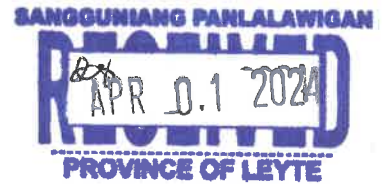


[Date]

Vice [Governor/Mayor] _____
Presiding Officer, Sangguniang [Panlalawigan/Panlungsod/Bayan]
*City/Municipality of [Name of LGU]
Province of [Name of Province]



Dear Vice [Governor/Mayor] _____:


In response to your Notice of Call for Accreditation, kindly be informed that [Name of CSO], with office address at [office address], would like to seek accreditation by the sangguniang [panlalawigan/panlungsod/bayan].

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


LUBEN D. VERZOSA
[Name of Head of the Organization]
PRESIDENT

ASLUM FARMERS ASSN. Malay, Leghi
Please submit five (5) copies each of the following to apply for Accreditation of your Organization:

1. Letter of Application
2. Duly accomplished Application Form for Accreditation
3. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in a local special body
4. Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
5. List of current Officers
6. For CSOs that have been in operation for at least one (1) year, Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
7. For CSOs that have been in operation for at least one (1) year, Annual Accomplishment Report for the immediately preceding year
8. For CSOs that have been in operation for at least one (1) year, Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other information such as revenue, expenses and the source(s) of funds

Checked by
Dina S.
4-01-24
sp

Note: Templates are available for download at <https://bit.ly/CSO-LSB-Annexes> or at the SP

Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: ASLUM FARMERS ASSOCIATION

Address: Brgy. Adum, Alangalang, Leyte

Contact No.: 09697447462

Email address (optional):

Date Organized: MAR. 2013

Sector/s Represented:

Purposes/Objectives:

TO HELP ASLUM FARMERS ASSOCIATION TO HAVE AN ADDITIONAL INCOME
LIVELIHOOD ASSISTANCE

Services that the organization provides or can participate in:

Registering Agency:

Date Registered: JULY 2, 2015

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: NO. 29 2021

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-Level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing

ASLUM FARMERS ASSOCIATION
Brgy. Aslum, Alangalang Leyte

BOARD RESOLUTION NO. 01

WHEREAS, Section 108 of the Local Government Code of 1991[RA 7160] provides for the accreditation of civil society organizations.

WHEREAS, on [Date], the Department of Interior and Local Government issued Memorandum Circular No.2022___ on the Guidelines on the accreditation of Civil Society Organization and Selection of Representatives to the Local Special Bodies;

WHEREAS, the ASLUM FARMERS ASSOCIATION is a Civil Society Organization Duly Registered with the Department of Labor and Employment[DOLE] with REG. Certificate No.RO800-NLFO-15-07-RWA-433, and existing under the Philippine laws;

WHEREAS, in the ASLUM FARMERS ASSOCIATION Special Board Meeting held at Brgy. Aslum, Alangalang, Leyte on FEB. 03,2024, attended by the following Board of trustees present the following resolution was approved and adopted.

RESOLVED as it is HERBY RESOLVED, to the signifying our intention to be an accredited civil society organization with the Sangguniang Panlalawigan ng Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government code of 1991 and DILG Memorandum Circular 2022___ and to apply for membership in a local special body in the Province of Leyte.

RESOLVED further, to forward a copy of the Resolution to the Chair of the Sangguniang Committee on Accreditation


RESOLVED FURTHERMORE, that the following representative/s of the organization is/ are authorized and directed to take any action necessary to effectuate the foregoing resolution; LILIBETH J. VERZOSA as representative.

ADOPTED unanimously by the Board of Trustees this 04th day of February, 2024.

NAME	POSITION	SIGNATURE
<u>THAED VERZOSA</u>	<u>BOD</u>	_____
<u>TERECITA TOREPEU</u>	<u>BOD</u>	_____
<u>RICHARD CABEUN</u>	<u>BOD</u>	_____

IN WITNESS WHEREOF, this certification has been signed this day of AUGUST
04, 2023..

CERTIFIED CORRECT:


LILIBETH J. VERZOSA
Association secretary

SUBSCRIBE AND SWORN TO before me of _____ on _____

;affiant exhibited to me his/her Competent Evidence of Identity

No _____ issued on _____

And is/are personally known to or identified by me to be the same person's who
executed the foregoing instrument and he/she /they further affirmed and made
oath as to the said instrument.

Doc. No. _____

Page No. _____

Book No. _____

Series of. _____

REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPALITY OF ALANGALANG
BRGY. ASLUM

OFFICE OF THE ASLUM FARMERS ASSOCIATION

EXCERPTS FROM THE MINUTES OF THE ASLUM FARMERS ASSOCIATION HELD LAST JANUARY 09,2024 AT
THE BRGY. MULTI-PURPOSE BUILDING BRGY. ASLUM ALANGALANG LEYTE.

RESOLUTION NO.02
Series of 2024

A RESOLUTION REQUESTING LIVELIHOOD ASSISTANCE TO OUR GOVERNOR JERICO ICOT PETILLA, OUR
GOVERNOR 1ST DISTRICT OF LEYTE

WHEREAS, the ASLUM FARMERS ASSOCIATION, with address at BRGY. ASLUM ALANGALANG LEYTE is
realized that having a backyard HOG RISING PROJECT is one way on how to help an additional income of
the ASLUM FARMERS ASSOCIATION MEMBERS.

WHEREAS, the ASLUM FARMERS ASSOCIATION has a total of 54 members that will be directly benefits
under this livelihood assistance.

WHEREAS, the ASLUM FARMERS ASSOCIATION is a DOLE registered association with reg.no. RO800-15-
17-RWA-433.

NOW therefore on motion of RICHARD J. CABELIN (BOD) and duly seconded by ALL BOD" s present, it is
hereby resolved that the ASLUM FARMERS ASSOCIATION is requesting assistance from our GOV.
JERICO icot PETILLA.

RESOLVED further that MS. LILIBETH J. VERZOSA the association President /head of the ASLUM
FARMERS ASSOCIATION shall be designated as the authorized representative to process/and or sign
documents for and in behalf of the ASLUM FARMERS ASSOCIATION with respect to this requested
assistance with here 3 specimen signature shown below this resolution.

APPROVED this 09th day of January 2024. At BRGY. ASLUM, ALANGALANG, LEYTE.

I hereby certify to the correctness of this forgoing resolution.

Prepared by,


MARY ANN MAHAMIS
Secretary

APPROVED BY,

RICHARD J. CABELIN
BOD

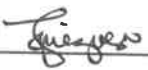
EFREN V. JOSOL
V-PRES.

THADEO S. VERSOZA
BOD


LILIBETH J. VERZOSA
PRES.

TERESITA TOREPEL
BOD

1.  _____

2.  _____

3.  _____



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
NORTHERN LEYTE FIELD OFFICE
Trece Martires St., Tacloban City

Registration Certificate No. RO800-NLFO-15-07-RWA-433

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of the Labor code, as amended, and its implementing rules

ASLUM FARMERS' ASSOCIATION (AFA)

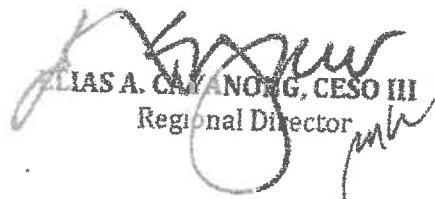
Brgy. Aslum, Alangalang, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID and PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines, this 02 day of July 2015.

APPROVED:


ELIAS A. CAYANONG, CESO III
Regional Director



LIST OF THE ASLUM FARMERS ASSOCIATION OFFICERS

PRESIDENT; LILIBETH J. VERZOSA
V- PRESIDENT; EFREN V. JOSOL
SECRETARY; MARY ANN C. MAHAMIS
TREASURER; CHRISTALYN V. IBUOS
AUDITOR; NELIDA L. SALES
BOD;

RICHARD J. CABELIN
THADEO S. VERSOZA
TERESITA B. TOREPEL

Prepared by;


MARY ANN MAHAMIS

Secretary

Approved by;


LILIBETH J. VERZOSA

President

Republic of the Philippines
 Province of Leyte
 Municipality of Alang-Alang

Financial Statement
 C.Y. 2015-2023

MEMBERSHIP FEE	5,100.00
ANNUAL DUES	10,480.00
ROLL OVER SCHEME OF RICE SEEDS	15,000.00
PENALTIES	4,000.00
TOTAL	34,580.00

EXPENSES
 REGISTRATION FEES:

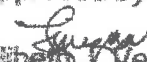
DA RCEF RO VIII	2,000.00
ACCREDITATION FEES	2,000.00
NOTARIAL FEES	1,500.00
GENERAL ASSEMBLY (Snack & Foods)	4,500.00
OFFICE SUPPLY	1,000.00
BRGY. NIGHTS FOODS (05-11-2023)	3,000.00
TOTAL	13,500.00

TOTAL CASH ON BANK	21,080.00
--------------------	------------------


Certified and Correct by:


CHRISTALYN V. IBUOS
 Assistant Treasurer

Approved by:


Liberto J. Verzosa
 Assistant President

Witnessed by:


Nelida Sales
 Assistant Auditor

