



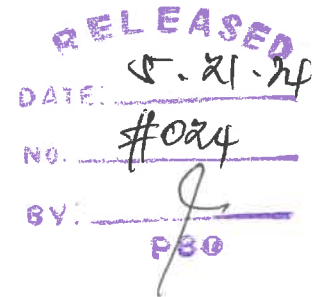
Republic of the Philippines  
 PROVINCE OF LEYTE  
 Palo, Leyte  
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Item No.: 06  
 Date: 29 2024 MAY

**PROVINCIAL BUDGET OFFICE**

May 20, 2024

Hon. **LEONARDO M. JAVIER, JR.**  
 Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
 Sangguniang Panlalawigan  
 Province of Leyte  
 Palo, Leyte



**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2024** of the **Municipality of Tunga, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 01, Series of 2024** with a total appropriation in the amount of **P8,220,030.52** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 01;
2. That the procurement of Supplies, Equipment, Civil Works, and related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
3. That the LGU created (1) Agriculturist II, SG 15. Attention is hereby invited to Section 5 of the Civil Service Commission (CSC) Memorandum Circular (MC) No. 12, series of 2022 which provides that the creation and funding of optional positions may be allowed after the mandatory positions have been created.

In view thereof, the creation and funding of the said optional position (Agriculturist II, SG 15) is hereby deferred until such time that the mandatory positions have been created. The appropriation is therefore, disallowed.

4. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with CSC rules, DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

MARIA GINA P. HIPE

RUTH Y. SURPIA

AGNES C. RAFON

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Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



**1<sup>ST</sup> INDORSEMENT**

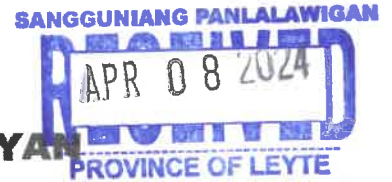
08 April 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **APPROPRIATION ORDINANCE NO. 01 S. 2024** of the **MUNICIPALITY OF TUNGA, LEYTE**, entitled: An Ordinance Authorizing the **Supplemental Budget No. 1 of the Municipality of Tunga, Leyte, for Calendar Year 2024** in the amount of **Eight Million Two Hundred Twenty Thousand Thirty Pesos and Fifty-two Centavos (P8,220,030.52)**, together with the **CY 2024 Supplemental Investment Program (SIP) amounting to P26,080,000.00.**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



REPUBLIC OF THE PHILIPPINES  
Province of Leyte  
MUNICIPALITY OF TUNGA  
-oOo-



**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON APRIL 1, 2024 AT THE SB SESSION HALL.**

**PRESENT:**

Hon. Egidio G. Baac	- Municipal Vice-Mayor/Presiding Officer
Hon. Martiniano F. Requeiz	- SB Member
Hon. Edmundo O. Labarda	- SB Member
Hon. Joselito L. Arintoc	- SB Member
Hon. Lemuel G. Ponferrada	- SB Member
Hon. Marietta A. Catalo	- SB Member
Hon. Rex S. Ergina	- SB Member
Hon. Jose Capoporo A. Uribe	- SB Member
Hon. Severino B. Sari	- SB Member
Hon. Florentina A. Obsequio	- Ex-Officio Member/ABC President
Hon. Leo Van C. Delgado	- Ex-Officio Member/SK Federation President

**ABSENT:**

None

**RESOLUTION NO. 2024-39**

**A RESOLUTION ENACTING THE GENERAL FUND SUPPLEMENTAL BUDGET NO. 1 OF THE MUNICIPALITY OF TUNGA, LEYTE FOR CALENDAR YEAR 2024 IN THE AMOUNT OF EIGHT MILLION TWO HUNDRED TWENTY THOUSAND THIRTY PESOS AND FIFTY-TWO CENTAVOS (PHP 8,220,030.52) PURSUANT TO SECTION 447(a)(2)(i) OF R.A. 7160.**

**WHEREAS**, Section 447(a)(2)(i) of R.A. 7160 empowers the Sangguniang Bayan to approved annual and supplemental budgets of the municipal government and appropriate funds for specific programs, projects, services and activities of the municipality, or for other purposes not contrary to law, in order to promote the general welfare of the municipality and its inhabitants;

**WHEREFORE**, on motion of Hon. Lemuel G. Ponferrada, unanimously seconded by the Sangguniang Bayan Members present, be it;

**RESOLVED**, as it is hereby resolved, to enact the following Appropriation Ordinance, to wit:

**APPROPRIATION ORDINANCE NO. 01**  
Series of 2024

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 1 OF THE MUNICIPALITY OF TUNGA, LEYTE, FOR CALENDAR YEAR 2024 IN THE AMOUNT**

**OF EIGHT MILLION TWO HUNDRED TWENTY THOUSAND THIRTY PESOS AND FIFTY-TWO CENTAVOS (PHP 8,220,030.52)**

Be it enacted by the Sangguniang Bayan, Tunga, Leyte that:

**SECTION 1.** The Supplemental Budget No. 1 of the Municipality of Tunga, Leyte for Calendar Year 2024 in the amount of Eight Million Two Hundred Twenty Thousand Thirty Pesos and Fifty-Two Centavos (Php 8,220,030.52) is hereby approved.

The Supplemental Budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Certification of Availability of funds signed by the Acting Municipal Treasurer & Municipal Accountant
2. Statement of Funding Sources signed by the Acting Municipal Treasurer & Municipal Accountant.
3. Statement of Supplemental Appropriation prepared by the Municipal Budget Officer & approved by the Municipal Mayor.
4. Statement of Funds Available for Reversion signed by the Local Finance Committee.
5. Composition of Government Equity (GF) & Analysis of Cash Available for operations by the Mun. Accountant.
6. Statement of Cash Flow, Statement of Financial Position, Statement of Financial Performance and Statement of Changes in Net Assets/Equity.
7. Supplemental Investment Program No. 01, CY 2024.

**SECTION 2. SOURCES OF FUNDS.** The source of funds for Supplemental Budget No. 1 in the amount of Eight Million Two Hundred Twenty Thousand Thirty Pesos and Fifty-Two Centavos (Php 8,220,030.52) shall be from Savings Unappropriated Balance/Surplus 2023 and Reversion of Funds, to wit:

Savings Unappropriated Balance/Surplus 2023	P 5,703,873.10
Reversion	<u>2,516,157.42</u>
Total	<b>P 8,220,030.52</b>

**SECTION 3. USE OF FUNDS.** The amount of 8,220,030.52 is hereby appropriated for Supplemental Budget No. 1, CY 2024 of the Municipality of Tunga, Leyte.

**SECTION 5. SEPARABILITY CLAUSE.** If, for any reason, any section or provision of this ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 6. EFFECTIVITY.** This ordinance shall take effect upon approval.

**ENACTED,** April 1, 2024.

**I HEREBY CERTIFY** to the correctness of the foregoing resolution/appropriation ordinance.

  
**NAOMI C. ARCALLANA**  
Secretary to the Sanggunian

**ATTESTED:**

  
**EGIDIO G. BAAC**  
Municipal Vice Mayor/Presiding Officer

  
**MARTINIANO F. REQUEZ**  
SB Member

  
**EDMUNDO O. LABARDA**  
SB Member


  
**JOSELITO L. ARINTOC**  
SB Member

  
**LEMUEL G. PONFERRADA**  
SB Member

  
**MARIETTA A. CATALO**  
SB Member

  
**REX S. ERGINA**  
SB Member

  
**JOSE CAPOPORO A. URIBE**  
SB Member

  
**SEVERINO B. SARI**  
SB Member

  
**FLORENTINA A. OBSEQUIO**  
Ex-Officio/ABC President

  
**LEO VAN C. DELGADO**  
Ex-Officio/SK Fed. President

**APPROVED:**

  
**ENGR. REINBERT C. COSTELO**  
Municipal Mayor

Date: 4/8/2024



REPUBLIC OF THE PHILIPPINES  
Province of Leyte  
MUNICIPALITY OF TUNGA  
-oOo-

**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON APRIL 1, 2024 AT THE SB SESSION HALL.**

**PRESENT:**

Hon. Egidio G. Baac	- Municipal Vice-Mayor/Presiding Officer
Hon. Martiniano F. Requez	- SB Member
Hon. Edmundo O. Labarda	- SB Member
Hon. Joselito L. Arintoc	- SB Member
Hon. Lemuel G. Ponferrada	- SB Member
Hon. Marietta A. Catalo	- SB Member
Hon. Rex S. Ergina	- SB Member
Hon. Jose Capoporo A. Uribe	- SB Member
Hon. Severino B. Sari	- SB Member
Hon. Florentina A. Obsequio	- Ex-Officio Member/ABC President
Hon. Leo Van C. Delgado	- Ex-Officio Member/SK Federation President

**ABSENT:**

None

**RESOLUTION NO. 2024-38**

**A RESOLUTION TO REVERT THE TOTAL AMOUNT OF TWO MILLION FIVE HUNDRED SIXTEEN THOUSAND ONE HUNDRED FIFTY-SEVEN PESOS AND FORTY-TWO CENTAVOS (PHP 2,516,157.42) FROM PERSONAL SERVICES, MAINTENANCE AND OTHER OPERATING EXPENSES AND CAPITAL OUTLAY OF THE MAYOR'S OFFICE, TREASURER'S OFFICE, ACCOUNTING OFFICE, MPDC OFFICE AND ECONOMIC ENTERPRISE TO CAPITAL OUTLAY OF THE MAYOR'S OFFICE AND TO THE PERSONAL SERVICES OF THE AGRICULTURE'S OFFICE.**

**WHEREFORE**, on motion of Hon. Lemuel G. Ponferrada, unanimously seconded, be it;

**RESOLVED**, as it is hereby resolved, to revert the total amount of Two Million Five Hundred Sixteen Thousand One Hundred Fifty-Seven Pesos and Forty-Two Centavos (Php 2,516,157.42) from Personal Services, Maintenance and Other Operating Expenses and Capital Outlay of the Mayor's Office, Treasurer's Office, Accounting Office, MPDC Office and Economic Enterprise to Capital Outlay of the Mayor's Office and the Personal Services of the Agriculture's Office, to wit:

FROM:

**MAYOR'S OFFICE**  
Salaries and Wages – Regular

25,928.00

*Jara*  
*Sari*  
*Ponferrada*

*Ponferrada*

*G*

*[Signature]*

*[Signature]*

*[Signature]*

PERA	4,000.00	
Pag-ibig Contribution	200.00	
PhilHealth Contribution	400.00	
Life & Retirement Insurance Contribution	3,111.36	
ECC Contribution	<u>200.00</u>	33,839.36

<b>MTO</b>		
Salaries and Wages – Regular	126,110.00	
PERA	4,000.00	
Pag-ibig Contribution	200.00	
PhilHealth Contribution	600.00	
Life & Retirement Insurance Contribution	15,133.20	
ECC Contribution	<u>200.00</u>	146,243.20

<b>MACCO</b>		
Salaries and Wages – Regular	21,820.00	
PERA	4,000.00	
Pag-ibig Contribution	200.00	
PhilHealth Contribution	400.00	
Life & Retirement Insurance Contribution	2,618.40	
ECC Contribution	<u>200.00</u>	29,238.40

<b>MPDO</b>		
Printing Equipment (CO 2022)	15,000.00	
Computer with Printer (CO 2023)	10,000.00	
Travelling Expenses	<u>6,666.66</u>	31,666.66

<b>ECONOMIC ENTERPRISE</b>		
Salaries and Wages – Regular	20,550.00	
PERA	4,000.00	
Pag-ibig Contribution	200.00	
PhilHealth Contribution	400.00	
Life & Retirement Insurance Contribution	2,466.00	
ECC Contribution	<u>200.00</u>	27,816.00

Construction of Drainage Canal at Brgy. San Pedro	800,000.00	
Cont. of Construction of Sports Facility at Tunga Central School	1,300,000.00	
Agri and Eco-Tourism Program	<u>147,353.80</u>	2,247,353.80
<b>TOTAL</b>		<b><u>P 2,516,157.42</u></b>

TO:

<b>MAO</b>		
Agriculturist II, SG15		
Salaries and Wages – Regular	128,165.00	
PERA	10,000.00	
Pag-ibig Contribution	500.00	
PhilHealth Contribution	4,000.00	
ECC Contribution	<u>500.00</u>	

Life & Retirement Insurance Cont.	15,379.80	
Year-End Bonus	25,633.00	
Cash Gift	5,000.00	
PEI	5,000.00	
Other Personnel Benefits(Anniv. Bonus)	<u>3,000.00</u>	197,177.80

**MPDC**

Monetization 55,000.00

**MAYOR'S OFFICE**

Office Supplies 16,625.82

**MAYOR'S OFFICE**

Cont. of Construction of San Pedro Barangay		
Road – Zone 6 (Phase 2)	800,000.00	
Road Opening of Brgy. Balire Road	500,000.00	
Road Concreting of Brgy. Balire Road	300,000.00	
Road Concreting of Brgy. Astorga		
FMR (Lapdok Area)	500,000.00	
Proposed Plant Nursery	50,000.00	
Compaction of Soil Cover at Dumpsite	50,000.00	
Agri and Eco-Tourism Program	<u>47,353.80</u>	<u>2,247,353.80</u>
<b>TOTAL</b>		<b>P <u>2,516,157.42</u></b>

**RESOLVED FURTHER**, to forward this resolution to all concerned for their information and guidance.

**APPROVED**, April 1, 2024.

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.


*Naomi C. Arcallana*  
**NAOMI C. ARCALLANA**  
 Secretary to the Sanggunian

**ATTESTED:**

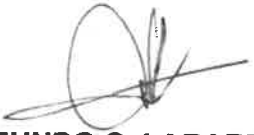
*Egidio G. Baac*  
**EGIDIO G. BAAC**  
 Municipal Vice Mayor/Presiding Officer

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 Page 3 of 4  
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**MARTINIANO F. REQUIEZ**  
SB Member



**EDMUNDO O. LABARDA**  
SB Member



**JOSE L. ARINTOC**  
SB Member



**LEMUEL G. PONFERRADA**  
SB Member



**MARIETTA A. CATALO**  
SB Member




**REX S. ERGINA**  
SB Member



**JOSE CAPOPORO A. URIBE**  
SB Member



**SEVERINO B. SARI**  
SB Member



**FLORENTINA A. OBSEQUIO**  
Ex-Officio/ABC President



**LEO VAN C. DELGADO**  
Ex-Officio/SK Fed. President

# Republic of the Philippines

Province of Leyte  
Municipality of TUNGA  
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## COMPOSITION OF GOVERNMENT EQUITY (GF) December 31, 2023

	<b>Amount</b>
Receivables	12,629,553.46
Inventories	445,000.00
Property Plant and Equipment	141,012,245.70
Biological Assets	35,000.00
Cash Available for Operations	18,312,050.79
Payables (Current and Non-Current)	(20,929,159.57)
<b>GOVERNMENT EQUITY</b>	<b>151,504,690.38</b>

*NOTE: Out of the 20,929,159.57 payables, the 8,311,677.77 belongs to other payable which was a non-moving account and is subject for request of write off. The remaining amount pertains to deferred credits/unearned income.*

### ANALYSIS OF CASH AVAILABLE FOR OPERATIONS

Cash Local Treasury	55,676.67
Petty Cash Fund	30,000.00
Cash in Bank – Local Currency Current Account	<u>18,226,374.12</u>
<b>TOTAL CASH EQUIVALENTS</b>	<b>18,312,050.79</b>
Less:	
Petty Cash Fund	(30,000.00)
Payables (Current)	(10,394,485.31)
Continuing Appropriation	<u>(2,183,692.38)</u>
<b>SURPLUS (Free Cash)</b>	<b>5,703,873.10</b>

  
ARIANE JOY O. FELIPE  
Municipal Accountant

**ACKNOWLEDGEMENT**

**REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA**

BEFORE ME, a Notary Public, this MAR 26 2024 day of \_\_\_\_\_ personally appeared **ARIANE JOY Q. FELIPE**, representing the Local Government Unit of Tunga, Leyte with Employee's ID No. 19-142 issued at Tunga Leyte; known to me to be the same person who executed the foregoing instrument and she acknowledged before me that the same is her true act and voluntary deed for and in behalf of the party she represented.

This instrument consists of two (2) pages, including this page on which acknowledgement is written, is duly signed by the contracting party.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal this MAR 26 2024 day of \_\_\_\_\_ 2023.

ATTY. ULDIANO U. APON, JR.  
Notary Public

For and within the Province of Leyte Notary Public  
Notarial Commission No. R-CAR-2023-001-NC Valid until  
December 2024

Roll of Attorney No. 18228

PTR No. 8386448, 01/02/2024 - Carigara, Leyte

IBP No. 325791, 12/30/2023 - IBP Leyte Chapter

MCLE Compliance No. VIII - 0000085, valid until 04/14/2028

Joson de Mata St., Brgy. Baybay, Carigara, Leyte 6529

Doc No. 67  
Page No. NC  
Book No. 56  
Series of 2024



Republic of the Philippines  
 Province of Leyte  
**Municipality of TUNGA**  
**Statement of Cash Flows - GF**  
 For the Year Ended December 31, 2023  
 (With Comparative Figures for CY 2022)

	2023	2022
<b>Cash Flows from Operating Activities</b>		
<b>Cash Inflows</b>		
Collection from taxpayers	2,311,325.84	1,275,739.52
Share from Internal Revenue Allotment	65,165,022.01	76,256,798.00
Receipts from business/service income	3,332,903.04	2,699,573.72
Interest Income	17,924.05	22,649.82
Dividend Income		
Other Receipts		
<b>Total Cash Inflows</b>	2,234,394.09	6,414,135.72
<b>Cash Outflows</b>	73,061,569.03	86,668,896.78
Payment of expenses		
Payments to suppliers and creditors	16,256,389.28	12,587,411.15
Payments to employees	38,845,174.92	37,115,961.95
Interest Expense		
Other Expenses		
<b>Total Cash Outflows</b>	9,718,004.70	10,598,020.07
<b>Net Cash Flows from Operating Activities</b>	64,819,568.90	60,301,393.17
<b>Cash Flows from Investing Activities</b>	8,242,000.13	26,367,503.61
<b>Cash Inflows</b>		
Proceeds from Sale of Investment Property		-
Proceeds from Sale/Disposal of Property, Plant and Equipment		-
Proceeds from Sale of Non-Current Investments		-
Collection of Principal on loans to other entities		-
<b>Total Cash Inflows</b>	-	-
<b>Cash Outflows</b>		
Purchase/Construction of Investment Property		-
Purchase/Construction of Property, Plant and Equipment	24,508,235.76	25,621,707.60
Investment		-
Purchase of Bearer Biological Assets		-
Purchase of Intangible Assets		-
Grant of Loans		-
<b>Total Cash Outflows</b>	24,508,235.76	25,621,707.60
<b>Net Cash Flows from Investing Activities</b>	(24,508,235.76)	(25,621,707.60)
<b>Cash Flows from Financing Activities</b>		
<b>Cash Inflows</b>		
Proceeds from Issuance of Bonds		0.00
Proceeds from Loans		0.00
<b>Total Cash Inflows</b>	-	0.00
<b>Cash Outflows</b>		
Payment of Long-Term Liabilities		0.00
Retirement/Redemption of debt securities		0.00
Payment of loan amortization		0.00

**Total Cash Outflows**  
**Net Cash Flows from Financing Activities**  
**Total Cash Provided by Operating, Investing and Financing**  
**Add: Cash at the Beginning of the year**  
**Cash Balance at the End of the Year**

-	-
-	-
(16,266,238.63)	745,706.01
34,578,286.42	33,832,490.41
18,312,050.79	34,578,286.42

0.00



Republic of the Philippines  
 Province of Leyte  
**Municipality of TUNGA**  
**Statement of Financial Position - GF**  
 For the Year Ended December 31, 2023  
 (With Comparative Figures for CY 2022)

	2023	2022
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents	16,312,050.79	34,578,266.42
Investments	-	-
Receivables	10,261,784.58	12,631,531.17
Inventories	445,000.00	11,715,303.40
Prepayments and Deferred Charges	-	-
<b>Total Current Assets</b>	<b>29,018,835.37</b>	<b>58,925,120.99</b>
<b>Non-Current Assets</b>		
Investments	-	-
Receivables	-	-
Investment Property	2,367,768.88	-
Property, Plant and Equipment	-	-
Biological Assets	141,012,245.70	127,881,451.53
Intangible Assets	35,000.00	35,000.00
<b>Total Non-Current Assets</b>	<b>143,415,014.58</b>	<b>127,916,451.53</b>
<b>Total Assets</b>	<b>172,433,849.95</b>	<b>186,841,572.52</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Financial Liabilities		
Inter-Agency Payables	3,978,570.31	3,101,782.71
Intra-Agency Payables	3,718,260.18	10,577,092.17
Trust Liabilities	2,289,001.92	9,810,486.37
Deferred Credits/Unearned Income	245,640.28	378,688.32
<b>Total Current Liabilities</b>	<b>10,324,820.41</b>	<b>26,179,129.79</b>
<b>Non-Current Liabilities</b>		
Financial Liabilities	-	-
Inter-Agency Payables	89,551.81	-
Intra-Agency Payables	-	-
Trust Liabilities	-	-
Deferred Credits/Unearned Income	-	-
Provisions	2,203,109.58	-
Other Payables	136,500.00	136,500.00
<b>Total Non-Current Liabilities</b>	<b>10,604,339.16</b>	<b>8,311,677.77</b>
<b>Total Liabilities</b>	<b>20,929,159.57</b>	<b>34,490,807.56</b>
<b>NET ASSETS/EQUITY</b>		
Government Equity	151,504,690.38	152,350,764.96
<b>Total Liabilities and Net Assets/Equity</b>	<b>172,433,849.95</b>	<b>186,841,572.52</b>
	0.00	-



Republic of the Philippines  
Province of Leyte  
**Municipality of TUNGA**  
**Statement of Financial Performance - GF**  
For the Year Ended December 31, 2023  
(With Comparative Figures for CY 2022)

	2023	2022
<b>Revenue</b>		
Tax Revenue		
Share from Internal Revenue Collections	2,311,325.84	1,275,739.52
Other Share from National Taxes	65,165,022.01	76,256,798.00
Service and Business Income		
Shares, Grants and Donations	3,350,827.09	2,722,223.54
Gains	99,781.81	233,791.26
Other Income		
<b>Total Revenue</b>	<u>1,153.00</u>	<u>73,259.48</u>
	<b>70,928,109.75</b>	<b>80,561,811.80</b>
<b>Less: Current Operating Expenses</b>		
Personnel Services		
Maintenance and Other Operating Expenses	38,845,174.92	37,115,961.95
Non-cash Expenses	25,974,393.98	19,162,996.92
Financial Expenses	5,759,455.11	4,436,621.53
<b>Current Operating Expenses</b>	<u>70,579,024.01</u>	<u>60,715,580.40</u>
<b>Surplus (Deficit) from Current Operation</b>		
Add (Deduct):	349,085.74	19,846,231.40
Transfers, Assistance and Subsidy From		
Transfers, Assistance and Subsidy To		4,614,235.22
<b>Surplus(Deficit) for the period</b>	<u>349,085.74</u>	<u>15,231,996.18</u>



Republic of the Philippines  
Province of Leyte  
Municipality of TUNGA  
Statement of Changes in Net Assets/Equity - GF  
For the Year Ended December 31, 2023  
(With Comparative Figures for CY 2022)

	2023	2022
Balance at January 1, 2023	152,350,784.98	128,403,474.10
Add (Deduct)		
Change in Accounting Policy		
Prior Period Errors		
Restated Balance	(9,280,359.34)	(137,136.61)
Add (Deduct) Changes in net assets/equity during the year	143,060,408.62	128,366,334.58
Adjustment of net revenue recognized directly in net assets/equity	8,095,199.02	8,160,474.50
Other Adjustments		601,959.70
Surplus (Deficit) for the period	349,085.74	15,231,996.18
Total recognized revenue and expenses for the period	8,444,284.76	23,994,430.38
Balance at December 31, 2023	151,504,690.38	152,350,784.96





Republic of the Philippines  
Province of Leyte  
Municipality of Tunga



March 20, 2024

THE HONORABLE MEMBERS  
Sangguniang Bayan  
LGU - Tunga, Leyte

**Thru: HON. EGIDIO G. BAAC**  
Mun. Vice - Mayor / Presiding Officer

Gentlemen/ Madam:

Respectfully forwarding to the Honorable Members of the Sangguniang Bayan following documents for Fiscal Year 2024, Supplemental Budget No. 01 for your appropriate action.

1. Savings Unappropriated Balance/Savings 2023
2. Reversion of Fund
3. Authorization of Supplemental Budget No. 01

Thank you very much for your most favorable action.

Very truly yours,

**ENGR. REINBERT C. COSTELO**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
Municipality of Tunga



March 20, 2024

The Honorable Members  
Sangguniang Panlalawigan  
Provincial Capitol  
Tacloban City

Thru: Ms. Ma. Gina P. Hipe  
Provincial Budget Officer

**Gentlemen/Mesdames:**

Kindly acknowledge receipt of 15 copies of the Supplemental Budget No. 1 and Annual Investment Program for CY 2024 for your appropriate review and consideration.

Thank you very much for your most favorable action.

Very truly yours,

  
**MARILYN A. CUBILLA**  
Municipal Budget Officer

LBP Form No. 08

Tunga, Leyte  
Province/City/Municipality/Barangay

General Fund  
Fund/Special Account

<b>PARTICULARS (1)</b>	<b>Account Classification (PGCA) (2)</b>	<b>AMOUNT (3)</b>
1.0 NEW REVENUE SOURCES:		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings Unappropriated Balance/Surplus 2023		<b>5,703,873.10</b>
4.0 Realignment		
5.0 Reversion		<b>2,516,157.42</b>
Total Unappropriated Income		<b><u>8,220,030.52</u></b>

Certified Correct:

  
**EVELYN A. PLAZA**  
Acting Municipal Treasurer

  
**ARIANE JOY O. FELIPE**  
Municipal Accountant

**STATEMENT OF SUPPLEMENTAL APPROPRIATION**  
**Province of Leyte**  
**SUPPLEMENTAL BUDGET NO. 01 CY 2024**

Implementing Office (1)	AIP REF. CODE (2)	Particulars/Purpose (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
MO	1000-3-01-001-000-000	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	14,033.76
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	8,400.00
		Payment for Terminal Leave Benefits/ Monetization	Terminal Leave Benefits/ Monetization	5-01-04-030	400,000.00
		Payment for Fuel, Oil and Lubricants Expenses	Fuel, Oil and Lubricants Expenses	5-02-03-090	1,431,873.10
		Payment for Electricity Expenses	Electricity Expense	5-02-04-020	79021.55
		Payment for Travelling Expenses	Travelling Expenses	5-02-02-010	300,000.00
		Purchase of Office Supplies	Office Supplies	5-02-03-010	67,721.24
		Payment for Membership Dues and Contribution to Organization	Membership Dues and Contribution to Organization	5-02-99-060	105,400.00
		Payment for Internet Subscription	Internet Subscription Expense	5-02-05-030	150,000.00
		Socio- Cultural Activities	Other Maintenance & Opearating Expenses	5-02-99-990	212,000.00

		Purchase of Airconditioning Unit	Office Equipment	1-07-05-020	687,000.00
		Purchase of Furniture and Fixtures	Furniture and Fixtures	1-07-07-010	80,790.00
		Purchase of Computer With Printer	Office Equipment	1-07-06-140	286,500.00
		Purchase of Television Set	Office Equipment	1-07-05-030	48,800.00
		Purchase of Street Lights	Seaport System	1-07-03-070	200,000.00
		Payment for General Services	Other General Services	5-02-12-990	300,000.00
		Payment of Legal Services	Legal Services	5-02-11-010	200,000.00
		Purchase of Water Dispenser	Other Maintenance & Opearating Expenses	5-02-99-990	8,000.00
	<b>9000-3-03-001-001</b>	Compaction of Soil Cover at Dumpsite	Other Infrastructior Assets	1-07-03-990	50,000.00
<b>MV</b>	<b>1000-3-01-002-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	4,313.04
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00
<b>SB</b>	<b>1000-3-01-003-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	42,241.32
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	13,200.00
<b>MCR</b>	<b>1000-3-01-012-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	737.28
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00

<b>MPDO</b>	<b>1000-3-01-009-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	3,971.64
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00
		Payment for Monetization	Monetization	5-02-02-010	55,000.00
<b>MBO</b>	<b>1000-3-01-008-000</b>	Payment for PhilHealth Contribution	PhilHealth Contribution	5-01-03-030	4,645.08
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	2,400.00
		Purchase of Computer With Printer	Office Equipment	1-07-05-020	70,000.00
		Purchase of Furniture and Fixtures	Furniture and Fixtures	1-07-07-010	15,000.00
		Purchase of Water Dispenser	Other Maintenance and Operating Expenses	5-02-99-990	10,000.00
<b>MTO</b>	<b>1000-3-01-005-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	6,631.92
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	6,000.00
		Purchase of Computer With Printer	Office Equipment	1-07-05-020	105,000.00
		Purchase of Airconditioning Unit	Office Equipment	1-07-05-020	45,000.00

<b>MACCO</b>	<b>1000-3-01-007-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	4,674.36
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	2,400.00
		Purchase of Furniture and Fixtures	Furniture and Fixtures	1-07-07-010	15,000.00
		Purchase of Computer With Printer	Office Equipment	1-07-05-020	90,000.00
<b>MASSO</b>	<b>1000-3-01-006-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	4,237.32
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00
		Payment for Travelling Expenses	Travelling Expenses	5-02-02-010	25,853.06
		Purchase of Furniture and Fixtures	Furniture and Fixtures	1-07-07-010	4,000.00
		Purchase of Water Dispenser	Other Maintenance and Operating Expenses	5-02-99-990	10,000.00
<b>ME</b>	<b>8000-3-01-010-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	3,845.04
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00
		Purchase of Furnitures & Fixtures	Furniture and Fixtures	5-02-03--010	23,500.00
	<b>8000-3-01-010-003-009</b>	Continuation of Construction of San Pedro Barangay Road-Zone 6 (Phase 2) - Additional funding	Road Network	1-07-03-010	800,000.00

<b>MACCO</b>	<b>1000-3-01-007-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	4,674.36
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	2,400.00
		Purchase of Furniture and Fixtures	Furniture and Fixtures	1-07-07-010	15,000.00
		Purchase of Computer With Printer	Office Equipment	1-07-05-020	90,000.00
<b>MASSO</b>	<b>1000-3-01-006-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	4,237.32
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00
		Payment for Travelling Expenses	Travelling Expenses	5-02-02-010	25,853.06
		Purchase of Furniture and Fixtures	Furniture and Fixtures	1-07-07-010	4,000.00
		Purchase of Water Dispenser	Other Maintenance and Operating Expenses	5-02-99-990	10,000.00
<b>ME</b>	<b>8000-3-01-010-000</b>	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	3,845.04
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00
		Purchase of Furnitures & Fixtures	Furniture and Fixtures	5-02-03--010	23,500.00
	<b>8000-3-01-010-003-009</b>	Continuation of Construction of San Pedro Barangay Road-Zone 6 (Phase 2) - Additional funding	Road Network	1-07-03-010	800,000.00



	8000-3-01-010-003-011	Road Opening of Barangay Balire Road	Road Network	1-07-03-010	500,000.00
	8000-3-01-010-003-012	Road Concreting of Barangay Balire Road	Road Network	1-07-03-010	300,000.00
		Road Concreting of Barangay Astorga FMR(Lapdok Area)	Road Network	1-07-03-010	500,000
MAO	8000-3-02-003-000	Payment for Philhealth Contribution	PhilHealth Contribution	5-01-03-030	4,456.56
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	3,600.00
		Appropriation for the Agriculturist II, SG 15 under Local Government Code of 1991 R. A. 7160 Section 76 and Section 447	Salaries and Wages - Regular	5-01-01-010	128,165.00
			PERA	5-01-02-010	10,000.00
			Pag-ibig Contribution	5-01-03-020	500.00
			PhilHealth Contribution	5-01-03-030	4000.00
			Life & Retirement Insurance Contribution	5-01-03-010	15,379.80
			ECC Contribution	5-01-03-040	500.00
			Year End Bonus	5-1-02-140	25,633.00
		Cash Gift	5-01-02-150	5,000.00	
		PEI	5-01-02-080	5,000.00	
		Other Personnel Benefits (Anniversary Bonus)	5-01-04-990	3,000.00	
	8000-3-02-003-004	Proposed Plant Nursery	Agricultural and Forestry Equipment	1-07-05-040	50,000.00
	8000-3-01-010-003-009	Agri and Eco-Tourism Program	Agricultural and Forestry Equipment	1-07-05-040	47,353.80

MHU	3000-3-01-011-000	Payment for PhilHealth Contribution	PhilHealth Contribution	5-01-03-030	5,495.16
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	3,600.00
		Payment for the Honoraum	Honoraum	5-01-02-100	180,000.00
		Payment for LTO Renewal CY 2024 Birthing Home	Other Maintenance and Operating Expenses	5-02-99-990	3,000.00
		Payment for Accreditation Fees	Other Maintenance and Operating Expenses	5-02-99-990	1,500.00
		Payment for Medical, Dental and Laboratory Supplies Expenses	Medical, Dental and Laboratory Supplies Expenses	5-02-03-080	20,000.00
		Payment for New Born Screening	Other Maintenance and Operating Expenses	5-02-99-990	26,000.00
		Purchase of Computer With Computer	Office Equipment	1-07-05-020	240,000.00
		Purchase of Furniture and Fixtures	Furniture and Fixtures	1-07-07-010	2,500.00
		Payment for the repair of RHU AMBULANCE	Repair and Maintenance - Transportation Equipment	5-02-13-060	9,380.00
MSWDO	3000-3-02-005-000	Payment for PhilHealth Contribution	PhilHealth Contribution	5-01-03-030	3,845.04
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	1,200.00
		Payment for Senior Citizen Year End Assessment	Other Maintenance and Operating Expenses	5-02-99-990	55,500.00

EE	8000-3-03-001-000	Payment for PhilHealth Contribution	PhilHealth Contribution	5-01-03-030	20,232.45
		Payment for Pag-ibig Contribution	Pag-ibig Contribution	5-01-03-020	42,000.00
<b>TOTAL APPROPRIATIONS</b>					<u><b>8,220,030.52</b></u>

Prepared by:

  
**MARILYN A. CUBILLA**  
Municipal Budget Officer

Approved by:

  
**ENGR. REINBERT C. COSTELO**  
Municipal Mayor



Republic of the Philippines  
Province of Leyte  
Municipality of Tunga



His Honor  
The Municipal Mayor

Sir:

We have the honor to recommend the Savings Unappropriated Balance / Surplus 2023 and Reversion of fund in the amount of Eight Million Two Hundred Twenty Thousand Thirty Pesos and 52 /100 (**Php 8,220,030.52**) to the general fund and to appropriate the same to cover various expenses of the Municipality of Tunga, Leyte.

		AIP REF. CODE		AMOUNT
FROM:	Savings Unappropriated Balance / Surplus 2023			<b>5,703,873.10</b>
	Reversion of Funds:			
	<b>Municipal Treasurer's Office</b>			
	MGDH 1			
	(Municipal Treasurer)			
	Salaries	<b>1000-3-01-005-000</b>	Jan. to Feb. 63,055 X 2=	126,110.00
	PERA		2,000.00 X 2=	4,000.00
	Pag-ibig Contribution		100.00 X 2=	200.00
	PhilHealth Contribution		300.00 X 2=	600.00
	Life & Retirement Insurance		126,110.00 X .12=	15,133.20
	Comtribution			
	ECC Contribution		100.00 X 2=	200.00
				<b>146,243.20</b>

<b>Municipal Accountant's Office</b>		<b>1000-3-01-007-000</b>		
Administrative Aide IV ( Accounting Clerk I)	Salaries		Jan. to Feb. 2024 10,910.00 X 2=	21,820.00
	PERA		2000,00 X 2=	4,000.00
	Pag-ibig Contribution		100.00 X 2=	200.00
	PhilHealth Contribution		200.00 X 2=	400.00
	Life & Retirement Insurance Contribution		21,820.00 X .12=	2,618.40
	ECC Contribution		100.00 X 2=	200.00
				<b>29,238.40</b>
<b>Mayor's Office</b>		<b>1000-3-01-001-000-000</b>		
Day Care	Salaries		Jan. to Feb. 2024 12,964.00 X 2=	25,928.00
	PERA		2,000.00 X 2=	4,000.00
	Pag-ibig Contribution		100.00 X 2=	200.00
	PhilHealth contribution		200.00 X 2=	400.00
	Life & Retirement Insurance Contribution		25,928.00 X .12=	3,111.36
	ECC Contribution		100.00 X 2=	200.00
				<b>33,839.36</b>

**Municipal Planning  
and Development  
Coordinator's Office**

**1000-3-01-009-000**

Capital Outlay 2022  
Printing Equipment  
Capital Outlay 2023  
Computer With Printer  
Travelling Expenses

**15,000.00**

**10,000.00**

January to February 2024=

**6,666.66**

**Economic Enterprise**

Salaries

**8000-3-03-001-000**

Jan. to Feb.

20,550.00

PERA

10,275.00 X 2=

2,000.00 X 2=

4,000.00

Pag-ibig Contribution

100.00 X 2=

200.00

PhilHealth Contribution

200.00 X 2=

400.00

Life & Retirement Insurance

Contribution

20,550.00 X .12=

2,466.00

ECC Contribution

100.00 X 2=

200.00

**27,816.00**

**Mayor's Office**

Construction of Drainage Canal at  
San Pedro

**8000-3-01-010-006-005**

**800,000.00**

Continuation of Construction of  
Sports Facility ( Gymnasium ) at  
Tunga Central School

**8000-3-01-010-005-007**

**1,300,000.00**

Agri and Eco-Tourism Program

**8000-3-01-010-003-009**

**147,353.80**

**8,220,030.52**

TO:

MO

1000-3-01-001-000-000

PhilHealth Contribution	1,169.48 X 12 =	1,169.48	14,033.76
Pag-ibig Contribution	700.00 X 12 =	700.00	8,400.00
Terminal Leave Benefits/ Monetization			400,000.00
Fuel , Oil and Lubricants Expenses			1,431,873.10
Electricity Expense			79,021.55
Travelling Expenses			300,000.00
Office Supplies			67,721.24
Membership Dues and Contribution to Organization			105,400.00
Internet Subcpition Expense			150,000.00
Socio - Cultural Activities			212,000.00
Airconditioning Unit			687,000.00
Furniture and Fixtures			80,790.00
Computer With Printer			286,500.00
Television Set			48,800.00
Other General Services			300,000.00
Legal Services			200,000.00
Water Dispenser			8,000.00
Street Lights			200,000.00

<b>MV</b>		<b>1000-3-01-002-000</b>				
	PhilHealth Contribution		359.42 X 12 =	359.42	4,313.04	
	Pag-ibig Contribution		100.00 X 12	100.00	1,200.00	
<b>SB</b>		<b>1000-3-01-003-000</b>				
	PhilHealth Contribution		3,520.11 X 12 =	3,520.11	42,241.32	
	Pag-ibig Contribution		100 X 11 X 12 =	1,100.00	13,200.00	
<b>MCR</b>		<b>1000-3-01-012-000</b>				
	PhilHealth Contribution		61.44 X 12 =	61.44	737.28	
	Pag-ibig Contribution		100.00 X 12 =	100.00	1,200.00	
<b>MPDO</b>		<b>1000-3-01-009-000</b>				
	PhilHealth Contribution		330.97 X 12 =	330.97	3,971.64	
	Pag-ibig Contribution			100.00 X 12 =	100.00	1,200.00
	Monetization				55,000.00	
<b>MBO</b>		<b>1000-3-01--008-000</b>				
	PhilHealth Contribution		387.09 X 12 =	387.09	4,645.08	
	Pag-ibig Contribution			200.00 X 12 =	200.00	2,400.00
	Computer With Printer					70,000.00
	Water Dispenser					10,000.00
	Furniture and Fixtures				15,000.00	



<b>MTO</b>		<b>1000-3-01-005-000</b>			
	PhilHealth Contribution		552.66 X 12	552.66	6,631.92
	Pag-ibig Contribution		500.00 X 12	500.00	6,000.00
	Computer With Printer Airconditioning Unit				105,000.00 45,000.00
<b>MACCO</b>		<b>1000-3-01-007-000</b>			
	PhilHealth Contribution		389.53 X 12	389.53	4,674.36
	Pag-ibig Contribution		200.00 X 12	200.00	2,400.00
	Computer With Printer Furniture and Fixtures				90,000.00 15,000.00
<b>MASSO</b>		<b>1000-3-01-006-000</b>			
	PhilHealth Contribution		353.11 X 12	353.11	4,237.32
	Pag-ibig Contribution		100.00 X 12	100.00	1,200.00
	Travelling Expenses				25,853.06
	Furniture and Fixtures Water Dispenser				4,000.00 10,000.00
<b>ME</b>		<b>8000-3-01-010-000</b>			
	PhilHealth Contribution		320.42 X 12 =	320.42	3,845.04
	Pag-ibig Contribution Furniture and Fixtures		100.00 X 12 =	100.00	1,200.00 23,500.00

MAO	8000-3-02-003-000			
PhilHealth Contribution		371.38 X 12 =	371.38	4,456.56
Pag-ibig Contribution		300.00 X 12 =	300.00	3,600.00
Agriculturist II , SG 15				
Salaries		25,633.00 X 5 =	25,633.00	128,165.00
PERA		2,000.00 X 5 =	2,000.00	10,000.00
Pag-ibig Contribution		100.00 X 5 =	100.00	500.00
PhilHealth Contribution				4,000.00
ECC Contribution		100.00 X 5 =	100.00	500.00
Life & Retirement Insurance				
Contribution		128,165.00 X .12=		15,379.80
Year End Bonus				25,633.00
Cash Gift				5,000.00
PEI				5,000.00
Other Personnel Benefits				
(Anniversary Bonus)				3,000.00
MHU	3000-3-01-011-000			
PhilHealth Contribution		457.93 X 12 =	457.93	5,495.16
Pag-ibig Contribution		300.00 X 12 =	300.00	3,600.00
Honoraium		15,000.00 X 12=	15,000.00	180,000.00
LTO Renewal CY 2024 Birthing				
Home				3,000.00
Accreditation Fees				1,500.00
Medical, Dental and Laboratory				
Supplies				20,000.00

	New Born Screening				26,000.00
	Computer With Printer				240,000.00
	Furniture and Fixtures				2,500.00
	Repair and Maintenance -				
	Transportation Equipment				9,380.00
<b>MSWDO</b>		<b>3000-3-02-005-000</b>			
	PhilHealth Contribution		320.42 X 12 =	320.42	3,845.04
	Pag-ibig Contribution		100.00 X 12 =	100.00	1,200.00
	Senior Citizen Year End Assessment				
					55,500.00
<b>EE</b>		<b>8000-3-03-001-000</b>			
	PhilHealth Contribution		963.45 X 21 =	963.45	20,232.45
	Pag-ibig Contribution		2,000.00 X 21 =	2,000.00	42,000.00
<b>MO</b>	Continuation of Construction of San Pedro Barangay Road- Zone 6 ( Phase 2 ) (Additional funding)	<b>8000-3-01-010-003-009</b>			800,000.00
	Road Opening of Barangay Balire Road	<b>8000-3-01-010-003-011</b>			500,000.00
	Road Concreting of Barangay Balire Road	<b>8000-3-01-010-003-012</b>			300,000.00

Road Concreting of Barangay Astorga FMR (Lapdok Area)	<b>8000-3-01-010-004-010</b>	500,000.00
Proposed Plant Nursery	<b>8000-3-02-003-004</b>	50,000.00
Compaction of Soil Cover at Dumpsite	<b>9000-3-03-001-001</b>	50,000.00
Agri and Eco-Tourism Program	<b>8000-3-01-010-003-009</b>	47,353.80
<b>TOTAL AVAILABLE FOR APPROPRIATION</b>		<b><u>8,220,030.52</u></b>

Very truly yours,

**LOCAL FINANCE COMMITTEE**

  
**EVELYN A. PLAZA**  
Acting Municipal Treasurer

  
**ENGR. MARLON B. ARINTOC**  
Mun. Planning & Development Officer

  
**MARILYN A. CUBILLA**  
Municipal Budget Officer

  
**ARIANE JOY D. FELIPE**  
Municipal Accountant



Republic of the Philippines  
Province of Leyte  
Municipality of Tunga



### CERTIFICATION

TO WHOM IT MAY CONCERN:

WE HEREBY CERTIFY that the amount available for appropriations in the sum of Eight Million Two Hundred Twenty Thousand Thirty Pesos and 52/100.( **Php8,220,030.52** ) are Savings Unappropriated Balances/ Surplus of 2023 and Reversion of fund and free for any obligations and actually available to cover the Supplemental Budget No. 01 of the Municipality of Tunga, Leyte.

Issued upon the request this: 20th day of March at Tunga, Leyte.

  
**ARIANE JOY O. FELIPE**  
Municipal Accountant

  
**EVELYN A. PLAZA**  
Acting Municipal Treasurer



Republic of the Philippines  
Municipality of Tunga  
Province of Leyte



### CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the source of fund used in Supplemental Budget No. 01 of the Municipality of Tunga was taken from the Savings Unappropriated Balances/ Surplus (2023) and Reversion of Funds in the amount of Eight Million Two Hundred Twenty Thousand Thirty Pesos and 52/100 (**Php 8,220,030.52**) and to appropriate the same to cover various expenses.

Issued upon request this 20th day of March at Tunga, Leyte.

  
**ARIANE JOY O. FELIPE**  
Municipal Accountant

  
**EVELYN A. PLAZA**  
Acting Municipal Treasurer

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**  
**As of March 20,2024**

<b>OFFICE</b>	<b>OBJECT OF EXPENDITURES</b>	<b>AMOUNT OF APPROPRIATION</b>	<b>AMOUNT OF OBLIGATION</b>	<b>UNOBLIGATION TO DATE</b>	<b>AMOUNT TO BE REVERTED</b>
<b>MAYOR'S OFFICE</b>	Salaries and Wages - Regular	25,928.00		25,928.00	25,928.00
	PERA	4,000.00		4,000.00	4,000.00
	Pag-ibig Contribution	200.00		200.00	200.00
	PhilHealth Contribution	400.00		400.00	400.00
	Life and Retirement Insurance Contribution	3,111.36		3,111.36	3,111.36
	ECC Contribution	200.00		200.00	200.00
<b>MUNICIPAL TREASURER'S OFFICE</b>	Salaries and Wages - Regular	126,110.00		126,110.00	126,110.00
	PERA	4,000.00		4,000.00	4,000.00
	Pag-ibig Contribution	200.00		200.00	200.00
	PhilHealth Contribution	600.00		600.00	600.00
	Life and Retirement Insurance Contribution	15,133.20		15,133.20	15,133.20
	ECC Contribution	200.00		200.00	200.00

<b>MUNICIPAL ACCOUNTANT'S OFFICE</b>	Salaries and Wages - Regular	21,820.00	21,820.00	21,820.00
	PERA	4,000.00	4,000.00	4,000.00
	Pag-ibig Contribution	200.00	200.00	200.00
	PhilHealth Contribution	400.00	400.00	400.00
	Life and Retirement Insurance Contribution	2,618.40	2,618.40	2,618.40
	ECC Contribution	200.00	200.00	200.00
	<b>MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR'S OFFICE</b>	Capital Outlay 2022		
Printing Equipment		15,000.00	15,000.00	15,000.00
Capital Outlay 2023				
Computer With Printer		10,000.00	10,000.00	10,000.00
Travelling Expenses		6,666.66	6,666.66	6,666.66
<b>ECONOMIC ENTERPRISE</b>	Salaries and Wages- Regular	20,550.00	20,550.00	20,550.00
	PERA	4,000.00	4,000.00	4,000.00
	Pag-ibig Contribution	200	200.00	200.00
	PhilHealth Contribution	400	400.00	400.00
	Life and Retirement Insurance Contribution	2,466.00	2,466.00	2,466.00




ECC Contribution	200		200.00	200.00
Construction of Drainage Canal at Brgy. San Pedro	800,000.00		800,000.00	800,000.00
Continuation of Construction of Sports Facility ( Gymnasium) at Tunga Central School	1,300,000.00		1,300,000.00	1,300,000.00
Agri and Eco-Tourism Program	147,353.80		147,353.80	147,353.80
<b>TOTAL</b>	<b>2,516,157.42</b>	<b>0.00</b>	<b>2,516,157.42</b>	<b>2,516,157.42</b>

WE HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

  
**EVELYN A. PLAZA**  
 Acting Municipal Treasurer

  
**ARIANE JOY C. FELIPE**  
 Municipal Accountant

  
**MARILYN A. CUBILLA**  
 Municipal Budget Officer

  
**ENGR. REINBERT C. COSTELO**  
 Municipal Mayor



REPUBLIC OF THE PHILIPPINES  
Province of Leyte  
MUNICIPALITY OF TUNGA  
-oOo-

**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON APRIL 1, 2024 AT THE SB SESSION HALL.**

**PRESENT:**

Hon. Egidio G. Baac	- Municipal Vice-Mayor/Presiding Officer
Hon. Martiniano F. Requez	- SB Member
Hon. Edmundo O. Labarda	- SB Member
Hon. Joselito L. Arintoc	- SB Member
Hon. Lemuel G. Ponferrada	- SB Member
Hon. Marietta A. Catalo	- SB Member
Hon. Rex S. Ergina	- SB Member
Hon. Jose Capoporo A. Uribe	- SB Member
Hon. Severino B. Sari	- SB Member
Hon. Florentina A. Obsequio	- Ex-Officio Member/ABC President
Hon. Leo Van C. Delgado	- Ex-Officio Member/SK Federation President

**ABSENT:**

None

**RESOLUTION NO. 2024-37**

**A RESOLUTION ADOPTING THE C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01 WHICH WAS APPROVED BY THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) THRU MDC RESOLUTION NO. 01-2024 AMOUNTING TO TWENTY-SIX MILLION EIGHTY THOUSAND PESOS (PHP 26,080,000.00).**

**WHEREAS**, the C.Y. 2024 Supplemental Investment Program (SIP) No. 01 was endorsed to the Sangguniang Bayan by the Municipal Development Council thru MDC Resolution No. 01-2024 entitled: *A RESOLUTION APPROVING AND ENDORSING TO THE LEGISLATIVE BODY FOR ADOPTION AND LEGISLATION OF THE DIFFERENT PROGRAMS, PROJECTS, AND ACTIVITIES (PPAS) TO BE FUNDED BY THE UNAPPROPRIATED SURPLUS IN THE GENERAL FUND, REALIGNMENT OF THE 20% DEVELOPMENT FUND AND EXTERNAL SOURCES AMOUNTING TO TWENTY-SIX MILLION EIGHTY THOUSAND PESOS (PHP 26,080,000.00);*

**WHEREAS**, after thorough review, the august body finds merit to adopt the said Supplemental SIP;

**WHEREFORE**, on motion of Hon. Lemuel G. Ponferrada, unanimously seconded, be it


**RESOLVED** as it is hereby resolved, to adopt the C.Y. 2024 Supplemental Investment Program (SIP) No. 01 which was approved by the Municipal Development

Council (MDC) thru MDC Resolution No. 01-2024 amounting to amounting to Twenty-Six Million Eighty Thousand Pesos (Php 26,080,000.00).

**RESOLVED FINALLY**, that copy of this resolution be furnished to all concerned for information and guidance.

**APPROVED**, April 1, 2024.


**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

  
**NAOMI C. ARCALLANA**  
Secretary to the Sanggunian

**ATTESTED:**

  
**EGIDIO G. BAAC**  
Municipal Vice Mayor/Presiding Officer

  
**MARTINIANO F. REQUIEZ**  
SB Member

  
**EDMUNDO O. LABARDA**  
SB Member

  
**JOSELITO L. ARINTOC**  
SB Member

  
**LEMUEL G. PONFERRADA**  
SB Member

  
**MARIETTA A. CATALO**  
SB Member

  
**REX S. ERGINA**  
SB Member

  
**JOSE CAPOPORO A. URIBE**  
SB Member

  
**SEVERINO B. SARI**  
SB Member

  
**FLORENTINA A. OBSEQUIO**  
Ex-Officio/ABC President

  
**LEO VAN C. DELGADO**  
Ex-Officio/SK Fed. President



**TRANSMITTAL**

March 26, 2024

**HON. EGIDIO G. BAAC**  
Vice-Mayor and Presiding Officer, and

**THE HONORABLE MEMBERS**  
Sangguniang Bayan  
Municipality of Tunga  
Province of Leyte

Attention: **MS. NAOMI C. ARCALLANA**  
SB Secretary



**Gentlemen & Mesdames:**

Transmitting to your good office the duly approved Resolution by the Municipal Development Council (MDC), Tunga, Leyte, for Adoption, Legislation and Review by the Sangguniang Bayan of the municipality of Tunga, Leyte, to wit:

**1. MDC RESOLUTION NO. 01-2024**

*"A RESOLUTION APPROVING AND ENDORSING TO THE LEGISLATIVE BODY FOR ADOPTION AND LEGISLATION OF THE DIFFERENT PROGRAMS, PROJECTS, AND ACTIVITIES (PPA'S) TO BE FUNDED BY THE UNAPPROPRIATED SURPLUS IN THE GENERAL FUND, REALIGNMENT OF THE 20% DEVELOPMENT FUND AND EXTERNAL SOURCES AMOUNTING TO TWENTY-SIX MILLION EIGHTY THOUSAND PESOS ONLY (P26,080,000.00) FOR PURPOSES STIPULATED IN THE C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01"*

Attachments:


- a. 12 sets **CY2024 SIP No. 01**

Thank you and more power.

By:

  
**ENGR. MARLON B. ARINTOC**  
MPDC/  
Head, MDC Secretariat

Noted:

  
**ENGR. REINBERT C. COSTELO**  
Municipal Mayor/  
MDC Chairperson



**MUNICIPAL DEVELOPMENT COUNCIL**

**MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF TUNGA, LEYTE HELD ON MARCH 21, 2024, AT MUNICIPAL CONFERENCE ROLL, 2<sup>ND</sup> FLOOR, LGU TUNGA MULTI-PURPOSE BUILDING, TUNGA, LEYTE**

**PRESENT:**

- |                               |   |   |
|-------------------------------|---|---|
| Hon. Reinbert C. Costelo, CE  | - | Municipal Mayor, Presiding Officer  |
| Ms. Beauty A. Cinco           | - | Municipal Local Government Operations Officer (MLGOO)   |
| Hon. Alex G. Davocol          | - | PB Bgy. Balire  |
| Hon. Orlando P. Sudario       | - | PB Bgy. San Pedro   |
| Ms. Gezelle Ann B. Bedua      | - | OIC Municipal Health Officer  |
| Ms. Marilyn A. Cubilla        | - | Municipal Budget Officer  |
| Ms. Evelyn A. Plaza           | - | Acting Municipal Treasurer  |
| Ms. Nida A. Davocol           | - | Municipal Agricultural Officer  |
| Ms. Agnes C. Baquiran         | - | Mun. Social Welfare & Development Officer   |
| Engr. Teodoro A. Quintana Jr. | - | Municipal Engineer  |
| Engr. Remar B. Buranday       | - | Municipal Disaster Risk Reduction & Mgt. Officer II   |
| Dr. Jan C. Pamat              | - | Sanitation Inspector,   |
| Mr. Felix P. Sudario, Jr.     | - | Municipal Environmental & Nat'l. Resources Officer – Designate  |
| Ms. Virgilia L. Arinto        | - | CSO Representative/President<br><i>Bayanihan Savings Replication Project (BSRP) – San Roque Chapter</i> |
| Ms. Jinena R. Arintoc         | - | CSO Representative/President<br>Tunga Leyte Public Vendors & Entrepreneur Association (TLPVEA)          |
| Mr. Eriberto Astorga          | - | CSO Representative/ Vice-President<br>Senior Citizens Association of Tunga (SECAT)                      |

**ABSENT:**

- |                             |   |  |
|-----------------------------|---|--|
| Hon. Lemuel G. Ponferrada   | - | SB Member,<br>Chairperson Committee on Finance, Budget & Appropriation                   |
| Hon. Florentina A. Obsequio | - | ABC President/PB Bgy. Santo Niño   |
| Hon. Antonio M. Asoy        | - | PB Bgy. Astorga  |
| Hon. Angel M. Acebo         | - | PB Bgy. Banawang   |
| Hon. Fideleo G. Baac        | - | PB Bgy. San Antonio  |
| Hon. Efren C. Cañon         | - | PB Bgy. San Roque  |
| Hon. Mateo F. Tañala        | - | PB Bgy. San Vicente  |
| Mr. Nestor A. Esquilbel     | - | CSO Representative/President<br><i>PASACA Irrigators Association</i>                     |
| Ms. Nerisa Labarda          | - | CSO Representative/President<br><i>Blissful N' Abound Integrated Farmers Association</i> |
| Ms. Lourdes A. Baac         | - | CSO Representative/President<br>Tunga Leyte BHW Humanitarian Volunteers, Inc.            |



**MUNICIPAL DEVELOPMENT COUNCIL**

- |                                 |   |   |
|---------------------------------|---|---|
| Mr. Ceferino A. Inabangan       | - | CSO Representative/President<br>Pagkaurusa Han Parag-uma Pinaagi Ha Organiko (PAPO) |
| Mr. Reynaldo C. Costelo         | - | CSO Representative/President<br>Tungan-on Coconut Farmers Associations (TOCFA)      |
| Ms. Maria Lucia P. Villamor     | - | NGA Representative – Department of Agrarian Reform (DAR)                            |
| Congressperson's Representative | - | 2nd District, Leyte Division  |

**IN-ATTENDANCE:**

- |                               |   |   |
|-------------------------------|---|---|
| Hon. Joselito L. Arintoc      | - | SB Member,<br>Member - Institutional Services & Management Sector                     |
| Hon. Edmundo O. Labarda       | - | SB Member,<br>Member - Infrastructure Services & Local Roads Management Sector        |
| Hon. Rex S. Ergina            | - | SB Member,<br>Member - Disaster Risk Reduction & Environment Sector                   |
| Hon. Leo Van C. Delgado       | - | SK Federation President,<br>Member - Cultural Heritage Sector                         |
| Hon. Nico B. Astorga          | - | Barangay Kagawad, Barangay Astorga  |
| Mrs. Angelina S. Calipes      | - | School Principal, Tunga Central School  |
| Mr. Dominador C. Davocol, Jr. | - | President, Tungan-on Operators and Drivers Association                                |
| Mr. Jayson P. Inabangan       | - | Member - Infrastructure Services & Local Roads Management Sector<br>Staff, MPD Office |

**PRELIMINARY MATTERS**

**I. Calling the Meeting to Order**

– the meeting of MDC was called to order by the Honorable Presiding Officer Mayor Reinbert C. Costelo at 9:35 o'clock in the morning.

**II. Report on Attendance**

– The Head Secretariat reported that based on the registration, there was enough members to constitute a quorum:

- |               |   |                    |
|---------------|---|--------------------|
| Present       | - | 16 regular members |
| Absent        | - | 14 regular members |
| In-Attendance | - | 08 representatives |

**III. Chairperson's Opening Remarks**





**MUNICIPAL DEVELOPMENT COUNCIL**

**IV. Proposals and Matters for Discussions**

1. Proposed MDC Resolution 1 - Supplemental Investment Plan (SIP) NO. 01, s. 2024;
2. Proposed MDC Resolution 2 – CDRA endorsement to DHSUD RO8; and
3. Matters of information

**V. The following notes/points were taken:**

- a. For agenda no. 1:

The MDC secretary, presented the proposed PPA's for realignment from the previous MDC meeting conducted last January 26, 2024, to wit:

PPA	Amount (P)	Realignment/ Reprogram to	PPA	Appropriation (P)
Construction of Drainage Canal at San Pedro Area	800,000.00		Continuation of Construction of San Pedro Barangay Road – Zone 6 (Phase2) - Additional funding	800,000.00
Continuation of Construction of Sports Facility (Gymnasium) at Tunga Central School Phase2	1,300,000.00		Road Opening of Barangay Balire Road	500,000.00
			Road Concreting of Barangay Balire Road	300,000.00
			Road Concreting of Barangay Astorga FMR (Lapdok Area)	500,000.00
Agri and Eco-Tourism Program	147,353.80		Proposed Plant Nursery	50,000.00
			Compaction of Soil Cover at Dumpsite	50,000.00
			Agri and Eco-Tourism Program	47,353.80
<b>TOTAL</b>	<b>2,247,353.80</b>			<b>2,247,353.80</b>

After thorough discussion and exchange of views and merits of the different Development Programs, Projects and Activities, the council identified and approved the final list of different Development Programs, Projects, and Activities (PPA's) of the municipality to be funded by realignment of 20% D.F.

These PPA's will form part of the Municipal Supplemental Investment Program No. 01 for F.Y. 2024 of the municipality.



**MUNICIPAL DEVELOPMENT COUNCIL**

The Municipal Planning and Development Coordinator, Engr. Marlon B. Arintoc, presented to all present MDC members the total appropriations covered by the C.Y. 2024 Supplemental Investment Program No.01 amounting to **Twenty-Six Million Eighty Thousand Pesos only (P26,080,000.00)** inclusive of all the PPA's stipulated in **Annex "A"**.

To this effect, Engr. Teodoro A. Quintana, Jr., Municipal Engineer, presented an MDC Resolution for the Approval and endorsement of the C.Y. 2024 Supplemental Investment Plan No. 01 of the municipality, to wit:

**MDC RESOLUTION NO. 01, SERIES OF 2024**  
**MDC Resolution No. 01-2024**

**A RESOLUTION APPROVING AND ENDORSING TO THE LEGISLATIVE BODY FOR ADOPTION AND LEGISLATION OF THE DIFFERENT PROGRAMS, PROJECTS, AND ACTIVITIES (PPA'S) TO BE FUNDED BY THE UNAPPROPRIATED SURPLUS IN THE GENERAL FUND, REALIGNMENT OF THE 20% DEVELOPMENT FUND AND EXTERNAL SOURCES AMOUNTING TO TWENTY-SIX MILLION EIGHTY THOUSAND PESOS ONLY (P26,080,000.00) FOR PURPOSES STIPULATED IN THE C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**

**WHEREAS,** *Ms. Ariane Joy A. Quintana-Felipe, Municipal Accountant, Ms. Evelyn A. Plaza, Acting Municipal Treasurer and Ms. Marilyn A. Cubilla, Municipal Budget Officer, have submitted to the MDC Chairperson, Hon. Reinbert C. Costelo, a certified C.Y. 2023 unappropriated surplus in the General Fund amounting to **Five Million Seven Hundred Three Thousand Eight Hundred Seventy-Three Pesos and Ten Centavos (P5,703,873.10),***

**WHEREAS** *the members of the Local Finance Committee (LFC) conducted a meeting with the Municipal Mayor, Engr. Reinbert C. Costelo, for the utilization and appropriations of the unappropriated surplus in the general fund amounting to **Five Million Seven Hundred Three Thousand Eight Hundred Seventy-Three Pesos and Ten Centavos (P5,703,873.10),** based on the approved plans of the municipality and with the authority from the Honorable Sangguniang Bayan members of Tunga, Leyte;*

**WHEREAS,** *Engr. Marlon B. Arintoc, MPDC and Head, MDC Secretariat, presented to all present MDC members the Proposed Budget and Programming for inclusion in the CY 2024 Supplemental Investment Program (AIP) No.01, amounting to **Twenty-Six Million Eighty Thousand Pesos only (P26,080,000.00)** to be funded by the declared unappropriated surplus, realignment of 20% D.F. and other expected external sources due to implementation of Mandanas-Garcia SC rulings;*

**WHEREAS,** *the C.Y. 2024 Supplemental Investment Program (AIP) No. 01, emanates for the efficient delivery of basic services for Tungan-ons and favorably acted upon by the MDC;*

**WHEREAS,** *after deliberation, the Municipal Development Council approved the C.Y. 2024 Supplemental Investment Program (AIP) No. 01 (see annex "A") in the amount of **Twenty-Six Million Eighty Thousand Pesos only (P26,080,000.00);***

**WHEREFORE,** *on motion of Engr. Teodoro A. Quintana, Jr, Municipal Engineer and seconded by Ms. Marilyn A. Cubilla, Municipal Budget Officer, Be it;*





**MUNICIPAL DEVELOPMENT COUNCIL**

**RESOLVED,** as it is hereby resolved by the Municipal Development Council to approve and endorse the C.Y. 2024 Supplemental Investment Program (AIP) No. 01, series of 2024 to the Legislative Body of this municipality amounting to Twenty-Six Million Eighty Thousand Pesos only (P26,080,000.00) for adoption and legislation;

**RESOLVED FINALLY** that a copy of this resolution and approved copy of C.Y. 2024 Supplemental Investment Program (AIP) No. 01, series of 2024, of Tunga, Leyte be furnish to the Department of Budget and Management (DBM) Regional Office, Department of the Interior and Local Government (DILG) Provincial Office and other local offices concerned for reference and guidance.

**APPROVED: MARCH 21, 2024**

b. For agenda 2:

Engr. Marlon B. Arintoc, Head, MDC Secretariat and Municipal Planning and Development Coordinator, informed the august body the drive and initiative by MLGU officials (Executive and Legislative) for the Comprehensive Land Use Plan (CLUP) Revision wherein the formulation of Climate Disaster Risk Assessment (CDRA) is the major output needed in the 12 steps of CLUP formulation. LGU Tunga CDRA Team has conducted a presentation of CDRA results that were attended by various stakeholders and with the presence of Ms. Roma Demeterio, DILG Cluster head and the CDRA focal person of DILG Leyte, for her feedback and critiquing last March 14, 2024.

The MDC Chairperson, Engr. Reinbert C. Costelo, emphasized the importance of full cooperation by all stakeholders to formulate a sound Comprehensive Land Use Plan (CLUP) of the municipality. According to him, it is comprehensive because it considers all sectors significant in the development process i.e., demography, socio-economic, infrastructure and utilities, land use and local administration within the territorial jurisdiction, and the special area of studies (e.g., heritage conservation, ancestral domain and climate and disaster risk assessment).

To this effect, Ms. Marilyn A. Cubilla, Municipal Budget Officer, presented an MDC Resolution for the endorsement of the CDRA of the municipality, to the Department of Human Settlements and Urban Development (DHSUD) Regional Office 8 for review, to wit:

**MDC RESOLUTION NO. 02, SERIES OF 2024**  
**MDC Resolution No. 01-2024**

**A RESOLUTION APPROVING AND ENDORSING THE CLIMATE DISASTER RISK ASSESSMENT (CDRA) OF THE MUNICIPALITY TO THE DEPARTMENT OF HUMAN SETTLEMENTS AND URBAN DEVELOPMENT (DHSUD) REGIONAL OFFICE 8 FOR REVIEW AND ISSUANCE OF CERTIFICATION**



**MUNICIPAL DEVELOPMENT COUNCIL**

- WHEREAS,** *the LGU Tunga CDRA team attended a training-workshop on CDRA formulation last August 21-26, 2023 at Hotel De Estrella, Tacloban City;*
- WHEREAS** *a Climate and Disaster Risk Assessment (CDRA) is the product of a process that leverages the municipality's participative traditions consistent with the 2014 guidelines of the Housing and Land Use Regulatory Board (HLURB), presents the Climate and Disaster Risk Assessment (CDRA) for the Municipality of Tunga.*
- WHEREAS** *a Climate and Disaster Risk Assessment (CDRA) is an imperative for the development of a local government unit as it determines the level of exposure, vulnerability, and risks of population, urban use areas, natural resources, lifeline utilities, and critical point facilities to disasters. The formulation of CDRA is based on the Housing and Land Use Regulatory Board (HLURB) Guidebook for mainstreaming climate change and disaster risk in Comprehensive Land Use Plan (CLUP). It provides necessary preparation and recommendation to help the municipality lessen its losses and damage in times of calamities.*
- WHEREAS** *the planning team conducted a five-step process which involves, to wit: 1) collecting and organizing climate change and hazard information; 2) scoping of potential impacts of hazards and climate change; 3) developing exposure database; 4) conducting of risk analysis, and; 5) identifying decision areas and corresponding policy interventions. It provides necessary preparation and recommendation to help the municipality reduce its losses and damage in times of calamities.*
- WHEREAS** *the formulated interventions are generally pre-disaster preparations. These includes the construction or expansion of mitigating measures (revetment, riprap, and flood control), elevation of structures (roads and buildings), conduction of Information Education Campaign (IEC), and strict implementation of national regulations and policies.*
- WHEREAS,** *the LGU Tunga CDRA Team has conducted a presentation of CDRA results that were attended by various stakeholders with the presence of Ms, Roma Demeterio, DILG Cluster head and CDRA focal person of DILG Leyte, for her feedback and critiquing last March 14, 2024*
- WHEREAS,** *after deliberation, the Municipal Development Council approved the Climate and Disaster Risk Assessment (CDRA) for endorsement to the Department of Human Settlements and Urban Development (DHSUD) Regional Office 8 for review and issuance of certification;*
- WHEREFORE,** *on motion of by Ms. Marilyn A. Cubilla, Municipal Budget Officer, and seconded by Engr. Teodoro A. Quintana, Jr, Municipal Engineer, Be it;*
- RESOLVED,** *as it is hereby resolved by the Municipal Development Council to approve and endorse the Climate and Disaster Risk Assessment (CDRA) to the Department of Human Settlements and Urban Development (DHSUD) Regional Office 8 for review and issuance of certification;*



**MUNICIPAL DEVELOPMENT COUNCIL**

**RESOLVED FINALLY** that a copy of this resolution and approved copy of Climate and Disaster Risk Assessment (CDRA) of Tunga, Leyte be furnish to the Department of Human Settlements and Urban Development (DHSUD) Regional Office 8, Office of Civil Defense (OCD) Regional Office, Department of the Interior and Local Government (DILG) Provincial Office and other local offices concerned for reference and guidance.

**APPROVED: MARCH 21, 2024**

c. Matters of information

There were other matters discussed by the MDC, to wit:

**1. CSO's PLAN OF ACTION**

- Mr. Dominador C. Davocol, Jr., President, Tungan-on Operators and Drivers Association and Member - Infrastructure Services & Local Roads Management Sector:
  - *Informed to the august body that the CSOs conducted a meeting last December 2023 – Local CSO Council, and elected Mr. Nestor A. Esquibel, President PASACA Irrigators Association, as their president who will represent the “voice and unity” of CSOs. The Local CSO plan of action will be prepared and submitted to the MDC for inclusion in the proposed development plans of the municipality.*
- The MDC Chairperson, Engr. Reinbert C. Costelo, stated that his administration is encouraging the submission of Project Proposals. These project proposals are necessary in requesting and release of funding amounting to One Million Pesos to be provided by DOLE. Submission of any proposals is at the mayor's office or at the PESO through Ms. Odinah C. Majam. He added that in CY2022 a CSO represented by Mrs. Flora Florendo was a recipient of a livelihood program provided worth ₱200,000.00.
- Ms. Beauty A. Cinco, MLGOO, added information regarding the CSO's Plan of Action specifically for the Local Project Monitoring Committee (LPMC). She emphasized that the LGU shall allocate resources to undertake the monitoring and evaluation activities as part of the Local Project Monitoring Committee's (LPMC) regular functions (e.g., incentives, transportation allowance when attending seminars, and any financial support). These are indicators in the *Subaybayan* that would be verified if the LGU is compliant. She added that the allocation of resources to the CSO's shall require SB ordinance as legal basis for funding and its utilization.
- Ms. Jinena R. Arintoc, President, Tunga Leyte Public Vendors & Entrepreneur Association (TLPVEA):



**MUNICIPAL DEVELOPMENT COUNCIL**

- *Raised concern on the issues arising in the public market wherein the stall that is designated for fish and marine products is now utilized for fruits and vegetable products. According to her, the wet market section has designated 10 stalls each for meat and poultry products, fruits and vegetable products, and fish and marine products. She added that the stall lessees at the wet market section are contemplating whether the category of stalls will no longer be followed thus they could sell any products regardless of the category of stalls that are intended to. In addition, since there was no meeting or gathering that was called upon by the implementing office, it would somehow create chaos among stall lessees specifically in the wet market section.*
- The MDC Chairman, Engr. Reinbert C. Costelo, acknowledged the current scenario in the wet market section and he informed the august body about his plan of converting the existing terminal to an area for the fruits and vegetable section, and the stalls in the existing wet market area would be utilized for *fish and marine products* and *meat and poultry products* only. He added that Engr. Teodoro A. Quintana, Jr., Municipal Engineer, has already prepared a plan with a 2.5m x 2m dimension for each stall.
- Ms. Jinena R. Arintoc, President, Tunga Leyte Public Vendors & Entrepreneur Association (TLPVEA):
  - *Added her concern on the increased number of stall lessees that would be offering the same products to sell. She emphasized that this could affect the sales considering the volume of products available versus the limited number of customers in the municipality.*
- Ms. Evelyn A. Plaza, Acting Municipal Treasurer, shared her insights that her office cannot refuse prospective business applicants and it will now depend on the strategy of particular vendors to increase their sales.
- The MDC Chairperson, Engr. Reinbert C. Costelo, added that the LGU has no existing guidelines, policy or market code that prohibits and would limit the number of stalls provided for certain types of products, whether only ten (10) stalls each for fish and marine products, fruits and vegetable products and meat and poultry products.
- Ms. Evelyn A. Plaza, Acting Municipal Treasurer, informed the council that she consulted with the municipal mayor, decided, and agreed to utilize the vacant stalls for fish and marine products for fruits and vegetable products temporarily, for an additional income of the LGU, than keeping it unoccupied.
- The MDC Chairperson, Engr. Reinbert C. Costelo, added that the plan to return the occupancy right fee is his priority, but the absence of any available guidelines or policy by the LGU to restrict the number of vendors was also considered. There is no legislation issued by the Sangguniang Bayan to address the current issue. The LCE solicited the observation of the MPDC.





**MUNICIPAL DEVELOPMENT COUNCIL**

- Engr. Marlon B. Arintoc, MPDC, responded that before the construction of the wet market building there was a lay-out or floor plan with assigned number of stalls to be constructed specifically – 10 stalls for meat and poultry products, 10 stalls for fruits and vegetable products, and 10 stalls for fish and marine products. And there was no legislation to prohibit if it should only be the number of stalls intended per category to be constructed in the years to come. In the absence of any legislation or market code and stall adjudication, the LGU should establish first an interim market board who could provide policy interventions whenever any issue arises in the public market. The interim market board has a CSO representing the market vendors, and representatives from executive and legislative offices of the LGU, who would conceptualize the protocol in the market operation. The current situation in the public market was a result of the decision made by the BPLO in accepting, issuing official receipts (occupancy rights fee), and processing the business permit applications to three (3) prospective lessees even though there was only one available and vacant stall for the fruits and vegetable products. The decision was made without first consulting his superior who could decide for that matter. Luckily, there was one (1) stall lessee in the fruits and vegetables products category who surrendered her rights so the available vacant stalls for such category became two (2). Since there was no established market board yet, it is now the discretion of the municipal mayor to address the issue, but ideally, it would be better if there could be an interim market board who shall decide on this matter so the burden of making complicated decision will not only be made by the municipal mayor.
- Mr. Eriberto Astorga, Vice-President, Senior Citizens Association of Tunga (SECAT):
  - *Contributed his opinion regarding the current issue. He verified the statement of Engr. Marlon B. Arintoc, MPDC, that before construction there was already a specific purpose for the stall categories. According to him, since there was no market board yet, it should be the responsibility of personnel assigned to the public market to disseminate information that the construction of building with the available stalls are solely for the purposes and categories identified and discouraging for "mix products" businesses. By doing so, even in the absence of market board, the public market could still operate and function as intended, and the lessees/vendors are well-guided. Currently, a problem was felt and it was a result of miscommunication.*
- Hon. Joselito L. Arintoc, SB Member, and Member - Institutional Services & Management Sector:
  - *Raised his concern about the terminal to be converted into a fruits and vegetable section. According to him, the nearby stalls, especially the wing section could be "boxed out" by the proposed plan, thus, he is asking for what at stake for those who could be affected. With regards to the transportation service, he mentioned that it was randomly located in various places, and he inquired if the transportation sector was considered for the proposed plan for the terminal. He recommended that the terminal should be utilized for its purpose, and the transfer of the random parking areas of motorists to the terminal could boost the economic activity in the public*



**MUNICIPAL DEVELOPMENT COUNCIL**

*market, since the concentration of transportation services will be in one location only, as intended.*

- The MDC Chairperson, Engr. Reinbert C. Costelo, solicited the opinion of Mr. Dominador C. Davocol, Jr., President, Tungan-on Operators and Drivers Association and Member - Infrastructure Services & Local Roads Management Sector.
- Mr. Dominador C. Davocol, Jr., President, Tungan-on Operators and Drivers Association and Member - Infrastructure Services & Local Roads Management Sector:
  - *Responded that there was already a dry run of terminal operation in the previous administration. The problem they encountered was when the operators/drivers of motor vehicles bound to Carigara, Leyte did not cooperate. Accordingly, the dry run of terminal operation only lasted for two (2) weeks since they preferred the random parking in the street they were used to. At this moment, Mr. Davocol requested the strict implementation of available legislations intended for transportation sector and political will is much needed according to him.*
- Mr. Eriberto Astorga, Vice-President, Senior Citizens Association of Tunga (SECAT):
  - *Inquired the presiding officer if there is somebody who will prepare the minutes of the meeting for the purposes of follow-up for the unfinished business in the next scheduled meeting, considering there is only a limited time to tackle all issues.*
- The MDC Chairperson, Engr. Reinbert C. Costelo, presiding officer informed Mr. Eriberto Astorga, that Engr. Marlon B. Arintoc, is the MDC secretary who shall prepare the minutes of the meeting of the MDC.
- Ms. Beauty A. Cinco, MLGOO, added information regarding the raised issue on transportation sector. She emphasized that there is a continuing implementation of DILG-DATr JMC No.01, dated June 19, 2017, regarding guidelines in the Implementation of Public Transport Modernization Program. It was observed that in the province of Leyte, only 16 out of 43 LGUs have complied with the required with Local Public Transport Plan (LPTRP). Of the remaining 27 LGUs, the LGU of Tunga, which happens to be our LGU, is among them.
- The MDC Chairperson, Engr. Reinbert C. Costelo, requested the present Sangguniang Bayan members, to prioritize formulation and legislation of the Market Code and Transportation Code, which could address the current issues in the public market and terminal operation. In the absence of these legislations/ordinance, the presiding officer, presented his plan to create an interim Market Board, to address issues whenever there could be another scenario that business applicants would be interested to apply for occupancy of vacant stalls and apply for business permit.



## **MUNICIPAL DEVELOPMENT COUNCIL**

- Ms. Beauty A. Cinco, MLGOO, also added her concern with regards to the establishment of KADIWA and addressed this matter to the municipal mayor and to the Municipal Agricultural Officer, Mrs. Nida A. Davocol for its implementation.
- After thorough discussion regarding the establishment of KADIWA, Mrs. Nida A. Davocol, Municipal Agricultural Officer, proposed the schedule of KADIWA is every TUESDAY at the Tunga Public Market – Terminal Section. A signage (tarpaulin) and information dissemination for the event and activity should be provided and initiated.
- The MDC Chairperson, Engr. Reinbert C. Costelo, informed the august body that any other concern and issues relative to market operation should be properly discussed on their scheduled meeting in the coming afternoon.

### **2. BARANGAY REAL PROPERTY TAX (RPT) SHARE**

- Engr. Marlon B. Arintoc, MPDC and MDC secretary, inquired from the present Punong Barangays if they have received already their RPT share for CY 2023, and the respond was a negative, thus he presented the provisions of SEC 271 (d) OF R.A. 7160:

*"THE SHARE OF EACH BARANGAY SHALL BE RELEASED, WITHOUT NEED OF ANY FURTHER ACTION, DIRECTLY TO THE BARANGAY TREASURER ON A QUARTERLY BASIS WITHIN FIVE (5) DAYS AFTER THE END OF EACH QUARTER AND SHALL NOT BE SUBJECT TO ANY LIEN OR HOLDBACK FOR WHATEVER PURPOSE"*

- Mrs. Evelyn A. Plaza, acting Municipal Treasurer, responded that she already coordinated last week with the LGU accountant for the preparation of vouchers and other documents. She explained that the delay of release of the RPT share was due to reconciliation of their records, and she gave assurance that it would be released as soon as possible. She added that *the incoming RPT share will be released as scheduled since they are already implementing the iTax system.*

### **3. TAX MAPPING**

- Engr. Marlon B. Arintoc, MPDC and MDC secretary, informed to all present MDC members that one of his functions as Municipal Planning and Development Coordinator (MPDC) is to analyze the income and expenditures of the municipality. This brought his attention to include this matter of information regarding some misdeclaration of gross income/sales of business owners who applied for renewal of business permit for CY 2024. A comparative record of random businesses with their corresponding CY2022 and CY2023 gross sales or income was presented:



**MUNICIPAL DEVELOPMENT COUNCIL**

BUSINESS NAME/ PROPRIETOR/ ADDRESS	GROSS SALES (P)		% INCREASE/ DECREASE	AMOUNT (P) INCREASE/ DECREASE
	CY 2022	CY 2023		
<b>Sari-Sari/ Variety Store</b>				
JEZRYLL MAY STORE/Jinena R. Arintoc/ Stall No. 13, Tunga Public Market	1,500,000.00	1,600,000.00	6.67%	100,000.00
JEZRYLL MAY STORE/Jinena R. Arintoc/ Stall No. 15, Tunga Public Market	3,000,000.00	3,150,000.00	5.00%	150,000.00
WENNIES ENTERPRISES/ Wenifreda A. Balais Barangay San Antonio	2,721,000.00	3,300,000.00	21.28%	579,000.00
CRYSTEL & CHARLYN STORE/ Margielyn Dagandan Barangay Santo Niño	5,200,000.00	3,000,000.00	42.31%	2,200,000.00
MARIZ VARIETY STORE/Charme V. Salatan/ Stall No. 23, Tunga Public Market	1,180,000.00	1,600,000.00	35.57%	419,811.00
JAY-JAY VARIETY STORE/Jelyn T. Cubilla/ Stall No. 04, Tunga Public Market	2,251,936.60	1,000,000.00	55.59%	1,251,936.60
TUNGA ECO SARI-SARI STORE/ Emerson C. Obeña Barangay San Pedro	1,845,600.00	750,000.00	59.36%	1,095,600.00
VERSE CONVENIENCE STORE/ Marjorie Afable BEL's Bldg., Barangay. Santo Niño	24,977,505.81	25,543,094.36	2.26%	565,588.55
LYS SARI-SARI STORE/Lilian Y. Solis Barangay San Antonio	341,517.00	941,517.00	175.68%	600,000.00
<b>Hardware</b>				
STARBOARD HARDWARE & CONSTRUCTION/Edgardo Ong Barangay San Antonio	14,043,545.61	8,100,097.91	42.32%	5,943,447.70
VERSE TRADING/Felipa C. Lumpay DLTB, Barangay Santo Niño	28,646,998.12	20,840,474.50	27.25%	7,806,523.62
VANEMPRESS CONSTRUCTION SUPPLY AND ENTERPRISES//Vanessa Delgado Barangay San Roque	2,200,000.00	4,031,921.39	83.27%	1,831,921.39
<b>Bakeshop</b>				
AINNA'S BAKESHOP & FOOD HAUS/ Beatriz Laus Barangay Santo Niño	330,000.00	410,000.00	24.24%	80,000.00
TALISAY BAKESHOP/Menchie Raganit Barangay Santo Niño	575,342.00	770,000.00	33.83%	194,658.00
SUNRISE BAKERY/ Leonora P. Oyzon Barangay Santo Niño	300,000.00	108,000.00	64.00%	192,000.00
LUZ BAKESHOP/ Luz Marie Tingzon Barangay San Roque	80,850.00	120,000.00	48.42%	39,150.00





**MUNICIPAL DEVELOPMENT COUNCIL**

- Ms. Evelyn A. Plaza, Acting Municipal Treasurer, informed the council that she consulted the municipal mayor and recommended for tax mapping and salvation of books, since there were misdeclaration of gross sales that she is aware based on her comparative records. She told the august body that she instructed the BPLO when validating the declared gross sales to consider whichever is higher, since she could not always monitor all the business applications for a two-day duty in the municipality — Thursday and Friday. She also advised Mr. Salatan, that if the business owner insisted of lower gross sales compared to their previous year income, he should impose an equal or at least a 5% increase BUT NOT LOWER. With her findings and the current scenario of some misdeclaration of gross sales, she consulted the BPLO, if he would agree, according to her, the next step is to proceed with the examination of the books of accounts, whatever differences from the actual summation of the books, then she will send notice of differences to involved parties and required for its payment accordingly.
- Engr. Marlon B. Arintoc, MPDC and MDC secretary, acknowledged the explanations of the acting Municipal Treasurer, and he told the council that the issue is alarming because the MTO has their own target of collections, this could affect their performance, and the LGU may not have an increase of collections this year. He added that, as was discussed earlier, the LGU has savings from last year's performance that could not be sustained with this scenario if this will not be addressed.
- The MDC Chairperson, Engr. Reinbert C. Costelo, asked Ms. Evelyn A. Plaza, acting Municipal Treasurer, how the current scenario would affect the general income of the LGU and its impact.
- Ms. Evelyn A. Plaza, Acting Municipal Treasurer, replied that a lower collection is possible and it could have a significant impact. She added that her constant instruction to the BPLO is to assess whichever is higher, if not possible, impose at least a 5% increase.
- The MDC Chairperson, Engr. Reinbert C. Costelo, requested the acting Municipal Treasurer that the BPLO should attend the next scheduled MDC meeting.
- Engr. Marlon B. Arintoc, MPDC and MDC secretary, asked the acting Municipal Treasurer how alarming the scenario is. He added that whenever a business owner has a one million losses or even lower, that business owner should declare bankruptcy, but when that business is still operating, then there is something unusual.
- The MDC Chairperson, Engr. Reinbert C. Costelo, advised the acting Municipal Treasurer to act on the current issue, and he informed the august body that by the start of CY2025 there will be a new designated BPLO.
- Ms. Evelyn A. Plaza, Acting Municipal Treasurer, informed the body that the BPLO is not following her orders and instructions. She relayed a situation when the BPLO issued an official receipt to a business applicant last February 19. As agreed, the deadline for payment of business renewals without penalty was February 16. Ms. Plaza called the attention of the



**MUNICIPAL DEVELOPMENT COUNCIL**

BPLO and insisted that she would not allow that to happen, thus Mr. Salatan obliged and issued another OR to cover the penalty of the involved business applicant since it was evident that time that she was already angry.

- The MDC Chairperson, Engr. Reinbert C. Costelo, acknowledged the presence of Sangguniang Bayan members and requested if they could give him an authority to impose the tax mapping by the treasurer's office.
- Ms. Evelyn A. Plaza, Acting Municipal Treasurer, informed the MDC council that they have already initiated tax mapping in some barangays. She requested the present punong barangays to extend efforts to advise their constituents in religious payment of their real property taxes for them to have an increase of the RPT share. She added that there are a large numbers of delinquent accounts in the municipality.
- Mr. Eriberto Astorga, Vice-President, Senior Citizens Association of Tunga (SECAT):
  - *Shared his experience of RPT payment in the LGU which he addressed the acting municipal treasurer if who shall correct the observed malpractice. He relayed that personnels in the treasurer's office and assessor's office are unaware of the current RPT computations. In November 2020, when he transacted for the RPT payment of land of Mr. Eloc Susaya, he paid a much higher RPT from the year 2019 computation. Whereas, in the succeeding years, when a certain person transacted payment for the same RPT of the same land, since that person bought a portion a land from the same owner, it was found out that the basis of RPT was still in year 2019 computation, and was allowed paying the RPT.*
- Ms. Evelyn A. Plaza, Acting Municipal Treasurer, responded to Mr. Eriberto Astorga with the assurance that she would address the matter and that her staffs would be cautious this time. Ms. Plaza shared her insights and their current initiative in the municipal treasurer's office wherein they are now implementing the iTax system provided by the provincial government of Leyte. With regards to the transaction of payment of RPT's, she assumed that the revenue collectors of the municipality were aware of the requirements when paying RPT's, but with her findings, the revenue collectors are not aware of the protocol. According to her, they conducted a meeting that morning for retooling. She informed the council that during her watch, they will now implement the ideal protocol for transacting RPT payments with the following requirements:
  - Proof of ownership (i.e., deed of sale, tax declaration, title, etc.)
    - *If tax declaration/title is under the name of the parents, a client may provide a deed of partition*
    - *Authorization letter is allowed among the family members to those who are not able to transact personally*
  - Valid ID



**MUNICIPAL DEVELOPMENT COUNCIL**

She added that when a person bought a portion of land but not yet subdivided, that person is obliged to pay the whole amount based on the computation of the entire land and not only portion she bought. Ms. Plaza assured the council that she will post in conspicuous places the guidelines relative to RPT payment.

- The MDC Chairperson, Engr. Reinbert C. Costelo, solicited any other issues and other matters of information to be discussed with the council, but none was raised so the 2<sup>nd</sup> MDC meeting for the first semester was concluded

With no more matters to be discuss and resolved, Ms. Marilyn A. Cubilla, Municipal Budget Officer, moved that the meeting be adjourned.

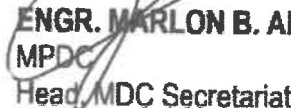
**I HEREBY CERTIFY** that the foregoing MDC Resolution No. 01 and No. 02, series of 2023 were duly approved by the Municipal Development Council (MDC) meeting held on March 21, 2024.

With no more matters to be discuss, the meeting was adjourned 11:36 o' clock in the morning.

Attested:

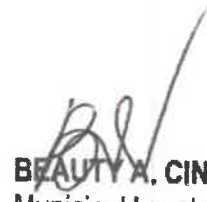


**ENGR. REINBERT C. COSTELO**  
Municipal Mayor  
MDC Chairperson, Presiding Officer



**ENGR. MARLON B. ARINTOC**  
MPDC  
Head, MDC Secretariat

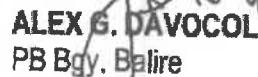
(Absent)  
**LEMUEL G. PONFERRADA**  
SB Member, Chairperson  
Committee on Finance, Budget &  
Appropriation



**BEAUTY A. CINCO**  
Municipal Local Government  
Operations Officer (MLGOO)

(Absent)  
**FLORENTINA A. OBSEQUIO**  
ABC President/  
PB Bgy. Santo Niño


(Absent)  
**ANTONIO M. ASOY**  
PB Bgy. Astorga



**ALEX G. DAVOCOL**  
PB Bgy. Balire

(Absent)  
**ANGEL M. ACEBO**  
PB Bgy. Banawang

(Absent)  
**FIDELEO G. BAAC**  
PB Bgy. San Antonio




**ORLANDO P. SUDARIO**  
PB Bgy. San Pedro


(Absent)  
**EFREN C. CAÑON**  
PB Bgy. San Roque




**MUNICIPAL DEVELOPMENT COUNCIL**

(Absent)  
**MATEO F. TAÑALA**  
PB Bgy. San Vicente

  
**GEZELLE ANN B. BEDUA**  
OIC Municipal Health Officer

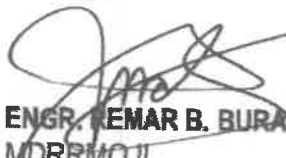
  
**MARILYN A. CUBILLA**  
Municipal Budget Officer

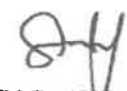
  
**NIDA A. DAVOCOL**  
Municipal Agricultural Officer

  
**AGNES C. BAQUIRAN**  
Municipal Social Welfare and  
Development Officer

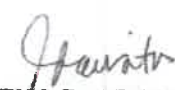
  
**EVELYN A. PLAZA**  
Acting Municipal Treasurer


  
**ENGR. TEDBORO A. QUINTANA, JR.**  
Municipal Engineer

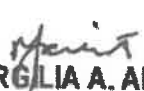
  
**ENGR. REMAR B. BURANDAY**  
MDRRMOT II

  
**FELIX P. SUDARIO, JR.**  
MENRO-Designate

(Absent)  
**LOURDES A. BAAC**  
CSO Representative, President  
*Tunga Leyte BHW Humanitarian  
Volunteers, Inc.*


  
**JINENA R. ARINTOC**  
CSO Representative, President  
*Tunga Leyte Public Vendors &  
Entrepreneur Association (TLPVEA)*

  
**JAN C. PAMAT**  
Sanitation Inspector

  
**VIRGLIA A. ARINTO**  
CSO Representative, President  
*Bayanihan Savings Replication  
Project (BSRP) – San Roque  
Chapter*

(Absent)  
**REYNALDO C. COSTELO**  
CSO Representative,  
President  
*Tungan-on Coconut Farmers  
Associations (TOCFA)*

(Absent)  
**NESTOR A. ESQUIBEL**  
CSO Representative, President  
*PASACA Irrigators Association*

  
**ERIBERTO ASTORGA**  
CSO Representative, Vice-President  
*Senior Citizens Association of Tunga  
(SECAT)*

(Absent)  
**NERISA LABARDA**  
CSO Representative,  
President  
*Blissful N' Abound Integrated  
Farmers Association*

(Absent)  
**MARIA LUCIA P. VILLAMOR**  
NGA Representative  
Department of Agrarian Reform  
(DAR)

(Absent)  
Congressperson's Representative

(Absent)  
**CEFERINO A. INABANGAN**  
CSO Representative/President  
*Pagkaurusa Han Parag-uma  
Pinaagi Ha Organiko (PAPO)*





**MUNICIPAL PLANNING AND DEVELOPMENT OFFICE**

**ATTENDANCE SHEET**

Description:	Municipal Development Council Meeting No. 2 s. 2024
Date:	March 21, 2024
Time:	9:00 AM
Venue:	Mayor's Office Conference Hall, 2 <sup>nd</sup> Floor, Mayor's Office

(Pursuant to the provisions of R.A No. 10173, otherwise known as Data Privacy Act of 2012, the information contained in this document is hereby freely given by the registrant as participant to the activity mentioned above, and the LGU Tunga ensures compliance with the provision of the National Privacy Act on Security Measures for Protection of the Personal Data.)

	Name	Designation	Address	Contact No.	Signature
1	ASTORGA, Nico B.	BRGY, KACAUND	BRGY, ASTORCA	69947249030	
2	SUPARID, ORLANDO P.	PUNONG PRAK	BRGY. SAN PEDRO	09092150973	
3	JOSELITO L. ARINOC	SB MEMBER	STO. NIHO	09683931089	
4	EDMONDO D. LABARDA	SB Member	Balire	09608661800	
5	ROY S. BRAINA	SR.	SAN AMONDO	09065580975	
6	LEO VAN C. DELGADO	SIR PED PRES	BALIRE	0977 1103 073	
7	Agnes C. Banguiao	MSWDO	Lau-tung	09267301099	
8	NIDA A. DAVOCOL	MAO	LGU - TUNGA	09465193606	
9	VIRBILIA C. ARINOC	BSRP PRES	TUNGA, LEYTE	0909316172	
10	Gracie Ann B. Bedua	Nurse II / DIC	LGU - Tunga	09261289244	
11	Felix P. SUBARLO III	MEMBER - PRES	Lau-tung	0978 2662319	
12	ANGELINA S. CALIPES	Principal-2	DepEd Tunga CS	09214211785	
13	ALEX G. DAVOCOL	P.S.	BALIRE	0953489830	
14	EVELYN A. PURZA	Acting MIT	Villava	0976204499	
15	ERIBERTO ASTORGA	SECRET - VP	San VICENTE	09659858276	
16	DOMINADOR C. DAVOCOL JR.	T.O.D.A.	Balire	09169775009	
17	BA CELLO	MLGO	Tae Cey		
18	RENATA DE VERA DE SA	MDHMMO	TMSA - Sr.	772555760	
19	JINEMA B. ARINOC	CEO / Pres.	Public market	09235388850	
20	JAN C. PANAY	SI	RVA	09752299918	
21	MARLYN A. CUBIJA	MPDO	LGU - TUNGA	0906 2629125	
22	QUINTANA, TESORO JR.	M.E.	LGU - TUNGA	0999-152-2157	
23	Reinbert Costato	LUB	LGU - TUNGA		
24	Luzon Inabongon	MPDO STAFF	LGU - TUNGA		
25	Maria J. Arinoc	MPDC	LGU - Tunga	09054167589	
26					
27					

**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

Municipality: **TUNGA, LEYTE**

No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure)

AIP Reference Code	Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source	AMOUNT (in thousand pesos)				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personal Services	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total (8+9+10)	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
General Services (1000)							1,750.00000	13,650.00000	4,300.00000	19,700.00000	0.00000	0.00000	
1000-3-01-001-000-000	<b>OFFICE OF THE MUNICIPAL MAYOR: Executive Governance Program.</b> General Supervision and Management of the Office of the Municipal Mayor and the Local Government Unit	MO	21-Mar-24	31-Dec-24	Executive Governance Services. Supervised LGU operations for the whole year period	Gen. Fund	600.00000	10,000.00000	3,000.00000	13,600.00000			
1000-3-01-001-01-000	<b>GENDER AND DEVELOPMENT (GAD) PROGRAMS</b>						400.00000	400.00000	0.00000	800.00000	0.00000	0.00000	
1000-3-01-001-001-001	TERMINAL PAY OF RETIRING LGU EMPLOYEES. Intended for the terminal payment of retiring LGU employees	MO	21-Mar-24	31-Dec-24	Payment of the terminal pay accomplished	General Fund - GAD	400.00000	0.00000	0.00000	400.00000			
1000-3-01-001-001-005	BAG-TO-SCHOOL PROGRAM	MO/MSB	21-Mar-24	31-Dec-24	Procurement and Distribution of Backpacks inclusive of various school supplies and materials	General Fund	0.00000	200.00000	0.00000	200.00000			

**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

1000-3-01-001-001-005	<b>GENDER RESPONSIVE PEACE AND ORDER PROGRAMS.</b> Mandated fund allocation to ensure peace and order and public safety in the municipality through coordination works with the barangays, national line agencies, civil society organizations and the community. Expenses on various incidental activities that will ensure smooth and efficient operation of the purpose of the fund.	MO	21-Mar-24	31-Dec-24	Maintained peace and order in the municipality through coordination works with the barangays, national line agencies, civil society organizations and the community.	General Fund - GAD	0.00000	200.00000	0.00000	200.00000	0.00000	0.00000	
1000-3-01-001-001-005-002	Conduct mobile/foot patrol & police presence	MLGU, PNP	21-Mar-24	31-Dec-24	No. of mobile/foot patrol conducted	General Fund/ External Sources	0.00000	100.00000	0.00000	100.00000			
1000-3-01-001-001-005-013	Conduct of lectures and symposium in the barangay (anti-illegal drugs)	MLGU, PDEA, Brgys	21-Mar-24	31-Dec-24	10	General Fund/ External Sources	0.00000	100.00000	0.00000	100.00000			
1000-3-01-001-002-000	<b>LOCAL DISASTER RISK REDUCTION AND MANAGEMENT</b>							0.00000	2,300.00000	300.00000	2,600.00000	200.00000	400.00000
1000-3-01-001-002-002-000	<b>DISASTER PREVENTION AND MITIGATION</b>	<b>MDRRMO</b>	21-Mar-24	31-Dec-24	<b>Prevention and Mitigation Projects accomplished</b>	<b>GF - 5% MDRRMF</b>	0.00000	2,300.00000	0.00000	2,300.00000	200.00000	400.00000	
1000-3-01-001-002-002-002	Formulation of CLUP, CDP, and AIP	MPDC SB DSHUD MDRRMC	21-Mar-24	31-Dec-24	CLUP of the LGU formulated and approved	GF - 5% MDRRMF, G.F. & External Sources	0.00000	2,000.00000	0.00000	2,000.00000	200.00000	300.00000	
1000-3-01-001-002-002-020	Training/ Seminar on the Operation of Sanctuary (i.e., Protecting Wildlife, Preserving Landscapes, Conserving Biodiversity, etc.)		21-Mar-24	31-Dec-24	Trained communities on sanctuary operations	GF - 5% MDRRMF, G.F. & External Sources	0.00000	100.00000	0.00000	100.00000		100.00000	
1000-3-01-001-002-002-035	Renewal of insurance of government buildings and equipment	MDRRMC MACCO	21-Mar-24	31-Dec-24	Renewed insurance for government buildings	GF - 5% MDRRMF, G.F. & External Sources	0.00000	100.00000	0.00000	100.00000			



**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

1000-3-01-001-002-002-037	Renewal of insurance for rescue personnel and volunteers	MDRRMC MACCO	21-Mar-24	31-Dec-24	Renewed insurance of personnel and volunteers	GF - 5% MDRRMF, G.F. & External Sources	0.00000	100.00000	0.00000	100.00000			
1000-3-01-001-002-003-000	<b>DISASTER PREPAREDNESS</b>	<b>MDRRMO</b>	21-Mar-24	31-Dec-24	<b>Disaster Preparedness PPA's accomplished</b>	<b>GF - 5% MDRRMF</b>	0.00000	0.00000	300.00000	300.00000			
1000-3-01-001-002-003-013	Purchase of appropriate Personnel Protective Equipment and Rescue equipment	MDRRMO, MDRRMC, LCE, MBO, BAC, PLGU	21-Mar-24	31-Dec-24	MDRRM Office/OPCEN is operational and equipped	GF - 5% MDRRMF, G.F. & External Sources	0.00000	0.00000	300.00000	300.00000			
1000-3-01-002-000	<b>OFFICE OF THE MUNICIPAL VICE-MAYOR: Legislative Program.</b> Supervision and General Administration of Vice-Mayor Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions and other benefits and maintenance and operation to include travel expenses, office supplies and materials	<b>OMVM</b>	21-Mar-24	31-Dec-24	<b>Legislative Services</b>	<b>General Fund</b>	100.00000	100.00000	100.00000	300.00000			
1000-3-01-003-000	<b>OFFICE OF THE SANGGUNIAN BAYAN &amp; SB SECRETARY: Legislative Program.</b> Supervision and General Administration of Sangguniang Bayan. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials	<b>OSB</b>	21-Mar-24	31-Dec-24	<b>Legislative Services</b>	<b>General Fund</b>	100.00000	100.00000	100.00000	300.00000			



**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

<p><b>1000-3-01-005-000</b></p>	<p><b>MUNICIPAL TREASURER'S OFFICE: Treasurer's Operations Program.</b>                  Supervision and general administration of Municipal Treasury Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials</p>	<p><b>MTO</b></p>	<p>21-Mar-24</p>	<p>31-Dec-24</p>	<p>Treasury Operations Services. Collected                   _____                  local revenue, all vouchers paid, updated revenue recording specially real property tax</p>	<p><b>General Fund</b></p>	<p>100.00000</p>	<p>100.00000</p>	<p>300.00000</p>	<p>500.00000</p>			
<p><b>1000-3-01-006-000</b></p>	<p><b>MUNICIPAL ASSESSOR'S OFFICE: Appraisal and Assessment of Real Property Program.</b> Supervision and administration of Municipal Assessor's Office. To include salaries of Assessment Office personnel, personal and government contributions to GSIS and other institutions and other benefits. To also include maintenance and operation to include travel expenses, office supplies and materials</p>	<p><b>MASSO</b></p>	<p>21-Mar-24</p>	<p>31-Dec-24</p>	<p>Appraisal and Assessment Services.                  _____ lots verified,                  _____ real properties reassessed, _____ tax declarations copies issued to property owners</p>	<p><b>General Fund</b></p>	<p>100.00000</p>	<p>100.00000</p>	<p>100.00000</p>	<p>300.00000</p>			
<p><b>1000-3-01-007-000</b></p>	<p><b>MUNICIPAL ACCOUNTING OFFICE: Financial Accounting and Reporting program.</b> Supervision and general administration of Municipal Accounting Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials</p>	<p><b>MACCO</b></p>	<p>21-Mar-24</p>	<p>31-Dec-24</p>	<p>Accounting Services. Disbursement vouchers reviewed and recorded both at MLGU and BLGU, trial balance and other report submitted to COA</p>	<p><b>General Fund</b></p>	<p>100.00000</p>	<p>100.00000</p>	<p>100.00000</p>	<p>300.00000</p>			
<p><b>1000-3-01-008-000</b></p>	<p><b>MUNICIPAL BUDGET OFFICE: Budget Management Program.</b> Supervision and general administration of Municipal Budget Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials</p>	<p><b>MBO</b></p>	<p>21-Mar-24</p>	<p>31-Dec-24</p>	<p>Budget Management Services. Annual budget approved, eight (8) barangay budget reviewed including SK budget, reports submitted</p>	<p><b>General Fund</b></p>	<p>100.00000</p>	<p>100.00000</p>	<p>100.00000</p>	<p>300.00000</p>			

**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

1000-3-01-009-000	<b>MUNICIPAL PLANNING &amp; DEVELOPMENT OFFICE: Planning, Monitoring, and Evaluation Program.</b> Supervision and general administration of Municipal Planning and Development Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials	MPDO	21-Mar-24	31-Dec-24	Planning, Monitoring and Evaluation Services. Office manned and supervised, all programs/projects/activities	General Fund	100.00000	100.00000	100.00000	300.00000	0.00000	0.00000	
1000-3-01-012-000	<b>MUNICIPAL CIVIL REGISTRAR'S OFFICE: Civil Registry Program.</b> Supervision and general administration of Municipal Civil Registrar's Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials	MCRO	21-Mar-24	31-Dec-24	Civil Registry Services. Prepared petitions, request office supplies and other needs purchased	General Fund	50.00000	50.00000	100.00000	200.00000			
<b>Sub-Total (General Public Services)</b>							1,750.00000	13,650.00000	4,300.00000	19,700.00000			
AIP Reference Code	Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source	AMOUNT (in thousand pesos)				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personal Services	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total (8+9+10)	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Social Services (3000)							250.00000	350.00000	400.00000	1,000.00000	0.00000	0.00000	

**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

3000-3-01-011-000	<b>MUNICIPAL HEALTH OFFICE: Health Services Program.</b> Supervision and General Administration of Municipal Health Office. This activity includes payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation including travel expenses, office supplies and materials	MHO	21-Mar-24	31-Dec-24	<b>Health Improvement Services. Manned and supervised health office</b>	General Fund	200.00000	100.00000	300.00000	600.00000			
3000-3-02-005-000	<b>MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE: Social and Welfare Development Programs.</b> Supervision and general administration of Municipal Welfare and Development Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials.	MSWDO	21-Mar-24	31-Dec-24	<b>Social Welfare and Development Services. Manned and supervised social welfare office</b>	General Fund	50.00000	100.00000	100.00000	250.00000			
3000-3-2-005-006	<b>LCPC STAKEHOLDERS MEETINGS.</b> Expenses to be used in the conduct of stakeholders regular and special meetings. Also to be used for the purchased of food during conducts of meetings, conferences, seminars and other related activities.	MSWDO	21-Mar-24	31-Dec-24	Conducted quarterly, even semi-annual meetings and monitored and reviewed plans and activities concerning the youth	General Fund - 1% LCPC	0.00000	50.00000	0.00000	50.00000			
3000-3-02-005-020	Subsidy to Daycare Workers	LGU/ MSWD/ RHU/ PNP/ BGYs	21-Mar-24	31-Dec-24	Capacity building and empowerment of child and day-care workers who usually monitors the education and learning of day care children	General Fund	0.00000	100.00000	0.00000	100.00000			
<b>Sub-Total (Social Services)</b>							250.00000	350.00000	400.00000	1,000.00000	0.00000	0.00000	

**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

AIP Reference Code	Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source	AMOUNT (in thousand pesos)				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personal Services	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total (8+9+10)	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Economic Services (8000)			21-Mar-24	31-Dec-24			650.00000	500.00000	3,500.00000	4,650.00000	1,500.00000	1,500.00000	
8000-3-01-010-000	<b>MUNICIPAL ENGINEERING OFFICE/BUILDING OFFICIAL: Engineering and Infrastructure Management Services.</b> Supervision and general administration of Municipal Engineering office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operations to include travel expenses, office supplies and materials	ME	21-Mar-24	31-Dec-24	Engineering and Infrastructure Management Programs. Office manned and supervised	General Fund	50.00000	100.00000	100.00000	250.00000			
8000-3-01-010-003-000	<b>LOCAL ACCESS ROAD AND BRIDGES PROGRAM</b>						0.00000	0.00000	2,000.00000	2,000.00000	1,000.00000	1,000.00000	
8000-3-01-010-003-011	Road Opening of Barangay Balire Road	MEO	21-Mar-24	31-Dec-24	length of road improved and rehabilitated	20% D.F. & External Sources	0.00000	0.00000	1,000.00000	1,000.00000	500.00000	500.00000	A634-07



**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

8000-3-01-010-003-012	Road Concreting of Barangay Balire Road	MEO	21-Mar-24	31-Dec-24	length of road Improved and rehabilitated	20% D.F. & External Sources	0.00000	0.00000	1,000.00000	1,000.00000	500.00000	500.00000	A634-07	
8000-3-01-010-004-000	<b>FARM-TO-MARKET ROAD DEVELOPMENT PROGRAM</b>							0.00000	0.00000	1,000.00000	1,000.00000	500.00000	500.00000	
8000-3-01-010-004-010	Road Concreting of Barangay Astorga FMR (Lapdok Area)	MEO	21-Mar-24	31-Dec-24	length of road constructed	20% D.F. & External Sources	0.00000	0.00000	1,000.00000	1,000.00000	500.00000	500.00000	A634-07	
8000-3-02-003-000	<b>MUNICIPAL AGRICULTURAL OFFICE: Agricultural Production Programs &amp; Delivery of Basic Agricultural and Support Services.</b> Supervision and General Administration of Municipal Agriculture Office. This activity include payment of salaries, personal and government contributions to GSIS and other institutions, and other benefits and maintenance and operation to include travel expenses, office supplies and materials	MAO	21-Mar-24	31-Dec-24	<b>Agricultural Production Services. Office manned and supervised, reports submitted, agricultural programs/project s/activities monitored and assessed</b>	General Fund	500.00000	100.00000	100.00000	700.00000				
8000-3-02-003-004	PLANT NURSERY DEVELOPMENT PROGRAM	MAO	21-Mar-24	31-Dec-24	Plant nursery developed	LGU/ NGA	0.00000	200.00000	200.00000	400.00000				
8000-3-03-001-000	ECONOMIC ENTERPRISE AND PUBLIC UTILITIES OPERATION SERVICES	EEAPUOS	21-Mar-24	31-Dec-24	Established Economic Enterprise and public utility services	General Fund	100.00000	100.00000	100.00000	300.00000				
<b>Sub-Total (Economic Services)</b>							650.00000	500.00000	3,500.00000	4,650.00000	1,500.00000	1,500.00000		

**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
**BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024**

AIP Reference Code	Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source	AMOUNT (in thousand pesos)				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personal Services	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total (8+9+10)	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Other Services (9000)			21-Mar-24	31-Dec-24			#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	
9000-3-03-001-000	ENVIRONMENTAL MANAGEMENT AND NATURAL RESOURCES	MENRO	21-Mar-24	31-Dec-24	Environmental Management and Natural Resources Services	General Fund	0.00000	300.00000	0.00000	300.00000	300.00000	0.00000	
9000-3-03-001-001	Safe Closure and Rehabilitation of Waste Disposal Facility (Dumpsite-Soil Cover)	MEO/MENRO	21-Mar-24	31-Dec-24	Area of compacted soil-cover	20% DF/External Sources	0.00000	300.00000	0.00000		300.00000		A314-10
9000-3-03-002-000	MUNICIPAL YOUTH DEVELOPMENT OFFICE	LYDO	21-Mar-24	31-Dec-24	SK Youth Development Programs	General Fund	0.00000	30.00000	0.00000	30.00000	0.00000	0.00000	
9000-3-03-002-009	Project youth LEAD (Lead, Educate, and Advocate for Development): Leadership Training and Workshop	LYDO/LYDC/DILG	21-Mar-24	31-Dec-24	To promote leaders, create motivation, build better communication, build better problem solving skills, open up social gates and learn strategic ways in leadership	General Fund	0.00000	30.00000	0.00000	30.00000			

**C.Y. 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01**  
 BY PROGRAM/PROJECT/ACTIVITY BY SECTOR AS OF MARCH 21, 2024

9000-3-03-003-000	MUNICIPAL TOURISM AND DEVELOPMENT OFFICE & MUNICIPAL CULTURE AND ARTS OFFICE	MTDO & MCAO	21-Mar-24	31-Dec-24	MTDC & MCAC PROGRAMS	General Fund & External Sources	0.00000	200.00000	200.00000	400.00000	0.00000	0.00000
9000-3-03-003-023	CHRISTMAS MONTH CELEBRATION: Expenses for various activities (i.e., Setting-up of Tunnel of Lights, Adorning Buildings and Posts w/ Parols, Setting-up Belen, Light-a-Tree-Competition and LGU Year-End Assessment)	MTDC/ MCAC	21-Mar-24	31-Dec-24	No. of sites decorated and activities conducted	General Fund & External Sources	0.00000	200.00000	200.00000	400.00000		
<b>Sub-Total (Other Services)</b>							0.00000	530.00000	200.00000	730.00000	300.00000	0.00000
<b>TOTAL</b>							<b>2,650.00000</b>	<b>15,030.00000</b>	<b>8,400.00000</b>	<b>26,080.00000</b>	<b>1,800.00000</b>	<b>1,500.00000</b>

GPS	75.54%
SS	3.83%
ES	17.83%
OS	2.80%

100.00%

19,700,000.00	<b>26,080,000.00</b>
1,000,000.00	
4,650,000.00	
730,000.00	

PS	10.16%
MOO	57.63%
E	
CO	32.21%

100.00%

2,650,000.00	<b>26,080,000.00</b>
15,030,000.00	
8,400,000.00	

Adapt	6.90%
Mit	5.75%

1,800,000.00  
1,500,000.00

Prepared by:

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 Mun. Planning & Devt. Coordinator  
 Date: March 21, 2024

**MARILYN A. CUBILLA**  
 Mun. Budget Officer  
 Date: March 21, 2024

Approved:

**ENGR. REINBERT C. COSTELO**  
 Municipal Mayor  
 Date: March 21, 2024