

SB



Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
-oOo-

Item No.: 16

Date: 06 2024 MAR.  
SANGGUNIANG PANLALAWIGAN  
**RECEIVED**  
FEB 28 2024  
PROVINCE OF LEYTE

### PROVINCIAL BUDGET OFFICE

February 27, 2024

16

Hon. LEONARDO M. JAVIER, JR.  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte  
Tacloban City

**RELEASED**  
DATE 2-28-24  
NO. #280  
BY: [Signature]  
PBO

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 4 CY 2023** of the **Municipality of Hilongos, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2023-24** with a total appropriation in the amount of **P4,140,000.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 5 CY 2023.
2. That the grant of Collective Negotiation Agreement (CNA) Incentive shall be subject to the procedural guidelines of Budget Circular No. 2023-1 ated November 10, 2023 and that said grant shall be sourced out from MOOE savings identified in the circular;
3. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

*[Signature]*  
**MARIA GINA P. HIPE**  
Provincial Budget Officer

*[Signature]*  
**RUTH Y. SURPIA**  
Provincial Treasurer

*[Signature]*  
**AGNES C. RAFON**  
Provincial Planning & Development  
Coordinator - Designate

8P  
Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte



**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
03 January 2023

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 2023-24 OF THE MUNICIPALITY OF HILONGOS, LEYTE, ENTITLED: AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 04 CY 2023 IN THE AMOUNT OF FOUR MILLION ONE HUNDRED FORTY THOUSAND PESOS (PHP4,140,000.00).**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



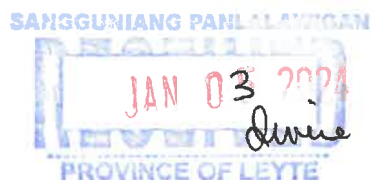
Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

2 January 2024

**HON. LEONARDO " SANDY" JAVIER, JR.**  
Vice-Governor  
Province of Leyte  
Palo, Leyte



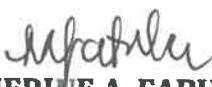
Dear Hon. Javier,

Greetings!

Respectfully furnishing you fifteen (15) copies of the Supplemental Budget No. 04 CY 2023 with its supporting documents to include Municipal Appropriation Ordinance No. 2023-24.

Hoping this suffice.

Very truly yours,

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

03 2024 JAN  
PROVINCE OF LEYTE

MUNICIPAL APPROPRIATION NO. 2023-24

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 04 CY 2023 IN THE AMOUNT OF FOUR MILLION ONE HUNDRED FORTY THOUSAND PESOS (₱4,140,000.00) TAKEN FROM THE BALANCES OF THE MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) FOR THE COLLECTIVE NEGOTIATION AGREEMENT INCENTIVES OF THE GOVERNMENT EMPLOYEES OF THE LOCAL GOVERNMENT OF HILONGOS**

CATHERINE A. FABULAR  
Secretary to the Sanggunian

Authored by: **HON. EDWIN F. FALLER**

Chairperson, Committee on Finance, Appropriations, Ways and Means

**BE IT ENACTED** by the 16<sup>th</sup> Sangguniang Bayan of Hilongos in its Forty-Ninth Regular Session assembled that:

**SECTION 1. Supplemental Budget No. 04 of CY 2023 of the Municipality of Hilongos** is in the amount of ₱4,140,000.00 which will be for the Collective Negotiation Agreement (CNA) Incentive for Government Employees wherein each qualified employee will receive ₱30,000.00:

The budget documents are incorporated herein and made an integral part of this ordinance are the following:

- SB Resolution No. 2023-560
- Certification duly signed by Ms. Jane V. Lobedica, (SAO) HRMO IV on the list of employees
- Statement of Funding Sources certified by the Municipal Treasurer and Municipal Accountant
- Statement of Supplemental Appropriations CY 2023 signed by the Municipal Budget Officer and the Municipal Mayor
- Certification on the Availability of Funds signed by the Municipal Treasurer and Municipal Accountant
- Certification on the Appropriations available for reversion by the Municipal Budget Officer as concurred by the Department Heads and approved by the Municipal Mayor

Also, documents are also herein attached concerning the Collective Negotiation Agreement (CNA) such as but not limited to the following, to wit:

- Revised Collective Negotiation Agreement
- Certificate of Registration No. 2703 from Civil Service Commission of the Hilongos Association of Local Government Employees (HALGE) duly signed by Atty. Karlo A.B. Nograles, CSC Chairperson
- Major Final Output with Actual Accomplishments CY 2023 of the various departments with a total percentage of 107.18%
- Other pertinent documents as required under the DBM Budget Circular No. 2023-01

**SECTION 2. SOURCE OF FUNDS-** The source of fund for Supplemental Budget No. 04 CY 2023 is taken from the savings of the allowable maintenance and other operating expenses from various departments thru SB Resolution no. 2023-560.

**MANUEL R. VILLAHERMOSA**  
Municipal Mayor

**BERNADETH M. NERVES**  
SB Member

**EDWIN F. FALLER**  
SB Member

**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor

**HON. CECILLE ANTONIETTE C. SABRIDO**  
Ex-Officio Member / President, Pambayang Pedereasyon ng Sangguniang Kabataan

**FRANCISCO M. ORTEGA**  
SB Member

**TRINIDAD V. ZARATE**  
SB Member

**ALINE B. REOMA**  
SB Member

**CHRIS ANTONIO B. ONG**  
SB Member

**MANUEL M. GARISAN**  
SB Member

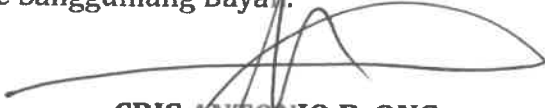
**MANUEL V. LORA**  
SB Member

**SECTION 3.** Disbursements of this funds is subject to the usual accounting and auditing rules and regulations.

**SECTION 4. SEPARABILTY CLAUSE-** If any reason, any section or provision of this ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 5. EFFECTIVITY-** The provision of this ordinance shall take effect upon approval of the Local Chief Executive.

**ENACTED** this 18<sup>th</sup> day of December, 2023 during the Forty-Ninth Regular Session of the Sangguniang Bayan.

  
**CRIS ANTONIO B. ONG**  
SB Member / Majority Floor Leader

  
**MANUEL V. LORA**  
SB Member

  
**EDWIN F. FALLER**  
SB Member


  
**FRANCISCO M. ORTEGA**  
SB Member

  
**MANUEL M. GABISAN**  
SB Member


  
**BERNADETH M. NERVES**  
SB Member

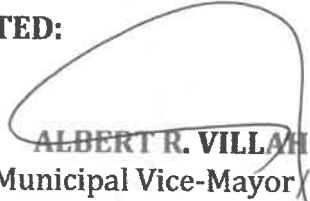
  
**ALINE B. REOMA**  
SB Member


  
**TRINIDAD V. ZARATE**  
SB Member

  
**CECILLE ANTONIETTE C. SABRIDO**  
Ex-Officio Member /  
President, Pambayang Pederasyon ng  
Sangguniang Kabataan

**I HEREBY CERTIFY** to the correctness of the foregoing ordinance.

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian

**ATTESTED:**  
  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor / Presiding Officer

**APPROVED:**  
  
**MANUEL R. VILLAHERMOSA**  
Municipal Mayor  
Date: 1/2/24



**OFFICE OF THE SANGGUNIANG BAYAN**

**RESOLUTION NO. 2023-561**

**RESOLUTION APPROVING THE SUPPLEMENTAL BUDGET NO. 04 CY 2023 IN THE AMOUNT OF FOUR MILLION ONE HUNDRED FORTY THOUSAND PESOS (₱4,140,000.00) FOR THE COLLECTIVE NEGOTIATION AGREEMENT (CNA) INCENTIVE TO THE LOCAL OFFICIALS, DEPARTMENT HEADS, RANK AND FILE EMPLOYEES OF THE LOCAL GOVERNMENT OF HILONGOS**

*Sponsored by:* **HON. EDWIN F. FALLER**  
Chairperson, Committee on Finance Appropriations, Ways and Means

**WHEREAS**, the Local Government of Hilongos guided by its development priorities and principle of good governance has identified additional priority initiative for the year 2023, with the issuance of Budget Circular 2023-1 of the Department of Budget and Management on the grant of One-time CNA Incentive for 2023;

**WHEREAS**, the CNA incentive of ₱30,000.00 each to qualified management and rank and file employees of the Local Government of Hilongos in recognition of the efforts made in accomplishing per performance targets at lesser cost, attaining more efficient and viable operations through cost cutting measures and systems improvement;

**WHEREAS**, Supplemental Budget 04 CY 2023 is supported by the following, to wit:

- SB Resolution No. 2023 -560
- Certification duly signed by Ms. Jane Francis V. Lobedica, (SAO) HRMO IV on the list of qualified government employees
- Statement of Funding Sources as certified by the Municipal Treasurer and Municipal Accountant
- Statement of Supplemental Appropriations CY 2023 signed by the Municipal Budget Officer and the Municipal Mayor
- Certification on the availability of funds signed by the Municipal Treasurer and Municipal Accountant
- Certification on the appropriations available for revision by the Municipal Budget Officer as concurred by the department heads and approved by the Municipal Mayor
- Revised Collective Negotiation Agreement
- Certificate of Registration from the Civil Service Commission to the Hilongos Association of Local Government Employees (HALGE) duly signed by Atty. Karlo A.B. Nograles, CSC Chairperson
- Major Final Output with Actual Accomplishments 2023 with a total percentage of actual accomplishment of 107.18%
- Other pertinent documents as required

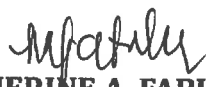
**NOW THEREFORE**, on motion of Hon. Edwin F. Faller, as duly seconded by Hon. Cris Antonio B. Ong and Hon. Trinidad V. Zarate;

**BE IT RESOLVE, AS IT IS HEREBY RESOLVED** to approve Supplemental Budget No. 04 CY 2023 in the total amount of ₱4,140,000.00 for the CNA Incentives;

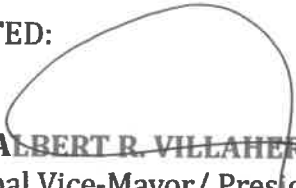
**FINALLY RESOLVED** to furnish this resolution to the Municipal Mayor thru the Municipal Administrator, Local Finance Committee for their information and favorable action and to the Sangguniang Panlalawigan for their review.

**UNANIMOUSLY APPROVED and ADOPTED** this 18<sup>th</sup> day of December, 2023 during the Forty-Ninth Regular Session of the Sangguniang Bayan of Hilongos.

CERTIFIED CORRECT:

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian

ATTESTED:

  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor/ Presiding Officer



**OFFICE OF THE SANGGUNIANG BAYAN**

**RESOLUTION NO. 2023-560**

**RESOLUTION REVERTING THE AMOUNT OF FOUR MILLION AND ONE HUNDRED FORTY THOUSAND PESOS (₱4,140,000.00) FROM THE BALANCES OF MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) CY 2023, DECLARING SAVINGS AND BE APPROPRIATED FOR THE GRANTING OF COLLECTIVE NEGOTIATION AGREEMENT (CNA) INCENTIVE TO THE LOCAL OFFICIALS, DEPARTMENT HEADS, RANK & FILE EMPLOYEES OF THE LOCAL GOVERNMENT OF HILONGOS**

*Sponsored by:* **HON. EDWIN F. FALLER**

Chairperson, Committee on Finance, Appropriations, Ways and Means

**WHEREAS**, that the Local Chief Executive, Mayor Manuel R. Villahermosa has endorsed an urgent measure the proposed Supplemental Budget No. 04 CY 2023 in the amount of ₱4,140,000.00 which will be taken from the balances of MOOE;

**WHEREAS**, the Department of Budget and Management issued Budget Circular 2023-1, dated November 10, 2023 which is the Guidelines on the Grant of the Collective Negotiation Agreement (CNA) Incentive for FY 2023;

**WHEREAS**, the FY 2023 Collective Negotiation Agreement (CNA) is a one-time benefit which shall be granted during the validity of appropriations from which the available MOOE allotment shall be sourced;

**WHEREAS**, Section 4.3.1 of the said circular provides that CNA Incentive shall be sourced solely from the available and allowable balances from the MOOE particularly on the following;

- a) Communication Expenses
- b) Repairs and Maintenance Expenses
- c) Supplies and Materials Expenses
- d) Transportation and Delivery Expenses
- e) Traveling expenses
- f) Utility Expenses
- g) Printing and Publication Expenses
- h) Advertising Expenses
- i) Subscription Expenses

**WHEREAS**, upon perusal of the documents, there are balances on the allowable Maintenance and Other Operating Expenses (MOOE) in the total amount of ₱4,140,000.00 signed by the Municipal Treasurer, Municipal Budget Officer, Municipal Accountant and the Municipal Mayor, duly concurred by all the department heads, which are itemized as follows, to wit:

1) Office of the Municipal Mayor	- ₱1,358,000.00
2) Office of the Vice-Mayor	- ₱ 240,000.00
3) Office of the Sangguniang Bayan	- ₱ 283,000.00
4) Office of the Secretary to the Sanggunian	- ₱ 119,000.00
5) Office of the MPDO	- ₱ 245,000.00
6) Office of the LCR	- ₱ 50,000.00
7) Office of the Budget	- ₱ 185,000.00
8) Office of the Accountant	- ₱ 185,000.00
9) Office of the Treasurer	- ₱ 97,000.00
10) Office of the Assessor	- ₱ 140,000.00
11) Office of the MHO	- ₱ 45,000.00
12) Office of the MSWDO	- ₱ 155,000.00
13) Office of the Municipal Agriculturist	- ₱ 180,000.00
14) Office of the Engineer	- ₱ 710,000.00



15) Office of the MDRRM	- ₱145,000.00
16) Office of the PESO	- ₱ 3,000.00

**GRAND TOTAL: ₱4,140,000.00**

**WHEREAS**, said reversion of ₱4,140,000.00 will be declared as savings and made available for re-appropriation for the Collective Negotiation Agreement (CNA) Incentives;

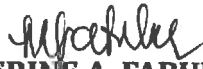
**NOW THEREFORE**, on motion of Hon. Edwin F. Faller, in unanimous accord;

**BE IT RESOLVE, AS IT IS HEREBY RESOLVED** to revert the amount of ₱4,140,000.00, declare as savings and be re-appropriated for the Collective Negotiation Agreement (CNA) Incentives.

**FURTHER RESOLVED** to furnish copies of this resolution to the Municipal Mayor thru the Municipal Administrator, Local Finance Committee, to the Sangguniang Panlalawigan for their information and favorable action;

**UNANIMOUSLY APPROVED AND ADOPTED** this 18<sup>th</sup> day of December, 2023 during the Forty-Ninth Regular Session of the 16<sup>th</sup> Sangguniang Bayan of Hilongos.

CERTIFIED CORRECT:

  
**CATHERINE A. FABULAR**  
Secretary to the Sanggunian

ATTESTED:

  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor / Presiding Office

**STATEMENT OF FUNDING SOURCES**  
**Supplemental Budget No. 04**  
**Fiscal Year 2023**

LEYTE / HILONGOS  
 Province / Municipality

GENERAL  
 Fund / Special Account

PARTICULARS 1	Account Classification 2	AMOUNTS 3
1.0 <i>New Revenue Sources:</i>		
2.0 <i>Actual Collection in Excess of the Estimated Income</i>		
3.0 <i>Savings :</i>		
4.0 <i>Realignment</i>		
5.0 <i>Reversion:</i> MOOE		4,140,000.00
<b>Total Estimated Income</b>		<b>4,140,000.00</b>

Certified Correct:

  
**ENRIQUETA B. ZAMORA**  
 Municipal Treasurer

November 30, 2023

  
**LIEZILDA S. URGEL-REMEDI, CPA**  
 Municipal Accountant

November 30, 2023

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2023  
HILONGOS, LEYTE**

Implementing Office	AIP CODE	Particulars/Purpose	Object Expenditure	Account Code	Amount
Mayor 1011	1000-1	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	600,000.00
Vice-Mayor	1000-14-1	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	30,000.00
SB 1021	1000-14	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	360,000.00
SB SEC. 1022	1000-14-2	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	150,000.00
MPDO 1041	1000-15	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	120,000.00
MCRO 1051	1000-16	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	180,000.00
MBO 1071	1000-17	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	90,000.00
MACCO 1081	1000-18	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	120,000.00
		<b>Sub-total</b>			1,650,000.00

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2023  
HILONGOS, LEYTE**

Implementing Office	AIP CODE	Particulars/Purpose	Object Expenditure	Account Code	Amount
MTO 1091	1000-19	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	660,000.00
MASSO 1101	3000-1	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	240,000.00
MHO 4411	3000-2	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	690,000.00
MSWDO 7611	3000-3	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	180,000.00
DA 8711	8000-1	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	270,000.00
ENG'R. 8751	8000-6	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	240,000.00
MDRRMO	9000-3	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	60,000.00
		<b>Sub-total</b>			2,340,000.00


**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2023  
HILONGOS, LEYTE**

Implementing Office	AIP CODE	Particulars/Purpose	Object Expenditure	Account Code	Amount
PESO	3000-4	<i>Personal Services</i> 1. Grant of Collective Negotiation Agreement (CNA) Incentive	<i>Personal Services</i> Other Personnel Benefits	5-01-04-990	150,000.00
		<b>Sub-total</b>			150,000.00
		<b>TOTAL APPROPRIATIONS</b>			<b>4,140,000.00</b>

**Prepared by:**

  
**ROMEO C. FERMANO, J.D.**  
Municipal Budget Officer

**Approved by:**

  
**MANUEL R. VILLAHERMOSA**  
Local Chief Executive 



Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos

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## CERTIFICATION

### TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the Local Government Unit of Hilongos has an available funds in the amount of **FOUR MILLION ONE HUNDRED FORTY THOUSAND (P 4,140,000.00) PESOS.**

We further certify that the above-mentioned unappropriated cash balance will be used in the Supplemental Budget No. 04 CY 2023.

Issued this 30th day of November, 2023.

  
**ENRIQUETA B. ZAMORA**  
Municipal Treasurer

  
**LIEZILDA URGEL-REMEDIO, CPA**  
Municipal Accountant

**STATEMENT OF FUNDS AVAILABLE FOR RECURSION  
MOOE SAVINGS  
As of November 16, 2023**

Office	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
<b>1. Office of the Mayor</b>	Travel Expenses	380,000.00	143,502.29	236,497.71	130,000.00
	Postage and Courier Services	50,000.00	760.00	49,240.00	40,000.00
	Telephone Expenses	250,000.00	45,000.00	205,000.00	178,000.00
	Internet Subscription Expenses	350,000.00	92,513.99	257,486.01	150,000.00
	R&M- Machinery & Equipment:				
	- Office Equipment	150,000.00	9,885.00	140,115.00	120,000.00
	R&M- Transportation Equipment:				
	- Motor Vehicle	100,000.00	4,575.53	95,424.47	50,000.00
	- Other Transportation Eqpt.	300,000.00	-	300,000.00	250,000.00
	R&M - Buildings & Other Struc.				
	- Market	1,440,000.00	247,873.00	1,192,127.00	150,000.00
	- Slaughterhouse	800,000.00	316,729.52	483,270.48	50,000.00
	Advertising Expenses	100,000.00	-	100,000.00	80,000.00
	Printing & Publication Expenses	60,000.00	-	60,000.00	50,000.00
	Transportation & Delivery Exp.	150,000.00	-	150,000.00	110,000.00
<b>Sub-total</b>	<b>4,130,000.00</b>	<b>860,839.33</b>	<b>3,269,160.67</b>	<b>1,358,000.00</b>	
<b>2. Office of the Vice-Mayor</b>	Travel Expenses	180,000.00	-	180,000.00	180,000.00
	Office Supplies Expenses	40,000.00	-	40,000.00	40,000.00
	Other Supplies & Materials Exp.	20,000.00	-	20,000.00	20,000.00
	<b>Sub-total</b>	<b>240,000.00</b>	<b>-</b>	<b>240,000.00</b>	<b>240,000.00</b>
<b>3. Office of the SB</b>	Travel Expenses	500,000.00	279,305.19	220,694.81	200,000.00
	Office Supplies Expenses	100,000.00	33,284.00	66,716.00	10,000.00
	Other Supplies & Materials Exp.	100,000.00	19,893.19	80,106.81	53,000.00
	R&M -Transportation Equipment:				
	- Motor Vehicle	20,000.00	-	20,000.00	20,000.00
	<b>Sub-total</b>	<b>720,000.00</b>	<b>332,482.38</b>	<b>387,517.62</b>	<b>283,000.00</b>
<b>4. Office of the Secretary to the SB</b>	Travel Expenses	80,000.00	57,220.23	22,779.77	14,000.00
	Office Supplies Expenses	80,000.00	48,792.00	31,208.00	5,000.00
	Postage and Courier Services	25,000.00	1,600.00	23,400.00	20,000.00
	R&M - Machinery & Equipment:				
	- Office Equipment	100,000.00	59,925.00	40,075.00	30,000.00
	<b>Special Purpose Appropriation:</b>				
	<b>LIBRARY SERVICES:</b>				
	Subscription Expenses	50,000.00	-	50,000.00	50,000.00
<b>Sub-total</b>	<b>335,000.00</b>	<b>167,537.23</b>	<b>167,462.77</b>	<b>119,000.00</b>	

Office	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted	
5. Office of the MPDO	Travel Expenses	120,000.00	27,539.24	92,460.76	72,000.00	
	Office Supplies Expenses	150,000.00	52,493.61	97,506.39	50,000.00	
	Other Supplies & Materials Exp.	120,000.00	990.00	119,010.00	80,000.00	
	Other Supplies & Materials Exp.					
	- Purchase of Printers	120,000.00	116,920.00	3,080.00	3,000.00	
	Internet Subscription Expenses	30,000.00	3,901.64	26,098.36	15,000.00	
	R&M - Machinery & Equipment:					
	- Office Equipment	30,000.00	-	30,000.00	25,000.00	
	<b>Sub-total</b>	<b>570,000.00</b>	<b>201,844.49</b>	<b>368,155.51</b>	<b>245,000.00</b>	
6. Office of the LCR	Office Supplies Expenses	100,000.00	45,355.59	54,644.41	20,000.00	
	Other Supplies & Materials Exp.	20,000.00	3,415.00	16,585.00	10,000.00	
	Internet Subscription Expenses	32,000.00	7,076.19	24,923.81	10,000.00	
	R&M - Machinery & Equipment:					
	- Office Equipment	20,000.00	975.00	19,025.00	10,000.00	
		<b>Sub-total</b>	<b>172,000.00</b>	<b>56,821.78</b>	<b>115,178.22</b>	<b>50,000.00</b>
7. Office of the Budget	Travel Expenses	30,000.00	4,450.00	25,550.00	10,000.00	
	Office Supplies Expenses	50,000.00	40,445.48	9,554.52	7,000.00	
	Internet Subscription Expenses	10,000.00	-	10,000.00	10,000.00	
	R&M - Machinery & Equipment:					
	- Office Equipment	5,000.00	-	5,000.00	5,000.00	
	<b>Special Purpose Appropriation:</b>					
	<b>BAC:</b>					
	Travel Expenses	50,000.00	3,888.00	46,112.00	30,000.00	
	Telephone Expenses	6,000.00	-	6,000.00	6,000.00	
	Postage and Courier Services	30,000.00	1,700.00	28,300.00	20,000.00	
	R&M - Machinery & Equipment:					
	- Office Equipment	20,000.00	8,650.00	11,350.00	7,000.00	
	Advertising Expenses	100,000.00	-	100,000.00	90,000.00	
		<b>Sub-total</b>	<b>301,000.00</b>	<b>59,133.48</b>	<b>241,866.52</b>	<b>185,000.00</b>
	8. Office of the Accountant	Travel Expenses	50,000.00	8,156.00	41,844.00	20,000.00
Office Supplies Expenses		250,000.00	383.00	249,617.00	80,000.00	
Other Supplies & Materials Exp.		90,000.00	19,295.65	70,704.35	60,000.00	
R&M - Machinery & Equipment:						
- Office Equipment		60,000.00	26,400.00	33,600.00	25,000.00	
		<b>Sub-total</b>	<b>450,000.00</b>	<b>54,234.65</b>	<b>395,765.35</b>	<b>185,000.00</b>
9. Office of the Treasurer	Travel Expenses	90,000.00	35,550.00	54,450.00	30,000.00	
	Office supplies Expenses	250,000.00	66,032.04	183,967.96	20,000.00	
	Postage and Courier Services	10,000.00	990.00	9,010.00	7,000.00	
	Telephone Expenses	56,000.00	15,000.00	41,000.00	30,000.00	
	R&M - Machinery & Equipment:					
	- Office Equipment	50,000.00	32,146.10	17,853.90	10,000.00	
	<b>Sub-total</b>	<b>456,000.00</b>	<b>149,718.14</b>	<b>306,281.86</b>	<b>97,000.00</b>	



Office	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
10. Office of the Assessor	Office supplies Expenses	100,000.00	49,860.00	50,140.00	45,000.00
	Other Supplies & Materials Exp.	50,000.00	-	50,000.00	25,000.00
	Postage and Courier Services	10,000.00	-	10,000.00	10,000.00
	R&M - Machinery & Equipment:				
	- Office Equipment	50,000.00	-	50,000.00	45,000.00
	R&M -Transportation Equipment:				
	- Motor Vehicle	20,000.00	-	20,000.00	15,000.00
	<b>Sub-total</b>	<b>230,000.00</b>	<b>49,860.00</b>	<b>180,140.00</b>	<b>140,000.00</b>
11. Office of the MHO	Internet Subscription Expenses	100,000.00	28,754.56	71,245.44	35,000.00
	R&M - Buildings & Other Structure: Health Center	20,000.00	-	20,000.00	10,000.00
	<b>Sub-total</b>	<b>120,000.00</b>	<b>28,754.56</b>	<b>91,245.44</b>	<b>45,000.00</b>
12. Office of the MSWD	Travel Expenses	70,000.00	46,566.70	23,433.30	10,000.00
	R&M - Machinery & Equipment:				
	- Office Equipment	16,000.00	-	16,000.00	10,000.00
	<b>Special Purpose Appropriation:</b>				
	<b>Child Welfare Program: CICL</b> and Children at Risk				
	- Other Supplies & Materials Expenses	150,000.00	49,234.74	100,765.26	70,000.00
	<b>Local Youth Dev't. Program:</b>				
	- Other Supplies & Materials Expenses	50,000.00	23,745.00	26,255.00	15,000.00
	<b>Senior Citizen's Affairs Prog:</b>				
	Travel Expenses	20,000.00	1,260.00	18,740.00	10,000.00
	Other Supplies & Materials Expenses	180,000.00	96,890.00	83,110.00	30,000.00
	<b>Persons with Disabilities:</b>				
	- Other Supplies & Materials Expenses	67,000.00	44,198.50	22,801.50	10,000.00
	<b>Sub-total</b>	<b>553,000.00</b>	<b>261,894.94</b>	<b>291,105.06</b>	<b>155,000.00</b>

Office	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
13. Office of the Municipal Agriculturist	Other Supplies & Materials Exp.	50,000.00	11,240.00	38,760.00	20,000.00
	R&M - Machinery & Equipment:				
	- Office Equipment	20,000.00	-	20,000.00	20,000.00
	- Agricultural & Forestry Equipment	100,000.00	1,975.00	98,025.00	30,000.00
	- Marine & Fishery Eqpt.	50,000.00	-	50,000.00	30,000.00
	R&M - Machinery & Equipment:				
	- Other Machinery & Eqpt.	100,000.00	-	100,000.00	80,000.00
	<b>Sub-total</b>	<b>320,000.00</b>	<b>13,215.00</b>	<b>306,785.00</b>	<b>180,000.00</b>
14. Office of the Engineer	Travel Expenses	60,000.00	39,246.16	20,753.84	10,000.00
	Office Supplies Expenses	150,000.00	10,614.40	139,385.60	5,000.00
	Other Supplies & Materials Exp.	50,000.00	1,524.00	48,476.00	25,000.00
	Electricity Expenses	5,430,382.10	4,318,879.86	1,111,502.24	50,000.00
	Water Expenses	200,000.00	76,529.21	123,470.79	100,000.00
	R&M-Infrastructure Assets:				
	- Parks, Plazas & Monu.	600,000.00	173,252.15	426,747.85	50,000.00
	R&M-Bldgs. & Other Structures:				
	- Office Buildings	800,000.00	387,408.85	412,591.15	100,000.00
	R&M-Bldgs. & Other Structures:				
	- Other Structures	250,000.00	5,179.04	244,820.96	80,000.00
	R&M-Machinery & Equipment:				
	- Office Equipment	15,000.00	-	15,000.00	10,000.00
	-Other Machinery & Eqpt.	150,000.00	14,422.00	135,578.00	80,000.00
	R&M-Infrastructure Assets:				
	-Water Supply System	300,000.00	-	300,000.00	200,000.00
	<b>Sub-total</b>	<b>8,005,382.10</b>	<b>5,027,055.67</b>	<b>2,978,326.43</b>	<b>710,000.00</b>

Office	Object of Expenditures	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to be Reverted
15. Office of the MDRRM	Travel Expenses	40,000.00	12,123.10	27,876.90	5,000.00
	Other Supplies & Materials Exp.	115,000.00	13,368.00	101,632.00	80,000.00
	Internet Subscription Expenses	95,476.00	22,988.16	72,487.84	40,000.00
	R&M-Machinery & Equipment:				
	-Office Equipment	30,000.00	2,925.00	27,075.00	20,000.00
	<b>Sub-total</b>	<b>280,476.00</b>	<b>51,404.26</b>	<b>229,071.74</b>	<b>145,000.00</b>
16. Office of the PESO	R&M-Machinery & Equipment:				
	-Office Equipment	5,000.00	900.00	4,100.00	3,000.00
	<b>Sub-total</b>	<b>5,000.00</b>	<b>900.00</b>	<b>4,100.00</b>	<b>3,000.00</b>
	<b>TOTAL MOOE</b>	<b>16,887,858.10</b>	<b>7,315,695.91</b>	<b>9,572,162.19</b>	<b>4,140,000.00</b>

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

  
ENRIQUETA B. ZAMORA  
Local Treasurer

  
ROMEO C. FERMANO, J.D.  
Local Budget Officer

  
LIEZILDA U. REMEDIO, CPA  
Local Accountant

  
MANUEL R. VILLAHERMOSA  
Local Chief Executive

Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos  
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**CERTIFICATION**

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the following appropriations are still available for reversion:

**A. MOOE BALANCES:**

**Office of the Municipal Mayor**

1. Travel Expenses	236,497.71
2. Postage and Courier Services	49,240.00
3. Telephone Expenses	205,000.00
4. Internet Subscription Expenses	257,486.01
5. Printing & Publication Expenses	60,000.00
6. Transportation & Delivery Expenses	150,000.00
7. R&M - Bldgs. & Other Structures:	
- Market	1,192,127.00
- Slaughterhouse	483,270.48
8. R&M - Machinery and Equipment:	
Office Equipment	140,115.00
9. R&M- Transportation Equipment:	
- Motor Vehicles	95,424.47
- Other Transportation Equipment	300,000.00
10. Advertising Expenses	100,000.00

**3,269,160.67**

**Office of the Vice-Mayor**

1. Travel Expenses	180,000.00
2. Office Supplies Expenses	40,000.00
3. R&M- Transportation Equipment:	20,000.00

**240,000.00**

**Office of the SB**

1. Travel Expenses	220,694.81
2. Office Supplies Expenses	66,716.00
3. Other Supplies and Materials Expenses	80,106.81
4. R&M- Transportation Equipment:	
- Motor Vehicle	20,000.00

**387,517.62**

**Office of the Secretary to the SB**

1. Travel Expenses	22,779.77
2. Office Supplies Expenses	31,208.00
3. Postage and Courier Services	23,400.00
4. R&M - Machinery & Equipment:	
- Office Equipment	40,075.00

**Library Services - Special Purpose Appropriation:**

1. Subscription Expenses	50,000.00
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**167,462.77**
**Office of the MPDO**

1. Travel Expenses	92,460.76
2. Office Supplies Expenses	97,506.39
3. Other Supplies & Materials Expenses	119,010.00
- Purchase of Printers	3,080.00
4. Internet Subscription Expenses	26,098.36
5. R&M - Machinery & Equipment:	
- Office Equipment	30,000.00

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**368,155.51**
**Office of the LCR**

1. Office Supplies Expenses	54,644.41
2. Other Supplies & Materials Expenses	16,585.00
3. Internet Subscription Expenses	24,923.81
4. R&M - Machinery & Equipment:	
- Office Equipment	19,025.00

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**115,178.22**
**Office of the Municipal Budget**

1. Travel Expenses	25,550.00
2. Telephone Expenses	9,554.52
3. Internet Subscription Expenses	10,000.00
4. R&M - Machinery & Equipment:	
- Office Equipment	5,000.00

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**50,104.52**
**BAC - Special Purpose Appropriation:**

1. Travel Expenses	46,112.00
2. Telephone Expenses	6,000.00
3. Postage and Courier Services	28,300.00
4. R&M - Machinery & Equipment:	
- Office Equipment	11,350.00
5. Advertising Expenses	100,000.00

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Total SPA **191,762.00**


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**TOTAL 241,866.52**

**Office of the Municipal Accountant**

1. Travel Expenses	41,844.00
2. Office Supplies Expenses	249,617.00
3. Other Supplies & Materials Expenses	70,704.35
4. R&M - Machinery & Equipment:	
- Office Equipment	<u>33,600.00</u>
	<b><u>395,765.35</u></b>

**Office of the Municipal Treasurer**

1. Travel Expenses	54,450.00
2. Office Supplies Expenses	183,967.96
3. Postage and Courier Services	9,010.00
4. Telephone Expenses	41,000.00
5. R&M - Machinery & Equipment:	
- Office Equipment	<u>17,853.90</u>
	<b><u>306,281.86</u></b>

**Office of the Municipal Assessor**

1. Office Supplies Expenses	50,140.00
2. Other Supplies and Materials Expenses	50,000.00
3. Postage and Courier Services	10,000.00
4. R & M - Machinery & Equipment:	
- Office Equipment	50,000.00
5. R & M - Transportation Equipment:	
- Motor Vehicle	<u>20,000.00</u>
	<b><u>180,140.00</u></b>

**Office of the MHO**

1. Internet Subscription Expenses	71,245.44
2. R & M - Buildings & Other Structures:	
- Health Center	<u>20,000.00</u>
	<b><u>91,245.44</u></b>

**Office of the MSWD**

1. Travel Expenses	23,433.30
2. R & M - Machinery & Equipment:	
- Office Equipment	16,000.00

**Special Purpose Appropriation:****Child Welfare Program: CICL and Children at Risk**

- Other Supplies & Materials Expenses	100,765.26
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**Local Youth Dev't Program:**

- Other Supplies & Materials Expenses	26,255.00
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**Senior Citizen's Affairs Program:**

- Travel Expenses	18,740.00
- Other Supplies & Materials Expenses	83,110.00

**Persons with Disabilities:**

- Other Supplies & Materials Expenses	22,801.50
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**291,105.06**

**Office of the Municipal Agriculturist**

1. Other Supplies & Materials Expenses	38,760.00
2. R&M - Machinery & Equipment:	
- Office Equipment	20,000.00
- Agricultural & Forestry Equipment	98,025.00
- Marine & Fishery Equipment	50,000.00
3. R&M - Machinery & Equipment:	
- Other Machinery & Equipment	100,000.00

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**306,785.00**

**Office of the Engineer**

1. Travel Expenses	20,753.84
2. Office Supplies Expenses	139,385.60
3. Other Supplies & Materials Expenses	48,476.00
4. Electricity Expenses	1,111,502.24
5. Water Expenses	123,470.79
6. R&M - Infrastructure Assets:	
- Parks, Plazas and Monuments	426,747.85
7. R&M - Buildings & Other Structures:	
- Office Buildings	412,591.15
8. R&M - Buildings & Other Structures:	
- Other Structures	244,820.96
9. R&M- Machinery & Equipment:	
- Office Equipment	15,000.00
- Other Machinery & Equipment	135,578.00
10. R&M - Infrastructure Assets:	
- Water Supply System	300,000.00

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**2,978,326.43**

**Office of the MDRRM**

1. Travel Expenses	27,876.90
2. Other Supplies & Materials Expenses	101,632.00
3. Internet Subscription Expenses	72,487.84
4. R&M-Machinery & Equipment: - Office Equipment	<u>27,075.00</u>
	<b><u>229,071.74</u></b>

**Office of the PESO**

1. R&M-Machinery & Equipment: - Office Equipment	<u>4,100.00</u>
	<b><u>4,100.00</u></b>


**Total MOOE Balances** **9,572,162.19**


**Total Available Appropriation for Reversion** **9,572,162.19**

*CERTIFIED CORRECT:*


  
**ROMEO C. FERMANO, J.D.**  
Municipal Budget Officer

*Concurred By:*

  
**LEMUEL JAN M. NERVES**  
Municipal Administrator


  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor



  
**CATHERINE A. FABULAR**  
Secretary to the SB

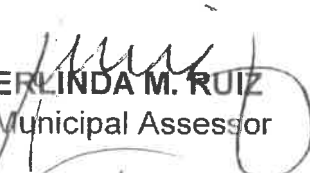
  
**ALBERT R. VILLAHERMOSA**  
Municipal Vice-Mayor

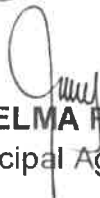
  
**ENRIQUETA B. ZAMORA**  
Municipal Treasurer

  
**LIEZILDA U. REMEDIO, CPA**  
Municipal Accountant

  
**ERNESTO M. FULACHE**  
Local Civil Registrar

  
**ROMEO C. FERMANO, J.D.**  
Municipal Budget Officer

  
**ERLINDA M. RUIZ**  
Municipal Assessor


  
**ELMA P. OJA**  
Municipal Agriculturist


  
**JOSE M. VISCARA**  
Municipal Engineer

  
**LEVI L. MENDROS, JR.**  
Mun. Planning & Dev't. Coordinator


  
**GIOVANNI G. OLO**  
PESO Manager

  
**FERMAN JOAQUIN M. GABISAN, M.D.**  
Municipal Health Officer

  
**MARK ANTHONY D. SAMBAYON**  
MSWDO Designate

  
**NEIL MELVIN S. FLORDELIS**  
LDRRM Officer

Aproved by:

  
**MANUEL R. VILLAHERMOSA**  
Municipal Mayor



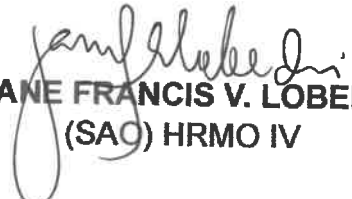
Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos



### CERTIFICATION

**THIS IS TO CERTIFY** that based on records kept on file of the Local Government Unit of Hilongos, Leyte, this is the list of permanent employees who will be receiving Collective Negotiation Agreement (CNA) with an amount of P 30, 000.00 each.

Given this 12<sup>th</sup> day of December, 2023 at Hilongos, Leyte, Philippines.

  
**JANE FRANCIS V. LOBEDICA**  
(SAO) HRMO IV



Republic of the Philippines  
Province of Leyte  
Municipality of Hilongos



**COLLECTIVE NEGOTIATION AGREEMENT  
CY 2023  
LGU HILONGOS**

<b>NAME OF EMPLOYEES</b>	<b>POSITION</b>	<b>AMOUNT</b>
<b>OFFICE OF THE MAYOR</b>		
1. Manuel R. Villahermosa	Municipal Mayor	30,000.00
2. Lemuel Jan M. Nerves	Mun. Administrator	30,000.00
3. Joseph F. Fulache	Mun. Legal Officer I	30,000.00
4. Sancho V. Saldua, Sr.	Adm. Aide III (Driver)	30,000.00
5. Jane Francis V. Lobedica	Supervising Adm. Officer (HRMO IV)	30,000.00
6. Zenaida L. Garces	Licensing Officer	30,000.00
7. Evangeline V. Vargas	Adm. Aide II	30,000.00
8. Ailmee L. Flordelis	Adm. Aide III	30,000.00
9. Gina B. Yangyang	Adm. Aide III	30,000.00
10. Wilson G. Velmonte	Adm. Aide III	30,000.00
11. Alejandro V. Relente	Adm. Aide III	30,000.00
12. Romeo B. Mercado	Adm. Aide III	30,000.00
13. Arlyn Mae V. Caadlawon	Adm. Aide III	30,000.00
14. Restituto M. Polo	Adm. Aide III	30,000.00
15. Isabelo R. Ruiz	Adm. Aide III	30,000.00
16. Alyn Celsa C. Ermitaño	Adm. Aide III	30,000.00
17. Jose N. Relente	Electrician II	30,000.00
18. Eutiquio S. Utrera	Meat Inspector II	30,000.00
19. Pamela Anne M. Retulla	Adm. Aide IV(Clerk II)	30,000.00
20. Rassel V. dela Cerna	Adm. Aide I(Utility Wrkr. IB)	30,000.00
	<b>Sub-total</b>	<b>600,000.00</b>
<b>OFFICE OF THE VICE-MAYOR</b>		
1. Albert R. Villahermosa	Mun. Vice-Mayor	30,000.00
	<b>Sub-total</b>	<b>30,000.00</b>

**COLLECTIVE NEGOTIATION AGREEMENT  
CY 2023  
LGU HILONGOS**

NAME OF EMPLOYEES	POSITION	AMOUNT
<b>OFFICE OF THE SANGGUNIANG BAYAN</b>		
1. Cris Antonio B. Ong	SB Member	30,000.00
1. Manuel M. Gabisan	SB Member	30,000.00
3. Manuel V. Lora	SB Member	30,000.00
4. Bernadeth M. Nerves	SB Member	30,000.00
5. Edwin F. Faller	SB Member	30,000.00
6. Trinidad V. Zarate	SB Member	30,000.00
7. Aline B. Reoma	SB Member	30,000.00
8. Francisco M. Ortega	SB Member	30,000.00
9. Teodoro U. Robles	ABC President	30,000.00
10. Joyce Kristy P. Flanco	SK Fed. President	30,000.00
11. Manuelito R. Villaruel	Adm. Aide III (Utility Wrkr. II)	30,000.00
12. Cristino Z. Tapayan	Local Legislative Staff Employee	30,000.00
	Sub-total	<b>360,000.00</b>
<b>OFFICE OF THE SECRETARY TO THE SANGGUNIANG</b>		
1. Catherine A. Fabular	SB Secretary	30,000.00
2. Jesusa Fe C. Relente	Adm. Aide VI (Stenographer)	30,000.00
3. Mary Ann B. Zamora	Adm. Aide II	30,000.00
4. Mary Antonette V. Maglinis	Adm. Aide IV	30,000.00
5. Roden Acilo	Adm. Aide II (Bookbinder I)	30,000.00
	Sub-total	<b>150,000.00</b>
<b>OFFICE OF THE MPDO</b>		
1. Levi L. Mendros, Jr.	MPDC	30,000.00
2. Rodelia Diana R. Nudalo	Proj. Dev't. Ofcr. II	30,000.00
3. Meldrick T. Gatchalian	Draftsman II	30,000.00
4. Marietes V. Español	Adm. Asst. II(Clerk IV)	30,000.00
	Sub-total	<b>120,000.00</b>
<b>OFFICE OF THE MUN. CIVIL REGISTRAR</b>		
1. Ernesto M. Fulache	Mun. Civil Registrar	30,000.00
2. Albert S. Roa	Registration Officer II	30,000.00
3. Carlito L. Meredores	Adm. Aide III	30,000.00
4. Edwin B. Relente	Adm. Aide IV	30,000.00
5. Estrella B. Inoferio	Adm. Aide II (Bookbinder I)	30,000.00
6. Rowena C. Flanco	Adm. Aide II (Bookbinder I)	30,000.00
	Sub-total	<b>180,000.00</b>

**COLLECTIVE NEGOTIATION AGREEMENT  
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LGU HILONGOS**

NAME OF EMPLOYEES	POSITION	AMOUNT
<b>OFFICE OF THE BUDGET</b>		
1. Romeo C. Fermano	Mun. Budget Officer	30,000.00
2. Emelyn D. Roa	Adm. Asst. II (Clerk IV)	30,000.00
3. Wenelyn L. Butar	Adm. Aide IV (BB II)	30,000.00
	Sub-total	<b>90,000.00</b>
<b>OFFICE OF THE MUN. ACCOUNTANT</b>		
1. Liezilda U. Remedio	Municipal Accountant	30,000.00
2. Ediltrudes R. Vallecera	Adm. Aide VI (Clerk III)	30,000.00
3. Elda Ruperta C. Flores	Adm. Aide IV	30,000.00
4. Cecille F. Yan	Adm. Aide II	30,000.00
	Sub-total	<b>120,000.00</b>
<b>OFFICE OF THE MUN. TREASURER</b>		
1. Enriqueta B. Zamora	Municipal Treasurer	30,000.00
2. Ma. Luz P. Reuma	Adm. Officer I	30,000.00
3. Thelma Rosario C. Sulog	Adm. Aide VI	30,000.00
4. Liberty C. Napoles	Adm. Aide VI	30,000.00
5. Angelina R. Soliano	Adm. Asst. II	30,000.00
6. Rosalina Alfante	Adm. Asst. II (B-binder III)	30,000.00
7. Eduardo F. Tongzon	Rev. Coll. Clerk II	30,000.00
8. Sofronio E. Lota	Rev. Coll. Clerk II	30,000.00
9. Celso B. Castañeda	Rev. Coll. Clerk II	30,000.00
10. Lolita F. Saratan	Rev. Coll. Clerk II	30,000.00
11. Benjamin A. Ocampo	Rev. Coll. Clerk III	30,000.00
12. Jo Beth Constanca F. Viterbo	Rev. Coll. Clerk II	30,000.00
13. Reche Lotha A. Summerfield	Rev. Coll. Clerk II	30,000.00
14. Melendres Z. Sayawan	Rev. Coll. Clerk II	30,000.00
15. Antonio S. Suarez	Ticket Checker	30,000.00
16. Jason F. Villahermosa	Ticket Checker	30,000.00
17. Evangeline C. Gamana	Adm. Aide II (Bookbinder)	30,000.00
18. Mariel Ann B. Lugatiman	Adm. Aide I	30,000.00
19. Erlinda R. Ruales	Adm. Aide I	30,000.00
20. Estela B. Lora	Adm. Aide I	30,000.00
21. Jannette V. Riego	Adm. Aide I	30,000.00
22. Ma. Socorro V. Restor	Admin Aide IV	30,000.00
	Sub-total	<b>660,000.00</b>

**COLLECTIVE NEGOTIATION AGREEMENT  
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NAME OF EMPLOYEES	POSITION	AMOUNT
<b>OFFICE OF THE MUN. ASSESSOR</b>		
1. Erlinda M. Ruiz	Municipal Assessor	30,000.00
2. Catherine F. Lastimado	Assessment Clerk II	30,000.00
3. Eleonor F. Rasonabe	Adm. Aide IV(Bookbinder II)	30,000.00
4. Bienvenido L. Flanco	Tax Mapping Aide	30,000.00
5. Hermita S. Rabe	Adm. Aide IV	30,000.00
6. Greta S. Villafañe	Adm. Aide II(Bookbinder I)	30,000.00
7. Sergio N. Recto	Tax Mapping Aide	30,000.00
8. Micheal S. Sambayon	Adm. Aide II	30,000.00
	Sub-total	<b>240,000.00</b>
<b>OFFICE OF THE M H O</b>		
1. Ferman Joaquin M. Gabisan	Municipal Health Officer	30,000.00
2. Krystel Kara F. Villaruel	Rural Health Physician	30,000.00
3. Concesa S. Retulla	Nurse III	30,000.00
4. Ernesto S. Lumbre	Nurse II	30,000.00
5. Shiela J. Mirafior	Midwife II	30,000.00
6. Ana Jean V. Fulache	Midwife III	30,000.00
7. Myrna L. Alinsob	Midwife II	30,000.00
8. Joy Walinita R. Pada	Midwife II	30,000.00
9. Alvin V. Gacutno	Sanitation Inspector I	30,000.00
10. Elsa R. Paulo	Nurse II	30,000.00
11. Maria Melanie S. Villafañe	Midwife II	30,000.00
12. Florian P. Gacutno	Midwife III	30,000.00
13. Vilma P. Gayonoché	Midwife II	30,000.00
14. Mary Grace G. Nicer	Sanitation Inspector I	30,000.00
15. Lorna G. Laran	Midwife II	30,000.00
16. Fe P. Gacutno	Midwife II	30,000.00
17. Ninette V. Selor	Midwife II	30,000.00
18. Leonides V. Villaflor	Medical Technologist	30,000.00
19. Cristina M. Fermano	Midwife I	30,000.00
20. Mae Leonor F. Villaruel	Midwife I	30,000.00
21. Elizabeth L. Zafico	Nurse I	30,000.00
22. Desire Joy A. Sendiong	Midwife I	30,000.00
23. Antonietta V. Ybañez	Midwife I	30,000.00
	Sub-total	<b>690,000.00</b>

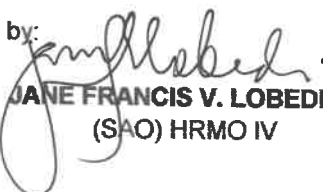
**COLLECTIVE NEGOTIATION AGREEMENT  
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LGU HILONGOS**

NAME OF EMPLOYEES	POSITION	AMOUNT
<b>OFFICE OF THE MSWD</b>		
1. Mark Anthony D. Sambayon	Social Welfare Officer	30,000.00
2. Edward F. Lora	Youth Dev't. Asst. II	30,000.00
3. Edmund S. Vilbar	Pop. Prog. Wrkr. II	30,000.00
4. Antonio T. Ceniza	Comm. Affairs Asst. II	30,000.00
5. Annie Marie C. Flanco	Day Care Worker II	30,000.00
6. Maria Riza B. Crisostomo	Social Welfare Aide	30,000.00
	Sub-total	<b>180,000.00</b>
<b>OFFICE OF THE MUN. AGRICULTURIST</b>		
1. Elma P. Oja	Municipal Agriculturist	30,000.00
2. Devin T. Morales	Agricultural Tech.	30,000.00
3. Gracielda N. Neri	Agricultural Tech.	30,000.00
4. Eva L. Gudmaling	Agricultural Tech.	30,000.00
5. Paulitte P. Lagbas	Agricultural Tech.	30,000.00
6. Robinson S. Retulla	Agricultural Tech.	30,000.00
7. Socrates Jr. L. Patosa	Adm. Aide III	30,000.00
8. Darin F. Lambo	Adm. Aide III	30,000.00
9. Lorenzo C. Rojas	Adm. Aide III	30,000.00
	Sub-total	<b>270,000.00</b>
<b>OFFICE OF THE ENGINEERING</b>		
1. Jose M. Viscara	Municipal Engineer	30,000.00
2. George L. Tiu	Zoning Officer II	30,000.00
3. Angelita L. Pepito	Engineering Aide	30,000.00
4. Jim C. Casinillo	Engineering Aide	30,000.00
5. Ernesto M. Lor	Engineer I	30,000.00
6. Ferdinand F. Ruiz	Adm. Aide III	30,000.00
7. Ruel Lou R. Utrera	Adm. Aide III	30,000.00
	(Laborer II)	
8. Socrates R. Patosa	Adm. Aide I	30,000.00
	(Laborer I)	
		<b>240,000.00</b>

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NAME OF EMPLOYEES	POSITION	AMOUNT
<b>OFFICE OF THE MDRRM</b>		
1. Neil Melvin S. Flordelis	LDRRM Officer III	30,000.00
2. Dennis Louie Cinco	LDRRM Assistant	30,000.00
		<b>60,000.00</b>
<b>OFFICE OF THE PESO</b>		
1. Giovanni G. Olo	PESO Manager	30,000.00
2. Nevie L. San Buenaventura	Labor & Emp. Asst.	30,000.00
3. Almen O. Baer	Adm. Aide VI	30,000.00
4. Edmarie C. Salva	Adm. Aide IV	30,000.00
5. James Kevin L. Beltran	Adm. Aide II	30,000.00
		<b>150,000.00</b>
	<b>TOTAL</b>	<b>4,140,000.00</b>

Prepared by:

  
**JANE FRANCIS V. LOBEDICA**  
 (SAO) HRMO IV