Dental and Laboratory	50.00	
	Other Supplies and Materials E:	13,000.00	46,684.00
	Travelling Expense	2,974.34	
WASH	Office Supplies	779.50	
	Non-Accountables Forms	325.00	
	Other Supplies and Materials E:	19,135.00	23,213.84
	Travelling Expense	2,974.34	

SUPPLY OFFICE	Travelling Expense	40,000.00	
	Office Supplies	7,000.00	
	Other Supplies and Materials E:	5,000.00	52,000.00
LIBRARY	Travelling Expense	16,610.00	
	Office Supplies	8,000.00	
	Other Supplies and Materials E:	4,463.00	
	R&M Machineries and Equipme	5,000.00	34,073.00
BPLO	Travelling Expense	5,000.00	
	Office Supplies	24,361.80	
	Accountable Forms	17,000.00	
	Other Supplies and Materials E:	20,000.00	66,361.80
PUBLIC MARKET	Travelling Expense	1,165.00	
	Office Supplies	8,053.44	
	Other Supplies and Materials E:	18,200.00	27,418.44
MOTORPOOL	Office Supplies	11,088.02	
	Fuel,Oil & Lubricant Expenses	5,593.00	
	R&M Transportation Equipmen	264,608.71	
	Other Supplies and Materials E:	2,571.00	
	Travelling Expense	16,000.00	299,860.73
MLGOO	Travelling Expense	75,000.00	
	Office Supplies	101.50	
	Rent Expense	6,000.00	
	Other Supplies and Materials E:	8,500.00	
	Medical, Dental and Laboratory	9,500.00	99,101.50
PNP	Office Supplies	17,558.98	
	Other Supplies and Materials E:	16,000.00	
	Travelling Expense	17,000.00	50,558.98
BFP	Travelling Expense	10,000.00	
	Office Supplies	415.51	
	Drugs and Medicines Expenses	16.02	
	Fuel,Oil & Lubricant Expenses	303.00	
	R&M Machineries and Equipme	9,000.00	19,734.53
DAR	Office Supplies	2,000.00	2,000.00
COMELEC	Office Supplies	2,000.00	2,000.00
TOURISM DEV'T	Travelling Expense	11,185.00	
	Office Supplies	2,257.00	13,442.00
LIEPO	Office Supplies	30,000.00	
	Other Supplies and Materials E:	20,000.00	50,000.00
		Total	<u><u>2,614,992.00</u></u>

Certified correct:


PIO ANTONIO M. BORREL
Municipal Budget Officer


ERWIN P. DELA CRUZ
Municipal Accountant


RIA P. NIEGAS
Mun. Treasurer

Noted:


FE CLAIRE CAROLINO-PARAGATOS
Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOOCAN
-o0o-

CERTIFICATION

THIS IS TO CERTIFY that based on records kept on file, the Municipality of Capoocan has Maintenance and Other Operating Expenses (MOOE) unexpended balances from various offices in the total amount of **PHP2,231,179.60**, broken down as follows:

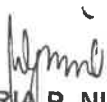
MO	Other General Services	34,000.00	34,000.00
VMO/SB	Other General Services	106,000.00	
	Insurance Expenses	25,000.00	
	Other MOOE	56,500.00	187,500.00
SB Sec	Training Expense	23,500.00	23,500.00
MPDO	Other General Services	11,500.00	
	Rent Expense	2,000.00	
	Other MOOE	3,200.00	16,700.00
MCR	Training Expense	20,500.00	
	Other General Services	60,000.00	80,500.00
MBO	Training Expense	4,000.00	4,000.00
MACCO	Training Expense	15,000.00	
	Other General Services	55,000.00	70,000.00
MTO	Other General Services	1,500.00	1,500.00
MASSO	Rent Expense	5,000.00	
	Other MOOE	10,000.00	15,000.00
MEO	Training Expense	12,000.00	
	Rent Expense	4,000.00	
	Other General Services	70,000.00	86,000.00
MHO	Training Expense	25,000.00	
	Rent Expense	5,000.00	
	Other General Services	30,000.00	
	Printing & Publication Expense	3,000.00	63,000.00
MAO	Training Expense	20,000.00	20,000.00
MSWDO	Training Expense	2,500.00	
	Other General Services	8,000.00	
	Other MOOE	3,900.00	
	Rent Expense	3,000.00	17,400.00
MYPE	Training Expense	13,500.00	
	Other Professional Expense	21,000.00	
	Prizes	5,000.00	39,500.00
HRMO	Training Expense	40,000.00	
	Other General Services	17,000.00	57,000.00
PESO	Other General Services	31,000.00	
	Other MOOE	6,000.00	37,000.00
BAO	Training Expense	12,000.00	
	Other General Services	8,000.00	20,000.00

MENRO	Training Expense	6,500.00	
	Other General Services	50,000.00	56,500.00
BPLO	Training Expenses	9,500.00	9,500.00
Food Sec	Other General Services	135,000.00	135,000.00
GAD	Other General Services	500,000.00	500,000.00
KALAHI	Other MOOE	23,000.00	23,000.00
MDP	Training Expenses	109,750.00	
	Other MOOE	3,370.00	
	Other Professional Services	5,000.00	118,120.00
MLGOO	Rent Expense	6,000.00	6,000.00
Motorpool	Training Expenses	20,000.00	
	Insurance Expense	38,198.61	58,198.61
POPCOM	Other MOOE	1,460.00	1,460.00
PWD	Other MOOE	10,500.00	
	Training Expenses	3,500.00	
	Rent Expense	1,000.00	15,000.00
Special Bodies	Other MOOE	3,280.00	3,280.00
Supply Office	Other General Services	80,000.00	80,000.00
Tourism Dev't	Training Expenses	31,000.00	
	Other Professional Services	101,000.00	
	Other MOOE	50,000.00	182,000.00
Socio Cultural	Other MOOE	230,520.99	
	Rent Expense	40,000.00	270,520.99
	Total		<u>2,231,179.60</u>

Certified correct:


PIO ANTONIO M. BORREL
Municipal Budget Officer


ERWIN R. DELA CRUZ
Municipal Accountant


RIA P. NIEGAS
Mun. Treasurer

Noted:


FE CLAIRE CAROLING-PARAGATOS
Municipal Mayor




Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOCCAN
-o0o-

CERTIFICATION

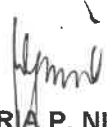
THIS IS TO CERTIFY that based on records kept on file, the Municipality of Capoccan has Continuing Appropriation unexpended balances from various offices in the total amount of **PHP1,389,677.02**, broken down as follows:

MO	Other Machineries & Equipmer	100,000.00	
	Motor Vehicle	1,000,000.00	
	ICT Equipment	4,687.50	1,104,687.50
MAO	Communication Equipment	50,000.00	
	Furnitures & Fixtures	50,000.00	
	Building	1,380.54	101,380.54
MYPC	Furnitures & Fixtures	82,820.00	82,820.00
BAO	Other Transportation Equipt.	29,487.98	29,487.98
BAO-SPA	ICT Equipment	61,000.00	61,000.00
GAD	ICT Equipment	10,000.00	10,000.00
MCPC	ICT Equipment	187.00	187.00
Motorpool	Other Machineries & Equipmer	114.00	114.00
	Total		1,389,677.02

Certified correct:


PIO ANTONIO M. BORREL
Municipal Budget Officer


ERWIN P. DELA CRUZ
Municipal Accountant


RIA P. NIEGAS
Mun. Treasurer

Noted:


FE CLAIRE CAROLINO-PARAGATOS
Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CAPOOCAN

-000-

MUNICIPAL DEVELOPMENT COUNCIL

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL OF CAPOOCAN, LEYTE HELD ON December 13, 2023 AT THE 2ND FLOOR, MUNICIPAL ANNEX BUILDING.

PRESENT:

- | | | |
|---|---|---|
| 1. Hon. FE CLAIRE P. CAROLINO-PARAGATOS | - | Municipal Mayor |
| 2. Hon. FLORENCE C. MISAGAL | - | Liga ng mga Barangay President/PB-Pob. Zone I |
| 3. Hon. RENIEL D. CAPAYCAPAY | - | Punong Barangay, Balud |
| 4. Hon. HENRY T. CANDAIZA | - | -do- |
| 5. Hon. ANITA B. NIEMES | - | , Nauguisan |
| 6. Hon. JENITO M. TICCOY | - | , Cabul-an |
| 7. Hon. CHITO B. NIEGAS | - | , Potot |
| 8. Hon. FREDDY L. SAMANTE | - | , Balucanad |
| 9. Hon. ELVIRA C. BLORECIA | - | , Talisay |
| 10. Hon. ROMEO R. RODA | - | , Lemon |
| 11. Hon. REYNALDO T. LUMANTA | - | , Libertad |
| 12. Hon. LUZ N. CABILTES | - | , Sto. Niño |
| 13. Hon. JERRY N. NEPOMUCENO | - | , Pinamopoan |
| 14. Hon. CASTULO O. JULE | - | , Culasian |
| 15. Hon. MERLITA L. BERMOY | - | , Tolibao |
| 16. Hon. ROSIE Q. QUILARTO | - | , Talairan |
| 17. Hon. GEMMA L. ARINTOK | - | , San Joaquín |
| 18. Hon. PANCHO P. NEDRUDA | - | , Gayad |
| 19. Ms. ELIZABETH LOAY | - | , Manloy |
| 20. Mr. JEREMIAS B. DELA PEÑA | - | CSO President, Pob. Zone I |
| 21. Mr. DIONESIO D. MACALALAG | - | CSO President, Visares |
| | | CSO President, Manloy |

GUESTS:

- | | | |
|-------------------------|---|---------|
| 1. Mr. JOËL P. FERRERA | - | MLGÓO |
| 2. Ms. SHAREL E. IBAJAN | - | Nurse I |

X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X

RESOLUTION NO. 2023-15

A RESOLUTION ADOPTING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) No. 07, CY 2023, OF THE MUNICIPALITY OF CAPOOCAN, LEYTE IN THE TOTAL AGGREGATE AMOUNT OF PhP 10,550,000.00 AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR APPROVAL.

WHEREAS, among of the functions of Municipal Development Council as enshrined in the Local Government Code of 1991 are to formulate the medium term and annual investment programs and to appraise and prioritize socio-economic development programs, projects and services in the municipality;

WHEREAS, presented for consideration by this august Body is the Supplemental Investment Program (SIP) No. 07, CY 2023, with a total aggregate amount of PhP 10,550,000.00 to cover the implementation for the different sectoral development programs as specifically provided in details thru the AIP Summary Form hereto attached;

WHEREFORE, premises considered and upon motion of Hon. Elvira C. Blorechia, PB-Lemon and duly seconded by Hon. Jenito M. Ticoy, PB-Potot, Hon. Freddy L. Samante, PB-Talisay, Hon. Jerry N. Nepomuceno, PB-Culasian, Hon. Merlita L. Bermoy, PB-Talairan, Hon. Chito B. Niegas, PB-Balucanad, Hon. Anita B. Niemas, PB-Cabul-an and Ms. Elizabeth C. Loay, CSO President, be it;

RESOLVED, as it is hereby resolved, to adopt the Supplemental Investment Program (SIP) No. 07, CY 2023, in the total aggregate amount of PhP 10,550,000.00 and endorsing the same to the Sangguniang Bayan of Caopocan, Leyte for approval.

RESOLVED, FURTHER, to let copies of this resolution be furnished the Honorable Members of the Sangguniang Bayan of Caopocan, Leyte through Hon. FEDERICO H. CAROLINO, Sr. Municipal Vice Mayor/Presiding Officer, for their information and appropriate action.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the aforementioned resolution.


BENITO C. PROCIA
MPDC/Head Secretariat

ATTESTED:


FE CLAIRE P. CAROLINO-PARAGATOS
Municipal Mayor/Presiding



LOCAL GOVERNMENT UNIT

Capoocan, Leyte

-oOo-

MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING

2nd Floor, Municipal Annex Building, Capoocan, Leyte

December 13, 2023

ATTENDANCE

	NAME	POSITION/ DESIGNATION	OFFICE/ AGENCY / BARANGAY	SIGNATURE
1	FREDDY L. SAMANTE	P/B	TALISAY	
2	LUE M. CABILTES	P/B	Pinaunipan	
3	Castulo O. Sula	P/B	TOLIPSAO	
4	MERLITA L. BERNOT	P/B	TALAIKAN	
5	ROMEO R. RODA	P/B	LIBARTAN	
6	PANCHO P. NEDRUDA	P/B	MANLOY	
7	Dionisio D. Macalalay	President	Manloy	
8	Jerry B. Dela Peña	CSO President	UNOSEC	
9	CHITO B NIEGAS	P/B	PALUCANAY	
10	ELIZABETH C. LOSA	CHFMPC	POB. 2042202020	
11	Gemma L. Arintok	P/B	GAHAN	
12	Anita B. Numa	P/B	09267917310	
13	Jenito M. Ticon	P/B	0907952600	
14	EVIMANUEL D. ARROSO	SB M	0911449130	
15	RENEAL D. LAPAYCADA	P/B	0916861260	
16	REYNALDO T. LUMANTA	P/B	09675317059	
17	Jerry N. Magomocano	P/B	0975391900	
18	Rosie G. Guilaib	P/B	09659448950	
19	Fe Claire P. Camban - Pangator	nam. Mayor		
20	Elvira C. Blencia	P/B	LEMAN	
21	Florence C. Misogal	P/B	POB 2021	
22	SITANER E. IMAJAN	NURSE I	MTU	
23	JOEL P. FERRERA	MLGO	DILG	

JENITO C. PROCIA
 Mun. Planning & Development Coordinator
 LGU-Capoocan, Leyte