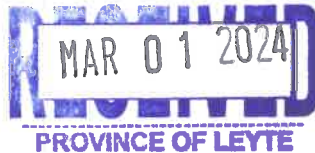




## PROVINCIAL BUDGET OFFICE

SANGGUNIANG PANLALAWIGAN



February 27, 2024

RELEASED  
DATE: 3-1-24  
NO. # 244  
BY: [Signature]  
PBO

13  
Hon. LEONARDO M. JAVIER, JR.  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte  
Palo, Leyte

### Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 2 CY 2023** of the **Municipality of Mayorga, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 04 S. 2023** with a total appropriation in the amount of **P2,198,909.72** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02 S. 2023.
2. That the grant of the Terminal Leave Benefits shall be subject to CSC guidelines and Budget Circular No. 2016-2.
3. That the granting of Service Recognition Incentive 2023 and Gratuity Pay 2023 are subject to the provisions of Budget Circular No. 2023-2 dated December 13, 2023 and Budget Circular No. 2023-3 dated December 14, 2023 respectively.
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

### LOCAL FINANCE COMMITTEE:

MARIA GINA P. HIPE  
Provincial Budget Officer

RUTH Y. SURPIA  
Provincial Treasurer

AGNES C. RAFON  
Project Development Officer IV  
Officer-In-Charge - PPDO

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte



**OFFICE OF THE SANGGUNIANG PANLALAWIGAN,**

**1<sup>ST</sup> INDORSEMENT**  
15 December 2023

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **APPROPRIATION ORDINANCE NO. 04, SERIES OF 2023 OF THE MUNICIPALITY OF MAYORGA, LEYTE, ENTITLED: AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 02 OF THE LOCAL GOVERNMENT UNIT OF MAYORGA, LEYTE FOR FISCAL YEAR 2024 IN THE AMOUNT OF TWO MILLION ONE HUNDRED NINETY EIGHT THOUSAND NINE HUNDRED NINE & 72/100 (PHP2,198,909.72), TOGETHER WITH THE SUPPLEMENTAL ANNUAL INVESTMENT PLAN (AIP) FOR FISCAL YEAR 2023 OF THE SAME AMOUNT.**

  
**FLORINDA JILL S. UVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
**Province of Leyte**  
Municipality of Mayorga  
-oOo-



14 2023  
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## OFFICE OF THE SANGGUNIANG BAYAN

14 December 2023

**HON. LEONARDO M. JAVIER, JR.**  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte  
Leyte Provincial Government Complex  
Palo, Leyte

Sir:

Respectfully transmitting herewith to the Honorable Sangguniang Panlalawigan of Province of Leyte, the **APPROPRIATION ORDINANCE NO. 04, series of 2023 embodying SUPPLEMENTAL BUDGET NO. 2** of the Municipality of Mayorga, Leyte. Subject Appropriation Ordinance is being forwarded to Honorable Body for review in compliance to Republic Act 7160.

Enclosed likewise is the Supplemental Budget and Supplemental Annual Investment Plan for FY 2023 of the Municipality of Mayorga, Leyte.

Please find them in order. Your favorable action hereof is pure and simple dedication to serve.

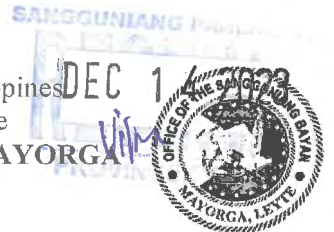
Very truly yours,

  
**HANZEL L. CREBILLO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MAYORGA

-o0o-



DEC 14 2023

**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 5<sup>th</sup> SPECIAL SESSION OF THE MEMBERS OF THE SANGGUNIANG BAYAN OF MAYORGA, LEYTE HELD AT THE SESSION HALL, LEGISLATIVE BUILDING MAYORGA, LEYTE ON DECEMBER 13, 2023.

**PRESENT:**

- |                                |                                       |
|--------------------------------|---------------------------------------|
| HON. SERGIO I. ZABALA          | - Municipal Vice Mayor                |
| HON. MARK CLOYD M. TAN-PIENCO  | - SB Member/Pro Tempore               |
| HON. JOSEPH A. AMANTE          | - SB Member                           |
| HON. JAIRO C. BELTRAN          | - SB Member/Floor Leader              |
| HON. DOMINADOR D. TALLECER     | - SB Member                           |
| HON. CRISANTO C. CABAobao, JR. | - SB Member                           |
| HON. MIGUEL G. LUMPAS          | - SB Member                           |
| HON. HENRY B. LAGARTO          | - SB Member                           |
| HON. JERWIN R. SUGBO           | - SB Member                           |
| HON. NIÑA A. CADUCIO           | - PnSK President<br>Ex-Officio Member |

**ABSENT:**

- |                             |  |
|-----------------------------|--|
| HON. SOTERO G. ABRAHAN, JR. | - LnBP President<br>Ex- Officio Member |
|-----------------------------|--|

**APPROPRIATION ORDINANCE NO. 04**  
Series of 2023

**“AN ORDINANCE REVERTING THE SAVINGS OUT OF THE VACANT POSITIONS UNDER PERSONAL SERVICES (PS) IN THE AMOUNT OF TWO MILLION ONE HUNDRED NINETY-EIGHT THOUSAND NINE HUNDRED NINE PESOS AND SEVENTY-TWO CENTAVOS (Php 2,198,909.72) AND RE-APPROPRIATING THE SAME FOR THE GRANT OF ONE TIME SERVICE RECOGNITION INCENTIVES (SRI) TO EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF MAYORGA, LEYTE BOTH PERMANENT AND ELECTED AT TWENTY THOUSAND PESOS (Php 20,000.00) EACH IN THE TOTAL AMOUNT OF ONE MILLION FIVE HUNDRED THOUSAND PESOS (Php 1,500,000.00), FOR THE GRANT OF GRATUITY PAY FOR JOB ORDER (JO) EMPLOYEES AT THREE THOUSAND PESOS (Php 3,000) EACH IN THE TOTAL AMOUNT OF FOUR HUNDRED SEVENTY-ONE THOUSAND PESOS (Php 471,000.00), AND FOR THE PAYMENT OF TERMINAL LEAVE MONETIZATION AND OTHER BENEFITS IN THE AMOUNT OF TWO HUNDRED TWENTY-SEVEN THOUSAND NINE HUNDRED NINE PESOS AND SEVENTY-TWO CENTAVOS (Php 227,909.72), SUBJECT TO APPLICABLE LAWS, AUDITING RULES AND PROCEDURES.”**

*Sponsor: Hon. Jairo C. Beltran*

HANZEL L. CEBILLO  
Secretary to the Sanggunian

**ATTESTED:**

HON. SERGIO I. ZABALA  
Municipal Vice-Mayor  
Presiding Officer

HON. MARK CLOYD M. TAN-PIENCO  
SB Member/Pro-Tempore

HON. JOSEPH A. AMANTE  
SB Member

HON. JAIRO C. BELTRAN  
SB Member/Floor Leader

HON. DOMINADOR D. TALLECER  
SB Member

HON. CRISANTO C. CABAobao, JR.  
SB Member

HON. MIGUEL G. LUMPAS  
SB Member

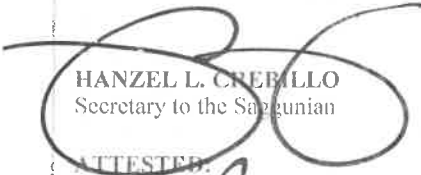
HON. HENRY B. LAGARTO  
SB Member

HON. JERWIN R. SUGBO  
SB Member

HON. NIÑA A. CADUCIO  
PnSK President/Ex-Officio Member

**APPROVED:**

ON. ALEXANDER S. DE PAZ  
Municipal Mayor

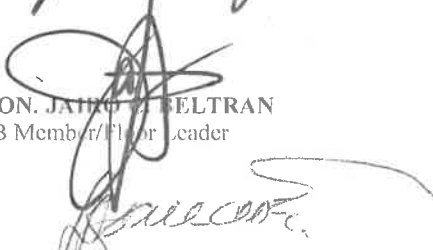
  
HANZEL L. CEREBILLO  
Secretary to the Sanggunian

ATTESTED:


  
HON. SERGIO J. ZABALA  
Municipal Vice Mayor  
Presiding Officer

  
HON. MARK CLOYD M. TAN-PIENGCO  
SB Member/Pro-Tempore

  
HON. JOSEPH A. AMANTE  
SB Member

  
HON. JAIRO C. BELTRAN  
SB Member/Floor Leader

  
HON. DOMINADOR D. TALLECER  
SB Member

  
HON. CINSANTO C. CABAObAO, JR.  
SB Member


  
HON. MIGUEL G. LUMPAS  
SB Member

  
HON. HENRY B. L. GARITO  
SB Member

  
HON. JERWIN R. SUGBO  
SB Member

  
HON. NIÑA A. CADUCIO  
PnSK President/Ex-Officio Member

APPROVED:

  
HON. ALEXANDER S. DE PAZ  
Municipal Mayor

WHEREAS, Section 16 of Republic Act 7160 otherwise known as the Local Government Code of 1991 grants the Local Government Units the authority to exercise powers for efficient and effective governance and those which are essential to the promotion of the general welfare;

WHEREAS, Administrative Order (AO) No. 12 dated December 7, 2023 authorizes the grant of one-time Service Recognition Incentive (SRI) for FY 2023 at a uniform amount not exceeding Twenty Thousand Pesos (Php 20,000.00) for each government employee;

WHEREAS, Administrative Order (AO) No. 13 dated December 7, 2023 authorizes the grant of one-time Gratuity Pay not exceeding Five Thousand Pesos (Php 5,000.00) to Contract of Service and Job Order Workers in Government for FY 2023;

WHEREAS, the Municipal Government of Mayorga has available and sufficient budget savings for the grant of one-time Service Recognition Incentive (SRI), Grant of one-time Gratuity pay for Contract of Service and Job Order employees as well as Terminal Leave Benefits, without in any way, adversely affecting the delivery of services to the public;

WHEREAS, the Municipal Government of Mayorga, which adheres to the policy and commitment of looking after the best welfare and well-being of its employees and their families, is grateful and eagerly implementing the windfall that will certainly benefit and boost the morale of municipal government employees;

WHEREAS, in the exercise of its discreet and prudent legislative functions, following the mandate provided for under RA 7160, the Sangguniang Bayan of Mayorga is satisfied with the final embodied set forth therein;

WHEREFORE, on motion of the **Honorable Jairo C. Beltran** duly seconded **En Masse**; be it

**NOW, THEREFORE, BE IT ENACTED, AS IT IS HEREBY ENACTED, BY THE MEMBERS OF THE SANGGUNIANG BAYAN OF MAYORGA, IN SESSION ASSEMBLED, BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, THAT:**

**SECTION 1.** The Supplemental Budget No. 02 of the Local Government Unit of Mayorga for Fiscal Year 2023: Reverting the Savings out of the Vacant Positions under Personal Services (PS) in the Amount of Two Million One Hundred Ninety-Eight Thousand Nine Hundred Nine Pesos and Seventy-two Centavos (Php 2,198,909.72) and Re-appropriating the same for the Grant of One Time Service Recognition Incentives (SRI) to Employees of the Municipal Government of Mayorga, Leyte both Permanent and Elected at Twenty Thousand Pesos (Php 20,000.00) each in the Total Amount of One Million Five Hundred Thousand Pesos (Php 1,500,000.00), for the Grant of Gratuity Pay for Job Order (JO) Employees in the Amount of Four Hundred Seventy-one Thousand Pesos (Php 471,000.00), and for the Payment for Terminal Leave Monetizations and other Benefits in the Amount of Two Hundred Twenty-Seven Thousand Nine Hundred Nine Pesos and Seventy-two Centavos (Php 227,909.72) is hereby approved.



The supplemental budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Statement of Funding Source
2. Statement of Supplemental Appropriation for FY 2023
3. Certification of the Availability of Fund

**SECTION 2. SOURCE OF FUNDS.** The Sources of funds for the Supplemental Budget in the amount of Two Million One Hundred Ninety-Eight Thousand Nine Hundred Nine Pesos and Seventy-two Centavos (Php 2,198,909.72) from the Savings Out of Vacant Positions under Personal Services from July - December 2023 shall be as follows:

**STATEMENT OF FUNDING SOURCE**

Supplemental Budget No. 2

Fiscal Year (FY) 2023

Municipality of Mayorga, Leyte

**GENERAL**

Fund/Special Account

	Particulars	Account Classification	Amount
	(1)	(2)	(3)
1.0	New Revenue Resources		
	Tax Revenue		
	Loan Proceeds (Borrowings)		
2.0	Actual Collection in excess of the estimated Income		
3.0	Savings		
4.0			
5.0	<b>5.1 Reversion;</b> from unfilled positions of Different offices from July to December 2023 as follows:		
	Mayors Office (1) Security Officer (Item # 1-B)		94,389.00
	Mun. Treas. Office (1) RCC-1 (Item #29)		105,376.80
	Mun. Treas Office (1) RCC-1 (Item #31)		105,376.80
	Municipal Civil Registrar (LCR) (Item #38)		587,117.80
	MSWD Office (MSWDO) (Item #60)		524,117.80
	Municipal Health Office (MHO) (Item #48)		565,292.80
	Municipal Agriculture (1) Agriculturist-II (Item #56-A)		217,238.00
	<b>Sub- Total</b>		<b>2,198,909.72</b>

HANZEL L. CREDILLO  
Secretary to the Sanggunian

ATTESTED:

HON. SERGIO I. ZABALA  
Municipal Vice-Mayor  
Presiding Officer

HON. MARK CLOYD M. TAN-PIENGGCO  
SB Member/Pro-Tempore

HON. JOSEPH A. AMANTE  
SB Member

HON. JAYRO C. BELTRAN  
SB Member /Floor Leader

HON. DOMINADOR D. TALLECER  
SB Member

HON. CRISANTO C. CABAQBAO, JR.  
SB Member

HON. MIGUEL G. LUMPAS  
SB Member

HON. HENRY B. LAGAKTO  
SB Member

HON. JERWIN R. SUGBO  
SB Member

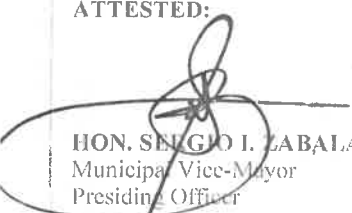
HON. NIÑA A. CADUCIO  
PNSK President/Ex-Officio Member

APPROVED:

HON. ALEXANDER S. DE PAZ  
Municipal Mayor

**SECTION 3. USE OF FUNDS.** The amount of Two Million One Hundred Ninety-Eight Thousand Nine Hundred Nine Pesos and Seventy-two Centavos (Php 2,198,909.72) from the Savings Out of Vacant Positions under Personal Services from July - December 2023 is hereby appropriated for the Supplemental Budget No. 2 of the Local Government Unit of Mayorga, as follows:

ATTESTED:

  
**HON. SERGIO I. LABALA**  
 Municipal Vice-Mayor  
 Presiding Officer

  
**HON. MARK CLOYD M. TAN-PIENGCO**  
 SB Member/Pro-Tempore

  
**HON. JOSEPH H.A. AMANTE**  
 SB Member

  
**HON. JAIME C. BELTRAN**  
 SB Member/Minor Leader

  
**HON. DOMINADOR D. TALLECER**  
 SB Member

  
**HON. CRISANTO C. CABAObAO, JR.**  
 SB Member

  
**HON. MIGUEL G. LUMPAS**  
 SB Member

  
**HON. HENRY B. LAGARTO**  
 SB Member

  
**HON. JERWIN R. SUGBO**  
 SB Member

  
**HON. NIÑA A. CADUCIO**  
 PASK President/Ex-Officio Member

APPROVED:

  
**HON. ALEXANDER S. DE PAZ**  
 Municipal Mayor


Implementing Office	Particular/Purpose	AIP Ref.Code	Object of Expenditure	Account Code	Amount
1	2	3	4	5	6
All Dep't/Offices	Grant of One Time Service Recognition Incentives (SRI)	1000-1- to 1000-12	Other Personal Benefits	5-01-04-990	1,500,000.0
All Dep't/Offices	Grant of Gratuity Pay For (157) Job Order (JO) Employees	100-14	Other General Services	5-02-12-990	471,000.0
All Dep't/Offices	Monetizations of Employees	1000-17	Terminal Leave Benefits	5-01-04-030	227,909.7
				Sub-Total	2,198,909.7
<b>Total Appropriations</b>					<b>2,198,909.7</b>
<b>Total Appropriations</b>					<b>0.0</b>

**SECTION 4. SEPARABILITY CLAUSE.** If for any reason, section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 5. EFFECTIVITY.** This Ordinance shall take effect from December 15, 2023.

**UNANIMOUSLY APPROVED. DECEMBER 13, 2023.**

I HEREBY CERTIFY to the correctness of the foregoing Resolution, which was duly approved by the Sangguniang Bayan during its Special Session, held on December 13, 2023.

  
**HANZEL L. CREBILLO**  
 Secretary to the Sangguniang









**OFFICE OF THE SANGGUNIANG BAYAN**

**HANZEL L. CREBILLO**  
Secretary to the Sanggunian

ATTESTED:

**HON. SERGIO I. ZABALA**  
Municipal Vice-Mayor  
Presiding Officer

**HON. MARK CLOYD M. TAN-PIENGCO**  
SB Member/Pro-Tempore

**HON. JOSEPH A. AMANTE**  
SB Member

**HON. JAIRO C. BELTRAN**  
SB Member/Floor Leader

**HON. DOMINADOR D. TALLECER**  
SB Member

**HON. CRISANTO C. CABAABAO, JR.**  
SB Member

**HON. MIGUEL G. LUMPAS**  
SB Member

**HON. HENRY B. LAGARTO**  
SB Member

**HON. JERWIN R. SUGBO**  
SB Member

**HON. NIÑA A. CADUCIO**  
PnSK President/Ex-Officio Member

APPROVED:

**HON. ALEXANDER S. DE PAZ**  
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 5<sup>th</sup> SPECIAL SESSION OF THE MEMBERS OF THE SANGGUNIANG BAYAN OF MAYORGA, LEYTE HELD AT THE SESSION HALL, LEGISLATIVE BUILDING MAYORGA, LEYTE ON DECEMBER 13, 2023.

PRESENT:

HON.SERGIO I. ZABALA	- Municipal Vice Mayor Presiding Officer
HON.MARK CLOYD M. TAN-PIENGCO	- SB Member/Pro Tempore
HON. JOSEPH A. AMANTE	- SB Member
HON.JAIRO C. BELTRAN	- SB Member/Floor Leader
HON. DOMINADOR D. TALLECER	- SB Member
HON. CRISANTO C. CABAABAO, JR.	- SB Member
HON. MIGUEL G. LUMPAS	- SB Member
HON. HENRY B. LAGARTO	- SB Member
HON. JERWIN R. SUGBO	- SB Member
HON. NIÑA A. CADUCIO	- PnSK President Ex-Officio Member

ABSENT:

HON. SOTERO G. ABRAHAN, JR.	- LnBP President Ex- Officio Member
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**RESOLUTION NO. 2023-134**

**“A RESOLUTION ADOPTING SUPPLEMENTAL ANNUAL INVESTMENT PLAN (AIP) FOR FY 2023 OF THE MUNICIPALITY OF MAYORGA, LEYTE AS ENDORSED BY THE MUNICIPAL DEVELOPMENT COUNCIL PER MDC RESOLUTION NO. 2023-02.”**

*Sponsor: Hon. Jairo C. Beltran*

**WHEREAS**, submitted to the Sangguniang Bayan for adoption pursuant to Article 410 of the Implementing Rules and Regulations of the Local Government Code of 1991 is the Supplemental Annual Investment Plan for FY 2023 of the Municipality of Mayorga per Municipal Development Council Resolution No. 2023-02;

**WHEREAS**, Administrative Order (AO) No. 12 dated December 7, 2023 authorizes the grant of one-time Service Recognition Incentive (SRI) for FY 2023 at a uniform amount not exceeding Twenty Thousand Pesos (Php 20,000.00) for each government employee;

**WHEREAS**, Administrative Order (AO) No. 13 dated December 7, 2023 authorizes the grant of one-time Gratuity Pay not exceeding Five Thousand Pesos (Php 5,000.00) to Contract of Service and Job Order Workers in Government for FY 2023;

**HANZEL L. CREBILLO**  
Secretary to the Maggnumian

ATTESTED:

**HON. SERGIO I. ZABALA**  
Municipal Vice Mayor  
Presiding Officer

**HON. MARK CLOYD M. TAN-PIENCO**  
SB Member/Pro-Tempore

**HON. JOSEVA A. AMANTE**  
SB Member

**HON. JAIRO C. BELTRAN**  
SB Member/Member Leader

**HON. DOMINADOR D. TALLECER**  
SB Member

**HON. CRISANTO C. CABAUBAO, JR.**  
SB Member

**HON. MIGUEL G. LUMPAS**  
SB Member

**HON. HENRY B. LAGARTO**  
SB Member

**HON. JERWIN R. SUGBO**  
SB Member

**HON. NIÑA A. CADUCIO**  
RnSK President/Ex-Officio Member

APPROVED:

**HON. ALEJANDRO S. DE PAZ**  
Municipal Mayor

**WHEREAS**, the Local Government Unit of Mayorga has available savings from unutilized savings out from the Vacant Positions Under Personal Services (PS) in the Amount of Two Million One Hundred Ninety-Eight Thousand Nine Hundred Nine Pesos and Seventy-two Centavos (Php 2,198,909.72) from July to December of the approved Annual Budget for FY 2023;


**WHEREAS**, the members of the Municipal Development Council (MDC), after due deliberation, has approved the following appropriations for the implementation of the Grant of Service Recognition Incentives (SRI), Grant of Gratuity Pay to All Job Order Personnel as well as Payment for Terminal Leave Monetization and other Benefits under FY 2023, to wit:

AIP REF. CODE	PROGRAMS/ PROJECT/ACTIVITES	IMPLEMENTING OFFICE/ DEPARTMENT	AMOUNT
1000	GENERAL PUBLIC SERVICES		
1000-1	Grant of Service Recognition Incentive (SRI)	Mayor's Office	300,000.00
1000-2	Grant of Service Recognition Incentive (SRI)	V-Mayor/SB	360,000.00
1000-3	Grant of Service Recognition Incentive (SRI)	MPDC Office	40,000.00
1000-4	Grant of Service Recognition Incentive (SRI)	MCR Office	20,000.00
1000-5	Grant of Service Recognition Incentive (SRI)	Engineering Office	160,000.00
1000-6	Grant of Service Recognition Incentive (SRI)	Budget Office	20,000.00
1000-7	Grant of Service Recognition Incentive (SRI)	Treasury Office	120,000.00
1000-8	Grant of Service Recognition Incentive (SRI)	Assessor's Office	60,000.00
1000-9	Grant of Service Recognition Incentive (SRI)	Accounting Office	40,000.00
1000-10	Grant of Service Recognition Incentive (SRI)	MSWD Office	60,000.00
1000-11	Grant of Service Recognition Incentive (SRI)	RHU Office	200,000.00
1000-12	Grant of Service Recognition Incentive (SRI)	Agriculture Office	120,000.00
1000-13	Payment for Monetization of Other Employees	All Dept./Offices	227,909.72
1000-14	Grant of Gratuity Pay for (157) Job Order (J.O.) Employees @ 3,000.00		471,000.00
	<b>Total Appropriations</b>		<b>2,198,909.72</b>


**NOW, THEREFORE**, on motion of the Honorable Jairo C. Beltran, duly seconded **En Masse**; be it

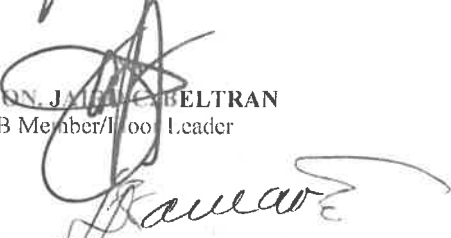
**RESOLVED, AS IT IS HEREBY RESOLVED,** by the Sangguning Bayan of Mayorga, Leyte to adopt the Supplemental Annual Investment Plan (AIP) for FY 2023 of the Municipality of Mayorga, Leyte as Endorsed by the Municipal Development Council per MDC Resolution No. 2023- 02;

**ATTESTED:**

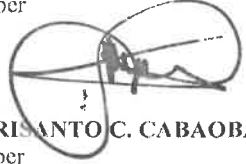
  
**HON. SERGIO I. ABALA**  
Municipal Vice-Mayor  
Presiding Officer


  
**HON. MARK CLOYD M. TAN-PIENGGCO**  
SB Member/Pro-Tempore


  
**HON. JOSE A. AMANTE**  
SB Member

  
**HON. JAMES BELTRAN**  
SB Member/Group Leader

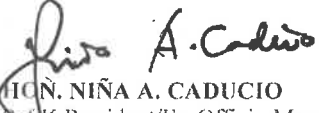
  
**HON. DOMINADOR D. TALLECER**  
SB Member

  
**HON. CRISANTO C. CABAUBAO, JR.**  
SB Member


  
**HON. MIGUEL G. LUMPAS**  
SB Member

  
**HON. HENRY B. LAGANID**  
SB Member

  
**HON. JERWIN R. SUGBO**  
SB Member

  
**HON. NIÑA A. CADUCIO**  
PWSK President/Ex-Officio Member

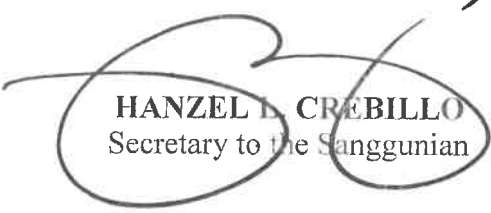
**APPROVED:**

  
**HON. ALEXANDER S. DE PAZ**  
Municipal Mayor

**RESOLVED FINALLY,** that copies of this Resolution be submitted to the Office of the Sangguniang Panlalawigan of Leyte, through the Provincial Budget Officer for its final review and approval, copy furnished the Municipal Mayor, MPDC, Municipal Budget Officer, Municipal Treasurer, Municipal Accountant and other concerned offices for their information and guidance.

**UNANIMOUSLY APPROVED. DECEMBER 13, 2023.**

**I HEREBY CERTIFY** to the correctness of the foregoing Resolution, which was duly approved by the Sangguniang Bayan during its Special Session, held on December 13, 2023.

  
**HANZEL B. CREBILLO**  
Secretary to the Sanggunian



Republic of the Philippines  
*Province of Leyte*  
Municipality of Mayorga

## MUNICIPAL DEVELOPMENT COUNCIL

RESOLUTION NO. 2023-02

**"A RESOLUTION APPROVING THE REVERSION OF TWO MILLION ONE HUNDRED NINETY-EIGHT THOUSAND NINE HUNDRED NINE PESOS AND SEVENTY-TWO CENTS ONLY (PHP 2,198,909.72) FROM UNFILLED POSITIONS OF DIFFERENT OFFICES FROM JULY-DECEMBER 2023 INTENDED FOR THE GRANT OF ONE TIME SERVICE RECOGNITION INCENTIVES (SRI) TO THE MUNICIPAL GOVERNMENT EMPLOYEES AND OFFICIALS; GRATUITY PAY TO ALL JOB ORDER PERSONNEL, TERMINAL LEAVE MONETIZATION AND OTHER BENEFITS."**

**WHEREAS**, there is an amount of **Two Million One Hundred Ninety-Eight Thousand Nine Hundred Nine Pesos and Seventy-Two Cents Only (Php 2,198,909.72)** savings from the approved 2023 Annual Budget under the personal services fund.

**WHEREAS**, the amount is embodied in the Supplemental Budget for CY 2023 intended for the Grant of Service Recognition Incentives to Government Employees and Officials for FY 2023; Gratuity Pay to All Job Order Personnel, Terminal Leave Monetization and other Benefits.

**WHEREAS**, on the motion of Hon. Jolie S. Clemencio, Brgy. Captain of Burgos duly seconded by Hon. Roland V. Sionelo, Brgy Captain of Wilson assembled be it;

**BE IT RESOLVED**, as it is hereby resolved to adopt the reversion of **Two Million One Hundred Ninety-Eight Thousand Nine Hundred Nine Pesos and Seventy-Two Cents Only (Php 2,198,909.72)** from unfilled positions of different offices from July-December 2023 intended for the Grant of Service Recognition Incentives to the government employees and officials; and gratuity pay to all job order personnel, terminal leave monetization and other benefits.

**RESOLVED FURTHER**, that copies of this Resolution be forwarded to the Sangguniang Bayan Members of Mayorga, Leyte for review and approval.

**APPROVED UNANIMOUSLY, December 11, 2023.**

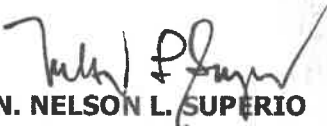
I hereby certify to the correctness of the foregoing resolution.

  
**ENGR. MARILYN P. ROBEDILLO**  
*MPC/ MDC Secretary*

Attested:

  
**ALEXANDER SALVADOR DE PAZ**  
*Municipal Mayor*

  
**HON. JAIME C. BELTRAN**  
*SB Member, Chair, Committee on Budget, Appropriation and Finance*

  
**HON. NELSON L. SUPERIO**  
*Brgy. Captain, A. Bonifacio*


  
**HON. JOLIE S. CLEMENCIO**  
*Brgy. Captain, Burgos*

  
**HON. DARIO S. ISAIAS**  
*Brgy. Captain, Calipayan*

  
**HON. ROBERT D. LOPEZ**  
*Brgy. Captain, Camansi*


  
**HON. MARILYN C. DE PAZ**  
*Brgy. Captain, Gen. A. Luna*

  
**HON. MENCHU ESTÁS**  
*Brgy. Captain, Liberty*

  
**HON. FE A. TENEBRO**  
*Brgy. Captain, Mabini*

  
**HON. ZOSIMO ALPINO III**  
*Brgy. Captain, Ormocay*

  
**HON. CAMILO A. ALABAN**  
*Brgy. Captain, San Roque*


  
**HON. SOTERO G. ABRAHAM JR.**  
*Brgy. Captain, Union*

  
**HON. JOY E. BOLLEÑA**  
*Brgy. Captain, Talisay*

  
**HON. ROLAND V. STONEO**  
*Brgy. Captain, Wilson*

  
**HON. MANUEL L. PESTIÑOS**  
*Brgy. Captain, Pob. Zone 1*

  
**HON. ISRAEL C. LUMPAS**  
*Brgy. Captain, Pob. Zone 2*

  
**HON. EVELYN C. SIMBORIO**  
*Brgy. Captain, Pob. Zone 3*

  
**RONNIE P. TIZON**  
*CSO Representative*

  
**JOEAN B. BETO**  
*CSO Representative*

  
**EGLECERIO G. COMORA**  
*CSO Representative*



**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

As to Dec. 31, 2023

Office of the Municipal Agriculture	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
6 mos. Salary of Agriculturist -II	PS	153,798.00		153,798.00	153,798.00
6 mos. RATA of Agriculturist -II	PS			-	-
6 mos. PERA of Agriculturist - II	PS	12,000.00		12,000.00	12,000.00
Cash Gift of Agri	PS			-	-
Clothing & Uniform Allowance of Agri	PS			-	-
Mid Year bonus of Agri	PS			-	-
Year-End bonus of Agri	PS	25,633.00		25,633.00	25,633.00
6 mos. Life & retirement contribution of Agri	PS	18,455.72		18,455.72	18,455.72
6 mos. Pag-ibig contribution of Agri	PS	600.00		600.00	600.00
6 mos. Philhealth contribution of Agri	PS	6,151.92		6,151.92	6,151.92
6 mos. ECC contribution of Agri	PS	600.00		600.00	600.00
<b>Sub-Total</b>					<b>217,238.64</b>
<b>GRAND TOTAL</b>					<b>2,198,909.72</b>


For Terminal Leave Benefits

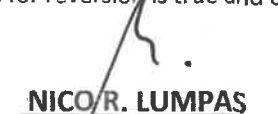
Unappropriated Balance

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true and correct.

Local Finance Committee:

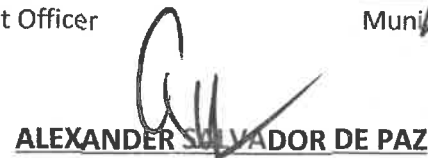
  
**LEVY C. LUMPAS**  
 Municipal Treasurer

  
**RICARDO G. GUIRON**  
 Municipal Budget Officer

  
**NICO R. LUMPAS**  
 Municipal Accountant

  
**MARILYN P. ROBEDILLO**  
 MPDC

Noted:

  
**ALEXANDER SALVADOR DE PAZ**  
 Municipal Mayor

## FY 2023 SUPPLEMENTAL ANNUAL INVESTMENT Plan ( AIP )

by Programs / Projects / Activity / by Sector

as to December, 2023

Province/ City/ Municipality: **MAYORGA, LEYTE**

AIP REF. CODE	PROGRAMS / PROJECTS / ACTIVITIES	IMPLEMENTING OFFICE / DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	Amount ( in Thousand Pesos )			TOTAL	Amount of Climate Change Expenditure (in thousand pesos)		
			STARTING DATE	COMPLETION DATE			PERSONAL SERVICES	MOOE	CAPITAL OUTLAY		Climate Change Adaption	Climate Change Mitigation	CC Typology Code
1	2	3	4	5	6	7	8	9	10	11	12	13	14
<b>1000</b>	<b>GENERAL PUBLIC SERVICES</b>												
1000 -1	Grant of Service Recognition Incentives (SRI)	Mayor's Office	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	300,000.00			300,000.00			
1000 -2	Grant of Service Recognition Incentives (SRI)	-V-Mayor / SB	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	360,000.00			360,000.00			
1000 -3	Grant of Service Recognition Incentives (SRI)	MPDC Office	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	40,000.00			40,000.00			
1000 -4	Grant of Service Recognition Incentives (SRI)	MCR Office	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	20,000.00			20,000.00			
1000 -5	Grant of Service Recognition Incentives (SRI)	Engineering Off.	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	160,000.00			160,000.00			
1000 -6	Grant of Service Recognition Incentives (SRI)	Budget Office	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	20,000.00			20,000.00			
1000 -7	Grant of Service Recognition Incentives (SRI)	Treasury Off.	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	120,000.00			120,000.00			
1000 -8	Grant of Service Recognition Incentives (SRI)	Assessors Off.	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	60,000.00			60,000.00			
1000 -9	Grant of Service Recognition Incentives (SRI)	Accounting Off.	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	40,000.00			40,000.00			
1000 -10	Grant of Service Recognition Incentives (SRI)	MSWD Office	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	60,000.00			60,000.00			
1000 -11	Grant of Service Recognition Incentives (SRI)	RHU Office	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	200,000.00			200,000.00			
1000 -12	Grant of Service Recognition Incentives (SRI)	Agriculture Off.	Dec. 15	Dec.31,2023	Other Personal Benefits	Gen. Fund	120,000.00			120,000.00			
1000 -13	Payment for Monetization of Other Employees	All Dept./Offices	Dec. 15	Dec.31,2023	Terminal Leave Benefits	Gen. Fund	227,909.72			227,909.72			
1000 -14	Grant of Gratuity Pay for (157) Job Order ( J.O.) Employees @ 3,000.00		Dec. 20, 2023	Dec.31,2023	Other Bonuses Benefits	Gen. Fund		471,000.00		471,000.00			
	<b>Total Appropriations</b>						<b>1,272,909.72</b>	<b>471,000.00</b>		<b>2,198,909.72</b>			

Prepared by:

**MARILYN P. ROBEDILLO**  
Municipal Planning & Development Coordinator

Noted:

**RICARDO G. GUIRON**  
Municipal Budget Officer

Approved:

**ALEXANDER SALVADOR DE PAZ**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
Municipality of Mayorga

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Attendance Sheet for MUNICIPAL DEVELOPMENT COUNCIL MEETING - December 2023

No.	Name	Office / Brgy.	Contact No.	Designation	Signature
1	ROLAND SIONELO	WILSON	09678252059	CHAIRMAN	
2	EGUECERIO S. COMORA JR.	UNION	09070429521	UFA PRES.	
3	MARIO S. LAJAS	CALIPAYAN	095160934867	CHAIRMAN	
4	ROBERT D. LOPEZ	CAMANSI		CHAIRMAN	
5	ISRAEL C. LUMPAS	POB ZONE 2	09932766201	PUNONG BARANGAY	
6	Camillo C. Alaban	SAN ROQUE	09463822099	P.B.	
7	MARILYN C. DE PAZ	GEN. A. JUNTA	09066769418	P.B.	
8	NELSON L. SUPERIO	A. BONIFACIO	09100038346	PUNONG BARANGAY	
9	JOLIE S. CLEMENTE	BURDAS	09851683299	P.B.	
10	MEMCHAN J. ESTAR	LIBERTY	09203364919	CHAIRWOMAN	
11	JOHAN B. BETO	STA CRUZ	09070802777	CSO PTP.	
12	EVELYN C. SIMBORIO	POB. ZONE III	0950414790	Punong Barangay	
13	RONNIE P. TICAN	CAMANSI	09485015752	CSO	
14	JOY E. PROMENA	TAUSAT	09513935118	Punong Barangay	
15	ZOSIMO A. ALPINO II	ORMOGAY	09307940497	P.B.	
16	Manuel L. Pleguez	ZONE I		P.B.	
17	Je A. Tembo	MURBIN	09551378560	P.B.	
18	ALEXANDER S. DE PAZ	LED-MAYORGA			
19	WILSON C. PASTOR	SB	09175242199	SB	
20	Roberto G. Abraham	SB UNION		SB	