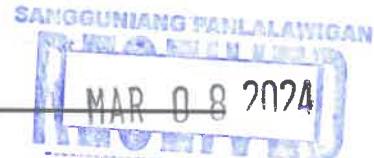




PROVINCIAL BUDGET OFFICE



March 7, 2024

Hon. LEONARDO M. JAVIER, JR.
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Palo, Leyte

RELEASED
DATE: 7-8-24
NO. #284
BY: [Signature]
PBO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 02 FY 2023** of the **Municipality of Santa Fe, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2023-012** with a total appropriation in the amount of **P12,866,311.31** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative thereto:
 - a. Collective Negotiation Agreement Incentive – Budget Circular No. 2023-1 dated November 10, 2023
 - b. Service Recognition Incentive – Budget Circular No. 2023-2 dated December 13, 2023
 - c. Gratuity Pay – Budget Circular No. 2023-3 dated December 14, 2023
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 2. Further, that said reversion shall not adversely affect the fiscal standing of the LGU upon the closing of the books of accounts;
3. That the projects funded under 20% Development Fund (DF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020
4. That the procurement of Equipment, Civil Works and related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
5. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE
Provincial Budget Officer

RUTH Y. SURPIA
Provincial Treasurer

AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate

50

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
04 January 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 2023-012 OF THE MUNICIPALITY OF SANTA FE, LEYTE, ENTITLED: AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 2 OF THIS MUNICIPALITY FOR CY 2023 IN THE TOTAL AMOUNT OF TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN & T HIRTY-ONE CENTAVOS (PHP12,866,311.31), TOGETHER WITH SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 2 CY 2023 OF THE SAME AMOUNT.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

04 2024 JAN

OFFICE OF THE MAYOR

December 18, 2023

TO THE HONORABLE MEMBERS
SANGGUNIANG PANLALAWIGAN OF LEYTE
Provincial Capitol
By-Pass Road, Palo, Leyte

Thru: **HON. LEONARDO M. JAVIER**
Vice - Governor
SP Presiding Officer

Gentlemen and Ladies:

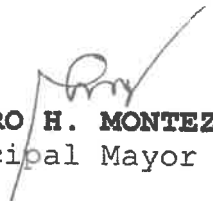
I have the honor to submit herewith to the Honorable Sanggunian of Leyte, the herein attached **SUPPLEMENTAL BUDGET NO. 02** of the Municipality of Santa Fe, Leyte for CY 2023 in the amount of **PhP 12,866,311.31**, by virtue of Municipal Ordinance No. 2023 - 012 (series of 2023) dated December 14, 2023 in accord with the MDC approved Supplemental Investment Program (SIP) and Local Development Investment Plan (LDIP) with the same amount of **PhP 12,866,311.31**.

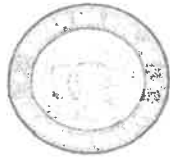
Said submission is in compliance of RA 7160, the Local Government Code of 1991 and budget rules, regulations & issuances.

Hoping that your good office act favorably for the requisite BUDGET REVIEW and/or APPROVAL.

Thank you and MORE POWER!

Truly yours,


AMPARO H. MONTEZA
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
 Municipality of Sta. Fe

SANGGUNIANG BAYAN

THE 61ST REGULAR SESSION OF THE 12th SANGGUNIANG BAYAN OF STA. FE, LEYTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, STA. FE, LEYTE ON DECEMBER 4, 2023.

Attendance:

HON. RODEL L. AJETO
 SB Member, Temporary Presiding Officer

HON. AMIEL P. ENAGE
 SB Member
HON. GENY R. ESMERO
 SB Member
HON. AGNES A. CHUCA
 SB Member
HON. JERALD LORENZ NARGA
 SK Federation President, SB Member

HON. EDGARDO R. SALCEDA
 SB Member
HON. RICARDO D. FAJARDO
 SB Member
HON. LARRY S. ARUTA
 SB Member

MUNICIPAL ORDINANCE NO. 2023-012
 Series of 2023
 (Introduced by Committee on Appropriation)

“AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 2 OF THIS MUNICIPALITY FOR CY 2023, SOURCED FROM CERTIFIED AVAILABLE FUNDS-REVERTED SAVINGS IN THE TOTAL AMOUNT OF TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN AND THIRTY-ONE CENTAVOS (12,866,311.31) ONLY, THUS APPROPRIATED FOR PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES (PPAs) AND EXPENDITURES.”

Be it enacted in the special session assembled:

Section 1. The Supplemental Budget No. 2 of the LGU-Santa Fe, Leyte for Calendar Year 2023 in the total amount of **TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN AND THIRTY-ONE CENTAVOS (12,866,311.31)**). The following documents are incorporated herein and made integral part of this Ordinance:

1. Certification of the Municipal Accountant, the Municipal Treasurer and the Municipal Budget Officer on the Availability of Funds/Savings/Unexpended balance of Allotments (Schedule of Savings);
2. Certification of the Municipal Treasurer on the Availability of Cash;
3. Statement of Funding Source (LBP Form No. 8);
4. Statement of Supplemental Appropriation CY 2023 (LBP Form No. 9) in the total amount **TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN AND THIRTY-ONE CENTAVOS (12,866,311.31)**; and,

Edgardo R. Salceda

Xmtal 1

Aruta R.

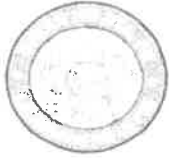
Aruta

Aruta

J

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[Signature]



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

SANGGUNIANG BAYAN

Continuation: Municipal Ordinance No. 2023 – 012
Dated December 4, 2023

page 2 of 4

5. MDC Resolution No. 05 Series of 2023 adopted September 08, 2023 and Approving Supplemental Investment Program (SIP) CY 2023 and Supplemental Local Development Investment Plan (SLDIP) CY 2023.

Section 2. Sources of Funds. Funds shall be taken from savings and reverted funds as enumerated in the Statement of Funding Source (LBP Form No. 8) certified by the Municipal Accountant and Municipal Treasurer.

Section 3. Use of Funds. The amount of **TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN AND THIRTY-ONE CENTAVOS (12,866,311.31)**; is hereby appropriated for Supplemental Budget No. 2 (LBP Form No. 9), for PPAs and expenditures included in the approved Supplemental Investment Program.

Section 4. Fund Utilization.

Section 4.1 Utilization of the funds shall be in accordance with pertinent laws, budgeting and auditing rules and regulations;

Section 4.2 The Government Procurement Act (RA9184) and its Implementing Rules and Regulations (IIRR) and the pertinent Government Procurement Policy Board (GPPB) Resolutions and the approved original contracts authorized by the Sangguniang Bayan which lawfully created the outstanding obligations shall be strictly observed in the utilization of funds authorized by this ordinance;

Section 4.3 The responsibility and accountability of the implementation of PPAs and proper utilization and disbursements of funds shall rest upon the Local Chief Executive and other local officials concerned.

Section 4.4. Section 351, Chapter 4 of the Local Government Code (RA 7160) provides that expenditures of funds or use of property in violation of Title Five on Local Fiscal Administration and other laws shall be a personal liability of the official or employee responsible therefore.

Section 5. Other Special Provisions.

a. The LCE Municipal Mayor is hereby vested with the authority to implement the Programs, Projects & Activities (PPAs) under this Supplemental Budget and in the PPAs that were provided in the Annual General Fund Budget for CY 2023 and further authorized to enter into Contract in the implementations of these PPAs as a legal and valid exercise of the LGUs corporate power as provided in Section 22 par (a) subpar (5) of RA 7160, the local Government Code of 1991.

Alfredo P. Aduna

Aranta 2L

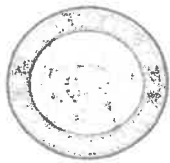
Dimas R.

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And Corp

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Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

SANGGUNIANG BAYAN

Continuation: Municipal Ordinance No. 2023 – 012
Dated December 4, 2023

page 2 of 4

b. The Municipal Officials and Employees is hereby granted an amount of Php 30,000.00 for Collective Negotiation Agreement (CNA) Incentives and the amount of Php 20,000.00 for Casual Employees CNA Incentives, in pursuance to DBM Budget Circular No. 2023-1 dated November 10, 2023.

c. There is **HEREBY GRANTED** the amount of Php 20,000.00 for Service Recognition Incentives (SRI) or any Personnel Benefits of same kind and/or import to all officials, employees and casuals.

d. There is **HEREBY GRANTED** the amount of Php 80.00 per day as Wage Adjustment for Job Orders and Contractuals for the period July to December 2023.

Section 6. Approval of the Supplemental Investment Program (SIP) No. 2 for FY 2023 of this municipality. The Supplemental Investment Program of same amount of Php 12,866,311.31; is herein approved by virtue of MDC Resolution No. 05 (series of 2023) of the Municipal Development Council of this LGU on September 8, 2023.

Section 7. SEPARABILITY CLAUSE. If for any reason, any section or provisions of this ordinance is declared invalid or unconstitutional, other provisions not affected thereby, shall remain valid and subsisting.

Section 8. EFFECTIVITY. This appropriation ordinance shall take effect immediately.

ENACTED: This 4th day of **December 2023** during the 61st Regular Session of the Sangguniang Bayan at the Sangguniang Bayan Session Hall, Sta. Fe, Leyte.

Let copies of this Ordinance be furnished to the Office of the Municipal Mayor Hon. Amparo H. Monteza, to the Local Finance Committee of this LGU, and to all others concerned for their guidance and appropriate action.

This ordinance is approved unanimously by the Members present.

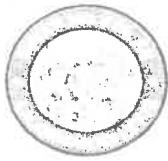
ATTESTED/APPROVED:

HON. AMIEL P. ENAGE
SB Member

HON. EDGARDO R. SALCEDA
SB Member

HON. RODEL L. AJETO
SB Member

HON. RICARDO D. FAJARDO
SB Member



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Sta. Fe

SANGGUNIANG BAYAN

Continuation: Municipal Ordinance No. 2023-012
Dated December 4, 2023

page 4 of 4

(Official Leave)
HON. ALVIN D. PETILLA
SB Member

Aruta L
HON. LARRY S. ARUTA
SB Membe

Bismuro
HON. GENY R. ESMERO
SB Member

J. Lorenz Narga
HON. JERALD LORENZ NARGA
SK Federation President / SB Member

Agnes A. Chuca
HON. AGNES A. CHUCA
SB Member

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Julius Xerys M. Obenque
JULIUS XERYS M. OBENQUE for: *for: fude*
Secretary to the Sangguniang Bayan

Attested by:

Rodel L. Ajeto
HON. RODEL L. AJETO
SB Member/ Temporary Presiding Officer

APPROVED:

Amparo H. Monteza
HON. AMPARO H. MONTEZA
Municipal Mayor
Date of Approval: 12-04-23

**STATEMENT OF FUNDING SOURCE
SUPPLEMENTAL BUDGET NO. 2
FY 2023**

STA. FE, LEYTE

GENERAL FUND (101)

PARTICULARS (1)	ACCOUNT CLASSIFICATIONS (2)	AMOUNT (3)
1.0 New Revenue Source		
Tax Revenue		
Loan Proceeds (Borrowings)		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Savings		
4.0 Realignment		
5.0 Reversion		
a. Fund Reverted, Personal Services		7,563,538.51
b. Fund Reverted, MOOE		2,574,759.00
c. Fund Reverted, Special Purpose Appropriations (SPA)		1,270,700.00
d. Fund Reverted, Current & Continuing Appropriations (20% Development Fund)		1,457,313.80
TOTAL ESTIMATED INCOME		12,866,311.31

Certified Correct:


CIRIACO U. MONTAÑO
 Municipal Treasurer - Des.
 Date: 12-04-23

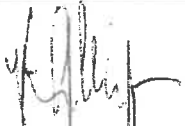

JO ANN GRACE M. YU
 Municipal Accountant - Des.
 Date: 12-04-23

**STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2023
SANTA FE, LEYTE**


IMPLEMENTING OFFICE	PARTICULARS/OBJECT OF PURPOSE EXPENDITURES	AIP REFERENCE CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	TOTAL AMOUNT
Mayor	PERSONAL SERVICES				
	Other Personnel Benefits - Collective Negotiation Agreement (CNA) Incentive	1000-000-3-1-01-001	Other Personnel Benefits	5-01-04-990	1,875,000.00
	Other Personnel Benefits - Service Recognition Incentive (SRI)		Other Personnel Benefits	5-01-04-990	1,500,000.00
	SUB TOTAL				3,375,000.00
	MOOE				
	Travel Expenses	1000-000-3-1-01-002	Travel Expenses	5-02-01-010	100,000.00
	JOs Wage Adjustment		Other General Services	5-02-12-990	1,009,800.00
	JOs Gratuity Pay		Other General Services	5-02-12-990	205,000.00
	Repair & Maintainance of LGU Vehicles		Rep. & Maint. Of Transpo. Equip.	5-02-13-060	25,000.00
	Fuel, Oil & Lubricants		Fuel, Oil & Lubricants	5-02-03-090	100,000.00
	Other MOOE		Other MOOE	5-02-99-990	258,897.51
	SUB TOTAL				1,698,697.51
	CAPITAL OUTLAY				
	Office Equipment - Purchase of Aircon Units (LCE, SB & MTO)	1000-000-3-1-01-003	Office Equipment	1-07-05-020	1,250,000.00
	Variation Order, Improvement of 2nd Floor Mun. Main Building, New Mayor's Office	1000-000-3-1-01-004	Building	1-07-04-010	200,000.00
IT Equipment & Software - Purchase of Printer	1000-000-3-1-01-005	IT Equipment & Software	1-07-05-030	70,000.00	
Other PPE - Purchase of Grass Cutter/s	1000-000-3-1-01-006	Other PPE	1-07-99-990	60,000.00	
SUB TOTAL				1,580,000.00	
TOTAL				6,653,697.51	
SB	PERSONAL SERVICES				
	Other Personnel Benefits - Collective Negotiation Agreement (CNA) Incentive	1000-000-3-1-02-001	Other Personnel Benefits	5-01-04-990	615,000.00
	Other Personnel Benefits - Service Recognition Incentive (SRI)		Other Personnel Benefits	5-01-04-990	480,000.00
	SUB TOTAL				1,095,000.00
	MOOE				
	Travel Expenses	1000-000-3-1-02-002	Travel Expenses	5-02-01-010	250,000.00
	JOs Wages Adjustment		Other General Services	5-02-12-990	168,300.00
JOs Gratuity Pay		Other General Services	5-02-12-990	50,000.00	
SUB TOTAL				468,300.00	
TOTAL				1,563,300.00	
MCR	CAPITAL OUTLAY				
	IT Equipment & Software	1000-000-3-1-03-001	IT Equipment & Software	1-07-05-030	75,000.00
TOTAL				75,000.00	
Accounting	PERSONAL SERVICES				
	Representation Allowance	1000-000-3-1-04-001	Representation Allowance	5-01-02-020	21,000.00
	Transportation Allowance		Transportation Allowance	5-01-02-030	21,000.00
TOTAL				42,000.00	

IMPLEMENTING OFFICE	PARTICULARS/OBJECT OF PURPOSE EXPENDITURES	AIP REFERENCE CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	TOTAL AMOUNT
PNP	MOOE Fuel, Oil & Lubricants	1000-000-3-1-05-001	<i>Fuel, Oil & Lubricants</i>	5-02-03-090	50,000.00
	TOTAL				50,000.00
SPA	LGU Founding Anniversary Expenses	1000-000-3-1-06-001	<i>Founding Anniversary</i>	5-02-99-990	850,000.00
	SUB TOTAL				850,000.00
	GRANTS & DONATIONS				
	a. Punong Barangays	1000-000-3-1-07-001	<i>Grants & Donations</i>	5-02-99-080	100,000.00
	b. Brgy. Kagawads, Brgy. Sec., Brgy. Treas., SK Kagawads, SK Sec. & SK Treas.		<i>Grants & Donations</i>	5-02-99-080	360,000.00
	c. All other Barangay Functionaries		<i>Grants & Donations</i>	5-02-99-080	500,000.00
	d. Birthday Regalo Benefits, Senior Citizen's Association membership		<i>Grants & Donations</i>	5-02-99-080	120,000.00
	SUB TOTAL				1,080,000.00
	OTHER PROFESSIONAL SERVICES				
	a. PNP & BFP	1000-000-3-1-07-002	<i>Other Professional Services</i>	5-02-11-040	40,000.00
b. All NGAs		<i>Other Professional Services</i>	5-02-11-040	60,000.00	
c. All other Professional Services		<i>Other Professional Services</i>	5-02-11-040	150,000.00	
d. CSOs & other local special bodies		<i>Other Professional Services</i>	5-02-11-040	445,000.00	
e. DepEd		<i>Other Professional Services</i>	5-02-11-040	325,000.00	
f. Honoraria		<i>Other Professional Services</i>	5-02-11-040	75,000.00	
	SUB TOTAL				1,095,000.00
	TOTAL				3,025,000.00
20% LDF	CAPITAL OUTLAY				
	Construction and/or Improvement of CSO Mangabanga Piggery	1000-000-3-1-08-001			250,000.00
	Improvement & Landscaping of Municipal Grounds front of LGU Main Bldg.	1000-000-3-1-08-002			607,313.80
	Improvement & Renovation of Municipal Agriculture Building	1000-000-3-1-08-003			600,000.00
	TOTAL				1,457,313.80
	GRAND TOTAL				12,866,311.31

Prepared:


ROMEO A. GRISOLA
Municipal Budget Officer

Approved:


HON. AMPARO H. MONTEZA
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe

OFFICE OF THE MUNICIPAL TREASURER

CERTIFICATE OF CASH AVAILABILITY

TO WHOM IT MAY CONCERN:

The undersigned HEREBY CERTIFIES that the amount of **TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN PESOS AND 31/100 (Php 12,866,311.31) only**, covered by Supplemental Budget No. 2, FY 2023 of this municipality, is **CASH ACTUALLY AVAILABLE.**

Issued upon request for support basis of Supplemental Budget No. 02, FY 2023, this **1ST** day of **December 2023** at **Santa Fe, Leyte.**



CIRIACO L. MONTAÑO
Acting Municipal Treasurer

MAYOR	100,000.00	113,000.00	12,000.00	57,000.00	56,000.00	10,000.00	20,000.00			6,000.00	10,000.00		10,000.00	10,000.00	10,000.00				414,000.00		
SB		126,000.00	18,000.00				20,000.00	20,000.00												184,000.00	
SB SEC.		84,000.00							10,000.00					20,000.00			5,000.00			119,000.00	
MSWDO	110,000.00	2,000.00																		112,000.00	
MPDO	100,000.00	43,000.00																		143,000.00	
MO	24,000.00	84,000.00																		108,000.00	
ACCTG.									5,900.00											5,900.00	
MYO	55,000.00	45,000.00																		100,000.00	
ASSESSOR	30,000.00	75,000.00	21,900.00																	126,900.00	
MHO	40,000.00	20,000.00								60,000.00										120,000.00	
AGRI.	4,000.00	75,000.00	10,000.00						10,000.00								9,619.00			108,619.00	
ENGINEERING	107,000.00	75,000.00																		182,000.00	
MDRRMO	103,000.00	4,000.00																		107,000.00	
MCR	80,000.00	5,000.00																		85,000.00	
GSO		50,000.00																		50,000.00	
HRMO	43,000.00	43,500.00	8,000.00						9,200.00											103,700.00	
PNP	12,000.00	75,000.00	30,800.00																	67,800.00	
MENRO	200.00	75,000.00	35,140.00																	60,340.00	
LIGA	55,000.00	10,000.00	10,000.00																	75,000.00	
BAC	126,000.00	55,000.00	2,000.00																	183,000.00	
COMELEC			50,000.00																	50,000.00	
DILG	35,000.00	6,500.00																	2,000.00	43,500.00	
CA	25,000.00																			25,000.00	
GRAND TOTAL	1,049,200.00	967,000.00	197,840.00	57,000.00	56,000.00	10,000.00	40,000.00	20,000.00	35,100.00	66,000.00	10,000.00		10,000.00	10,000.00	10,000.00	20,000.00		9,619.00	5,000.00	2,000.00	2,574,759.00

Prepared by:


ELMA T. PEDERSEN
 Admin. Aide III


Certified Correct:


ROMEO A. CRISOLA
 Mun. Budget Officer


JO ANN GRACE M. YU
 Municipal Accountant - Des.


CIRIANO L. MONTAÑO
 Mun. Treasurer - Des.

Noted:



HON. AMPARO H. MONTEZA
 Municipal Mayor

**STATEMENT OF FUNDS AVAILABLE REVERSION
AS OF NOVEMBER 29, 2023**

MAYOR - SPA	Insurance of Barangay Tanods & BHWS	250,000.00		250,000.00	250,000.00
MAYOR - SPA	TESDA Training Program	140,000.00		140,000.00	140,000.00
MSWDO - SPA	College Education Scholarship Program & Donation / AICS	60,700.00		60,000.00	60,700.00
MHO - SPA	Rabies Control Program	25,000.00		25,000.00	25,000.00
MHO - SPA	Dengue Prevention Activities (Fogging Activity Expenses)	50,000.00	5,000.00	45,000.00	45,000.00
MHO - SPA	Covid - 19 Response Expenses	500,000.00		500,000.00	500,000.00
MENRO - SPA	Solid Waste Management Program	100,000.00		100,000.00	100,000.00
AGRICULTURE - SPA	Purchase of High Value Crops	100,000.00		100,000.00	100,000.00
AGRICULTURE - SPA	Techno - Gabay & related Agriculture	50,000.00		50,000.00	50,000.00
GRAND TOTAL		1,275,700.00	5,000.00	1,270,000.00	1,270,700.00

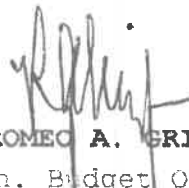
WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true and correct.

Prepared by:


ELMA T. PEDERSEN
Admin. Aide III

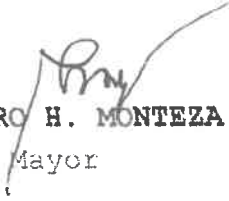
Certified Correct:


CIRIACO L. MONTANNO
Mun. Treasurer-Des.


ROMEO A. ERISOLA
Mun. Budget Officer


JO ANN GRACE M. YU
Mun. Accountant-Des.

Voted:


HON. AMPARO H. MONTEZA
Municipal Mayor

Republic of the Philippines
Province of Leyte
Municipality of Santa Fe

MUNICIPAL BUDGET OFFICE

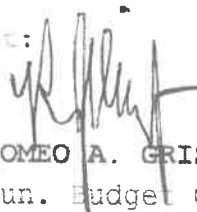
SCHEDULE OF (2019 - 2023) 20% LDF (SUBJECT FOR REVERSION)

FUNCTION / PROGRAM / PROJECT / ACTIVITY CY 2019 CONTINUING APPROPRIATION BALANCE OF 20% LDF	UNOBLIGATED BALANCE
1. Expansion of Water System from Barangay San Juan to Sitio Biasong tapping LMWD	200,000.00
2. Construction of Sanitary Landfill 1st Phase	496,498.40
SUB TOTAL	696,498.40
1. Loan Assistance to Accredited Farmers CSO - Palay Trading	760,815.40
SUB TOTAL	760,815.40
GRAND TOTAL	1,457,313.80

Prepared by:


ELMA T. PEDERSEN
Admin. Aide III

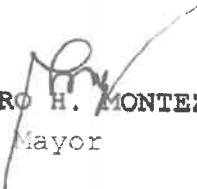
Certified Correct:


ROMEO A. GRISOLA
Mun. Budget Officer


CIRIACO V. MONTAÑO
Mun. Treasurer - Des.


JO ANN GRACE M. YU
Mun. Accountant - Des.

Noted:


HON. AMPARO H. MONTEZA
Municipal Mayor


LGU - SANTA FE, LEYTE
SUMMARY ON SAVINGS FROM MOOE (JANUARY TO NOVEMBER 2023)
ALLOWABLE FOR CNA 2023

Travelling Expenses	1,049,200.00
Communication Expenses	2,000.00
Telephone Expenses	10,000.00
Internet Subscription Expenses	20,000.00
Cable, Satellite, Telegraph & Radio Expenses	10,000.00
Advertising & Subscription Expenses	40,000.00
Printing & Publication Expenses	5,000.00
Repair & Maintenance	
Repair & Maintenance - Bldgs. & Other Structure	20,000.00
Repair & Maintenance - Machinery & Equipment	35,100.00
Repair & Maintenance - Transportation Equipment	66,000.00
Repair & Maintenance - Furnitures & Fixtures	10,000.00
Repair & Maintenance - Other PPE	10,000.00
Repair & Maintenance - Land Improvement	10,000.00
Supplies & Materials	
Office Supplies Expenses	1,017,000.00
Animal/Zoological Supplies Expenses	9,619.00
Other Supplies & Materials	147,840.00
Utility Expenses	
Water Expenses	56,000.00
Transportation & Delivery Expenses	
Fuel, Oil & Lubricants	57,000.00
TOTAL	2,574,759.00

Prepared by:


ELMA T. PEDERSEN
 Admin. Aide III

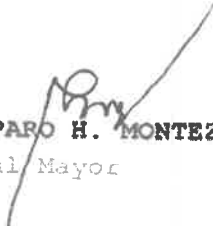
Certified Correct


ROMEO A. GRISOLA
 Mun. Budget Officer


CIRIACO L. MONTAÑO
 Mun. Treasurer - Des.


JO ANN GRACE M. YU
 Mun. Accountant-Des.

Noted:


HON. AMPARO H. MONTEZA
 Municipal Mayor

MAYOR		27,797.00		2,670.00	17,940.64	4,454.62				132,331.75		21,163.20	6,765.66	8,300.00	9,356.00	886.99	3,000.00				15,000.00	249,665.86
SB				24.00	61,218.00	22,854.00				57,347.58	100.00	20,610.04	60,562.79	18,202.00	9,102.00	58,934.07	5,000.00	37,000.00				350,954.48
SB SEC.		88,822.00		847,734.00	3,904.55	19,363.65	10,500.00	12,000.00		97,804.62	400.00		9,128.14		61,522.00	5,000.00		14,000.00		10,614.96		1,180,793.92
DO				12.00	1,240.91	4,272.73				1.44	3,200.00	165.44	8,617.20		1.00		5,000.00	8,000.00		44,000.00		74,510.72
MCR		63,055.00		723,590.71	2,481.82	24,545.46				90,799.20	2,600.00	4,200.00	7,566.00		63,055.00		15,000.00	9,000.00	4,000.00	50,000.00		1,059,893.19
ACCTG.		2,253.33		54,614.73	13,840.91	15,272.73				13,233.57	2,900.00		9,612.45		9,110.33	5,000.00	5,000.00	13,000.00	6,000.00	11,494.00	10,000.00	171,332.05
MTO		94,591.00		904,353.50	145,600.00	78,545.45	5,250.00	12,000.00		126,275.70	6,600.00	10,413.88	11,683.64	31,200.00	85,491.00	5,000.00	10,000.00	21,000.00	11,000.00	25,126.91	29,552.38	1,613,683.46
ASSESSOR		1,142.00		5,672.10		545.46				988.35	2,200.00	695.69	6,901.56		96.00	5,000.00		8,000.00				31,241.16
MHO	89,900.00	10,743.00	72,600.00	63,106.56	76,522.73	50,309.82		12,000.00	120,505.92	18,428.40	1,600.00	2,593.08	25,720.96		1,643.00	5,000.00		24,000.00		20,433.78		995,107.25
DSWDO		63,055.00		686,347.82		8,545.46		50,000.00		82,063.92	1,400.00	3,765.84	10,130.02		47,955.50	5,000.00				25,000.00		983,263.56
AGRICULTURE		72,155.00		410,780.54	108,855.75	48,272.73		6,000.00		57,442.60	4,800.00		10,540.84	16,800.00	26,297.00	5,000.00	10,000.00	20,000.00	10,000.00	41,148.96		848,093.42
ENGINEERING		1,291.67									1,000.00	7,033.80	8,210.68		1,291.67	5,000.00		8,000.00		22,644.74		54,472.56
MORRMO				14,634.31							1,700.00	1,977.89	2,281.80		1,896.00	5,000.00		1,167.00		9,240.28		37,897.28
BUDGET		14,201.00		23,087.00	78,693.79	48,818.19		6,000.00		13,481.08	2,000.00		9,559.56		18,201.00		10,000.00	20,000.00	10,000.00	28,587.98	30,000.00	312,629.60
AND TOTAL	89,900.00	439,106.00	72,600.00	3,736,627.27	510,299.10	325,800.30	15,750.00	48,000.00	170,505.92	690,198.21	30,500.00	72,618.86	187,281.30	74,502.00	335,017.50	104,821.06	63,000.00	183,167.00	41,000.00	288,291.61	84,552.38	7,563,538.51


Prepared by:


ELMA P. PEDERSEN
 Admin. Aide III


Certified correct:


ROMEO A. GRISOLA
 Mun. Budget Officer


JO ANN GRACE M. YU
 Municipal Accountant - Des.


CIRIANO L. MONTAÑO
 Mun. Treasurer - Des.

Noted:


HON. AMPARO H. MONTEZA
 Municipal Mayor

**SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 2
MUNICIPALITY OF STA. FE, LEYTE
CY 2023**

AIP Reference	PROGRAM/PROJECT	IMPLEMENTING	SCHEDULE OF IMPLEMENTATION		EXPECTED	FUNDING SOURCE (7)			AMOUNT IN THOUSAND PESOS					Amount of Climate Change PPAs									
			OFFICE (3)	STARTING (4)		COMPLETION (5)	OUTPUT(6)	20% LDF	5% CAL FUND	GFB	PERSONAL SERVICES (8)	MOOE (9)	FINANCIAL EXPENSES (10)	CAPITAL OUTLAY (11)	TOTAL (12)	Climate Change Adaption (13)	Climate Change Mitigation (14)	CC Typology Code (15)					
	<i>GENERAL SERVICES</i>																						
	Awards/ Rewards/ Incentives to Municipal Officials & Employees																						
1000-000-3-1-01-001	Other Personnel Benefits (CNA & SRI) Municipal Mayor's Office General Supervision of the Executive and Administrative Affairs of the Municipal Government of Santa Fe, Leyte granting performance merit and incentives in the form of CNA & SRI incentive under DBM Budget Circular No. 2019-05 dated 11/17/19.	LCE, Mayor	Dec. 15, 2023	Dec. 31, 2023	CNA by & between LGU Employer & Employees Association, SFLEA is complied			/	3,375,000.00				3,375,000.00										
1000-000-3-1-01-002	Other General Services	LCE, Mayor	Dec. 15, 2023	Dec. 31, 2023	Efficiency of Job Orders required Other MOOE are maintained			/		100,000.00			100,000.00										
	Travel Expenses																						
	JOs Wage Adjustment															1,009,800.00				1,009,800.00			
	JOs Gratuity Pay															205,000.00				205,000.00			
	Repair & Maintanance of LGU Vehicles															25,000.00				25,000.00			
	Fuel, Oil & Lubricants															100,000.00				100,000.00			
	Other MOOE								258,897.51				258,897.51										
	MUNICIPAL MAYOR'S OFFICE CAPITAL OUTLAY																						
1000-000-3-1-01-003	Office Equipment - Purchase of Aircon Units (MO, SB, MTO, AGRI & KALAHI-CIDSS)	LCE, Mayor	Dec. 15, 2023	Dec. 31, 2023	Office equipment are purchased to the mentioned offices.			/				1,250,000.00	1,250,000.00										
1000-3-1-01-004	Variation Order, Improvement of 2nd Floor Mun. Main Building, New Mayor's Office	LCE, Mayor	Dec. 15, 2023	Dec. 31, 2023	Improvement of New Mayor's Office is implemented.			/				200,000.00	200,000.00										
1000-000-3-1-01-005	IT Equipment & Software - Purchase of Printer	LCE, Mayor	Dec. 15, 2023	Dec. 31, 2023	IT equipment are purchased.			/				70,000.00	70,000.00										
1000-000-3-1-01-006	Other PPE - Purchase of Grass Cutter/s	LCE, Mayor	Dec. 15, 2023	Dec. 31, 2023	Other PPE are purchased.			/				60,000.00	60,000.00										
	Awards/ Rewards/ Incentives to Municipal Officials & Employees																						
1000-000-3-1-02-001	Other Personnel Benefits (CNA, SRI and Terminal Leave Benefits) Municipal Vice Mayor's Office, Administrative Supervision, Sangguniang Bayan Members of their Legislative Affairs and the SB Secretarial support staff of Santa Fe, Leyte granting performance merit and incentives in the form of CNA & SRI incentive under DBM Budget Circular No. 2019-05 dated 11/17/19.	Vice Mayor's Office	Dec. 15, 2023	Dec. 31, 2023	CNA by & between LGU Employer & Employees Association, SFLEA is complied			/	1,095,000.00				1,095,000.00										

**SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 2
MUNICIPALITY OF STA. FE, LEYTE
CY 2023**

AIP Reference CODE (1)	PROGRAM/PROJECT ACTIVITY (2)	IMPLEMENTING OFFICE (3)	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT(6)	FUNDING SOURCE (7)			AMOUNT IN THOUSAND PESOS					Amount of Climate Change PPAs				
			STARTING (4)	COMPLETION (5)		20% LDF	5% CAL FUND	GFB	PERSONAL SERVICES (8)	MOOE (9)	FINANCIAL EXPENSES (10)	CAPITAL OUTLAY (11)	TOTAL (12)	Climate Change Adaption (13)	Climate Change Mitigation (14)	CC Typology Code (15)		
1000-000-1-1-01-002	Other General Services	Vice Mayor's Office	Dec. 15, 2023	Dec. 31, 2023	Efficiency of Job Orders required			/		250,000.00			250,000.00					
	Travel Expenses								168,300.00			168,300.00						
	JOs Wage Adjustment						Other MOOE are maintained					50,000.00			50,000.00			
	JOs Gratuity Pay																	
1000-000-1-1-01-001	MUNICIPAL CIVIL REGISTRAR IT Equipment & Software	MCR	Dec. 15, 2023	Dec. 31, 2023	IT equipment are purchased.			/				75,000.00	75,000.00					
1000-000-2-1-04-001	MUNICIPAL ACCOUNTING OFFICE PERSONAL SERVICES Representation Allowance and Transportation Allowance	Accounting	Dec. 15, 2023	Dec. 31, 2023	Effective and efficient office function is rendered.			/	42,000.00				42,000.00					
1000-001-3-1-05-001	PNP	PNP	Dec. 15, 2023	Dec. 31, 2023	Other MOOE are maintained			/				50,000.00	50,000.00					
	Fuel, Oil and Lubricants																	
SPECIAL PURPOSE ALLOCATIONS																		
1000-001-3-1-06-001	LGU Founding Anniversary Expenses		Dec. 15, 2023	Dec. 31, 2023	Successful Celebration of the LGU			/		850,000.00			850,000.00					
1000-001-3-1-07-001	Grants and Donations (Punong Barangays)		Dec. 15, 2023	Dec. 31, 2023	Incentive granted and paid			/		100,000.00			100,000.00					
	Grants and Donations (Brgy. Kagawads, Brgy. Sec., Brgy. Treas., SK Kagawads, SK Sec. & SK Treas.)		Dec. 15, 2023	Dec. 31, 2023	Incentive granted and paid			/		360,000.00			360,000.00					
	Grants and Donations (All other Barangay Functionaries)		Dec. 15, 2023	Dec. 31, 2023	Incentive granted and paid			/		500,000.00			500,000.00					
	Grants and Donations (Birthday Regalo Benefits, Senior Citizen's Association membership)		Dec. 15, 2023	Dec. 31, 2023	Incentive ordinance is properly rendered.			/		120,000.00			120,000.00					
1000-001-3-1-07	Other Professional Services (PNP & BFP)		Dec. 15, 2023	Dec. 31, 2023	Other professional services are rendered.			/		40,000.00			40,000.00					
	Other Professional Services (All NGAs)		Dec. 15, 2023	Dec. 31, 2023	Other professional services are rendered.			/		60,000.00			60,000.00					
	Other Professional Services (All other Professional Services)		Dec. 15, 2023	Dec. 31, 2023	Other professional services are rendered.			/		150,000.00			150,000.00					

**SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 2
MUNICIPALITY OF STA. FE, LEYTE
CY 2023**

AIP Reference CODE (1)	PROGRAM/PROJECT ACTIVITY (2)	IMPLEMENTING OFFICE (3)	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUT(6)	FUNDING SOURCE (7)			AMOUNT IN THOUSAND PESOS					Amount of Climate Change PPAs		
			STARTING (4)	COMPLETION (5)		20% LDF	5% CAL FUND	GFB	PERSONAL SERVICES (8)	MOOE (9)	FINANCIAL EXPENSES (10)	CAPITAL OUTLAY (11)	TOTAL (12)	Climate Change Adaption (13)	Climate Change Mitigation (14)	CC Typology Code (15)
002	Other Professional Services (CSOs & other local special bodies)		Dec. 15, 2023	Dec. 31, 2023	Other professional services are rendered.			/		445,000.00			445,000.00			
	Other Professional Services (DepEd)		Dec. 15, 2023	Dec. 31, 2023	Other professional services are rendered.			/		325,000.00			325,000.00			
	Other Professional Services (Honoraria)		Dec. 15, 2023	Dec. 31, 2023	Other professional services are rendered.			/		75,000.00			75,000.00			
	20% LOCAL DEVELOPMENT FUND															
1000-001-3-1-08-001	Construction and/or Improvement of CSO Mangabanga Piggery		Dec. 15, 2023	Dec. 31, 2023	Constructed piggery is given to CSO Mangabanga.			/				250,000.00	250,000.00			
1000-001-3-1-08-002	Improvement & Landscaping of Municipal Grounds front of LGU Main Bldg.		Dec. 15, 2023	Dec. 31, 2023	Improvement and beautification of the front of the Municipal Grounds is implemented.			/				607,313.80	607,313.80			
1000-001-3-1-08-003	Improvement & Renovation of Municipal Agriculture Building		Dec. 15, 2023	Dec. 31, 2023	Mun. Agriculture Office is improved.			/				600,000.00	600,000.00			
	TOTAL								4,512,000.00	5,191,997.51		3,162,313.80	12,866,311.31			

Prepared by:

ENGR. MA. CYNTHIA V. LANTAJO

MPDC
Date: 12-04-23

ROMEO A. GISOLA

Municipal Budget Officer
Date: 12-04-23

Attested by:

AMPARO H. MONTEZA

Municipal Mayor
Date: 12-04-23



PROVINCE OF LEYTE

MUNICIPAL DEVELOPMENT COUNCIL (MDC)
MDC Resolution No. 5
Series of 2023

A RESOLUTION FORMULATING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 FOR CY 2023 OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN PESOS AND 31/100 (Php 12,866,311.31).

WHEREAS, a MUNICIPAL DEVELOPMENT COUNCIL (MDC) Meeting was convened on September 8, 2023 at 9:00 o'clock in the morning at the Municipal Session Hall, Santa Fe, Leyte;

WHEREAS, presented for deliberation are the priority Programs, Projects and Activities PPAs which composes the Supplemental Budget No. 2, among others;

WHEREAS, a total of TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THREE HUNDRED ELEVEN PESOS AND 31/100 (Php 12,866,311.31) was allocated from savings of various appropriations of the CY 2023 General Fund Budget and selected 20% Development Fund (DF) Continuing Appropriations.

NOW THEREFORE, on motion of **NELSON M. BERNABE, CSO President, Sitio Mangabanga, Barangay San Isidro,** duly seconded by **ANTONIA F. ABRAHAM, CSO President, Barangay Tibak & HON. NELSON S. MONTILLA, PB Barangay Tibak,** BE IT RESOLVE AS IT IS HEREBY RESOLVED to **APPROVE THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 FOR CY 2023 OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF TWELVE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND THREE HUNDRED ELEVEN PESOS AND 31/100 (Php 12,866,311.31).**

RESOLVED FURTHER, to submit copies of this **MUNICIPAL DEVELOPMENT COUNCIL** resolution to the Sangguniang Bayan and to the Office of the Municipal Mayor **HON. AMPARO H. MONTEZA,** and to all others concerned for their information, appropriate action and **APPROVAL.**

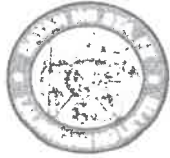
CARRIED BY THE MAJORITY.

ADOPTED this 8th of September 2023 at **SANTA FE, LEYTE.**

I HEREBY CERTIFY to the correctness of the foregoing resolution.

MA. CYNTHIA V. LANTAJO
MPDC - MDC Secretary

Handwritten signature




PROVINCE OF LEYTE

Continuation MDC Resolution No. 05 series of 2023
Dated September 8, 2023

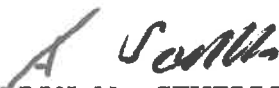
Page 2 of 3


Concurred:



Hon. ROSALIA L. VERONA
Punong Barangay, Zone I


Hon. ZENON N. EVALO
Punong Barangay, Zone 3

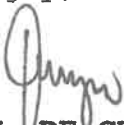

Hon. REBECCA V. BARRANTES
Punong Barangay, Pilit

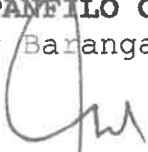

Hon. ALLAN M. SEVILLA
Punong Barangay, San Isidro


Hon. MARILOU L. MILITANTE
Punong Barangay, Badiangay


Hon. YOLANDA V. PETILLA
Punong Barangay, Baculanad

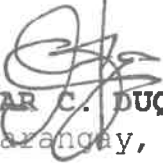

Hon. PANFILO OGAY, JR.
Punong Barangay, Bulod


Hon. SUSAN M. DE GUZMAN
Punong Barangay, San Roque



Hon. TERESA C. PALINGCOD
Punong Barangay, Katipunan

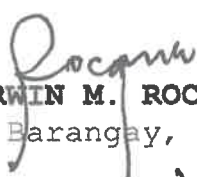

Hon. FELICISIMA Q. AGUIRO
Punong Barangay, Victoria


Hon. DEOGRACIAS E. MORON
Punong Barangay, Zone 4


Hon. CESAR C. DUQUE
Punong Barangay, Gapas


Hon. RONEL OLAYA
Punong Barangay, Catoogan

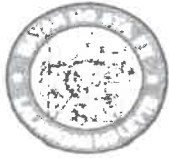

Hon. DELFIN D. SABANAL
Punong Barangay, Milagrosa


Hon. ERWIN M. ROCA
Punong Barangay, San Miguelay


Hon. BELEN C. CHUCA
Punong Barangay, San Juan


Hon. KENNETH BRYAN M. CANALES
Punong Barangay, Zone 2


Hon. HERMINIA B. BERCCERO
Punong Barangay, Cutay



PROVINCE OF LEYTE


Continuation MDC Resolution No. 05 series of 2023
Dated September 8, 2023

Page 3 of 3


Hon. NELSON S. MONTILLA
Punong Barangay, Tibak



Hon. AMPARO DELIS
Punong Barangay, Pitogo


Cong. FERDINAND MARTIN G. ROMUALDEZ
or his Representative
Congressman, 1st District of Leyte


Hon. EDGARDO R. SALCEDA
SB, Committee on Finance
and Appropriations


ANTONIA M. ABRAHAM
Pres-Tibak Rice Farmers
Association

ADOLFO OLAYA
CBS2P Irrigators Association


ELSA PORTUGAL
Baculanad Farmers Assoc.


DEMOSTHENES E. MORON
San Isidro Organic
Farmers Association

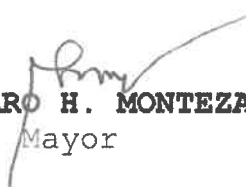
LIGAYA SAMSON
Gapas United Irrigators
Agriculture Cooperative

ARLENE ORTEGA
Catoogan More Income
Countryside Farmers Assoc.

VICTOR D. ROMUALDEZ, JR.
Green Leaves Farmers
Association


NELSON M. BERNABE
Mangabanga Farmers Assoc.

ATTESTED BY:


HON. AMPARO H. MONTEZA
Municipal Mayor