



Republic of the Philippines  
 PROVINCE OF LEYTE  
 Palo, Leyte  
 -oOo-

Item No.: 05  
 Date: 19 2024 MAR

SANGGUNIANG PANLALAWIGAN  
 MAR 13 2024

**PROVINCIAL BUDGET OFFICE**

March 12, 2024

Hon. LEONARDO M. JAVIER, JR.  
 Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
 Sangguniang Panlalawigan  
 Province of Leyte  
 Tacloban City

RELEASED  
 DATE: 3-13-24  
 NO. #281  
 BY: [Signature]  
 PBO

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 5 CY 2023** of the **Municipality of Hilongos, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2023-25** with a total appropriation in the amount of **P4,584,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 5 CY 2023.
2. That the granting of Service Recognition Incentive 2023 and Gratuity Pay 2023 are subject to the provisions of Budget Circular No. 2023-2 dated December 13, 2023 and Budget Circular No. 2023-3 dated December 14, 2023 respectively.
3. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

[Signature]  
**MARIA GINA P. HIPE**  
 Provincial Budget Officer

[Signature]  
**RUTH Y. SURPIA**  
 Provincial Treasurer

[Signature]  
**AGNES C. RAFON**  
 Provincial Planning & Development  
 Coordinator - Designate

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte



**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
03 January 2023

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 2023-25 OF THE MUNICIPALITY OF HILONGOS, LEYTE, ENTITLED: AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 05 CY 2023 INVOLVING AN AMOUNT OF FOUR MILLION FIVE HUNDRED EIGHTY FOUR THOUSAND PESOS (PHP4,584,000.00).**

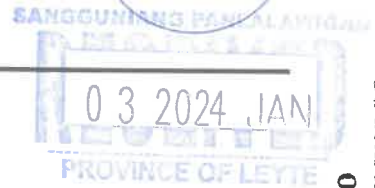
  
**FLORINDA JILI S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos



OFFICE OF THE SANGGUNIANG BAYAN



MUNICIPAL ORDINANCE NO. 2023-25

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 05 CY 2023 INVOLVING AN AMOUNT OF FOUR MILLION FIVE HUNDRED EIGHTY FOUR THOUSAND PESOS (P4,584,000.00) FOR THE GRANT OF SERVICE RECOGNITION INCENTIVE (SRI) TO GOVERNMENT EMPLOYEES AND GRATUITY PAY TO JOB ORDER WORKERS IN THE MUNICIPALITY OF HILONGOS**

CATHERINE A. FABULAR  
Secretary to th Sanggunian

Authored by: **HON. EDWIN F. FALLER**

Chairperson, Committee on Finance, Appropriations, Ways and Means

**BE IT ENACTED** by the 16<sup>th</sup> Sangguniang Bayan of Hilongos in its Forty-Ninth Regular Session assembled that:

**SECTION 1. Supplemental Budget No. 05 of CY 2023 of the Municipality of Hilongos** involving the amount of P4,584,000.00 which will be for the Service Recognition Incentive (SRI) and Gratuity Pay is hereby approved.

The budget documents are incorporated herein and made an integral part of this ordinance are the following:

- SB Resolution No. 2023-569
- SB Resolution No. 2023-570
- Statement of Funding Sources certified by the Municipal Accountant and Municipal Treasurer
- Statement of Supplemental Appropriations CY 2023 signed by the Municipal Budget Officer and the Local Chief Executive
- Certification on the Available Funds for reversion signed by the Municipal Accountant and Municipal Treasurer
- Statement of Funds Available for Reversion on PS and MOOE Savings signed by the Municipal Treasurer, Municipal Budget Officer, Municipal Accountant and Local Chief Executive
- Certification on the available funds for reversion by the Municipal Budget Officer as concurred by the department heads
- Certification by the SAO (HRMO IV) on the list of qualified government employees to receive Service Recognition Incentive (SRI) and Gratuity Pay for the qualified job orders

**SECTION 2. USE OF FUNDS-** The total amount of P4,584,000.00 will be appropriated and utilized for the granting of One Time Service Recognition Incentive to qualified government employees and P 5,000.00 for Gratuity Pay for qualified job orders in the Local Government of Hilongos.

**SECTION 3. SOURCE OF FUNDS -** The amount of P4,584,000.00 is taken from the Personal Salaries of P2,724,000.00 and MOOE Balances of P1,860,000.00 which has been reverted thru SB Resolution No. 2023-569.

**SECTION 4.** Disbursements of the funds is subject to the usual accounting and auditing rules and regulations.

HON. CECILLE ANTONIETTE C. SABRIDO  
Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCA M. ORTEGA  
SB Member

TRINIDAD V. ZARATE  
SB Member

ALINE B. REOMA  
SB Member

CRIS ANTONIO B. ONG  
SB Member

MANUEL M. GABISAN  
SB Member

MANUEL V. LORA  
SB Member

MANUEL R. VILLAHERMOSA  
Municipal Mayor

BERNADETH M. NERVES  
SB Member

EDWIN F. FALLER  
SB Member

ALBERT R. VILLAHERMOSA  
Municipal Vice-Mayor

**SECTION 5. SEPARABILTY CLAUSE-** If any reason, any section or provision of this ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 5. EFFECTIVITY-** The provision of this ordinance shall take effect upon approval of the Local Chief Executive.

**ENACTED** this 18<sup>th</sup> day of December, 2023 during the Forty-Ninth Regular Session of the 16<sup>th</sup> Sangguniang Bayan.

  
**CRIS ANTONIO B. ONG**  
SB Member/ Majority Floor Leader

  
**MANUEL V. LORA**  
SB Member

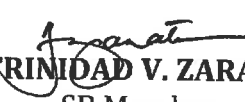
  
**EDWIN F. FALLER**  
SB Member

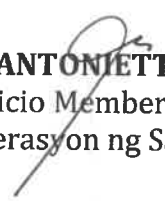
  
**FRANCISCO M. ORTEGA**  
SB Member

  
**MANUEL M. GABISAN**  
SB Member

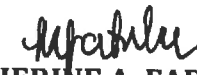
  
**BERNADETH M. NERVES**  
SB Member

  
**ALINE B. REOMA**  
SB Member

  
**TRINIDAD V. ZARATE**  
SB Member

  
**CECILLE ANTONIETTE C. SABRIDO**  
Ex-Officio Member/President,  
Pambayang Pederasyon ng Sangguniang Kabataan

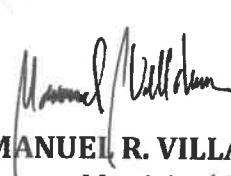
**I HEREBY CERTIFY** to the correctness of the foregoing ordinance.

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian

**ATTESTED:**

  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor /Temporary Presiding Officer

**APPROVED:**

  
**MANUEL R. VILLAHERMOSA**  
Municipal Mayor  
Date: 1/2/24



**RESOLUTION NO. 2023-570**

**RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 05 CY 2023 AMOUNTING TO FOUR MILLION FIVE HUNDRED EIGHTY FOUR THOUSAND (₱4,584,000.00) FOR THE SERVICE RECOGNITION INCENTIVES (SRI) OF LOCAL OFFICIALS, DEPARTMENT HEADS, RANK AND FILE EMPLOYEES AND GRATUITY PAY FOR CONTRACT OF SERVICE (COS'S) AND JOB ORDER (JO) WORKERS IN THE LOCAL GOVERNMENT OF HILONGOS**

*Sponsored by:* **HON. EDWIN F. FALLER**  
Chairperson, Committee on Finance, Appropriations, Ways and Means

**WHEREAS**, the Department of Budget and Management has issued Budget Circular Numbers 2023-2 on the Service Recognition Incentive and 2023-3 on the Gratuity Pay;

**WHEREAS**, as provided in the said DBM Circular, the Service Recognition Incentive to government employees which must be in a uniform rate not exceeding Twenty Thousand Pesos (₱20,000.00) each, while the Gratuity Pay is a one time grant not exceeding ₱5,000.00 per person;

**WHEREAS**, the one-time SRI for FY 2023 is being granted to qualified government personnel in recognition of their collective and invaluable contribution to the government's continuing efforts in pursuing the objectives, commitment, targets, and deliverables under the Philippines Development Plan 2023-2028 and the President's Point Socio-Economic Agenda;

**WHEREAS**, the granting of a year-end Gratuity Pay to COS and JO workers is a well-deserved recognition of their hard work and valuable participation in the implementation of various programs, activities and projects and pivotal role in the delivery of government services amidst the present socio-economic challenges;

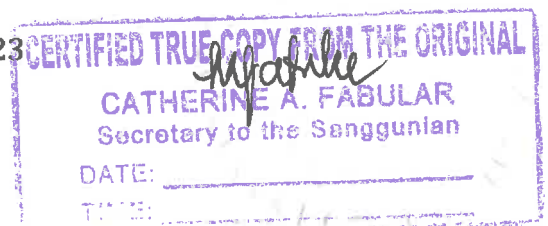
**WHEREAS**, the Honorable Council value always the support system of the bureaucracy both the regular/permanent employees as well as job orders in all the PPA's of the Local Government of Hilongos thereby approves:

₱ 20,000.00 - SRI for permanent employees  
₱ 5,000.00 - Job Orders and CSO's

however, those who have rendered less than a total or an aggregate of four (4) months of service as of November 30, 2023 shall be entitled to a pro-rated SRI which is embodied in Section 5.4 of DBM Budget Circular No. 2023-2, while those who have rendered less than four (4) months of actual satisfactory performance of service, as stipulated in their respective contracts as of December 15, 2023 and whose contracts are still effective as of same date shall be granted the Gratuity Pay, on a pro rata basis as embodied in Section 5.2 of DBM Circular No. 2023-3;

**WHEREAS**, the Supplemental Budget No. 05 CY 2023 is supported by the following documents, to wit;

- Certification signed by Ms. Jane Lobedica (SAO) HRMO IV on the list of qualified government employees and job orders;
- Statement of Funding Sources signed by the Municipal Accountant and Municipal Treasurer
- Statement of Supplemental Appropriations CY 2023



- Certification on the Availability of funds signed by the Municipal Accountant and Municipal Treasurer
- Statement of Funds Available for Reversion (PS Savings) as of December 15, 2023 signed by the Municipal Treasurer, Municipal Budget Officer, Municipal Accountant and Local Chief Executive
- Statement of Funds Available for Reversion (MOOE Savings) as of December 15, 2023 signed by the Municipal Treasurer, Municipal Budget Officer, Municipal Accountant and Local Chief Executive
- Certification on the available for reversion duly signed by the Municipal Budget Officer and concurred by all department heads on MOOE and PS;

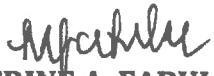
**NOW THEREFORE**, on motion of Hon. Edwin F. Faller, as duly seconded by Hon. Bernadeth M. Nerves;

**BE IT RESOLVE, AS IT IS HEREBY RESOLVED** to approve the Supplemental Budget No. 05 CY 2023 amounting to ₱4,584,000.00 on the purpose as mentioned in this resolution;

**FINALLY RESOLVED** to furnish copies of this resolution to the Municipal Mayor thru the Municipal Administrator, Local Finance Committee for their information and favorable action and to the Sangguniang Panlalawigan for their review;

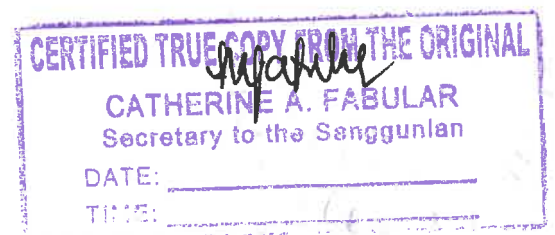
**UNANIMOUSLY APPROVED AND ADOPTED** this 18<sup>th</sup> day of December 2023, during the Forty-Ninth Regular Session for CY 2023 of the Sixteenth Sangguniang Bayan of Hilongos.

**CERTIFIED CORRECT:**

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian

**ATTESTED:**

  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor / Presiding Officer





**OFFICE OF THE SANGGUNIANG BAYAN**

**RESOLUTION NO. 2023-569**

**RESOLUTION REVERTING THE AMOUNT OF FOUR MILLION FIVE HUNDRED EIGHTY-FOUR THOUSAND PESOS (₱4,584,000.00) FROM THE BALANCES OF THE MAINTENANCE AND OTHER OPERATING EXPENSES AND PERSONNEL SERVICES, DECLARING SAVINGS AND THEREBY RE-APPROPRIATED TO BE UTILIZED FOR THE GRANT OF SERVICE RECOGNITION INCENTIVE (SRI) OF GOVERNMENT EMPLOYEES AND GRATUITY PAY FOR JOB ORDERS RESPECTIVELY IN THE LOCAL GOVERNMENT OF HILONGOS**

*Sponsored by:* **HON. EDWIN F. FALLER**  
Chairperson, Committee on Finance, Appropriations, Ways and Means

**WHEREAS**, the Department of Budget and Management issued Budget Circular No. 2023-2, dated December 13, 2023 which is the Guidelines on the Grant of Service Recognition Incentive (SRI) to Government Employees for FY 2023, which is a one-time SRI in a uniform rate not exceeding ₱20,000.00 for each qualified government employee;

**WHEREAS**, on December 14, 2023, the Department of Budget and Management issued Budget Circular No. 2023-3 which is the Guidelines on the Grant of Gratuity Pay to Contract of Service (COS) and Job Order (JO) Workers in Government for FY 2023 not exceeding P 4,000.00;

**WHEREAS**, the Local Government of Hilongos has ₱1,860,000.00 in the Maintenance and Other Operating Expenses and ₱2,724,000.00 in the Personal Services of CY 2023 which can be reverted to grant the one-time SRI and Gratuity Pay;

**WHEREAS**, there are balances in the Personal Salaries which has not been utilized in CY 2023 which are as follows:

| OFFICE                                    | AMOUNT               |
|---|----------------------|
| 1) Office of the Municipal Mayor          | ₱964,248.00          |
| 2) Office of the Local Registrar          | ₱143,564.00          |
| 3) Office of the Municipal Budget Officer | ₱241,228.00          |
| 4) Office of the Municipal Accountant     | ₱206,232.00          |
| 5) Office of the Municipal Assessor       | ₱406,716.00          |
| 6) Office of the MHO                      | ₱351,256.00          |
| 7) Office of the MSWDO                    | ₱267,356.00          |
| 8) Office of the Municipal Agriculturist  | ₱143,400.00          |
| <b>TOTAL</b>                              | <b>₱2,724,000.00</b> |

**WHEREAS**, there are balances in the Maintenance and Other Operating Expenses as of December 15, 2023 which are as follows:

| OFFICE                          | AMOUNT               |
|---------------------------------|----------------------|
| 1) Office of the MPDO           | ₱100,000.00          |
| 2) Office of the Budget Officer | ₱176,000.00          |
| 3) Office of the MHO            | ₱430,000.00          |
| 4) Office of the MSWDO          | ₱144,000.00          |
| 5) Office of the PESO           | ₱800,000.00          |
| <b>TOTAL</b>                    | <b>₱1,860,000.00</b> |

**CERTIFIED TRUE COPY FROM THE ORIGINAL**  
*[Signature]*  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian  
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_

**WHEREAS**, there is a need to revert such amount of ₱4,584,000.00 for the grant of Service Recognition Incentive and Gratuity Pay;

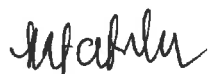
**NOW THEREFORE**, on motion of Hon. Edwin F. Faller as duly seconded by Hon. Bernadeth M. Nerves;

**BE IT RESOLVE, AS IT IS HEREBY RESOLVED** to revert the amount of ₱4,584,000.00 from the Personal Salaries and MOOE on the purpose as mentioned in this resolution;

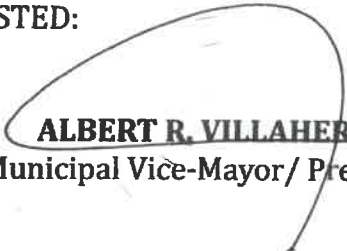
**FINALLY RESOLVED** to furnish copies of this to the Municipal Mayor thru the Municipal Administrator and Local Finance Committee, for their information and favorable action and to the Sangguniang Panlalawigan for their review.

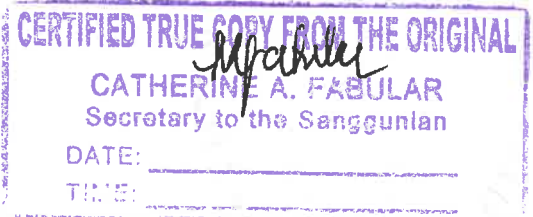
**UNANIMOUSLY APPROVED AND ADOPTED** this 18<sup>th</sup> day of December, 2023 during the Forty-Ninth Regular Session of the 16<sup>th</sup> Sangguniang Bayan of Hilongos.

CERTIFIED CORRECT:

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian

ATTESTED:

  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor/ Presiding Office





**STATEMENT OF FUNDING SOURCES**  
**Supplemental Budget No. 05**  
**Fiscal Year 2023**

LEYTE / HILONGOS  
 Province / Municipality

GENERAL  
 Fund / Special Account

| PARTICULARS<br>1   | Account<br>Classification<br>2 | AMOUNTS<br>3        |
|--|--------------------------------|---------------------|
| <b>1.0 New Revenue Sources:</b>                                    |                                |                     |
| <b>2.0 Actual Collection in Excess<br/>of the Estimated Income</b> |                                |                     |
| <b>3.0 Savings :</b>   |                                |                     |
| <b>MOOE</b>  |                                | <b>1,860,000.00</b> |
| <b>Personal Services</b>   |                                | <b>2,724,000.00</b> |
| <b>4.0 Realignment</b>   |                                |                     |
| <b>Total Estimated Income</b>                                      |                                | <b>4,584,000.00</b> |

Certified Correct:

  
**LIEZILDA U. REMEDIO, CPA**  
 Municipal Accountant

December 15, 2023

  
**ENRIQUETA B. ZAMORA**  
 Municipal Treasurer

December 15, 2023

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2023  
HILONGOS, LEYTE**

| Implementing Office | AIP Code  | Particulars/Purpose                          | Object of Expenditure                           | Account Code | Amount       |
|---------------------|-----------|--|---|--------------|--------------|
| <b>MAYOR</b>        | 1000-1    | <b>Personal Services</b>                     | <b>Personal Services</b>                        |              |              |
|                     |           | Grant of Service Recognition Incentive (SRI) | Other Personnel Benefits                        | 5-01-04-990  | 400,000.00   |
| <b>Vice-Mayor</b>   | 1000-14-1 | <b>MOOE</b>                                  | <b>Maintenance and Other Operating Expenses</b> |              |              |
|                     |           | Grant of Gratuity Pay (J.O.)                 | Other MOE                                       | 5-02-99-990  | 605,000.00   |
| <b>SB</b>           | 1000-14   | Grant of Service Recognition Incentive (SRI) | Other Personnel Benefits                        | 5-01-04-990  | 20,000.00    |
|                     |           | <b>MOOE</b>                                  | <b>Maintenance and Other Operating Expenses</b> |              |              |
| <b>SB SEC</b>       | 1000-14-2 | Grant of Gratuity Pay (J.O.)                 | Other MOE                                       | 5-02-99-990  | 10,000.00    |
|                     |           | <b>Personal Services</b>                     | <b>Personal Services</b>                        |              |              |
| <b>MPDO</b>         | 1000-15   | Grant of Service Recognition Incentive (SRI) | Other Personnel Benefits                        | 5-01-04-990  | 100,000.00   |
|                     |           | <b>MOOE</b>                                  | <b>Maintenance and Other Operating Expenses</b> |              |              |
| <b>MCRO</b>         | 1000-16   | Grant of Gratuity Pay (J.O.)                 | Other MOE                                       | 5-02-99-990  | 10,000.00    |
|                     |           | <b>Personal Services</b>                     | <b>Personal Services</b>                        |              |              |
| <b>MBO</b>          | 1000-17   | Grant of Service Recognition Incentive (SRI) | Other Personnel Benefits                        | 5-01-04-990  | 80,000.00    |
|                     |           | <b>MOOE</b>                                  | <b>Maintenance and Other Operating Expenses</b> |              |              |
| <b>SPA:<br/>BAC</b> | 1000-17-1 | Grant of Gratuity Pay (J.O.)                 | Other MOE                                       | 5-02-99-990  | 40,000.00    |
|                     |           | <b>MOOE</b>                                  | <b>Maintenance and Other Operating Expenses</b> |              |              |
|                     |           | Grant of Gratuity Pay (J.O.)                 | Other MOE                                       | 5-02-99-990  | 60,000.00    |
|                     |           |  |   |              | 10,000.00    |
|                     |           |  |   |              | 30,000.00    |
|                     |           |  | Sub-total                                       |              | 1,729,000.00 |

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2023  
HILONGOS, LEYTE**

| Implementing Office                           | AIP Code  | Particulars/Purpose  | Object of Expenditure  | Account Code | Amount              |
|---|-----------|--|--|--------------|---------------------|
| <b>MACCO</b>                                  | 1000-18   | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>80,000.00</b>    |
|   |           | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>40,000.00</b>    |
| <b>MTO</b>                                    | 1000-19   | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>440,000.00</b>   |
|   |           | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>75,000.00</b>    |
| <b>MASSO</b>                                  | 3000-1    | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>160,000.00</b>   |
|   |           | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>30,000.00</b>    |
| <b>MHO</b>                                    | 3000-2    | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>460,000.00</b>   |
|   |           | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>85,000.00</b>    |
| <b>MSWDO</b>                                  | 3000-3    | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>120,000.00</b>   |
|   |           | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>65,000.00</b>    |
| <b>SPA:<br/>KALAHI<br/>CIDSS<br/>PROGRAM:</b> | 3/11/3000 | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>65,000.00</b>    |
|   |           | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>65,000.00</b>    |
| <b>DA</b>                                     | 8000-1    | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>180,000.00</b>   |
|   |           | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>40,000.00</b>    |
|   |           |  | Sub-total  |              | <b>1,840,000.00</b> |

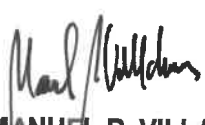
**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2023  
HILONGOS, LEYTE**

| Implementing Office | AIP Code | Particulars/Purpose  | Object of Expenditure  | Account Code | Amount              |
|---------------------|----------|--|--|--------------|---------------------|
| ENG'R.              | 8000-6   | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>160,000.00</b>   |
|                     |          | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>165,000.00</b>   |
| MDRRMO              | 9000-3   | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>40,000.00</b>    |
|                     |          | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>205,000.00</b>   |
|                     |          | Grant of Wages: Emergency Rescue and Response Program                    | Other MOE  | 5-02-99-990  | <b>340,000.00</b>   |
| PESO                | 3000-4   | <b>Personal Services</b><br>Grant of Service Recognition Incentive (SRI) | <b>Personal Services</b><br>Other Personnel Benefits         | 5-01-04-990  | <b>100,000.00</b>   |
|                     |          | <b>MOOE</b><br>Grant of Gratuity Pay (J.O.)                              | <b>Maintenance and Other Operating Expenses</b><br>Other MOE | 5-02-99-990  | <b>5,000.00</b>     |
|                     |          |  | Sub-total  |              | <b>1,015,000.00</b> |
|                     |          | <b>TOTAL APPROPRIATIONS</b>  |  |              | <b>4,584,000.00</b> |

**Prepared by:**

  
**ROMEO C. FERMANO, J.D.**  
Municipal Budget Officer

**Approved by:**

  
**MANUEL R. VILLAHERMOSA**  
Local Chief Executive



Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos  
-0-



## C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the Local Government of Hilongos, Leyte has an available funds for reversion in the amount of **FOUR MILLION FIVE HUNDRED EIGHTY FOUR THOUSAND (P 4,584,000.00) PESOS** to wit:

|                      |   |                                |
|----------------------|---|--------------------------------|
| a. Personal Services | - | P 2,724,000.00                 |
| b. MOOE              | - | <u>1,860,000.00</u>            |
|                      |   | <b>P 4,584,000.00</b><br>===== |

**ISSUED** 15th day of December, 2023 at Hilongos, Leyte, Philippines.

  
**LIEZILDA U. REMEDIO, CPA**  
Municipal Accountant

  
**ENRIQUETA B. ZAMORA**  
Municipal Treasurer

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION  
PS SAVINGS  
As of December 15, 2023**

| OFFICE                                 | Object of Expenditures           | Amount of Appropriation | Amount of Obligation | Unobligated to Date | Amount to be Reverted |
|--|----------------------------------|-------------------------|----------------------|---------------------|-----------------------|
| 1. Office of the Municipal Mayor       | Salaries                         | 7,231,908.00            | 6,034,325.00         | 1,197,583.00        | 600,000.00            |
|  | PERA                             | 580,000.00              | 440,000.00           | 140,000.00          | 80,000.00             |
|  | Clothing/Uniform Allowance       | 144,000.00              | 120,000.00           | 24,000.00           | 24,000.00             |
|  | Cash Gift                        | 120,000.00              | 100,000.00           | 20,000.00           | 20,000.00             |
|  | Year-End Bonus                   | 613,699.00              | 548,575.00           | 65,124.00           | 65,124.00             |
|  | Other Bonuses & Allowances:      |                         |                      |                     |                       |
|  | Mid-Year Bonus                   | 613,699.00              | 548,575.00           | 65,124.00           | 65,124.00             |
|  | Retirement & Life Insu. Premiums | 886,924.00              | 789,961.80           | 96,962.20           | 90,000.00             |
|  | Other Personnel Benefits:        |                         |                      |                     |                       |
|  | PEI                              | 120,000.00              | 100,000.00           | 20,000.00           | 20,000.00             |
|  | <b>Sub-total</b>                 | <b>10,310,230.00</b>    | <b>8,681,436.80</b>  | <b>1,628,793.20</b> | <b>964,248.00</b>     |
| 2. Office of the Local Civil Registrar | Salaries                         | 2,063,550.00            | 1,841,037.00         | 222,513.00          | 50,000.00             |
|  | PERA                             | 176,000.00              | 132,000.00           | 44,000.00           | 24,000.00             |
|  | Clothing/Uniform Allowance       | 42,000.00               | 36,000.00            | 6,000.00            | 6,000.00              |
|  | Cash Gift                        | 35,000.00               | 30,000.00            | 5,000.00            | 5,000.00              |
|  | Year-End Bonus                   | 184,149.00              | 167,367.00           | 16,782.00           | 16,782.00             |
|  | Other Bonuses & Allowances:      |                         |                      |                     |                       |
|  | Mid-Year Bonus                   | 184,149.00              | 167,367.00           | 16,782.00           | 16,782.00             |
|  | Retirement & Life Insu. Premiums | 271,799.00              | 241,008.48           | 30,790.52           | 20,000.00             |
|  | Other Personnel Benefits:        |                         |                      |                     |                       |
|  | PEI                              | 35,000.00               | 30,000.00            | 5,000.00            | 5,000.00              |
|  | <b>Sub-total</b>                 | <b>2,991,647.00</b>     | <b>2,644,779.48</b>  | <b>346,867.52</b>   | <b>143,564.00</b>     |
| 3. Office of the Mun. Budget Officer   | Salaries                         | 1,545,804.00            | 1,344,420.00         | 201,384.00          | 150,000.00            |
|  | PERA                             | 96,000.00               | 72,000.00            | 24,000.00           | 24,000.00             |
|  | Clothing/Uniform Allowance       | 24,000.00               | 18,000.00            | 6,000.00            | 6,000.00              |
|  | Cash Gift                        | 20,000.00               | 15,000.00            | 5,000.00            | 5,000.00              |
|  | Year-End Bonus                   | 129,649.00              | 112,035.00           | 17,614.00           | 17,614.00             |
|  | Other Bonuses & Allowances:      |                         |                      |                     |                       |
|  | Mid-Year Bonus                   | 129,649.00              | 112,035.00           | 17,614.00           | 17,614.00             |
|  | Retirement & Life Insu. Premiums | 186,699.00              | 161,330.40           | 25,368.60           | 16,000.00             |
|  | Other Personnel Benefits:        |                         |                      |                     |                       |
|  | PEI                              | 20,000.00               | 15,000.00            | 5,000.00            | 5,000.00              |
|  | <b>Sub-total</b>                 | <b>2,151,801.00</b>     | <b>1,849,820.40</b>  | <b>301,980.60</b>   | <b>241,228.00</b>     |
| 4. Office of the Mun. Accountant       | Salaries                         | 1,629,752.00            | 1,373,944.00         | 255,808.00          | 100,000.00            |
|  | PERA                             | 140,000.00              | 88,000.00            | 52,000.00           | 24,000.00             |
|  | Clothing/Uniform Allowance       | 30,000.00               | 24,000.00            | 6,000.00            | 6,000.00              |
|  | Cash Gift                        | 25,000.00               | 20,000.00            | 5,000.00            | 5,000.00              |
|  | Year-End Bonus                   | 143,020.00              | 124,904.00           | 18,116.00           | 18,116.00             |
|  | Other Bonuses & Allowances:      |                         |                      |                     |                       |
|  | Mid-Year Bonus                   | 143,020.00              | 124,904.00           | 18,116.00           | 18,116.00             |
|  | Retirement & Life Insu. Premiums | 219,742.00              | 179,861.76           | 39,880.24           | 30,000.00             |
|  | Other Personnel Benefits:        |                         |                      |                     |                       |
|  | PEI                              | 25,000.00               | 20,000.00            | 5,000.00            | 5,000.00              |
|  | <b>Sub-total</b>                 | <b>2,355,534.00</b>     | <b>1,955,613.76</b>  | <b>399,920.24</b>   | <b>206,232.00</b>     |

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION  
PS SAVINGS  
As of December 15, 2023**

| OFFICE                              | Object of Expenditures           | Amount of Appropriation | Amount of Obligation | Unobligated to Date | Amount to be Reverted |
|-------------------------------------|----------------------------------|-------------------------|----------------------|---------------------|-----------------------|
| 5. Office of the Municipal Assessor | Salaries                         | 2,444,520.00            | 1,930,962.00         | 513,558.00          | 250,000.00            |
|                                     | PERA                             | 240,000.00              | 176,000.00           | 64,000.00           | 48,000.00             |
|                                     | Clothing/Uniform Allowance       | 60,000.00               | 48,000.00            | 12,000.00           | 12,000.00             |
|                                     | Cash Gift                        | 50,000.00               | 40,000.00            | 10,000.00           | 10,000.00             |
|                                     | Year-End Bonus                   | 203,900.00              | 175,542.00           | 28,358.00           | 28,358.00             |
|                                     | Other Bonuses & Allowances:      |                         |                      |                     |                       |
|                                     | Mid-Year Bonus                   | 203,900.00              | 175,542.00           | 28,358.00           | 28,358.00             |
|                                     | Retirement & Life Insu. Premiums | 293,626.00              | 252,780.48           | 40,845.52           | 20,000.00             |
|                                     | Other Personnel Benefits:        |                         |                      |                     |                       |
|                                     | PEI                              | 50,000.00               | 40,000.00            | 10,000.00           | 10,000.00             |
|                                     | <b>Sub-total</b>                 | <b>3,545,946.00</b>     | <b>2,838,826.48</b>  | <b>707,119.52</b>   | <b>406,716.00</b>     |
| 6. Office of the MHO                | Salaries                         | 10,042,704.00           | 8,785,715.36         | 1,256,988.64        | 200,000.00            |
|                                     | PERA                             | 576,000.00              | 506,000.00           | 70,000.00           | 24,000.00             |
|                                     | Clothing/Uniform Allowance       | 144,000.00              | 138,000.00           | 6,000.00            | 6,000.00              |
|                                     | Cash Gift                        | 120,000.00              | 115,000.00           | 5,000.00            | 5,000.00              |
|                                     | Year-End Bonus                   | 836,892.00              | 798,960.00           | 37,932.00           | 37,932.00             |
|                                     | Other Bonuses & Allowances:      |                         |                      |                     |                       |
|                                     | Mid-Year Bonus                   | 836,892.00              | 798,668.00           | 38,224.00           | 38,224.00             |
|                                     | Retirement & Life Insu. Premiums | 1,205,142.00            | 1,150,164.28         | 54,977.72           | 35,100.00             |
|                                     | Other Personnel Benefits:        |                         |                      |                     |                       |
|                                     | PEI                              | 120,000.00              | 115,000.00           | 5,000.00            | 5,000.00              |
|                                     | <b>Sub-total</b>                 | <b>13,881,630.00</b>    | <b>12,407,507.64</b> | <b>1,474,122.36</b> | <b>351,256.00</b>     |
| 7. Office of the MSWDO              | PERA                             | 168,000.00              | 144,000.00           | 24,000.00           | 24,000.00             |
|                                     | Clothing/Uniform Allowance       | 42,000.00               | 36,000.00            | 6,000.00            | 6,000.00              |
|                                     | Cash Gift                        | 35,000.00               | 30,000.00            | 5,000.00            | 5,000.00              |
|                                     | Year-End Bonus                   | 183,661.00              | 104,983.00           | 78,678.00           | 78,678.00             |
|                                     | Other Bonuses & Allowances:      |                         |                      |                     |                       |
|                                     | Mid-Year Bonus                   | 183,661.00              | 104,983.00           | 78,678.00           | 78,678.00             |
|                                     | Retirement & Life Insu. Premiums | 264,480.00              | 151,188.27           | 113,291.73          | 70,000.00             |
|                                     | Other Personnel Benefits:        |                         |                      |                     |                       |
|                                     | PEI                              | 35,000.00               | 30,000.00            | 5,000.00            | 5,000.00              |
|                                     |                                  | <b>Sub-total</b>        | <b>911,802.00</b>    | <b>601,154.27</b>   | <b>310,647.73</b>     |

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION  
PS SAVINGS  
As of December 15, 2023**


| OFFICE                                   | Object of Expenditures                        | Amount of Appropriation | Amount of Obligation | Unobligated to Date | Amount to be Reverted |
|--|---|-------------------------|----------------------|---------------------|-----------------------|
| 8. Office of the Municipal Agriculturist | Salaries                                      | 2,721,332.00            | 2,408,417.00         | 312,915.00          | 80,000.00             |
|  | PERA  | 256,000.00              | 198,000.00           | 58,000.00           | 8,000.00              |
|  | Clothing/Uniform Allowance                    | 60,000.00               | 54,000.00            | 6,000.00            | 6,000.00              |
|  | Cash Gift                                     | 50,000.00               | 45,000.00            | 5,000.00            | 5,000.00              |
|  | Year-End Bonus                                | 238,647.00              | 218,947.00           | 19,700.00           | 19,700.00             |
|  | Other Bonuses & Allowances:<br>Mid-Year Bonus | 238,647.00              | 218,947.00           | 19,700.00           | 19,700.00             |
|  | Other Personnel Benefits:<br>PEI              | 50,000.00               | 45,000.00            | 5,000.00            | 5,000.00              |
|  | <b>Sub-total</b>                              |                         | <b>3,614,626.00</b>  | <b>3,188,311.00</b> | <b>426,315.00</b>     |
| <b>TOTAL</b>                             |   | <b>39,763,216.00</b>    | <b>34,167,449.83</b> | <b>5,595,766.17</b> | <b>2,724,000.00</b>   |

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

  
**ENRIQUETA B. ZAMORA**  
Local Treasurer

  
**ROMEO C. FERMANO, J.D.**  
Local Budget Officer

  
**LIZILDA U. REMEDIO, CPA**  
Local Accountant

  
**MANUEL R. VILLAHERMOSA**  
Local Chief Executive




**STATEMENT OF FUNDS AVAILABLE FOR REVERSION  
MOOE SAVINGS  
As of December 15, 2023**

| Office                 | Object of Expenditures  | Amount of Appropriation                  | Amount of Obligation | Unobligated to Date | Amount to be Reverted |                  |
|------------------------|---|--|----------------------|---------------------|-----------------------|------------------|
| 1. Office of the MPDO  | <b>Special Purpose Appropriations:</b>  |  |                      |                     |                       |                  |
|                        | <i>Drip Irrigation Project and Contour Farms in Brgy Tambis, Baas, San Isidro, Hitudpan, Kang-iras, Bagumbayan and Tejero - Development Project (Drip Irrigation)</i> |  |                      |                     |                       |                  |
|                        | - Other MOE: Wages  | 110,000.00                               | -                    | 110,000.00          | 100,000.00            |                  |
|                        | <b>Sub-total</b>  | <b>110,000.00</b>                        | <b>-</b>             | <b>110,000.00</b>   | <b>100,000.00</b>     |                  |
|                        | 2. Office of the Budget Officer   | Other General Services                   | 237,600.00           | 100,313.66          | 137,286.34            | 80,000.00        |
|                        |   | <b>Sub-total</b>                         | <b>237,600.00</b>    | <b>100,313.66</b>   | <b>137,286.34</b>     | <b>80,000.00</b> |
|                        |   | <b>Special Purpose Appropriations:</b>   |                      |                     |                       |                  |
|                        |   | <i>BIDS &amp; AWARDS COMMITTEE (BAC)</i> |                      |                     |                       |                  |
| Training Expenses      |   | 250,000.00                               | 206,584.60           | 43,415.40           | 35,000.00             |                  |
| Other General Services |   | 705,600.00                               | 451,144.22           | 254,455.78          | 141,000.00            |                  |
| <b>Sub-total</b>       |   | <b>955,600.00</b>                        | <b>657,728.82</b>    | <b>297,871.18</b>   | <b>176,000.00</b>     |                  |
| 3. Office of the MHO   |   | Fuel, Oil and Lubricants Exp.            | 100,000.00           | -                   | 100,000.00            | 100,000.00       |
|                        | Other General Services  | 800,000.00                               | 542,839.80           | 257,160.20          | 30,000.00             |                  |
|                        | <b>Sub-total</b>  | <b>900,000.00</b>                        | <b>542,839.80</b>    | <b>357,160.20</b>   | <b>130,000.00</b>     |                  |
|                        | <b>Special Purpose Appropriations:</b>  |  |                      |                     |                       |                  |
|                        | <i>Nutrition Month Celebration:</i>   |  |                      |                     |                       |                  |
|                        | - Supplemental Feeding  |  |                      |                     |                       |                  |
|                        | - Food Supplies Expenses - under 5  | 300,000.00                               | -                    | 300,000.00          | 300,000.00            |                  |
|                        | - Supplemental Feeding  | 130,000.00                               | -                    | 130,000.00          | 130,000.00            |                  |
|                        | - Food Supplies Exp.  |  |                      |                     |                       |                  |
|                        | Dietary Supplementation of Pregnant Women at Risk   |  |                      |                     |                       |                  |
|                        | <b>Sub-total</b>  | <b>430,000.00</b>                        | <b>-</b>             | <b>430,000.00</b>   | <b>430,000.00</b>     |                  |

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION  
MOOE SAVINGS  
As of December 15, 2023**

| Office                | Object of Expenditures  | Amount of Appropriation | Amount of Obligation | Unobligated to Date | Amount to be Reverted |
|-----------------------|---|-------------------------|----------------------|---------------------|-----------------------|
| 4. Office of MSWD     | <b>Special Purpose Appropriations:</b>                              |                         |                      |                     |                       |
|                       | 1. Women's and Family Welfare                                       |                         |                      |                     |                       |
|                       | Program:  |                         |                      |                     |                       |
|                       | - Other MOE: Wages  | 72,000.00               | -                    | 72,000.00           | 72,000.00             |
|                       | 2. Child Welfare Program and Special Children in Need:              |                         |                      |                     |                       |
|                       | - Other MOE: Wages  | 72,000.00               | -                    | 72,000.00           | 72,000.00             |
|                       | <b>Sub-total</b>  | <b>144,000.00</b>       | <b>-</b>             | <b>144,000.00</b>   | <b>144,000.00</b>     |
| 5. Office of the PESO | <b>Special Purpose Appropriations:</b>                              |                         |                      |                     |                       |
|                       | - ANGAT KA HILONGOSNON<br>(Municipal Ordinance No.<br>No. 2021--14) |                         |                      |                     |                       |
|                       | - Livelihood Assistance   |                         |                      |                     |                       |
|                       | Program: Other MOE  | 800,000.00              | -                    | 800,000.00          | 800,000.00            |
|                       | <b>Sub-total</b>  | <b>800,000.00</b>       | <b>-</b>             | <b>800,000.00</b>   | <b>800,000.00</b>     |
|                       | <b>TOTAL</b>  | <b>3,577,200.00</b>     | <b>1,300,882.28</b>  | <b>2,276,317.72</b> | <b>1,860,000.00</b>   |

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

  
ENRIQUETA B. ZAMORA  
Local Treasurer

  
ROMEO C. FERMANO, J.D.  
Local Budget Officer

  
LIEZILDA U. REMEDIO, CPA  
Local Accountant

  
MANUEL R. VILLAHERMOSA  
Local Chief Executive

Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos  
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**CERTIFICATION**

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the following appropriations are still available for reversion:

**A. MOOE BALANCES:**

**1. Office of the MPDO**

***Special Purpose Appropriations:***

1. Drip Irrigation Project and Contour Farms  
in Brgys. Tambis, Baas, San Isidro,  
Hitudpan, Kang-iras, Bagumbayan and Tejero  
- Development Project (Drip Irrigation)  
- Other MOE: Wages

110,000.00

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**110,000.00**

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**2. Office of the Budget Officer**

1. Other General Services

137,286.34

***Special Purpose Appropriations:***

**BAC:**

1. Training Expenses  
2. Other General Services

43,415.40

254,455.78

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**435,157.52**

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**3. Office of the MUNICIPAL HEALTH OFFICER**

1. Fuel, Oil and Lubricants Expenses  
2. Other General Services

100,000.00

257,160.20

***Special Purpose Appropriations:***

**Nutrition Month Celebration:**

1. Supplemental Feeding:  
- Food Supplies Expenses - under 5  
2. Supplemental Feeding:  
- Food Supplies Expenses  
- Dietary Supplementation of  
Pregnat Women at Risk

300,000.00

130,000.00

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**787,160.20**

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**MOOE BALANCES:**

**4. OFFICE OF THE MSWD**

***Special Purpose Appropriations:***

|  |                          |
|--|--------------------------|
| 1. Women's and Family Welfare Program:                 |                          |
| • Other MOE: Wages                                     | 72,000.00                |
| 2. Child Welfare Program and Special Children in Need: |                          |
| • Other MOE: Wages                                     | <u>72,000.00</u>         |
|  | <u><b>144,000.00</b></u> |

**5. OFFICE OF THE PESO**

***Special Purpose Appropriations:***

|  |                          |
|--|--------------------------|
| 1. ANGAT KA HILONGOSNON (Mun. Ordinance No. 2021-14) |                          |
| - Livelihood Assistance Program:                     |                          |
| - Other MOE  | <u>800,000.00</u>        |
|  | <u><b>800,000.00</b></u> |

|                            |                                   |
|----------------------------|-----------------------------------|
| <b>Total MOOE Balances</b> | <u><u><b>2,276,317.72</b></u></u> |
|----------------------------|-----------------------------------|

|  |                                   |
|--|-----------------------------------|
| <b>Total Available Appropriation for Reversion</b> | <u><u><b>2,276,317.72</b></u></u> |
|--|-----------------------------------|

*CERTIFIED CORRECT:*

  
**ROMEO C. FERMANO, J.D.**  
Municipal Budget Officer

  
**ROMEO C. FERMANO, J.D.**  
Municipal Budget Officer

  
**MARK ANTHONY D. SAMBAYON**  
MSWDO Designate

*Concurred by:*

  
**LEVI L. MENDROS, JR.**  
Mun. Planning & Dev't Coordinator

  
**FERMAN JOAQUIN M. GABISAN, M.D.**  
Municipal Health Officer

  
**GIOVANNI G. OLO**  
PESO Manager

*Approved by:*

  
**MANUEL R. VILLAHERMOSA**  
Municipal Mayor 

Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos  
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**CERTIFICATION**

**TO WHOM IT MAY CONCERN:**

THIS IS TO CERTIFY that the following appropriations are still available for reversion:

**PERSONNEL SERVICES:**

**1. OFFICE OF THE MUNICIPAL MAYOR**

|  |                  |
|--|------------------|
| Salaries                                 | 1,197,583.00     |
| PERA                                     | 140,000.00       |
| Clothing/Uniform Allowance               | 24,000.00        |
| Year-End Bonus                           | 65,124.00        |
| Cash Gift                                | 20,000.00        |
| Other Bonuses & Allowances:              |                  |
| Mid-Year Bonus                           | 65,124.00        |
| Retirement & Life Insu. Premiums         | 96,962.20        |
| Other Personnel Benefits:                |                  |
| Productivity Enhancement Incentive (PEI) | <u>20,000.00</u> |

**1,628,793.20**

**2. OFFICE OF THE LOCAL CIVIL REGISTRAR**

|  |                 |
|--|-----------------|
| Salaries                                 | 222,513.00      |
| PERA                                     | 44,000.00       |
| Clothing/Uniform Allowance               | 6,000.00        |
| Year-End Bonus                           | 16,782.00       |
| Cash Gift                                | 5,000.00        |
| Other Bonuses & Allowances:              |                 |
| Mid-Year Bonus                           | 16,782.00       |
| Retirement & Life Insu. Premiums         | 30,790.52       |
| Other Personnel Benefits:                |                 |
| Productivity Enhancement Incentive (PEI) | <u>5,000.00</u> |

**346,867.52**

**3. OFFICE OF THE MUNICIPAL BUDGET OFFICER**

|  |                 |
|--|-----------------|
| Salaries                                 | 201,384.00      |
| PERA                                     | 24,000.00       |
| Clothing/Uniform Allowance               | 6,000.00        |
| Year-End Bonus                           | 17,614.00       |
| Cash Gift                                | 5,000.00        |
| Other Bonuses & Allowances:              |                 |
| Mid-Year Bonus                           | 17,614.00       |
| Retirement & Life Insu. Premiums         | 25,368.60       |
| Other Personnel Benefits:                |                 |
| Productivity Enhancement Incentive (PEI) | <u>5,000.00</u> |

**301,980.60**

**PERSONNEL SERVICES:****4. OFFICE OF THE MUNICIPAL ACCOUNTANT**

|  |            |                   |
|--|------------|-------------------|
| Salaries                                 | 255,808.00 |                   |
| PERA                                     | 52,000.00  |                   |
| Clothing/Uniform Allowance               | 6,000.00   |                   |
| Year-End Bonus                           | 18,116.00  |                   |
| Cash Gift                                | 5,000.00   |                   |
| Other Bonuses & Allowances:              |            |                   |
| Mid-Year Bonus                           | 18,116.00  |                   |
| Retirement & Life Insu. Premiums         | 39,880.24  |                   |
| Other Personnel Benefits:                |            |                   |
| Productivity Enhancement Incentive (PEI) | 5,000.00   |                   |
|  |            | <b>399,920.24</b> |

**5. OFFICE OF THE MUNICIPAL ASSESSOR**

|  |            |                   |
|--|------------|-------------------|
| Salaries                                 | 513,558.00 |                   |
| PERA                                     | 64,000.00  |                   |
| Clothing/Uniform Allowance               | 12,000.00  |                   |
| Year-End Bonus                           | 28,358.00  |                   |
| Cash Gift                                | 10,000.00  |                   |
| Other Bonuses & Allowances:              |            |                   |
| Mid-Year Bonus                           | 28,358.00  |                   |
| Retirement & Life Insu. Premiums         | 40,845.52  |                   |
| Other Personnel Benefits:                |            |                   |
| Productivity Enhancement Incentive (PEI) | 10,000.00  |                   |
|  |            | <b>707,119.52</b> |

**6. OFFICE OF THE MUNICIPAL HEALTH OFFICER**

|  |              |                     |
|--|--------------|---------------------|
| Salaries                                 | 1,256,988.64 |                     |
| PERA                                     | 70,000.00    |                     |
| Clothing/Uniform Allowance               | 6,000.00     |                     |
| Year-End Bonus                           | 37,932.00    |                     |
| Cash Gift                                | 5,000.00     |                     |
| Other Bonuses & Allowances:              |              |                     |
| Mid-Year Bonus                           | 38,224.00    |                     |
| Retirement & Life Insu. Premiums         | 54,977.72    |                     |
| Other Personnel Benefits:                |              |                     |
| Productivity Enhancement Incentive (PEI) | 5,000.00     |                     |
|  |              | <b>1,474,122.36</b> |

**PERSONNEL SERVICES:**

**7. OFFICE OF THE MSWD**

|  |                 |                   |
|--|-----------------|-------------------|
| PERA                                     | 24,000.00       |                   |
| Clothing/Uniform Allowance               | 6,000.00        |                   |
| Year-End Bonus                           | 78,678.00       |                   |
| Cash Gift                                | 5,000.00        |                   |
| Other Bonuses & Allowances:              |                 |                   |
| Mid-Year Bonus                           | 78,678.00       |                   |
| Retirement & Life Insu. Premiums         | 113,291.73      |                   |
| Other Personnel Benefits:                |                 |                   |
| Productivity Enhancement Incentive (PEI) | <u>5,000.00</u> | <b>310,647.73</b> |

**8. OFFICE OF THE MUNICIPAL AGRICULTURIST**

|  |                 |                   |
|--|-----------------|-------------------|
| Salaries                                 | 312,915.00      |                   |
| PERA                                     | 58,000.00       |                   |
| Clothing/Uniform Allowance               | 6,000.00        |                   |
| Year-End Bonus                           | 19,700.00       |                   |
| Cash Gift                                | 5,000.00        |                   |
| Other Bonuses & Allowances:              |                 |                   |
| Mid-Year Bonus                           | 19,700.00       |                   |
| Other Personnel Benefits:                |                 |                   |
| Productivity Enhancement Incentive (PEI) | <u>5,000.00</u> | <b>426,315.00</b> |

**Total PS Balances** 5,595,766.17

**Total Available Appropriation for Reversion** 5,595,766.17

CERTIFIED CORRECT:

  
**ROMEO C. FERMANO, J.D.**  
 Municipal Budget Officer