

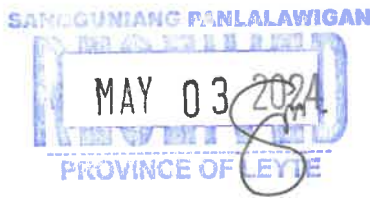
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Item No.: 03

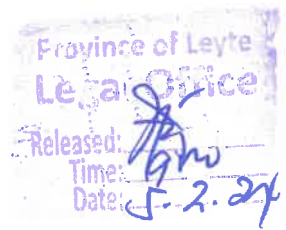
Date: 07 2024 MAY

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

**PROVINCIAL LEGAL OFFICE**



2<sup>nd</sup> INDORSEMENT  
April 22, 2024



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 5 series 2024 of the Sangguniang of Bayan of Capoocan, Leyte, recommending for the declaration of its validity, pursuant to its power under Section 56 (C) of R.A. 7160, to the opinion of the Provincial Legal Office (PLO), an exercise of the power under Section 76<sup>i</sup> of the Local Government Code.

Furthermore, the opinions rendered herein are without prejudice to opinions rendered by higher authorities.

**ATTY. JOSE RAYMUND A. ACOL**  
Asst. Provincial Legal Officer

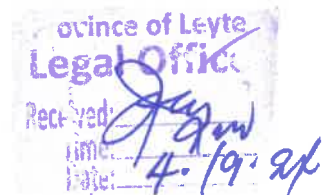
<sup>i</sup> Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines  
**PROVINCE OF LEYTE**


-0-

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
**18 April 2024**



Respectfully indorsed to the **PROVINCIAL LEGAL OFFICE** the  
herein **ORDINANCE NO. 5 series 2024** of the **MUNICIPALITY OF CAPOOCAN,**  
**LEYTE**, for review and recommendations.

  
**FLORINDA JILL S. DYVICO**  
Secretary to the Sanggunian

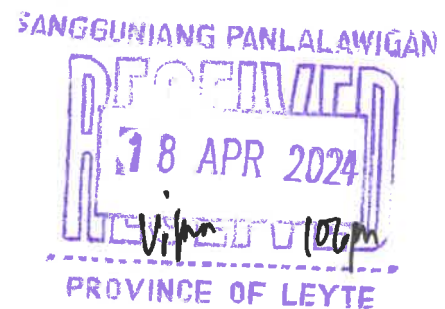
SP Records  
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Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Capoocan  
**Office of the Sangguniang Bayan**  
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com  
☎ 09976874138

April 17, 2024

**THE HONORABLE BODY**  
Sangguniang Panlalawigan  
Legislative Building  
Capitol Grounds  
Tacloban City



Dear Gentlemen / Mesdames:

Good Day!

Submitting **MUNICIPAL ORDINANCE No. 5, Series of 2024** of the Sangguniang Bayan of Capoocan, Leyte entitled, **"ORDINANCE RECTIFYING THE PLANTILLA POSITION OF THE MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LDRRMO V) SALARY GRADE 24 UNDER THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE to MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER) SALARY GRADE 24 UNDER THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE"**, for review of the Honorable Body.

Earliest and favorable action shall be gratefully acknowledged.

Respectfully yours,

  
**JUDE R. DELA TORRE**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Capoocan  
Office of the Sangguniang Bayan  
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com  
☎ 09976874138

SANGGUNIANG PANLALAWIGAN  
RECEIVED  
8 APR 2024  
PROVINCE OF LEYTE

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 84<sup>th</sup> REGULAR SESSION  
HELD ON JANUARY 30, 2024 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

## ORDINANCE NO. 5, Series of 2024

### ORDINANCE RECTIFYING THE PLANTILLA POSITION OF THE MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LDRRMO V) SALARY GRADE 24 UNDER THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE to MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER) SALARY GRADE 24 UNDER THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE

WHEREAS, the Sangguniang Bayan passed and approved Ordinance No. 7, Series of 2023 dated May 30, 2023, entitled, AN ORDINANCE CREATING THE FOLLOWING PLANTILLA POSITIONS:

1. MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LDRRMO V) (SG 24) UNDER THE MDRRMO;
2. NUTRITION OFFICER I (SG 10);
3. SR. ADMINISTRATIVE ASSISTANT I (BUYER III) (SG 13);
4. VETERINARIAN III (SG 19);
5. INFORMATION SYSTEM ANALYST II (SG 16);

WHEREAS, Section 76 of Republic Act 7160 states that "Every Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability";

WHEREAS, the position title is in accordance with NDRRMC-DILG-DBM-CSC Joint Memorandum Circular No. 2014-1 dated April 4, 2014, "Implementing Guidelines for the Establishment of Local DRRM Offices (LDRRMOs) or Barangay DRRM Committees (BDRRMCs) in Local Government Units";

BE IT ORDAINED, as it is hereby ordained by the Sangguniang Bayan of Capoocan, Leyte in session assembled that:

Section 1. THE PLANTILLA POSITION OF THE MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LDRRMO V) SALARY GRADE 24 UNDER THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE is hereby rectified to MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER) SALARY GRADE 24 UNDER THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE.

Section 2. Separability Clause. If any provision of this Ordinance is declared invalid, the remainder or any provision hereof not affected thereby shall remain in force and effect.

Section 3. Repealing Clause. Any ordinance found inconsistent hereof, in whole or in part, is hereby repealed or modified accordingly.

Section 4. Effectivity. This ordinance shall take effect immediately upon approval.

ENACTED by the Sangguniang Bayan, in session assembled this 30<sup>th</sup> day of January 2024 at Capoocan, Leyte.

ENGR. ALLAN B. EGANO  
SB Member

JOHN LITO Q. VALLAR  
SB Member

EMMANUEL D. ARBOSO  
SB Member

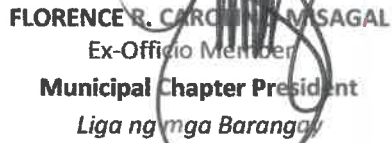
JOJO N. NEPOMUCENO  
SB Member  
(absent)

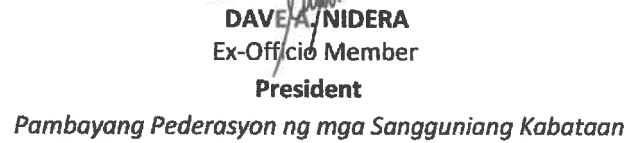
  
GRACIA G. PIGAR  
SB Member

  
REYNALDO R. NIMO  
SB Member

  
FEBERICO P. CAROLINO, JR.  
SB Member

  
ROBERTA C. PEÑARANDA  
SB Member

  
FLORENCE R. CAROLINO MISAGAL  
Ex-Officio Member  
Municipal Chapter President  
*Liga ng mga Barangay*

  
DAVE A. NIDERA  
Ex-Officio Member  
President  
*Pambayang Pederasyon ng mga Sangguniang Kabataan*

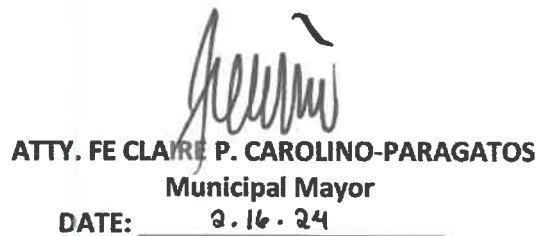
I HEREBY CERTIFY to the correctness of this foregoing ordinance and that the same was enacted on the date above stated.

  
JUDE R. DELA TORRE  
Secretary to the Sanggunian

ATTESTED:

  
ATTY. FEDERICO H. CAROLINO, SR.  
Municipal Vice-Mayor/Presiding Officer

APPROVED:

  
ATTY. FE CLAIRE P. CAROLINO-PARAGATOS  
Municipal Mayor  
DATE: 2.16.24