

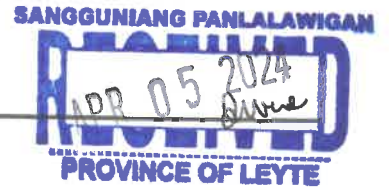
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Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
-oOo-

Item No.: 11  
Date: 12 1 2024 MAY

**PROVINCIAL BUDGET OFFICE**



April 4, 2024

**Hon. LEONARDO M. JAVIER, JR.**  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte  
Palo, Leyte

RELEASED  
DATE: 4-5-24  
NO. #294  
BY. G.  
FBO

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Annual Budget FY 2024** of the **Municipality of Santa Fe, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2023-013** with a total appropriation in the amount of **P117,771,814.00**, reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the appropriation for salaries to officials and employees implementing the Fourth Tranche Compensation Adjustment for Local Government Personnel is in accordance with the provisions of LBC 149 dated January 10, 2023 and the authorized rates thereof under Annex "A-7 & "Annex A-1";
2. That all positions in the plantilla are incorporated in the Organizational Structure and Staffing Pattern of the LGU as approved by the Sangguniang Bayan;
3. That the procurement of Goods, Supplies, Equipment, Civil Works and related services shall be made pursuant to RA 9184 and its Implementing Rules and Regulations;
4. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative thereto:
  - a. PERA – Budget Circular No. 2009-3
  - b. RATA – LBC No. 103
  - c. Clothing Allowance – Budget Circular No. 2024-1
  - d. Subsistence & Laundry Allowance – RA 7305 and AO No. 170
  - e. Year-end Bonus and Cash Gift – Budget Circular No. 2016-4
  - f. Mid-Year Bonus - Budget Circular No. 2017-2
  - g. Honoraria – Secs. 288 & 289 of GAAM Vol 1 and LBC No. 62
  - h. Productivity Enhancement Incentive – Budget Circular 2017-4
  - i. Terminal Leave Benefits/Monetization of Leave Credits – CSC guidelines and Budget Circular No. 2016-2
  - j. Hazard Pay- establishment of this benefit/incentive shall be based on the conditions enumerated under the Magna Carta for Public Health Workers and payment shall likewise strictly adhere to the said requirements. Likewise, the grant of this incentive to Social Workers be made in consonance with the implementing rules and regulations on the Magna Carta for Public Social Workers.

5. That the LGU - Santa Fe appropriated 2,900,000.00 of Other Personnel Benefits (PEI & SRI). The said appropriation shall properly classify the type of Bonus/Allowance/Incentive being granted to qualified employees, to wit:

| Object of Expenditures             | Account Code | Legal Basis                                   |
|------------------------------------|--------------|---|
| Productivity Enhancement Incentive | 5-01-04-990  | Budget Circular 2017-4 dated December 4, 2017 |
| Service Recognition Incentive      | 5-01-04-990  | No legal basis                                |

Moreover, the grant of Service Recognition Incentive shall have legal basis in establishing the same before disbursements shall be made therefrom;

6. That the LGU - Santa Fe appropriated 580,000.00 of Other Bonuses & Allowances (Anniversary/Loyalty). If the said amount is purposely for Loyalty Incentive to qualified employees in the LGU pursuant to Joint Resolution No. 4 approved on June 17, 2009, the term to be appropriately used shall be **Loyalty Incentive Pay**.
7. That the utilization of confidential fund of P110,000.00 shall be made in accordance with COA-DBM-DILG-GOCC-DND Joint Circular No. 2015-01 dated January 18, 2015 prescribing Guidelines on the Entitlement, Release, Use, Reporting of Confidential and/or Intelligence Fund.
8. That the LGU appropriated 50,000.00 for Extraordinary and Miscellaneous Expense, to wit:

| Particulars                             | Per AB    | Authorized | Excess    |
|---|-----------|------------|-----------|
| Extraordinary and Miscellaneous Expense | 50,000.00 | 8,310.08   | 41,689.92 |

The provision for Extraordinary and Miscellaneous Expense shall be appropriated to the intended Object of Expenditures in accordance with the Chart of Accounts under COA Circular 2015-009 dated December 1, 2015. Section 325(h) of RA No. 7160 which expressly provides: "That the annual appropriations for discretionary purposes of the local chief executive shall not exceed two percent (2%) of the actual receipts derived from the basic real property tax in the next preceding year". It is to be noted, that Extraordinary and Miscellaneous Expenses is the same as the Discretionary Fund. Thus, the appropriation for the Extraordinary and Miscellaneous Expenses should follow the guidelines on Discretionary Expenses, and in this case, shall be up to the amount of 8,310.08. The excess shall be reverted and shall be subject for reappropriation.

9. That the allocation and utilization of the 5% Local Disaster Risk Reduction and Management Fund (LDRRMIF) shall conform with the provisions of NDRRMC-DBM and DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013;
10. That the utilization of 20% Development Fund (DF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020 and that the preparation of the Annual Investment Program (AIP) shall be in accordance with Joint Memorandum Circular No. 1 of DILG-NEDA-DBM and DOF dated March 8, 2007;
11. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

It is understood that this review action does not authorize any item of appropriation that is specifically prohibited by or inconsistent with the provisions of law.

Compliance with CSC rules, DBM issuances and accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

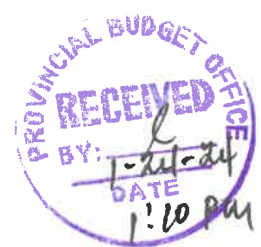
  
**MARIA GINA P. HIPE**  
Provincial Budget Officer

  
**RUTH Y. SURPIA**  
Provincial Treasurer

  
**AGNES C. RAFON**  
Project Development Officer IV  
Officer-In-Charge - PPDO


Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



**1<sup>ST</sup> INDORSEMENT**  
24 January 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **MUNICIPAL ORDINANCE NO. 2023-013 OF THE MUNICIPALITY OF SANTA FE, LEYTE**, entitled: AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF LGU-SANTA, LEYTE FOR FISCAL YEAR 2024 IN THE TOTAL AMOUNT OF ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP117,771,814.00), together with the ANNUAL INVESTMENT PROGRAM (AIP) for CALENDAR YEAR 2024 OF THE SAME AMOUNT.

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Sta. Fe

**OFFICE OF THE MAYOR**

December 15, 2023

**TO THE HONORABLE MEMBERS**  
**SANGGUNIANG PANLALAWIGAN OF LEYTE**  
Provincial Capitol  
By-Pass Road, Palo, Leyte

Thru: **HON. LEONARDO M. JAVIER**  
Vice - Governor  
SP Presiding Officer

Gentlemen and Ladies:

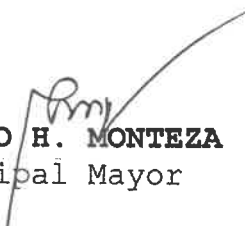
I have the honor to submit herewith to the Honorable Sanggunian OF Leyte, the herein attached **FY 2024 ANNUAL GENERAL FUND BUDGET** of the Municipality of Santa Fe, Leyte in the amount of **PhP 117,771,814.00**, in accord with the MDC approved Annual Investment Program (AIP) in the same amount of **PhP 117,771,814.00**.

Said submission is in compliance of RA.7160, the Local Government Code of 1991, LBM No. 87 dated June 9, 2023 and other budget issuances.

Hoping that your good office act favorably for the necessary **BUDGET AUTHORIZATION** and/or appropriation ordinance.

Thank you and **MORE POWER!**

Truly yours,

  
**AMPARO H. MONTEZA**  
Municipal Mayor



Republic of the Philippines  
**MUNICIPALITY OF SANTA FE**  
Province of Leyte

**SANGGUNIANG BAYAN**

**THE 61<sup>st</sup> REGULAR SESSION OF THE 12<sup>th</sup> SANGGUNIANG BAYAN OF SANTA FE, LEYTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, SANTA FE, LEYTE ON DECEMBER 4, 2023.**

**Attendance:**

**HON. RODEL L. AJETO**  
SB Member, Temporary Presiding Officer

**HON. AMIEL P. ENAGE**  
SB Member

**HON. EDGARDO R. SALCEDA**  
SB Member

**HON. GENY R. ESMERO**  
SB Member

**HON. RICARDO D. FAJARDO**  
SB Member

**HON. AGNES A. CHUCA**  
SB Member

**HON. LARRY S. ARUTA**  
SB Member

**HON. JERALD LORENZ NARGA**  
*SK Federation President, SB Member*

**MUNICIPAL ORDINANCE NO. 2023-013**

Series of 2023

(Introduced by Hon. Edgardo R. Salceda)  
Chairperson-Committee on Finance and Appropriations

**"AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF LGU-SANTA FE, LEYTE FOR FISCAL YEAR 2024 IN THE TOTAL AMOUNT OF ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP 117,771,814.00) ONLY, COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2024, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE"**

***WHEREAS, pursuant to Section 318 of Republic Act 7160 otherwise known as the 1991 Local Government Code, Municipal Mayor, Amparo H. Monteza submitted the Executive Budget for Fiscal Year 2024 in the amount of ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP 117,771,814.00) ONLY;***

***WHEREAS, there is a need to appropriate the amount of ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP 117,771,814.00), for various expenditures for fiscal year 2024 operation of the Municipality of Sta. Fe, Leyte, subject to applicable budgeting, accounting, auditing and procurement laws, rules and regulations;***

***NOW THEREFORE, be it ordained by the Sangguniang Bayan of Santa Fe, Province of Leyte in a regular session assembled:***

**APPROPRIATION ORDINANCE NO. 2023 -02 (series of 2023)**



Republic of the Philippines  
**MUNICIPALITY OF SANTA FE**  
Province of Leyte

**SANGGUNIANG BAYAN**

Continuation: Municipal Ordinance No. 2023 – 013  
Dated December 4, 2023

page 2 of 6

**Section 1.** The Annual Budget of the Municipality of Santa Fe, Leyte for fiscal year 2024 in the total amount of **ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP 117,771,814.00)**, covering the various lawful expenditures for its operation, is hereby approved.

The following documents for Budget Year FY 2024 are incorporated herein and made integral part of this Ordinance:

1. Budget of Expenditures and Sources of Financing (LBP Form No. 1);
2. Programmed Appropriation and Obligation by Object of Expenditure by offices/departments (LBP Form No. 2);
3. Plantilla of LGU Personnel (LBP Form No. 03);
4. Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets CY 2023 (LBP Form No. 4);
5. Statement of Indebtedness (LBP Form No. 5);
6. Statement of Statutory and Contractual Obligations and Budgetary Requirements FY 2023 (LBP Form 6);
7. Statement of Fund Allocation by Sector (LBP Form No. 7); and,
8. Annual Investment Program FY 2024.

**Section 2. Sources of Funds.** Funds shall be taken from the 2021 Estimated Income as duly certified by the Local Finance Committee, subject to applicable laws and auditing rules and regulations.

**Section 3. Use of funds.** The amount of **ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP 117,771,814.00)**, is hereby appropriated for priority Programs, Projects and Activities (PPAs) and Expenditures included in the approved Annual Investment Program (AIP) for FY 2024.

**Section 4. Compliance with RA 7160.** Provisions of the Local Government Code of 1991 (RA7160) on utilization and disbursement of appropriated funds are hereby enjoined with emphasis on the following:

- a. Section 22 (c) on prior authorization by the Sangguniang Bayan for contracts entered into by the Local Chief Executive;
- b. Section 305. Fundamental principles governing the financial affairs, transactions and operations of the Municipality;
- c. Section 324 on compliance with budgetary requirements;
- d. Section 325 on general limitations in the use of appropriations;
- e. Section 336 on use of appropriated funds and savings; and
- f. Section 346 on disbursements of local funds.

D. M. M. R.

R. J. R.

A. M. L.

W. M. M. M.



Republic of the Philippines  
**MUNICIPALITY OF SANTA. FE**  
Province of Leyte

**SANGGUNIANG BAYAN**

Continuation: Municipal Ordinance No. 2023 – 013  
Dated December 4, 2023

page 3 of 6

**Section 5. Compliance with other applicable laws, rules and regulations.**

- a. All sums set aside in this ordinance shall be spent solely for the specific purpose/s for which they have been appropriated pursuant to Section 4 (1) of Presidential Decree 1445 otherwise known as the Government Auditing Code of the Philippines;
- b. All procurement shall follow strictly the provisions of R.A. 9184, its Implementing Rules and Regulations and applicable procurement policy guidelines issued by the Government Procurement Policy Board (GPPB);
- c. The appropriations for the allocation and utilization of the Local Disaster Risk Reduction and Management Fund (LDRRMF) shall be in accordance with the provisions of NDRRMC-DBM-DILG JMC No. 2013-01 dated March 25, 2013 and that the appropriation intended for the creation of Local Disaster Risk Reduction and Management officers/personnel shall conform to the guidelines of NDRRMC-DBM-DILG JMC No. 2014-1 dated April 4, 2014; and

**Section 6. Fiscal Responsibilities.** The Municipal Mayor shall have fiscal responsibility over the funds of the Office of the Municipal Mayor and other offices of the municipal government except funds of the Sangguniang Bayan where fiscal responsibility is exercised by the Municipal Vice-Mayor who signs all warrants drawn on the municipal treasury for all expenditures appropriated for the operation of the said local legislative body in accordance with paragraph (1) Section 456 of the Local Government Code of 1991.

**Section 7. Use of Savings and Augmentation.** In accordance with Section 336 of R.A. 7160, the Municipal Mayor and the Presiding Officer of the Sanggunian by ordinance are hereby authorized to augment any item in the approved annual budget for their respective offices from savings in other items within the same expense class of their respective appropriations.

For this purpose, "savings" refer to portions or balances of any programmed appropriation free from any obligation or encumbrance, still available after the satisfactory completion or the unavoidable discontinuance or abandonment of the work, activity or purpose for which the appropriation is authorized, or arising from unpaid compensation and related costs pertaining to vacant positions and leaves of absence without pay.

"Augmentation" implies the existence in the budget of an item, project, activity or purpose with an appropriation which, upon implementation or subsequent evaluation of needed resources, is determined to be deficient.

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Republic of the Philippines  
**MUNICIPALITY OF SANTA. FE**  
Province of Leyte

**SANGGUNIANG BAYAN**

Continuation: Municipal Ordinance No. 2023 – 013  
Dated December 4, 2023

page 4 of 6

**Section 8. LCE Mayor's Authority to implement Projects and Other Outlays.** The Local Chief Executive – Municipal Mayor is vested and/or granted the authority to enter into CONTRACTS in implementing the programs, projects, activities (PPAs) and/or outlays as enumerated hereunder in the exercise of its corporate power pursuant to Section 22 of the Local Government Code of 1991 (RA 7160); to wit:

**GENERAL SERVICES**

- |  |              |
|--|--------------|
| 1. Purchase of Lot (Espeleta Estate at Mercado St., Barangay Zone II, Santa Fe, Leyte) for Additional LGU Buildings & Facilities additional lot acquisition cost | 4,000,000.00 |
| 2. Purchase of Lot – Road Right of Way (RROW) at NHA Pabahay, Brgy. Bulod, Santa Fe, Leyte   | 1,000,000.00 |
| 3. Road Opening Construction & Concreting of Road Right of Way (RROW) to NHA Pabahay at Brgy. Bulod, Santa Fe, Leyte   | 3,000,000.00 |
| 4. Purchase of Filling Materials for the New Public Market Complex   | 2,000,000.00 |
| 5. Construction of Municipal Signage – Municipal Boundary Monument with Landscaping  | 1,500,000.00 |
| 6. Construction of Welcome Signage – Municipal Cemetery @ corner Barangay Zone III, Santa Fe, Leyte with Landscaping   | 545,217.00   |

**SOCIAL SERVICES**

- |  |            |
|--|------------|
| 1. KALAHI-CIDSS Program Implementation Counterpart and Nutrition and Feeding Sub Project | 750,000.00 |
|--|------------|

**ECONOMIC SERVICES**

- |   |               |
|---|---------------|
| 1. LGU Loan Amortization to the Development Bank of the Philippines (DBP) | 10,000,000.00 |
|---|---------------|

Dimunor.

Amatal

Edgardo K. Mark

Amat Corp



Republic of the Philippines  
**MUNICIPALITY OF SANTA. FE**  
Province of Leyte

**SANGGUNIANG BAYAN**

Continuation: Municipal Ordinance No. 2023 – 013  
Dated December 4, 2023

page 5 of 6

**Section 9. Creations of Offices and/or Item Positions.**

a. The following Offices is hereby created, viz:

1. Public Employment Service Office;
2. Municipal Environment and Natural Resources Office (MENRO);
3. Human Resource Management Office;
4. Municipal Tourism Office; and,
5. Municipal Youth Development Office.

b. Consequently, the following Item-Positions is herein created as an integral part of this Appropriation Ordinance No. 2023-02, viz:

1. Administrative Aide I (Utility Worker I), (SG - 1, Office of the Municipal Mayor) – Php 109,200.00 with components;
2. Day Care Worker II, (SG - 8, Office of the Municipal Social Welfare & Development) – PhP 165,852.00 with components;
3. Administrative Aide III (Utility Worker IIA), (SG - 3, Office of the Sangguniang Bayan Secretary) – PhP 123,300.00 with components;
4. Administrative Aide I (Utility Worker I), (SG - 1, Office of the Municipal Civil Registrar) – Php 109,200.00 with components;
5. Administrative Aide I (Utility Worker I), (SG - 1, Office of the Municipal Budget) – Php 109,200.00 with components;
6. Disbursing Officer (SG - 7, Office of the Municipal Treasurer) – PhP 158,820.00 with components;
7. Engineer II (SG 16, Office of the Municipal Engineer) – PhP 333,240.00 with components; and,
8. Municipal Government Department Head I (Human Resource Management Officer V), (SG – 24, Office of the Human Resource Management Office) – PhP 756,660.00 and components.

c. The Function/s and/or Job Description/s of all the Item-Position/s herein created and enumerated in the above stated provision (Section 9 - b) shall be in pursuance to existing laws, e.g. RA 7160, the local Government Code of 1991, and the Civil Service law, rules and regulations.

**Section 10. Separability Clause.** If, for any reason, any Section or provision of this Appropriation Ordinance is disallowed in Budget Review or declared invalid by proper authorities, other Sections or provisions hereof that are not affected thereby shall continue to be in full force and effect.

**Section 11. Effectivity.** The effectivity of this Appropriations Ordinance shall be January 01, 2024.

D. M. M. R.

R. P. L.

A. L.

E. P. L.

J. L.



Republic of the Philippines  
**MUNICIPALITY OF SANTA. FE**  
Province of Leyte


**SANGGUNIANG BAYAN**

Continuation: Municipal Ordinance No. 2023 – 013  
Dated December 4, 2023

page 6 of 6

**ENACTED:** This 04<sup>th</sup> day of DECEMBER 2023 during the 61<sup>st</sup> Regular Session of the Sangguniang Bayan at the Sangguniang Bayan Session Hall, Santa. Fe, Leyte.

This ordinance is **approved unanimously**.

  
**HON. AMIEL P. ENAGE**  
SB Member

  
**HON. EDGARDO R. SALCEDA**  
SB Member

  
**HON. RODEL L. AJETO**  
SB Member

  
**HON. RICARDO D. FAJARDO**  
SB Member

(Official Leave)  
**HON. ALVIN D. PETILLA**  
SB Member

  
**HON. LARRY S. ARUTA**  
SB Member

  
**HON. GENY R. ESMERO**  
SB Member

  
**HON. JERALD LORENZ NARGA**  
SK Federation President / SB Member

  
**HON. AGNES A. CHUCA**  
SB Member

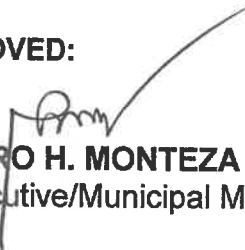
I **HEREBY CERTIFY** to the correctness of the foregoing resolution.

  
**JULIUS XERXES M. OBENQUE**  
Secretary to the Sangguniang Bayan Designate

**ATTESTED:**

  
**HON. RODEL L. AJETO**  
SB Member/Temporary Presiding Officer

**APPROVED:**

  
**HON. AMPARO H. MONTEZA**  
Local Chief Executive/Municipal Mayor

Date of Approval: 12 - 4 - 23



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Sta. Fe

OFFICE OF THE MAYOR

OFFICE OF THE DAN LUNIANI BAYAN  
STA. FE LEYTE  
**RECEIVED**  
BY: *Jessica* P. 4A00  
DATE: 10-10-2023 TIME: 3:22 PM

October 10, 2023

**TO THE HONORABLE MEMBERS  
SANGGUNIANG BAYAN**  
LGU - Santa Fe, Leyte

Thru: **HON. EDUARDO N. TOREROS**  
Municipal Vice - Mayor  
SB Presiding Officer

Gentlemen and Ladies:

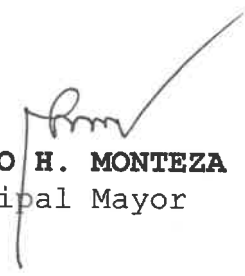
I have the honor to submit herewith to the Honorable Sanggunian the attached proposed **FY 2024 ANNUAL GENERAL FUND BUDGET** of this municipality in the amount of **PhP 117,771,814.00**, in accord with the MDC approved Annual Investment Program (AIP) in the amount of **PhP 117,771,814.00**.

Said submission is in compliance of RA 7160, the Local Government Code of 1991, LBM No. 87 dated June 9, 2023 and other budget issuances.

Hoping that your good office act favorably for the necessary BUDGET AUTHORIZATION and/or appropriation ordinance.

Thank you and MORE POWER!

Truly yours,

  
**AMPARO H. MONTEZA**  
Municipal Mayor



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**OFFICE OF THE MAYOR**

---

October 10, 2023

**BUDGET MESSAGE**

**THE HONORABLE MEMBERS**

Sangguniang Bayan  
Santa Fe, Leyte

Gentlemen and Mesdames:

May I have the honor to submit herewith the proposed Annual General Fund Budget of the municipality for Fiscal Year 2024 pursuant to Section 318 of RA 7160 otherwise known as the Local Government Code of 1991.

**A. INTRODUCTION**

This Executive Budget was prepared in accordance with the provisions of the Local Budget Memorandum No. 87 issued on June 095, 2023 by the Department of Budget and Management, using the new budget form as prescribed under the Updated Budget Operations Manual for LGU's.

LBM 82 & LBM 82-A, enunciated the Mandanas & Garcia jurisprudence more particularly the National Tax Allotment (NTA) replacing the former Internal Revenue Allotment (IRA). Also, Executive Order No. 138 is issued by the Office of the President to come-up with the full devolution of basic services. To guide the LGUs, Joint Memorandum Circular 2021-1 dated August 11, 2021 was issued by the DILG & the DBM.

These budget is particularly governed by Commission on Audit (COA) and the Department of Budget and Management (DBM) new account code under the new accounting system, the PPSAS or the Philippine Public Sector Accounting Standards.

Funds herein have been substantially allocated for the programs, projects and activities (PPAs) necessary for an efficient and effective delivery of basic governmental services in our municipality.

This Budget integrates the Municipal Development Plan into the expenditures program, by proposing those projects which have been ranked as top priority in the Annual Investment Plan for FY 2022; the Executive-Legislative Agenda (ELA); the LDIPB and the CDP (Comprehensive Development Program).



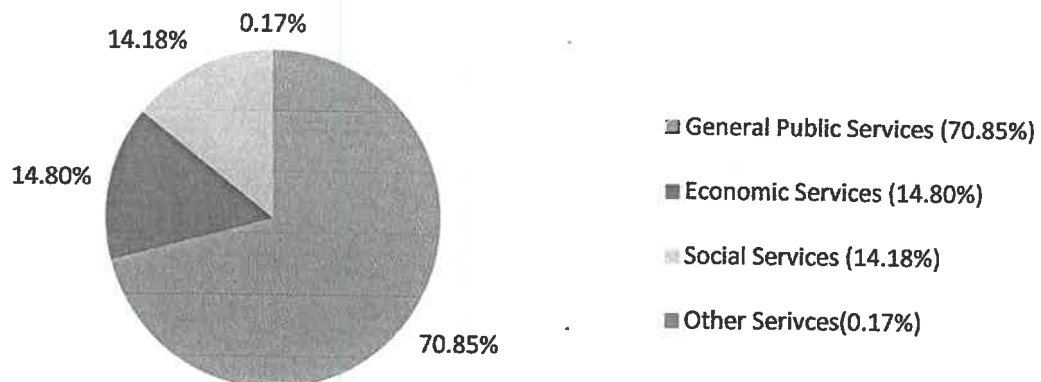
Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**OFFICE OF THE MAYOR**

The total General Fund Budget for FY 2024 is composed of the Expenditures Program and Sources of Financing, amounting to PhP 117,771,814.00 as illustrated in LBP Forms No.1 and 7 and demonstrated by herein Exhibit 1 & 2.

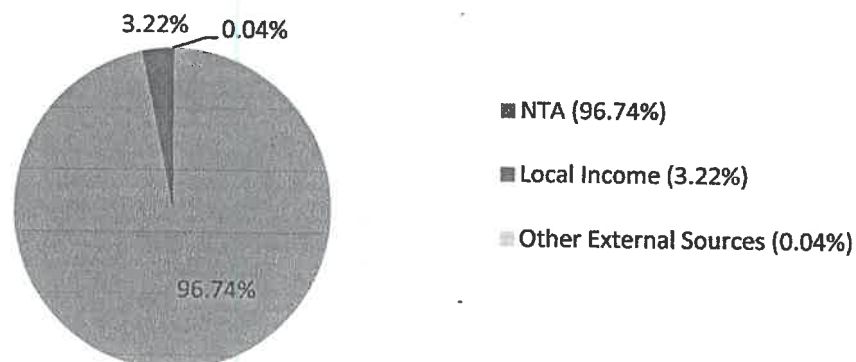
**Exhibit 1.**

**Expenditures Program (Distribution by sector) Budget Year 2024**



**Exhibit 2.**

**Distribution by Type of Revenue Budget Year 2024**



**B. GOALS AND OBJECTIVES**

1. To maximize collection of local taxes, operating and miscellaneous revenues.
2. Full implementation of the delivery of basic social and economic services, programs and projects beneficial and/or responsive to the constituents of the municipality.

**C. FISCAL POLICIES**

1. Increase tax collections through massive and comprehensive tax campaign activities and tax mapping program.
2. Update scale of fees with rates comparable to other LGUs by an increase of about 25% for the budget year.
3. Efficient and prudent management of limited resources.



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**OFFICE OF THE MAYOR**

**D. PROGRAM THRUSTS AND PRIORITIES**

Our total estimated receipt for FY 2024 is in the amount of PhP 117,771,814.00. Out of the entire amount of One Hundred Seventeen Million Seven Hundred Seventy-One Thousand Eight Hundred Fourteen Pesos; Ninety-Six point Seventy-Four per centum (96.74%) or an equivalent of One Hundred Thirteen Million Nine Hundred Thirty-One Thousand Eighty-Three pesos (PhP 113,931,083.00) is sourced from the National Tax Allotment (NTA). While the amount of Three and 22/100 per centum (3.22%) or an equivalent to Three Million Seven Hundred Ninety-Five Thousand Seven Hundred Thirty-One pesos (PhP 3,795,731.00) comes from local revenues, and lastly the amount of Forty-Five Thousand Pesos (45,000.00) comes from other external sources. These only means that the municipality is still dependent to the NTA for its financial operations. A summary of our total proposed FY 2024 General Fund Budget will show the allocation of resources by sector, as follows:

| <u>Sector</u>           | <u>Amount</u>                | <u>% to Total</u>     |
|-------------------------|------------------------------|-----------------------|
| General Public Services | 83,435,425.16                | 70.85%                |
| Economic Services       | 17,434,357.08                | 14.80%                |
| Social Services         | 16,702,031.76                | 14.18%                |
| Other Services          | 200,000.00                   | 0.17%                 |
| <b>Total</b>            | <b><u>117,771,814.00</u></b> | <b><u>100.00%</u></b> |

**E. DISTRIBUTION BY MAJOR EXPENSE CLASS .**

**PERSONAL SERVICES**

That the expenditures for Personal Services for the budget year is in the amount of PhP 58,354,760.96 which is 49.55% of the total receipts of the LGU. This amount has a moderate increase from the CY 2023 total budget, for reasons that said increase went to the Full Implementation of R.A. No. 11466 (SSLV 3<sup>rd</sup> Tranche) and Terminal Leave Benefits of Local Elective & Appointive Officials and some employees. The increase of PS is attributed as well to the full allocation of vacant Department Heads position such the Municipal Civil Registrar, Municipal Social Welfare Officer, Municipal Treasurer and Human Resource Management Officer V as well as some newly created positions like the Day Care Worker II, Engineer II, Administrative Aide III, Administrative Aide I and Disbursing Officer I. Moreover, the Personal Services allocation has to observe and/or follow with the recommendation of the Provincial Local Finance Committee of the Province of Leyte in their Budget Review of the CY 2023 Annual General Fund Budget of the LGU and in pursuance to Section 325 of the LGC (PS Cap Limitations).



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**OFFICE OF THE MAYOR**

**MAINTENANCE AND OTHER OPERATING EXPENDITURES**

The total amount of PhP 29,533,245.34 has been set aside for MOOE, representing 25.08% of the total budget, a minimal increase in percentage as compared to the 2023 MOOE total funds.

**CAPITAL OUTLAYS**

With respect to Capital Outlays fund allocation, the members of the Local Finance Committee decided to forego or allocate any amount under this item since there was substantial amount allocated in FY 2023 for the procurement of Information Technology (IT) Equipment & Software such as desktops, laptops and printers covering all offices in the LGU.

**OTHER PURPOSES**

The amount of PhP 22,795,217.00 was allocated for the 20% Local Development Fund; PhP 5,888,590.70 for the 5% Local Disaster Risk Reduction Management Fund; and PhP 200,000.00 was set aside as Aid to component Barangays in the municipality.

**F. CONCLUSION**

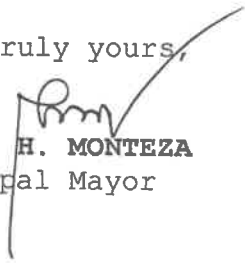
Submitted together with this Budget Message are the local expenditures Program, Project and Activities as endeavored by the LGU.

Anent the foregoing, Honorable Members of the Sangguniang Bayan, with your utmost support and earnest cooperation, we shall realize our goals, mission and vision which is STA FE: AN AGRO-INDUSTRIAL HUB OF LEYTE WITH GOD-LOVING, HEALTHY, EDUCATED, AND LAW ABIDING SANTAFENHON LIVING IN A PROGRESSIVE COMMUNITY, ECOLOGICALLY SUSTAINABLE, CLIMATE CHANGE ADAPTABLE AND DISASTER RESILIENT ENVIRONMENT UNDER A DYNAMIC, RESPONSIVE, ACCOUNTABLE AND TRANSPARENT LEADERSHIP.

We strive therefore towards a peaceful, developed and progressive municipality, within the next three (3) years.

The administration's flagship project of establishing and/or constructing a grand and centralized **NEW PUBLIC MARKET** with an integrated transport terminal will now be completed. As such, the administrations' overwhelming endeavor as always has been: **"ASENSO SANTAFENHON, KITA ang BIDA para han aton IROY NGA TUNA nga MATAM-IS PAG PUY-AN!!!**

Very truly yours,

  
**AMPARO H. MONTEZA**  
Municipal Mayor





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

June 19, 2023

**THE LOCAL CHIEF EXECUTIVE**

Municipality of Santa Fe  
Province of Leyte

Dear **Local Chief Executive**:

Please be informed of the issuance of DBM Local Budget Memorandum (LBM) No. 87 dated June 9, 2023 containing the **Indicative Fiscal Year (FY) 2024 National Tax Allotment (NTA)** shares of the Local Government Units (LGUs) and the guidelines on the preparation of the FY 2024 annual budgets of LGUs.

The total NTA share of your LGU is **Php113,931,083.00**. Likewise, the information on the NTA shares of the respective barangays under your locality is attached hereto as Annex "A".

Section 2.2.5 of said LBM provides that pursuant to Section 17 (g) of Republic Act (RA) No. 7160, the NTA and other local sources shall first cover the cost of providing the basic services and facilities enumerated under Section 17 (b) thereof, particularly those devolved by the National Government (NG), before applying the same for other purposes.

For other important provisions in the aforementioned LBM, a copy may be downloaded from our website at [www.dbm.gov.ph](http://www.dbm.gov.ph).

Should you need further information and technical assistance, please do not hesitate to coordinate with us at the phone numbers and email address indicated below.

Thank you.

Very truly yours,

  
**IMELDA C. LACERAS, CESO III**  
Regional Director

ANH/JAL/qac  
DMS Ref No. 2023-RO-8-0082596-E

Villa Ruiz, Brgy. 77, Marasbaras, Tacloban City  
(053) 888-0531 / 888-0423 / 832-1628 / 300-2309  
[dbmro8@dbm.gov.ph](mailto:dbmro8@dbm.gov.ph) | [www.dbm.gov.ph](http://www.dbm.gov.ph)



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Sta. Fe

## OFFICE OF THE MAYOR

Memorandum  
(Unnumbered)

TO : **The Municipal Vice-Mayor for the SB  
LOCAL DEPARTMENT HEADS  
All NGA Field Offices (MTC, DILG, PNP, BFP & COMELEC)  
Bids and Awards Committee (BAC)  
Liga ng mga Barangay  
And Others concerned  
This Municipality**

Date : June 19, 2023

Subject : Budget Call for Budget Preparation CY 2024

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This pertains to the Budget Call for CY 2024 by virtue of the issuance of Local Budget Memorandum (LBM) No. 87 by the Department of Budget and Management (DBM).

In view of the aforementioned LBM 87, the Local Government Unit of Santa Fe, Leyte will start the Budget Preparations. Consequently, the undersigned is requesting your respective offices to submit to the Office of the Mayor your budget proposal for CY 2024 NOT LATER than the 30<sup>th</sup> day of June 2023 and copy furnished the Municipal Budget Office.

For Local Department Heads who prepares sectoral plans as required by the LBM for purposes of formulating the Annual Investment Program (AIP) cum Local Development Investment Plan (LDIP), hereunder is your special assignments:

1. 20% Development Fund (DF) which is 20% of the NTA under Section 287 of ra 7160 the Local Government Code of 1991. Fund utilization however shall be in accordance with DBM-DOF-DILG JOINT MEMORANDUM (jmc) nO. 1 DATED NOVEMBER 4, 2020;

2. MDRRMF Financial Plan & Local Climate Change Adaptation Plan (LCCAP) under RA 10121 and its implementing rules;

3. GAD Plan under RA 9710 and JMC No. 2016-01 dated January 12, 2016 issued by the PhilCom on Women-DILG-DBM & NEDA;

4. Senior Citizens' and PWD Plan under RA 9994 as amended by RA 7432 & RA 9442 as further amended by RA 9277;

5. Combating AIDS (HIV Plan) pursuant to RA 8504;

6. Local Council for the Protection of Children (LCPC) Plan pursuant to RA 9344;

7. **MPOC Peace and Order Plan;**

*Continuation Memorandum of LCE on Budget Call dated June 19, 2023*

**8. Municipal Nutrition Action Plan;**

**9. Municipal Culture and the Arts Plan; and,**

**10. Indicative APP (Approved Procurement Plan).**

Everyone is requested to submit the proposals on the period set in the 2<sup>nd</sup> paragraph herein.

For your guidance and strict compliance.

  
**HON. AMPARO H. MONTEZA**  
*Municipal Mayor*

**CC: Sangguniang Bayan  
Local Finance Committee**



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**OFFICE OF THE MAYOR**

Memorandum No. 23 - 05  
Series of 2023

TO : Vice-Mayor  
SB Member Committee on Finance & Appropriations  
Local Finance Committee  
Department Heads  
NGAs concerned (DILG, PNP, BFP, MTC & COMELEC)  
The President, Liga ng mga Barangay  
Bids & Awards Committee  
& others concerned  
This Municipality

Date : 14 August 2023

Subject : Department Heads' Budget Hearing

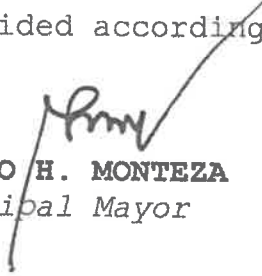
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As required by LGC 1991 & LBM 87, the undersigned would like to invite you to attend the aforesated activity, the conduct of a Budget Hearing for the concerned Local & National Departments to finally come-up and/or prepare the proposed 2024 Annual General Fund Budget of the Municipality of Santa Fe, Leyte.

The said activity will be Thursday, the 17<sup>th</sup> day of August at the Mayor's Conference Room at exactly 9:00 in the morning.

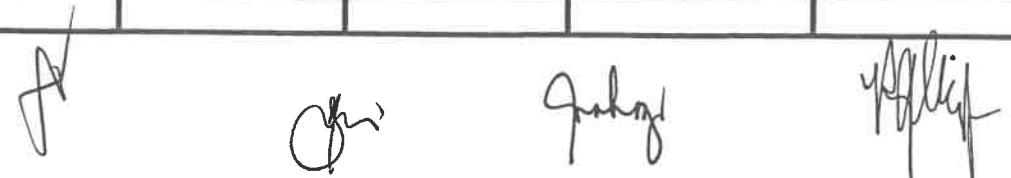
Attendance is a must.

Be guided accordingly.

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**BUDGET OF EXPENDITURES AND SOURCES OF FINANCING  
MUNICIPALITY OF SANTA FE, LEYTE  
GENERAL FUND**

| PARTICULARS<br>(1)                           | ACCOUNT<br>CODE<br>(2) | INCOME<br>CLASSIFICATION<br>(3) | PAST YEAR<br>(Actual)<br>(2022)<br>(4) | Current Year Appropriation (2023) |                     |                     | Budget Year<br>(Proposed)<br>(2024)<br>(8) |
|--|------------------------|---------------------------------|--|-----------------------------------|---------------------|---------------------|--|
|  |                        |                                 |  | 1st Semester<br>(5)               | 2nd Semester<br>(6) | Total<br>(7)        |  |
| <b>I. Beginning Cash Balance</b>             |                        |                                 |  |                                   |                     |                     |  |
| <b>II. Receipts</b>                          |                        |                                 |  |                                   |                     |                     |  |
| <b>A. Local Sources</b>                      |                        |                                 |  |                                   |                     |                     |  |
| 1. Tax Revenue                               |                        |                                 |  |                                   |                     |                     |  |
| a. Real Property Tax (RPT)                   |                        |                                 |  |                                   |                     |                     |  |
| i. Basic RPT                                 | 4-01-02-040            | R                               | 415,504.36                             | 375,135.71                        | 117,335.29          | 492,471.00          | 566,341.00                                 |
| ii. Special Education Fund                   |                        |                                 |  |                                   |                     |                     |  |
| b. Business Tax                              | 4-01-03-050            | R                               | 1,203,334.90                           | 1,125,583.05                      | 119,061.95          | 1,244,645.00        | 1,431,341.00                               |
| c. Other Local Tax                           | 4-01-04-990            | R                               | 280,515.60                             | 222,568.96                        | 152,645.04          | 375,214.00          | 431,496.00                                 |
| <b>Total Tax Revenue</b>                     |                        |                                 | <b>1,899,354.86</b>                    | <b>1,723,287.72</b>               | <b>389,042.28</b>   | <b>2,112,330.00</b> | <b>2,429,178.00</b>                        |
| 2. Non - Tax Revenue                         |                        |                                 |  |                                   |                     |                     |  |
| a. Regulatory Fees                           | 4-02-02-990            | R                               | 446,138.07                             | 342,254.02                        | 155,452.98          | 497,707.00          | 572,363.00                                 |
| b. Service / User Charges                    | 4-02-01-990            | R                               | 475,635.81                             | 477,432.88                        | 23,970.88           | 453,462.00          | 626,163.00                                 |
| c. Receipts from Economic Enterprise         | 4-02-02-140            | R                               | 84,803.00                              | 0.00                              | 91,028.00           | 91,028.00           | 104,682.00                                 |
| d. Other Receipts                            | 4-02-02-990            | R                               | 59,191.90                              | 39,150.00                         | 15,933.00           | 55,083.00           | 63,345.00                                  |
| <b>Total Non - Tax Revenue</b>               |                        |                                 | <b>1,065,768.78</b>                    | <b>858,836.90</b>                 | <b>238,443.10</b>   | <b>1,097,280.00</b> | <b>1,366,553.00</b>                        |
| <b>Total Local Sources</b>                   |                        |                                 | <b>2,965,123.64</b>                    | <b>2,582,124.62</b>               | <b>627,485.38</b>   | <b>3,209,610.00</b> | <b>3,795,731.00</b>                        |
| <b>B. External Sources</b>                   |                        |                                 |  |                                   |                     |                     |  |
| 1. National Tax Allotment                    | 4-01-06-010            | R                               | 125,428,449.96                         | 53,615,453.52                     | 53,663,623.48       | 107,279,077.00      | 113,931,083.00                             |
| 2. Share from GOCCs (PAGCOR & PCSO)          | 4-04-01-020            | R                               | 10,000.00                              | 7,500.00                          | 7,500.00            | 15,000.00           | 25,000.00                                  |
| 3. Other Shares from National Tax Collection |                        |                                 | 112,937.88                             |                                   |                     |                     |  |
| a. Share from Ecozone                        |                        |                                 |  |                                   |                     |                     |  |
| b. Share from EVAT                           |                        |                                 |  |                                   |                     |                     |  |
| c. Share from National Wealth                |                        |                                 |  |                                   |                     |                     |  |



|  |             |    |                       |                      |                      |                       |                       |
|--|-------------|----|-----------------------|----------------------|----------------------|-----------------------|-----------------------|
| d. Share from Tobacco Exise Tax                            |             |    |                       |                      |                      |                       |                       |
| 4. Inter - local Transfer                                  |             |    |                       |                      |                      |                       |                       |
| 5. Extraordinary Receipts/Grants/Donation/Aids             | 4-02-02-990 | NR | 29,075.00             | 8,050.00             | 27,813.00            | 35,863.00             | 20,000.00             |
| <b>Total External Sources</b>                              |             |    | <b>125,580,462.84</b> | <b>53,631,003.52</b> | <b>53,698,936.48</b> | <b>107,329,940.00</b> | <b>113,976,083.00</b> |
| <b>C. Non - income Receipts</b>                            |             |    |                       |                      |                      |                       |                       |
| 1. Capital Investment Receipts                             |             |    |                       |                      |                      |                       |                       |
| a. Proceeds from Sale of assets                            |             |    |                       |                      |                      |                       |                       |
| b. Proceeds from Sale of Debt Securities of Other Entities |             |    |                       |                      |                      |                       |                       |
| c. Collections of Loans Receivable                         |             |    |                       |                      |                      |                       |                       |
| Total Receipts from Borrowings & Loans                     |             |    |                       |                      |                      |                       |                       |
| <b>Total Non - Income Receipts</b>                         |             |    |                       |                      |                      |                       |                       |
| <b>Total Receipts</b>                                      |             |    | <b>128,545,586.48</b> | <b>56,213,128.14</b> | <b>54,326,421.86</b> | <b>110,539,550.00</b> | <b>117,771,814.00</b> |
| <b>III. Expenditures</b>                                   |             |    |                       |                      |                      |                       |                       |
| <b>Personal Services</b>                                   |             |    |                       |                      |                      |                       |                       |
| Salaries   | 5-01-01-010 |    | 26,645,364.00         | 13,332,689.00        | 13,332,689.00        | 26,665,378.00         |                       |
| Wages  | 5-01-01-020 |    | 5,152,056.00          | 2,730,000.00         | 2,730,000.00         | 5,460,000.00          |                       |
| PERA   | 5-01-02-010 |    | 2,664,000.00          | 1,308,000.00         | 1,308,000.00         | 2,616,000.00          |                       |
| RA (Representation Allowance)                              | 5-01-02-020 |    | 1,470,000.00          | 735,000.00           | 735,000.00           | 1,470,000.00          |                       |
| TA (Transportation Allowance)                              | 5-01-02-020 |    | 1,470,000.00          | 735,000.00           | 735,000.00           | 1,470,000.00          |                       |
| Clothing / Uniform Allowance                               | 5-01-02-040 |    | 678,000.00            | 327,000.00           | 327,000.00           | 654,000.00            |                       |
| Mid-Year Bonus   | 5-01-02-990 |    | 2,649,785.00          | 1,338,557.42         | 1,338,557.42         | 2,677,114.83          |                       |
| Year End Bonus   | 5-01-02-140 |    | 2,649,785.00          | 1,338,557.42         | 1,338,557.42         | 2,677,114.83          |                       |
| Other Bonuses & Allow. (Cash Gift)                         | 5-01-02-150 |    | 565,000.00            | 272,500.00           | 272,500.00           | 545,000.00            |                       |
| Other Bonuses & Allow. (Anniversary / Loyalty)             | 5-01-02-150 |    | 565,000.00            | 272,500.00           | 272,500.00           | 545,000.00            |                       |
| Honoraria  | 5-01-02-100 |    | 284,000.00            | 142,000.00           | 142,000.00           | 284,000.00            |                       |
| Other Bonuses (Subsistence)                                | 5-01-02-050 |    | 84,800.00             | 75,000.00            | 75,000.00            | 150,000.00            |                       |
| Other Bonuses (Laundry Allowance)                          | 5-01-02-060 |    | 27,200.00             | 50,000.00            | 50,000.00            | 100,000.00            |                       |
| Other Bonuses (Hazard Pay)                                 | 5-01-02-110 |    | 190,000.00            | 125,000.00           | 125,000.00           | 250,000.00            |                       |
| Life & Retirement Insurance Contributions                  | 5-01-03-010 |    | 3,815,690.40          | 1,927,522.68         | 1,927,522.68         | 3,855,045.36          |                       |
| PAGIBIG / HDMF   | 5-01-03-020 |    | 140,000.00            | 70,000.00            | 70,000.00            | 140,000.00            |                       |
| PHILHEALTH   | 5-01-03-030 |    | 318,000.00            | 159,000.00           | 159,000.00           | 318,000.00            |                       |
| ECC  | 5-01-03-040 |    | 317,974.20            | 160,626.89           | 160,626.89           | 321,253.78            |                       |
| Other Personal Benefits (PEI)                              | 5-01-04-990 |    | 566,000.00            | 273,000.00           | 273,000.00           | 546,000.00            |                       |
| Other Personal Benefits (Monetization)                     | 5-01-04-990 |    | 140,000.00            | 125,000.00           | 125,000.00           | 250,000.00            |                       |
| Overtime and Night Pay                                     | 5-01-02-130 |    | 79,552.38             | 42,276.20            | 42,276.20            | 84,552.39             |                       |

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*R. R. R.*

|  |             |  |                      |                      |                      |                      |             |
|--|-------------|--|----------------------|----------------------|----------------------|----------------------|-------------|
| Terminal Leave Benefits                                  | 5-01-04-030 |  | 2,252,166.24         | 82,500.00            | 82,500.00            | 165,000.00           |             |
| <b>SUB TOTAL</b>   |             |  | <b>52,724,373.22</b> | <b>25,621,729.60</b> | <b>25,621,729.60</b> | <b>51,243,459.19</b> | <b>0.00</b> |
| <b>Maintenance &amp; Other Operating Expenses</b>        |             |  |                      |                      |                      |                      |             |
| Travelling Expenses                                      | 5-02-01-010 |  | 2,626,090.00         | 1,405,545.00         | 1,405,545.00         | 2,811,090.00         |             |
| Training & Seminar Expenses                              | 5-02-02-010 |  | 1,110,000.00         | 565,000.00           | 565,000.00           | 1,130,000.00         |             |
| Office Supplies Expenses                                 | 5-02-03-010 |  | 1,290,000.00         | 657,500.00           | 657,500.00           | 1,315,000.00         |             |
| Other Supplies & Materials Expenses                      | 5-02-03-990 |  | 332,000.00           | 166,000.00           | 166,000.00           | 332,000.00           |             |
| Fuel, Oil and Lubricants Expenses                        | 5-02-03-090 |  | 750,000.00           | 375,000.00           | 375,000.00           | 750,000.00           |             |
| Water Expenses   | 5-02-04-010 |  | 75,000.00            | 37,500.00            | 37,500.00            | 75,000.00            |             |
| Electricity Expenses                                     | 5-02-04-020 |  | 1,000,000.00         | 500,000.00           | 500,000.00           | 1,000,000.00         |             |
| Telephone Expenses (Landline)                            | 5-02-05-020 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |             |
| Telephone - Mobile Expenses                              | 5-02-05-020 |  | 624,000.00           | 324,000.00           | 324,000.00           | 648,000.00           |             |
| Confidential & Intelligence Expenses                     | 5-02-10-020 |  | 110,000.00           | 55,000.00            | 55,000.00            | 110,000.00           |             |
| Advertising & Subscription Expenses                      | 5-02-99-010 |  | 40,000.00            | 20,000.00            | 20,000.00            | 40,000.00            |             |
| Janitorial Services                                      | 5-02-12-020 |  | 8,078,400.00         | 4,633,200.00         | 4,633,200.00         | 9,266,400.00         |             |
| Cable, Satellite, Telegraph and Radio Expenses           | 5-02-05-040 |  | 20,000.00            | 10,000.00            | 10,000.00            | 20,000.00            |             |
| Anti-Illegal Drugs Campaign/Enforcement related expenses | 5-02-99-990 |  | 60,000.00            | 30,000.00            | 30,000.00            | 60,000.00            |             |
| Communication Expenses                                   | 5-02-05-020 |  | 2,000.00             | 1,000.00             | 1,000.00             | 2,000.00             |             |
| Drugs & Medicines Expenses                               | 5-02-03-070 |  | 500,000.00           | 250,000.00           | 250,000.00           | 500,000.00           |             |
| Medical, Dental & Laboratory Supplies Expenses           | 5-02-03-080 |  | 100,000.00           | 50,000.00            | 50,000.00            | 100,000.00           |             |
| Tax Mapping/Prop Inventory                               | 5-02-07-010 |  | 150,000.00           | 75,000.00            | 75,000.00            | 150,000.00           |             |
| Repairs & Maint. Machinery & Equipments                  | 5-02-13-050 |  | 60,000.00            | 30,000.00            | 30,000.00            | 60,000.00            |             |
| Repair & Maint. of Bldgs. & Other Structure              | 5-02-13-040 |  | 30,000.00            | 15,000.00            | 15,000.00            | 30,000.00            |             |
| Repair & Maint. of Transportation Equipment              | 5-02-13-060 |  | 100,000.00           | 50,000.00            | 50,000.00            | 100,000.00           |             |
| Repair & Maint. Land Improvement                         | 5-02-13-020 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |             |
| Repair & Maint. Infrastructure Assets                    | 5-02-13-030 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |             |
| Repair & Maint. Furnitures & Fixtures                    | 5-02-13-070 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |             |
| Repair & Maint. Other PPE                                | 5-02-13-990 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |             |
| Repair & Maint. Of Motor Vehicles                        | 5-02-16-030 |  | 150,000.00           | 75,000.00            | 75,000.00            | 150,000.00           |             |
| Repair & Maintenance (Ambulance)                         | 5-02-13-060 |  | 100,000.00           | 50,000.00            | 50,000.00            | 100,000.00           |             |
| Repair & Maintenance of Office Equipment                 | 5-02-13-050 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |             |
| Donations / Grants (AICS)                                | 5-02-99-080 |  | 550,264.74           | 275,132.37           | 275,132.37           | 550,264.74           |             |
| Printing & Publication Expenses                          | 5-02-99-020 |  | 5,000.00             | 2,500.00             | 2,500.00             | 5,000.00             |             |
| Auditing Services  | 5-02-11-020 |  | 50,000.00            | 25,000.00            | 25,000.00            | 50,000.00            |             |
| Internet Subscription Expenses                           | 5-02-05-030 |  | 404,000.00           | 202,000.00           | 202,000.00           | 404,000.00           |             |

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|--|-------------|--|----------------------|----------------------|----------------------|----------------------|---|
| Insurance Expenses                                 | 5-02-16-030 |  | 30,000.00            | 15,000.00            | 15,000.00            | 30,000.00            |   |
| Other General Services                             | 5-02-12-990 |  | 2,217,600.00         | 1,108,800.00         | 1,108,800.00         | 2,217,600.00         |   |
| Animal / Zoological Supplies Expenses              | 5-02-03-040 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |   |
| Representation Expenses                            | 5-02-99-030 |  | 150,000.00           | 75,000.00            | 75,000.00            | 150,000.00           |   |
| Philhealth Premiums for Indigent                   | 5-01-03-030 |  | 30,000.00            | 15,000.00            | 15,000.00            | 30,000.00            |   |
| Legal Services / Notarial Fees                     | 5-02-11-010 |  | 150,000.00           | 75,000.00            | 75,000.00            | 150,000.00           |   |
| Fees / Registration of Government Real Properties  | 5-02-99-990 |  | 100,000.00           | 50,000.00            | 50,000.00            | 100,000.00           |   |
| Fees / Registration of Municipal Vehicle           | 5-02-99-990 |  | 105,000.00           | 52,500.00            | 52,500.00            | 105,000.00           |   |
| Revenue-Generation Activity                        | 5-02-02-010 |  | 10,000.00            | 5,000.00             | 5,000.00             | 10,000.00            |   |
| Power Supply System                                | 1-07-03-050 |  | 50,000.00            | -                    | -                    | 0.00                 |   |
| Extraordinary & Miscellaneous Expenses             | 5-02-10-030 |  | 200,000.00           | 100,000.00           | 100,000.00           | 200,000.00           |   |
| Security Services                                  | 5-02-12-030 |  | 158,400.00           | 79,200.00            | 79,200.00            | 158,400.00           |   |
| Consultancy Services                               | 5-02-11-030 |  | 150,000.00           | 75,000.00            | 75,000.00            | 150,000.00           |   |
| Other MOOE   | 5-02-99-990 |  | 807,123.00           | 491,940.85           | 491,940.85           | 983,881.69           |   |
| Fidelity Bond Premiums                             | 5-02-16-020 |  | 170,000.00           | 85,000.00            | 85,000.00            | 170,000.00           |   |
| Membership Dues and Contributions to Organizations | 5-02-99-060 |  | 125,000.00           | 62,500.00            | 62,500.00            | 125,000.00           |   |
| Rental of Heavy Equipment                          | 5-02-99-050 |  | 38,000.00            | 19,000.00            | 19,000.00            | 38,000.00            |   |
| <b>SUB TOTAL</b>                                   |             |  | <b>22,877,877.74</b> | <b>12,223,318.22</b> | <b>12,223,318.22</b> | <b>24,446,636.43</b> | - |
| <b>Capital Outlays</b>                             |             |  |                      |                      |                      |                      |   |
| Investment Property                                |             |  |                      |                      |                      |                      |   |
| Purchase of Motor Vehicles                         | 1-07-06-010 |  | 0.00                 | 0.00                 | 0.00                 | 0.00                 |   |
| Office Equipment                                   | 1-07-05-020 |  | 130,000.00           | -                    | -                    | 0.00                 |   |
| Furnitures, Fixtures & Books                       | 1-07-07-010 |  | 575,000.00           | -                    | -                    | 0.00                 |   |
| IT Equipment- Computer Software                    | 1-09-01-020 |  | 2,150,000.00         | 25,000.00            | 25,000.00            | 50,000.00            |   |
| Communication Equipment                            | 1-07-05-070 |  | 485,000.00           | -                    | -                    | 0.00                 |   |
| Machinery & Equipment / Aircon Purchase            | 1-07-05-010 |  | 100,000.00           | 50,000.00            | 50,000.00            | 100,000.00           |   |
| Other Property, Plant & Equipment                  | 1-07-99-990 |  | 165,000.00           | -                    | -                    | 0.00                 |   |
| Photocopying Machine or Risograph                  | 1-07-04-010 |  | 175,000.00           | -                    | -                    | 0.00                 |   |
| Municipal Signage Installation                     | 1-07-01-010 |  | 500,000.00           | -                    | -                    | 0.00                 |   |
| JEV Recording System                               | 1-09-01-020 |  | 50,000.00            | -                    | -                    | 0.00                 |   |
| Revenue Generation System - ITAX                   | 1-09-01-020 |  | 0.00                 | 0.00                 | 0.00                 | 0.00                 |   |
| Municipal Perimeter Fence Construction             | 1-07-04-010 |  | 500,000.00           | -                    | -                    | 0.00                 |   |
| Improvement of Municipal Hall Main Building        | 1-07-04-010 |  | 2,000,000.00         | -                    | -                    | 0.00                 |   |








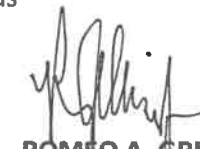

|   |             |  |                       |                      |                      |                       |          |
|---|-------------|--|-----------------------|----------------------|----------------------|-----------------------|----------|
| Improvement of Other LGU Buildings  | 1-07-04-010 |  | 350,000.00            | -                    | -                    | 0.00                  |          |
| Power Generation, Transmission & Distri. Expenses                         | 1-07-05-020 |  | 50,000.00             | -                    | -                    | 0.00                  |          |
| Improvement of Municipal Grounds  | 1-07-04-010 |  | 600,000.00            | -                    | -                    | 0.00                  |          |
| Repainting of Municipal Main Building                                     | 1-07-04-010 |  | 500,000.00            | -                    | -                    | 0.00                  |          |
| Building & Structure (Improvement & Repairs)                              | 1-07-05-010 |  | 100,000.00            | -                    | -                    | 0.00                  |          |
| <b>SUB TOTAL</b>  |             |  | <b>8,430,000.00</b>   | <b>75,000.00</b>     | <b>75,000.00</b>     | <b>150,000.00</b>     | <b>-</b> |
| <b>Special Purpose Appropriation (SPAs)</b>                               | 5-02-99-990 |  | <b>11,150,000.00</b>  | <b>3,022,830.74</b>  | <b>3,022,830.74</b>  | <b>6,045,661.48</b>   |          |
| Appropriation for Development Program/Projects (20%)<br>Development Fund  | 8919-300    |  | 25,085,690.00         | 10,977,907.70        | 10,977,907.70        | 21,955,815.40         |          |
| Appropriation for Local Disaster Risk Reduction<br>and Management (LDRRM) |             |  |                       |                      |                      |                       |          |
| Programs/Projects (5% LDRRM Fund)   | 9919-200    |  | 6,411,471.00          | 2,763,488.75         | 2,763,488.75         | 5,526,977.50          |          |
| Appropriations for Debt Services  |             |  |                       |                      |                      |                       |          |
| Advances/Loans to Local Economic Enterprises/Public Utilities             |             |  |                       |                      |                      |                       |          |
| Aid to Barangays  | 5-02-14-990 |  | 200,000.00            | 50,000.00            | 50,000.00            | 100,000.00            |          |
| Other Authorized SPAs R.A. 9994 (Expanded Senior Citizens' Act)           |             |  | 1,350,000.00          | 535,500.00           | 535,500.00           | 1,071,000.00          |          |
| <b>SUB TOTAL</b>  |             |  | <b>44,197,161.00</b>  | <b>17,349,727.19</b> | <b>17,349,727.19</b> | <b>34,699,454.38</b>  | <b>-</b> |
| <b>Total Expenditures</b>   |             |  | <b>128,229,411.96</b> | <b>55,269,775.00</b> | <b>55,269,775.00</b> | <b>110,539,550.00</b> | <b>-</b> |
| <b>IV. Ending Balance</b>   |             |  |                       |                      |                      |                       |          |

We hereby certify that the information presented above are true and correct. We further certify that the foregoing estimated are reasonable projected as collectible for the Budget Year.


  
CIRIAZO L. MONTAÑO  
Acting Municipal Treasurer

  
NIRESSA AMOR G. LAGO  
Mun. Budget Officer-Des.

  
ENGR. MA. CYNTHIA W. LANTAJO  
MPDC

  
ROMEO A. GRISOLA  
Municipal Accountant - Des.

Approved:

  
AMPARO H. MONTEZA  
Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Municipal Mayor  
 Function: Exec. Direction, Supervision & Management  
 Fund: GENERAL

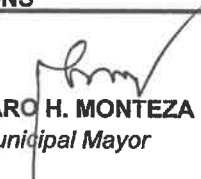
| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| 1.1 Personal Services                          |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 2,536,140.00            | 1,262,028.00            | 1,262,028.00               | 2,524,056.00        | 2,636,364.00                |
| Wages (15P)                                    | 5-01-01-020  | 1,472,016.00            | 819,000.00              | 819,000.00                 | 1,638,000.00        | 1,638,000.00                |
| PERA   | 5-01-02-010  | 504,000.00              | 276,000.00              | 276,000.00                 | 552,000.00          | 576,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 75,600.00               | 37,800.00               | 37,800.00                  | 75,600.00           | 75,600.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 75,600.00               | 37,800.00               | 37,800.00                  | 75,600.00           | 75,600.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 138,000.00              | 69,000.00               | 69,000.00                  | 138,000.00          | 168,000.00                  |
| Mid-Year                                       | 5-01-02-990  | 334,013.00              | 173,419.00              | 173,419.00                 | 346,838.00          | 356,197.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 334,013.00              | 173,419.00              | 173,419.00                 | 346,838.00          | 356,197.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 115,000.00              | 57,500.00               | 57,500.00                  | 115,000.00          | 120,000.00                  |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 115,000.00              | 57,500.00               | 57,500.00                  | 115,000.00          | 120,000.00                  |
| Honoraria                                      | 5-01-02-100  | 116,000.00              | 58,000.00               | 58,000.00                  | 116,000.00          | 50,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 480,978.72              | 249,723.36              | 249,723.36                 | 499,446.72          | 512,923.68                  |
| PAGIBIG / HDMF Contribution                    | 5-01-03-020  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 30,000.00                   |
| PHILHEALTH Contribution                        | 5-01-03-030  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 106,859.10                  |
| Employees Compensation Contribution (ECC)      | 5-01-03-040  | 40,081.56               | 20,810.28               | 20,810.28                  | 41,620.56           | 42,743.64                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 115,000.00              | 57,500.00               | 57,500.00                  | 115,000.00          | 600,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 10,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 100,000.00                  |
| Overtime Pay                                   | 5-01-02-130  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 15,000.00                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 142,166.24              | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>6,668,608.52</b>     | <b>3,394,499.64</b>     | <b>3,394,499.64</b>        | <b>6,788,999.28</b> | <b>7,629,484.42</b>         |
| 1.2 MOOE                                       |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 320,738.00              | 175,369.00              | 175,369.00                 | 350,738.00          | 200,000.00                  |
| Trainings & Seminars Expenses                  | 5-02-02-010  | 175,000.00              | 87,500.00               | 87,500.00                  | 175,000.00          | 200,000.00                  |
| Office Supplies                                | 5-02-03-010  | 200,000.00              | 100,000.00              | 100,000.00                 | 200,000.00          | 100,000.00                  |
| Other Supplies & Materials Expenses            | 5-02-03-990  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 100,000.00                  |
| Fuel, Oil & Lubricants Expenses                | 5-02-03-090  | 350,000.00              | 175,000.00              | 175,000.00                 | 350,000.00          | 200,000.00                  |
| Water Expenses                                 | 5-02-04-010  | 75,000.00               | 37,500.00               | 37,500.00                  | 75,000.00           | 75,000.00                   |
| Electricity Expenses                           | 5-02-04-020  | 1,000,000.00            | 500,000.00              | 500,000.00                 | 1,000,000.00        | 500,000.00                  |
| Telephone Expenses - Landline                  | 5-02-05-020  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 48,000.00               | 24,000.00               | 24,000.00                  | 48,000.00           | 144,000.00                  |
| Advertising Expenses                           | 5-02-99-010  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 25,000.00                   |
| Subscription Expenses                          | 5-02-99-070  | 0.00                    | 0.00                    | 0.00                       | 0.00                | 25,000.00                   |
| Cable, Satellite, Telegraph & Radio Exp.       | 5-02-05-040  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| Confidential Fund/Expenses                     | 5-02-10-010  | 110,000.00              | 55,000.00               | 55,000.00                  | 110,000.00          | 110,000.00                  |
| Janitorial Services @ (350/day) 25P            | 5-02-12-020  | 2,376,000.00            | 1,188,000.00            | 1,188,000.00               | 2,376,000.00        | 2,310,000.00                |
| Rep. & Maint. - Bldgs. & Other Structure       | 5-02-13-040  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 100,000.00                  |

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

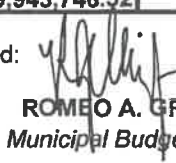
Office/Department: Municipal Mayor  
 Function: Exec. Direction, Supervision & Management  
 Fund: GENERAL

|  |             |                      |                     |                     |                      |                      |
|--|-------------|----------------------|---------------------|---------------------|----------------------|----------------------|
| Rep. & Maint. - Machinery & Equipment              | 5-02-13-530 | 10,000.00            | 5,000.00            | 5,000.00            | 10,000.00            | 50,000.00            |
| Rep. & Maint. - Transportation Equipment           | 5-02-13-060 | 100,000.00           | 50,000.00           | 50,000.00           | 100,000.00           | 100,000.00           |
| Rep. & Maint. - Land Improvement                   | 5-02-13-020 | 10,000.00            | 5,000.00            | 5,000.00            | 10,000.00            | 10,000.00            |
| Rep. & Maint. - Infrastructure Assets              | 5-02-13-030 | 10,000.00            | 5,000.00            | 5,000.00            | 10,000.00            | 10,000.00            |
| Rep. & Maint. - Furniture and Fixtures             | 5-02-13-070 | 10,000.00            | 5,000.00            | 5,000.00            | 10,000.00            | 10,000.00            |
| Rep. & Maint. - Other PPE                          | 5-02-13-040 | 10,000.00            | 5,000.00            | 5,000.00            | 10,000.00            | 10,000.00            |
| Insurance Expenses                                 | 5-02-16-030 | 30,000.00            | 15,000.00           | 15,000.00           | 30,000.00            | 50,000.00            |
| Internet Subscription Expenses                     | 5-02-05-030 | 50,000.00            | 25,000.00           | 25,000.00           | 50,000.00            | 100,000.00           |
| Other General Services (Grounds and Traffic) (15P) | 5-02-12-990 | 1,584,000.00         | 792,000.00          | 792,000.00          | 1,584,000.00         | 1,386,000.00         |
| Representation Expenses                            | 5-02-99-020 | 100,000.00           | 50,000.00           | 50,000.00           | 100,000.00           | 100,000.00           |
| Legal Services / Notarial Fees                     | 5-02-11-010 | 150,000.00           | 75,000.00           | 75,000.00           | 150,000.00           | 50,000.00            |
| Extraordinary and Miscellaneous Expenses (2% RPT)  | 5-02-10-030 | 200,000.00           | 100,000.00          | 100,000.00          | 200,000.00           | 50,000.00            |
| Security Services 2P                               | 5-02-12-030 | 158,400.00           | 79,200.00           | 79,200.00           | 158,400.00           | 158,400.00           |
| Consultancy Services                               | 5-02-11-030 | 150,000.00           | 75,000.00           | 75,000.00           | 150,000.00           | 150,000.00           |
| Fees / Registration of Government Real Properties  | 5-02-11-010 | 100,000.00           | 50,000.00           | 50,000.00           | 100,000.00           | 100,000.00           |
| Fees / Registration of Municipal Vehicles          | 5-02-11-010 | 100,000.00           | 50,000.00           | 50,000.00           | 100,000.00           | 100,000.00           |
| Other MOOE   | 5-02-99-990 | 300,000.00           | 208,379.35          | 208,379.35          | 416,758.69           | 207,245.34           |
| Fidelity Bond Premiums                             | 5-02-16-020 | 50,000.00            | 25,000.00           | 25,000.00           | 50,000.00            | 60,000.00            |
| Membership Dues & Contribution to Organizations    | 5-02-99-060 | 35,000.00            | 17,500.00           | 17,500.00           | 35,000.00            | 50,000.00            |
| Rental of Heavy Equipment                          | 5-02-99-050 | 38,000.00            | 19,000.00           | 19,000.00           | 38,000.00            | 5,000.00             |
| <b>Total MOOE</b>                                  |             | <b>7,950,138.00</b>  | <b>4,029,448.35</b> | <b>4,029,448.35</b> | <b>8,096,896.69</b>  | <b>6,865,645.34</b>  |
| <b>2.0 CAPITAL OUTLAY</b>                          |             |                      |                     |                     |                      |                      |
| Machinery & Equipment / Aircon Purchase            | 1-07-05-010 | 100,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Office Equipment                                   | 1-07-05-020 | 50,000.00            | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Photocopying Machine or Risograph Purchase         | 1-07-05-020 | 175,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Communication Equipment                            | 1-07-05-070 | 300,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Furnitures & Fixtures                              | 1-07-07-010 | 50,000.00            | 0.00                | 0.00                | 0.00                 | 0.00                 |
| IT Equipment & Software                            | 1-09-01-020 | 150,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Other PPE / Purchase of Tents & Grasscutter        | 1-07-99-990 | 100,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Municipal Signage Installation                     | 1-07-01-010 | 500,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Municipal Perimeter Fence Construction             | 1-07-04-010 | 500,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Improvement of Municipal Hall Main Building        | 1-07-04-010 | 2,000,000.00         | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Improvement of Other LGU Buildings                 | 1-07-04-010 | 350,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Power Generation, Transmission & Distri. Expenses  | 5-02-09-010 | 50,000.00            | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Improvement of Municipal Grounds                   | 1-07-04-010 | 600,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Repainting of Municipal Main Building              | 1-07-04-010 | 500,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| <b>Total Capital Outlay</b>                        |             | <b>5,325,000.00</b>  | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>          | <b>0.00</b>          |
| <b>TOTAL APPROPRIATIONS</b>                        |             | <b>19,943,746.52</b> | <b>7,423,947.99</b> | <b>7,423,947.99</b> | <b>14,885,895.97</b> | <b>14,495,129.76</b> |

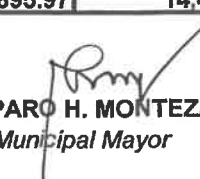
Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

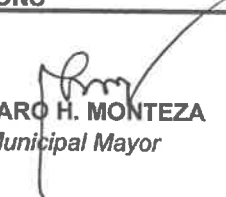
  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

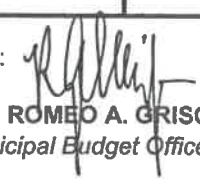
Office/Department: Municipal Mayor  
 Function: Executive Direction, Supervision & Management  
 Fund: GENERAL

| OBJECT OF EXPENDITURES  | Account Code            | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|---|-------------------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|   |                         |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| <b>1.2 MOOE (SPECIAL PURPOSE APPROPRIATIONS)</b>                  |                         |                         |                         |                            |                   |                             |
| <b>Socio-Cultural Development Program / Activities</b>            |                         | <b>200,000.00</b>       | <b>222,830.74</b>       | <b>222,830.74</b>          | <b>445,661.48</b> | <b>250,000.00</b>           |
| Other Supplies and Materials                                      | 5-02-03-990             | 50,000.00               | 47,830.74               | 47,830.47                  | 95,661.21         | 10,000.00                   |
| Grants & Donations/Awards & Rewards                               | 5-02-99-080/5-02-06-010 | 75,000.00               | 112,500.00              | 112,500.00                 | 225,000.00        | 40,000.00                   |
| Other MOOE  | 5-02-99-990             | 75,000.00               | 62,500.00               | 62,500.00                  | 125,000.00        | 200,000.00                  |
| <b>Tourism &amp; Pamilipig Festival Activities</b>                |                         | <b>100,000.00</b>       | <b>50,000.00</b>        | <b>50,000.00</b>           | <b>100,000.00</b> | <b>250,000.00</b>           |
| Other Supplies and Materials                                      | 5-02-03-990             | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 20,000.00                   |
| Grants & Donations/Awards & Rewards                               | 5-02-99-080/5-02-06-010 | 0.00                    | 25,000.00               | 25,000.00                  | 50,000.00         | 30,000.00                   |
| Other MOOE  | 5-02-99-990             | 75,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 200,000.00                  |
| <b>LGU Founding Anniversary and/or LGU Night every July</b>       |                         | <b>150,000.00</b>       | <b>75,000.00</b>        | <b>75,000.00</b>           | <b>150,000.00</b> | <b>250,000.00</b>           |
| Other Supplies and Materials                                      | 5-02-03-990             | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 10,000.00                   |
| Grants & Donations/Awards & Rewards                               | 5-02-99-080/5-02-06-010 | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 40,000.00                   |
| Other MOOE  | 5-02-99-990             | 75,000.00               | 37,500.00               | 37,500.00                  | 75,000.00         | 200,000.00                  |
| <b>Sports Development Program</b>                                 |                         | <b>100,000.00</b>       | <b>100,000.00</b>       | <b>100,000.00</b>          | <b>200,000.00</b> | <b>250,000.00</b>           |
| Other Supplies and Materials                                      | 5-02-03-990             | 30,000.00               | 22,500.00               | 22,500.00                  | 45,000.00         | 10,000.00                   |
| Other MOOE  | 5-02-99-990             | 10,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 40,000.00                   |
| Awards/Rewards  | 5-02-06-010             | 60,000.00               | 65,000.00               | 65,000.00                  | 130,000.00        | 200,000.00                  |
| <b>TESDA Training Program/Activities</b>                          |                         | <b>50,000.00</b>        | <b>25,000.00</b>        | <b>25,000.00</b>           | <b>50,000.00</b>  | <b>50,000.00</b>            |
| Trainings & Seminars  | 5-02-02-010             | 40,000.00               | 20,000.00               | 20,000.00                  | 40,000.00         | 10,000.00                   |
| Other MOOE  | 5-02-99-990             | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 40,000.00                   |
| <b>POPS PPAs</b>  |                         | <b>100,000.00</b>       | <b>75,000.00</b>        | <b>75,000.00</b>           | <b>150,000.00</b> | <b>50,000.00</b>            |
| Anti-Illegal Drugs Campaign -Enforcement Expenses                 | 5-02-99-990             | 70,000.00               | 35,000.00               | 35,000.00                  | 70,000.00         | 10,000.00                   |
| Trainings & Seminars  | 5-02-02-010             | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00         | 30,000.00                   |
| Other Peace & Order related activities - expenses                 | 5-02-99-990             | 0.00                    | 25,000.00               | 25,000.00                  | 50,000.00         | 10,000.00                   |
| <b>Other Professional Services (Local Departments &amp; NGAs)</b> |                         | <b>300,000.00</b>       | <b>150,000.00</b>       | <b>150,000.00</b>          | <b>300,000.00</b> | <b>50,000.00</b>            |
| Grants & Donations  | 5-02-99-080             | 300,000.00              | 150,000.00              | 150,000.00                 | 300,000.00        | 50,000.00                   |
| <b>Insurance Brgy. Tanods, BHW, BNS, DCW, SAFRU &amp; SAFTU</b>   |                         | <b>50,000.00</b>        | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>50,000.00</b>            |
| Insurance Expenses  | 5-02-16-030             | 50,000.00               | 0.00                    | 0.00                       | 0.00              | 50,000.00                   |
| <b>Financial Assistance to Accredited CSOs</b>                    |                         | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>50,000.00</b>            |
| Grants & Donations  | 5-02-99-080             | 0.00                    | 0.00                    | 0.00                       | 0.00              | 50,000.00                   |
| <b>TOTAL APPROPRIATIONS</b>                                       |                         |                         |                         |                            |                   | <b>1,250,000.00</b>         |


Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer - Des.

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE

Office/Department: Municipal Social Welfare Development Office  
 Function: Social Welfare & Development  
 Project/Activity:  
 Fund: GENERAL


| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| 1.1 Personal Services                          |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 1,397,448.00            | 662,901.00              | 662,901.00                 | 1,325,802.00        | 1,491,648.00                |
| Wages (2P)                                     | 5-01-01-020  | 315,432.00              | 109,200.00              | 109,200.00                 | 218,400.00          | 218,400.00                  |
| PERA   | 5-01-02-010  | 168,000.00              | 60,000.00               | 60,000.00                  | 120,000.00          | 144,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 42,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 42,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 142,740.00              | 64,341.75               | 64,341.75                  | 128,683.50          | 142,504.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 142,740.00              | 64,341.75               | 64,341.75                  | 128,683.50          | 142,504.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 35,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 30,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 35,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 30,000.00                   |
| Other Bonuses & Allow. (Hazard Pay)            | 5-01-02-110  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Honoraria                                      | 5-01-02-100  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 24,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 205,545.60              | 92,652.12               | 92,652.12                  | 185,304.24          | 205,205.76                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 7,000.00                | 3,500.00                | 3,500.00                   | 7,000.00            | 8,400.00                    |
| PHILHEALTH                                     | 5-01-03-030  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 42,751.20                   |
| ECC  | 5-01-03-040  | 17,128.80               | 7,721.01                | 7,721.01                   | 15,442.02           | 17,100.48                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 35,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 150,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 5,000.00                | 7,500.00                | 7,500.00                   | 15,000.00           | 100,000.00                  |
| Terminal Leave Benefits                        | 5-01-04-030  | 9,000.00                | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>2,772,034.40</b>     | <b>1,234,657.63</b>     | <b>1,234,657.63</b>        | <b>2,469,315.26</b> | <b>3,014,513.44</b>         |
| 1.2 MOOE                                       |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 30,000.00                   |
| Janitorial Services @ (350/day) 5P             | 5-02-12-020  | 554,400.00              | 277,200.00              | 277,200.00                 | 554,400.00          | 462,000.00                  |
| Donations / Grants & AICS                      | 5-02-99-080  | 550,264.74              | 275,132.37              | 275,132.37                 | 550,264.74          | 500,000.00                  |
| Other MOOE                                     | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 15,000.00                   |
| <b>Total MOOE</b>                              |              | <b>1,308,664.74</b>     | <b>654,332.37</b>       | <b>654,332.37</b>          | <b>1,308,664.74</b> | <b>1,193,000.00</b>         |

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Municipal Social Welfare Development Office  
 Function: Social Welfare & Development  
 Project/Activity:  
 Fund: GENERAL

|                                  |             |                     |                     |                     |                     |                     |
|----------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>2.0 CAPITAL OUTLAY</b>        |             |                     |                     |                     |                     |                     |
| Furnitures & Fixtures            | 1-07-07-010 | 10,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment & Computer Software | 1-09-01-020 | 100,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>      |             | <b>110,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>      |             | <b>4,190,699.14</b> | <b>1,888,990.00</b> | <b>1,888,990.00</b> | <b>3,777,980.00</b> | <b>4,207,513.44</b> |

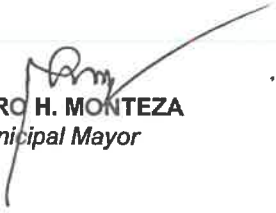
Prepared:

  
**FRANCIS LOUIS E. BEDUA**  
 SWO III

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**


Office/Department: Municipal Social Welfare Development Office  
 Function: Social Welfare & Development  
 Project/Activity: **SPECIAL PURPOSE APPROPRIATIONS**  
 Fund: GENERAL

| OBJECT OF EXPENDITURES   | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Operating Expenditures                                   |              |                         |                         |                            |                   |                             |
| 1.2 MOOE - SPA   |              |                         |                         |                            |                   |                             |
| <b>College Education Scholarship Program</b>                         |              | <b>100,000.00</b>       | <b>50,000.00</b>        | <b>50,000.00</b>           | <b>100,000.00</b> | <b>150,000.00</b>           |
| Grants & Donations / AICS  | 5-02-99-080  | 10,000.00               | 50,000.00               | 50,000.00                  |                   | 150,000.00                  |
| <b>Municipal Council for the Protection of Children (MCPC) PPA's</b> |              | <b>200,000.00</b>       | <b>50,000.00</b>        | <b>50,000.00</b>           | <b>100,000.00</b> | <b>150,000.00</b>           |
| Other Supplies and Materials   | 5-02-03-990  | 15,000.00               | 3,750.00                | 3,750.00                   | 7,500.00          | 50,000.00                   |
| Other MOOE   | 5-02-99-990  | 150,000.00              | 37,500.00               | 37,500.00                  | 75,000.00         | 50,000.00                   |
| Grants & Donations / AICS  | 5-02-99-080  | 25,000.00               | 8,750.00                | 8,750.00                   | 17,500.00         | 50,000.00                   |
| <b>Gender and Development (GAD) Program</b>                          |              | <b>50,000.00</b>        | <b>25,000.00</b>        | <b>25,000.00</b>           | <b>50,000.00</b>  | <b>150,000.00</b>           |
| Other MOOE   | 5-02-99-990  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 150,000.00                  |
| <b>Women's Month Celebration</b>                                     |              | <b>65,000.00</b>        | <b>32,500.00</b>        | <b>32,500.00</b>           | <b>65,000.00</b>  | <b>100,000.00</b>           |
| Other MOOE   | 5-02-99-990  | 65,000.00               | 32,500.00               | 32,500.00                  | 65,000.00         | 100,000.00                  |
| <b>R.A. 9994 / Senior Citizen's Birthday Cash Gift</b>               |              | <b>600,000.00</b>       | <b>300,000.00</b>       | <b>300,000.00</b>          | <b>600,000.00</b> | <b>500,000.00</b>           |
| Grants & Donations   | 5-02-99-080  | 600,000.00              | 300,000.00              | 300,000.00                 | 600,000.00        | 500,000.00                  |
| <b>PWD Program</b>   |              | <b>100,000.00</b>       | <b>50,000.00</b>        | <b>50,000.00</b>           | <b>100,000.00</b> | <b>100,000.00</b>           |
| Other MOOE   | 5-02-99-990  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 70,000.00                   |
| Office Supplies  | 5-02-03-010  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00         | 10,000.00                   |
| Trainings & Seminars   | 5-02-02-010  | 35,000.00               | 17,500.00               | 17,500.00                  | 35,000.00         | 20,000.00                   |
| <b>4P's &amp; Sustainable Livelihood Program (SLP) Activities</b>    |              | <b>20,000.00</b>        | <b>10,000.00</b>        | <b>10,000.00</b>           | <b>20,000.00</b>  | <b>100,000.00</b>           |
| Other MOOE   | 5-02-99-990  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00         | 100,000.00                  |
| <b>SOLO Parent Program</b>   |              | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>100,000.00</b>           |
| Trainings & Seminars   | 5-02-02-010  | 0.00                    | 0.00                    | 0.00                       | 0.00              | 10,000.00                   |
| Grants & Donations / AICS  | 5-02-99-080  | 0.00                    | 0.00                    | 0.00                       | 0.00              | 90,000.00                   |
| <b>STATUTORY CONTRACTUAL OBLIGATIONS</b>                             |              |                         |                         |                            |                   |                             |
| R.A. 9994 (Expanded Senior Citizen's Act)                            |              |                         |                         |                            |                   | 1,000,000.00                |
| <b>TOTAL APPROPRIATIONS</b>  |              |                         |                         |                            |                   | <b>2,350,000.00</b>         |

Prepared:

  
**FRANCIS LOUIS E. BEDUA**  
 SWO III

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Sangguniang Bayan  
 Function: Legislative Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                      | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|----------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total                |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                      |                             |
| <b>1.1 Personal Services</b>                   |              |                         |                         |                            |                      |                             |
| Salaries                                       | 5-01-01-010  | 8,384,448.00            | 4,239,510.00            | 4,239,510.00               | 8,479,020.00         | 8,479,020.00                |
| Wages (6P)                                     | 5-01-01-020  | 420,576.00              | 327,600.00              | 327,600.00                 | 655,200.00           | 655,200.00                  |
| PERA   | 5-01-02-010  | 360,000.00              | 204,000.00              | 204,000.00                 | 408,000.00           | 408,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 701,400.00              | 350,700.00              | 350,700.00                 | 701,400.00           | 701,400.00                  |
| TA (Transportation Allowance)                  | 5-01-02-030  | 701,400.00              | 350,700.00              | 350,700.00                 | 701,400.00           | 701,400.00                  |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 90,000.00               | 51,000.00               | 51,000.00                  | 102,000.00           | 119,000.00                  |
| Mid-Year                                       | 5-01-02-990  | 733,752.00              | 380,592.50              | 380,592.50                 | 761,185.00           | 761,185.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 733,752.00              | 380,592.50              | 380,592.50                 | 761,185.00           | 761,185.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 75,000.00               | 42,500.00               | 42,500.00                  | 85,000.00            | 85,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 75,000.00               | 42,500.00               | 42,500.00                  | 85,000.00            | 85,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 1,056,602.88            | 548,053.20              | 548,053.20                 | 1,096,106.40         | 1,096,106.40                |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00            | 20,400.00                   |
| PHILHEALTH                                     | 5-01-03-030  | 80,000.00               | 40,000.00               | 40,000.00                  | 80,000.00            | 228,355.50                  |
| ECC  | 5-01-03-040  | 88,050.24               | 45,671.10               | 45,671.10                  | 91,342.20            | 91,342.20                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 75,000.00               | 42,500.00               | 42,500.00                  | 85,000.00            | 425,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 10,000.00               | 27,500.00               | 27,500.00                  | 55,000.00            | 100,000.00                  |
| Terminal Leave Benefits                        | 5-01-04-030  | 1,000,000.00            | 50,000.00               | 50,000.00                  | 100,000.00           | 100,000.00                  |
| <b>Total Personal Services</b>                 |              | <b>14,604,981.12</b>    | <b>7,133,419.30</b>     | <b>7,133,419.30</b>        | <b>14,266,838.60</b> | <b>14,817,594.10</b>        |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                      |                             |
| Travel Expenses (Vice Mayor)                   | 5-02-01-010  | 150,000.00              | 87,500.00               | 87,500.00                  | 175,000.00           | 200,000.00                  |
| Travel Expenses (SB Members)                   | 5-02-01-010  | 700,000.00              | 375,000.00              | 375,000.00                 | 750,000.00           | 750,000.00                  |
| Training & Seminars Expenses                   | 5-02-02-010  | 250,000.00              | 125,000.00              | 125,000.00                 | 250,000.00           | 250,000.00                  |
| Office Supplies                                | 5-02-03-010  | 150,000.00              | 75,000.00               | 75,000.00                  | 150,000.00           | 150,000.00                  |
| Other Supplies & Materials Expenses            | 5-02-03-990  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00            | 25,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 264,000.00              | 132,000.00              | 132,000.00                 | 264,000.00           | 396,000.00                  |
| Internet Subscription Expenses                 | 5-02-05-030  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00            | 30,000.00                   |
| Fees / Registration of Municipal Vehicles      | 5-02-11-010  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00             | 5,000.00                    |






**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**


Office/Department: Sangguniang Bayan  
 Function: Legislative Services  
 Project/Activity:  
 Fund: GENERAL

|  |             |                      |                     |                     |                      |                      |
|--|-------------|----------------------|---------------------|---------------------|----------------------|----------------------|
| Janitorial Services @ (350/day) 15P      | 5-02-12-020 | 950,400.00           | 475,200.00          | 475,200.00          | 950,400.00           | 924,000.00           |
| Rep & Maint. - Bldgs. & Other Structures | 5-02-13-040 | 20,000.00            | 10,000.00           | 10,000.00           | 20,000.00            | 5,000.00             |
| Fidelity Bond Premiums                   | 5-02-16-020 | 20,000.00            | 10,000.00           | 10,000.00           | 20,000.00            | 35,000.00            |
| Advertising & Subscription Expenses      | 5-02-99-010 | 20,000.00            | 10,000.00           | 10,000.00           | 20,000.00            | 20,000.00            |
| Representation Expenses                  | 5-02-99-030 | 50,000.00            | 25,000.00           | 25,000.00           | 50,000.00            | 50,000.00            |
| Membership Dues & Contri. to Org.        | 5-02-99-060 | 85,000.00            | 42,500.00           | 42,500.00           | 85,000.00            | 100,000.00           |
| Other MOOE                               | 5-02-99-990 | 250,000.00           | 125,000.00          | 125,000.00          | 250,000.00           | 50,000.00            |
| <b>Total MOOE</b>                        |             | <b>2,969,400.00</b>  | <b>1,522,200.00</b> | <b>1,522,200.00</b> | <b>3,044,400.00</b>  | <b>2,990,000.00</b>  |
| <b>2.0 CAPITAL OUTLAY</b>                |             |                      |                     |                     |                      |                      |
| Office Equipment                         | 1-07-05-020 | 30,000.00            | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Furnitures & Fixtures                    | 1-07-07-010 | 30,000.00            | 0.00                | 0.00                | 0.00                 | 0.00                 |
| Communication Equipment                  | 1-07-05-070 | 100,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| IT Equipment & Computer Software         | 1-09-01-020 | 350,000.00           | 0.00                | 0.00                | 0.00                 | 0.00                 |
| <b>Total Capital Outlay</b>              |             | <b>160,000.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>          | <b>0.00</b>          |
| <b>TOTAL APPROPRIATIONS</b>              |             | <b>17,734,381.12</b> | <b>8,655,619.30</b> | <b>8,655,619.30</b> | <b>17,311,238.60</b> | <b>17,807,594.10</b> |


Prepared:

  
**EDUARDO N. TOREROS**  
 Municipal Vice - Mayor

Reviewed:

  
**ROMED A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: SB Secretary  
 Function: Secretarial Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| 1.1 Personal Services                          |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 981,336.00              | 501,516.00              | 501,516.00                 | 1,003,032.00        | 1,035,528.00                |
| Wages  | 5-01-01-020  | 420,576.00              | 273,000.00              | 273,000.00                 | 546,000.00          | 655,200.00                  |
| PERA   | 5-01-02-010  | 144,000.00              | 84,000.00               | 84,000.00                  | 168,000.00          | 216,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 36,000.00               | 21,000.00               | 21,000.00                  | 42,000.00           | 63,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 116,826.00              | 64,543.00               | 64,543.00                  | 129,086.00          | 140,894.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 116,826.00              | 64,543.00               | 64,543.00                  | 129,086.00          | 140,894.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 30,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 45,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 30,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 45,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 168,229.44              | 92,941.92               | 92,941.92                  | 185,883.84          | 202,887.36                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 8,000.00                | 4,000.00                | 4,000.00                   | 8,000.00            | 13,500.00                   |
| PHILHEALTH                                     | 5-01-03-030  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 42,268.20                   |
| ECC  | 5-01-03-040  | 14,019.12               | 7,745.16                | 7,745.16                   | 15,490.32           | 16,907.28                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 30,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 225,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 10,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 100,000.00                  |
| Terminal Leave Benefits                        | 5-01-04-030  | 35,000.00               | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>2,281,812.56</b>     | <b>1,236,289.08</b>     | <b>1,236,289.08</b>        | <b>2,492,578.16</b> | <b>3,118,078.84</b>         |
| 1.2 MOOE                                       |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 100,352.00              | 50,176.00               | 50,176.00                  | 100,352.00          | 125,000.00                  |
| Training & Seminars                            | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 75,000.00                   |
| Office Supplies                                | 5-02-03-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |
| Janitorial Services @ (350/day) 2P             | 5-02-12-020  | 158,400.00              | 79,200.00               | 79,200.00                  | 158,400.00          | 184,800.00                  |
| Rep & Maint. - Machinery & Equipment           | 5-02-13-050  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| Printing & Binding Expenses                    | 5-02-99-020  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00            | 5,000.00                    |
| Cable, Satellite, Telegraph & Radio Expenses   | 5-02-99-080  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| Other MOOE                                     | 5-02-99-990  | 50,123.00               | 25,061.50               | 25,061.50                  | 50,123.00           | 60,000.00                   |
| <b>Total MOOE</b>                              |              | <b>527,875.00</b>       | <b>263,937.50</b>       | <b>263,937.50</b>          | <b>527,875.00</b>   | <b>625,800.00</b>           |

*[Handwritten Signature]*

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LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: SB Secretary  
Function: Secretarial Services  
Project/Activity:  
Fund: GENERAL

|                             |             |                     |                     |                     |                     |                     |
|-----------------------------|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>2.0 CAPITAL OUTLAY</b>   |             |                     |                     |                     |                     |                     |
| Furnitures & Fixtures       | 1-07-07-010 | 35,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment & Software     | 1-09-01-020 | 150,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b> |             | <b>185,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b> |             | <b>2,994,687.56</b> | <b>1,500,226.58</b> | <b>1,038,563.73</b> | <b>3,020,453.16</b> | <b>3,743,878.84</b> |


Prepared:

  
**JULIUS XERKOS M. OBENQUE**  
SB Secretary - Des.

Reviewed:

  
**ROMED A. GRISOLA**  
Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

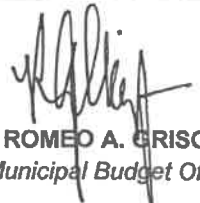
Office/Department: Municipal Planning & Development Coordinator  
 Function: Planning & Development Services  
 Project/Activity:  
 Fund: **GENERAL**

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| 1.1 Personal Services                          |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 1,187,220.00            | 610,860.00              | 610,860.00                 | 1,221,720.00        | 1,222,848.00                |
| Wages  | 5-01-01-020  | 105,144.00              | 54,600.00               | 54,600.00                  | 109,200.00          | 109,200.00                  |
| PERA   | 5-01-02-010  | 96,000.00               | 48,000.00               | 48,000.00                  | 96,000.00           | 96,000.00                   |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 28,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 107,697.00              | 55,455.00               | 55,455.00                  | 110,910.00          | 111,004.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 107,697.00              | 55,455.00               | 55,455.00                  | 110,910.00          | 111,004.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 155,083.68              | 79,855.20               | 79,855.20                  | 159,710.40          | 159,845.76                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 8,000.00                | 4,000.00                | 4,000.00                   | 8,000.00            | 6,000.00                    |
| PHILHEALTH                                     | 5-01-03-030  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 33,301.20                   |
| ECC  | 5-01-03-040  | 12,923.64               | 6,654.60                | 6,654.60                   | 13,309.20           | 13,320.48                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 100,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 20,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 50,000.00                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 22,000.00               | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>2,046,765.32</b>     | <b>1,037,379.80</b>     | <b>1,037,379.80</b>        | <b>2,074,759.60</b> | <b>2,256,523.44</b>         |
| 1.2 MOOE                                       |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 125,000.00                  |
| Training & Seminars                            | 5-02-02-010  | 40,000.00               | 20,000.00               | 20,000.00                  | 40,000.00           | 50,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 30,000.00                   |
| Janitorial Services @ (350/day) 3P             | 5-02-12-020  | 237,600.00              | 118,800.00              | 118,800.00                 | 237,600.00          | 277,200.00                  |
| Other MOOE                                     | 5-02-99-990  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00            | 10,000.00                   |
| <b>Total MOOE</b>                              |              | <b>476,600.00</b>       | <b>238,300.00</b>       | <b>238,300.00</b>          | <b>476,600.00</b>   | <b>578,200.00</b>           |
| <b>TOTAL APPROPRIATIONS</b>                    |              | <b>2,523,365.32</b>     | <b>1,275,679.80</b>     | <b>1,275,679.80</b>        | <b>2,551,359.60</b> | <b>2,834,723.44</b>         |

Prepared:

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
 MPDC

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Municipal Civil Registrar  
 Function: Municipal Registry Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| 1.1 Personal Services                          |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 884,412.00              | 378,330.00              | 378,330.00                 | 756,660.00          | 1,013,304.00                |
| Wage   | 5-01-01-020  | 315,432.00              | 109,200.00              | 109,200.00                 | 218,400.00          | 109,200.00                  |
| PERA   | 5-01-02-010  | 120,000.00              | 36,000.00               | 36,000.00                  | 72,000.00           | 96,000.00                   |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 30,000.00               | 9,000.00                | 9,000.00                   | 18,000.00           | 28,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 99,987.00               | 40,627.50               | 40,627.50                  | 81,255.00           | 93,542.00                   |
| Year-End Bonus                                 | 5-01-02-140  | 99,987.00               | 40,627.50               | 40,627.50                  | 81,255.00           | 93,542.00                   |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 25,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 20,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 25,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 20,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 143,981.28              | 58,503.60               | 58,503.60                  | 117,007.20          | 134,700.48                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00            | 6,000.00                    |
| PHILHEALTH                                     | 5-01-03-030  | 9,000.00                | 4,500.00                | 4,500.00                   | 9,000.00            | 28,062.60                   |
| ECC  | 5-01-03-040  | 11,998.44               | 4,875.30                | 4,875.30                   | 9,750.60            | 11,225.04                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 25,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 100,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 5,000.00                | 5,000.00                | 5,000.00                   | 10,000.00           | 50,000.00                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 8,000.00                | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>1,933,797.72</b>     | <b>777,163.90</b>       | <b>777,163.90</b>          | <b>1,554,327.80</b> | <b>1,979,576.12</b>         |
| 1.2 MOOE                                       |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 70,000.00               | 35,000.00               | 35,000.00                  | 70,000.00           | 80,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 75,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 30,000.00                   |
| Janitorial Services @ (350/day) 3P             | 5-02-12-020  | 237,600.00              | 118,800.00              | 118,800.00                 | 237,600.00          | 277,200.00                  |
| Other MOOE                                     | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 20,000.00                   |
| <b>Total MOOE</b>                              |              | <b>411,600.00</b>       | <b>205,800.00</b>       | <b>205,800.00</b>          | <b>411,600.00</b>   | <b>518,200.00</b>           |

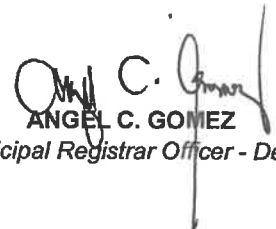
LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

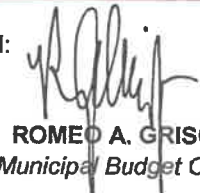
Office/Department: Municipal Civil Registrar  
Function: Municipal Registry Services  
Project/Activity:  
Fund: GENERAL

|  |             |                     |                   |                   |                     |                     |
|--|-------------|---------------------|-------------------|-------------------|---------------------|---------------------|
| <b>2.0 CAPITAL OUTLAY</b>              |             |                     |                   |                   |                     |                     |
| Furnitures & Fixtures                  | 1-07-07-010 | 50,000.00           | 0.00              | 0.00              | 0.00                | 0.00                |
| Other Property Plant & Equipment (PPE) | 1-07-99-990 | 15,000.00           | 0.00              | 0.00              | 0.00                | 0.00                |
| IT Equipment & Computer Software       | 1-09-01-020 | 100,000.00          | 0.00              | 0.00              | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>            |             | <b>165,000.00</b>   | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>            |             | <b>2,510,397.72</b> | <b>982,963.90</b> | <b>982,963.90</b> | <b>1,965,927.80</b> | <b>2,497,776.12</b> |

Prepared:

  
**ANGEL C. GOMEZ**  
*Municipal Registrar Officer - Des.*

Reviewed:

  
**ROMEO A. GRISOLA**  
*Municipal Budget Officer*

Approved:

  
**AMPARO H. MONTEZA**  
*Municipal Mayor*


LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

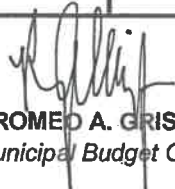
Office/Department: Municipal Civil Registrar  
Function: Municipal Registry Services  
Project/Activity: **SPECIAL PURPOSE APPROPRIATIONS**  
Fund: GENERAL

| OBJECT OF EXPENDITURES                     | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                  | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total            |                             |
| 1.0 Current Oprtg. Expenditure             |              |                         |                         |                            |                  |                             |
| 1.2 MOOE - SPA                             |              |                         |                         |                            |                  |                             |
| <b>Civil Registration Month Activities</b> |              | <b>50,000.00</b>        | <b>25,000.00</b>        | <b>25,000.00</b>           | <b>50,000.00</b> | <b>75,000.00</b>            |
| Training & Seminars Expenses               | 5-02-02-010  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00        | 45,000.00                   |
| Other MOOE                                 | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00        | 15,000.00                   |
| Office Supplies                            | 5-02-03-010  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00        | 15,000.00                   |
| <b>TOTAL APPROPRIATIONS</b>                |              |                         |                         |                            |                  | <b>75,000.00</b>            |

Prepared:

  
**ANGEL C. GOMEZ**  
Municipal Registrar Officer - Des.

Reviewed:

  
**ROMEO A. GRISOLA**  
Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Municipal Budget OfficeFunction: Budgeting Services

Project/Activity:

Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Operating Expenditures             |              |                         |                         |                            |                     |                             |
| <b>1.1 Personal Services</b>                   |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 972,972.00              | 543,378.00              | 543,378.00                 | 1,086,756.00        | 1,086,744.00                |
| Wages (4P)                                     | 5-01-01-020  | 420,576.00              | 218,400.00              | 218,400.00                 | 436,800.00          | 436,800.00                  |
| PERA   | 5-01-02-010  | 168,000.00              | 84,000.00               | 84,000.00                  | 168,000.00          | 168,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 42,000.00               | 21,000.00               | 21,000.00                  | 42,000.00           | 49,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 116,129.00              | 63,481.50               | 63,481.50                  | 126,963.00          | 126,962.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 116,129.00              | 63,481.50               | 63,481.50                  | 126,963.00          | 126,962.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 35,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 35,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 35,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 35,000.00                   |
| Honoraria                                      | 5-01-02-100  | 72,000.00               | 36,000.00               | 36,000.00                  | 72,000.00           | 72,000.00                   |
| Life & Retirement Insurance Contr.             | 5-01-03-010  | 167,225.76              | 91,413.36               | 91,413.36                  | 182,826.72          | 182,825.28                  |
| PAGIBIG / HDMF Contributions                   | 5-01-03-020  | 8,000.00                | 4,000.00                | 4,000.00                   | 8,000.00            | 8,500.00                    |
| PHILHEALTH Contributions                       | 5-01-03-030  | 13,000.00               | 6,500.00                | 6,500.00                   | 13,000.00           | 38,088.60                   |
| Employees Compensation Contributions           | 5-01-03-040  | 13,935.48               | 7,617.78                | 7,617.78                   | 15,235.56           | 15,235.44                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 35,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 175,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 5,000.00                | 10,000.00               | 10,000.00                  | 20,000.00           | 75,000.00                   |
| Overtime Pay                                   | 5-01-02-130  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 30,000.00                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 7,000.00                | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>2,382,967.24</b>     | <b>1,282,272.14</b>     | <b>1,282,272.14</b>        | <b>2,564,544.28</b> | <b>2,837,117.32</b>         |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 120,000.00              | 75,000.00               | 75,000.00                  | 150,000.00          | 200,000.00                  |
| Training & Seminars                            | 5-02-02-010  | 60,000.00               | 30,000.00               | 30,000.00                  | 60,000.00           | 75,000.00                   |
| Office Supplies                                | 5-02-03-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |




**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

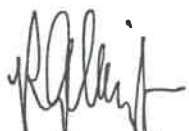
Office/Department: Municipal Budget Office  
 Function: Budgeting Services  
 Project/Activity:  
 Fund: GENERAL

|                                    |             |                     |                     |                     |                     |                     |
|------------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Internet Subscription Expenses     | 5-02-05-030 | 20,000.00           | 10,000.00           | 10,000.00           | 20,000.00           | 30,000.00           |
| Janitorial Services @ (350/day) 3P | 5-02-12-020 | 237,600.00          | 118,800.00          | 118,800.00          | 237,600.00          | 277,200.00          |
| Membership Due to Org.             | 5-02-99-060 | 5,000.00            | 2,500.00            | 2,500.00            | 5,000.00            | 5,000.00            |
| Other MOOE                         | 5-02-99-990 | 30,000.00           | 15,000.00           | 15,000.00           | 30,000.00           | 50,000.00           |
| <b>Total MOOE</b>                  |             | <b>596,600.00</b>   | <b>313,300.00</b>   | <b>313,300.00</b>   | <b>626,600.00</b>   | <b>773,200.00</b>   |
| <b>2.0 CAPITAL OUTLAY</b>          |             |                     |                     |                     |                     |                     |
| Furnitures & Fixtures              | 1-07-07-010 | 35,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment - Computer Software   | 1-09-01-020 | 150,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>        |             | <b>185,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>        |             | <b>3,164,567.24</b> | <b>1,282,272.14</b> | <b>1,282,272.14</b> | <b>3,191,144.28</b> | <b>3,610,317.32</b> |

Prepared:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**

LGU - STA. FE, LEYTE

Office/Department: Municipal Accountant

Function: Accounting Services

Project/Activity:

Fund: GENERAL

| OBJECT OF EXPENDITURES                       | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Operating Expenditures           |              |                         |                         |                            |                     |                             |
| <b>1.1 Personal Services</b>                 |              |                         |                         |                            |                     |                             |
| Salaries                                     | 5-01-01-010  | 1,370,304.00            | 711,386.00              | 711,386.00                 | 1,422,772.00        | 1,422,648.00                |
| Wages  | 5-01-01-020  | 105,144.00              | 54,600.00               | 54,600.00                  | 109,200.00          | 109,200.00                  |
| PERA   | 5-01-02-020  | 120,000.00              | 60,000.00               | 60,000.00                  | 120,000.00          | 120,000.00                  |
| RA (Representation Allowance)                | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                   | 5-01-02-040  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 35,000.00                   |
| Mid-Year                                     | 5-01-02-990  | 122,954.00              | 63,832.17               | 63,832.17                  | 127,664.33          | 127,654.00                  |
| Year-End Bonus                               | 5-01-02-140  | 122,954.00              | 63,832.17               | 63,832.17                  | 127,664.33          | 127,654.00                  |
| Other Bonuses & Allow. (Cash Gift)           | 5-01-02-150  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 25,000.00                   |
| Other Bonuses & Allow. (Anniversary/Loyalty) | 5-01-02-150  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 25,000.00                   |
| Life & Retirement Insurance Contr.           | 5-01-03-010  | 177,053.76              | 91,918.32               | 91,918.32                  | 183,836.64          | 183,821.76                  |
| PAGIBIG / HDMF                               | 5-01-03-020  | 8,000.00                | 4,000.00                | 4,000.00                   | 8,000.00            | 7,200.00                    |
| PHILHEALTH                                   | 5-01-03-030  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 38,296.20                   |
| ECC  | 5-01-03-040  | 14,754.48               | 7,659.86                | 7,659.86                   | 15,319.72           | 15,318.48                   |
| Other Personnel Benefits (PEI & SRI)         | 5-01-04-990  | 26,000.00               | 13,000.00               | 13,000.00                  | 26,000.00           | 125,000.00                  |
| Other Personnel Benefits (Monetization)      | 5-01-04-990  | 10,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 100,000.00                  |
| Overtime & Night Pay                         | 5-01-02-130  | 5,000.00                | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| Terminal Leave Benefits                      | 5-01-04-030  | 41,000.00               | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>               |              | <b>2,344,164.24</b>     | <b>1,195,728.51</b>     | <b>1,195,728.51</b>        | <b>2,391,457.03</b> | <b>2,647,792.44</b>         |
| <b>1.2 MOOE</b>                              |              |                         |                         |                            |                     |                             |
| Travel Expenses                              | 5-02-01-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 125,000.00                  |
| Trainings & Seminars                         | 5-02-02-010  | 40,000.00               | 20,000.00               | 20,000.00                  | 40,000.00           | 55,000.00                   |
| Office Supplies                              | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Telephone & Mobile Expenses                  | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Repairs & Maint. Machinery & Equipments      | 5-02-13-050  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

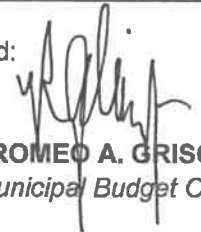
Office/Department: Municipal Accountant  
 Function: Accounting Services  
 Project/Activity:  
 Fund: GENERAL

|                                    |             |                     |                     |                     |                     |                     |
|------------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Janitorial Services (@ 350/day) 6P | 5-02-12-020 | 475,200.00          | 237,600.00          | 237,600.00          | 475,200.00          | 554,400.00          |
| Auditing Services                  | 5-02-11-020 | 50,000.00           | 25,000.00           | 25,000.00           | 50,000.00           | 50,000.00           |
| Internet Subscription Expenses     | 5-02-05-030 | 20,000.00           | 10,000.00           | 10,000.00           | 20,000.00           | 30,000.00           |
| Other MOOE                         | 5-02-99-990 | 10,000.00           | 5,000.00            | 5,000.00            | 10,000.00           | 30,000.00           |
| <b>Total MOOE</b>                  |             | <b>779,200.00</b>   | <b>389,600.00</b>   | <b>389,600.00</b>   | <b>779,200.00</b>   | <b>940,400.00</b>   |
| <b>2.0 CAPITAL OUTLAY</b>          |             |                     |                     |                     |                     |                     |
| IT Equipment - Computer Software   | 1-09-01-020 | 100,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| JEV Recording System               | 1-09-01-020 | 50,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>        |             | <b>150,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>        |             | <b>3,273,364.24</b> | <b>1,585,328.51</b> | <b>1,585,328.51</b> | <b>3,170,657.03</b> | <b>3,588,192.44</b> |

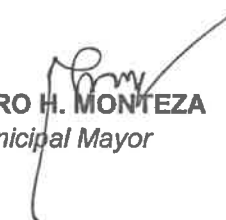
Prepared:

  
**JO ANN GRACE M. YU**  
 Municipal Accountant - Des.

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Municipal Treasurer  
 Function: Treasury Services  
 Project/Activity:  
 Fund: **GENERAL**

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| <b>1.1 Personal Services</b>                   |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 1,218,468.00            | 626,382.00              | 626,382.00                 | 1,252,764.00        | 1,413,072.00                |
| Wages  | 5-01-01-020  | 210,288.00              | 109,200.00              | 109,200.00                 | 218,400.00          | 109,200.00                  |
| PERA   | 5-01-02-010  | 144,000.00              | 72,000.00               | 72,000.00                  | 144,000.00          | 144,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 36,000.00               | 18,000.00               | 18,000.00                  | 36,000.00           | 42,000.00                   |
| Mid-Year & Year-End Bonus                      | 5-01-02-990  | 119,063.00              | 61,298.50               | 61,298.50                  | 122,597.00          | 126,856.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-140  | 119,063.00              | 61,298.50               | 61,298.50                  | 122,597.00          | 126,856.00                  |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 30,000.00                   |
| Honoraria (DO)                                 | 5-01-02-100  | 48,000.00               | 24,000.00               | 24,000.00                  | 48,000.00           | 48,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 171,450.72              | 88,269.84               | 88,269.84                  | 176,539.68          | 182,672.64                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| PHILHEALTH                                     | 5-01-03-030  | 19,000.00               | 9,500.00                | 9,500.00                   | 19,000.00           | 38,056.80                   |
| ECC  | 5-01-03-040  | 14,287.56               | 7,355.82                | 7,355.82                   | 14,711.64           | 15,222.72                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 150,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 5,000.00                | 7,500.00                | 7,500.00                   | 15,000.00           | 50,000.00                   |
| Overtime & Night Pay                           | 5-01-02-130  | 29,552.38               | 14,776.19               | 14,776.19                  | 29,552.38           | 30,000.00                   |
| Terminal Leave Benefits                        | 5-01-02-030  | 700,000.00              | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>3,060,172.66</b>     | <b>1,215,080.85</b>     | <b>1,215,080.85</b>        | <b>2,430,161.70</b> | <b>2,721,936.16</b>         |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Travel Expenses (DO)                           | 5-02-01-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 35,000.00                   |
| Training & Seminars                            | 5-02-02-010  | 40,000.00               | 20,000.00               | 20,000.00                  | 40,000.00           | 50,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Other Supplies & Materials / Accountable Forms | 5-02-03-020  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Telephone & Mobile Allowance                   | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-020  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |

LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE. LEYTE**

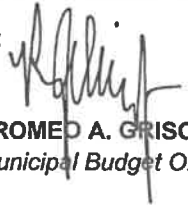
Office/Department: Municipal Treasurer  
Function: Treasury Services  
Project/Activity:  
Fund: GENERAL

|  |             |                     |                     |                     |                     |                     |
|--|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Janitorial Services (350/day) 4P         | 5-02-12-020 | 396,000.00          | 198,000.00          | 198,000.00          | 396,000.00          | 369,600.00          |
| Repair & Maintenance of Office Equipment | 5-02-13-050 | 10,000.00           | 5,000.00            | 5,000.00            | 10,000.00           | 10,000.00           |
| Fidelity Bond Premiums                   | 5-02-16-020 | 100,000.00          | 50,000.00           | 50,000.00           | 100,000.00          | 100,000.00          |
| Revenue-Generation Activity              | 5-02-99-990 | 10,000.00           | 5,000.00            | 5,000.00            | 10,000.00           | 20,000.00           |
| Other MOOE                               | 5-02-99-990 | 10,000.00           | 5,000.00            | 5,000.00            | 10,000.00           | 20,000.00           |
| <b>Total MOOE</b>                        |             | <b>835,000.00</b>   | <b>417,500.00</b>   | <b>417,500.00</b>   | <b>835,000.00</b>   | <b>860,600.00</b>   |
| <b>2.0 CAPITAL OUTLAY</b>                |             |                     |                     |                     |                     |                     |
| Furnitures & Fixtures                    | 1-07-07-010 | 15,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment - Computer Software         | 1-09-01-020 | 100,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>              |             | <b>115,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>              |             | <b>4,010,172.66</b> | <b>1,632,580.85</b> | <b>1,632,580.85</b> | <b>3,265,161.70</b> | <b>3,582,536.16</b> |

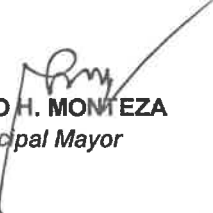
Prepared:

  
**CIRIACO L. MONTANO**  
*Acting Municipal Treasurer*

Reviewed:

  
**ROMEO A. GRISOLA**  
*Municipal Budget Officer*

Approved:

  
**AMPARO H. MONTEZA**  
*Municipal Mayor*

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**

LGU - STA. FE, LEYTE

Office/Department: Municipal Assessor  
 Function: Assessment Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| <b>1.1 Personal Services</b>                   |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 1,001,676.00            | 465,078.00              | 465,078.00                 | 930,156.00          | 930,144.00                  |
| Wages  | 5-01-01-020  | 210,288.00              | 109,200.00              | 109,200.00                 | 218,400.00          | 218,400.00                  |
| PERA   | 5-01-02-010  | 120,000.00              | 48,000.00               | 48,000.00                  | 96,000.00           | 96,000.00                   |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 30,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 28,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 100,997.00              | 47,856.50               | 47,856.50                  | 95,713.00           | 95,712.00                   |
| Year-End Bonus                                 | 5-01-02-140  | 100,997.00              | 47,856.50               | 47,856.50                  | 95,713.00           | 95,712.00                   |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 25,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 25,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 145,435.68              | 68,913.36               | 68,913.36                  | 137,826.72          | 137,825.28                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 7,000.00                | 3,500.00                | 3,500.00                   | 7,000.00            | 7,000.00                    |
| PHILHEALTH                                     | 5-01-03-030  | 12,000.00               | 6,000.00                | 6,000.00                   | 12,000.00           | 28,713.60                   |
| ECC  | 5-01-03-040  | 12,119.64               | 5,742.78                | 5,742.78                   | 11,485.56           | 11,485.44                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 25,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 100,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 10,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 50,000.00                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 32,000.00               | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>1,983,513.32</b>     | <b>917,147.14</b>       | <b>917,147.14</b>          | <b>1,834,294.28</b> | <b>2,014,992.32</b>         |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 125,000.00                  |
| Trainings & Seminars                           | 5-02-02-010  | 40,000.00               | 20,000.00               | 20,000.00                  | 40,000.00           | 55,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 55,000.00                   |
| Other Supplies & Materials / Assessment Forms  | 5-02-03-020  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 30,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

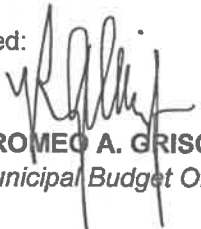
Office/Department: Municipal Assessor  
 Function: Assessment Services  
 Project/Activity:  
 Fund: GENERAL

|                                  |             |                     |                     |                     |                     |                     |
|----------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Internet Subscription Expenses   | 5-02-05-030 | 20,000.00           | 10,000.00           | 10,000.00           | 20,000.00           | 30,000.00           |
| Tax Mapping / Property Inventory | 5-02-07-010 | 150,000.00          | 75,000.00           | 75,000.00           | 150,000.00          | 150,000.00          |
| Janitorial Services (350/day) 3P | 5-02-12-020 | 237,600.00          | 118,800.00          | 118,800.00          | 237,600.00          | 277,200.00          |
| Other MOOE                       | 5-02-99-990 | 10,000.00           | 5,000.00            | 5,000.00            | 10,000.00           | 20,000.00           |
| <b>Total MOOE</b>                |             | <b>656,600.00</b>   | <b>328,300.00</b>   | <b>328,300.00</b>   | <b>656,600.00</b>   | <b>778,200.00</b>   |
| <b>2.0 CAPITAL OUTLAY</b>        |             |                     |                     |                     |                     |                     |
| Furnitures & Fixtures            | 1-07-07-010 | 35,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment - Computer Software | 1-09-01-020 | 100,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>      |             | <b>135,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>      |             | <b>2,775,113.32</b> | <b>1,245,447.14</b> | <b>1,245,447.14</b> | <b>2,490,894.28</b> | <b>2,793,192.32</b> |

Prepared:

  
**NENITA R. LARGO REA**  
 Municipal Assessor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Municipal Health Office  
 Function: Health Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| 1.1 Personal Services                          |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 3,311,604.00            | 1,719,648.00            | 1,719,648.00               | 3,439,296.00        | 3,460,944.00                |
| Wages  | 5-01-01-020  | 420,576.00              | 218,400.00              | 218,400.00                 | 436,800.00          | 436,800.00                  |
| PERA   | 5-01-02-010  | 288,000.00              | 144,000.00              | 144,000.00                 | 288,000.00          | 288,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 72,000.00               | 36,000.00               | 36,000.00                  | 72,000.00           | 84,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 311,015.00              | 161,504.00              | 161,504.00                 | 323,008.00          | 324,812.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 311,015.00              | 161,504.00              | 161,504.00                 | 323,008.00          | 324,812.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 60,000.00               | 30,000.00               | 30,000.00                  | 60,000.00           | 60,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 60,000.00               | 30,000.00               | 30,000.00                  | 60,000.00           | 60,000.00                   |
| Other Bonuses & Allow. (Subsistence)           | 5-01-02-050  | 84,800.00               | 75,000.00               | 75,000.00                  | 150,000.00          | 150,000.00                  |
| Other Bonuses & Allow. (Laundry)               | 5-01-02-060  | 27,200.00               | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Other Bonuses & Allow. (Hazard Pay)            | 5-01-02-110  | 140,000.00              | 100,000.00              | 100,000.00                 | 200,000.00          | 200,000.00                  |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 447,861.60              | 232,565.76              | 232,565.76                 | 465,131.52          | 467,729.28                  |
| PAGIBIG / HDMF Contributions                   | 5-01-03-020  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 15,000.00                   |
| PHILHEALTH Contributions                       | 5-01-03-030  | 45,000.00               | 22,500.00               | 22,500.00                  | 45,000.00           | 97,443.60                   |
| Employees Compensation Contributions           | 5-01-03-040  | 37,321.80               | 19,380.48               | 19,380.48                  | 38,760.96           | 38,977.44                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 60,000.00               | 30,000.00               | 30,000.00                  | 60,000.00           | 300,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 20,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 100,000.00                  |
| Terminal Leave Benefits                        | 5-01-04-030  | 188,000.00              | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>6,025,393.40</b>     | <b>3,111,002.24</b>     | <b>3,111,002.24</b>        | <b>6,222,004.48</b> | <b>6,684,518.32</b>         |
| 1.2 MOOE                                       |              |                         |                         |                            |                     |                             |
| PhilHealth Premiums for Indigent Constituents  | 5-01-03-030  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 30,000.00                   |
| Travel Expenses                                | 5-02-01-010  | 100,000.00              | 75,000.00               | 75,000.00                  | 150,000.00          | 150,000.00                  |
| Training & Seminars                            | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Drugs & Medicines Expenses                     | 5-02-03-070  | 500,000.00              | 250,000.00              | 250,000.00                 | 500,000.00          | 500,000.00                  |
| Medical, Dental, Laboratory - Supplies         | 5-02-03-080  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Fuel, Oil & Lubricants Expenses                | 5-02-03-090  | 200,000.00              | 100,000.00              | 100,000.00                 | 200,000.00          | 200,000.00                  |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |
| Janitorial Services (350/day) 10P              | 5-02-12-020  | 712,800.00              | 356,400.00              | 356,400.00                 | 712,800.00          | 924,000.00                  |
| Repair and Maintenance (Ambulance)             | 5-02-13-060  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Other MOOE                                     | 5-02-99-990  | 10,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| <b>Total MOOE</b>                              |              | <b>1,866,800.00</b>     | <b>978,400.00</b>       | <b>978,400.00</b>          | <b>1,956,800.00</b> | <b>2,210,000.00</b>         |

*Handwritten signature*



LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Municipal Health Office  
Function: Health Services  
Project/Activity:  
Fund: **GENERAL**

| <b>2.0 CAPITAL OUTLAY</b>        |             |                     |                     |                     |                     |                     |
|----------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Furnitures & Fixtures            | 1-07-07-010 | 35,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment & Computer Software | 1-09-01-020 | 100,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>      |             | <b>135,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>      |             | <b>8,027,193.40</b> | <b>4,089,402.24</b> | <b>4,089,402.24</b> | <b>8,178,804.48</b> | <b>8,894,518.32</b> |

Prepared:

  
**ROWENA T. ENAGE-DE VEYRA**  
*Municipal Health Officer*

Reviewed:

  
**ROMED A. GRISOLA**  
*Municipal Budget Officer*

Approved:

  
**AMPARO H. MONTEZA**  
*Municipal Mayor*

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

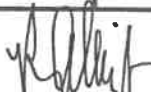
Office/Department: Municipal Health Office  
 Function: Health Services  
 Project/Activity: SPECIAL PURPOSE APPROPRIATIONS  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                                     | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Operating Expenditures                         |              |                         |                         |                            |                   |                             |
| 1.2 MOOE - SPA   |              |                         |                         |                            |                   |                             |
| <b>Rabies Control Program</b>                              |              | <b>25,000.00</b>        | <b>12,500.00</b>        | <b>12,500.00</b>           | <b>25,000.00</b>  | <b>25,000.00</b>            |
| Other MOOE   | 5-02-99-990  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 25,000.00                   |
| <b>Blood-Letting Activities</b>                            |              | <b>100,000.00</b>       | <b>50,000.00</b>        | <b>50,000.00</b>           | <b>100,000.00</b> | <b>100,000.00</b>           |
| Other MOOE   | 5-02-99-990  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00        | 100,000.00                  |
| <b>Dengue Prevention Activities</b>                        |              | <b>50,000.00</b>        | <b>25,000.00</b>        | <b>25,000.00</b>           | <b>50,000.00</b>  | <b>50,000.00</b>            |
| Fogging Activities Expenses                                | 5-02-99-990  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 50,000.00                   |
| <b>Municipal Nutrition Action PPA's</b>                    |              | <b>200,000.00</b>       | <b>100,000.00</b>       | <b>100,000.00</b>          | <b>200,000.00</b> | <b>250,000.00</b>           |
| Other Supplies and Materials                               | 5-02-03-990  | 70,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 50,000.00                   |
| Grants & Donations   | 5-02-99-080  | 0.00                    | 25,000.00               | 25,000.00                  | 50,000.00         | 50,000.00                   |
| Awards & Rewards   | 5-02-06-010  | 0.00                    | 25,000.00               | 25,000.00                  | 50,000.00         | 50,000.00                   |
| Other MOOE   | 5-02-99-990  | 130,000.00              | 25,000.00               | 25,000.00                  | 50,000.00         | 100,000.00                  |
| <b>HIV - AIDS Prevention / Orientation &amp; Screening</b> |              | <b>25,000.00</b>        | <b>12,500.00</b>        | <b>12,500.00</b>           | <b>25,000.00</b>  | <b>25,000.00</b>            |
| Trainings & Seminars                                       | 5-02-02-010  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00         | 5,000.00                    |
| Other Supplies & Materials                                 | 5-02-03-990  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00          | 10,000.00                   |
| Office Supplies  | 5-02-03-010  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00          | 10,000.00                   |
| <b>Family Planning Day / Reproductive Health Program</b>   |              | <b>15,000.00</b>        | <b>7,500.00</b>         | <b>7,500.00</b>            | <b>15,000.00</b>  | <b>25,000.00</b>            |
| Other MOOE   | 5-02-99-990  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00         | 25,000.00                   |
| <b>Covid-19 Response Expenses</b>                          |              | <b>1,000,000.00</b>     | <b>250,000.00</b>       | <b>250,000.00</b>          | <b>500,000.00</b> | <b>25,000.00</b>            |
| Other Supplies and Materials                               | 5-02-03-990  | 150,000.00              | 62,500.00               | 62,500.00                  | 125,000.00        | 5,000.00                    |
| Office Supplies  | 5-02-03-010  | 150,000.00              | 62,500.00               | 62,500.00                  | 125,000.00        | 5,000.00                    |
| Food for frontliners and covid patients                    | 5-02-03-050  | 200,000.00              | 62,500.00               | 62,500.00                  | 125,000.00        | 5,000.00                    |
| Drugs & Medicines  | 5-02-03-070  | 500,000.00              | 62,500.00               | 62,500.00                  | 125,000.00        | 10,000.00                   |
| <b>TOTAL APPROPRIATIONS</b>                                |              |                         |                         |                            |                   | <b>500,000.00</b>           |

Prepared:

  
**ROWENA T. ENAGE-DE VEYRA**  
 Municipal Health Officer

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**

LGU - STA. FE, LEYTE

Office/Department: Office of the Municipal Agriculturist  
 Function: Agricultural Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Operating Expenditures             |              |                         |                         |                            |                     |                             |
| <b>1.1 Personal Services</b>                   |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 1,803,660.00            | 779,298.00              | 779,298.00                 | 1,558,596.00        | 1,560,240.00                |
| Wages  | 5-01-01-020  | 210,288.00              | 109,200.00              | 109,200.00                 | 218,400.00          | 218,400.00                  |
| PERA   | 5-01-02-010  | 192,000.00              | 84,000.00               | 84,000.00                  | 168,000.00          | 168,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 48,000.00               | 21,000.00               | 21,000.00                  | 42,000.00           | 49,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 167,829.00              | 74,041.50               | 74,041.50                  | 148,083.00          | 148,220.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 167,829.00              | 74,041.50               | 74,041.50                  | 148,083.00          | 148,220.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 40,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 35,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 40,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 35,000.00                   |
| Honoraria                                      | 5-01-02-100  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 24,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 241,673.76              | 106,619.76              | 106,619.76                 | 213,239.52          | 213,436.80                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| PHILHEALTH                                     | 5-01-03-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 44,466.00                   |
| ECC  | 5-01-03-040  | 20,139.48               | 8,884.98                | 8,884.98                   | 17,769.96           | 17,786.40                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 40,000.00               | 17,500.00               | 17,500.00                  | 35,000.00           | 175,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 10,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 100,000.00                  |
| Terminal Leave Benefits                        | 5-01-04-030  | 25,000.00               | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>3,186,419.24</b>     | <b>1,409,585.74</b>     | <b>1,409,585.74</b>        | <b>2,819,171.48</b> | <b>3,122,769.20</b>         |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 125,000.00                  |
| Trainings & Seminars                           | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 75,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Other Supplies & Materials Expenses            | 5-02-03-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| Animal / Zoological Supplies Expenses          | 5-02-03-040  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 10,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |

LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**

LGU - STA. FE, LEYTE

Office/Department: Office of the Municipal Agriculturist

Function: Agricultural Services

Project/Activity:

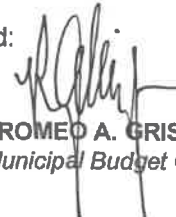
Fund: GENERAL

|  |             |                     |                     |                     |                     |                     |
|--|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Internet Subscription Expenses               | 5-02-05-030 | 20,000.00           | 10,000.00           | 10,000.00           | 20,000.00           | 30,000.00           |
| Janitorial Services (350/day) 1P             | 5-02-12-020 | 79,200.00           | 39,600.00           | 39,600.00           | 79,200.00           | 92,400.00           |
| Repair & Maintenance - Machinery & Equipment | 5-02-13-050 | 10,000.00           | 5,000.00            | 5,000.00            | 10,000.00           | 20,000.00           |
| Other MOOE                                   | 5-02-99-990 | 10,000.00           | 5,000.00            | 5,000.00            | 10,000.00           | 20,000.00           |
| <b>Total MOOE</b>                            |             | <b>363,200.00</b>   | <b>181,600.00</b>   | <b>181,600.00</b>   | <b>363,200.00</b>   | <b>468,400.00</b>   |
| <b>2.0 CAPITAL OUTLAY</b>                    |             |                     |                     |                     |                     |                     |
| Furnitures & Fixtures                        | 1-07-07-010 | 50,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment & Software                      | 1-09-01-020 | 100,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>                  |             | <b>150,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>                  |             | <b>3,699,619.24</b> | <b>1,591,185.74</b> | <b>1,591,185.74</b> | <b>3,182,371.48</b> | <b>3,591,169.20</b> |

Prepared:

  
TERESITA J. LAGO  
Municipal Agriculturist

Reviewed:

  
ROMEO A. GRISOLA  
Municipal Budget Officer

Approved:

  
AMPARO H. MONTEZA  
Municipal Mayor

LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**

LGU - STA. FE, LEYTE

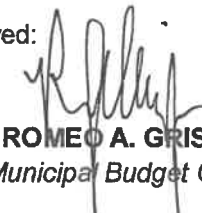
Office/Department: Office of the Municipal Agriculturist  
Function: Agricultural Services  
Project/Activity: **SPECIAL PURPOSE APPROPRIATIONS**  
Fund: GENERAL

| OBJECT OF EXPENDITURES                                  | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|---|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|   |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Operating Expenditures                      |              |                         |                         |                            |                   |                             |
| 1.2 MOOE - SPA  |              |                         |                         |                            |                   |                             |
| Purchase of Palay Seeds (Hybrid and/or Inbred)          | 5-02-03-100  | 2,000,000.00            | 0.00                    | 0.00                       | 0.00              | 500,000.00                  |
| Purchase of High Value Crops Seeds & Planting Materials | 5-02-03-100  | 50,000.00               | 50,000.00               | 50,000.00                  | 100,000.00        | 100,000.00                  |
| <b>TOTAL APPROPRIATIONS</b>                             |              | <b>2,050,000.00</b>     | <b>50,000.00</b>        | <b>50,000.00</b>           | <b>100,000.00</b> | <b>600,000.00</b>           |

Prepared:

  
**TERESITA J. LAGO**  
Municipal Agriculturist

Reviewed:

  
**ROMEO A. GRISOLA**  
Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**LGU - STA. FE, LEYTE

Office/Department: Municipal Engineer  
 Function: Engineering Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| <b>1.1 Personal Services</b>                   |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 1,013,892.00            | 527,334.00              | 527,334.00                 | 1,054,668.00        | 1,387,896.00                |
| Wages  | 5-01-01-020  | 210,288.00              | 109,200.00              | 109,200.00                 | 218,400.00          | 218,400.00                  |
| PERA   | 5-01-02-010  | 96,000.00               | 48,000.00               | 48,000.00                  | 96,000.00           | 120,000.00                  |
| RA (Representation Allowance)                  | 5-01-02-020  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 63,000.00               | 31,500.00               | 31,500.00                  | 63,000.00           | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 35,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 102,015.00              | 53,044.50               | 53,044.50                  | 106,089.00          | 133,858.00                  |
| Year-End Bonus                                 | 5-01-02-140  | 102,015.00              | 53,044.50               | 53,044.50                  | 106,089.00          | 133,858.00                  |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 25,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 25,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 146,901.60              | 76,384.08               | 76,384.08                  | 152,768.16          | 192,755.52                  |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 6,000.00                | 3,000.00                | 3,000.00                   | 6,000.00            | 6,000.00                    |
| PHILHEALTH                                     | 5-01-03-030  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 40,157.40                   |
| ECC  | 5-01-03-040  | 12,241.80               | 6,365.34                | 6,365.34                   | 12,730.68           | 16,062.96                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 28,000.00               | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 125,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 10,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>1,952,353.40</b>     | <b>998,872.42</b>       | <b>998,872.42</b>          | <b>1,997,744.84</b> | <b>2,684,987.88</b>         |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00          | 100,000.00                  |
| Trainings & Seminars                           | 5-02-02-010  | 40,000.00               | 20,000.00               | 20,000.00                  | 40,000.00           | 50,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 30,000.00                   |
| Janitorial Services (350/day) 3P               | 5-02-12-020  | 237,600.00              | 118,800.00              | 118,800.00                 | 237,600.00          | 277,200.00                  |
| Other MOOE                                     | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 15,000.00                   |
| <b>Total MOOE</b>                              |              | <b>481,600.00</b>       | <b>240,800.00</b>       | <b>240,800.00</b>          | <b>481,600.00</b>   | <b>558,200.00</b>           |

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE

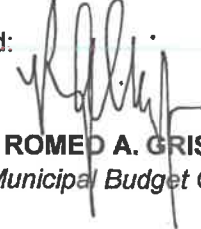
Office/Department: Municipal Engineer  
 Function: Engineering Services  
 Project/Activity:  
 Fund: GENERAL

|                                  |             |                     |                     |                     |                     |                     |
|----------------------------------|-------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>2.0 CAPITAL OUTLAY</b>        |             |                     |                     |                     |                     |                     |
| Furnitures & Fixtures            | 1-07-07-010 | 35,000.00           | 0.00                | 0.00                | 0.00                | 0.00                |
| IT Equipment - Computer Software | 1-09-01-020 | 100,000.00          | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>Total Capital Outlay</b>      |             | <b>135,000.00</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>      |             | <b>2,568,953.40</b> | <b>1,239,672.42</b> | <b>1,239,672.42</b> | <b>2,479,344.84</b> | <b>3,243,187.88</b> |

Prepared:

  
**ENGR. ZOSIMO B. LODO, JR.**  
*Municipal Engineer*

Reviewed:

  
**ROMED A. GRISOLA**  
*Municipal Budget Officer*

Approved:


  
**AMPARO H. MONTEZA**  
*Municipal Mayor*

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

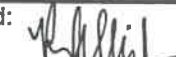
Office/Department: Municipal DRRMO  
 Function: LDRRM Preparedness & Operations  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| <b>1.0 Current Oprtg. Expenditure</b>          |              |                         |                         |                            |                     |                             |
| <b>1.1 Personal Services</b>                   |              |                         |                         |                            |                     |                             |
| Salaries                                       | 5-01-01-010  | 581,784.00              | 65,970.00               | 65,970.00                  | 131,940.00          | 610,572.00                  |
| Wages  | 5-01-01-020  | 315,432.00              | 109,200.00              | 109,200.00                 | 218,400.00          | 218,400.00                  |
| PERA   | 5-01-02-010  | 144,000.00              | 60,000.00               | 60,000.00                  | 120,000.00          | 120,000.00                  |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 36,000.00               | 15,000.00               | 15,000.00                  | 30,000.00           | 35,000.00                   |
| Mid-Year                                       | 5-01-02-990  | 74,768.00               | 14,597.50               | 14,597.50                  | 29,195.00           | 69,081.00                   |
| Year-End Bonus                                 | 5-01-02-140  | 74,768.00               | 14,597.50               | 14,597.50                  | 29,195.00           | 69,081.00                   |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 30,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 25,000.00                   |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 30,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 25,000.00                   |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 107,665.92              | 21,020.40               | 21,020.40                  | 42,040.80           | 99,476.64                   |
| PAGIBIG / HDMF                                 | 5-01-03-020  | 8,000.00                | 4,000.00                | 4,000.00                   | 8,000.00            | 6,000.00                    |
| PHILHEALTH                                     | 5-01-03-030  | 15,000.00               | 7,500.00                | 7,500.00                   | 15,000.00           | 20,724.30                   |
| ECC  | 5-01-03-040  | 8,972.16                | 1,751.70                | 1,751.70                   | 3,503.40            | 8,289.72                    |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 30,000.00               | 12,500.00               | 12,500.00                  | 25,000.00           | 125,000.00                  |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00           | 50,000.00                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 15,000.00               | 2,500.00                | 2,500.00                   | 5,000.00            | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>1,481,390.08</b>     | <b>358,637.10</b>       | <b>358,637.10</b>          | <b>717,274.20</b>   | <b>1,531,624.66</b>         |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Training & Seminars                            | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Office Supplies                                | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 50,000.00                   |
| Telephone & Mobile Expenses                    | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Internet Subscription Expenses                 | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 30,000.00                   |
| Janitorial Services (350/day) 5P               | 5-02-12-020  | 396,000.00              | 198,000.00              | 198,000.00                 | 396,000.00          | 462,000.00                  |
| Other General Services (SAFRU) (5P @ 350/day)  | 5-02-12-990  | 633,600.00              | 316,800.00              | 316,800.00                 | 633,600.00          | 462,000.00                  |
| Other MOOE                                     | 5-02-99-990  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00            | 10,000.00                   |
| <b>Total MOOE</b>                              |              | <b>1,228,600.00</b>     | <b>614,300.00</b>       | <b>614,300.00</b>          | <b>1,228,600.00</b> | <b>1,150,000.00</b>         |
| <b>2.0 CAPITAL OUTLAY</b>                      |              |                         |                         |                            |                     |                             |
| Furnitures & Fixtures                          | 1-07-07-010  | 35,000.00               | 0.00                    | 0.00                       | 0.00                | 0.00                        |
| IT Equipment & Computer Software               | 1-09-01-020  | 100,000.00              | 0.00                    | 0.00                       | 0.00                | 0.00                        |
| <b>Total Capital Outlay</b>                    |              | <b>135,000.00</b>       | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>         | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>                    |              | <b>2,844,990.08</b>     | <b>972,937.10</b>       | <b>972,937.10</b>          | <b>1,945,874.20</b> | <b>2,681,624.66</b>         |


Prepared:

  
**GAMALIEL ROY E. BURGOS**  
 LDRRMO II

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor



**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

Office/Department: Mayor's Office / Human Resource Management Office  
 Function: Human Resource Management Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |             | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|-------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total       |                             |
| <b>1.0 Current Oprtg. Expenditure</b>          |              |                         |                         |                            |             |                             |
| Salaries                                       | 5-01-01-010  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 756,660.00                  |
| PERA   | 5-01-02-010  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 24,000.00                   |
| RA (Representation Allowance)                  | 5-01-02-020  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 63,000.00                   |
| TA (Transportation Allowance)                  | 5-01-02-030  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 63,000.00                   |
| Clothing/Uniform Allowance                     | 5-01-02-040  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 7,000.00                    |
| Mid-Year                                       | 5-01-02-990  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 63,055.00                   |
| Year-End Bonus                                 | 5-01-02-140  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 63,055.00                   |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 5,000.00                    |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 5,000.00                    |
| Life & Retirement Insurance Contributions      | 5-01-03-010  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 90,799.20                   |
| PAGIBIG / HDMF Contribution                    | 5-01-03-020  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 1,200.00                    |
| PHILHEALTH Contribution                        | 5-01-03-030  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 18,916.50                   |
| Employees Compensation Contribution (ECC)      | 5-01-03-040  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 7,566.60                    |
| Other Personnel Benefits (PEI & SRI)           | 5-01-04-990  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 25,000.00                   |
| Other Personnel Benefits (Monetization)        | 5-01-04-990  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 50,000.00                   |
| Terminal Leave Benefits                        | 5-01-04-030  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 50,000.00                   |
| <b>Total Personal Services</b>                 |              | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b> | <b>1,293,252.30</b>         |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |             |                             |
| Travel Expenses                                | 5-02-01-010  | 70,000.00               | 35,000.00               | 35,000.00                  | 70,000.00   | 75,000.00                   |
| Trainings & Seminars                           | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00   | 55,000.00                   |
| Office Supplies Expenses                       | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00   | 55,000.00                   |
| Other Supplies & Materials Expenses            | 5-02-03-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00   | 15,000.00                   |
| Telephone Mobile Expenses                      | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00   | 36,000.00                   |




**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE

Office/Department: Mayor's Office / Human Resource Management Office  
 Function: Human Resource Management Services  
 Project/Activity:  
 Fund: GENERAL

|  |             |                   |                   |                   |                   |                     |
|--|-------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Internet Subscription Expenses               | 5-02-05-030 | 20,000.00         | 10,000.00         | 10,000.00         | 20,000.00         | 30,000.00           |
| Janitorial Services (350/day) 2P             | 5-02-12-020 | 158,400.00        | 79,200.00         | 79,200.00         | 158,400.00        | 184,800.00          |
| Other MOOE                                   | 5-02-99-990 | 10,000.00         | 5,000.00          | 5,000.00          | 10,000.00         | 10,000.00           |
| <b>Total MOOE</b>                            |             | <b>392,400.00</b> | <b>196,200.00</b> | <b>196,200.00</b> | <b>392,400.00</b> | <b>460,800.00</b>   |
| <b>2.0 CAPITAL OUTLAY</b>                    |             |                   |                   |                   |                   |                     |
| Office Equipment/Purchase of Aircon          | 1-07-05-020 | 50,000.00         | 0.00              | 0.00              | 0.00              | 0.00                |
| Furnitures & Fixtures                        | 1-07-07-010 | 50,000.00         | 0.00              | 0.00              | 0.00              | 0.00                |
| Other Property Plant & Equipment / Biometric | 1-07-99-990 | 50,000.00         | 0.00              | 0.00              | 0.00              | 0.00                |
| IT Equipment & Computer Software             | 1-09-01-020 | 100,000.00        | 0.00              | 0.00              | 0.00              | 0.00                |
| <b>Total Capital Outlay</b>                  |             | <b>200,000.00</b> | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>         |
| <b>TOTAL APPROPRIATIONS</b>                  |             | <b>592,400.00</b> | <b>196,200.00</b> | <b>196,200.00</b> | <b>392,400.00</b> | <b>1,754,052.30</b> |

Prepared:

  
**NIRESSA AMOR G. LAGO**  
 HRMO W

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

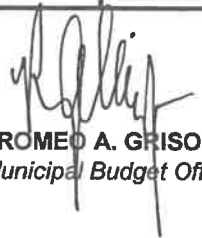
Office/Department: Mayor's Office (Human Resource Management Office / PESO)  
 Function: Human Resource Management Services  
 Project/Activity: SPECIAL PURPOSE APPROPRIATIONS  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                           | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Oprtg Expenditure                    |              |                         |                         |                            |                   |                             |
| 1.2 MOOE - SPA                                   |              |                         |                         |                            |                   |                             |
| <b>Human Resource Development Activities</b>     |              | <b>150,000.00</b>       | <b>50,000.00</b>        | <b>50,000.00</b>           | <b>100,000.00</b> | <b>50,000.00</b>            |
| Trainings & Seminars                             | 5-02-02-010  | 100,000.00              | 25,000.00               | 25,000.00                  | 50,000.00         | 10,000.00                   |
| Office Supplies                                  | 5-02-03-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 10,000.00                   |
| Other MOOE                                       | 5-02-99-990  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 30,000.00                   |
| <b>SPES Counterpart</b>                          |              | <b>150,000.00</b>       | <b>75,000.00</b>        | <b>75,000.00</b>           | <b>150,000.00</b> | <b>200,000.00</b>           |
| SPES wage (LGU Counterpart)                      | 5-02-12-020  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00        | 185,000.00                  |
| Other MOOE                                       | 5-02-99-990  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 15,000.00                   |
| <b>Career Guidance &amp; Coaching Activities</b> |              | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>25,000.00</b>            |
| Trainings & Seminars                             | 5-02-02-010  | 0.00                    | 0.00                    | 0.00                       | 0.00              | 10,000.00                   |
| Other MOOE                                       | 5-02-99-990  | 0.00                    | 0.00                    | 0.00                       | 0.00              | 25,000.00                   |
| <b>LGU Family Day Celebration Activities</b>     |              | <b>250,000.00</b>       | <b>125,000.00</b>       | <b>125,000.00</b>          | <b>250,000.00</b> | <b>150,000.00</b>           |
| Trainings & Seminars                             | 5-02-02-010  | 0.00                    | 0.00                    | 0.00                       | 0.00              | 10,000.00                   |
| Office Supplies                                  | 5-02-03-010  | 0.00                    | 0.00                    | 0.00                       | 0.00              | 10,000.00                   |
| Awards & Rewards                                 | 5-02-06-010  | 0.00                    | 0.00                    | 0.00                       | 0.00              | 65,000.00                   |
| Other MOOE                                       | 5-02-99-990  | 250,000.00              | 125,000.00              | 125,000.00                 | 250,000.00        | 65,000.00                   |
| <b>TOTAL APPROPRIATIONS</b>                      |              |                         |                         |                            |                   | <b>425,000.00</b>           |

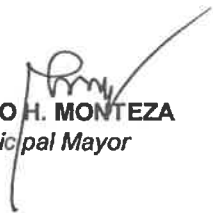
Prepared:

  
**NIRESSA AMOR G. LAGO**  
 HRMO II

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE

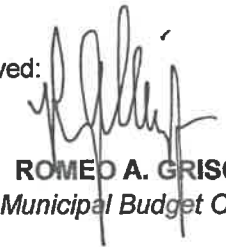
Office/Department: Bids and Awards Committee  
 Function: RA 9184 Implementation  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES           | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|----------------------------------|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|                                  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Oprtg. Expenditure   |              |                         |                         |                            |                   |                             |
| <b>1.2 MOOE</b>                  |              |                         |                         |                            |                   |                             |
| Travel Expenses                  | 5-02-01-010  | 70,000.00               | 35,000.00               | 35,000.00                  | 70,000.00         | 100,000.00                  |
| Trainings & Seminars             | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 75,000.00                   |
| Office Supplies Expenses         | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 75,000.00                   |
| Other Supplies & Materials       | 5-02-05-020  | 2,000.00                | 1,000.00                | 1,000.00                   | 2,000.00          | 10,000.00                   |
| Internet Subscription Expenses   | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00         | 30,000.00                   |
| Janitorial Services (350/day) 2P | 5-02-12-020  | 158,400.00              | 79,200.00               | 79,200.00                  | 158,400.00        | 184,800.00                  |
| Other MOOE                       | 5-02-99-990  | 2,000.00                | 1,000.00                | 1,000.00                   | 2,000.00          | 15,000.00                   |
| <b>Total MOOE</b>                |              | <b>352,400.00</b>       | <b>176,200.00</b>       | <b>176,200.00</b>          | <b>352,400.00</b> | <b>489,800.00</b>           |
| <b>2.0 CAPITAL OUTLAY</b>        |              |                         |                         |                            |                   |                             |
| Furnitures & Fixtures            | 1-07-07-010  | 20,000.00               | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| IT Equipment & Computer Software | 1-09-01-020  | 150,000.00              | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| <b>Total Capital Outlay</b>      |              | <b>170,000.00</b>       | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>      |              | <b>522,400.00</b>       | <b>176,200.00</b>       | <b>176,200.00</b>          | <b>352,400.00</b> | <b>489,800.00</b>           |

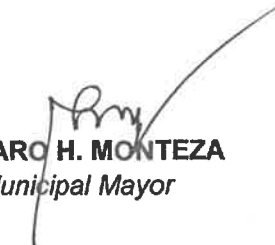
Prepared:

  
**ENGR. ZOSIMO B. LODO, JR.**  
*BAC Chairman*

Reviewed:

  
**ROMEO A. GRISOLA**  
*Municipal Budget Officer*

Approved:


  
**AMPARO H. MONTEZA**  
*Municipal Mayor*

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

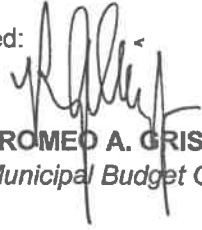
Office/Department: Mayor's Office / LYDO  
 Function: LYDO  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES              | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|-------------------------------------|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|                                     |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Oprtg. Expenditure      |              |                         |                         |                            |                   |                             |
| <b>1.2 MOOE</b>                     |              |                         |                         |                            |                   |                             |
| Travel Expenses                     | 5-02-01-010  | 70,000.00               | 35,000.00               | 35,000.00                  | 70,000.00         | 70,000.00                   |
| Training & Seminars                 | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 25,000.00                   |
| Office Supplies Expenses            | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 25,000.00                   |
| Telephone Mobile Expenses           | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00         | 36,000.00                   |
| Other Supplies & Materials          | 5-02-05-020  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 15,000.00                   |
| Janitorial Services (350/day) 2P    | 5-02-12-020  | 158,400.00              | 79,200.00               | 79,200.00                  | 158,400.00        | 184,800.00                  |
| Internet Subscription Expenses      | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00         | 30,000.00                   |
| Other MOOE                          | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 10,000.00                   |
| <b>Total MOOE</b>                   |              | <b>392,400.00</b>       | <b>196,200.00</b>       | <b>196,200.00</b>          | <b>392,400.00</b> | <b>395,800.00</b>           |
| <b>2.0 CAPITAL OUTLAY</b>           |              |                         |                         |                            |                   |                             |
| Office Equipment/Purchase of Aircon | 1-07-05-020  | 50,000.00               | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| Furnitures & Fixtures               | 1-07-07-010  | 50,000.00               | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| IT Equipment & Computer Software    | 1-09-01-020  | 100,000.00              | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| <b>Total Capital Outlay</b>         |              | <b>150,000.00</b>       | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>         |              | <b>542,400.00</b>       | <b>196,200.00</b>       | <b>196,200.00</b>          | <b>392,400.00</b> | <b>395,800.00</b>           |

Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor


LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE


Office/Department: Mayor's Office / General Services Office  
 Function: General Services Office  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                     | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|---------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total               |                             |
| 1.0 Current Oprtg. Expenditure                 |              |                         |                         |                            |                     |                             |
| <b>1.2 MOOE</b>                                |              |                         |                         |                            |                     |                             |
| Travel Expenses                                | 5-02-01-010  | 0.00                    | 0.00                    | 0.00                       | 0.00                | 15,000.00                   |
| Trainings & Seminars                           | 5-02-02-010  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 15,000.00                   |
| Office Supplies Expenses                       | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00           | 25,000.00                   |
| Telephone Mobile Expenses                      | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00           | 36,000.00                   |
| Janitorial Services (350/day) 15P              | 5-02-12-020  | 1,504,800.00            | 752,400.00              | 752,400.00                 | 1,504,800.00        | 924,000.00                  |
| Other MOOE                                     | 5-02-99-990  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00           | 20,000.00                   |
| <b>Total MOOE</b>                              |              | <b>1,618,800.00</b>     | <b>809,400.00</b>       | <b>809,400.00</b>          | <b>1,618,800.00</b> | <b>1,035,000.00</b>         |
| <b>2.0 CAPITAL OUTLAY</b>                      |              |                         |                         |                            |                     |                             |
| Furnitures & Fixtures                          | 1-07-07-010  | 50,000.00               | 0.00                    | 0.00                       | 0.00                | 0.00                        |
| Other Property Plant & Equipment /Grass Cutter | 1-07-99-990  | 50,000.00               | 0.00                    | 0.00                       | 0.00                | 0.00                        |
| <b>Total Capital Outlay</b>                    |              | <b>100,000.00</b>       | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>         | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>                    |              | <b>1,718,800.00</b>     | <b>809,400.00</b>       | <b>809,400.00</b>          | <b>1,618,800.00</b> | <b>1,035,000.00</b>         |


Prepared:

  
**JOE V. CARBA**  
 GSO/Des.

Reviewed:

  
**ROMED A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

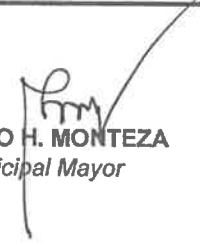
LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE

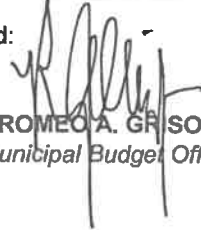
Office/Department: Public Employment Service Office  
 Function: Municipal Labor & Employment Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES         | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |             | Budget Year 2024 (Proposed) |
|--------------------------------|--------------|-------------------------|-------------------------|----------------------------|-------------|-----------------------------|
|                                |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total       |                             |
| 1.0 Current Oprtg. Expenditure |              |                         |                         |                            |             |                             |
| 1.2 MOOE                       |              |                         |                         |                            |             |                             |
| Travel Expenses                | 5-02-01-010  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 45,000.00                   |
| Training & Seminars            | 5-02-02-010  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 35,000.00                   |
| Office Supplies                | 5-02-03-010  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 35,000.00                   |
| Janitorial Services (350/day)  | 5-02-12-020  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 92,400.00                   |
| Other MOOE                     | 5-02-99-990  | 0.00                    | 0.00                    | 0.00                       | 0.00        | 10,000.00                   |
| <b>Total MOOE</b>              |              | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b> | <b>217,400.00</b>           |
| <b>TOTAL APPROPRIATIONS</b>    |              | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b> | <b>217,400.00</b>           |

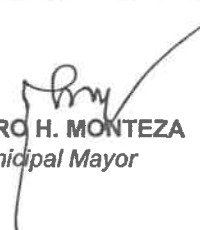
Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

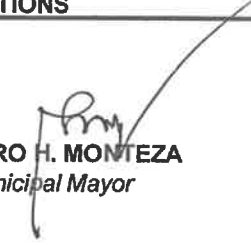
  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

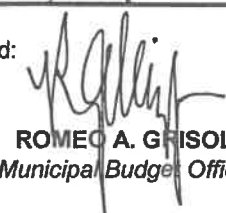
Office/Department: Municipal Tourism Office  
 Function: Tourism Promotion & Services  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES              | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|-------------------------------------|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|                                     |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Oprtg. Expenditure      |              |                         |                         |                            |                   |                             |
| <b>1.2 MOOE</b>                     |              |                         |                         |                            |                   |                             |
| Travel Expenses                     | 5-02-01-010  | 70,000.00               | 35,000.00               | 35,000.00                  | 70,000.00         | 70,000.00                   |
| Training & Seminars                 | 5-02-02-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 55,000.00                   |
| Office Supplies Expenses            | 5-02-03-010  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 55,000.00                   |
| Other Supplies & Materials          | 5-02-03-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 15,000.00                   |
| Telephone Mobile Expenses           | 5-02-05-020  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00         | 36,000.00                   |
| Internet Subscription Expenses      | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00         | 30,000.00                   |
| Janitorial Services (350/day) 2P    | 5-02-12-020  | 158,400.00              | 79,200.00               | 79,200.00                  | 158,400.00        | 184,800.00                  |
| Other MOOE                          | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 10,000.00                   |
| <b>Total MOOE</b>                   |              | <b>392,400.00</b>       | <b>196,200.00</b>       | <b>196,200.00</b>          | <b>392,400.00</b> | <b>455,800.00</b>           |
| <b>2.0 CAPITAL OUTLAY</b>           |              |                         |                         |                            |                   |                             |
| Furnitures & Fixtures               | 1-07-07-010  | 50,000.00               | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| Office Equipment/Purchase of Aircon | 1-07-05-020  | 50,000.00               | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| IT Equipment & Computer Software    | 1-09-01-020  | 100,000.00              | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| <b>Total Capital Outlay</b>         |              | <b>200,000.00</b>       | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>         |              | <b>592,400.00</b>       | <b>196,200.00</b>       | <b>196,200.00</b>          | <b>392,400.00</b> | <b>455,800.00</b>           |

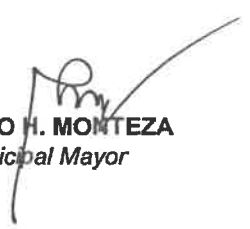
Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

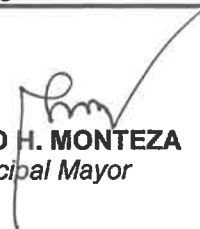


**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE

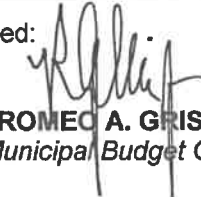
Office/Department: Municipal ENRO  
 Function: Local Environment & Natural Resources Operations  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                                | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                           |                   | Budget Year 2024 (Proposed) |
|---|--------------|-------------------------|-------------------------|---------------------------|-------------------|-----------------------------|
|   |              |                         | First Semester (Actual) | Second Semeste (Estimate) | Total             |                             |
| 1.0 Current Oprtg. Expenditure                        |              |                         |                         |                           |                   |                             |
| <b>1.2 MOOE</b>                                       |              |                         |                         |                           |                   |                             |
| Travel Expenses                                       | 5-02-01-010  | 20,000.00               | 10,000.00               | 10,000.00                 | 20,000.00         | 35,000.00                   |
| Training & Seminars                                   | 5-02-02-010  | 10,000.00               | 5,000.00                | 5,000.00                  | 10,000.00         | 20,000.00                   |
| Office Supplies                                       | 5-02-03-010  | 50,000.00               | 12,500.00               | 12,500.00                 | 25,000.00         | 30,000.00                   |
| Other Supplies and Materials( PPE-Garbage Collectors) | 5-02-03-990  | 50,000.00               | 25,000.00               | 25,000.00                 | 50,000.00         | 75,000.00                   |
| Janitorial Services (350/day)                         | 5-02-12-020  | 396,000.00              | 39,600.00               | 39,600.00                 | 79,200.00         | 92,400.00                   |
| Other MOOE  | 5-02-99-990  | 5,000.00                | 2,500.00                | 2,500.00                  | 5,000.00          | 10,000.00                   |
| <b>Total MOOE</b>                                     |              | <b>531,000.00</b>       | <b>94,600.00</b>        | <b>94,600.00</b>          | <b>189,200.00</b> | <b>262,400.00</b>           |
| <b>2.0 CAPITAL OUTLAY</b>                             |              |                         |                         |                           |                   |                             |
| Power Supply System                                   | 1-07-03-050  | 50,000.00               | 0.00                    | 0.00                      | 0.00              | 0.00                        |
| IT Equipment & Computer Software                      | 1-09-01-020  | 100,000.00              | 0.00                    | 0.00                      | 0.00              | 0.00                        |
| <b>Total Capital Outlay</b>                           |              | <b>100,000.00</b>       | <b>0.00</b>             | <b>0.00</b>               | <b>0.00</b>       | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>                           |              | <b>631,000.00</b>       | <b>94,600.00</b>        | <b>94,600.00</b>          | <b>189,200.00</b> | <b>262,400.00</b>           |


Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

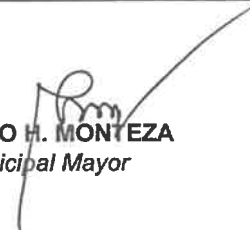
LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

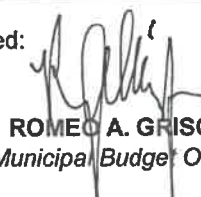
Office/Department: Municipal ENRO  
Function: Local Environment & Natural Resources Operations  
Project/Activity: **SPECIAL PURPOSE APPROPRIATIONS**  
Fund: GENERAL

| OBJECT OF EXPENDITURES                                   | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |            | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total      |                             |
| 1.0 Current Operating Expenditures                       |              |                         |                         |                            |            |                             |
| 1.2 MOOE - SPA   |              |                         |                         |                            |            |                             |
| Solid Waste Management Program                           | 5-02-99-990  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00 | 75,000.00                   |
| Peatland Rehabilitation Program (Leyte Sab-a Basin Area) | 5-02-99-990  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00  | 75,000.00                   |
| <b>TOTAL APPROPRIATIONS</b>                              |              |                         |                         |                            |            | <b>150,000.00</b>           |

Prepared:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

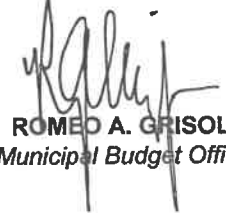
Office/Department: Philippine National Police  
 Function: Peace and Order Operations  
 Project/Activity:  
 Fund: **GENERAL**

| OBJECT OF EXPENDITURES   | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Oprtg. Expenditure   |              |                         |                         |                            |                   |                             |
| <b>1.2 MOOE</b>  |              |                         |                         |                            |                   |                             |
| Travel Expenses under POPS Plan  | 5-02-01-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 35,000.00                   |
| Training & Seminars under POPS Plan  | 5-02-02-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 35,000.00                   |
| Office Supplies  | 5-02-03-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 35,000.00                   |
| Fuel, Oil & Lubricants   | 5-02-03-090  | 150,000.00              | 75,000.00               | 75,000.00                  | 150,000.00        | 200,000.00                  |
| Other Supplies & Materials   | 5-02-05-020  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 75,000.00                   |
| Internet Subscription Expenses   | 5-02-05-030  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00         | 20,000.00                   |
| Repair & Maintenance of Motor Vehicles                                       | 5-02-13-060  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 50,000.00                   |
| Anti-Illegal Drugs Campaign/<br>Enforcement-related expenses under POPS Plan | 5-02-99-990  | 60,000.00               | 30,000.00               | 30,000.00                  | 60,000.00         | 75,000.00                   |
| Other MOOE under POPS Plan   | 5-02-99-990  | 30,000.00               | 15,000.00               | 15,000.00                  | 30,000.00         | 50,000.00                   |
| <b>Total MOOE</b>  |              | <b>435,000.00</b>       | <b>217,500.00</b>       | <b>217,500.00</b>          | <b>435,000.00</b> | <b>575,000.00</b>           |
| <b>TOTAL APPROPRIATIONS</b>  |              | <b>435,000.00</b>       | <b>217,500.00</b>       | <b>217,500.00</b>          | <b>435,000.00</b> | <b>575,000.00</b>           |


Prepared:

  
**PCPT CLARO ANTHONY D. FRANCISCO**  
*Officer in Charge*

Reviewed:

  
**ROMEO A. GRISOLA**  
*Municipal Budget Officer*

Approved:

  
**AMPARO H. MONTEZA**  
*Municipal Mayor*

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
LGU - STA. FE, LEYTE

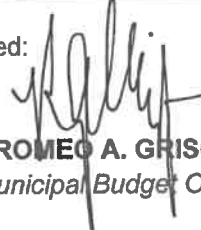
Office/Department: Bureau of Fire Protection  
 Function: Fire Protection & Prevention Operations  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                     | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Operating Expenditures         |              |                         |                         |                            |                   |                             |
| 1.2 MOOE                                   |              |                         |                         |                            |                   |                             |
| Travel Expenses                            | 5-02-01-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 25,000.00                   |
| Trainings & Seminars under POPS Plan       | 5-02-02-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 25,000.00                   |
| Fuel, Oil & Lubricants                     | 5-02-03-090  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 50,000.00                   |
| Office Supplies                            | 5-02-05-020  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 25,000.00                   |
| Internet Subscription Expenses             | 5-02-05-030  | 24,000.00               | 12,000.00               | 12,000.00                  | 24,000.00         | 24,000.00                   |
| Rep. & Maint. - Motor Vehicles             | 5-02-13-060  | 100,000.00              | 50,000.00               | 50,000.00                  | 100,000.00        | 100,000.00                  |
| Rep. & Maintenance - Machinery & Equipment | 5-02-13-050  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 10,000.00                   |
| Other MOOE                                 | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 10,000.00                   |
| <b>Total MOOE</b>                          |              | <b>269,000.00</b>       | <b>134,500.00</b>       | <b>134,500.00</b>          | <b>269,000.00</b> | <b>269,000.00</b>           |
| 2.0 CAPITAL OUTLAY                         |              |                         |                         |                            |                   |                             |
| Communication Equipment                    | 1-07-05-070  | 85,000.00               | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| <b>Total Capital Outlay</b>                |              | <b>85,000.00</b>        | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>                |              | <b>354,000.00</b>       | <b>134,500.00</b>       | <b>134,500.00</b>          | <b>269,000.00</b> | <b>269,000.00</b>           |


Prepared:

  
**SFO4 ESTRELLA H. DACUYAN**  
 Municipal Fire Marshall

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**


Office/Department: Department of the Interior & Local Government  
 Function: Local Governance Operations  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES               | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                  | Budget Year 2024 (Proposed) |
|--------------------------------------|--------------|-------------------------|-------------------------|----------------------------|------------------|-----------------------------|
|                                      |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total            |                             |
| 1.0 Current Operating Expenditures   |              |                         |                         |                            |                  |                             |
| <b>1.2 MOOE</b>                      |              |                         |                         |                            |                  |                             |
| Travel Expenses                      | 5-02-01-010  | 35,000.00               | 17,500.00               | 17,500.00                  | 35,000.00        | 50,000.00                   |
| Trainings & Seminars under POPS Plan | 5-02-02-010  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00        | 30,000.00                   |
| Office Supplies                      | 5-02-03-010  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00        | 20,000.00                   |
| Communication Expenses               | 5-02-05-020  | 2,000.00                | 1,000.00                | 1,000.00                   | 2,000.00         | 5,000.00                    |
| Other MOOE                           | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00        | 10,000.00                   |
| <b>Total MOOE</b>                    |              | <b>77,000.00</b>        | <b>38,500.00</b>        | <b>38,500.00</b>           | <b>77,000.00</b> | <b>115,000.00</b>           |
| <b>TOTAL APPROPRIATIONS</b>          |              | <b>77,000.00</b>        | <b>38,500.00</b>        | <b>38,500.00</b>           | <b>77,000.00</b> | <b>115,000.00</b>           |


Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

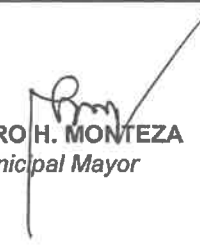
LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

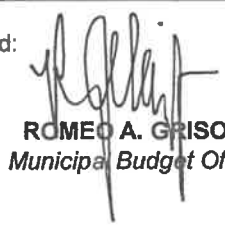
Office/Department: Municipal Trial Court  
Function: MTC Maintenance & Operations  
Project/Activity:  
Fund: GENERAL

| OBJECT OF EXPENDITURES                                 | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                  | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total            |                             |
| 1.0 Current Oprtg. Expenditure                         |              |                         |                         |                            |                  |                             |
| 1.2 MOOE   |              |                         |                         |                            |                  |                             |
| Travel Expenses  | 5-02-01-010  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00        | 50,000.00                   |
| Training & Seminars                                    | 5-02-02-010  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00        | 30,000.00                   |
| Office Supplies  | 5-02-03-010  | 20,000.00               | 10,000.00               | 10,000.00                  | 20,000.00        | 30,000.00                   |
| Other MOOE   | 5-02-99-990  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00         | 10,000.00                   |
| <b>Total MOOE</b>                                      |              | <b>65,000.00</b>        | <b>32,500.00</b>        | <b>32,500.00</b>           | <b>65,000.00</b> | <b>120,000.00</b>           |
| 2.0 CAPITAL OUTLAY                                     |              |                         |                         |                            |                  |                             |
| Furnitures, Fixtures & Books(Platform & Witness Stand) | 1-07-07-010  | 75,000.00               | 0.00                    | 0.00                       | 0.00             | 0.00                        |
| <b>Total Capital Outlay</b>                            |              | <b>75,000.00</b>        | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>      | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>                            |              | <b>140,000.00</b>       | <b>32,500.00</b>        | <b>32,500.00</b>           | <b>65,000.00</b> | <b>120,000.00</b>           |

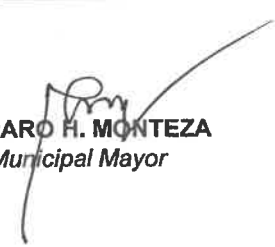
Prepared:

  
AMPARO H. MONTEZA  
Municipal Mayor

Reviewed:

  
ROMEO A. GRISOLA  
Municipal Budget Officer

Approved:

  
AMPARO H. MONTEZA  
Municipal Mayor

LBP Form No. 2

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

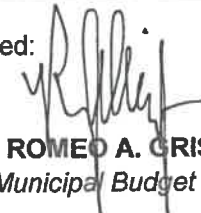
Office/Department: Liga ng mga Barangays  
 Function: BLGU Operations  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                             | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|--|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|  |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Operating Expenditures                 |              |                         |                         |                            |                   |                             |
| <b>1.2 MOOE</b>                                    |              |                         |                         |                            |                   |                             |
| Travel Expenses                                    | 5-02-01-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 50,000.00                   |
| Trainings & Seminars                               | 5-02-02-010  | 25,000.00               | 12,500.00               | 12,500.00                  | 25,000.00         | 30,000.00                   |
| Office Supplies Expenses                           | 5-02-03-010  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 15,000.00                   |
| Other Supplies & Materials Expenses                | 5-02-05-020  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 15,000.00                   |
| Other MOOE   | 5-02-99-990  | 10,000.00               | 5,000.00                | 5,000.00                   | 10,000.00         | 15,000.00                   |
| <b>Total MOOE</b>                                  |              | <b>80,000.00</b>        | <b>40,000.00</b>        | <b>40,000.00</b>           | <b>80,000.00</b>  | <b>125,000.00</b>           |
| <b>2.0 CAPITAL OUTLAY</b>                          |              |                         |                         |                            |                   |                             |
| Office Equipment Purchase of Airconditioning Units | 1-07-05-020  | 0.00                    | 0.00                    | 0.00                       | 100,000.00        | 0.00                        |
| Furnitures & Fixtures                              | 1-07-07-010  | 15,000.00               | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| Purchase of IT Equipment & Software w/ Printer     | 1-09-01-020  | 0.00                    | 0.00                    | 0.00                       | 50,000.00         | 0.00                        |
| <b>Total Capital Outlay</b>                        |              | <b>15,000.00</b>        | <b>0.00</b>             | <b>0.00</b>                | <b>150,000.00</b> | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>                        |              | <b>95,000.00</b>        | <b>40,000.00</b>        | <b>40,000.00</b>           | <b>230,000.00</b> | <b>125,000.00</b>           |

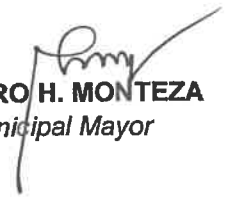
Prepared:

  
**BELEN C. CHUCA**  
 ABC President

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

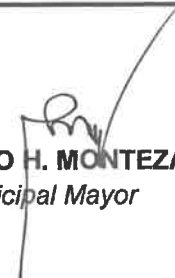
  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURES**  
**LGU - STA. FE, LEYTE**

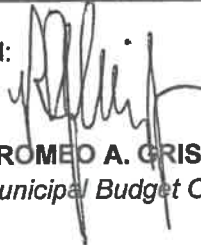
Office/Department: Commission on Elections  
 Function: Voters' Registration, Election Management and Voters' Education  
 Project/Activity:  
 Fund: GENERAL

| OBJECT OF EXPENDITURES                        | Account Code | Past Year 2022 (Actual) | Current Year 2023       |                            |                   | Budget Year 2024 (Proposed) |
|---|--------------|-------------------------|-------------------------|----------------------------|-------------------|-----------------------------|
|   |              |                         | First Semester (Actual) | Second Semester (Estimate) | Total             |                             |
| 1.0 Current Oprtg. Expenditure                |              |                         |                         |                            |                   |                             |
| <b>1.2 MOOE</b>                               |              |                         |                         |                            |                   |                             |
| Other Supplies and Materials                  | 5-02-03-990  | 50,000.00               | 25,000.00               | 25,000.00                  | 50,000.00         | 50,000.00                   |
| Janitorial Services (350/day) 1P              | 5-02-12-020  | 79,200.00               | 39,600.00               | 39,600.00                  | 79,200.00         | 92,400.00                   |
| Other MOOE                                    | 5-02-99-990  | 5,000.00                | 2,500.00                | 2,500.00                   | 5,000.00          | 10,000.00                   |
| <b>Total MOOE</b>                             |              | <b>134,200.00</b>       | <b>67,100.00</b>        | <b>67,100.00</b>           | <b>134,200.00</b> | <b>152,400.00</b>           |
| <b>2.0 CAPITAL OUTLAY</b>                     |              |                         |                         |                            |                   |                             |
| Building & Structures (Improvement & Repairs) | 1-07-05-020  | 100,000.00              | 0.00                    | 0.00                       | 0.00              | 0.00                        |
| <b>Total Capital Outlay</b>                   |              | <b>100,000.00</b>       | <b>0.00</b>             | <b>0.00</b>                | <b>0.00</b>       | <b>0.00</b>                 |
| <b>TOTAL APPROPRIATIONS</b>                   |              | <b>234,200.00</b>       | <b>67,100.00</b>        | <b>67,100.00</b>           | <b>134,200.00</b> | <b>152,400.00</b>           |

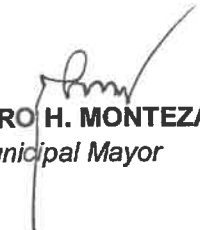
Prepared:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor



## PLANTILLA OF LGU PERSONNEL

Budget Year 2024  
Municipality of Sta. Fe  
Province of Leyte

| Item Number                |            | Position Title<br>(3)   | Name of Incumbent<br>(4)        | January - December 2023                               |                     | January - December 2024                               |                     | Increase / Decrease<br>(9) |
|----------------------------|------------|---|---------------------------------|---|---------------------|---|---------------------|----------------------------|
| Old<br>(1)                 | New<br>(2) |   |                                 | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     |                            |
|                            |            |   |                                 | SG / Step<br>(5)                                      | Amount<br>(6)       | SG / Step<br>(7)                                      | Amount<br>(8)       |                            |
| <b>OFFICE OF THE MAYOR</b> |            |   |                                 |   |                     |   |                     |                            |
| 1                          | 1          | <b>Municipal Mayor I</b>  | <b>AMPARO H. MONTEZA</b>        | 27/2  | 1,119,420.00        | 27/2  | 1,119,420.00        | -                          |
| 2                          | 2          | Senior Administrative Assistant III<br><i>(Private Secretary II)</i>    | <b>JENNIFER M. LAGUNZAD</b>     | 15/1  | 307,596.00          | 15/1  | 307,596.00          | -                          |
| 3                          | 3          | <b>Executive Assistant I</b>  | <b>JULIUS XERXES M. OBENQUE</b> | 14/2  | 287,172.00          | 14/2  | 287,172.00          | -                          |
| 4                          | 4          | Administrative Officer IV<br><b>(HRMO II)</b>                           | <b>NIRESSA AMOR G. LAGO</b>     | 15/1  | 307,596.00          | 15/2  | 310,776.00          | 3,180.00                   |
| 5                          | 5          | Other Services<br>Administrative Aide III<br><b>(Utility Worker II)</b> | <b>GRACITA P. ILAGAN</b>        | 3/8   | 130,080.00          | 3/8   | 130,080.00          | -                          |
| 6                          | 6          | Administrative Aide III<br><b>(Utility Worker II)</b>                   | <b>RAUL P. AYO</b>              | 3/8   | 130,080.00          | 3/8   | 130,080.00          | -                          |
| 7                          | 7          | Administrative Aide II<br><b>(Janitor I)</b>                            | <b>JOE V. CARBA</b>             | 1/2   | 110,112.00          | 1/2   | 110,112.00          | -                          |
| 8                          | 8          | <b>DRIVER II</b>  | <b>CASTOR S. CARTALLA</b>       | 4/2   | 131,928.00          | 4/2   | 131,928.00          | -                          |
| 9                          | 9          | Administrative Aide I<br><b>(Utility Worker I)</b>                      | <b>VACANT</b>                   | 1/1   | 0.00                | 1/1   | 109,200.00          | 109,200.00                 |
| <b>SUB TOTAL</b>           |            |   |                                 |   | <b>2,523,984.00</b> |   | <b>2,636,364.00</b> | <b>112,380.00</b>          |



## PLANTILLA OF LGU PERSONNEL

Budget Year 2024

Municipality of Sta. Fe

| Item Number |            | Position Title<br>(3)   | Name of Incumbent<br>(4)        | January - December 2023                               |                     | January - December 2024                               |                     | Increase / Decrease<br>(9) |
|-------------|------------|---|---------------------------------|---|---------------------|---|---------------------|----------------------------|
| Old<br>(1)  | New<br>(2) |   |                                 | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     |                            |
|             |            |   |                                 | SG / Step<br>(5)                                      | Amount<br>(6)       | SG / Step<br>(7)                                      | Amount<br>(8)       |                            |
|             |            | <b>MSWDO</b>  |                                 |   |                     |   |                     |                            |
| 9           | 10         | Operation of Social Welfare & Dev't.<br>Mun. Gov't Dept. Head I<br><i>(Mun. Social Welfare &amp; Dev't Officer)</i> | VACANT                          | 24  | 756,660.00          | 24  | 756,660.00          | -                          |
| 10          | 11         | <i>Social Welfare Officer III</i>   | FRANCIS LOUIS E. BEDUA          | 18/1  | 392,496.00          | 18/1  | 392,496.00          | -                          |
| 11          | 12         | <i>Social Welfare Assistant</i>   | AGNES P. DAGA                   | 8/8   | 176,640.00          | 8/8   | 176,640.00          | -                          |
| NEW - 13    | 13         | <i>Day Care Worker II</i>   | VACANT                          | 8/1   | 0.00                | 8/1   | 165,852.00          | 165,852.00                 |
|             |            | <b>SUB TOTAL</b>  |                                 |   | <b>1,325,796.00</b> |   | <b>1,491,648.00</b> | <b>165,852.00</b>          |
|             |            | <b>SANGGUNIANG BAYAN</b>  |                                 |   |                     |   |                     |                            |
| 14          | 14         | <i>Municipal Vice Mayor I</i>   | EDUARDO N. TOREROS              | 25/1  | 862,596.00          | 25/1  | 862,596.00          | -                          |
| 15          | 15         | <i>SB Member I</i>  | AMIEL P. ENAGE                  | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
| 16          | 16         | <i>SB Member I</i>  | RODEL L. AJETO                  | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
| 17          | 17         | <i>SB Member I</i>  | ALVIN D. PETILLA                | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
| 18          | 18         | <i>SB Member I</i>  | GENY R. ESMERO                  | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
| 19          | 19         | <i>SB Member I</i>  | AGNES A. CHUCA                  | 24/3  | 781,572.00          | 24/3  | 781,572.00          | -                          |
| 20          | 20         | <i>SB Member I</i>  | EDGARDO R. SALCEDA              | 24/3  | 781,572.00          | 24/3  | 781,572.00          | -                          |
| 21          | 21         | <i>SB Member I</i>  | RICARDO D. FAJARDO              | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
| 22          | 22         | <i>SB Member I</i>  | LARRY S. ARUTA                  | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
| 23          | 23         | <i>SB Member I</i>  | ABC Pres. BELEN C. CHUCA        | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
| 24          | 24         | <i>SB Member I</i>  | SK Fed. Pres. MAE JO A. LANTAJO | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                          |
|             |            | <b>SUB TOTAL</b>  |                                 |   | <b>8,479,020.00</b> |   | <b>8,479,020.00</b> | <b>-</b>                   |

## PLANTILLA OF LGU PERSONNEL

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number                        |            | Position<br>Title<br>(3)   | Name of<br>Incumbent<br>(4) | January - December 2023                               |                     | January - December 2024                               |                     | Increase<br>/<br>Decrease<br>(9) |
|------------------------------------|------------|--|-----------------------------|---|---------------------|---|---------------------|----------------------------------|
| Old<br>(1)                         | New<br>(2) |  |                             | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     |                                  |
|                                    |            |  |                             | SG / Step<br>(5)                                      | Amount<br>(6)       | SG / Step<br>(7)                                      | Amount<br>(8)       |                                  |
| <b>SANGGUNIANG BAYAN SECRETARY</b> |            |  |                             |   |                     |   |                     |                                  |
| 25                                 | 25         | Mun. Gov't Dept. Head I<br><i>(Municipal Sanggunian Secretary I)</i><br>Operation of Clerical Services | VACANT                      | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                                |
| 26                                 | 26         | Administrative Aide VI<br><i>(Clerk III)</i>   | REBECCA R. TAN              | 6/8   | 155,568.00          | 6/8   | 155,568.00          | -                                |
| NEW                                | NEW - 27   | Administrative Aide III<br><i>(Utility Worker IIA)</i>   | VACANT                      | 3   | 0.00                | 3   | 123,300.00          | 123,300.00                       |
|                                    |            | <b>SUB TOTAL</b>   |                             |   | <b>912,228.00</b>   |   | <b>1,035,528.00</b> | <b>123,300.00</b>                |
| <b>MPDC</b>                        |            |  |                             |   |                     |   |                     |                                  |
| 27                                 | 28         | Mun. Gov't Dept. Head I<br><i>(Mun. Plan &amp; Dev. Coordinator)</i>                                   | MA. CYNTHIA V. LANTAJO      | 24/8  | 847,464.00          | 24/8  | 847,464.00          | -                                |
| 29                                 | 29         | Planning Officer I   | JOHN BENEDICK C. CARBA      | 11/1  | 226,800.00          | 11/1  | 226,800.00          | -                                |
| 30                                 | 30         | Operation of Clerical Services<br>Administrative Aide VI<br><i>(Clerk III)</i>                         | JIM C. YUBIA                | 6/1   | 147,444.00          | 6/2   | 148,584.00          | 1,140.00                         |
|                                    |            | <b>SUB TOTAL</b>   |                             |   | <b>1,221,708.00</b> |   | <b>1,222,848.00</b> | <b>1,140.00</b>                  |
| <b>MCR</b>                         |            |  |                             |   |                     |   |                     |                                  |
| 31                                 | 31         | Mun. Gov't Dept. Head I<br><i>(Municipal Civil Registrar)</i>  | VACANT                      | 24/1  | 756,660.00          | 24/1  | 756,660.00          | -                                |
| 32                                 | 32         | Administrative Aide VI<br><i>(Clerk III)</i>   | VACANT                      | 6/8   | 0.00                | 6/1   | 147,444.00          | 147,444.00                       |
| NEW                                | NEW - 33   | Administrative Aide I<br><i>(Utility Worker I)</i>   | VACANT                      | 1   | 0.00                | 1   | 109,200.00          | 109,200.00                       |
|                                    |            | <b>SUB TOTAL</b>   |                             |   | <b>756,660.00</b>   |   | <b>1,013,304.00</b> | <b>256,644.00</b>                |

## PLANTILLA OF LGU PERSONNEL

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number |         | Position Title (3)   | Name of Incumbent (4) | January - December 2023                            |                     | January - December 2024                            |                     | Increase / Decrease (9) |
|-------------|---------|--|-----------------------|--|---------------------|--|---------------------|-------------------------|
| Old (1)     | New (2) |  |                       | Rate / Annum LBC 149 Annex A7, 100% Implementation |                     | Rate / Annum LBC 149 Annex A7, 100% Implementation |                     |                         |
|             |         |  |                       | SG / Step (5)                                      | Amount (6)          | SG / Step (7)                                      | Amount (8)          |                         |
|             |         | <b>MBO</b>   |                       |  |                     |  |                     |                         |
| 33          | 34      | Mun. Gov't Dept. Head I<br><i>Municipal Budget Officer</i>                   | ROMEO A. GRISOLA      | 24/8   | 847,464.00          | 24/8   | 847,464.00          | -                       |
| 34          | 35      | Administrative Aide III<br><i>(Utility Worker II)</i>                        | ELMA T. PEDERSEN      | 3/8  | 130,080.00          | 3/8  | 130,080.00          | -                       |
| 35          | 36      | Administrative Aide I,<br><i>(Utility Worker I)</i>                          | VACANT                | 1  | 0.00                | 1  | 109,200.00          | 109,200.00              |
|             |         | <b>SUB TOTAL</b>   |                       |  | <b>977,544.00</b>   |  | <b>1,086,744.00</b> | <b>109,200.00</b>       |
|             |         | <b>ACCOUNTING</b>  |                       |  |                     |  |                     |                         |
| 36          | 37      | Mun. Gov't Dept. Head I<br><i>(Municipal Accountant)</i>                     | FATIMA L. QUEMADO     | 24/5   | 807,288.00          | 24/5   | 807,288.00          | -                       |
| 37          | 38      | Operation of Accounting Services<br><i>Accountant II</i>                     | JO ANN GRACE M. YU    | 16/1   | 333,240.00          | 16/1   | 333,240.00          | -                       |
| 38          | 39      | Administrative Aide VI<br><i>(Accounting Clerk II)</i>                       | LOLITA P. TENORIO     | 6/5  | 152,040.00          | 6/5  | 152,040.00          | -                       |
| 39          | 40      | Administrative Aide III<br><i>(Utility Worker II)</i>                        | JENELYN C. BACALE     | 3/8  | 130,080.00          | 3/8  | 130,080.00          | -                       |
|             |         | <b>SUB TOTAL</b>   |                       |  | <b>1,422,648.00</b> |  | <b>1,422,648.00</b> | <b>-</b>                |
|             |         | <b>TREASURY</b>  |                       |  |                     |  |                     |                         |
| 40          | 41      | <i>(Municipal Treasurer)</i>   | VACANT                | 24/1   | 756,660.00          | 24/1   | 756,660.00          | -                       |
| 41          | 42      | Operation of Rev. Collection Services<br><i>Revenue Collection Clerk III</i> | ANGEL C. GOMEZ        | 9/2  | 179,664.00          | 9/3  | 181,164.00          | 1,500.00                |
| 42          | 43      | <i>Revenue Collection Clerk II</i>   | CIRIACO L. MONTAÑO    | 7/1  | 151,512.00          | 7/1  | 157,608.00          | 6,096.00                |



## PLANTILLA OF LGU PERSONNEL

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number     |            | Position<br>Title<br>(3)                                | Name of<br>Incumbent<br>(4) | January - December 2023                               |                     | January - December 2024                               |                     | Increase<br>/<br>Decrease<br>(9) |
|-----------------|------------|---|-----------------------------|---|---------------------|---|---------------------|----------------------------------|
| Old<br>(1)      | New<br>(2) |   |                             | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |                     |                                  |
|                 |            |   |                             | SG / Step<br>(5)                                      | Amount<br>(6)       | SG / Step<br>(7)                                      | Amount<br>(8)       |                                  |
| 43              | 44         | Revenue Collection Clerk II                             | VACANT                      | 7   | 158,820.00          | 7   | 158,820.00          | -                                |
| NEW             | NEW - 45   | Disbursing Officer                                      | VACANT                      | 7   | 0.00                | 7   | 158,820.00          | 158,820.00                       |
|                 |            | <b>SUB TOTAL</b>  |                             |   | <b>1,246,656.00</b> |   | <b>1,413,072.00</b> | <b>166,416.00</b>                |
| <b>ASSESSOR</b> |            |   |                             |   |                     |   |                     |                                  |
| 44              | 46         | Mun. Gov't Dept. Head I<br>(Municipal Assessor)         | NENITA R. LARGO             | 24/3  | 781,560.00          | 24/3  | 781,560.00          | -                                |
| 45              | 47         | Operation of Assessment Services<br>Assessment Clerk II | LORIE ANNE T. ESTOPIN       | 6/2   | 148,584.00          | 6/2   | 148,584.00          | -                                |
|                 |            | <b>SUB TOTAL</b>  |                             |   | <b>930,144.00</b>   |   | <b>930,144.00</b>   | <b>-</b>                         |
| <b>HEALTH</b>   |            |   |                             |   |                     |   |                     |                                  |
| 47              | 48         | Mun. Gov't Dept. Head I<br>(Municipal Health Officer)   | ROWENA T. ENAGE-DE VEYRA    | 24/2  | 1,098,576.00        | 24/3  | 1,116,516.00        | 17,940.00                        |
| 48              | 49         | Operation of Health Services<br>(Nurse III)             | PAMELA BLANCHE D. LAGO      | 17/2  | 521,856.00          | 17/2  | 521,856.00          | -                                |
| NEW - 50        | 50         | Medical Technologist I                                  | MA. CRISTINA FLORES         | 11/1  | 324,000.00          | 11/1  | 324,000.00          | -                                |
| 51              | 51         | Midwife II  | SONIA T. CAPATTOY           | 11/7  | 345,192.00          | 11/8  | 348,900.00          | 3,708.00                         |
| 52              | 52         | Midwife II  | VIRGINIA A. MACASAET        | 11/8  | 348,900.00          | 11/8  | 348,900.00          | -                                |
| NEW - 53        | 53         | Midwife II  | GLADES P. GARON             | 11/1  | 324,000.00          | 11/1  | 324,000.00          | -                                |
| 54              | 54         | Midwife I   | LEAH JANE M. OPTANA         | 9/1   | 254,532.00          | 9/1   | 254,532.00          | -                                |
| 55              | 55         | Sanitation Inspector I                                  | ESTER L. TOREROS            | 6/8   | 222,240.00          | 6/8   | 222,240.00          | -                                |
|                 |            | <b>SUB TOTAL</b>  |                             |   | <b>3,439,296.00</b> |   | <b>3,460,944.00</b> | <b>21,648.00</b>                 |



## PLANTILLA OF LGU PERSONNEL

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number        |                 | Position Title (3)  | Name of Incumbent (4)  | January - December 2023                            |                     | January - December 2024                            |                     | Increase / Decrease (9) |
|--------------------|-----------------|---|------------------------|--|---------------------|--|---------------------|-------------------------|
| Old (1)            | New (2)         |   |                        | Rate / Annum LBC 149 Annex A7, 100% Implementation |                     | Rate / Annum LBC 149 Annex A7, 100% Implementation |                     |                         |
|                    |                 |   |                        | SG / Step (5)                                      | Amount (6)          | SG / Step (7)                                      | Amount (8)          |                         |
| <b>AGRICULTURE</b> |                 |   |                        |  |                     |  |                     |                         |
| 56                 | 56              | Mun. Gov't Dept. Head I<br><i>(Municipal Agriculturist)</i>                             | TERESITA J. LAGO       | 24/1   | 756,660.00          | 24/1   | 756,660.00          | -                       |
| <i>NEW - 57</i>    | 57              | <i>Agriculturist II</i>   | VACANT                 | 15/1   | 0.00                | 15/1   | 0.00                | -                       |
| 58                 | 58              | <i>Agricultural Technologist</i>  | FE P. MANINGO          | 10/6   | 202,956.00          | 10/6   | 202,956.00          | -                       |
| 59                 | 59              | <i>Agricultural Technologist</i>  | NIZANDEL D. RUPA       | 10/2   | 196,308.00          | 10/3   | 197,952.00          | 1,644.00                |
| 60                 | 60              | <i>Agricultural Technologist</i>  | VACANT                 | 10/8   | 206,364.00          | 10   | 206,364.00          | -                       |
| 61                 | 61              | <i>Agricultural Technologist</i>  | KANDICE MAY MACASO     | 10/2   | 196,308.00          | 10/2   | 196,308.00          | -                       |
|                    |                 | <b>SUB TOTAL</b>  |                        |  | <b>1,558,596.00</b> |  | <b>1,560,240.00</b> | <b>1,644.00</b>         |
| <b>ENGINEERING</b> |                 |   |                        |  |                     |  |                     |                         |
| 62                 | 62              | Mun. Gov't Dept. Head I<br><i>(Municipal Engineer)</i>                                  | ZOSIMO B. LODO, JR.    | 24/5   | 807,288.00          | 24/5   | 807,288.00          | -                       |
| <i>NEW</i>         | <i>NEW - 63</i> | <i>Engineer II</i>  | VACANT                 | 16   | 0.00                | 16/1   | 333,240.00          | 333,240.00              |
| 63                 | 64              | <i>Engineer I</i>   | BILLY REY A. GAMALO    | 12/2   | 247,368.00          | 12/2   | 247,368.00          | -                       |
|                    |                 | <b>SUB TOTAL</b>  |                        |  | <b>1,054,656.00</b> |  | <b>1,387,896.00</b> | <b>333,240.00</b>       |
| <b>MDRRMO</b>      |                 |   |                        |  |                     |  |                     |                         |
| 65                 | 65              | RA 10121 / JMC 2014 - 01<br>by: NDRRMC, DILG, DBM & CSC<br><i>Local DRRM Officer II</i> | GAMALIEL ROY E. BURGOS | 15/2   | 310,776.00          | 15/2   | 310,776.00          | -                       |
| 66                 | 66              | <i>Local DRRM Assistant</i>   | ISAGANI M. MONTILLA    | 8/2  | 167,352.00          | 8/3  | 168,876.00          | 1,524.00                |
| 67                 | 67              | <i>DRIVER II</i>  | VACANT                 | 4/2  | 131,928.00          | 4/1  | 130,920.00          | (1,008.00)              |
|                    |                 | <b>SUB TOTAL</b>  |                        |  | <b>610,056.00</b>   |  | <b>610,572.00</b>   | <b>516.00</b>           |

## PLANTILLA OF LGU PERSONNEL

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number                        |            | Position Title<br>(3)                                       | Name of Incumbent<br>(4) | January - December 2023                               |               | January - December 2024                               |               | Increase / Decrease<br>(9) |
|------------------------------------|------------|---|--------------------------|---|---------------|---|---------------|----------------------------|
| Old<br>(1)                         | New<br>(2) |   |                          | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |               | Rate / Annum LBC 149<br>Annex A7, 100% Implementation |               |                            |
|                                    |            |   |                          | SG / Step<br>(5)                                      | Amount<br>(6) | SG / Step<br>(7)                                      | Amount<br>(8) |                            |
| PUBLIC EMPLOYMENT SERVICE OFFICE   |            |   |                          |   |               |   |               |                            |
| NEW                                | NEW - 68   | Labor & Employment Officer I                                | VACANT                   | 11/1  | 0.00          | 11/1  | 0.00          | -                          |
| SUB TOTAL                          |            |   |                          |   | 0.00          |   | -             | -                          |
| MENRO                              |            |   |                          |   |               |   |               |                            |
| NEW                                | NEW - 69   | Environmental Management Specialist I                       | VACANT                   | 11/1  | 0.00          | 11/1  | 0.00          | -                          |
| SUB TOTAL                          |            |   |                          |   | 0.00          |   | -             | -                          |
| HUMAN RESOURCE MANAGEMENT OFFICE   |            |   |                          |   |               |   |               |                            |
| NEW                                | NEW - 70   | Mun. Gov't Dept. Head I<br>(Human Resource Mgmt. Officer V) | VACANT                   | 24/1  | 0.00          | 24/1  | 756,660.00    | 756,660.00                 |
| SUB TOTAL                          |            |   |                          |   | 0.00          |   | 756,660.00    | 756,660.00                 |
| MUNICIPAL TOURISM OFFICE           |            |   |                          |   |               |   |               |                            |
| NEW                                | NEW - 71   | Tourism Operations Assistant                                | VACANT                   | 7/1   | 0.00          | 7/1   | 0.00          | -                          |
| SUB TOTAL                          |            |   |                          |   | 0.00          |   | -             | -                          |
| MUNICIPAL YOUTH DEVELOPMENT OFFICE |            |   |                          |   |               |   |               |                            |
| NEW                                | NEW - 72   | Youth Development Assistant I                               | VACANT                   | 5/1   | 0.00          | 5/1   | 0.00          | -                          |
| SUB TOTAL                          |            |   |                          |   | 0.00          |   | -             | -                          |
| GRAND TOTAL                        |            |   |                          |   | 26,458,992.00 |   | 28,507,632.00 | 2,048,640.00               |

Prepared:

  
**NIRESSA AMOR G. LAGO**  
 Human Resource Management Officer II

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**PLANTILLA OF LGU PERSONNEL**

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number                |           | Position Title (3) | Name of Incumbent (4)    | January - December 2023                                 |                     | January - December 2024                                 |                     | Increase / Decrease (9) |
|----------------------------|-----------|--------------------|--------------------------|---|---------------------|---|---------------------|-------------------------|
| Old (1)                    | New (2)   |                    |                          | Rate / Annum RA NO. 11466 Annex A7, 100% Implementation |                     | Rate / Annum RA NO. 11466 Annex A7, 100% Implementation |                     |                         |
|                            |           |                    |                          | SG / Step (5)   | Amount (6)          | SG / Step (7)   | Amount (8)          |                         |
| <b>OFFICE OF THE MAYOR</b> |           |                    |                          |   |                     |   |                     |                         |
| Wage                       | Wage - 01 | Casual Employee    | NIMFA M. ALCOBER         | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 02 | Casual Employee    | MA. MYLA O. TANEO        | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 03 | Casual Employee    | RAMIL M. DELA VEGA       | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 04 | Casual Employee    | BERNARDO S. CARTALLA     | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 05 | Casual Employee    | ROXANNE C. FENIZA        | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 06 | Casual Employee    | RAMIL O. LAGARTOS, JR.   | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 07 | Casual Employee    | MARIO A. SABELA          | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 08 | Casual Employee    | REY CAMPOSANO            | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 09 | Casual Employee    | MARK ANTHONY C. ROSILLO  | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 10 | Casual Employee    | ANGEL C. ESTOPIN         | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 11 | Casual Employee    | ROGEL V. GERMANES        | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 12 | Casual Employee    | AYWONNE JOYCE C. GRISOLA | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 13 | Casual Employee    | FRANCISCO D. AMIDAO JR.  | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 14 | Casual Employee    | ALJON ESTOPIN            | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 15 | Casual Employee    | BENJIE FLORES            | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
|                            |           | <b>SUB TOTAL</b>   |                          |   | <b>1,638,000.00</b> |   | <b>1,638,000.00</b> | <b>-</b>                |
| <b>MSWDO</b>               |           |                    |                          |   |                     |   |                     |                         |
| Wage                       | Wage - 16 | Casual Employee    | DANIELA MARIE E. POBLETE | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage                       | Wage - 17 | Casual Employee    | ELSA LUMEN               | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
|                            |           | <b>SUB TOTAL</b>   |                          |   | <b>218,400.00</b>   |   | <b>218,400.00</b>   | <b>-</b>                |



**PLANTILLA OF LGU PERSONNEL**

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number                        |                  | Position Title<br>(3) | Name of Incumbent<br>(4) | January - December 2023                                    |                   | January - December 2024                                    |                   | Increase / Decrease<br>(9) |
|------------------------------------|------------------|-----------------------|--------------------------|--|-------------------|--|-------------------|----------------------------|
| Old<br>(1)                         | New<br>(2)       |                       |                          | Rate / Annum RA NO. 11466<br>Annex A7, 100% Implementation |                   | Rate / Annum RA NO. 11466<br>Annex A7, 100% Implementation |                   |                            |
|                                    |                  |                       |                          | SG / Step<br>(5)   | Amount<br>(6)     | SG / Step<br>(7)   | Amount<br>(8)     |                            |
| <b>SANGGUNIANG BAYAN</b>           |                  |                       |                          |  |                   |  |                   |                            |
| Wage                               | Wage - 18        | Casual Employee       | RHONADALE S. MONTEZA     | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 19        | Casual Employee       | EVANGELYN V. MONTEZA     | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 20        | Casual Employee       | JEFFREY C. PETATE        | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 21        | Casual Employee       | ROSE ANN B. TARAYA       | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 22        | Casual Employee       | MARIA ELMA C. TRIGUEROS  | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 23        | Casual Employee       | EDGARDO SALCEDA JR       | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                                    | <b>SUB TOTAL</b> |                       |                          |  | <b>655,200.00</b> |  | <b>655,200.00</b> | -                          |
| <b>SANGGUNIANG BAYAN SECRETARY</b> |                  |                       |                          |  |                   |  |                   |                            |
| Wage                               | Wage - 24        | Casual Employee       | JESSICA P. TADO          | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 25        | Casual Employee       | JAQUELYN NARGA           | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 26        | Casual Employee       | MADelyn T. HOMERES       | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 27        | Casual Employee       | JOVELYN EJERTA           | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 28        | Casual Employee       | MIGUEL P. GEREZ          | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage                               | Wage - 29        | Casual Employee       | JOSEPH FLORENCIO MONTEZA | 1/1  | 0.00              | 1/1  | 109,200.00        | 109,200.00                 |
|                                    | <b>SUB TOTAL</b> |                       |                          |  | <b>546,000.00</b> |  | <b>655,200.00</b> | <b>109,200.00</b>          |
| <b>MPDC</b>                        |                  |                       |                          |  |                   |  |                   |                            |
| Wage                               | Wage - 30        | Casual Employee       | VINCENT TOREROS          | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                                    | <b>SUB TOTAL</b> |                       |                          |  | <b>109,200.00</b> |  | <b>109,200.00</b> | -                          |
| <b>MCR</b>                         |                  |                       |                          |  |                   |  |                   |                            |
| Wage                               | Wage - 31        | Casual Employee       | APRILYN N. MEÑORIA       | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                                    | <b>SUB TOTAL</b> |                       |                          |  | <b>109,200.00</b> |  | <b>109,200.00</b> | -                          |



**PLANTILLA OF LGU PERSONNEL**

Budget Year 2024

Municipality of Sta. Fe

Province of Leyte

| Item Number       |            | Position Title<br>(3) | Name of Incumbent<br>(4)   | January - December 2023                                    |                   | January - December 2024                                    |                   | Increase / Decrease<br>(9) |
|-------------------|------------|-----------------------|----------------------------|--|-------------------|--|-------------------|----------------------------|
| Old<br>(1)        | New<br>(2) |                       |                            | Rate / Annum RA NO. 11466<br>Annex A7, 100% Implementation |                   | Rate / Annum RA NO. 11466<br>Annex A7, 100% Implementation |                   |                            |
|                   |            |                       |                            | SG / Step<br>(5)   | Amount<br>(6)     | SG / Step<br>(7)   | Amount<br>(8)     |                            |
| <b>MBO</b>        |            |                       |                            |  |                   |  |                   |                            |
| Wage              | Wage - 32  | Casual Employee       | MELANIE M. ARIZA           | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage              | Wage - 33  | Casual Employee       | JOEBERT V. MONTEZA         | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage              | Wage - 34  | Casual Employee       | MARK R. MALATE             | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage              | Wage - 35  | Casual Employee       | VACANT                     | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                   |            | <b>SUB TOTAL</b>      |                            |  | <b>436,800.00</b> |  | <b>436,800.00</b> | <b>-</b>                   |
| <b>ACCOUNTING</b> |            |                       |                            |  |                   |  |                   |                            |
| Wage              | Wage - 36  | Casual Employee       | VACANT                     | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                   |            | <b>SUB TOTAL</b>      |                            |  | <b>109,200.00</b> |  | <b>109,200.00</b> | <b>-</b>                   |
| <b>TREASURY</b>   |            |                       |                            |  |                   |  |                   |                            |
| Wage              | Wage - 37  | Casual Employee       | JASMIN B. TERAZA           | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                   |            | <b>SUB TOTAL</b>      |                            |  | <b>109,200.00</b> |  | <b>109,200.00</b> | <b>-</b>                   |
| <b>ASSESSOR</b>   |            |                       |                            |  |                   |  |                   |                            |
| Wage              | Wage - 38  | Casual Employee       | NILO A. ROSILLO            | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage              | Wage - 39  | Casual Employee       | MA. SUSAN A. GRISOLA       | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                   |            | <b>SUB TOTAL</b>      |                            |  | <b>218,400.00</b> |  | <b>218,400.00</b> | <b>-</b>                   |
| <b>HEALTH</b>     |            |                       |                            |  |                   |  |                   |                            |
| Wage              | Wage - 40  | Casual Employee       | MARK LESTER C. IMPERIAL    | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage              | Wage - 41  | Casual Employee       | RECAR J. BAONG             | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage              | Wage - 42  | Casual Employee       | MICHEAL JOHN CRUEL         | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
| Wage              | Wage - 43  | Casual Employee       | MARIA JEANELYN P. CARDINES | 1/1  | 109,200.00        | 1/1  | 109,200.00        | -                          |
|                   |            | <b>SUB TOTAL</b>      |                            |  | <b>436,800.00</b> |  | <b>436,800.00</b> | <b>-</b>                   |



**PLANTILLA OF LGU PERSONNEL**  
 Budget Year 2024  
 Municipality of Sta. Fe  
 Province of Leyte

| Item Number        |                    | Position Title (3) | Name of Incumbent (4)   | January - December 2023                                 |                     | January - December 2024                                 |                     | Increase / Decrease (9) |
|--------------------|--------------------|--------------------|-------------------------|---|---------------------|---|---------------------|-------------------------|
| Old (1)            | New (2)            |                    |                         | Rate / Annum RA NO. 11466 Annex A7, 100% Implementation |                     | Rate / Annum RA NO. 11466 Annex A7, 100% Implementation |                     |                         |
|                    |                    |                    |                         | SG / Step (5)   | Amount (6)          | SG / Step (7)   | Amount (8)          |                         |
| <b>AGRICULTURE</b> |                    |                    |                         |   |                     |   |                     |                         |
| Wage               | Wage - 44          | Casual Employee    | RHILEN F. BLANCO        | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage               | Wage - 45          | Casual Employee    | MARVIN N. TOREROS       | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
|                    | <b>SUB TOTAL</b>   |                    |                         |   | <b>218,400.00</b>   |   | <b>218,400.00</b>   | -                       |
| <b>ENGINEERING</b> |                    |                    |                         |   |                     |   |                     |                         |
| Wage               | Wage - 46          | Casual Employee    | JERUM A. CAMOLO         | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage               | Wage - 47          | Casual Employee    | RONNADEL SALADO         | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
|                    | <b>SUB TOTAL</b>   |                    |                         |   | <b>218,400.00</b>   |   | <b>218,400.00</b>   | -                       |
| <b>MDRRMO</b>      |                    |                    |                         |   |                     |   |                     |                         |
| Wage               | Wage - 48          | Casual Employee    | FORPERIO M. NABUAL      | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
| Wage               | Wage - 49          | Casual Employee    | FRANCISCO F. ESMERO JR. | 1/1   | 109,200.00          | 1/1   | 109,200.00          | -                       |
|                    | <b>SUB TOTAL</b>   |                    |                         |   | <b>218,400.00</b>   |   | <b>218,400.00</b>   | -                       |
|                    | <b>GRAND TOTAL</b> |                    |                         |   | <b>5,241,600.00</b> |   | <b>5,350,800.00</b> | <b>109,200.00</b>       |


Prepared:

  
**NIRESSA AMOR G. LAGO**  
 Human Resource Management Officer II

Reviewed:

  
**ROMEO A. GRISOLA**  
 Municipal Budget Officer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PEFORMANCE INDICATORS AND TARGETS CY 2024

Office/Department : **Municipal Mayor's Office**

Budget Year: **2024**

**Mandate:**

The Office of the Municipal Mayor is tasked in the general welfare of the municipality and its inhabitants. Exercise general supevision and control over all programs, projects, services and activities of the municipal government. Determine the guidelines of the municipal policies. Initiate the propose legislative measures. Appoint all officials and employees. Carry out such emergency measures as may be necessary. Allocate and assign office space to municipal and other officials and employees.

**Vision:**

A peaceful and progressive municipality in all its business transactions and sign on its behalf all bonds, contracts and obligations.

**Mission:**

To provide technical support and services in the formulation of rules and policies deepen the understanding of problems and conditions therein, listen and give appropriate council to local officials and inhabitants, inform the components barangay officials of general laws and ordinances which especially concern them, and otherwise conduct visits and inspections to the end.

**ORGANIZATIONAL OUTCOME:** To be able to implement, enforce and execute all plans, programs and activities of the LGU, to achieve effective and efficient local governance, and delivery of basic services.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)   | Performance/Output Indicator (4) | Target for the Budget Year (5)        | Proposed Budget for the Year |              |                        |        |               |
|------------------------|---|--|----------------------------------|---------------------------------------|------------------------------|--------------|------------------------|--------|---------------|
|                        |   |  |                                  |                                       | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9) | Total (10)    |
| 1000-000-3-1-01-001    | EXECUTIVE GOVERNANCE PROGRAM<br>General Supervision and Management of the Office of the Municipal Mayor and the Local Government Unit | * Supervised LGU operation for the whole year;<br>* Office supplies purchased, Water, Electricity & Intenet paid.<br>* Janitorial services paid.<br>* LGU Facilities improved repainted and installed. | Rendered quality service         | Delivery of basic services, COMPLETED | 7,629,484.42                 | 6,865,645.34 | 0.00                   | 0.00   | 14,495,129.76 |
| 1000-000-3-1-19-001    | COMELEC   | Effective and efficient office function is rendered.   | Basic services delivery          | COMPLETED                             | 0.00                         | 152,400.00   | 0.00                   | 0.00   | 152,400.00    |

MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024

Office/Department : **Municipal Mayor's Office**

Budget Year: **2024**

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)   | Major Final Output (3)   | Performance/Output Indicator (4) | Target for the Budget Year (5)        | Proposed Budget for the Year |            |                        |        |              |
|------------------------|--|--|----------------------------------|---------------------------------------|------------------------------|------------|------------------------|--------|--------------|
|                        |  |  |                                  |                                       | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)   |
| 1000-000-3-1-11-001    | <b>MENRO</b><br>Support to operations.   | * PPEs for Solid Waste Management purchased.<br>* Power supply system installed.<br>* Job orders hired.  | Support Services rendered        | COMPLETED                             | 0.00                         | 262,400.00 | 0.00                   | 0.00   | 262,400.00   |
| 1000-000-3-1-12-001    | <b>HRMO</b><br>Supervision and General Administration of Human Resources   | * Effective and efficient office function is rendered.<br>* LEP Seminar for Rank-in-file conducted<br>* SPMS implemented<br>* Training & Seminars on HR Management attended. | Rendered quality service         | COMPLETED                             | 1,293,252.30                 | 460,800.00 | 0.00                   | 0.00   | 1,754,052.30 |
| 1000-000-3-1-10-002    | <b>5% MDRRMF (Calamity Fund) PREVENTION AND MITIGATION</b><br>Observance of the National Disaster Resilience Month | National Disaster Resilience Month observed  | Support Services rendered        | Delivery of basic services, COMPLETED |                              | 50,000.00  |                        |        | 50,000.00    |
| 1000-000-3-1-10-003    | Urban Tree Planting cum Greening   | Urban tree planting and greening implemented   |                                  |                                       |                              | 25,000.00  |                        |        | 25,000.00    |
| 1000-000-3-1-10-004    | Support to the annual celebration of the Philippine Environment Month  | Annual Rural Tree Planting Activities conducted  |                                  |                                       |                              | 25,000.00  |                        |        | 25,000.00    |

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PEFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Mayor's Office**

Budget Year: **2024**

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)   | Major Final Output (3)   | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |            |                        |        |            |
|------------------------|--|--|----------------------------------|--------------------------------|------------------------------|------------|------------------------|--------|------------|
|                        |  |  |                                  |                                | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10) |
| 1000-000-3-1-10-005    | Conduct of the disaster risk reduction and management related researches                             | DRRM related studies conducted   |                                  |                                |                              | 25,000.00  |                        |        | 25,000.00  |
| 1000-000-3-1-10-006    | Conduct of Infrastructure audit  | Infrastructure audit conducted   |                                  |                                |                              | 15,000.00  |                        |        | 15,000.00  |
| <b>PREPAREDNESS</b>    |  |  |                                  |                                |                              |            |                        |        |            |
| 1000-000-3-1-10-007    | Development enhancement and revision of standard operations manual for DRRM related manuals          | DRRM manuals developed, enhanced and revised   |                                  |                                |                              | 50,000.00  |                        |        | 50,000.00  |
| 1000-000-3-1-10-008    | Development, enhancement and printing of information, education and communication plan and materials | Updated information materials printed and distributed  |                                  |                                |                              | 50,000.00  |                        |        | 50,000.00  |
| 1000-000-3-1-10-009    | Development and conduct of regular review of barangay contingency plan                               | Contingency plans reviewed   |                                  |                                |                              | 50,000.00  |                        |        | 50,000.00  |
| 1000-000-3-1-10-010    | Development and conduct of regular review of Municipal contingency plans                             | Contingency plans prepared and reviewed.   |                                  |                                |                              | 100,000.00 |                        |        | 100,000.00 |
| 1000-000-3-1-10-011    | Continued partnership building with other sectors and volunteer groups                               | BDRRMC Focal Persons Semestral Meeting conducted, MOA signing with volunteer Groups and other NGAs |                                  |                                |                              | 25,000.00  |                        |        | 25,000.00  |

MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PEFORMANCE INDICATORS AND TARGETS CY 2024

Office/Department : **Municipal Mayor's Office**

Budget Year: **2024**

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)   | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |           |                        |              |              |
|------------------------|---|--|----------------------------------|--------------------------------|------------------------------|-----------|------------------------|--------------|--------------|
|                        |   |  |                                  |                                | PS (6)                       | MOOE (7)  | Financial Expenses (8) | CO (9)       | Total (10)   |
| 1000-000-3-1-10-012    | Semestral and Annual Assessment and Evaluation of MDRRM implementation  | MDRRM Plan Implementation assessed and evaluated   |                                  |                                |                              | 50,000.00 |                        |              | 50,000.00    |
| 1000-000-3-1-10-013    | Annual Assessment and Evaluation of BDRRM Plan implementation   | BDRRM Plan implementation assessed and evaluated   |                                  |                                |                              | 50,000.00 |                        |              | 50,000.00    |
| 1000-000-3-1-10-014    | Purchase of Disaster Response and Rescue Equipments and Evacuation Center Equipments  | Disaster Response and Rescue Tools and Equipments, PPEs and Evacuation Center Equipments purchased |                                  |                                |                              |           |                        | 1,100,000.00 | 1,100,000.00 |
| 1000-000-3-1-10-015    | Purchase of Personal Protective Equipments (PPEs)   | Purchased and distributed to frontliners   |                                  |                                |                              | 70,000.00 |                        |              | 70,000.00    |
| 1000-000-3-1-10-016    | Conduct Nationwide Simultaneous Earthquake Drill  | Drills and Trainings Conducted   |                                  |                                |                              | 40,000.00 |                        |              | 40,000.00    |
| 1000-000-3-1-10-017    | Participation in the Regional Rescue Jamboree   | SAFRU and other volunter groups participated in the Annual Regional                                |                                  |                                |                              | 75,000.00 |                        |              | 75,000.00    |
| 1000-000-3-1-10-018    | Conduct of Simulation exercise and trainings on disaster preparedness and response, search, rescue and retrieval operations; and staff enhancement activities | Drills, trainings and staff enhancement activities conducted                                       |                                  |                                |                              | 75,000.00 |                        |              | 75,000.00    |

MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024

Office/Department : **Municipal Mayor's Office**

Budget Year: **2024**

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)  | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |              |                        |            |              |
|------------------------|---|---|----------------------------------|--------------------------------|------------------------------|--------------|------------------------|------------|--------------|
|                        |   |   |                                  |                                | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9)     | Total (10)   |
| 1000-000-3-1-10-019    | Purchase of Food and Non-Food items (stockpile) and basic emergency supplies                        | Relief goods stockpiled, basic emergency supplies purchased                           |                                  |                                |                              | 1,000,000.00 |                        |            | 1,000,000.00 |
| 1000-000-3-1-10-020    | Installation of Warning Signages at Accident Prone Areas  | Flood early warning system Installed, enhanced and maintained at accident prone areas |                                  |                                |                              |              |                        | 100,000.00 | 100,000.00   |
| 1000-000-3-1-10-021    | Installation of Flood Early Warning System (Sitio V&G, Badiangay Proper, SapangBato Pilit, Zone IV) | Flood early warning system installed  |                                  |                                |                              |              |                        | 100,000.00 | 100,000.00   |
| 1000-000-3-1-10-022    | Installation of Evacuation Maps and other Evacuation related signages                               | Evacuation Maps and other evacuation related signages installed                       |                                  |                                |                              |              |                        | 50,000.00  | 50,000.00    |
| 1000-000-3-1-10-023    | <b>RESPONSE</b><br>Public safety operation fund   | Efficient emergency operations center   |                                  |                                |                              | 50,000.00    |                        |            | 50,000.00    |
| 1000-000-3-1-10-024    | Fuel, Oil, Lubricants and Maintenance for/of MDRRMO Vehicles (Rescue & Ambulance)                   | MDRRMO vehicles serviceable   |                                  |                                |                              | 100,000.00   |                        |            | 100,000.00   |



MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PEFORMANCE INDICATORS AND TARGETS CY 2024

Office/Department : **Municipal Mayor's Office**

Budget Year: **2024**

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)                              | Major Final Output (3)  | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |              |                        |        |              |
|------------------------|---|---|----------------------------------|--------------------------------|------------------------------|--------------|------------------------|--------|--------------|
|                        |   |   |                                  |                                | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9) | Total (10)   |
| 1000-000-3-1-10-025    | Other programs or projects of similar nature and considered necessary | Purchased and provided  |                                  |                                |                              | 172,013.49   |                        |        | 172,013.49   |
| 1000-000-3-1-10-026    | QUICK RESPONSE  | Reserved for after calamity events/disasters.   |                                  |                                |                              | 1,766,577.21 |                        |        | 1,766,577.21 |
| 1000-000-3-1-13-001    | Bids & Awards Committee (BAC) Support to operations.                  | * Effective and efficient office function is rendered.<br>* Competitive Biddings conducted.<br>* Alternative mode of procurement is restored.                           | Effective procurement process    | All offices                    | 0.00                         | 489,800.00   | 0.00                   | 0.00   | 489,800.00   |
| 1000-000-3-1-14-001    | DILG Field Office of the NGA  | * Effective and efficient office function is rendered.<br>* DILG programs coordinated.<br>* All National PPAs are monitored.  | Basic services delivery          | COMPLETED                      | 0.00                         | 115,000.00   | 0.00                   | 0.00   | 115,000.00   |
| 1000-000-3-1-15-001    | PNP with POPS PLAN Local Police Nationalization                       | * Effective and efficient office function is rendered.<br>* POPS Plan formulated<br>* POPS Plan harmonized with PNP Program thrust.<br>* Drug related PPAs implemented. | Basic services delivery          | COMPLETED                      | 0.00                         | 575,000.00   | 0.00                   | 0.00   | 575,000.00   |

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## MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PEFORMANCE INDICATORS AND TARGETS CY 2024

Office/Department : **Municipal Mayor's Office**Budget Year: **2024**

| AIP<br>Reference<br>Code<br>(1) | PROGRAM/PROJECT/ACTIVITY<br>Description<br>(2)              | Major Final Output<br>(3)   | Performance/Output<br>Indicator<br>(4) | Target for the Budget<br>Year<br>(5) | Proposed Budget for the Year |              |                              |            |               |
|---------------------------------|---|---|--|--------------------------------------|------------------------------|--------------|------------------------------|------------|---------------|
|                                 |   |   |  |                                      | PS<br>(6)                    | MOOE<br>(7)  | Financial<br>Expenses<br>(8) | CO<br>(9)  | Total<br>(10) |
| 1000-000-3-<br>1-16-001         | <b>BFP with POPS PLAN</b><br>Local Fire Protection & Safety | * Effective and efficient office function is rendered.<br>* Fire safety Plan formulated<br>* Fire Disaster Management Activities conducted. | Basic services delivery                | COMPLETED                            | 0.00                         | 269,000.00   | 0.00                         | 0.00       | 269,000.00    |
| 1000-000-3-<br>1-17-001         | <b>MTC</b><br>Administration of Justice                     | * Effective and efficient office function is rendered.<br>* Justice System Administered.  | Basic services delivery                | COMPLETED                            | 0.00                         | 120,000.00   | 0.00                         | 0.00       | 120,000.00    |
| 1000-000-3-<br>1-18-001         | <b>LIGA</b><br>RA 7160 Implementation & Enforcement         | * Effective and efficient office function is rendered.<br>* Barangay Affairs PPAs conducted.  | Basic services delivery                | COMPLETED                            | 0.00                         | 125,000.00   | 0.00                         | 150,000.00 | 275,000.00    |
| 1000-000-3-<br>1-20-001         | <b>General Services Office - GSO</b>                        | * Effective and efficient office function is rendered.  | Basic services delivery                | COMPLETED                            | 0.00                         | 1,035,000.00 | 0.00                         | 0.00       | 1,035,000.00  |
| 1000-000-3-<br>1-21-001         | <b>Local Youth Development Office (LYDO)</b>                | * Effective and efficient office function is rendered.  | Basic services delivery                | COMPLETED                            | 0.00                         | 395,800.00   | 0.00                         | 0.00       | 395,800.00    |
| 1000-000-3-<br>1-22-001         | <b>Public Employment Service Office (PESO)</b>              | * Effective and efficient office function is rendered.  | Basic services delivery                | COMPLETED                            | 0.00                         | 217,400.00   | 0.00                         | 0.00       | 217,400.00    |
| 1000-000-3-<br>1-23-001         | <b>Municipal Toursim Office</b>                             | * Effective and efficient office function is rendered.  | Basic services delivery                | COMPLETED                            | 0.00                         | 455,800.00   | 0.00                         | 0.00       | 455,800.00    |


MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024

Office/Department : **Municipal Mayor's Office**

Budget Year: **2024**


| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2) | Major Final Output (3)  | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |              |                        |               |               |
|------------------------|--|-------------------------|----------------------------------|--------------------------------|------------------------------|--------------|------------------------|---------------|---------------|
|                        |  |                         |                                  |                                | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9)        | Total (10)    |
|                        | <b>MOOE (SPA)</b>                        | General Public Services | Basic services delivery          | COMPLETED                      | 0.00                         | 5,350,000.00 | 0.00                   | 0.00          | 5,350,000.00  |
| <b>1000</b>            | <b>GENERAL SERVICES</b>                  | General Public Services | Basic services delivery          | COMPLETED                      | 0.00                         | 0.00         | 0.00                   | 12,045,217.00 | 12,045,217.00 |
| <b>3000</b>            | <b>SOCIAL SERVICES</b>                   | Social Development      | Basic services delivery          | COMPLETED                      | 0.00                         | 0.00         | 0.00                   | 750,000.00    | 750,000.00    |
| <b>3000</b>            | <b>ECONOMIC SERVICES</b>                 | Economic Development    | Basic services delivery          | COMPLETED                      | 0.00                         | 0.00         | 0.00                   | 10,000,000.00 | 10,000,000.00 |
|                        | <b>TOTAL</b>                             |                         |                                  |                                |                              |              |                        |               | 53,970,589.76 |

Prepared:

  
**AMPARO H. MONTEZA**  
 Department Head

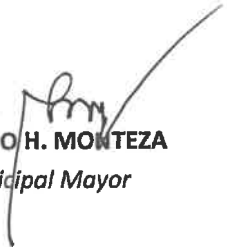
Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
 MPDC

  
**ROMEO A. GRISOLA**  
 Mun. Budget Officer

  
**CIRILACO L. MONTAÑO**  
 Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Social Welfare & Development Office**

Budget Year: **2024**

**Mandate:**

Municipal Social Welfare and Development (MSWD) Office is mandated to care, protect and rehabilitate that segment of the population which has the least in life, in terms of physical, mental and social well - being.

**Vision:**

To effectively response and deliver the basic social services.

**Mission:**

Provision of timely and appropriate assistance to help the alleviate the conditions / situations of distressed / displaced individuals / families and communities.

**ORGANIZATIONAL OUTCOME:** Served and improved the social functioning and quality of life of the needy, disadvantaged and distressed individuals and families of the municipality through the delivery of basic programs and services of the office.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)   | Major Final Output (3)   | Performance/Output Indicator (4)      | Target for the Budget Year (5) | Proposed Budget for the Year |              |                        |        |              |
|------------------------|--|--|---------------------------------------|--------------------------------|------------------------------|--------------|------------------------|--------|--------------|
|                        |  |  |                                       |                                | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9) | Total (10)   |
| 3000-000-3-2-24-001    | <b>SOCIAL AND WELFARE DEVELOPMENT PROGRAM</b><br>Supervision and General Administration of Municipal Social Welfare and Development Office | * Manned and supervised social welfare office;<br><br>* Extend assistance to individual in crisis situation for Medical, Hospital Bills, Burial and transporation expenses<br><br>* One (1) ECCD Center Operational. | Delivery of the Basic social services | <b>COMPLETED</b>               | 3,014,513.44                 | 1,193,000.00 | 0.00                   | 0.00   | 4,207,513.44 |

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PEFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Social Welfare & Development Office**

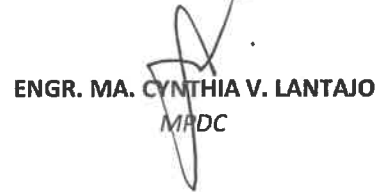
Budget Year: **2024**

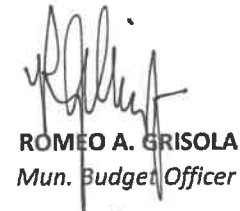
| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2) | Major Final Output (3)  | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |          |                        |        |            |
|------------------------|--|---|----------------------------------|--------------------------------|------------------------------|----------|------------------------|--------|------------|
|                        |  |   |                                  |                                | PS (6)                       | MOOE (7) | Financial Expenses (8) | CO (9) | Total (10) |
|                        |  | * One (1) Women's Month celebrated and other related activities implemented.<br><br>Expenses to include meals and snacks, transportation expenses, uniforms purchased and IDs issued for solo parent. |                                  |                                |                              |          |                        |        |            |

Prepared:

  
**FRANCIS LOUIS E. BEDUA**  
*Department Head*

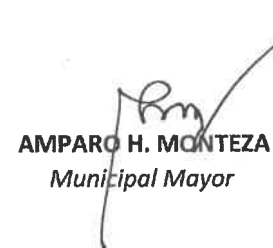
Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
*MPDC*

  
**ROMEO A. GRISOLA**  
*Mun. Budget Officer*

  
**CIRIAEO L. MONTAÑO**  
*Acting Municipal Treasurer*

Approved:

  
**AMPARO H. MONTEZA**  
*Municipal Mayor*

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PEFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Sangguniang Bayan**

Budget Year: **2024**

**Mandate:**

The Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of the Code and exercise its corporate powers as provided under Rule IX if the Implementing Rules and Regulations of R.A. 7160, otherwise known as the Local Government Code of 1991.

**Vision:**

A Pro - active and dynamic Sangguniang Bayan under a democratic, transparent, progressive and peaceful Municipal Government in an environmentally sustainable and productive community.

**Mission:**

The Sangguniang Bayan of Sta. Fe shall strive to ensure an effective, transparent and accountable local governance through the use of its legislative prerogatives without having to compromise its independence and legal principle for the municipality's developmental and environmental sustainability and for the general welfare of its constituents.

**ORGANIZATIONAL OUTCOME:** To be able to formulate, enact and/or passed effective local legislations.

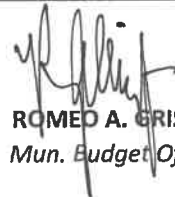
| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)            | Major Final Output (3)   | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |              |                        |        |               |
|------------------------|---|--|----------------------------------|--------------------------------|------------------------------|--------------|------------------------|--------|---------------|
|                        |   |  |                                  |                                | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9) | Total (10)    |
| 1000-000-3-1-02-001    | LEGISLATIVE PROGRAM, Vice Mayor & Sangguniang Bayan | Necessary resolutions and ordinances for the welfare of the municipality were legislated, office supplies and other needs purchased. | Good & quality laws              | Legislations COMPLETED         | 14,817,594.10                | 2,990,000.00 | 0.00                   | 0.00   | 17,807,594.10 |

Prepared:

  
**EDUARDO N. TOREROS**  
 Department Head


Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
 MFDC

  
**ROMEO A. GRISOLA**  
 Mun. Budget Officer

  
**CIRIACO L. MONTAÑO**  
 Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Sangguniang Bayan Secretary**

Budget Year: **2024**

**Mandate:**

The Municipal Sanggunian Secretary is mandated to be the secretarial staff to the Sannguniang Bayan, the Municipal Vice Mayor and the entire Municipal Government machinery.

**Vision:**

Attend all the Sanggunian Sessions and keep all the records appertaining to the municipality.

**Mission:**

To be an effective and efficient support secretariat to the Municipal Government.

**ORGANIZATIONAL OUTCOME:** To be able to serve and function as effective and efficient support staff and Secretarial staff to the Sangguniang Bayan.


| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)   | Major Final Output (3)   | Performance/Output Indicator (4) | Target for the Budget Year (5)       | Proposed Budget for the Year |            |                        |        |              |
|------------------------|--|--|----------------------------------|--------------------------------------|------------------------------|------------|------------------------|--------|--------------|
|                        |  |  |                                  |                                      | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)   |
| 1000-000-3-1-03-001    | LEGISLATIVE PROGRAM - SECRETARY<br>Supervision and General Administration of Municipal Secretary | Record minutes, resolution and ordinances chronologically keptdy | Effective & quality service      | Delivery of basic service, COMPLETED | 3,118,078.84                 | 625,800.00 | 0.00                   | 0.00   | 3,743,878.84 |

Prepared:

Reviewed: Local Finance Committee


  
**JULIUS XERXES M. OBENQUE**  
Department Head

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
MPDC

  
**ROMEO A. GRISOLA**  
Mun. Budget Officer

  
**CIRIACOL. MONTAÑO**  
Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Planning & Development Coordinator's Office**

Budget Year: **2024**

**Mandate:**

The Municipal Planning & Development Office is mandated to formulate long, medium and short term plans and programs for implementation based on the priority needs that will promote to become a self - reliant local unit through the maximum utilization of available resources that would generate income and deliver effectively and efficiently the basic services to the people of the community.

**Vision:**

Formulate plans and programs that will serve as catalyst for socio - economic and environmental development of the municipality.

**Mission:**

To formulate and implement plans and programs in coordination with the concern offices and extend technical support and services for its implementation and ascertain that the requirements for its implementation is fully carried out according to plans and specifications.

**ORGANIZATIONAL OUTCOME:** To be able to manage the planning office as head Secretariat of the Municipal Development Council in Formulating the Annual Investment Plan, Medium-term Development Plan and Sectoral Plans.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)   | Performance/Output Indicator (4)                        | Target for the Budget Year (5)                               | Proposed Budget for the Year |            |                        |        |              |
|------------------------|---|--|---|--|------------------------------|------------|------------------------|--------|--------------|
|                        |   |  |   |  | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)   |
| 1000-000-3-1-04-001    | <b>PLANNING, MONITORING AND EVALUATION PROGRAM</b><br>Supervision and General Administration of Municipal Planning and Development Office | Office manned and supervised, all programs/ projects/activities are completed. | Rendered quality service<br>Service to all constituents | Delivery of basic planning & Development services, COMPLETED | 2,256,523.44                 | 578,200.00 | 0.00                   | 0.00   | 2,834,723.44 |

Prepared:

**ENGR. MA. CYNTHIA V. LANTAJO**  
*Department Head*

**ROMEO A. GRISOLA**  
*Mun. Budget Officer*

**ENGR. MA. CYNTHIA V. LANTAJO**  
*MFDC*

**CIRIACO L. MONTAÑO**  
*Acting Municipal Treasurer*

Approved:

**AMPARO H. MONTEZA**  
*Municipal Mayor*



**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Local Civil Registrar**  
 Budget Year: **2024**

**Mandate:**

The Municipal Civil Registry Office is responsible for the civil registration program in the Local Government Unit, pursuant to the Civil Registry Law, the Civil Code to implement them and develop plans and strategies to implement the same.

**Vision:**

Quality Civil Registration Services timely delivered and registrable documents and judicial decrees secured and preserved.

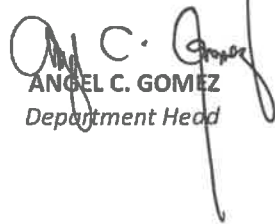
**Mission:**

To provide accessible and responsible civil registration services to all.

**ORGANIZATIONAL OUTCOME:** To be able to facilitate accurate, reliable and informative data recording on Civil Registration and Vital Statistics of the municipality. Responsive and prompt feedback/action to all crucial transactions such as petitions on corrections, other related court decrees and decisions with respect to various PSA Memoranda and Orders.

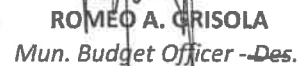
| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)   | Performance/Output Indicator (4)              | Target for the Budget Year (5) | Proposed Budget for the Year |            |                        |        |              |
|------------------------|---|--|---|--------------------------------|------------------------------|------------|------------------------|--------|--------------|
|                        |   |  |   |                                | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)   |
| 1000-000-3-1-05-001    | CIVIL REGISTRY PROGRAM<br>Supervision and General Administration of Municipal Civil Registry Office | * Prepared petitions request for corrections of entry, gender and date of birth.<br>* Prepared application and registered certificate of Live Birth, Death and Marriage. Registration of delayed Live Birth, Death and Marriage. | Delivery of the Basic civil registry services | COMPLETED                      | 1,979,576.12                 | 518,200.00 | 0.00                   | 0.00   | 2,497,776.12 |

Prepared:

  
**ANGEL C. GOMEZ**  
 Department Head

Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
 MPDC

  
**ROMEO A. GRISOLA**  
 Mun. Budget Officer --Des.

  
**CIRIACO L. MONTAÑO**  
 Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Budget Office**

Budget Year: **2024**

**Mandate:**

The Municipal Budget Office is tasked in the overall programming and management of the budgetary allocations of the Government needed in the implementation of Programs, Projects and Activities (PPA's) and shall provide technical and staff sources to the Local Chief Executive and other Local Officials or budgetary and other related matters.

**Vision:**

Quality Budgetary Services effectively and timely delivered.


**Mission:**

To provide technical support and services in the processing of budgetary requirements of the Local Government Unit to defray financial obligations of offices, employees, suppliers, Non - Government Organizations and Government agencies through effective programming of income and expenditures.

**ORGANIZATIONAL OUTCOME:** To be able to function as effective and efficient member of the Local Finance Committee and as Finance Manager of the LGU.


| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)  | Performance/Output Indicator (4)                      | Target for the Budget Year (5)                  | Proposed Budget for the Year |            |                        |        |              |
|------------------------|---|---|---|---|------------------------------|------------|------------------------|--------|--------------|
|                        |   |   |   |   | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)   |
| 1000-000-3-1-06-001    | <b>BUDGET MANAGEMENT PROGRAM</b><br>Supervision and General Administration of Municipal Budget Office | Annual Budget approved, 20 Barangay Budget reviewed, reports submitted. | Rendered quality service Services to all constituents | Delivery of basic budgeting services, COMPLETED | 2,837,711.32                 | 773,000.00 | 0.00                   | 0.00   | 3,610,711.32 |

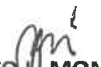
Prepared:

  
**ROMEO A. GRISOLA**  
Department Head

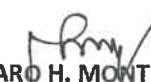
Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
MPDC

  
**ROMEO A. GRISOLA**  
Mun. Budget Officer

  
**CIRIACO MONTAÑO**  
Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Accountant's Office**

Budget Year: **2024**

**Mandate:**

1. Install and maintain an internal audit system in the Local Government Unit concerned;
2. Prepare and submit financial statements to the Mayor, as the case may be, and to the Sanggunian concerned;
3. Appraise the Sanggunian and other Local Government officials on the financial condition and operations of the Local Government unit concerned;
4. Certify to the availability of budgetary allotment to which expenditures and obligations may be properly charged;
5. Review supporting documents before preparation of vouchers to determine completeness of requirements;
6. Prepare statements of cash advances, liquidation, salaries, allowances, reimbursement and remittances pertaining to the Local Government Unit;
7. Prepare statements of journal vouchers and liquidation of the same and other adjustments related thereto;
8. Post individual disbursements to the subsidiary ledger and index cards.
9. Maintain individual ledgers for officials and employees of the Local Government Unit pertaining to payrolls and deductions;
10. Record and post in index cards details of purchased furniture, fixtures and equipment including disposal thereof, if any;
11. Account for all issued requests for obligations and maintain and keep all records and reports related thereto;
12. Prepare journals and analysis of obligations and maintain and keep all records and reports related thereto;
13. Exercise such other powers and perform such other duties and functions as may be provided by law or ordinance.

As provided under Section 334 of Republic Act 7160, the financial records of the barangays shall be kept in the Office of the Municipal Accountant in a simplified manner as prescribed by the COA.

The Municipal Accountant's Office shall prepare the financial statements of Barangays. Copies are furnished to the Sangguniang Bayan and the Audit Team Leader.

**Vision:**

Accounting is the department mandated by law to provide timely and authentic financial information to our Local Legislator and other stakeholder to guide them in their decision-making process for the benefit of the general public.

**Mission:**

To continuously strive to provide information and deliver accounting services with professionalism, efficiency and excellence to all clients.



**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Accountant's Office**

Budget Year: **2024**

**ORGANIZATIONAL OUTCOME:** To be able to check and verify all transactions of the LGU in compliance to RA 9184 or the Government Procurement Reform Act, oter laws, memoranda and circulars as directed by COA, other national agencies and the nationa government as a whole. Tobe able to prepare, report and submit financial statements and the different fund utilization.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)   | Performance/Output Indicator (4) | Target for the Budget Year (5) | Proposed Budget for the Year |            |                        |        |                     |
|------------------------|---|--|----------------------------------|--------------------------------|------------------------------|------------|------------------------|--------|---------------------|
|                        |   |  |                                  |                                | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)          |
| 1000-000-3-1-07-001    | <b>FINANCIAL ACCOUNTING AND REPORTING PROGRAM</b><br>Supervision and General Administration of Municipal Office | * Disbursement Voucher reviewed and recorded both at MLGU and BLGU, trial balance and other report submitted to COA.<br><br>* Assisted barangays in terms of reporting and other necessary accounting related works. | Delivery of the Basic function   | <b>COMPLETED</b>               | 2,647,792.44                 | 940,400.00 | 0.00                   | 0.00   | <b>3,588,192.44</b> |

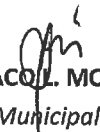
Prepared:

  
**JO ANN GRACE M. YU**  
Department Head

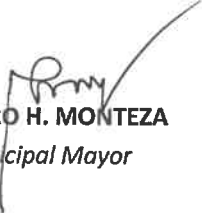
Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJÓ**  
MPDC

  
**ROMEO A. GISOLA**  
Mun. Budget Officer

  
**CIRIACO L. MONTAÑO**  
Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Treasurer's Office**

Budget Year: **2024**

**Mandate:**

The Office of the Municipal Treasurer will collect real property taxes, transfer taxes, market and slaughter fees, business taxes, community taxes and other local revenues efficiently, maintain and update tax information system of the LGU, disburse public funds to pay all the municipality's obligations, properly manage and handle the financial funds of the LGU with proper care and according to prescribed rules and regulations, ensure a consistent policy of tax assessment and collections, initiation of an effective tax campaign throughout the year, maintain books of accounts of the cash transactions, correlative functions with other departments in the delivery of basic services and exercise other powers and performs other duties and functions as may be prescribed by law or ordinance.

**Vision:**

An efficient and progressive organization for fiscal administration particularly in the collection custody and disbursement of funds with responsible, honest, competent and approachable staff to support the local government achieve its financial goals and objectives.

**Mission:**

- \* To enhance awareness of tax payers regarding local revenues by giving accurate information to the public through intensified tax education and information campaign in 12 Barangays.
- \* To make proper and effective implementation of tax ordinance in the collection of all kinds of local taxes.
- \* To build a workplace to be in the frontline in the implementing measures and guidelines for the maintenance of adequate funds relative to and in support to the Local Chief Executive for the deliver of basic services to the public.
- \* To serve the clientele efficiently with honest, dignity and integrity.

**ORGANIZATIONAL OUTCOME:** Certification as to the funds availability of every Obligated Disbursement from various offices and check preparation of every approved for payment Disbursement Voucher, releasing and remitting thereof to the corresponding payee and other Government Agencies and Financial Institutions.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)  | Performance/Output Indicator (4)                                 | Target for the Budget Year (5)                            | Proposed Budget for the Year |            |                        |        |              |
|------------------------|---|---|--|---|------------------------------|------------|------------------------|--------|--------------|
|                        |   |   |  |   | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)   |
| 1000-000-3-1-08-001    | TREASURY OPERATION PROGRAM<br>Supervision and General Administration of Municipal Treasury Office | All vouchers paid, updated revenue recording specially real property tax. | Rendered quality service Services to all offices & constituents. | Fiscal Management & Discipline: basic services, COMPLETED | 2,721,936.16                 | 860,600.00 | 0.00                   | 0.00   | 3,582,536.16 |


Prepared:

  
**CIRIACO L. MONTAÑO**  
 Department Head


Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
 MPDC

Approved

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

  
**ROMEO A. GRISOLA**  
 Mun. Budget Officer

  
**CIRIACO L. MONTAÑO**  
 Acting Municipal Treasurer

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Assessor's Office**

Budget Year: **2024**

**Mandate:**

Municipal Assessor's Office is tasked in the discovery, classification, appraisal, assessment and validation of real properties which shall be used as the basis for taxation.

**Vision:**

To give best service to the public by ensuring a proper, effective and efficient administration of real property taxes.

**Mission:**

To provide a reasonable appraisal evaluation with an all time just, uniform and equitable real property taxes and to enhance its real property tax information system.

**ORGANIZATIONAL OUTCOME:** The Municipal Assessor's Office with an effective and efficient system of discovery, classification, appraisal, assessment and valuation of real properties for taxation purposes. It will also have a prepared, installed and maintained system of tax mapping and records management.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)  | Performance/Output Indicator (4)                        | Target for the Budget Year (5) | Proposed Budget for the Year |            |                        |        |                     |
|------------------------|---|---|---|--------------------------------|------------------------------|------------|------------------------|--------|---------------------|
|                        |   |   |   |                                | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)          |
| 1000-000-3-1-09-001    | <b>APPRAISAL AND ASSESSMENT OF REAL PROPERTY PROGRAM</b><br>Supervision and General Administration of Municipal Assessor's Office | * Effective and efficient office function is rendered.<br>* Real Property Taxes assessed.<br>* Real Property Taxes Mapped.<br>* Real Property Taxes with TDs revised. | Delivery of the Basic real property assessment services | <b>COMPLETED</b>               | 2,014,992.32                 | 778,200.00 | 0.00                   | 0.00   | <b>2,793,192.32</b> |


Prepared:

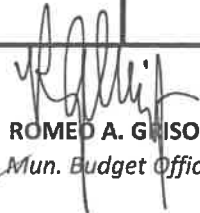
  
**NENITA R. LARGO, REA**  
Municipal Assessor

Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
MPDC

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

  
**ROMEO A. GISOLA**  
Mun. Budget Officer

  
**CIRIACO J. MONTAÑO**  
Acting Municipal Treasurer

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Health Office**

Budget Year: **2024**

**Mandate:**

To provide basic health services through the implementation of the program and projects on primary health care, maternal and child care, communicable and non-communicable disease and diseases resulting from urbanization; access to secondary and tertiary health services; purchase of medicines, medical supplies and equipment needed to carry - out the above mentioned health services.

**Vision:**

A proactive steward and leaders in health.

**Mission:**

To guarantee universal access to quality health care in the entire municipality.

**ORGANIZATIONAL OUTCOME:** To be able to achieve all the target indicators of all the different Department of Health programs being implemented by the Local Government Unit of Sta. Fe, Leyte. To finish /accomplish all health infrastructures from implementation within the six years, such as: renovation of birthing clinic , provision of a secured parking area for the ambulance, renovation of TB DOTS Facility, construction of covered patients' waiting area, installation of water connection to the MHO and repair & wiring of electrical connection to the MHO.

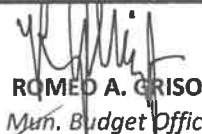
| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)   | Major Final Output (3)   | Performance/Output Indicator (4)      | Target for the Budget Year (5) | Proposed Budget for the Year |              |                        |        |              |
|------------------------|--|--|---------------------------------------|--------------------------------|------------------------------|--------------|------------------------|--------|--------------|
|                        |  |  |                                       |                                | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9) | Total (10)   |
| 3000-000-3-1-25-001    | HEALTH SERVICES PROGRAM<br>Supervision & General Administration of Municipal Health Office | * Manned and supervision health office.<br>* Medical and Dental supplies purchased.<br>* One (1) IT equipment and Computer Software purchased.<br>* Ambulance repaired and maintained. | Delivery of the Basic health services | COMPLETED                      | 6,684,518.32                 | 2,210,000.00 | 0.00                   | 0.00   | 8,894,518.32 |

Prepared:

  
**ROWENA T. ENAGE-DE VEYRA**  
Municipal Health Officer

Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
MPDC

  
**ROMED A. GRISOLA**  
Mun. Budget Officer

  
**CIRIACÓ J. MONTAÑO**  
Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Agriculture Office**

Budget Year: **2024**

**Mandate:**

The Municipal Agriculture Office is responsible for the promotion of the municipality's agricultural growth and development.

**Vision:**

United and transformed agriculture and fisheries sector that ensures food security and economic prosperity for all.

**Mission:**

Advancing food security and transformation of the sector through innovative, inclusive and sustainable programs for an effective and development-oriented, empowered, vibrant, equitable, sustainable farming and fishing communities contributing towards food security and environmentally concerned citizenry.

**ORGANIZATIONAL OUTCOME:** To be able to increase agricultural productivity of the farming sector thru establishment of techno demo farms, provision of rice and fertilizer subsidy and conduct various trainings.

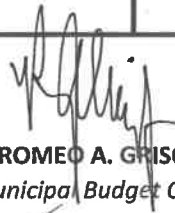
| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)   | Major Final Output (3)   | Performance/Output Indicator (4)                            | Target for the Budget Year (5) | Proposed Budget for the Year |            |                        |        |                     |
|------------------------|--|--|---|--------------------------------|------------------------------|------------|------------------------|--------|---------------------|
|                        |  |  |   |                                | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)          |
| 8000-000-3-2-26-001    | <b>MUNICIPAL AGRICULTURAL SERVICES</b><br>Supervision and General Administration of Municipal Agriculture Office | * Office manned and supervised, reports submitted, agricultural programs/projects activities monitored and assessed. | Delivery of the Basic agricultural & food security services | <b>COMPLETED</b>               | 3,122,769.20                 | 468,400.00 | 0.00                   | 0.00   | <b>3,591,169.20</b> |

Prepared:

  
**TERESITA J. LAGO**  
Department Head

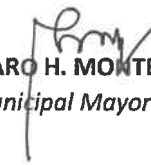
Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
MPDC

  
**ROMEO A. GRISOLA**  
Municipal Budget Officer

  
**CIRIACO L. MONTAÑO**  
Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor



**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **Municipal Engineering Office**  
 Budget Year: **2024**

**Mandate:**

The Office of the Municipal Engineer is responsible for all infrastructure, public works and other engineering matters in the municipality of Sta. Fe.

**Vision:**

A well equipped and fully functional Engineering Unit that focuses and acts on essential infrastructure needs of the municipality and its citizens.

**Mission:**

To constantly monitor the over - all condition of all necessary and central infrastructure facilities in order to sustain their usefulness and to address vital engineering concerns in critical areas of the municipality.

**ORGANIZATIONAL OUTCOME:** Provide engineering services to the LGU concerned, programming including supervision and monitoring the construction, improvement and repair of infrastructure projects, detailed engineering design and project management.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)   | Major Final Output (3)   | Performance/Output Indicator (4)                           | Target for the Budget Year (5) | Proposed Budget for the Year |            |                        |        |              |
|------------------------|--|--|--|--------------------------------|------------------------------|------------|------------------------|--------|--------------|
|                        |  |  |  |                                | PS (6)                       | MOOE (7)   | Financial Expenses (8) | CO (9) | Total (10)   |
| 8000-000-3-1-27-001    | <b>ENGINEERING AND INFRASTRUCTURE MANAGEMENT PROGRAM</b><br>Supervision and General Administration of Municipal Engineering Office | * Office manned and supervised.<br>* Infrastructure Development Programs & Projects implemented. | Delivery of the Basic infrastructure & civil work services | COMPLETED                      | 2,684,987.88                 | 558,200.00 | 0.00                   | 0.00   | 3,243,187.88 |

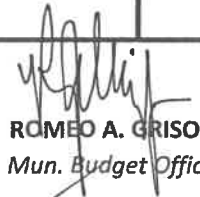
Prepared:


  
**ENGR. ZOSIMO B. LODO, JR.**  
 Department Head


Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA Y. LANTAJO**  
 MPDC

Approved:

  
**ROMEO A. GRISOLA**  
 Mun. Budget Officer

  
**CIRIACO L. MONTAÑO**  
 Acting Municipal Treasurer

  
**AMPARO H. MONTEZA**  
 Municipal Mayor

LBP Form No. 4

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **MDRRM**

Budget Year: **2024**

**Mandate:**

Suitable and sustainable programs

Aligned intensions of stakeholders

Functional organizational mechanisms

Efficient, effective and economical use of resources

Responsive and responsible volunteers and rescuers

Transformative leadership and open communication

Alliance, teamwork and observance to the rules

Balanced perspectives and decisions

Accessible and appropriate services

Negotiation and consensus

God centered directions and people oriented objectives

Operational equipment and facilities

**Vision:**

An institution with competent, well-coordinated and responsible stakeholders committed to make Sta. Fe a safer and climate change adaptive place to live in.

**Mission:**

DRRM as lead agency in diaster reduction management trains committed and competent volunteers and rescuers capacitated to respond the vulnerabilities posed by hazards and disasters.



LBP Form No. 4

**MANDATE, VISION / MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS CY 2024**

Office/Department : **MDRRM**

Budget Year: **2024**

**ORGANIZATIONAL OUTCOME:** Fully equipped and trained DRRM Volunteers/Personnel, ready to respond during emergencies and disasters. All resources being utilized in the context of Before, During and After disaster preparations and operations.

| AIP Reference Code (1) | PROGRAM/PROJECT/ACTIVITY Description (2)  | Major Final Output (3)   | Performance/Output Indicator (4)  | Target for the Budget Year (5) | Proposed Budget for the Year |              |                        |        |                     |
|------------------------|---|--|---|--------------------------------|------------------------------|--------------|------------------------|--------|---------------------|
|                        |   |  |   |                                | PS (6)                       | MOOE (7)     | Financial Expenses (8) | CO (9) | Total (10)          |
| 1000-000-3-1-10-001    | <b>LOCAL DISASTER RISK REDUCTION AND MANAGEMENT PROGRAM</b><br>Supervision and General Administration of MDRRM Office | * Preparedness activities conducted.<br>* Trainings & seminars on Disaster Management conducted.<br>* DRRM IEC materials produced and distributed to LGU constituents. | Delivery of the Basic pre-disaster, during & after disaster preparations & Ops. | <b>COMPLETED</b>               | 1,531,624.66                 | 1,150,000.00 | 0.00                   | 0.00   | <b>2,681,624.66</b> |

Prepared:

  
**GAMALIEL ROY E. BURGOS**  
Local DRRM Officer II

Reviewed: Local Finance Committee

  
**ENGR. MA. CYNTHIA V. LANTAJO**  
MPDC

  
**ROMEO A. GRISOLA**  
Man. Budget Officer

  
**CIRIACO L. MONTAÑO**  
Acting Municipal Treasurer

Approved:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**STATEMENT OF INDEBTEDNESS**  
**LGU - STA. FE, LEYTE**

| Creditor<br>(1) | Date Contracted<br>(2) | Term<br>(3) | Principal Amount<br>(4) | Purpose<br>(5) | Previous Payment Made |                  |              | Amount Due By   |                   |               | Balance of the<br>Principal<br>(12) |
|-----------------|------------------------|-------------|-------------------------|----------------|-----------------------|------------------|--------------|-----------------|-------------------|---------------|-------------------------------------|
|                 |                        |             |                         |                | Interest<br>(6)       | Principal<br>(7) | Total<br>(8) | CY 2024         |                   |               |                                     |
|                 |                        |             |                         |                |                       |                  |              | Interest<br>(9) | Principal<br>(10) | Total<br>(11) |                                     |
|                 |                        |             | 0.00                    |                | 0.00                  | 0.00             | 0.00         | 0.00            | 0.00              | 0.00          | 0.00                                |
|                 |                        |             | 0.00                    |                | 0.00                  | 0.00             | 0.00         | 0.00            | 0.00              | 0.00          | 0.00                                |
| <b>TOTAL</b>    |                        |             |                         |                | <b>0.00</b>           | <b>0.00</b>      | <b>0.00</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b>   | <b>0.00</b>                         |

Certified Correct:

Noted:

  
**JO ANN GRACE M. YU**  
*Municipal Accountant - Des.*

  
**AMPARO H. MONTEZA**  
*Municipal Mayor*


**STATEMENT OF STATUTORY AND CONTRACTUAL OBLIGATIONS  
AND BUDGETARY REQUIREMENTS FY 2024**

**Municipality of Santa Fe, Leyte**

| Statutory and Contractual Obligations<br>1                           | Amounts<br>2         |
|--|----------------------|
| <b>1. Statutory and Contractual Obligations</b>                      |                      |
| 1.1 5% MMDA Contributions for LGUs in NCR only (RA No. 7924)         | 0.00                 |
| 1.2 Retirement Gratuity  | 0.00                 |
| 1.3 Terminal Leave Benefits  | 800,000.00           |
| 1.4 Debt Services  | 0.00                 |
| 1.5 Employees Compensation Insurance Premiums                        | 338,584.32           |
| 1.6 PhilHealth Contributions   | 846,460.80           |
| 1.7 Pag-IBIG / HDMF Contribution                                     | 155,200.00           |
| 1.8 Retirement and Life Insurance Premiums                           | 4,063,011.84         |
| <b>Sub - Total</b>   | <b>6,203,256.96</b>  |
| 1.9 R.A 9994 (Expanded Senior Citizen's Act)                         | 1,000,000.00         |
| <b>Sub - Total</b>   | <b>1,000,000.00</b>  |
| <b>2. Budgetary Requirements</b>                                     |                      |
| 2.1 20% of NTA for Development Fund (DF)                             | 22,795,217.00        |
| 2.2 5% Municipal Disaster Risk Reduction and Management Fund (MDRMF) | 5,888,590.70         |
| 2.3 Financial Assistance to Barangays (Php 1,000.00 minimum aid)     | 200,000.00           |
| <b>Sub - Total</b>   | <b>28,883,807.70</b> |
| <b>GRAND TOTAL</b>   | <b>36,087,064.66</b> |

**LOCAL FINANCE COMMITTEE:**


CERTIFIED CORRECT:

  
**ROMEO A. GRISOLA**  
Municipal Budget Officer

  
**CIRIACO L. MONTAÑO, CPA**  
Acting Municipal Treasurer

  
**MA. CYNTHIA V. LANTAJO**  
MPDC

APPROVED:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

## STATEMENT OF FUND ALLOCATION BY SECTOR

Budget Year 2024  
Municipality of Santa Fe  
Province of Leyte

Fund: GENERAL

| PARTICULARS                                    | Account Code | General Services | Economic Services | Social Services | Other Services | TOTAL                 |
|--|--------------|------------------|-------------------|-----------------|----------------|-----------------------|
| 1.0 Beg. Balance                               |              |                  |                   |                 |                |                       |
| 2.0 RECEIPTS                                   |              |                  |                   |                 |                |                       |
| <b>A. LOCAL SOURCES</b>                        |              |                  |                   |                 |                |                       |
| 1. Tax Revenue                                 |              |                  |                   |                 |                |                       |
| a. Real Property                               |              |                  |                   |                 |                | 566,341.00            |
| b. Business Tax                                |              |                  |                   |                 |                | 1,431,341.00          |
| c. Other Local Taxes                           |              |                  |                   |                 |                | 431,496.00            |
| <b>TOTAL TAX REVENUE</b>                       |              |                  |                   |                 |                | <b>2,429,178.00</b>   |
| 2. Non-Tax Revenue                             |              |                  |                   |                 |                |                       |
| a. Operating & Misc. Revenue                   |              |                  |                   |                 |                | 1,303,208.00          |
| b. Other Income/ Receipts                      |              |                  |                   |                 |                | 63,345.00             |
| <b>TOTAL NON-TAX REVENUE</b>                   |              |                  |                   |                 |                | <b>1,366,553.00</b>   |
| <b>B. EXTERNAL SOURCES</b>                     |              |                  |                   |                 |                |                       |
| 1. National Tax Collection (NTC)               |              |                  |                   |                 |                | 113,931,083.00        |
| 2. Extraordinary Receipts                      |              |                  |                   |                 |                |                       |
| a. Grants & Donations/PCSO, etc.               |              |                  |                   |                 |                | 45,000.00             |
| b. Gain on Investment                          |              |                  |                   |                 |                |                       |
| <b>TOTAL RECEIPTS</b>                          |              |                  |                   |                 |                | <b>117,771,814.00</b> |
| <b>TOTAL AVAILABLE RESOURCES</b>               |              |                  |                   |                 |                | <b>117,771,814.00</b> |
| 3.0 EXPENDITURES                               |              |                  |                   |                 |                |                       |
| 3.1 Current Oprtg. Expenses                    |              |                  |                   |                 |                |                       |
| <b>PERSONAL SERVICES</b>                       |              |                  |                   |                 |                |                       |
| Salaries                                       | 5-01-01-010  | 20,606,904.00    | 2,948,136.00      | 4,952,592.00    | 0.00           | 28,507,632.00         |
| Wages  | 5-01-01-020  | 4,258,800.00     | 436,800.00        | 655,200.00      | 0.00           | 5,350,800.00          |
| PERA   | 5-01-02-010  | 2,064,000.00     | 288,000.00        | 432,000.00      | 0.00           | 2,784,000.00          |
| RA (Representaation Allowance)                 | 5-01-02-020  | 1,281,000.00     | 126,000.00        | 126,000.00      | 0.00           | 1,533,000.00          |
| TA (Transportation Allowance)                  | 5-01-02-030  | 1,281,000.00     | 126,000.00        | 126,000.00      | 0.00           | 1,533,000.00          |
| Clothing / Uniform Allowance                   | 5-01-02-040  | 602,000.00       | 84,000.00         | 126,000.00      | 0.00           | 812,000.00            |
| Mid Year Bonus                                 | 5-01-02-990  | 2,072,142.00     | 282,078.00        | 467,316.00      | 0.00           | 2,821,536.00          |
| Year End Bonus                                 | 5-01-02-140  | 2,072,142.00     | 282,078.00        | 467,316.00      | 0.00           | 2,821,536.00          |
| Other Bonuses & Allow. (Cash Gift)             | 5-01-02-150  | 430,000.00       | 60,000.00         | 90,000.00       | 0.00           | 580,000.00            |
| Other Bonuses & Allow. (Anniversary / Loyalty) | 5-01-02-150  | 430,000.00       | 60,000.00         | 90,000.00       | 0.00           | 580,000.00            |
| Honoraria                                      | 5-01-02-100  | 170,000.00       | 24,000.00         | 24,000.00       | 0.00           | 218,000.00            |

|   |             |                      |                     |                     |             |                      |
|---|-------------|----------------------|---------------------|---------------------|-------------|----------------------|
| Other Bonuses<br>(Subsistence)  | 5-01-02-050 | 0.00                 | 0.00                | 150,000.00          | 0.00        | 150,000.00           |
| Other Bonuses<br>(Laundry Allow.)   | 5-01-02-060 | 0.00                 | 0.00                | 100,000.00          | 0.00        | 100,000.00           |
| Other Bonuses<br>(Hazard Pay)   | 5-01-02-110 | 0.00                 | 0.00                | 250,000.00          | 0.00        | 250,000.00           |
| Life & Retirement Insurance Contributions                                   | 5-01-03-010 | 2,983,884.48         | 406,192.32          | 672,935.04          | 0.00        | 4,063,011.84         |
| PAGIBIG / HDMF  | 5-01-03-020 | 115,800.00           | 16,000.00           | 23,400.00           | 0.00        | 155,200.00           |
| PHILHEALTH  | 5-01-03-030 | 621,642.60           | 84,623.40           | 140,194.80          | 0.00        | 846,460.80           |
| Employees Compensation Contributions  | 5-01-03-040 | 248,657.04           | 33,849.36           | 56,077.92           | 0.00        | 338,584.32           |
| Other Personal Benefits (PEI & SRI)   | 5-01-04-990 | 2,150,000.00         | 300,000.00          | 450,000.00          | 0.00        | 2,900,000.00         |
| Other Personal Benefits (Monetization)                                      | 5-01-04-990 | 775,000.00           | 150,000.00          | 200,000.00          | 0.00        | 1,125,000.00         |
| Overtime and Night Pay  | 5-01-02-130 | 85,000.00            | 0.00                | 0.00                | 0.00        | 85,000.00            |
| Terminal Leave Benefits   | 5-01-04-030 | 600,000.00           | 100,000.00          | 100,000.00          | 0.00        | 800,000.00           |
| <b>TOTAL PERSONAL SERVICES</b>  |             | <b>42,847,972.12</b> | <b>5,807,757.08</b> | <b>9,699,031.76</b> | <b>0.00</b> | <b>58,354,760.96</b> |
| <b>3.2 MOOE</b>   |             |                      |                     |                     |             |                      |
| Travel Expenses   | 5-02-01-010 | 2,735,000.00         | 225,000.00          | 250,000.00          | 0.00        | 3,210,000.00         |
| Training & Seminars Expenses  | 5-02-02-010 | 1,290,000.00         | 125,000.00          | 50,000.00           | 0.00        | 1,465,000.00         |
| Office Supplies Expenses  | 5-02-03-010 | 1,205,000.00         | 100,000.00          | 100,000.00          | 0.00        | 1,405,000.00         |
| Other Supplies & Materials Expenses   | 5-02-03-990 | 475,000.00           | 10,000.00           | 0.00                | 0.00        | 485,000.00           |
| Fuel, Oil & Lubricants Expenses   | 5-02-03-090 | 450,000.00           | 0.00                | 200,000.00          | 0.00        | 650,000.00           |
| Water Expenses  | 5-02-04-010 | 75,000.00            | 0.00                | 0.00                | 0.00        | 75,000.00            |
| Electricity Expenses  | 5-02-04-020 | 500,000.00           | 0.00                | 0.00                | 0.00        | 500,000.00           |
| Telephone Expenses (Landline)   | 5-02-05-020 | 10,000.00            | 0.00                | 0.00                | 0.00        | 10,000.00            |
| Telephone & Mobile Expenses   | 5-02-05-020 | 972,000.00           | 72,000.00           | 72,000.00           | 0.00        | 1,116,000.00         |
| Confidential/Fund Expenses  | 5-02-10-020 | 110,000.00           | 0.00                | 0.00                | 0.00        | 110,000.00           |
| Advertising & Subscription Expenses   | 5-02-99-010 | 45,000.00            | 0.00                | 0.00                | 0.00        | 45,000.00            |
| Janitorial Services   | 5-02-12-020 | 7,854,000.00         | 369,600.00          | 1,386,000.00        | 0.00        | 9,609,600.00         |
| Cable, Satellite, Telegraph and Radio Expenses                              | 5-02-05-040 | 20,000.00            | 0.00                | 0.00                | 0.00        | 20,000.00            |
| Anti-Illegal Drugs Campaign/Enforcement<br>related expenses under POPS Plan | 5-02-99-990 | 75,000.00            | 0.00                | 0.00                | 0.00        | 75,000.00            |
| Communication Expenses  | 5-02-05-020 | 5,000.00             | 0.00                | 0.00                | 0.00        | 5,000.00             |
| Drugs & Medicines Expenses  | 5-02-03-070 | 0.00                 | 0.00                | 500,000.00          | 0.00        | 500,000.00           |
| Medical, Dental & Laboratory Supplies Expenses                              | 5-02-03-080 | 0.00                 | 0.00                | 100,000.00          | 0.00        | 100,000.00           |
| Tax Mapping/Property Inventory  | 5-02-07-010 | 150,000.00           | 0.00                | 0.00                | 0.00        | 150,000.00           |
| Repairs & Maint. Machinery & Equipments                                     | 5-02-13-050 | 80,000.00            | 20,000.00           | 0.00                | 0.00        | 100,000.00           |
| Repair & Maint. of Bldgs. & Other Structure                                 | 5-02-13-040 | 105,000.00           | 0.00                | 0.00                | 0.00        | 105,000.00           |
| Repair & Maint. of Transportation Equipment                                 | 5-02-13-060 | 100,000.00           | 0.00                | 0.00                | 0.00        | 100,000.00           |
| Repair & Maint. Land Improvement  | 5-02-13-020 | 10,000.00            | 0.00                | 0.00                | 0.00        | 10,000.00            |
| Repair & Maint. Infrastructure Assets                                       | 5-02-13-030 | 10,000.00            | 0.00                | 0.00                | 0.00        | 10,000.00            |
| Repair & Maint. Furnitures & Fixtures                                       | 5-02-13-070 | 10,000.00            | 0.00                | 0.00                | 0.00        | 10,000.00            |
| Repair & Maint. Other PPE   | 5-02-13-990 | 10,000.00            | 0.00                | 0.00                | 0.00        | 10,000.00            |


|   |             |              |           |            |      |              |
|---|-------------|--------------|-----------|------------|------|--------------|
| Repair & Maint. of Motor Vehicles                             | 5-02-16-030 | 150,000.00   | 0.00      | 0.00       | 0.00 | 150,000.00   |
| Repair & Maint. (Ambulance)                                   | 5-02-13-060 | 0.00         | 0.00      | 100,000.00 | 0.00 | 100,000.00   |
| Repair & Maint. of Office Equipment                           | 5-02-13-050 | 10,000.00    | 0.00      | 0.00       | 0.00 | 10,000.00    |
| Grants / Donations (AICS)                                     | 5-02-99-080 | 0.00         | 0.00      | 500,000.00 | 0.00 | 500,000.00   |
| Printing & Publication Expenses                               | 5-02-99-020 | 5,000.00     | 0.00      | 0.00       | 0.00 | 5,000.00     |
| Auditing Services   | 5-02-11-020 | 50,000.00    | 0.00      | 0.00       | 0.00 | 50,000.00    |
| Internet Subscription Expenses                                | 5-02-05-030 | 514,000.00   | 60,000.00 | 50,000.00  | 0.00 | 624,000.00   |
| Insurance Expenses  | 5-02-16-030 | 50,000.00    | 0.00      | 0.00       | 0.00 | 50,000.00    |
| Other General Services  | 5-02-12-990 | 1,848,000.00 | 0.00      | 0.00       | 0.00 | 1,848,000.00 |
| Animal / Zoological Supplies Expenses                         | 5-02-03-040 | 0.00         | 10,000.00 | 0.00       | 0.00 | 10,000.00    |
| Representation Expenses                                       | 5-02-99-030 | 150,000.00   | 0.00      | 0.00       | 0.00 | 150,000.00   |
| Philhealth Premiums for Indigent                              | 5-01-03-030 | 0.00         | 0.00      | 30,000.00  | 0.00 | 30,000.00    |
| Legal Services / Notarial Fees                                | 5-02-11-010 | 50,000.00    | 0.00      | 0.00       | 0.00 | 50,000.00    |
| Subscription Expenses   | 5-02-99-070 | 25,000.00    | 0.00      | 0.00       | 0.00 | 25,000.00    |
| Fees / Registration of Government Real Properties             | 5-02-99-990 | 100,000.00   | 0.00      | 0.00       | 0.00 | 100,000.00   |
| Fees / Registration of Municipal Vehicle                      | 5-02-99-990 | 105,000.00   | 0.00      | 0.00       | 0.00 | 105,000.00   |
| Extraordinary & Miscellaneous Expenses                        | 5-02-10-030 | 50,000.00    | 0.00      | 0.00       | 0.00 | 50,000.00    |
| Security Services   | 5-02-12-030 | 158,400.00   | 0.00      | 0.00       | 0.00 | 158,400.00   |
| Consultancy Services  | 5-02-11-030 | 150,000.00   | 0.00      | 0.00       | 0.00 | 150,000.00   |
| Rental of Heavy Equipment                                     | 5-02-99-050 | 5,000.00     | 0.00      | 0.00       | 0.00 | 5,000.00     |
| Revenue-Generation Activity                                   | 5-02-02-010 | 20,000.00    | 0.00      | 0.00       | 0.00 | 20,000.00    |
| Other MOOE  | 5-02-99-990 | 667,245.34   | 35,000.00 | 65,000.00  | 0.00 | 767,245.34   |
| Guarantee Fees (Fidelity Bond)                                | 5-02-16-020 | 195,000.00   | 0.00      | 0.00       | 0.00 | 195,000.00   |
| Membership & Contribution                                     | 5-02-99-060 | 155,000.00   | 0.00      | 0.00       | 0.00 | 155,000.00   |
| <b>MOOE (SPA)</b>   |             |              |           |            |      |              |
| Socio-Cultural Development Program / Activities               |             | 250,000.00   | 0.00      | 0.00       | 0.00 | 250,000.00   |
| Tourism & Festival Activities                                 |             | 250,000.00   | 0.00      | 0.00       | 0.00 | 250,000.00   |
| LGU Founding Anniversary and/or LGU Night every July          |             | 250,000.00   | 0.00      | 0.00       | 0.00 | 250,000.00   |
| Sports Development Program                                    |             | 250,000.00   | 0.00      | 0.00       | 0.00 | 250,000.00   |
| Human Resource Development Activities                         |             | 50,000.00    | 0.00      | 0.00       | 0.00 | 50,000.00    |
| Peatland Rehabilitation Program (Leyte Sab-a Basin Area)      |             | 75,000.00    | 0.00      | 0.00       | 0.00 | 75,000.00    |
| Civil Registration Month Activities                           |             | 75,000.00    | 0.00      | 0.00       | 0.00 | 75,000.00    |
| Solid Waste Management Program                                |             | 75,000.00    | 0.00      | 0.00       | 0.00 | 75,000.00    |
| College Education Scholarship Program                         |             | 0.00         | 0.00      | 150,000.00 | 0.00 | 150,000.00   |
| LGU Family Day Celebration                                    |             | 150,000.00   | 0.00      | 0.00       | 0.00 | 150,000.00   |
| Municipal Council for the Protection of Children (MCPC) PPA's |             | 0.00         | 0.00      | 150,000.00 | 0.00 | 150,000.00   |
| POPS PPA's  |             | 50,000.00    | 0.00      | 0.00       | 0.00 | 50,000.00    |
| Gender and Development (GAD) Program                          |             | 0.00         | 0.00      | 150,000.00 | 0.00 | 150,000.00   |
| Women's Month Celebration                                     |             | 0.00         | 0.00      | 100,000.00 | 0.00 | 100,000.00   |
| R.A. 9994 / Senior Citizen's Birthday Cash Gift               |             | 0.00         | 0.00      | 500,000.00 | 0.00 | 500,000.00   |
| PWD Program   |             | 0.00         | 0.00      | 100,000.00 | 0.00 | 100,000.00   |
| 4P's & SLP Activities   |             | 0.00         | 0.00      | 100,000.00 | 0.00 | 100,000.00   |
| SOLO Parent Program   |             | 0.00         | 0.00      | 100,000.00 | 0.00 | 100,000.00   |



|  |             |                      |                     |                      |             |                      |
|--|-------------|----------------------|---------------------|----------------------|-------------|----------------------|
| Rabies Control Program                                       |             | 0.00                 | 0.00                | 25,000.00            | 0.00        | 25,000.00            |
| Blood Letting Activities                                     |             | 0.00                 | 0.00                | 100,000.00           | 0.00        | 100,000.00           |
| Dengue Prevention Activities                                 |             | 0.00                 | 0.00                | 50,000.00            | 0.00        | 50,000.00            |
| Municipal Nutrition Action PPA's                             |             | 0.00                 | 0.00                | 250,000.00           | 0.00        | 250,000.00           |
| HIV-AIDS Prevention / Orientation & Screening                |             | 0.00                 | 0.00                | 25,000.00            | 0.00        | 25,000.00            |
| Family Planning Day / Reproductive Health Program            |             | 0.00                 | 0.00                | 25,000.00            | 0.00        | 25,000.00            |
| Covid-19 Response Expenses                                   |             | 0.00                 | 0.00                | 25,000.00            | 0.00        | 25,000.00            |
| Purchase of High Value Crops Seeds & Planting Materials      |             | 0.00                 | 100,000.00          | 0.00                 | 0.00        | 100,000.00           |
| Purchase of Palay Seeds (Hybrid and/or Inbred)               |             | 0.00                 | 500,000.00          | 0.00                 | 0.00        | 500,000.00           |
| TESDA Training Program / Activities                          |             | 50,000.00            | 0.00                | 0.00                 | 0.00        | 50,000.00            |
| SPES Counterpart   |             | 200,000.00           | 0.00                | 0.00                 | 0.00        | 200,000.00           |
| Guidance & Counselling Activities                            |             | 25,000.00            | 0.00                | 0.00                 | 0.00        | 25,000.00            |
| Other Professional Services (Local Department Heads & NGA's) |             | 50,000.00            | 0.00                | 0.00                 | 0.00        | 50,000.00            |
| Insurance Brgy. Tanods, BHW, BNS, DCW, SAFRU & SAFTU         |             | 50,000.00            | 0.00                | 0.00                 | 0.00        | 50,000.00            |
| Financial Assistance to Accredited CSOs                      |             | 50,000.00            | 0.00                | 0.00                 | 0.00        | 50,000.00            |
| <b>TOTAL MOOE</b>  |             | <b>22,653,645.34</b> | <b>1,626,600.00</b> | <b>5,253,000.00</b>  | <b>0.00</b> | <b>29,533,245.34</b> |
| <b>4.0 CAPITAL OUTLAY</b>                                    |             |                      |                     |                      |             |                      |
| Office Equipment   | 1-07-05-020 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Power Supply System  | 1-07-03-050 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Furniture & Fixtures   | 1-07-07-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| IT Equipment & Software                                      | 1-09-01-020 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Communication Equipment                                      | 1-07-05-070 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Other Property Plant & Equipment                             | 1-07-99-990 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Municipal Perimeter Fence Construction                       | 1-07-04-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Photocopying Machine & Risograph                             | 1-07-04-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Improvement of Municipal Hall Main Building                  | 1-07-04-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Improvement of Other LGU Buildings                           | 1-07-04-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Municipal Signage Installation                               | 1-07-01-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Power Gen., Transmission & Distribution Expenses             | 5-02-09-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Machinery & Equipment / Aircon Purchase                      | 1-07-05-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Improvement of Municipal Grounds                             | 1-07-04-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Repainting of Municipal Main Building                        | 1-07-04-010 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| JEV Recording System   | 1-09-01-020 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| Building & Structure (Improvement & Repairs)                 | 1-07-05-020 | 0.00                 | 0.00                | 0.00                 | 0.00        | 0.00                 |
| <b>TOTAL CAPITAL OUTLAY</b>                                  |             | <b>0.00</b>          | <b>0.00</b>         | <b>0.00</b>          | <b>0.00</b> | <b>0.00</b>          |
| <b>SUB TOTAL</b>   |             | <b>65,501,617.46</b> | <b>7,434,357.08</b> | <b>14,952,031.76</b> | <b>0.00</b> | <b>87,888,006.30</b> |
| <b>TOTAL SPECIAL PURPOSE APPROPRIATION</b>                   |             |                      |                     |                      |             |                      |
| <b>5.0 STATUTORY &amp; CONTRACTUAL OBLIGATIONS</b>           |             |                      |                     |                      |             |                      |
| 20% Local Dev. Fund  | 8919        | 12,045,217.00        | 10,000,000.00       | 750,000.00           | 0.00        | 22,795,217.00        |

| <b>5.1 BUDGETARY REQUIREMENTS</b>        |      |                      |                      |                      |                   |                       |
|--|------|----------------------|----------------------|----------------------|-------------------|-----------------------|
| 5% Calamity Fund                         | 9919 | 5,888,590.70         | 0.00                 | 0.00                 | 0.00              | 5,888,590.70          |
| Aid to Barangays                         | 874  | 0.00                 | 0.00                 | 0.00                 | 200,000.00        | 200,000.00            |
| R.A. 9994 (Expanded Senior Citizen's Act |      | 0.00                 | 0.00                 | 1,000,000.00         | 0.00              | 1,000,000.00          |
| <b>TOTAL STATUTORY OBLIGATION</b>        |      | <b>17,933,807.70</b> | <b>10,000,000.00</b> | <b>1,750,000.00</b>  | <b>200,000.00</b> | <b>29,883,807.70</b>  |
| <b>SUB TOTAL</b>                         |      | <b>83,435,425.16</b> | <b>17,434,357.08</b> | <b>16,702,031.76</b> | <b>200,000.00</b> | <b>117,771,814.00</b> |
| <b>TOTAL APPROPRIATIONS</b>              |      | <b>83,435,425.16</b> | <b>17,434,357.08</b> | <b>16,702,031.76</b> | <b>200,000.00</b> | <b>117,771,814.00</b> |

Certified Correct:

  
**ROMEO A. GRISOLA**  
*Municipal Budget Officer*

Approved:

  
**AMPARO H. MONTEZA**  
*Municipal Mayor*



Republic of the Philippines  
**PROVINCE OF LEYTE**  
 Municipality of Santa Fe

**SANGGUNIANG BAYAN**

**THE 10<sup>TH</sup> SPECIAL SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF STA. FE, LEYTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL, SANTA FE, LEYTE ON NOVEMBER 28, 2023.**

**Attendance:**

**HON. EDUARDO N. TOREROS**  
 Presiding Officer/Municipal Vice-Mayor

**HON. AMIEL P. ENAGE**  
 SB Member  
**HON. RODEL L. AJETO**  
 SB Member  
**HON. ALVIN D. PETILLA**  
 SB Member  
**HON. GENY R. ESMERO**  
 SB Member

**HON. EDGARDO R. SALCEDA**  
 SB Member  
**HON. LARRY S. ARUTA**  
 SB Member  
**HON. AGNES A. CHUCA**  
 SB Member

**MUNICIPAL RESOLUTION NO. 2023 – 149**  
 Series of 2023

**A RESOLUTION APPROVING THE ANNUAL INVESTMENT PROGRAM (AIP) FOR CALENDAR YEAR 2024 OF THE MUNICIPALITY OF SANTA. FE, LEYTE IN THE AMOUNT OF ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP 117,771,814.00) ONLY, ENDORSED BY THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 04 DATED SEPTEMBER 08, 2023 SERIES OF 2023.**

*WHEREAS, Local Government Code of 1991 (RA7160) provides: "Section 106. Local Development Councils. - (a) Each local government unit shall have a comprehensive multi-sectoral development plan to be initiated by its development council and approved by its sanggunian.xxxx.";*

*WHEREAS, the Municipal Development Council (MDC) endorsed the Annual Investment Program (AIP) for CY 2024 in the total amount of Php 117,771,814.00 for approval by the Sangguniang Bayan, per MDC Resolution No. 04, Series of 2023;*

*WHEREAS, pursuant to Sec. 205 (h) of RA No. 7160, local budget plans and goals shall, as far as practicable, be harmonized with national development plans, goals, and strategies in order to optimize the utilization of resources and to avoid duplication in the use of fiscal and physical resources;*

*WHEREAS, Executive Order No. 05, s.2016, emphasized the "centrality of people in development planning and their aspirations as requisite for the design of government intervention to achieve development outcomes." (Phil. Development Plan 2017-2022);*

*WHEREAS, pursuant to 2.2.6.1 of Local Budget Memorandum (LBM No. 82) dated June 14, 2021, LGUs are enjoined to align their Programs/Projects/Activities (PPAs) with the priorities of the National Government, specifically those embodied under the Philippine Development Plan and Public Investment Program for 2017-2022;*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signatures: Amuro, Petilla, Aruta, Eduardo Toreros]*



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**SANGGUNIANG BAYAN**

Continuation: Municipal Resolution No. 2023 - 149  
Dated November 28, 2023

page 2 of 3

**WHEREAS**, LGUs are also advised to align their development plans, investment programs, and budgets to the economic and social recovery plans that maybe adopted by the national government in relation to or after the Corona Virus Disease (COVID-19) pandemic as prescribed in 2.2.6.3 of LBM No. 82;

**WHEREAS**, the efficient and effective delivery of basic services as provided in Section 17 (b)(2), takes precedence over other activities and events such as:

- a. Extension and on-site research services and facilities related to agriculture.
- b. Implementation of community-based forestry projects
- c. Health services
- d. Social Welfare services
- e. Information services, tax and marketing information systems, and maintenance of a public library.
- f. Solid waste disposal system or environmental management system and services or facilities and sanitation.

**WHEREAS**, the Local Budget Memorandum No. 87 dated June 9, 2023 provides other specific guidelines which should be followed in the prioritization of Programs, Projects and Activities with the corresponding legal basis or regularity requirements;

**NOW THEREFORE**, on motion of **HON. EDGARDO R. SALCEDA**, Chairperson, Committee on Appropriations duly seconded by **ALL MEMBERS PRESENT**; be it;

**RESOLVED TO APPROVING THE ANNUAL INVESTMENT PROGRAM (AIP) FOR CALENDAR YEAR 2024 OF THE MUNICIPALITY OF SANTA. FE, LEYTE IN THE AMOUNT OF ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PHP 117,771,814.00) ONLY, ENDORSED BY THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 04 DATED SEPTEMBER 08, 2023 SERIES OF 2023.**

**RESOLVED FURTHER & FINALLY**, to furnish copies of this resolution to the Office of the Municipal Mayor, **HON. MAYOR AMPARO H. MONTEZA**; to the Local Finance Committee of this LGU, and to all others concerned for their guidance and appropriate action.

**UNANIMOUSLY APPROVED** this 28<sup>th</sup> day of November 2023 at the Sangguniang Bayan Session Hall, Santa Fe, Leyte.

Dimura

Agutilla

Ambal Edgardo P. Nelson

Amparo H. Monteza

[Signature]

[Signature]

[Signature]

[Signature]




Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**SANGGUNIANG BAYAN**


Continuation: *Municipal Resolution No. 2023 - 149*  
Dated November 28, 2023

page 3 of 3

**ATTESTED/APPROVED:**

  
**HON. AMIEL P. ENAGE**  
SB Member


  
**HON. EDGARDO R. SALCEDA**  
SB Member

  
**HON. RODEL L. AJETO**  
SB Member


*(Official Leave)*  
**HON. RICARDO D. FAJARDO**  
SB Member

  
**HON. ALVIN D. PETILLA**  
SB Member

  
**HON. LARRY S. ARUTA**  
SB Member

  
**HON. GENY R. ESMERO**  
SB Member


*(Absent)*  
**HON. JERALD LORENZ NARGA**  
SK Federation President / SB Member

  
**HON. AGNES A. CHUCA**  
SB Member

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

  
**JULIUS XERXES M. OBENQUE**  
Secretary to the Sangguniang Bayan

**ATTESTED BY:**

  
**HON. EDUARDO N. TOREROS**  
Municipal Vice-Mayor  
Presiding Officer

**APPROVED BY:**

  
**HON. AMPARO H. MONTEZA**  
Local Chief Executive/Municipal Mayor

Date of Approval: 11 - 28 - 23



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Sta. Fe

OFFICE OF THE MAYOR

OFFICE OF THE SANGGUNIANG BAYAN  
STA. FE LEYTE  
**RECEIVED**  
BY: JESSICA P. TAD  
DATE: 10-09-2023 TIME: 4:20

October 09, 2023

TO THE HONORABLE MEMBERS  
SANGGUNIANG BAYAN  
LGU - Santa Fe, Leyte

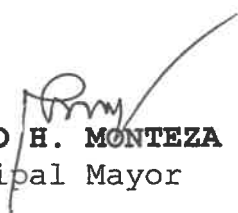
Thru: HON. EDUARDO N. TOREROS  
Municipal Vice - Mayor  
SB Presiding Officer

Gentlemen and Ladies:

I have the honor to submit herewith the herein attached **FY 2024 ANNUAL INVESTMENT PROGRAM (AIP)** of this municipality in the amount of **Php 117,771,814.00**, in accordance with Municipal Development Council (MDC) No. 04, dated September 8, 2023, hereby endorsed to your good office for your review and appropriate favourable action.

Thank you and MORE POWER!

Truly yours,

  
AMPARO H. MONTEZA  
Municipal Mayor



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Sta. Fe

**MUNICIPAL DEVELOPMENT COUNCIL (MDC)**

**MDC Resolution No. 04**

Series of 2023

**A RESOLUTION FORMULATING AND/OR APPROVING THE CY 2024 ANNUAL INVESTMENT PROGRAM (AIP) OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PhP 117,771,814.00).**

**WHEREAS,** a MUNICIPAL DEVELOPMENT COUNCIL (MDC) Meeting was convened on September 8, 2023 at 9:00 o'clock in the morning at the Municipal Session Hall, Santa Fe, Leyte;

**WHEREAS,** presented for deliberation is the proposed CY 2024 ANNUAL INVESTMENT PROGRAM (AIP) in the amount of One Hundred Seventeen Million Seven Hundred Seventy-One Thousand Eight Hundred Fourteen Pesos (PhP 117,771,814.00);

**WHEREAS,** all major sectors of PPAs was considered and took the large portion and/or the distribution of funds for this Financial Plan, to wit;

1. General Services (1000)
2. Social Services (3000)
3. Economic Services (8000)
4. Other Services (9000)

**NOW THEREFORE,** on motion of **HON. SUSAN M. DE GUZMAN, PB, Barangay San Roque,** duly seconded by **HON. ZENON N. EVALO, PB Barangay Zone III & HON. FELICISIMA Q. AGUIPO, PB Barangay Victoria,** be it;

**RESOLVED TO APPROVE AS IT IS HEREBY APPROVED THE CY 2024 ANNUAL INVESTMENT PROGRAM (AIP) OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF ONE HUNDRED SEVENTEEN MILLION SEVEN HUNDRED SEVENTY-ONE THOUSAND EIGHT HUNDRED FOURTEEN PESOS (PhP 117,771,814.00).**

**RESOLVED FURTHER,** to submit copies of this **MUNICIPAL DEVELOPMENT COUNCIL** resolution to the Sangguniang Bayan and to the Office of the Municipal Mayor **HON. AMPARO H. MONTEZA,** and to all others concerned for their information, appropriate action and **APPROVAL.**

**CARRIED BY THE MAJORITY.**

**ADOPTED** this 8<sup>th</sup> of September 2023 at **SANTA FE, LEYTE.**

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

**MA. CYNTHIA V. LANTAJO**  
MPDC - MDC Secretary




Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Sta. Fe


Continuation MDC Resolution No. 04 series of 2023  
Dated September 8, 2023

Page 2 of 3

Concurred:

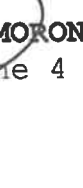
  
Hon. ROSALIA B. VERONA  
Punong Barangay, Zone I


  
Hon. ZENON N. EVALO  
Punong Barangay, Zone 3


  
Hon. REBECCA V. BARRANTES  
Punong Barangay, Pilit

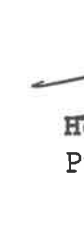
Hon. ALLAN M. SEVILLA  
Punong Barangay, San Isidro

  
Hon. MARILOU L. MILITANTE  
Punong Barangay, Badiangay

  
Hon. YOLANDA V. PETILLA  
Punong Barangay, Baculanad

  
Hon. PANFILO OGAY, JR.  
Punong Barangay, Bulod

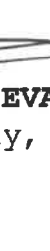
  
Hon. SUSAN M. DE GUZMAN  
Punong Barangay, San Roque


  
Hon. TERESA C. PALINGCOD  
Punong Barangay, Katipunan

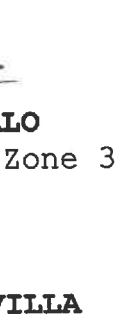
  
Hon. FELICISIMA Q. AGUIÑO  
Punong Barangay, Victoria


  
Hon. DEOGRACIAS E. MORON  
Punong Barangay, Zone 4

  
Hon. CESAR C. DUQUE  
Punong Barangay, Gapas

  
Hon. RONEL OLAYA  
Punong Barangay, Catoogan

  
Hon. DELFIN D. SABANAL  
Punong Barangay, Milagrosa

  
Hon. ERWIN M. ROCA  
Punong Barangay, San Miguelay

  
Hon. BELEN C. CHUCA  
Punong Barangay, San Juan

  
Hon. KENNETH BRYAN M. CANALES  
Punong Barangay, Zone 2

Hon. HERMINIA C. BERCERO  
Punong Barangay, Cutay

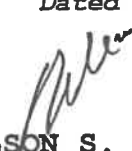





Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Sta. Fe

Continuation MDC Resolution No. 04 series of 2023  
Dated September 8, 2023


Page 3 of 3

  
Hon. **NELSON S. MONTILLA**  
Punong Barangay, Tibak

  
Hon. **AMPARO DELIS**  
Punong Barangay, Pitogo

Cong. **FERDINAND MARTIN G. ROMUALDEZ**  
or his Representative  
Congressman, 1<sup>st</sup> District of Leyte

Hon. **EDGARDO R. SALCEDA**  
SB, Committee on Finance  
and Appropriations

  
**ANTONIA F. ABRAHAM**  
Pres-Tibak Rice Farmers  
Association

**ADOLFO OLAYA**  
CBS2P Irrigators Association

  
**ELSA PORTUGAL**  
Baculanad Farmers Assoc.

**DEMOSTHENES E. MORON**  
San Isidro Organic  
Farmers Association

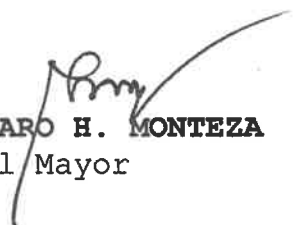
**LIGAYA SAMSON**  
Gapas United Irrigators  
Agriculture Cooperative

**ARLENE ORTEGA**  
Catoogan More Income  
Countryside Farmers Assoc.

  
**VICTOR D. ROMUALDEZ, JR.**  
Green Leaves Farmers  
Association

  
**NELSON M. BERNABE**  
Mangabanga Farmers Assoc.

ATTESTED BY:

  
**HON. AMPARO H. MONTEZA**  
Municipal Mayor



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Santa Fe

MUNICIPAL DEVELOPMENT COUNCIL

=====

Minutes of the Municipal Development Council meeting conducted on September 08, 2023 at the Sangguniang Bayan Session Hall.

**Agenda:**

1. Approval of the Proposed CY 2024 Annual Investment Program (AIP);
2. Approval of the Supplemental Investment Plan (SIP) CY 2023 of the MDRRMF Special Trust Fund by virtue of MDRRMC Resolution No. 001-2023 dated August 17, 2023;
3. Proposed Supplemental Investment Plan (SIP) CY 2023 of the General Fund of this municipality

Attendance: 22 members are present.

Prayer and the Singing of the National Anthem and LGU Sta. Fe Hymn were done with the aid of Audio Media.

The meeting started at 9:00 o'clock in the morning.

Engr. Ma. Cynthia V. Lantajo- Acknowledged the participants of the meeting and declared the meeting in **QUORUM**.

The Municipal Development Council Chairman Hon. Amparo H. Monteza called the meeting to **ORDER**.

Hon. Mayor Amparo H. Monteza- Today the agenda is being presented for the information of everyone. Today we are going to discuss, and after discussion, the presentation of the budget officer together with the Local Finance Annual Investment Program CY 2024. For all you know the annual investment program is taken from the Local Development Investment Program. So if you look at the total because I attended the Provincial Development Council Meeting of the Province, it was said by our beloved governor nga mga mayors and all the members of MDC nga the amount reaches 13 billion. This is only a plan for our municipality and all the programs are being stated in our plan and ako pagkita ko agad didto sa province, Santa Fe ak ginhiniling, gikita ko ngadto na may ada proposed bridge so sana we can approve this annual investment program kay this will be submitted to our Hon. Sangguniang Bayan for approval and the general budget.

Engr. Ma. Cynthia V. Lantajo- Read the previous minutes of the meeting dated June 7, 2023, LGU Liga Hall, Santa Fe, Leyte.

MDC Secretary Engr. Ma. Cynthia V. Lantajo presented the first agenda.

**1. For Agenda No. 1: Approval of the Proposed CY 2024 Annual Investment Program (AIP);**

Engr. John Benedick C. Carba presented the Annual Investment Plan for a total amount of 690,304,533. Thru this plan the council will choose the program/activities that will be included in the Annual investment Program of 2024.

After the presentation, Hon. Amparo H. Monteza asked the budget officer Mr. Romeo Grisola for the annual investment program presented.

1 Romeo A. Grisola- With all due respect to the MPDC who is the secretary of the MDC, if  
2 this particular document is demand that will submit to the Sangguniang Bayan as the  
3 proposed AIP 2024, I think that we should include and integrate the proposals that we  
4 had during the department heads meeting because amo naman hiya it magiging  
5 mother plan for 2024 and as a consequence we will also integrate the PPAs that you  
6 have prepared for the 20% of the development fund.

7 CSO Mr. Adolfo Olaya- Suggested the MDC members to give the regular members an  
8 advance copy in order to start the deliberation early.

9 Hon. Amparo H. Monteza- Agreed to Mr. Adolfo Olaya's suggestion and asked the  
10 secretariat to take note for the next MDC meeting.

11 Hon. Edgardo Salceda- Inquired for the Construction of Sanitary Landfill and suggested  
12 to make the amount bigger. "Katapos waray ak kumita hin rehabilitation han  
13 construction han bridge han Barangay Katipunan. Kay baga hin hiya tikaruba na. An  
14 cultural sobra five (5) milyon, an economic two (2)milyon."

15 Hon. Alvin D. Petilla- Added "In connection with Hon. Edgardo Salceda, nakabutang kasi  
16 ngadto nga it sementeryo pagpalit han lot is 2 million la. How much more kun  
17 durudakuon po kay as of han last regular session approved na ha second reading an  
18 kanan public cemetery."

19 MDC Secretary- Mentioned that there is already a land purchased for the said public  
20 cemetery.

21 Hon. Amparo H. Monteza- Answered it as for preparation and mentioned about Ms.  
22 Nizandel Rupa's suggestion to make it MRF but was not approved.

23 Romeo A. Grisola- Presented and explained the prescribed form which is the preparation  
24 of budget 2024 Annual Investment Program. The budget officer also mentioned the 5%  
25 calamity fund as it was mandatory and 20% of national tax allotment for developmental  
26 projects.

27 The Municipal Budget Officer Mr. Romeo A. Grisola presented the **20% Development Fund**  
28 **Plan FY 2024 in the amount of P22, 045,217.00 enumerated as follows;**

29 • **General Services**

|  |                 |
|--|-----------------|
| 30 1. Purchase of Lot (Espeleta Estate at Mercado St., Barangay  |                 |
| 31 Zone II, Santa Fe, Leyte) for Additional LGUBuildings &       |                 |
| 32 Facilities - additional lot acquisition cost                  | 4,000,000.00    |
| 33 2. Purchase of Lot - Road Right of Way (RROW) at NHA          |                 |
| 34 Pabahay, Brgy. Bulod, Santa Fe, Leyte                         | 1,000,000.00    |
| 35 3. Purchase Road Opening Construction & Concreting of         |                 |
| 36 Road Right of Way (RROW) to NHA Pabahay at Brgy.              |                 |
| 37 Bulod, Santa Fe, Leyte  | 3,000,000.00    |
| 38 4. Purchase of Filling Materials for the New Public           |                 |
| 39 Market Complex  | 2,000,000.00    |
| 40 5. Construction of Municipal Signage – Municipal Boundary     |                 |
| 41 Monument with Landscaping                                     | 1,500,000.00    |
| 42 6. Construction of Welcome Signage - Municipal Cemetery       |                 |
| 43 At corner Barangay Zone III, Santa Fe, Leyte with Landscaping | 545,217.00      |
| 44 Sub-Total   | P12, 045,217.00 |

45  
46 • **Social Service**

|   |            |
|---|------------|
| 47 1. KALAHI-CIDSS Program Implementation - Counterpart |            |
| 48 And Nutrition and Feeding Sub Project                | 750,000.00 |
| 49 Sub-Total  | 750,000.00 |

50  
51

1 • **Economic Service**

|   |  |                                  |
|---|--|----------------------------------|
| 2 | 1. LGU Loan Amortization to the Development Bank |                                  |
| 3 | Of the Philippines (DBP)                         | 10,000,000.00                    |
| 4 |  | <b>Sub-Total 10,000,000.00</b>   |
| 5 |  | <b>Grand Total 22,795,217.00</b> |

6 The Municipal Budget Officer Designate Mr. Romeo A. Grisola likewise presented the **CY**  
 7 **2024 Annual Investment Program in the amount of the PHP 117,771,814.00** enumerated as  
 8 **follows;**

9 **GENERAL SERVICES**

|    |   |               |
|----|---|---------------|
| 10 | 1. General Supervision and Management of the Office |               |
| 11 | Of the Municipal Mayor and Local Government Unit    | 14,495,129.76 |
| 12 |   |               |

13 **Special Purpose Appropriations**

|    |   |            |
|----|---|------------|
| 14 | a. Socio-Cultural Development Program / Activities        | 250,000.00 |
| 15 | b. Tourism & Pamilipig Festival Activities                | 250,000.00 |
| 16 | c. LGU Founding Anniversary and/or LGU Night every July   | 250,000.00 |
| 17 | d. Sports Development Program                             | 250,000.00 |
| 18 | e. TESDA Training Program/Activities                      |            |
| 19 | 50,000.00   |            |
| 20 | f. POPS PPAs  |            |
| 21 | 50,000.00   |            |
| 22 | g. Other Professional Services (Local Departments & NGAs) | 50,000.00  |
| 23 | h. Insurance Brgy. Tanods, BHW, BNS, DCW, SAFRU & SAFTU   | 50,000.00  |
| 24 | i. Financial Assistance to Accredited CSOs                | 50,000.00  |
| 25 |   |            |

26 **20% LDF PLAN**

|    |   |              |
|----|---|--------------|
| 27 | a. Purchase of Lot (Espeleta Estate at Mercado St., Barangay  |              |
| 28 | Zone II, Santa Fe, Leyte) for Additional LGUBuildings &       |              |
| 29 | Facilities - additional lot acquisition cost                  | 4,000,000.00 |
| 30 | b. Purchase of Lot - Road Right of Way (RROW) at NHA          |              |
| 31 | Pabahay, Brgy. Bulod, Santa Fe, Leyte                         | 1,000,000.00 |
| 32 | c. Purchase Road Opening Construction & Concreting of         |              |
| 33 | Road Right of Way (RROW) to NHA Pabahay at Brgy.              |              |
| 34 | Bulod, Santa Fe, Leyte  | 3,000,000.00 |
| 35 | d. Purchase of Filling Materials for the New Public           |              |
| 36 | Market Complex  | 2,000,000.00 |
| 37 | e. Construction of Municipal Signage – Municipal Boundary     |              |
| 38 | Monument with Landscaping                                     | 1,500,000.00 |
| 39 | f. Construction of Welcome Signage - Municipal Cemetery       |              |
| 40 | At corner Barangay Zone III, Santa Fe, Leyte with Landscaping | 545,217.00   |
| 41 |   |              |

|    |   |               |
|----|---|---------------|
| 42 | 2. LEGISLATIVE PROGRAM, Vice mayor and Sangguniang Bayan            | 17,807,594.10 |
| 43 | 3. Supervision and General Administration of Municipal SB Secretary | 3,743,878.84  |
| 44 | 4. Supervision and General Administration of Municipal              |               |
| 45 | Planning and Development Office                                     | 2,834,723.44  |
| 46 | 5. Supervision and General Administration of Municipal              |               |
| 47 | Civil Registry Office   | 2,497,776.12  |
| 48 | 6. Civil Registration Month Activities (MOOE/SPA)                   | 75,000.00     |
| 49 | 7. Supervision and General Administration of Municipal              |               |
| 50 | Budget Office   | 3,610,317.32  |
| 51 | 8. Supervision and General Administration of Municipal              |               |
| 52 | Accounting Office   | 3,588,192.44  |
| 53 | 9. Supervision and General Administration of Municipal              |               |
| 54 | Treasury Office   | 3,582,536.16  |
| 55 | 10. Supervision and General Administration of Municipal             |               |

|    |   |              |
|----|---|--------------|
| 1  | Assessor's Office   | 2,793,192.32 |
| 2  | 11. Supervision and General Administration of MDRRM Office        | 2,681,624.66 |
| 3  |   |              |
| 4  | <b>PREVENTION AND MITIGATION (5% MDRRMF/ Calamity Fund)</b>       |              |
| 5  | 12. Observance of the National Disaster Resilience Month          | 50,000.00    |
| 6  | 13. Urban Tree Planting cum Greening                              | 25,000.00    |
| 7  | 14. Support to the annual celebration of the Philippine           |              |
| 8  | Environment Month   | 25,000.00    |
| 9  | 15. Support to the Conduct of disaster risk reduction             |              |
| 10 | And management related researches                                 | 25,000.00    |
| 11 | 16. Conduct of infrastructure audit                               | 15,000.00    |
| 12 |   |              |
| 13 | <b>PREPAREDNESS (5% MDRRMF/ Calamity Fund)</b>                    |              |
| 14 | 17. Development, enhancement and revision of standard             |              |
| 15 | Operations manual for DRRM Related Manuals                        | 50,000.00    |
| 16 | 18. Development, enhancement, and printing of                     |              |
| 17 | Information, education and communication plan and materials       | 50,000.00    |
| 18 | 19. Development and conduct of regular review of barangay         |              |
| 19 | Contingency plans   | 50,000.00    |
| 20 | 20. Development and conduct of regular review of municipal        |              |
| 21 | Contingency plans   | 100,000.00   |
| 22 | 21. Continued partnership building with other sectors and         |              |
| 23 | Volunteer groups  | 25,000.00    |
| 24 | 22. Semestral and Annual Assessment and Evaluation                |              |
| 25 | Of MDRRM implementation   | 50,000.00    |
| 26 | 23. Annual Assessment and Evaluation of BDRRM Plan implementation | 50,000.00    |
| 27 | 24. Purchase of Disaster Response and Rescue Equipment and        |              |
| 28 | Evacuation Center Equipment                                       | 1,100,000.00 |
| 29 | 25. Purchase of Personal Protective Equipment (PPEs)              | 70,000.00    |
| 30 | 26. Conduct Nationwide Simultaneous Earthquake Drill              | 40,000.00    |
| 31 | 27. Participation in the Regional Rescue Jamboree                 | 75,000.00    |
| 32 | 28. Conduct of simulation exercises and trainings on disaster     |              |
| 33 | Preparedness and response, search, rescue and retrieval           |              |
| 34 | Operations; and staff enhancement activities                      | 750,000.00   |
| 35 | 29. Purchase of food and Non-Food items (stockpile),              |              |
| 36 | And Basic Emergency Supplies                                      | 1,000,000.00 |
| 37 | 30. Installation of Warning Signage at Accident Prone Areas       | 100,000.00   |
| 38 | 31. Installation of Flood Early Warning System ( Sifio V&G,       |              |
| 39 | Badiangay Proper, Sapang Bato Pilit, Zone IV to                   |              |
| 40 | San Isidro Boundary, Zone I, Zone II)                             | 100,000.00   |
| 41 | 32. Installation of Evacuation Maps and other Evacuation          |              |
| 42 | Related Signages  | 50,000.00    |
| 43 |   |              |
| 44 | <b>RESPONSE (5% MDRRMF/ Calamity Fund)</b>                        |              |
| 45 | 33. Public Safety Operation Fund                                  | 50,000.00    |
| 46 | 34. Fuel, Oil, Lubricants, and Maintenance for/of                 |              |
| 47 | MDRRMO Vehicles (Rescue and Ambulance)                            | 100,000.00   |
| 48 | 35. Other programs or projects of similar nature and              |              |
| 49 | Considered necessary  | 172,013.49   |
| 50 | 36. QUICK RESPONSE FUND (5% MDRRMF/ Calamity Fund)                | 1,766,577.21 |
| 51 | 37. MENRO   | 262,400.00   |
| 52 | 38. Solid Waste Management Program (MOOE/SPA)                     | 75,000.00    |
| 53 | 39. Peatland Rehabilitation Program (Leyte Sab-a Basin Area, SPA) | 75,000.00    |

|    |   |              |
|----|---|--------------|
| 1  | 40. Supervision and General Administration of Human Resources | 1,754,052.30 |
| 2  | 41. Human Resource Development Activities (MOOE/SPA)          | 50,000.00    |
| 3  | 42. SPES Counterpart (MOOE/SPA)                               | 200,000.00   |
| 4  | 43. Guidance & Counselling Activities (MOOE/SPA)              | 25,000.00    |
| 5  | 44. LGU Family Day Celebration Activities (MOOE/SPA)          | 150,000.00   |
| 6  | 45. Bids and Awards Committee (BAC)                           | 489,800.00   |
| 7  | 46. DILG  | 115,000.00   |
| 8  | 47. PNP with POPS Plan  | 575,000.00   |
| 9  | 48. BFP with POPS Plan  | 269,000.00   |
| 10 | 49. MTC   | 120,000.00   |
| 11 | 50. LIGA  | 125,000.00   |
| 12 | 51. COMELEC   | 152,400.00   |
| 13 | 52. General Services Office – GSO                             | 1,035,000.00 |
| 14 | 53. LYDO  | 400,800.00   |
| 15 | 54. PESO  | 207,400.00   |
| 16 | 55. TOURISM   | 460,800.00   |
| 17 |   |              |

### 18 SOCIAL SERVICES

|    |   |              |
|----|---|--------------|
| 19 | 1. Supervision and General Administration of Municipal    |              |
| 20 | Social Welfare and Development Office                     | 4,207,513.44 |
| 21 | <b>Special Purpose Appropriations</b>                     |              |
| 22 | 2. College Education Scholarship Program                  | 150,000.00   |
| 23 | 3. Municipal Council for the Protection of Children       | 150,000.00   |
| 24 | 4. Gender and Development (GAD) Program                   | 150,000.00   |
| 25 | 5. Women's Month Celebration                              | 100,000.00   |
| 26 | 6. R.A. 9994 / Senior Citizen's Birthday Cash Gift        | 500,000.00   |
| 27 | 7. PWD Program  | 100,000.00   |
| 28 | 8. 4P's & Sustainable Livelihood Program (SLP) Activities | 100,000.00   |
| 29 | 9. SOLO Parent Program                                    | 100,000.00   |
| 30 | 10. STATUTORY CONTRACTUAL OBLIGATIONS                     | 1,000,000.00 |
| 31 |   |              |
| 32 | 11. Supervision and General Administration of MHO         | 8,894,518.32 |
| 33 |   |              |
| 34 | <b>Special Purpose Appropriations</b>                     |              |
| 35 | 12. Rabies Control Program                                | 25,000.00    |
| 36 | 13. Blood Letting Activities                              | 100,000.00   |
| 37 | 14. Dengue Prevention Activities                          | 50,000.00    |
| 38 | 15. Municipal Nutrition Action PPA's                      | 250,000.00   |
| 39 | 16. HIV - AIDS Prevention / Orientation & Screening       | 25,000.00    |
| 40 | 17. Family Planning Day / Reproductive Health Program     | 25,000.00    |
| 41 | 18. Covid-19 Response Expenses                            | 25,000.00    |

### 42 20% LDF PLAN

|    |   |            |
|----|---|------------|
| 43 | 19. KALAHI-CIDSS Program Implementation - Counterpart |            |
| 44 | And Nutrition and Feeding Sub Project                 | 750,000.00 |
| 45 |   |            |

### 46 ECONOMIC SERVICES

|    |  |              |
|----|--|--------------|
| 47 | 1. Supervision and General Administration of Municipal |              |
| 48 | Agriculture Office                                     | 3,591,169.20 |
| 49 | <b>Special Purpose Appropriations</b>                  |              |

|    |  |                             |
|----|--|-----------------------------|
| 1  | 2. Purchase of Palay Seeds (Hybrid and/or Inbred)          | 500,000.00                  |
| 2  | 3. Purchase of High Value Crops Seeds & Planting Materials | 100,000.00                  |
| 3  |  |                             |
| 4  | 4. Supervision & General Administration                    |                             |
| 5  | Of Municipal Engineering Office                            | 3,243,187.88                |
| 6  | <b>20% LDF PLAN</b>  |                             |
| 7  | 5. LGU Loan Amortization to the Development Bank           |                             |
| 8  | Of the Philippines (DBP)                                   | 10,000,000.00               |
| 9  |  |                             |
| 10 | <b>OTHER SERVICES</b>                                      |                             |
| 11 | 1. Aid to Barangays RA 7160 Statutory Obligations          |                             |
| 12 | Mandatory Aid  | 200,000.00                  |
| 13 |  | <b>TOTAL 117,771,814.00</b> |
| 14 |  |                             |

15 After thorough discussion and the MDC members being satisfied and there being no  
 16 more concerns, Hon. Susan de Guzman (Punong Barangay of Barangay San Roque)  
 17 motion for the **Approval of Agenda No. 1 and was duly** seconded by Hon. Zenon N. Evalo  
 18 (Punong Barangay of Zone III) and Hon. Felicisima Q. Aguipto (Punong Barangay of Tibak).  
 19 **The MDC Chairperson Hon. Amparo H. Monteza declared the motion as approved.**

20

21 **For Agenda No. 2 Approval of the Supplemental Investment Plan (SIP) CY 2023 of**  
 22 **the MDRRMF Special Trust Fund by virtue of MDRRMC Resolution No. 001-2023 dated**  
 23 **August 17, 2023**

24 The MDC Secretary gave the floor to Mr. Gamaliel Roy E. Burgos to present the Approval  
 25 of the Supplemental Investment Plan (SIP) CY 2023 of the MDRRMF Special Trust Fund by  
 26 virtue of MDRRMC Resolution No. 001-2023 dated August 17, 2023.

27 After thorough discussion and the MDC members being satisfied and there being no  
 28 more concerns, Hon. Erwin M. Roca (Punong Barangay of San Miguelay) motion for the  
 29 **Approval of Agenda No. 2 in the amount of 4,878,202.85 and was duly** seconded by  
 30 Panfilo V. Ogay (Punong Barangay of Barangay Bulod). **The MDC Chairperson Hon.**  
 31 **Amparo H. Monteza declared the motion as approved.**

32

33 **For Agenda No. 3 Proposed Supplemental Investment Plan (SIP) CY 2023 of the**  
 34 **General Fund of this municipality**

35 The Budget Officer, Mr. Romeo A. Grisola discussed the components of the Proposed  
 36 Supplemental Investment Plan (SIP) CY 2023 in the amount of **12,000,000.00** of the  
 37 General Fund of the municipality.

38

39 After thorough discussion and the MDC members being satisfied and there being no  
 40 more concerns, Nelson Bernabe (CSO President of Mangabanga) motion for the  
 41 **Approval of Agenda No. 3 and was duly** seconded by Antonio M. Abraham (CSO  
 42 President) and Hon. Nelson S. Montilla (Punong Barangay of Barangay Tibak). **The MDC**  
 43 **Chairperson Hon. Amparo H. Monteza declared the motion as approved.**

44 Other matters were discussed.

45 On motion of Ciriaco Montaña (Acting Municipal Treasurer) the MDC meeting was  
 46 adjourned at 2:30 in the afternoon.

1  
2 **I HEREBY CERTIFY** to the correctness of the foregoing.

3  
4  
5 **MA. CYNTHIA V. LANTAJO**  
6 MPDC- MDC Secretariat

7  
8  
9 Approved by:

10  
11  
12 **AMPARO H. MONTEZA**  
13 Municipal Mayor





Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe

**OFFICE OF THE MAYOR**

Memorandum No. 23 - 07  
Series of 2023

TO : **ALL MEMBERS, MUNICIPAL DEVELOPMENT COUNCIL (MDC)**  
**SB MEMBER COMMITTEE ON FINANCE & APPROPRIATIONS**  
**LOCAL FINANCE COMMITTEE**  
**DEPARTMENT HEADS**  
**NGAs CONCERNED (DILG, PNP, BFP, MTC & COMELEC)**  
**THE PRESIDENT, LIGA NG MGA BARANGAY**  
**ALL SB MEMBERS**  
**Others concerned**  
*This Municipality*

Date : **31 August 2023**

Subject : **MUNICIPAL DEVELOPMENT COUNCIL MEETING**

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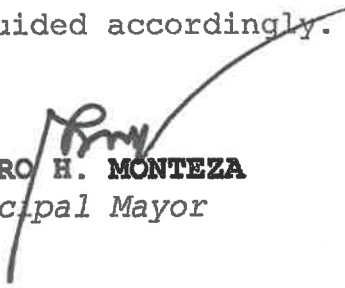
As required by LGC 1991 & LBM 87, the undersigned would like to invite you to attend the conduct of an MDC MEETING for the following proposed agenda:

1. Approval of the Proposed CY 2024 Annual Investment Program (AIP);
2. Approval of the Supplemental Investment Plan (SIP) CY 2023 of the MDRRMF Special Trust Fund by virtue of MDRRMC Resolution No. 001 - 2023 dated August 17, 2023;
3. Proposed Supplemental Investment Plan (SIP) CY 2023 of the General Fund of this municipality; and,
4. Other matters

The said activity will be Friday, the 8<sup>th</sup> day of September at the **SB Session Hall at exactly 9:00 in the morning.**

Attendance is a must.

Be guided accordingly.

  
**AMPARO H. MONTEZA**  
Municipal Mayor

**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)   | IMPLEMENTING OFFICE<br>(3)    | SCHEDULE OF IMPLEMENTATION |                | EXPECTED OUTPUT(6)  | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |              |                     |               | Amount of Climate Change PPAs |                                |                       |  |
|-------------------------------|---|-------------------------------|----------------------------|----------------|---|--------------------|-------------|-----|--------------------------|--------------|---------------------|---------------|-------------------------------|--------------------------------|-----------------------|--|
|                               |   |                               | STARTING (4)               | COMPLETION (5) |   | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)     | CAPITAL OUTLAY (11) | TOTAL (12)    | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |  |
|                               | <i>GENERAL SERVICES</i>   |                               |                            |                |   |                    |             |     |                          |              |                     |               |                               |                                |                       |  |
| 1000-000-3-1-01-001           | EXECUTIVE GOVERNANCE PROGRAM<br>General Supervision and Management of the Office of the Municipal Mayor and the Local Government Unit | Office of the Municipal Mayor | Jan. 2024                  | Dec. 2024      | * Supervised LGU operation for the whole year;<br>* Office supplies purchased Water, Electricity & Internet paid.<br>* LGU Facilities Improved repainted and installed. |                    |             | /   | 7,629,484.42             | 6,865,645.34 |                     | 14,495,129.76 |                               |                                |                       |  |
|                               | MOOE (SPA)  |                               |                            |                |   |                    |             |     |                          |              |                     |               |                               |                                |                       |  |
| 1000-000-3-1-01-002           | Socio-Cultural Development Program / Activities   | LCE                           | Jan. 2024                  | Dec. 2024      | *Participated during the Socio-cultural development activities<br>*Provided meals to participants of the activity   |                    |             | /   |                          | 250,000.00   |                     | 250,000.00    |                               |                                |                       |  |
| 1000-000-3-1-01-003           | Tourism & Pamilipig Festival Activities   | LCE                           | Jan. 2024                  | Dec. 2024      | *Promoted tourism and festival activities in the LGU  |                    |             | /   |                          | 250,000.00   |                     | 250,000.00    |                               |                                |                       |  |
| 1000-000-3-1-01-004           | LGU Founding Anniversary and/or LGU Night every July  | LCE                           | Jan. 2024                  | Dec. 2024      | Founding anniversary and LGU Night are conducted  |                    |             | /   |                          | 250,000.00   |                     | 250,000.00    |                               |                                |                       |  |
| 1000-000-3-1-01-005           | Sports Development Program  | LCE                           | Jan. 2024                  | Dec. 2024      | *Training on selected sports conducted<br>*Sports clinic of selected sports conducted<br>*Tournaments on selected sports held   |                    |             | /   |                          | 250,000.00   |                     | 250,000.00    |                               |                                |                       |  |
| 1000-000-3-1-01-006           | TESDA Training Program/Activities   | LCE                           | Jan. 2024                  | Dec. 2024      | TESDA Training/s conducted.   |                    |             | /   |                          | 50,000.00    |                     | 50,000.00     |                               |                                |                       |  |
| 1000-000-3-1-01-007           | POPS PPAs   | LCE                           | Jan. 2024                  | Dec. 2024      | Peace & Order & Public Safety Plan formulated & Implemented.  |                    |             | /   |                          | 50,000.00    |                     | 50,000.00     |                               |                                |                       |  |
| 1000-000-3-1-01-008           | Other Professional Services (Local Departments & NGAs)  | LCE                           | Jan. 2024                  | Dec. 2024      | Honoraria paid.   |                    |             | /   |                          | 50,000.00    |                     | 50,000.00     |                               |                                |                       |  |
| 1000-000-3-1-01-009           | Insurance Brgy. Tanods, BHW, BNS, DCW, SAFRU & SAFTU  | LCE                           | Jan. 2024                  | Dec. 2024      | Brgy. Tanods, BHW, BNS, DCW, SAFRU & SAFTU are insured.   |                    |             | /   |                          | 50,000.00    |                     | 50,000.00     |                               |                                |                       |  |
| 1000-000-3-1-01-010           | Financial Assistance to Accredited CSOs   | LCE                           | Jan. 2024                  | Dec. 2024      | Financial Assistance is implemented.  |                    |             | /   |                          | 50,000.00    |                     | 50,000.00     |                               |                                |                       |  |



**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)  | IMPLEMENTING OFFICE<br>(3)      | SCHEDULE OF IMPLEMENTATION |                   | EXPECTED<br><br>OUTPUT(6)  | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |              |                     |               | Amount of Climate Change PPAs |                                |                       |         |
|-------------------------------|--|---------------------------------|----------------------------|-------------------|--|--------------------|-------------|-----|--------------------------|--------------|---------------------|---------------|-------------------------------|--------------------------------|-----------------------|---------|
|                               |  |                                 | STARTING<br>(4)            | COMPLETION<br>(5) |  | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES<br>(8) | MOOE<br>(9)  | CAPITAL OUTLAY (11) | TOTAL (12)    | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |         |
|                               | 20% LDF CAPITAL OUTLAY   |                                 |                            |                   |  |                    |             |     |                          |              |                     |               |                               |                                |                       |         |
| 1000-000-3-1-01-011           | Purchase of Lot (Espeleta Estate at Mercado St., Barangay Zone II, Santa Fe, Leyte) for Additional LGUBuildings & Facilities - additional lot acquisition cost | LCE,LCF,MEO & MPDC              | Jan. 2024                  | Dec. 2024         | Additional 1 heactare Lot is purchased from the Espeleta Estate located at Mercado Street Brgy. Zone II, Santa Fe, Leyte particularly adjacent to the New Public Market Site | /                  |             |     |                          |              | 4,000,000.00        | 4,000,000.00  | 4,000,000.00                  |                                |                       | A421-01 |
| 1000-000-3-1-01-012           | Purchase of Lot - Road Right of Way (RROW) at NHA Pabahay, Brgy. Bulod, Santa Fe, Leyte  | LCE,LCF,MEO & MPDC              | Jan. 2024                  | Dec. 2024         | RROW to the NHA Pabahay Sta. Fe Village Site I at Brgy. Bulod is acquired thru Lot purchased   | /                  |             |     |                          |              | 1,000,000.00        | 1,000,000.00  | 1,000,000.00                  |                                |                       | A634-04 |
| 1000-000-3-1-01-013           | Road Opening Construction & Concreting of Road Right of Way (RROW) to NHA Pabahay at Brgy. Bulod, Santa Fe, Leyte  | LCE,LCF,MEO & MPDC              | Jan. 2024                  | Dec. 2024         | The RROW with more or less 210 linear meters distance is constructed and concreted.  | /                  |             |     |                          |              | 3,000,000.00        | 3,000,000.00  | 3,000,000.00                  |                                |                       | A634-04 |
| 1000-000-3-1-01-014           | Purchase of Filling Materials for the New Public Market Complex  | LCE,LCF,MEO & MPDC              | Jan. 2024                  | Dec. 2024         | Additional purchase of Filling Materials to the New Public Market is done.   | /                  |             |     |                          |              | 2,000,000.00        | 2,000,000.00  | 2,000,000.00                  |                                |                       | A511-02 |
| 1000-000-3-1-01-015           | Construction of Municipal Signage - Municipal Boundary Monument with Landscaping   | LCE,LCF,MEO & MPDC              | Jan. 2024                  | Dec. 2024         | Municipal Signage at the boundary of LGU Alangalang & LGU Santa Fe located at Brgy. Zone I, Santa Fe, Leyte is constructed.  | /                  |             |     |                          |              | 1,500,000.00        | 1,500,000.00  |                               |                                |                       |         |
| 1000-000-3-1-01-016           | Construction of Welcome Signage - Municipal Cemetery @ corner Barangay Zone III, Santa Fe, Leyte with Landscaping  | LCE,LCF,MEO & MPDC              | Jan. 2024                  | Dec. 2024         | Municipal Signage and/or Welcome Sign to the New Municipal Cemetery is constructed at the crossing of Brgy. Zone III   | /                  |             |     |                          |              | 545,217.00          | 545,217.00    |                               |                                |                       |         |
| 1000-000-3-1-02-001           | LEGISLATIVE PROGRAM, Vice Mayor & Sangguniang Bayan  | Office of the Sangguniang Bayan | Jan. 2024                  | Dec. 2024         | Necessary resolutions and ordinances for the welfare of the municipality were legislated, office supplies and other needs purchased.   |                    |             | /   | 14,817,594.10            | 2,990,000.00 |                     | 17,807,594.10 |                               |                                |                       |         |



**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)  | IMPLEMENTING OFFICE (3)                          | SCHEDULE OF IMPLEMENTATION |                | EXPECTED<br><br>OUTPUT(6)   | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |            |                     |              | Amount of Climate Change PPAs |                                |                       |
|-------------------------------|--|--|----------------------------|----------------|---|--------------------|-------------|-----|--------------------------|------------|---------------------|--------------|-------------------------------|--------------------------------|-----------------------|
|                               |  |  | STARTING (4)               | COMPLETION (5) |   | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)   | CAPITAL OUTLAY (11) | TOTAL (12)   | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |
| 1000-000-3-1-03-001           | LEGISLATIVE PROGRAM - SECRETARY<br>Supervision and General Administration of Municipal Secretary                                   | Office of the Secretary to the Sangguniang Bayan | Jan. 2024                  | Dec. 2024      | Records minutes, resolutions and ordinances chronologically kept.   |                    |             | /   | 3,118,078.84             | 625,800.00 |                     | 3,743,878.84 |                               |                                |                       |
| 1000-000-3-1-04-001           | PLANNING, MONITORING AND EVALUATION PROGRAM<br>Supervision and General Administration of Municipal Planning and Development Office | Office of the MPDC                               | Jan. 2024                  | Dec. 2024      | Office manned and supervised, all programs/ projects/activities are completed.  |                    |             | /   | 2,256,523.44             | 578,200.00 |                     | 2,834,723.44 |                               |                                |                       |
| 1000-000-3-1-05-001           | CIVIL REGISTRY PROGRAM<br>Supervision and General Administration of Municipal Civil Registry Office                                | Office of the Municipal Registrar                | Jan. 2024                  | Dec. 2024      | Prepared petitions request for corrections of entry, gender and date of birth. Prepared application and registered certificate of Live Birth, Death and Marriage. Registration of delayed Live Birth, Death and Marriage. |                    |             | /   | 1,979,576.12             | 518,200.00 |                     | 2,497,776.12 |                               |                                |                       |
|                               | MOOE (SPA)   |  |                            |                |   |                    |             |     |                          |            |                     |              |                               |                                |                       |
| 1000-000-3-1-05-002           | Civil Registration Month Activities  | MCR  | Jan. 2024                  | Dec. 2024      | * Lessen the number of unmarried couples & illegitimate children<br>* To register all vital events that affect the status of the person.  |                    |             | /   |                          | 75,000.00  |                     | 75,000.00    |                               |                                |                       |
| 1000-000-3-1-06-001           | BUDGET MANAGEMENT PROGRAM<br>Supervision and General Administration of Municipal Budget Office                                     | Office of the Municipal Budget Officer           | Jan. 2024                  | Dec. 2024      | Annual budget approved, 20 Barangay budget reviewed, reports submitted.   |                    |             | /   | 2,837,117.32             | 773,200.00 |                     | 3,610,317.32 |                               |                                |                       |
| 1000-000-3-1-07-001           | FINANCIAL ACCOUNTING AND REPORTING PROGRAM<br>Supervision and General Administration of Municipal Accounting Office                | Office of the Municipal Accountant               | Jan. 2024                  | Dec. 2024      | * Disbursement Voucher reviewed and recorded both at MLGU and BLGU, trial balance and other report submitted to COA.<br>* Assisted barangays in terms of reporting and other necessary accounting related works.          |                    |             | /   | 2,647,792.44             | 940,400.00 |                     | 3,588,192.44 |                               |                                |                       |



**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)  | IMPLEMENTING OFFICE (3)          | SCHEDULE OF IMPLEMENTATION |                | EXPECTED OUTPUT(6)   | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |              |                     |              | Amount of Climate Change PPAs |                                |                               |
|-------------------------------|--|----------------------------------|----------------------------|----------------|--|--------------------|-------------|-----|--------------------------|--------------|---------------------|--------------|-------------------------------|--------------------------------|-------------------------------|
|                               |  |                                  | STARTING (4)               | COMPLETION (5) |  | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)     | CAPITAL OUTLAY (11) | TOTAL (12)   | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15)         |
| 1000-000-3-1-08-001           | TREASURY OPERATIONS PROGRAM<br>Supervision and General Administration of Municipal Treasury Office                         | Office of the Municipal Treasury | Jan. 2024                  | Dec. 2024      | All vouchers paid, updated revenue recording specially real property tax.  |                    |             | /   | 2,721,936.16             | 860,600.00   |                     | 3,582,536.16 |                               |                                |                               |
| 1000-000-3-1-09-001           | APPRAISAL AND ASSESSMENT OF REAL PROPERTY PROGRAM<br>Supervision and General Administration of Municipal Assessor's Office | Office of the Municipal Assessor | Jan. 2024                  | Dec. 2024      | Effective and efficient office function is rendered.<br>* Real Property Taxes assessed.<br>* Real Property Taxes-Mapped<br>* Real Property Taxes with TDs revised.     |                    |             | /   | 2,014,992.32             | 778,200.00   |                     | 2,793,192.32 |                               |                                |                               |
| 1000-000-3-1-10-001           | LOCAL DISASTER RISK REDUCTION AND MANAGEMENT PROGRAM<br>Supervision and General Administration of MDRRM Office             | MDRRMO                           | Jan. 2024                  | Dec. 2024      | * Preparedness activities conducted.<br>* Trainings & Seminars on Disaster Management conducted.<br>* DRRM IEC materials produced and distributed to LGU constituents. |                    |             | /   | 1,531,624.66             | 1,150,000.00 |                     | 2,681,624.66 |                               |                                |                               |
|                               | <b>5% MDRRMF (Calamity Fund) PREVENTION AND MITIGATION</b>   |                                  |                            |                |  |                    |             |     |                          |              |                     |              |                               |                                |                               |
| 1000-000-3-1-10-002           | Observance of the National Disaster Resilience Month   | MDRRMO/<br>MDRRMC/<br>BDRRM      | Jan. 2024                  | Dec. 2024      | National Disaster Resilience Month observed  |                    |             | /   |                          | 50,000.00    |                     | 50,000.00    | 50,000.00                     |                                | A834-01                       |
| 1000-000-3-1-10-003           | Urban Tree Planting cum Greening   | MENRO                            | Jan. 2024                  | Dec. 2024      | Urban tree planting and greening implemented   |                    |             | /   |                          | 25,000.00    |                     | 25,000.00    | 25,000.00                     |                                | M314-02                       |
| 1000-000-3-1-10-004           | Support to the annual celebration of the Philippine Environment Month  | MENRO                            | Jan. 2024                  | Dec. 2024      | Annual Rural Tree Planting Activities conducted  |                    |             | /   |                          | 25,000.00    |                     | 25,000.00    | 25,000.00                     |                                | M834-01                       |
| 1000-000-3-1-10-005           | Support to the Conduct of disaster risk reduction and management related researches  | MDRRMO                           | Jan. 2024                  | Dec. 2024      | DRRM related Studies conducted   |                    |             | /   |                          | 25,000.00    |                     | 25,000.00    | 25,000.00                     |                                | A412-03<br>A712-01<br>M712-01 |
| 1000-000-3-1-10-006           | Conduct of infrastructure audit  | MDRRMO and Engineering           | Jan. 2024                  | Dec. 2024      | Infrastructure audit is conducted.   |                    |             | /   |                          | 15,000.00    |                     | 15,000.00    | 15,000.00                     |                                | A214-4                        |
|                               | <b>PREPAREDNESS</b>  |                                  |                            |                |  |                    |             |     |                          |              |                     |              |                               |                                |                               |
| 1000-000-3-1-10-007           | Development, enhancement and revision of standard operations manual for DRRM Related Manuals                               | MDRRMO                           | Jan. 2024                  | Dec. 2024      | DRRM Manuals developed, enhanced and revised   |                    |             | /   |                          | 50,000.00    |                     | 50,000.00    | 50,000.00                     |                                | A724-01                       |



**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)  | IMPLEMENTING OFFICE (3) | SCHEDULE OF IMPLEMENTATION |                | EXPECTED OUTPUT(6)  | FUNDING SOURCE (7) |              |     | AMOUNT IN THOUSAND PESOS |              |                     |              | Amount of Climate Change PPAs |                                |                       |
|-------------------------------|--|-------------------------|----------------------------|----------------|---|--------------------|--------------|-----|--------------------------|--------------|---------------------|--------------|-------------------------------|--------------------------------|-----------------------|
|                               |  |                         | STARTING (4)               | COMPLETION (5) |   | 20% LDF            | 5% CAL FUN D | GFB | PERSONAL SERVICES (8)    | MOOE (9)     | CAPITAL OUTLAY (11) | TOTAL (12)   | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |
| 1000-000-3-1-10-008           | Development, enhancement, and printing of information, education and communication plan and materials  | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Updated Information Materials printed and distributed   |                    | /            |     |                          | 50,000.00    |                     | 50,000.00    | 50,000.00                     |                                | A723-03               |
| 1000-000-3-1-10-009           | Development and conduct of regular review of barangay contingency plans  | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Contingency Plans reviewed  |                    | /            |     |                          | 50,000.00    |                     | 50,000.00    | 50,000.00                     |                                | A724-01               |
| 1000-000-3-1-10-010           | Development and conduct of regular review of municipal contingency plans   | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Contingency Plans prepared and reviewed   |                    | /            |     |                          | 100,000.00   |                     | 100,000.00   | 100,000.00                    |                                | A724-01<br>A424-02    |
| 1000-000-3-1-10-011           | Continued partnership building with other sectors and volunteer groups   | MDRRMO                  | Jan. 2024                  | Dec. 2024      | BDRRMC Focal Persons Semestral Meeting Conducted, MOA Signing with volunteer Groups and other NGAs  |                    | /            |     |                          | 25,000.00    |                     | 25,000.00    | 25,000.00                     |                                | A834-01               |
| 1000-000-3-1-10-012           | Semestral and Annual Assessment and Evaluation of MDRRM implementation   | MDRRMO                  | Jan. 2024                  | Dec. 2024      | MDRRM Plan Implementation Assessed and Evaluated  |                    | /            |     |                          | 50,000.00    |                     | 50,000.00    | 50,000.00                     |                                | A844-01<br>M844-01    |
| 1000-000-3-1-10-013           | Annual Assessment and Evaluation of BDRRM Plan implementation  | MDRRMO                  | Jan. 2024                  | Dec. 2024      | BDRRM Plan Implementation Assessed and Evaluated  |                    | /            |     |                          | 50,000.00    |                     | 50,000.00    | 50,000.00                     |                                | A844-01<br>M844-01    |
| 1000-000-3-1-10-014           | Purchase of Disaster Response and Rescue Equipments and Evacuation Center Equipments   | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Disaster Response and Rescue Tools and Equipments, PPEs, and Evacuation Center Equipments Purchased |                    | /            |     |                          |              | 1,100,000.00        | 1,100,000.00 | 1,100,000.00                  |                                | A644-04<br>A724-01    |
| 1000-000-3-1-10-015           | Purchase of Personal Protective Equipment (PPEs)   | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Purchased and distributed to frontliners  |                    | /            |     |                          | 70,000.00    |                     | 70,000.00    | 70,000.00                     |                                | A424-02<br>A724-01    |
| 1000-000-3-1-10-016           | Conduct Nationwide Simultaneous Earthquake Drill   | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Drills and Trainings Conducted  |                    | /            |     |                          | 40,000.00    |                     | 40,000.00    |                               | 40,000.00                      | A723-02<br>A723-04    |
| 1000-000-3-1-10-017           | Participation in the Regional Rescue Jamboree  | MDRRMO                  | Jan. 2024                  | Dec. 2024      | SAFRU and other volunteer groups participated in the Annual Regional Rescue Jamboree                |                    | /            |     |                          | 75,000.00    |                     | 75,000.00    | 75,000.00                     |                                | A723-02               |
| 1000-000-3-1-10-018           | Conduct of simulation exercises and trainings on disaster preparedness and response, search, rescue and retrieval operations; and staff enhancement activities | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Drills, Trainings, and Staff Enhancement Activities Conducted                                       |                    | /            |     |                          | 750,000.00   |                     | 750,000.00   | 750,000.00                    |                                | A723-02<br>A723-04    |
| 1000-000-3-1-10-019           | Purchase of food and Non-Food Items (stockpile), and Basic Emergency Supplies  | MDRRMO                  | Jan. 2024                  | Dec. 2024      | Relief goods stockpiled, Basic emergency supplies purchased   |                    | /            |     |                          | 1,000,000.00 |                     | 1,000,000.00 | 1,000,000.00                  |                                | A424-02<br>A724-01    |



**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br>CODE (1) | PROGRAM/PROJECT<br>ACTIVITY (2)  | IMPLEMENTING OFFICE (3)          | SCHEDULE OF IMPLEMENTATION |                | EXPECTED OUTPUT(6)   | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |              |                     |              | Amount of Climate Change PPAs |                                |                               |
|---------------------------|--|----------------------------------|----------------------------|----------------|--|--------------------|-------------|-----|--------------------------|--------------|---------------------|--------------|-------------------------------|--------------------------------|-------------------------------|
|                           |  |                                  | STARTING (4)               | COMPLETION (5) |  | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)     | CAPITAL OUTLAY (11) | TOTAL (12)   | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15)         |
| 1000-000-3-1-10-020       | Installation of Warning Signages at Accident Prone Areas   | MDRRMO                           | Jan. 2024                  | Dec. 2024      | Flood early warning system Installed, enhanced and maintained at Accident Prone Areas  |                    | /           |     |                          |              | 100,000.00          | 100,000.00   | 100,000.00                    |                                | A531-03<br>A714-02<br>A114-01 |
| 1000-000-3-1-10-021       | Installation of Flood Early Warning System ( Sitio V& G, Badiangay Proper, Sapang Bato Pilit, Zone IV to San Isidro Boundary, Zone I, Zone II) | MDRRMO                           | Jan. 2024                  | Dec. 2024      | Flood early warning system installed   |                    | /           |     |                          |              | 100,000.00          | 100,000.00   | 100,000.00                    |                                | A531-03<br>A714-02<br>A114-01 |
| 1000-000-3-1-10-022       | Installation of Evacuation Maps and other Evacuation Related Signages  | MDRRMO                           | Jan. 2024                  | Dec. 2024      | Evacuation Maps and other Evacuation Related Signages installed  |                    | /           |     |                          |              | 50,000.00           | 50,000.00    | 50,000.00                     |                                | A531-03<br>A714-02<br>A114-01 |
|                           | <b>RESPONSE</b>  |                                  |                            |                |  |                    |             |     |                          |              |                     |              |                               |                                |                               |
| 1000-000-3-1-10-023       | Public Safety Operation Fund   | MDRRMO                           | Jan. 2024                  | Dec. 2024      | Efficient Emergency Operations Center  |                    | /           |     |                          | 50,000.00    |                     | 50,000.00    | 50,000.00                     |                                | A724-01                       |
| 1000-000-3-1-10-024       | Fuel, Oil, Lubricants, and Maintenance for/of MDRRMO Vehicles (Rescue and Ambulance)   | Office of the Mayor, MHO, MDRRMO | Jan. 2024                  | Dec. 2024      | MDRRMO Vehicles Serviceable  |                    | /           |     |                          | 100,000.00   |                     | 100,000.00   | 100,000.00                    |                                | A724-01                       |
| 1000-000-3-1-10-025       | Other programs or projects of similar nature and considered necessary  | MDRRMO                           | Jan. 2024                  | Dec. 2024      | Purchased and Provided   |                    | /           |     |                          | 172,013.49   |                     | 172,013.49   | 172,013.49                    |                                | A424-02<br>A724-01            |
| 1000-000-3-1-10-026       | <b>QUICK RESPONSE FUND</b>   |                                  |                            |                |  |                    |             |     |                          | 1,766,577.21 |                     | 1,766,577.21 |                               |                                |                               |
| 1000-000-3-1-11-001       | <b>MENRO</b><br>Support to operations.   | MENRO                            | Jan. 2024                  | Dec. 2024      | * PPEs for Solid Waste Management purchased.<br>* Power supply system installed.<br>* Job orders hired.  |                    |             | /   |                          | 262,400.00   |                     | 262,400.00   |                               |                                |                               |
|                           | <b>MOOE (SPA)</b>  |                                  |                            |                |  |                    |             |     |                          |              |                     |              |                               |                                |                               |
| 1000-000-3-1-11-002       | Solid Waste Management Program   | MENRO                            | Jan. 2024                  | Dec. 2024      | Implemented SWM program in the LGU.  |                    |             | /   |                          | 75,000.00    |                     | 75,000.00    | 75,000.00                     | M324-04                        |                               |
| 1000-000-3-1-11-003       | Peatland Rehabilitation Program (Leyte Sab-a Basin Area)   | MENRO                            | Jan. 2024                  | Dec. 2024      | Implemented rehabilitation of Peatland   |                    |             | /   |                          | 75,000.00    |                     | 75,000.00    | 75,000.00                     | M314-02                        |                               |
| 1000-000-3-1-12-001       | <b>HRMO</b><br>Supervision and General Administration of Human Resources   | HRMO                             | Jan. 2024                  | Dec. 2024      | Effective and efficient office function is rendered.<br>* LEP Seminar for Rank-in-file conducted<br>* SPMS implemented<br>* Training & Seminars on HR Management attended. |                    |             | /   | 1,293,252.30             | 460,800.00   |                     | 1,754,052.30 |                               |                                |                               |

**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)                       | IMPLEMENTING OFFICE<br>(3) | SCHEDULE OF IMPLEMENTATION |                   | EXPECTED<br><br>OUTPUT(6)   | FUNDING SOURCE (7) |                       |     | AMOUNT IN THOUSAND PESOS    |             |                        |            | Amount of Climate Change PPAs   |   |                          |  |
|-------------------------------|---|----------------------------|----------------------------|-------------------|---|--------------------|-----------------------|-----|-----------------------------|-------------|------------------------|------------|---------------------------------|---|--------------------------|--|
|                               |   |                            | STARTING<br>(4)            | COMPLETION<br>(5) |   | 20%<br>LDF         | 5%<br>CAL<br>FUN<br>D | GFB | PERSONAL<br>SERVICES<br>(8) | MOOE<br>(9) | CAPITAL<br>OUTLAY (11) | TOTAL (12) | Climate Change<br>Adaption (13) | Climate<br>Change<br>Mitigation<br>(14) | CC Typology<br>Code (15) |  |
|                               | MOOE (SPA)  |                            |                            |                   |   |                    |                       |     |                             |             |                        |            |                                 |   |                          |  |
| 1000-000-3-1-12-002           | Human Resource Development Activities                     | HRMO                       | Jan. 2024                  | Dec. 2024         | Orientation on Employees conducted.   |                    |                       | /   |                             | 50,000.00   |                        | 50,000.00  |                                 |   |                          |  |
| 1000-000-3-1-12-003           | SPES Counterpart  | HRMO                       | Jan. 2024                  | Dec. 2024         | Student-beneficiaries are hired/employed in the summer job program in the LGU.  |                    |                       | /   |                             | 200,000.00  |                        | 200,000.00 |                                 |   |                          |  |
| 1000-000-3-1-12-004           | Guidance & Counselling Activities                         | HRMO                       | Jan. 2024                  | Dec. 2024         | Implemented Guidance & Counselling Activities   |                    |                       | /   |                             | 25,000.00   |                        | 25,000.00  |                                 |   |                          |  |
| 1000-000-3-1-12-005           | LGU Family Day Celebration Activities                     | HRMO                       | Jan. 2024                  | Dec. 2024         | Implemented LGU Family Day Celebration Activities   |                    |                       | /   |                             | 150,000.00  |                        | 150,000.00 |                                 |   |                          |  |
| 1000-000-3-1-13-001           | Bids and Awards Committee (BAC)<br>Support to operations. | BAC                        | Jan. 2024                  | Dec. 2024         | Effective and efficient office function is rendered.<br>* Competitive Biddings conducted.<br>* Alternative mode of procurement is resorted.                           |                    |                       | /   |                             | 489,800.00  |                        | 489,800.00 |                                 |   |                          |  |
| 1000-000-3-1-14-001           | DILG<br>Field Office of the NGA                           | DILG                       | Jan. 2024                  | Dec. 2024         | Effective and efficient office function is rendered.<br>* DILG programs coordinated.<br>* All National PPAs are monitored.  |                    |                       | /   |                             | 115,000.00  |                        | 115,000.00 |                                 |   |                          |  |
| 1000-000-3-1-15-001           | PNP with POPS Plan<br>Local Police Nationalization        | PNP                        | Jan. 2024                  | Dec. 2024         | Effective and efficient office function is rendered.<br>* POPS Plan formulated<br>* POPS Plan harmonized with PNP Program thrust.<br>* Drug related PPAs implemented. |                    |                       | /   |                             | 575,000.00  |                        | 575,000.00 |                                 |   |                          |  |
| 1000-000-3-1-16-001           | BFP with POPS Plan<br>Local Fire Protection & Safety      | BFP                        | Jan. 2024                  | Dec. 2024         | Effective and efficient office function is rendered.<br>* Fire Safety Plan formulated<br>* Fire Disaster Management Activities conducted.                             |                    |                       | /   |                             | 269,000.00  |                        | 269,000.00 |                                 |   |                          |  |





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CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)          | IMPLEMENTING OFFICE (3) | SCHEDULE OF IMPLEMENTATION |                | EXPECTED OUTPUT(6)   | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |               |                     |               | Amount of Climate Change PPAs |                                |                       |
|-------------------------------|--|-------------------------|----------------------------|----------------|--|--------------------|-------------|-----|--------------------------|---------------|---------------------|---------------|-------------------------------|--------------------------------|-----------------------|
|                               |  |                         | STARTING (4)               | COMPLETION (5) |  | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)      | CAPITAL OUTLAY (11) | TOTAL (12)    | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |
| 1000-000-3-1-17-001           | MTC<br>Administration of Justice             | MTC                     | Jan. 2024                  | Dec. 2024      | Effective and efficient office function is rendered.<br>*Justice System administered.      |                    |             | /   |                          | 120,000.00    |                     | 120,000.00    |                               |                                |                       |
| 1000-000-3-1-18-001           | LIGA<br>RA 7160 Implementation & Enforcement | LIGA                    | Jan. 2024                  | Dec. 2024      | Effective and efficient office function is rendered.<br>* Barangay Affairs PPAs conducted. |                    |             | /   |                          | 125,000.00    |                     | 125,000.00    |                               |                                |                       |
| 1000-000-3-1-19-001           | COMELEC                                      | COMELEC                 | Jan. 2024                  | Dec. 2024      | Effective and efficient office function is rendered.                                       |                    |             | /   |                          | 152,400.00    |                     | 152,400.00    |                               |                                |                       |
| 1000-000-3-1-20-001           | General Services Office - GSO                | GSO                     | Jan. 2024                  | Dec. 2024      | Effective and efficient office function is rendered.                                       |                    |             | /   |                          | 1,035,000.00  |                     | 1,035,000.00  |                               |                                |                       |
| 1000-000-3-1-21-001           | LYDO   | LYDO                    | Jan. 2024                  | Dec. 2024      | *RA 10742 is implemented   |                    |             | /   |                          | 395,800.00    |                     | 395,800.00    |                               |                                |                       |
| 1000-000-3-1-22-001           | PESO   | PESO                    | Jan. 2024                  | Dec. 2024      |  |                    |             | /   |                          | 217,400.00    |                     | 217,400.00    |                               |                                |                       |
| 1000-000-3-1-23-001           | TOURISM                                      | TOURISM                 | Jan. 2024                  | Dec. 2024      |  |                    |             | /   |                          | 455,800.00    |                     | 455,800.00    |                               |                                |                       |
|                               | <b>SUB TOTAL</b>                             |                         |                            |                |  |                    |             |     |                          | 42,847,972.12 | 27,192,236.04       | 13,395,217.00 | 83,435,425.16                 | 13,917,013.49                  | 355,000.00            |

Prepared by:

ENGR. MA. CYNTHIA V. LANTAJO

MPDC  
Date: 9-8-23

ROMEO A. GRISOLA

Municipal Budget Officer  
Date: 9-8-23

AMPARO H. MONTEZA

Municipal Mayor  
Date: 9-8-23

**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br>CODE (1) | PROGRAM/PROJECT<br>ACTIVITY (2)  | IMPLEMENTING OFFICE<br>(3) | SCHEDULE OF IMPLEMENTATION |                   | EXPECTED<br>OUTPUT(6)  | FUNDING SOURCE (7) |                       |     | AMOUNT IN THOUSAND PESOS    |              |                        |              | Amount of Climate Change PPAs   |   |                          |  |
|---------------------------|--|----------------------------|----------------------------|-------------------|--|--------------------|-----------------------|-----|-----------------------------|--------------|------------------------|--------------|---------------------------------|---|--------------------------|--|
|                           |  |                            | STARTING<br>(4)            | COMPLETION<br>(5) |  | 20%<br>LDF         | 5%<br>CAL<br>FUN<br>D | GFB | PERSONAL<br>SERVICES<br>(8) | MOOE<br>(9)  | CAPITAL<br>OUTLAY (11) | TOTAL (12)   | Climate Change<br>Adaption (13) | Climate<br>Change<br>Mitigation<br>(14) | CC Typology<br>Code (15) |  |
|                           | <i>SOCIAL SERVICES</i>   |                            |                            |                   |  |                    |                       |     |                             |              |                        |              |                                 |   |                          |  |
| 3000-000-3-2-24-001       | <b>SOCIAL AND WELFARE DEVELOPMENT PROGRAM</b><br>Supervision and General Administration of Municipal Social Welfare and Development Office | MSWDO                      | Jan. 2024                  | Dec. 2024         | * Manned and supervised social welfare office;<br>* Extend assistance to individual in crisis situation for Medical, Hospital Bills, Burial and transportation expenses<br>* One (1) ECCD Center Operational.<br>* One (1) Women's Month celebrated and other related activities implemented.<br>Expenses to include meals purchased and IDs issued for solo parent. |                    |                       | /   | 3,014,513.44                | 1,193,000.00 |                        | 4,207,513.44 |                                 |   |                          |  |
|                           | MOOE (SPA)   |                            |                            |                   |  |                    |                       |     |                             |              |                        |              |                                 |   |                          |  |
| 3000-000-3-2-24-002       | College Education Scholarship Program  | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024         | One (1) town scholar granted.  |                    |                       | /   |                             | 150,000.00   |                        | 150,000.00   |                                 |   |                          |  |
| 3000-000-3-2-24-003       | Municipal Council for the Protection of Children (MCPC) PPA's  | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024         | Municipal LCPC PPAs implemented.   |                    |                       | /   |                             | 150,000.00   |                        | 150,000.00   |                                 |   |                          |  |
| 3000-000-3-2-24-004       | Gender and Development (GAD) Program   | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024         | GAD PPAs mainstreamed & attributed   |                    |                       | /   |                             | 150,000.00   |                        | 150,000.00   |                                 |   |                          |  |
| 3000-000-3-2-24-005       | Women's Month Celebration  | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024         | Women's rights & welfare implemented   |                    |                       | /   |                             | 100,000.00   |                        | 100,000.00   |                                 |   |                          |  |
| 3000-000-3-2-24-006       | R.A. 9994 / Senior Citizen's Birthday Cash Gift  | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024         | * Senior Citizen week celebration.<br>* Municipal Federation Officers and 1 OSCA Chairman provided honorarium.<br>* Purchased supplies for Senior Citizens ID and Booklet, Expenses for meetings and conferences and Annual Program Review.  |                    |                       | /   |                             | 500,000.00   |                        | 500,000.00   |                                 |   |                          |  |



**ANNUAL INVESTMENT PROGRAM (AIP)  
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CY 2024**

| AIP Reference<br>CODE (1) | PROGRAM/PROJECT<br>ACTIVITY (2)   | IMPLEMENTING OFFICE<br>(3) | SCHEDULE OF IMPLEMENTATION |                | EXPECTED OUTPUT(6)  | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |              |                     |              | Amount of Climate Change PPAs |                                |                       |
|---------------------------|---|----------------------------|----------------------------|----------------|---|--------------------|-------------|-----|--------------------------|--------------|---------------------|--------------|-------------------------------|--------------------------------|-----------------------|
|                           |   |                            | STARTING (4)               | COMPLETION (5) |   | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)     | CAPITAL OUTLAY (11) | TOTAL (12)   | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |
| 3000-000-3-2-24-007       | PWD Program   | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024      | * PWD week celebration.Supported other PWD related programs and activities.<br>* Extended food assistance to PWDs with mental problems undergoing medical treatment.              |                    |             | /   |                          | 100,000.00   |                     | 100,000.00   |                               |                                |                       |
| 3000-000-3-2-24-008       | 4P's & Sustainable Livelihood Program (SLP) Activities  | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024      | Social weifaes special programs implemented.  |                    |             | /   |                          | 100,000.00   |                     | 100,000.00   |                               |                                |                       |
| 3000-000-3-2-24-009       | SOLO Parent Program   | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024      | SOLO Parent Program is implemented.   |                    |             | /   |                          | 100,000.00   |                     | 100,000.00   |                               |                                |                       |
| 3000-000-3-2-24-010       | <b>STATUTORY CONTRACTUAL OBLIGATIONS</b><br>R.A. 9994 (Expanded Senior Citizen's Act)               | LCE/MSWDO                  | Jan. 2024                  | Dec. 2024      | R.A. 9994 implemented.  |                    |             | /   |                          | 1,000,000.00 |                     | 1,000,000.00 |                               |                                |                       |
| 3000-000-3-1-25-001       | <b>HEALTH SERVICES PROGRAM</b><br>Supervision and General Administration of Municipal Health Office | MHO                        | Jan. 2024                  | Dec. 2024      | *Manned and supervision of health office.<br>*IT equipment and computer software purchased<br>*Ambulances are repaired and maintained<br>* Medical and Dental supplies purchased. |                    |             | /   | 6,684,518.32             | 2,210,000.00 |                     | 8,894,518.32 |                               |                                |                       |
|                           | MOOE (SPA)  |                            |                            |                |   |                    |             |     |                          |              |                     |              |                               |                                |                       |
| 3000-000-3-1-25-002       | Rabies Control Program  | MHO                        | Jan. 2024                  | Dec. 2024      | Rabies Control National Law & Rabies Control Ordinance Is enforced & implemented.   |                    |             | /   |                          | 25,000.00    |                     | 25,000.00    |                               |                                |                       |
| 3000-000-3-1-25-003       | Blood Letting Activities  | MHO                        | Jan. 2024                  | Dec. 2024      | Blood Letting Activities conducted.   |                    |             | /   |                          | 100,000.00   |                     | 100,000.00   |                               |                                |                       |
| 3000-000-3-1-25-004       | Dengue Prevention Activities  | MHO                        | Jan. 2024                  | Dec. 2024      | Decerased incidence of dengue cases. Zero fatality rate in the municipality.  |                    |             | /   |                          | 50,000.00    |                     | 50,000.00    |                               |                                |                       |
| 3000-000-3-1-25-005       | Municipal Nutrition Action PPA's  | MHO                        | Jan. 2024                  | Dec. 2024      | Municipal Nutrition Action PPAs implemented   |                    |             | /   |                          | 250,000.00   |                     | 250,000.00   |                               |                                |                       |
| 3000-000-3-1-25-006       | HIV - AIDS Prevention / Orientation & Screening   | MHO                        | Jan. 2024                  | Dec. 2024      | HIV/AIDS Prevention Program implemented.  |                    |             | /   |                          | 25,000.00    |                     | 25,000.00    |                               |                                |                       |



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CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)   | IMPLEMENTING OFFICE (3)             | SCHEDULE OF IMPLEMENTATION |                | EXPECTED<br><br>OUTPUT(6)   | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |              |                     |               | Amount of Climate Change PPAs |                                |                       |
|-------------------------------|---|-------------------------------------|----------------------------|----------------|---|--------------------|-------------|-----|--------------------------|--------------|---------------------|---------------|-------------------------------|--------------------------------|-----------------------|
|                               |   |                                     | STARTING (4)               | COMPLETION (5) |   | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)     | CAPITAL OUTLAY (11) | TOTAL (12)    | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |
| 3000-000-3-1-25-007           | Family Planning Day / Reproductive Health Program                                       | MHO                                 | Jan. 2024                  | Dec. 2024      | *Family Planning Day conducted.<br>* Reproductive Health Program Implemented. |                    |             | /   |                          | 25,000.00    |                     | 25,000.00     |                               |                                |                       |
| 3000-000-3-1-25-008           | Covid-19 Response Expenses  | MHO                                 | Jan. 2024                  | Dec. 2024      | Covid-19 response expenses disbursed and liquidated.                          |                    |             | /   |                          | 25,000.00    |                     | 25,000.00     |                               |                                |                       |
|                               | 20% LDF CAPITAL OUTLAY  |                                     |                            |                |   |                    |             |     |                          |              |                     |               |                               |                                |                       |
| 3000-000-3-1-25-009           | KALAHI-CIDSS Program Implementation - Counterpart and Nutrition and Feeding Sub Project | LCE, LFC, MEO, KALAHI, MSWDO & MPDC | Jan. 2024                  | Dec. 2024      | LGU counterpart to special KALAHI-CIDSS program and projects is being funded. | /                  |             |     |                          |              | 750,000.00          | 750,000.00    |                               |                                |                       |
|                               | <b>SUB TOTAL</b>  |                                     |                            |                |   |                    |             |     | 9,699,031.76             | 6,253,000.00 | 750,000.00          | 16,702,031.76 |                               |                                |                       |

Prepared by:

**ENGR. MA. CYNTHIA V. LANTAJO**

MPDC

Date: 9-8-23

**ROMEO A. GRISOLA**

Municipal Budget Officer

Date: 9-8-23

**AMPARO H. MONTEZA**

Municipal Mayor

Date: 9-8-23

**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br>CODE (1) | PROGRAM/PROJECT<br>ACTIVITY (2)   | IMPLEMENTING OFFICE<br>(3) | SCHEDULE OF IMPLEMENTATION |                | EXPECTED<br>OUTPUT(6)  | FUNDING SOURCE (7) |                       |     | AMOUNT IN THOUSAND PESOS    |                     |                        |                      | Amount of Climate Change PPAs   |   |                          |  |
|---------------------------|---|----------------------------|----------------------------|----------------|--|--------------------|-----------------------|-----|-----------------------------|---------------------|------------------------|----------------------|---------------------------------|---|--------------------------|--|
|                           |   |                            | STARTING<br>(4)            | COMPLETION (5) |  | 20%<br>LDF         | 5%<br>CAL<br>FUN<br>D | GFB | PERSONAL<br>SERVICES<br>(8) | MOOE<br>(9)         | CAPITAL<br>OUTLAY (11) | TOTAL (12)           | Climate Change<br>Adaption (13) | Climate<br>Change<br>Mitigation<br>(14) | CC Typology<br>Code (15) |  |
|                           | <i>ECONOMIC SERVICES</i>  |                            |                            |                |  |                    |                       |     |                             |                     |                        |                      |                                 |   |                          |  |
| 8000-000-3-2-26-001       | MUNICIPAL AGRICULTURAL SERVICES<br>Supervision and General Administration of Municipal Agriculture Office                 | MAO                        | Jan. 2024                  | Dec. 2024      | *Office manned and supervised, reports submitted, agricultural programs/projects activities are monitored and assessed.<br>* Delivery of the Basic Agricultural & food security services |                    |                       | /   | 3,122,769.20                | 468,400.00          |                        | 3,591,169.20         |                                 |   |                          |  |
|                           | MOOE (SPA)  |                            |                            |                |  |                    |                       |     |                             |                     |                        |                      |                                 |   |                          |  |
| 8000-000-3-2-26-002       | Purchase of Palay Seeds (Hybrid and/or Inbred)  | MAO                        | Jan. 2024                  | Dec. 2024      | Distributed high value seeds for certified farmers;  |                    |                       | /   |                             | 500,000.00          |                        | 500,000.00           |                                 |   |                          |  |
| 8000-000-3-2-26-003       | Purchase of High Value Crops Seeds & Planting Materials   | MAO                        | Jan. 2024                  | Dec. 2024      | Distributed high value crop seeds for certified farmers;   |                    |                       | /   |                             | 100,000.00          |                        | 100,000.00           |                                 |   |                          |  |
| 8000-000-3-1-27-001       | ENGINEERING AND INFRASTRUCTURE MANAGEMENT PROGRAM<br>Supervision & General Administration of Municipal Engineering Office | MEO                        | Jan. 2024                  | Dec. 2024      | *Office manned and supervised.<br>*Infrastructure development programs and projects are implemented.   |                    |                       | /   | 2,684,987.88                | 558,200.00          |                        | 3,243,187.88         |                                 |   |                          |  |
|                           | 20% LDF CAPITAL OUTLAY  |                            |                            |                |  |                    |                       |     |                             |                     |                        |                      |                                 |   |                          |  |
| 8000-000-3-1-27-002       | LGU Loan Amortization to the Development Bank of the Philippines (DBP)  | LCE & LCF                  | Jan. 2024                  | Dec. 2024      | LGU Loan ammortization to DBM is being funded and/or allocated.  |                    |                       | /   |                             |                     | 10,000,000.00          | 10,000,000.00        |                                 |   |                          |  |
|                           | <b>SUB TOTAL</b>  |                            |                            |                |  |                    |                       |     | <b>5,807,757.08</b>         | <b>1,626,600.00</b> | <b>10,000,000.00</b>   | <b>17,434,357.08</b> |                                 |   |                          |  |



**ANNUAL INVESTMENT PROGRAM (AIP)  
MUNICIPALITY OF STA. FE, LEYTE  
CY 2024**

| AIP Reference<br><br>CODE (1) | PROGRAM/PROJECT<br><br>ACTIVITY (2)   | IMPLEMENTING OFFICE<br>(3) | SCHEDULE OF IMPLEMENTATION |                | EXPECTED<br><br>OUTPUT(6)           | FUNDING SOURCE (7) |             |     | AMOUNT IN THOUSAND PESOS |               |                     |                | Amount of Climate Change PPAs |                                |                       |  |
|-------------------------------|---|----------------------------|----------------------------|----------------|-------------------------------------|--------------------|-------------|-----|--------------------------|---------------|---------------------|----------------|-------------------------------|--------------------------------|-----------------------|--|
|                               |   |                            | STARTING<br>(4)            | COMPLETION (5) |                                     | 20% LDF            | 5% CAL FUND | GFB | PERSONAL SERVICES (8)    | MOOE (9)      | CAPITAL OUTLAY (11) | TOTAL (12)     | Climate Change Adaption (13)  | Climate Change Mitigation (14) | CC Typology Code (15) |  |
|                               | <i>OTHER SERVICES</i>   |                            |                            |                |                                     |                    |             |     |                          |               |                     |                |                               |                                |                       |  |
| 9000-000-3-1-28-001           | STATUTORY CONTRACTUAL OBLIGATIONS<br>Aid to Barangays<br>RA 7160 Statutory Obligations<br>Mandatory Aid | LCE                        | Jan. 2024                  | Dec. 2024      | Aid of 10,000 per Barangay Released |                    |             | /   |                          | 200,000.00    |                     | 200,000.00     |                               |                                |                       |  |
|                               | <b>SUB TOTAL</b>  |                            |                            |                |                                     |                    |             |     | 0.00                     | 200,000.00    | 0.00                | 200,000.00     |                               |                                |                       |  |
|                               | <b>TOTAL</b>  |                            |                            |                |                                     |                    |             |     | 58,354,760.96            | 35,271,836.04 | 24,145,217.00       | 117,771,814.00 | 13,917,013.49                 | 355,000.00                     |                       |  |

Prepared by:

ENGR. MA. CYNTHIA V. LANTAJO

Date: 9-8-23

*(Signature)*  
MPDC

ROMEO A. GRISOLA

Municipal Budget Officer

Date: 9-9-23

*(Signature)*

AMPARO H. MONTEZA

Municipal Mayor

Date: 9-0-23

*(Signature)*

**20% DEVELOPMENT FUND (DF) PLAN  
LGU - STA. FE, LEYTE  
FY 2024**

| AIP Reference CODE (1) | PROGRAM/PROJECT ACTIVITY (2)  | IMPLEMENTING OFFICE / DEPARTMENT (3) | SCHEDULE OF IMPLEMENTATION |           | EXPECTED OUTPUT (6)  | FUNDING SOURCE (7) | TOTAL (8)    | AMOUNT of Climate Change expenditures (In Thousand Pesos) |                                | CC Typology Code (11) |
|------------------------|---|--------------------------------------|----------------------------|-----------|--|--------------------|--------------|---|--------------------------------|-----------------------|
|                        |   |                                      | (4)                        | (5)       |  |                    |              | Climate Change Adaptation (9)                             | Climate Change Mitigation (10) |                       |
|                        |   |                                      |                            |           |  |                    |              |   |                                |                       |
| <b>1000</b>            | <b>1. GENERAL SERVICES</b>  |                                      |                            |           |  |                    |              |   |                                |                       |
| 1000-000-3-1-01-011    | Purchase of Lot (Espeleta Estate at Mercado St., Barangay Zone II, Santa Fe, Leyte) for Additional LGU Buildings & Facilities - additional lot acquisition cost | LCE, LFC, ME & MPDC                  | Jan. 2024                  | Dec. 2024 | Additional 1 heactare Lot is purchased from the Espeleta Estate located at Mercado Street Brgy. Zone II, Santa Fe, Leyte particularly adjacent to the New Public Market Site | 4,000,000.00       | 4,000,000.00 |   |                                | A421-01               |
| 1000-000-3-1-01-012    | Purchase of Lot - Road Right of Way (RROW) at NHA Pabahay, Brgy. Bulod, Santa Fe, Leyte   | LCE, LFC, ME & MPDC                  | Jan. 2024                  | Dec. 2024 | RROW to the NHA Pabahay Sta. Fe Village Site I at Brgy. Bulod is acquired thru Lot purchased   | 1,000,000.00       | 1,000,000.00 |   |                                | A634-04               |
| 1000-000-3-1-01-013    | Road Opening Construction & Concreting of Road Right of Way (RROW) to NHA Pabahay at Brgy. Bulod, Santa Fe, Leyte   | LCE, LFC, ME & MPDC                  | Jan. 2024                  | Dec. 2024 | The RROW with more or less 210 linear meters distance is constructed and concretized.  | 3,000,000.00       | 3,000,000.00 |   |                                | A634-04               |
| 1000-000-3-1-01-014    | Purchase of Filling Materials for the New Public Market Complex   | LCE, LFC, ME & MPDC                  | Jan. 2024                  | Dec. 2024 | Additional purchase of Filling Materials to the New Public Market is done.   | 2,000,000.00       | 2,000,000.00 |   |                                | A511-02               |
| 1000-000-3-1-01-015    | Construction of Municipal Signage - Municipal Boundary Monument with Landscaping  | LCE, LFC, ME & MPDC                  | Jan. 2024                  | Dec. 2024 | Municipal Signage at the boundary of LGU Alangalang & LGU Santa Fe located at Brgy. Zone I, Santa Fe, Leyte is constructed.  | 1,500,000.00       | 1,500,000.00 |   |                                |                       |





| AIP Reference CODE (1) | PROGRAM/PROJECT ACTIVITY (2)  | IMPLEMENTING OFFICE / DEPARTMENT (3) | SCHEDULE OF IMPLEMENTATION |           | EXPECTED OUTPUT (6)  | FUNDING SOURCE (7)   | TOTAL (8)            | AMOUNT of Climate Change expenditures (In Thousand Pesos) |                                | CC Typology Code (11) |
|------------------------|---|--------------------------------------|----------------------------|-----------|--|----------------------|----------------------|---|--------------------------------|-----------------------|
|                        |   |                                      | (4)                        | (5)       |  |                      |                      | Climate Change Adaptation (9)                             | Climate Change Mitigation (10) |                       |
|                        |   |                                      |                            |           |  |                      |                      |   |                                |                       |
| 1000-000-3-1-01-016    | Construction of Welcome Signage - Municipal Cemetery @ corner Barangay Zone III, Santa Fe, Leyte with Landscaping | LCE, LFC, ME & MPDC                  | Jan. 2024                  | Dec. 2024 | Municipal Signage and/or Welcome Sign to the New Municipal Cemetery is constructed at the crossing of Brgy. Zone III | 545,217.00           | 545,217.00           |   |                                |                       |
|                        | <b>SUB TOTAL</b>  |                                      |                            |           |  | <b>12,045,217.00</b> | <b>12,045,217.00</b> |   |                                |                       |
| 3000                   | <b>2. SOCIAL SERVICES</b>   |                                      |                            |           |  |                      |                      |   |                                |                       |
| 3000-000-3-1-25-009    | KALAHI-CIDSS Program Implementation - Counterpart and Nutrition and Feeding Sub Project                           | LCE, LFC, ME, KALAHI, MSWDO & MPDC   | Jan. 2024                  | Dec. 2024 | LGU counterpart to special KALAHI-CIDSS program and projects is being funded.  | 750,000.00           | 750,000.00           |   |                                |                       |
|                        | <b>SUB TOTAL</b>  |                                      |                            |           |  | <b>750,000.00</b>    | <b>750,000.00</b>    |   |                                |                       |
| 8000                   | <b>3. ECONOMIC SERVICES</b>   |                                      |                            |           |  |                      |                      |   |                                |                       |
| 8000-000-3-1-27-002    | LGU Loan Amortization to the Development Bank of the Philippines (DBP)  | LCE & LCF                            | Jan. 2024                  | Dec. 2024 | LGU Loan ammortzation to DBM is being funded and/or allocated.   | 10,000,000.00        | 10,000,000.00        |   |                                |                       |
|                        | <b>SUB TOTAL</b>  |                                      |                            |           |  | <b>10,000,000.00</b> | <b>10,000,000.00</b> |   |                                |                       |
|                        | <b>GRAND TOTAL</b>  |                                      |                            |           |  | <b>22,795,217.00</b> | <b>22,795,217.00</b> |   |                                |                       |

Prepared:

ENGR. MA. CYNTHIA V. LANTAJO  
 MPDC/MDC Secretary  
 Date: 9-8-23

Attested/Approved:

  
 ROMEO A. GRISOLA  
 Municipal Budget Officer  
 Date: 9-8-23

  
 AMPARO H. MONTEZA  
 Municipal Mayor  
 Date: 9-8-23



**LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND IMPLEMENTATION PLAN  
2024**

| AIP Reference CODE (1) | PROGRAM/PROJECT ACTIVITY (2)  | IMPLEMEN- TING OFFICE (3) | SCHEDULE OF IMPLEMENTATION |                | EXPECTED OUTPUT (6)  | FUNDING SOURCE (7) |              |       | AMOUNT IN THOUSAND PESOS |             |                         |                     | Amount of Climate Change PPAs |                                |                                |                               |
|------------------------|---|---------------------------|----------------------------|----------------|--|--------------------|--------------|-------|--------------------------|-------------|-------------------------|---------------------|-------------------------------|--------------------------------|--------------------------------|-------------------------------|
|                        |   |                           | STARTING (4)               | COMPLETION (5) |  | 20% LDF            | 5% DRRM FUND | G F B | PERSONAL SERVICES (8)    | MOOE (9)    | FINANCIAL EXPENSES (10) | CAPITAL OUTLAY (11) | TOTAL (12)                    | Climate Change Adaptation (13) | Climate Change Mitigation (14) | CC Typology Code (15)         |
|                        |   |                           |                            |                |  |                    |              |       |                          |             |                         |                     |                               |                                |                                |                               |
| <b>1000-13</b>         | Prevention and Mitigation   |                           |                            |                |  |                    |              |       |                          |             |                         |                     |                               |                                |                                |                               |
|                        | Observance of the National Disaster Resilience Month  | MDRRMO/ MDRRMC/ BDRRMC    | Jan-24                     | Dec-24         | National Disaster Resilience Month observed  |                    | 5% DRRM Fund |       |                          | ₱50,000.00  |                         |                     | 50,000.00                     |                                | 50,000.00                      | A834-01                       |
|                        | Urban Tree Planting cum Greening  | MENRO                     | Jan-24                     | Dec-24         | Urban tree planting and greening implemented   |                    | 5% DRRM Fund |       |                          | ₱25,000.00  |                         |                     | 25,000.00                     |                                | 25,000.00                      | M314-02                       |
|                        | Support to the annual celebration of the Philippine Environment Month                                 | MENRO                     | Jan-24                     | Dec-24         | Annual Rural Tree Planting Activities conducted  |                    | 5% DRRM Fund |       |                          | ₱25,000.00  |                         |                     | 25,000.00                     |                                | 25,000.00                      | M834-01                       |
|                        | Support to the Conduct of disaster risk reduction and management related researches                   | MDRRMO                    | Jan-24                     | Dec-24         | DRRM related Studies conducted   |                    | 5% DRRM Fund |       |                          | ₱25,000.00  |                         |                     | 25,000.00                     |                                | 25,000.00                      | A412-03<br>A712-01<br>M712-01 |
|                        | Conduct of Infrastructure audit   | MDRRMO and Engineering    | Jan-24                     | Dec-24         | Infrastructure audit conducted   |                    | 5% DRRM Fund |       |                          | ₱15,000.00  |                         |                     | 15,000.00                     |                                | 15,000.00                      | A214-4                        |
|                        | <b>Preparedness</b>   |                           |                            |                |  |                    |              |       |                          |             |                         |                     |                               |                                |                                |                               |
|                        | Development, enhancement and revision of standard operations manual for DRRM Related Manuals          | MDRRMO                    | Jan-24                     | Dec-24         | DRRM Manuals developed, enhanced and revised   |                    | 5% DRRM Fund |       |                          | ₱50,000.00  |                         |                     | 50,000.00                     | 50,000.00                      |                                | A724-01                       |
|                        | Development, enhancement, and printing of information, education and communication plan and materials | MDRRMO                    | Jan-24                     | Dec-24         | Updated Information Materials printed and distributed  |                    | 5% DRRM Fund |       |                          | ₱50,000.00  |                         |                     | 50,000.00                     | 50,000.00                      |                                | A723-03                       |
|                        | Development and conduct of regular review of barangay contingency plans                               | MDRRMO                    | Jan-24                     | Dec-24         | Contingency Plans reviewed   |                    | 5% DRRM Fund |       |                          | ₱50,000.00  |                         |                     | 50,000.00                     | 50,000.00                      |                                | A724-01                       |
|                        | Development and conduct of regular review of municipal contingency plans                              | MDRRMO                    | Jan-24                     | Dec-24         | Contingency Plans prepared and reviewed  |                    | 5% DRRM Fund |       |                          | ₱100,000.00 |                         |                     | 100,000.00                    | 100,000.00                     |                                | A724-01<br>A424-02            |
|                        | Continued partnership building with other sectors and volunteer groups                                | MDRRMO                    | Jan-24                     | Dec-24         | BDRRMC Focal Persons Semestral Meeting Conducted, MOA Signing with volunteer Groups and other NGAs |                    | 5% DRRM Fund |       |                          | ₱25,000.00  |                         |                     | 25,000.00                     |                                | 25,000.00                      | A834-01                       |
|                        | Semestral and Annual Assessment and Evaluation of MDRRM implementation                                | MDRRMO                    | Jan-24                     | Dec-24         | MDRRM Plan Implementation Assessed and Evaluated   |                    | 5% DRRM Fund |       |                          | ₱50,000.00  |                         |                     | 50,000.00                     | 50,000.00                      |                                | A844-01<br>M844-01            |

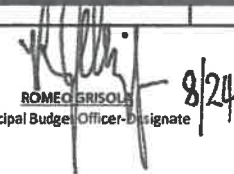
|  |  |                                    |        |        |   |  |              |  |  |               |               |  |              |               |           |                               |
|--|--|------------------------------------|--------|--------|---|--|--------------|--|--|---------------|---------------|--|--------------|---------------|-----------|-------------------------------|
|  | Annual Assessment and Evaluation of BDRRM Plan Implementation  | MDRRMO                             | Jan-24 | Dec-24 | BDRRM Plan Implementation Assessed and Evaluated  |  | 5% DRRM Fund |  |  | ₱50,000.00    |               |  | 50,000.00    | 50,000.00     |           | A844-01<br>M844-01            |
|  | Purchase of Disaster Response and Rescue Equipments and Evacuation Center Equipments   | MDRRMO                             | Jan-24 | Dec-24 | Disaster Response and Rescue Tools and Equipments, PPEs, and Evacuation Center Equipments Purchased |  | 5% DRRM Fund |  |  |               | ₱1,100,000.00 |  | 1,100,000.00 | 1,100,000.00  |           | A644-04<br>A724-01            |
|  | Purchase of Personal Protective Equipment (PPEs)   | MDRRMO                             | Jan-24 | Dec-24 | Purchased and distributed to frontliners  |  | 5% DRRM Fund |  |  | ₱70,000.00    |               |  | 70,000.00    | 70,000.00     |           | A424-02<br>A724-01            |
|  | Conduct Nationwide Simultaneous Earthquake Drill   | MDRRMO and BFP                     | Jan-24 | Dec-24 | Drills and Trainings Conducted  |  | 5% DRRM Fund |  |  | ₱40,000.00    |               |  | 40,000.00    |               | 40,000.00 | A723-02<br>A723-04            |
|  | Participation in the Regional Rescue Jamboree  | MDRRMO                             | Jan-24 | Dec-24 | SAFRU and other volunteer groups participated in the Annual Regional                                |  | 5% DRRM Fund |  |  | ₱75,000.00    |               |  | 75,000.00    | 75,000.00     |           | A723-02                       |
|  | Conduct of simulation exercises and trainings on disaster preparedness and response, search, rescue and retrieval operations; and staff enhancement activities | MDRRMO                             | Jan-24 | Dec-24 | Drills, Trainings, and Staff Enhancement Activities Conducted                                       |  | 5% DRRM Fund |  |  | ₱750,000.00   |               |  | 750,000.00   | 750,000.00    |           | A723-02<br>A723-04            |
|  | Purchase of food and Non-Food Items (stockpile), and Basic Emergency Supplies  | Office of the Mayor, MDRRMO, MSWDO | Jan-24 | Dec-24 | Relief goods stockpiled, Basic emergency supplies purchased   |  | 5% DRRM Fund |  |  | ₱1,000,000.00 |               |  | 1,000,000.00 | ₱1,000,000.00 |           | A424-02<br>A724-01            |
|  | Installation of Warning Signages at Accident Prone Areas   | MDRRMO and Engineering             | Jan-24 | Dec-24 | Flood early warning system installed, enhanced and maintained at Accident Prone Areas               |  | 5% DRRM Fund |  |  |               | ₱100,000.00   |  | 100,000.00   | 100,000.00    |           | A531-03<br>A714-02<br>A114-01 |

|         |   |                                  |        |        |   |              |  |  |  |  |               |               |               |               |                               |               |             |
|---------|---|----------------------------------|--------|--------|---|--------------|--|--|--|--|---------------|---------------|---------------|---------------|-------------------------------|---------------|-------------|
|         | Installation of Flood Early Warning System ( Sitio V & G, Badiangay Proper, Sapang Bato Pili, Zone IV | MDRRMO                           | Jan-24 | Dec-24 | Flood early warning system Installed                            | 5% DRRM Fund |  |  |  |  | ₱100,000.00   | 100,000.00    | ₱100,000.00   |               | A531-03<br>A714-02<br>A114-01 |               |             |
|         | Installation of Evacuation Maps and other Evacuation Related Signages                                 | MDRRMO                           | Jan-24 | Dec-24 | Evacuation Maps and other Evacuation Related Signages Installed | 5% DRRM Fund |  |  |  |  | ₱50,000.00    | 50,000.00     | ₱50,000.00    |               | A531-03<br>A714-02<br>A114-01 |               |             |
|         | Response  |                                  | Jan-24 | Dec-24 |   |              |  |  |  |  |               |               |               |               |                               |               |             |
|         | Public Safety Operation Fund  | MDRRMO                           | Jan-24 | Dec-24 | Efficient Emergency Operations Center                           | 5% DRRM Fund |  |  |  |  | ₱50,000.00    | 50,000.00     | 50,000.00     |               | A724-01                       |               |             |
|         | Fuel, Oil, Lubricants, and Maintenance for/of MDRRMO Vehicles (Rescue and Ambulance)                  | Office of the Mayor, MHO, MDRRMO | Jan-24 | Dec-24 | MDRRMO Vehicles Serviceable                                     | 5% DRRM Fund |  |  |  |  | ₱100,000.00   | 100,000.00    | 100,000.00    |               | A724-01                       |               |             |
|         | Other programs or projects of similar nature and considered necessary                                 | MDRRMO                           | Jan-24 | Dec-24 | Purchased and Provided  | 5% DRRM Fund |  |  |  |  | ₱172,013.49   | 172,013.49    | 172,013.49    |               | A424-02<br>A724-01            |               |             |
|         | SUB-TOTAL   |                                  |        |        |   |              |  |  |  |  | ₱0.00         | ₱2,772,013.49 | ₱0.00         | ₱1,350,000.00 | ₱4,122,013.49                 | ₱3,917,013.49 | ₱205,000.00 |
| 1000-13 | QUICK RESPONSE FUND   |                                  |        |        |   |              |  |  |  |  |               |               |               |               | 1,766,577.21                  | 1,766,577.21  |             |
|         | SUB-TOTAL   |                                  |        |        |   |              |  |  |  |  |               |               |               |               | ₱1,766,577.21                 | 1,766,577.21  | 0.00        |
|         | GRAND TOTAL   |                                  |        |        |   |              |  |  |  |  | ₱2,772,013.49 | ₱0.00         | ₱1,350,000.00 | ₱5,888,590.70 | ₱5,683,590.70                 | ₱205,000.00   |             |

Prepared by:

  
**SAMUEL ROY E. BURGOS**  
 MDRRMO-Designate

Reviewed by:

  
**ROMEO GRISOLA**  
 Municipal Budget Officer-Designate

Noted/ Approved:

  
**AMPALO H. MONTIZA**  
 Municipal Mayor



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Santa Fe

**PEACE AND ORDER AND PUBLIC SAFETY (POPS)**  
POPS Resolution No. 01  
Series of 2023

A RESOLUTION APPROVING THE PEACE AND ORDER AND PUBLIC SAFETY (POPS) PLAN FOR CALENDAR YEAR 2023 OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF THREE MILLION FOUR HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED PESOS (PHP 3,483,500.00) ONLY, ON JANUARY 25, 2023 AT THE MAYOR'S CONFERENCE HALL, SANTA FE, LEYTE.

WHEREAS, presented for considerations is the MPOC Plan of the municipality of Santa Fe, Leyte for the period 2023 - 2025, and;

WHEREAS, for the years 2023 in the amount of PhP 1,044,500.00; 2024 in the amount of PhP 1,444,500.00 and 2025 in the amount of PhP 994,500.00; the MPOC identified priority programs, projects and activities that would redound to the Peace and Order and Local Security services;

NOW THEREFORE, on motion of MA. CYNTHIA V. LANTAJO, MPDC, duly seconded by HON. EDUARDO N. TOREROS, Municipal Vice Mayor & SFO4 ESTRELLA H. DACUYAN, Municipal Fire Marshall, be it;

RESOLVED TO APPROVE AS IT IS HEREBY APPROVED THE PEACE AND ORDER AND PUBLIC SAFETY (POPS) PLAN FOR CALENDAR YEAR 2023 OF THE MUNICIPALITY OF SANTA FE, LEYTE IN THE AMOUNT OF THREE MILLION FOUR HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED PESOS (PHP 3,483,500.00) ONLY.


CARRIED BY THE MAJORITY.

ADOPTED this 25<sup>th</sup> day of January 2023 at Santa Fe, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Concurred:

  
HON. EDUARDO N. TOREROS  
Municipal Vice Mayor

  
MARUJA S. RAMOS  
MLGOO

  
PMAJ PROVEN TROY T. CASTRO  
Chief of Police

  
SFO4 ESTRELLA H. DACUYAN  
Municipal Fire Marshall

  
MA. CYNTHIA V. LANTAJO  
MPDC

  
ROMEO A. GRISOLA  
MBO




Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Santa Fe


Continuation POPS Resolution No. 01 series of 2023  
Dated January 26, 2023

page 2 of 2

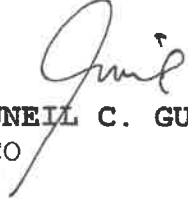
  
**FRANCIS LOUIS E. BEDUA**  
SWO III

  
**ROWENA E. DE VEYRA**  
MHO

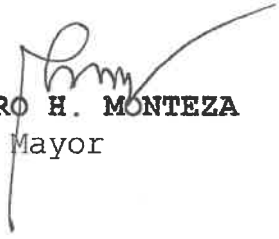
  
**TERESITA J. LAGO**  
Mun. Agri. - Des.

  
**BERNIE S. ESCALANTE**  
DepEd Representative

  
**PSSG WILFREDO MORA, JR.**  
Intel PNCO

  
**PSSG EUNEIL C. GUILLERA**  
OPN PNCO

Approved:

  
**HON. AMPARO H. MONTEZA**  
Municipal Mayor

**PEACE AND ORDER AND PUBLIC SAFETY (POPS) PLAN**  
**LIST OF PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES**  
 STA. FE, LEYTE  
 CY 2023-2025

| Programs, Projects and Activities | Implementing Office/ Department   | Schedule of Implementation |                 |               |                 |               |                 | Expected Output |  |  | Possible Funding Source                        |      |    |            |      |    | Total      |    |      |            |            |
|-----------------------------------|---|----------------------------|-----------------|---------------|-----------------|---------------|-----------------|-----------------|--|--|--|------|----|------------|------|----|------------|----|------|------------|------------|
|                                   |   | 2023                       |                 | 2024          |                 | 2025          |                 | 2023            | 2024   | 2025   | PS   | MOOE | CO | PS         | MOOE | CO |            | PS | MOOE | C          |            |
|                                   |   | Starting Date              | Completion Date | Starting Date | Completion Date | Starting Date | Completion Date |                 |  |  |  |      |    |            |      |    |            |    |      |            |            |
|                                   |   |                            |                 |               |                 |               |                 |                 |  |  |  |      |    |            |      |    |            |    |      |            |            |
|                                   |   |                            |                 |               |                 |               |                 |                 |  |  |  |      |    |            |      |    |            |    |      |            |            |
| <b>I. PEACE AND ORDER PROGRAM</b> |   |                            |                 |               |                 |               |                 |                 |  |  |  |      |    |            |      |    |            |    |      |            |            |
| <b>A. Crime and Disorder</b>      |   |                            |                 |               |                 |               |                 |                 |  |  |  |      |    |            |      |    |            |    |      |            |            |
| 1                                 | Conduct of Constant mobile patrol, mobile checkpoints and foot patrol in Area of responsibility | PNP                        | January         | December      | January         | December      | January         | December        | 1,825 mobile patrols and 6,205 foot patrols    | 1,825 mobile patrols and 6,205 foot patrols    | 1,825 mobile patrols and 6,205 foot patrols    |      |    | 300,000.00 |      |    | 300,000.00 |    |      | 300,000.00 | 900,000.00 |
| 2                                 | Skills Enhancement Training to Force Multipliers (Brgy Tanods, BINS, BPATs, Neighborhood Watch) | PNP                        | January         | December      | January         | December      | January         | December        | 1 Skills Enhancement Training                  | 1 Skills Enhancement Training                  | 1 Skills Enhancement Training                  |      |    | 20,000.00  |      |    | 20,000.00  |    |      | 20,000.00  | 60,000.00  |
| 3                                 | Conduct of trainings and seminars on Katarungang Pambarangay                                    | DILG                       | January         | December      | January         | December      | January         | December        | 1 KP Seminar Conducted                         | 1 KP Seminar Conducted                         | 1 KP Seminar Conducted                         |      |    | 15,000.00  |      |    | 15,000.00  |    |      | 15,000.00  | 45,000.00  |
| 4                                 | Distribution of IEC Materials on Peace and Order related laws                                   | PNP                        | January         | December      | January         | December      | January         | December        | 3,650 activities                               | 3,650 activities                               | 3,650 activities                               |      |    | 5,000.00   |      |    | 5,000.00   |    |      | 5,000.00   | 15,000.00  |
| 5                                 | Symposium on RA 9165, 9262, 7610, 8353 and other laws   | PNP                        | January         | December      | January         | December      | January         | December        | 20 symposiums                                  | 20 symposiums                                  | 20 symposiums                                  |      |    | 10,000.00  |      |    | 10,000.00  |    |      | 10,000.00  | 30,000.00  |
| 6                                 | Implementation of PNP KASIMBAYANAN (Kapulsan, Simbahan at Pamayanan) Activities                 | PNP                        | January         | December      | January         | December      | January         | December        | 24 Activities                                  | 24 Activities                                  | 24 Activities                                  |      |    | 50,000.00  |      |    | 50,000.00  |    |      | 50,000.00  | 150,000.00 |
| 7                                 | Joint MPOC and MADAC Quarterly Meeting with Capacity Building                                   | DILG/PNP/LGU               | January         | December      | January         | December      | January         | December        | 4 joint meetings with capacity building        | 4 joint meetings with capacity building        | 4 joint meetings with capacity building        |      |    | 20,000.00  |      |    | 20,000.00  |    |      | 20,000.00  | 60,000.00  |
| 8                                 | Workshop for the creation/updating of ordinance on curfew                                       | SB                         | January         | December      |                 |               |                 |                 | 1 created/ updated ordinance                   |  |  |      |    |            |      |    |            |    |      |            |            |
| 9                                 | Conduct of Monthly Dialogue and Visitation to all Barangays                                     | PNP                        | January         | December      | January         | December      | January         | December        | 20 barangays visited                           | 20 barangays visited                           | 20 barangays visited                           |      |    | 10,000.00  |      |    | 10,000.00  |    |      | 10,000.00  | 30,000.00  |
| 10                                | Conduct Programs and Activities for CICL  | PNP and MSWD               | January         | December      | January         | December      | January         | December        | 4 programs/ activities conducted               | 4 programs/ activities conducted               | 4 programs/ activities conducted               |      |    | 100,000.00 |      |    | 100,000.00 |    |      | 100,000.00 | 300,000.00 |
| 11                                | Conduct Programs and Activities for Victims of Rape and Gender-Based Violence                   | PNP and MSWD               | January         | December      | January         | December      | January         | December        | 12 Programs conducted                          | 12 Programs conducted                          | 12 Programs conducted                          |      |    | 10,000.00  |      |    | 10,000.00  |    |      | 10,000.00  | 30,000.00  |
| 12                                | Conduct of Anti-Criminality Operations through Service of Warrant of Arrest                     | PNP                        | January         | December      | January         | December      | January         | December        | 4 operations conducted                         | 4 operations conducted                         | 4 operations conducted                         |      |    | 100,000.00 |      |    | 100,000.00 |    |      | 100,000.00 | 300,000.00 |
| <b>B. Illegal Drugs</b>           |   |                            |                 |               |                 |               |                 |                 |  |  |  |      |    |            |      |    |            |    |      |            |            |
| 1                                 | Advocacy Campaign on Drug Program   | RHU/PNP                    | January         | December      | January         | December      | January         | December        | 7 advocacy campaign                            | 7 advocacy campaign                            | 7 advocacy campaign                            |      |    | 10,000.00  |      |    | 10,000.00  |    |      | 10,000.00  | 30,000.00  |
| 2                                 | Conduct of Modular Activities to PWUDs  | PNP, RHU and MSWD          | January         | December      | January         | December      | January         | December        | 3 modular activities                           | 3 modular activities                           | 3 modular activities                           |      |    | 100,000.00 |      |    | 100,000.00 |    |      | 100,000.00 | 300,000.00 |
| 3                                 | Surveillance and Monitoring of PWUDs (Urine test or home visitation)                            | RHU/PNP                    | January         | December      | January         | December      | January         | December        | 2 monitoring activity                          | 2 monitoring activity                          | 2 monitoring activity                          |      |    | 10,000.00  |      |    | 10,000.00  |    |      | 10,000.00  | 30,000.00  |
| 4                                 | Mandatory Drug Testing to LGU employees/ Elected Officials within 3 years                       | RHU/PNP                    | January         | December      | January         | December      | January         | December        | total # of participants                        | total # of participants                        | total # of participants                        |      |    | 5,000.00   |      |    | 5,000.00   |    |      | 5,000.00   | 15,000.00  |
| 5                                 | Assistance to all BADACs (financial or capacity building)                                       | PNP/DILG                   | January         | December      | January         | December      | January         | December        | 20 barangays                                   | 20 barangays                                   | 20 barangays                                   |      |    | 10,000.00  |      |    | 10,000.00  |    |      | 10,000.00  | 30,000.00  |
| 6                                 | Advocacy and Education Campaign, Trainings, Seminars for PWUDs                                  | DILG/PNP/LGU/CSO           | January         | December      | January         | December      | January         | December        | 2 activities                                   | 2 activities                                   | 2 activities                                   |      |    | 10,000.00  |      |    | 10,000.00  |    |      | 10,000.00  | 30,000.00  |
| 7                                 | Conduct of police operations (Implementation of warrant, buy-bust operation)                    | PNP                        | January         | December      | January         | December      | January         | December        | Depend on the targets and operations conducted | Depend on the targets and operations conducted | Depend on the targets and operations conducted |      |    | 50,000.00  |      |    | 50,000.00  |    |      | 50,000.00  | 150,000.00 |

*[Handwritten signatures and initials at the bottom of the page]*

| <b>C. Conflict</b>                                      |  |                  |         |          |         |          |         |          |                              |                              |                              |                     |                     |                   |                     |
|---|--|------------------|---------|----------|---------|----------|---------|----------|------------------------------|------------------------------|------------------------------|---------------------|---------------------|-------------------|---------------------|
| 1   | Conduct IECs re Anti-Terrorism and Insurgency Campaign   | PNP              | January | December | January | December | January | December | 1,825 IEC materials          | 1,825 IEC materials          | 1,825 IEC materials          | 5,000.00            | 5,000.00            | 5,000.00          | 15,000.00           |
| <b>TOTAL PEACE AND ORDER PROGRAMS</b>                   |  |                  |         |          |         |          |         |          |                              |                              |                              | <b>840,000.00</b>   | <b>840,000.00</b>   | <b>840,000.00</b> | <b>2,520,000.00</b> |
| <b>II. PUBLIC SAFETY PROGRAM</b>                        |  |                  |         |          |         |          |         |          |                              |                              |                              |                     |                     |                   |                     |
| <b>C. Emergency /Crisis Management and Fire Safety</b>  |  |                  |         |          |         |          |         |          |                              |                              |                              |                     |                     |                   |                     |
| 1   | Intensified Fire Safety Inspection to Business Establishments, Schools, Other Government Buildings and Residential Houses                  | BFP              | January | December | January | December | January | December | 130 establishments inspected | 130 establishments inspected | 130 establishments inspected | 6,000.00            | 6,000.00            | 6,000.00          | 18,000.00           |
| 2   | Intensified fire safety and awareness symposium and fire drill   | BFP              | January | December | January | December | January | December | 50 activities conducted      | 50 activities conducted      | 50 activities conducted      | 23,500.00           | 23,500.00           | 23,500.00         | 70,500.00           |
| 3   | Field validation and checking  | MEO, MPDC, BFP   | January | December | January | December | January | December | 100 establishments inspected | 100 establishments inspected | 100 establishments inspected | 5,000.00            | 5,000.00            | 5,000.00          | 15,000.00           |
| 4   | Provision of SAR equipment (Generator, Chainsaw, Floating ring, Life vest, megaphone and SAR boat)   | PNP, MDRRMO      | January | December | January | December |         |          |                              |                              |                              | 50,000.00           | 50,000.00           | 50,000.00         | 150,000.00          |
| <b>D. Road and Vehicle Safety</b>                       |  |                  |         |          |         |          |         |          |                              |                              |                              |                     |                     |                   |                     |
| 1   | Road and Traffic Safety symposium on cooperative and operators of public vehicles and the general public                                   | MPDC, SAFTU, PNP | January | December | January | December | January | December | 3 symposiums conducted       | 3 symposiums conducted       | 3 symposiums conducted       | 15,000.00           | 15,000.00           | 15,000.00         | 45,000.00           |
| 2   | Conduct of orientation on LTO deputation for SAFTU/PNP   | PNP, SAFTU       | January | December | January | December | January | December | 1 activity conducted         | 1 activity conducted         | 1 activity conducted         | 25,000.00           | 25,000.00           | 25,000.00         | 75,000.00           |
| 3   | Capacity building for SAFTU (provision of uniform, PPE)  | PNP, SAFTU       | January | December | January | December | January | December | 1 capdev                     | 1 capdev                     | 1 capdev                     | 20,000.00           | 20,000.00           | 20,000.00         | 60,000.00           |
| 4   | Provision of additional street lights along the national highways (Milagrosa-Pilit, Zone 1-Katipunan, Zone 4-San Isidro)                   | MEO              | January | December | January | December | January | December |                              |                              |                              |                     |                     |                   |                     |
| 5   | Construction of Animal Impounding Facility   | MAO              | January |          |         | December |         |          |                              | 1 facility                   |                              |                     | 100,000.00          |                   | 100,000.00          |
| 6   | Installation of CCTVs on all roads crossing the highway in Poblacion and all Barangay Hall particularly located along the national highway | LCE, MPDO, MEO   | January | December | January | December | January | December |                              | 20 barangays with CCTVs      |                              |                     | 300,000.00          |                   | 300,000.00          |
| 7   | Creation of Ordinance on Installation of CCTVs to business establishments  | Sanggunian bayan | January | December | January | December | January | December | 1 approved ordinance         |                              |                              |                     |                     |                   |                     |
| 8   | Road and Traffic Safety Campaign in the municipality   | PNP              | January | December | January | December | January | December | 1 activity conducted         | 1 activity conducted         | 1 activity conducted         | 10,000.00           | 10,000.00           | 10,000.00         | 30,000.00           |
| 9   | Orientation and workshop for the Traffic Ordinance   | Sanggunian bayan | January | December |         |          |         |          | 1 updated traffic ordinance  |                              |                              |                     |                     |                   |                     |
| 10  | Purchase of Alcohol and Breath Analyzer  | PNP              | January | December |         |          |         |          | 2 alcohol breath analyzer    |                              |                              | 50,000.00           | 50,000.00           |                   | 100,000.00          |
| <b>TOTAL PUBLIC SAFETY PROGRAMS</b>                     |  |                  |         |          |         |          |         |          |                              |                              |                              | <b>204,500.00</b>   | <b>604,500.00</b>   | <b>154,500.00</b> | <b>963,500.00</b>   |
| <b>TOTAL PEACE AND ORDER AND PUBLIC SAFETY PROGRAMS</b> |  |                  |         |          |         |          |         |          |                              |                              |                              | <b>1,044,500.00</b> | <b>1,444,500.00</b> | <b>994,500.00</b> | <b>3,483,500.00</b> |

HON. AMPARO H. MONTEZA  
Municipal Mayor

HON. EDUARDO N. TOREROS  
Municipal Vice Mayor

HARUJA S. RAMOS  
MLGOO

PMaj PROVIN TROY T. CASTRO  
Chief of Police

SFO4 ESTRELLA M. DACUYAN  
Municipal Fire Marshall

JOE V. CARBA  
GSO

MA. CYNTHIA V. LANTAJO  
MPDC

ROMEO A. GRISOLA  
MBO

FRANCIS LOUIS E. BEDUA  
SWO III

ROWENA E. DE VEYRA  
MHO

TERESA J. LAGO  
Municipal Agriculturist - Des.

BERNIE S. ECALNE  
DepEd Representative

PSSG WILFREDO MORA, JR.  
Intel-PWCG

PSSG EUGENIO C. GUILLERA  
OPN PNCN



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**Province of LEYTE**  
Kanhuraw Hill, Tacloban City  
Tel. No. (053) 832-1130

## **CERTIFICATE OF REVIEW AND ENDORSEMENT**

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that the GAD Plan and Budget (GPB) for FY 2024 of **STA. FE, LEYTE** has been reviewed and was found fully compliant in form and contents with the provisions of Republic Act No. 9710 and its Implementing Rules and Regulations, and PCW-DILG-DBM-NEDA Joint Memorandum Circular Nos. 2013-01 and 2016-01. Per DILG's review, the GPB of **STA. FE, LEYTE** was found compliant with the following:

- At least five (5%) of LGUs' total annual budget was allocated to GAD PPAs addressing gender issues;
- Programs, Projects and Activities (PPAs) are responsive to LGUs identified Gender Issues and /or GAD Mandate

Issued this 4<sup>th</sup> day of April, 2023 at the Office of the DILG Leyte Provincial Office, Tacloban City.

**ANNABELLE V. DE ASIS**  
Provincial Director





Republic of the Philippines  
**PROVINCE OF LEYTE**  
**PROVINCIAL PLANNING AND DEVELOPMENT OFFICE**

---

**April 03, 2023**

**Ms. ANNABELLE V. DE ASIS**  
Provincial Director  
Department of the Interior and Local Government  
Leyte Provincial Office  
Kanhuraw Hill  
Tacloban City

**Dear Provincial Director de Asis:**

**Greetings!**

I wish to respectfully endorse to your good office the Annual Gender and Development (GAD) Plan and Budget for FY 2024 of the municipality of Santa Fe, Leyte.

The abovesited plan has been reviewed in accordance with the PCW-DILG-DBM-NEDA Joint Memorandum Circular No. 2016-01. For your appropriate action. Thank you.

**Very truly yours,**

**AGNES C. RAFON**  
Project Development Officer IV  
Officer-in-Charge

*Enclosed as stated*

**ANNUAL GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET FY 2024**

**REGION** : REGION VIII - EASTERN VISAYAS **TOTAL LGU BUDGET** : Php 113,143,226.60  
**PROVINCE** : LEYTE  
**CITY/MUNICIPALITY** : SANTA FE **TOTAL GAD BUDGET** : Php 8,790,815.40

| Gender Issue or GAD Mandate | GAD Objective | Relevant LGU Program or Project | GAD Activity | Performance Indicator and Target | GAD Budget (6) |    |    | Lead or Responsible Office |
|-----------------------------|---------------|---------------------------------|--------------|----------------------------------|----------------|----|----|----------------------------|
|                             |               |                                 |              |                                  | MOOE           | PS | CO |                            |

**CLIENT-FOCUSED**

**Gender Issue**

|   |  |  |   |  |            |      |            |                  |
|---|--|--|---|--|------------|------|------------|------------------|
| Absence of safe and potable water supply to Brgy. Tibak-IV-Brgy. Bulod.     | Safe and potable water equally distributed and availed by all residents. | Water System Fund for Tapping at Prime Water Connection, Brgy. Tibak-Brgy. Bulod.        | Construction of Water System from Brgy. Tibak-Brgy. Bulod.        | 1,922 Brgy. Tibak (total population-2020 CPH) and 951 Brgy. Bulod (total population-2020 CPH) including the new residents at the NHA Housing site. | 0.00       | 0.00 | 500,000.00 | BRGY COUNCIL,LCE |
| Absence of safe and potable water supply to Brgy. Zone IV-Brgy. San Isidro. | Safe and potable water equally distributed and availed by all residents. | Water System Fund for Tapping at Prime Water Connection, Brgy. Zone IV-Brgy. San Isidro. | Construction of Water System from Brgy. Zone IV-Brgy. San Isidro. | 1,019 Brgy. Zone IV (total population -2020 CPH) and 2,129 Brgy. San isidro (total population -2020 CPH) have benefited the water system.          | 0.00       | 0.00 | 500,000.00 | BRGY COUNCIL,LCE |
| Farmers have insufficient capital for farming.                              | Loan Assistance granted to all accredited CSOs.                          | Loan Assistance to Accredited Farmers  | Conduct assessment on loan applications of the accredited CSOs.   | All accredited CSOs availed the loan assistance.   | 760,815.40 | 0.00 | 0.00       | LCE              |

|   |   |   |  |   |              |      |              |              |
|---|---|---|--|---|--------------|------|--------------|--------------|
| Inconvenient and unreliable RHU Buildings/structures and facilities.  | Renovated and improved convenient care sites and saferhealth care facilities for all the patients at RHU.   | Renovation and Improvement of RHU Building              | Conduct evaluation of the RHU Buildings and structures.  | All evaluated RHU Buildings are renovated and improved.   | 0.00         | 0.00 | 2,000,000.00 | ME, LCE, MHO |
| Insufficient number of drugs and medicines available at RHU.  | Drugs and medicines procured and equally availed by the public or the patients who need them for free.      | Purchase of MHO Drugs and Medicines Expenses            | Request the highly needed drugs and medicines.   | The 20 barangays availed drugs and medicines.   | 1,000,000.00 | 0.00 | 0.00         | ME, LCE, MHO |
| Lack of Capacity Training and knowledge on Traffic Management and Other relative traffic policies.                    | Capacitated and well trained LGU Traffic Enforcers or the Santa Fe Traffic Unit (SAFTU) of Santa Fe, Leyte. | Capacity Enhancement Training Traffic Enforcers (SAFTU) | Conduct of Capacity Training on Traffic Management and other relative traffic seminar and workshops.                     | Conducted capacity training to Twelve (12) LGU Traffic Enforcers or the SAFTU.S                                 | 50,000.00    | 0.00 | 0.00         | LCE          |
| Lack of COVID-19 related supplies, materials/equipment & other PPEs for health workers & other frontliners of the LGU | Health workers/personnel & other frontliners availed and protected against COVID-19.                        | COVID -19 Response Expenses                             | Request needed COVID-19 Supplies/materiasl/equipment & other PPES for the health workers & other frontliners of the LGU. | The RHU & MDRRMO personnel & Staff, and other frontliners availed the various PPEs & supplies against COVID-19. | 500,000.00   | 0.00 | 0.00         | MHO          |
| Lack of empowerment mechanisms/trainings in the barangays.  | Empowered Law Enforcers and Trained Communities.  | POPS PPAs   | Conduct intensified awareness, POPS campaign/symposiums.   | One (1) Peace & Order and One (1) Peace & Order and every brgy. of Sta. Fe.                                     | 150,000.00   | 0.00 | 0.00         | PNP, LCE     |
| Lack of financial support to indigent but deserving college students.   | Indigent and deserving college students availed the scholarship grant or program of the municipality.       | College Educational Scholarship Program                 | Conduct evaluation and screening of applicants who deserve of availing the schloarship program.                          | One (1) qualified applicant per barangay or 20 deserving college students from Sta. Fe.                         | 100,000.00   | 0.00 | 0.00         | LCE, MSWDO   |

*[Handwritten signature]* C. *[Handwritten signature]*

|  |  |   |  |  |            |      |      |            |
|--|--|---|--|--|------------|------|------|------------|
| Lack/Inadequate Supply of High Value Crops Seed and Planting Materials.                                | Qualified and certified farmers received equally the high valuecrops seed & planting materials.              | Purchase of High Value Crops Crops Seed & Planting Materials  | Conduct distribution of High Value Crops & Planting Materials to qualified recipients. | All farmers in Sta. Fe availed High Value Crops regardless of membership in accredited associations. | 100,000.00 | 0.00 | 0.00 | LCE, AGRI  |
| Low access to job opportunities or summer job programs.  | Student-beneficiaries are hired/employed in the summer job program in the LGU.                               | SPES-DOLE Program/Guidance & Counseling Activity              | Conduct program and orientation.   | Employment of 40 SPES-students.  | 150,000.00 | 0.00 | 0.00 | HRMO       |
| Low awareness on Dengue Virus and its harmful effects.   | Absence or ZERO incidence of Dengue Cases and ZERO fatality rate in the municipality.                        | Dengue Prevention Activities                                  | Intensify information dissemination on dengue prevention and                           | Quarterly Fogging/misting activities to the 20 Brgys of Sta. Fe.                                     | 50,000.00  | 0.00 | 0.00 | MHO        |
| Low awareness on Rabies Control in the communities.  | Rabies Health Awareness intensified in the communities.  | Rabies Control Program  | Conduct Rabies Health Awareness in the barangays.                                      | Conducted Rabies Health Awareness to the 20 barangyas of Sta. Fe, Leyte.                             | 25,000.00  | 0.00 | 0.00 | MHO/RHU    |
| Presence of Incidents of Child Abuse and involvement in juvenile activities/poor access food security. | Children are protected from all forms of environmental issues & welfare prioritized for useful & happy life. | Municipal Council for the Protection of Children (MCPC) PPAs. | Conduct of Children's Month & Orientation on Child Related Laws such as RA 7610.       | One (1)Children's Month conducted and participated by 800 (latest) children from Sta. Fe.            | 100,000.00 | 0.00 | 0.00 | LCE, MSWDO |
| Prevalent Acute Malnutrition among children ages from 1-5years old/preschoolers.                       | Improved nutritional status of the undemourished children.   | Municipal Nutrition Action PPAs                               | Conduct Supplemental feedings & orientation on proper management Of malnutrition.      | Children aged from 1-5 years old from the 20 brgys. OfSta. Fe availed the supplemental feeding.      | 200,000.00 | 0.00 | 0.00 | MHO        |

*Angie C. Garcia*

|  |  |   |  |  |      |      |              |             |
|--|--|---|--|--|------|------|--------------|-------------|
| Unconducive and uncomfortable venue for various LGU and private activities or events and low income collection due to unimproved facilities. | Participants of various LGU and Government or private activities or events are comforted rehabilitated and improved Municipal Gymnasium and gym rental collection extremely increased. | Improvement of Municipal Gymnasium inclusive of Airconditioning Facility and Built-in Sound System. | Conduct of rehabilitation or improvement of the Municipal Gymnasium. | The LGU, NGAs, private groups and other interested sectors are catered with the best facilities installed at the Municipal Gymnasium and collected higher gym rental fees. | 0.00 | 0.00 | 1,500,000.00 | LCE,ME,MPDC |
|--|--|---|--|--|------|------|--------------|-------------|

**GAD Mandate**

|  |  |   |   |   |           |      |      |            |
|--|--|---|---|---|-----------|------|------|------------|
| Low awareness on Gender and Women's Rights/Republic Act 9710, "Magna Carta of Women".                                      | Gender Equality achieved.  | Gender and Development (GAD) Program            | Conduct sectoral symposium and various competition/tournament.  | One (1) GAD Program and participated by different sectors.                  | 50,000.00 | 0.00 | 0.00 | LCE, MSWDO |
| Low awareness on Gender and Women's Rights/Republic Act 9710, "Magna Carta of Women".                                      | Gender Sensitized and Streamlined.   | Women's Month Celebration                       | Conduct symposium on Women's Rights and Previliges.   | One(1) women's month conducted and participated by 10,445 (latest) members. | 65,000.00 | 0.00 | 0.00 | LCE, MSWDO |
| Presidential Proclamation No. 682 issued on January 28, 1991 or Executive Order No. 209, "Family Code of the Philippines". | Decreased number of unmarried couples and increased number of legitimate children.                   | Civil Registration Month Activities.            | Conduct of one (1) Mass Civil Wedding/Kasalang Bayan in the municipality - Art. 34 of the Family Code of the Philippines. | Twenty (20) couples-one (1) couple per brgy. are                            | 50,000.00 | 0.00 | 0.00 | MCR        |
| Republic Act 10354, "The Responsible Parenthood and Reproductive Health Act of 2012".                                      | Universal access to methods on contraception, fertility control, sexual education and maternal care. | Family Planning Day/Reproductive Health Program | Conduct Family Planning Day/Intensified Reproductive Health Awareness Program.  | Conducted Monthly Family Planning Day with Women of Reproductive Age.       | 15,000.00 | 0.00 | 0.00 | MHO        |

*Angel C. Garcia*

|   |  |   |  |  |                     |             |                     |            |
|---|--|---|--|--|---------------------|-------------|---------------------|------------|
| Republic Act 1082, "Rural Health Act".                                      | Adequate supply of bagged blood for the individuals/families in need of blood. | Blood Letting Activities                    | Conduct Symposium/orientation on R.A. 1082.  | Quarterly blood letting activity with 50 screened blood donors from Sta. Fe.           | 100,000.00          | 0.00        | 0.00                | MHO        |
| Republic Act 7277, "PWD Law".   | PWDs gained equal opportunities and participation in the society.              | PWD Program                                 | Conduct symposium and advocacy campaign on PWD Programs.   | One (1) PWD Program and participated by 287 (latest) members.                          | 100,000.00          | 0.00        | 0.00                | LCE, MSWDO |
| Republic Act 8504, "The Philippine AIDS Prevention and Control Act of 1998" | ZERO HIV-AIDS infected individuals/educated and vigilant communities.          | HIV-AIDS Prevention/Orientation & Screening | Intensified conduct HIV-AIDS Education and enhanced awareness campaign and screening activities. | Conducted one (1) HIV-AIDS Education and Awareness Campaign in every brgy. of Sta. Fe. | 25,000.00           | 0.00        | 0.00                | MHO        |
| Republic Act 9994, Expanded Senior Citizen's Act.                           | Birthday Cash Gift availed by the qualified recipients.                        | Senior Citizen's Birthday Cash Gift         | Conduct enhanced orientation about RA 9994.  | 1,910 Eligible and Qualified Senior Citizens availed the Birthday Cash Gift (latest).  | 600,000.00          | 0.00        | 0.00                | LCE, MSWDO |
| <b>Sub-total</b>  |  |   |  |  | <b>4,190,815.40</b> | <b>0.00</b> | <b>4,500,000.00</b> |            |
| <b>Total A (MOEE+PS+CO)</b>   |  |   |  |  | <b>8,690,815.40</b> |             |                     |            |

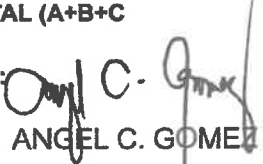

## ORGANIZATION-FOCUSED

### Gender Issue

|   |   |  |   |  |                   |             |             |      |
|---|---|--|---|--|-------------------|-------------|-------------|------|
| Lack of LGU Trainings/Seminar/Workshop for organizational and personal development. | Organizational and personal development achieved and applied. | Human Resource Development Activities. | Conduct of trainings/seminar/workshop for the LGU Employees (regular and Casuals) on Leave, SPMS and Work Ethics. | Conducted three (3) trainings/Seminars/Workshop on Leave, SPMS and Work Ethics to 38 Regular Employees (24 females, 14 males) and to 41 Casual Employees (19 females, 22 males). | 100,000.00        | 0.00        | 0.00        | HRMO |
| <b>Sub-total</b>  |   |  |   |  | <b>100,000.00</b> | <b>0.00</b> | <b>0.00</b> |      |
| <b>Total B (MOEE+PS+CO)</b>   |   |  |   |  | <b>100,000.00</b> |             |             |      |



# ATTRIBUTED PROGRAMS

| Title of LGU Program or Project   | HGDC Design/<br>Funding Facility/<br>Generic Checklist<br>Score | Total Annual Program/ Project Budget  | GAD Attributed Program/Project<br>Budget | Lead or<br>Responsible<br>Office |
|---|---|---|--|----------------------------------|
| Total C   |   |   | 0.00                                     |                                  |
| GRAND TOTAL (A+B+C)   |   |   | 8,790,815.40                             |                                  |
| Prepared by: <br>ANGEL C. GOMEZ<br>Chairperson, GFPS TWG | Approved by:  | <br>AMPARO H. MONTEZA<br>Local Chief Executive | Date:<br>31/03/2023<br>DD/MM/YEAR        |                                  |

# **Municipal Nutrition Action Plan 2023 – 2025**

**Municipality of Santa Fe, Leyte**





## **ACRONYMS**

**BNS – Barangay Nutrition Scholar**  
**DILG – Department of the Interior and Local Government**  
**DOH – Department of Health**  
**FHSIS – Field Health Service Information System**  
**FNRI – Food and Nutrition Research Institute**  
**F1K – First 1,000 Days**  
**GIDA – Geographically Isolated and Disadvantaged Areas**  
**IFA – Iron Folic Acid**  
**IP – Indigenous People**  
**LGU – Local Government Unit**  
**LNAP – Local Nutrition Action Plan**  
**NDHS – National Demographic and Health Survey**  
**NEDA – National Economic and Development Authority**  
**NGO – Non-government Organizations**  
**NiEm – Nutrition in Emergencies**  
**NAO – Nutrition Action Officer**  
**NNC – National Nutrition Council**  
**NNS – National Nutrition Survey**  
**PDP – Philippine Development Plan**  
**PNC – Provincial Nutrition Committee**  
**MNC – Municipal Nutrition Committee**  
**PPAN – Philippine Plan of Action for Nutrition**  
**RPAN – Regional Plan of Action for Nutrition**

## I. INTRODUCTION

The 2028 target outcomes of PPAN 2023-2028 cannot be achieved without all LGUs improving their nutrition program in their provinces, cities and municipalities. The LGU action is imperative if the nation is to change the nutrition landscape in the country which the National Nutrition Council (NNC) calls alarming.

Malnutrition is associated with half of child mortality in the Philippines and more than half of child morbidity. Stunting in particular affects 4.6 million under five-year-old children equivalent to one in three Filipino children today. The negative impact of stunting on the brain development of the child is well established. The brain of stunted children is 40 percent smaller than those of the normal child. And the frontal lobe responsible for analysis, communication and memory are severely degraded in the brains of stunted children. On the other hand, individuals with reduced functioning of the ventral prefrontal cortex of the brain, especially during childhood, tend to have severe antisocial behavior and impaired moral judgment. All told, the children who survived but had stunting when they were 0-24 months old have finish less schooling years, less income from work and have less healthy families. The cost of malnutrition in the Philippines is about 4B US dollars every year roughly about 3 percent of our GDP. The cost is like having a Yolanda every year devastating the country's precious assets – our young people and future citizens.

Stunting is not the only form of malnutrition affecting our country. Wasting affects about 1 million children equivalent to 7.8 percent of children under five. The Philippines is second to shortest in ASEAN, 9<sup>th</sup> in the global burden in stunting and 10<sup>th</sup> in wasting. Overweight and obesity is on the rise among children 0-5 and several micronutrient deficiencies are above public health norms of the WHO including Vitamin A, iron deficiency and iodine.

The Regional Plan of Action for Nutrition 2022-2025 of Region 8 and that of the other 16 regions have been completed detailing and committing the outcomes to be delivered by sectoral agencies by end 2025. The war against stunting and malnutrition cannot be won without the 1,700 LGUs in the Philippines joining hands and taking action in their own locality.

There are good examples of highly performing LGUs who have achieved good results in nutrition and have sustained them over. These highly performing LGUs have signified intention to guide LGUs willing to take the journey to ascend in nutrition programming for results.

This Municipal Nutrition Action Plan and investment is Santa Fe's contribution to the LNAP of the Province of Leyte, RPAN 2022-2025 of Region 8, PPAN 2023-2028, to the PDP 2023-2028 and *Ambisyon Natin 2040* and finally the SDG of the United Nations. The Municipal Nutrition Action Plan for 2023-2025 is a plan formulated by the leadership of the Municipal Mayor with the Municipal Nutrition Committee members and the constituent elected leadership in the LGUs covered by the municipality.

## II. VISION AND MISSION



### **VISION**

Reduced the malnutrition rate of Santa Fe, empowered quality health, self-reliant and progressive environment.

### **MISSION**

To foster safe and healthy lifestyle in every home by promoting public awareness especially on the benefits of nutritious foods that are accessible and affordable.

To promote sustainable programs on food security and proper nutrition to every Santafenhon.

### III. MUNICIPAL NUTRITION SITUATION ANALYSIS

#### Municipal Profile

##### HISTORY

During the Spanish era, this locality was then a barrio called "MASLOG" the name of the river that cuts through the Poblacion. But when Governor Terran assumed Office, he changed the name to "ESCUALA", for reason no one remembers. Existing records show that it was Rev. Fr. Pantaleon dela Fuente one time curate of Palo, who gave Santa Fe as its present name which means "Holy Faith", The town became a municipality during the short-live Philippine Republic under President Valentin Gerez. When the American took control of Leyte, they appointed Federico Advincula as president of Santa Fe, The municipal government however did not have a chance to function due to the hostilities between the American and the insurgent (pulahan).

When the civil government restored by the province of Leyte under Governor Pedro Borseth, Sta. Fe reverted its previous status as a barrio under the jurisdiction of Palo. This was because of the low tax collection in Sta. Fe.

The demand for state cause prominent citizen of the town to organize a government to expedite the restoration of Sta. Fe to municipal level. As a result Executive Order No. 227 was issued by then president Elpidio Quirino on October 10, 1949 which took effect on December 22, 1949 creating the municipality of Sta. Fe.

The first Mayor of the town was Guillermo Bedua Sr., who assumed office on January 01, 1950. The following year Francisco Lopez was elected Mayor. He served for two terms. Casiano Lantajo Sr. succeeded him.

Presently, there are 20 barangays in the municipality and 4 are located in the Poblacion, these are Brgy Zobe I, Zone II, Zone III and Brgy Zone IV (Cabangkalan)

#### Geographical Location

##### A. Boundaries

Sta. Fe is bounded in the East by Palo, Leyte in the South by Pastrana, Leyte, in the West by Alang-Alang, Leyte and in the North of Tacloban City. The town is about twenty-three (23) Kilometers away from the city of Tacloban and About eleven (11) Kilometers away from the Town of Palo, Leyte. All vehicles coming from Tacloban City and Palo, Leyte passes thru Sta. Fe when going west of Leyte as far as Ormoc City.

**B. Topography** : Characterized by low flat lands with a portion of rolling hills with varying elevation.

Forest resources : Timber, Birds

Principal Rivers : Maslog, Tibak Rivers

**C. Land Resources**

|                        |   |                    |             |
|------------------------|---|--------------------|-------------|
| Total Land Area        | : | 8, 190 hectares    |             |
| Land Use (in Hectares) | : | Built up Area      | - 170.28    |
|                        |   | Agricultural       | - 5, 415.00 |
|                        |   | Reservation        | - 511.20    |
|                        |   | Wetland            | - 125.52    |
|                        |   | Forest Land        | - 1,761.00  |
|                        |   | Swamps and Marshes | - 270.00    |

**D. Climate**

Second type of climate characterized as having no dry season with a very pronounced maximum rainfall from November to January.

**E. Geology**

There are two types of Geologic rocks found in the municipality with 790 hectares of old sediments and pyroclastic and 7400 hectares of merely limestone and poorly consolidated sediments.

There are 3 classification of soil found in the municipality. 51.5% or 4,218 hectares is classified to belong to Palo clay loam. The Pawing sandy loam comes 23.9 % or 2,015 hectares.

**F. Natural Hazards/Constraints**

Barangay Gapas, San Isidro and San Miguelay are flood hazards due to the overflow of its rivers during heavy rain. 70.9 % or 5,807 hectares identified to be no apparent erosion. Only 22.0% or 1,802 hectares have been considered to be severely eroded.

**Nutrition Situation and Challenges**

The development of the municipality of Santa Fe continues to be challenged by the serious malnutrition situation prevailing among the population. In particular, the municipality continues to face persistent problems of malnutrition such as stunting, wasting, and underweight and specific micronutrient deficiencies that seriously affect children and mothers. The municipal government and concerned provincial and national authorities continue to assess, monitor, and to seek adequate responses to the alarming situation.

*Definitions of Undernutrition, Stunting, Wasting, Overnutrition*

Undernutrition is a condition which captures both past and present nutritional status. It is the result of eating an inadequate quantity of food over an extended period of time. Undernutrition impairs the physical function of an individual to the point where he or she can no longer maintain an adequate level of growth. Most vulnerable to undernutrition are the young children and pregnant mothers.

Stunting/Underheight is a condition in which the child’s height is less than expected for his/her age (underheight-for-age). It reflects chronic undernutrition or past nutritional status caused by prolonged inadequate intake, recurrence of illness, or improper feeding practices.

Wasting/thinness is a condition in which the weight of the child is less than expected for his/her height (underweight-for-height). Wasting occurs with acute food deprivation or presence of illness such as infection, or a combination of food lack and illness in the immediate past nutritional status.

Overnutrition is an imbalanced nutritional status resulting from excessive intake of nutrients. Generally, overnutrition generates an energy imbalance between food consumption and energy expenditure leading to disorders such as obesity.

*The following guide questions will assist the LGU in analyzing their nutrition situation.*

| Questions  | Answers  |
|--|--|
| <p><b>1. What forms of malnutrition exist?</b></p> <ul style="list-style-type: none"> <li>• <i>Stunting? Wasting? Overweight/obesity? among children 0 - &lt;5 years old and school children</i></li> <li>• <i>Nutritional status of pregnant and lactating women, adolescents, and older persons?</i></li> <li>• <i>Infants with low birth weight.</i></li> <li>• <i>Cases of deficiencies in Vitamin A, iron, and iodine?</i></li> </ul> | <p><i>The following malnutrition issues exist in the LGU:</i></p> <ol style="list-style-type: none"> <li><b>1. Stunting</b></li> <li><b>2. Wasting</b></li> <li><b>3. Overweight/obesity</b></li> <li><b>4. Infants with low birth weight</b></li> </ol> |

| Questions  | Answers   |                      |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |
|--|---|----------------------|------------|---------------|-------------|--------|-----|------------|-------|----|-----------------------|-------|----|----------------------------------|----|---|----|--|--|
| <p><b>2. How many are malnourished?</b></p> <ul style="list-style-type: none"> <li>Actual number of the forms of malnutrition identified</li> <li>Prevalence (%) e.g., number of 0 - &lt;5-year-old children/total number of 0 - &lt;5-year-old children</li> <li>Compute the prevalence of stunting, wasting, and underweight among preschool and school children by age group</li> <li>Prevalence of different forms of malnutrition among pregnant and lactating women</li> <li>Prevalence of deficiencies in Vitamin A, iron, and iodine (if data are available)</li> <li>Prevalence of infants with low birth weight</li> </ul> | <p>On pre-school children (0-5 years old)<br/> Total Number of PS weighed: <u>1,711</u><br/> OPT Plus Coverage: <u>70.20%</u></p> <table border="1" data-bbox="662 500 1419 907"> <thead> <tr> <th>Form of malnutrition</th> <th>Prevalence</th> <th>Actual Number</th> </tr> </thead> <tbody> <tr> <td>1. Stunting</td> <td>24.11%</td> <td>409</td> </tr> <tr> <td>2. Wasting</td> <td>2.89%</td> <td>49</td> </tr> <tr> <td>3. Overweight/obesity</td> <td>2.06%</td> <td>35</td> </tr> <tr> <td>4. Infants with low birth weight</td> <td>0%</td> <td>0</td> </tr> <tr> <td>5.</td> <td></td> <td></td> </tr> </tbody> </table> <p>On low-birthweight infants<br/> Prevalence of low birth weight infants: _____<br/> Actual number of low birth weight infants: _____</p> <p>Other data available:</p> | Form of malnutrition | Prevalence | Actual Number | 1. Stunting | 24.11% | 409 | 2. Wasting | 2.89% | 49 | 3. Overweight/obesity | 2.06% | 35 | 4. Infants with low birth weight | 0% | 0 | 5. |  |  |
| Form of malnutrition   | Prevalence  | Actual Number        |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |
| 1. Stunting  | 24.11%  | 409                  |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |
| 2. Wasting   | 2.89%   | 49                   |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |
| 3. Overweight/obesity  | 2.06%   | 35                   |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |
| 4. Infants with low birth weight   | 0%  | 0                    |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |
| 5.   |   |                      |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |
| <p><b>3. Who are malnourished?</b></p> <ul style="list-style-type: none"> <li>Is the prevalence of stunting, wasting, or underweight children higher in boys? or in girls? At what age and age group is it high?</li> <li>What is their age group/physiological classification? i.e., infants, preschool, school children, pregnant, lactating, adolescents, older persons</li> <li>What type of households do they belong to? e.g. size and type of dwelling, number of bedrooms, tenure status of house and lot, type of fuel used, presence of electricity, dwelling materials by place of residence</li> </ul>                   | <p>Stunting is highest among: <u>36-47 months old</u> (age group) and in <u>boys</u> (boys / girls)<br/> Wasting is highest among: <u>36-47 months old</u> (age group) and in <u>girls</u> (boys / girls)<br/> Overweight/obesity is highest among: <u>12 -23 months old</u>(age group) and in <u>girls</u>.</p>  |                      |            |               |             |        |     |            |       |    |                       |       |    |                                  |    |   |    |  |  |



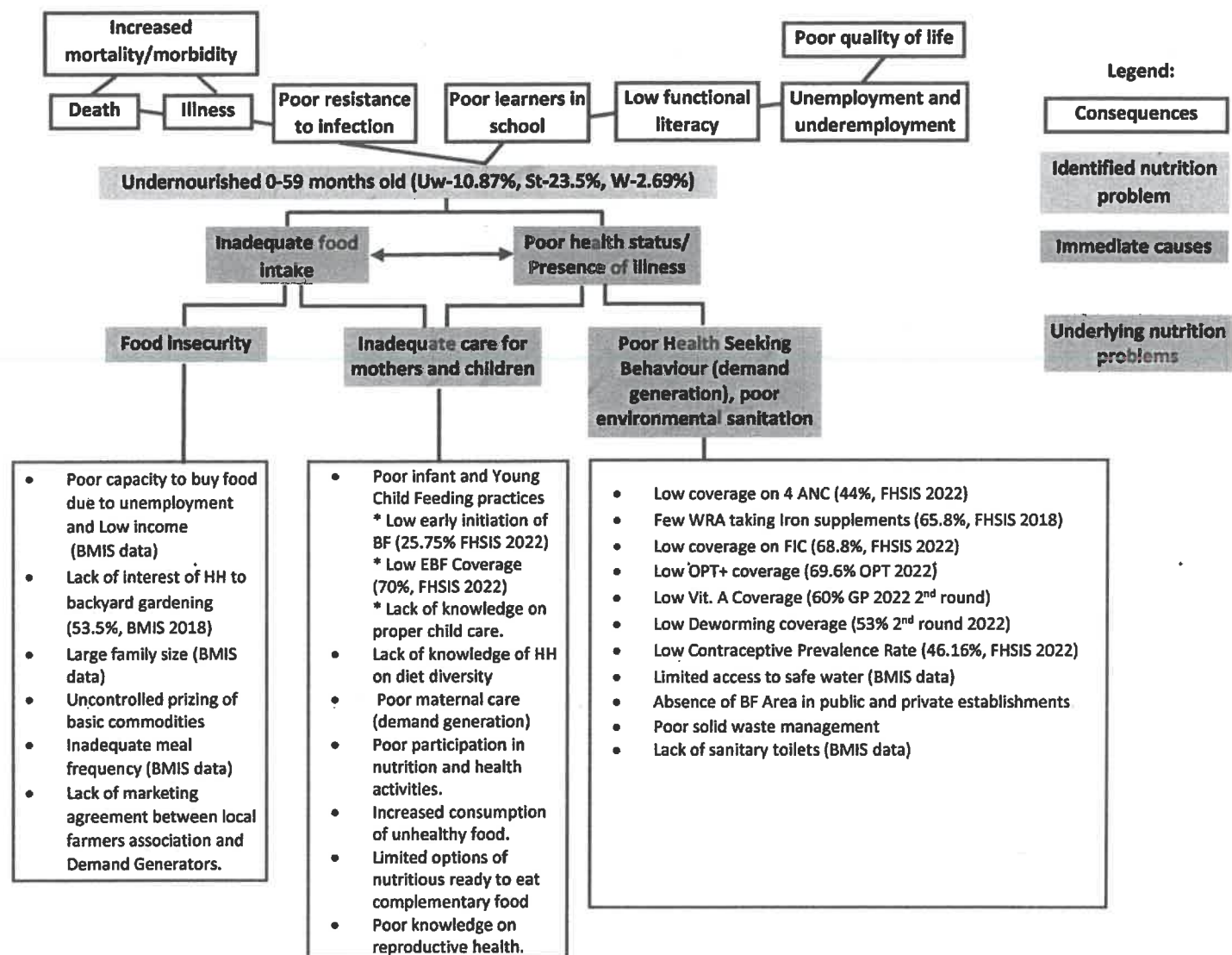
| Questions   | Answers  |
|---|--|
| <p><b>4. WHERE are the malnourished?</b></p> <ul style="list-style-type: none"> <li>• <i>Identify the specific areas (purok/sitio, barangays, municipalities, cities) or type of ecologic zone (upland, inland, lowland, coastal, rural or urban) that have the most number of malnourished children, adolescents, pregnant, lactating, and older persons</i></li> <li>• <i>Malnutrition clusters in certain areas can be determined by the spot map</i></li> </ul> | <p><i>Specific areas that have most malnourished children:</i></p> <ol style="list-style-type: none"> <li><b>1. Underweight</b> <ul style="list-style-type: none"> <li>• <b>Zone II 34.88%</b></li> <li>• <b>Milagrosa 22.35%</b></li> <li>• <b>Pilit 22.55%</b></li> <li>• <b>Katipunan 21.77%</b></li> <li>• <b>Victoria 21.28%</b></li> </ul> </li> <li><b>2. Stunting</b> <ul style="list-style-type: none"> <li>• <b>Milagrosa 52.11%</b></li> <li>• <b>Zone II 46.51%</b></li> <li>• <b>San Juan 34.67%</b></li> <li>• <b>Katipunan 33.87%</b></li> <li>• <b>Catoogan 33.33%</b></li> <li>•</li> </ul> </li> <li><b>3. Wasting</b> <ul style="list-style-type: none"> <li>• <b>Pitogo 18.60%</b></li> <li>• <b>Victoria 12.77%</b></li> <li>• <b>Katipunan 12.10%</b></li> <li>• <b>Zone II 11.63%</b></li> <li>• <b>San Juan 9.33%</b></li> </ul> </li> <li><b>4. Overweight/Obesity</b> <ul style="list-style-type: none"> <li>• <b>San Juan 13.33%</b></li> <li>• <b>Badiangay 11.11%</b></li> <li>• <b>Bulod 8.00%</b></li> <li>• <b>Zone 4 6.85%</b></li> <li>• <b>Katipunan 6.45%</b></li> </ul> </li> </ol> |
| <p><b>5. WHAT are the causes of malnutrition?</b></p> <ul style="list-style-type: none"> <li>• <i>The LNC including the NAO should discuss the causes that lead to malnutrition. They should arrive at a list of causes and agree on how these factors interact with each other. These should be validated with actual data by comparing with higher level data or comparing across barangays.</i></li> </ul>   | <p><i>Identified causes of malnutrition in the LGU:</i></p> <p><b><i>The following are identified causes of malnutrition in the LGU</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>Immediate – inadequate food intake</i></b></li> <li>• <b><i>Underlying – food insecurity, poor care, inadequate health services</i></b></li> <li>• <b><i>Basic – education, economic condition</i></b></li> <li>• <b><i>Morbidity cases according to illness</i></b></li> <li>• <b><i>Morbidity rate for diarrhea, measles and acute respiratory tract infections</i></b></li> <li>• <b><i>Low wages</i></b></li> <li>• <b><i>Increase in population</i></b></li> </ul>   |

| Questions  | Answers   |
|--|---|
| <ul style="list-style-type: none"> <li>• <i>Immediate – inadequate food intake</i></li> <li>• <i>Underlying – food insecurity, poor care, inadequate health services</i></li> <li>• <i>Basic – education, economic condition</i></li> <li>• <i>Morbidity cases according to illness</i></li> <li>• <i>Morbidity rate for diarrhea, measles and acute respiratory tract infections</i></li> <li>• <i>Low wages</i></li> <li>• <i>Increase in population</i></li> <li>• <i>Variety of diet</i></li> <li>• <i>Caring practices for women and children</i></li> <li>• <i>Low literacy rate</i></li> <li>• <i>Female highest educational attainment</i></li> <li>• <i>Other factors as identified by the LGU</i></li> </ul> | <ul style="list-style-type: none"> <li>• <i>Variety of diet</i></li> <li>• <i>Caring practices for women and children</i></li> <li>• <i>Low literacy rate</i></li> <li>• <i>Female highest educational attainment</i></li> <li>• <i>Other factors as identified by the LGU</i></li> </ul>   |
| <p><b>6. What have been done to address malnutrition? How effective have these been?</b></p> <ul style="list-style-type: none"> <li>• <i>Check the nutrition programs implemented in the community and the extent to which programs have reached and improved the lives of the malnourished and nutritionally-at-risk</i></li> <li>• <i>Successes can be determined by looking into the accomplishment of targets based on reports, reaching out to the truly needy population, mobilizing community participation, among others</i></li> <li>• <i>Depending on the results of the review, the LNC can decide whether to CONTINUE, STOP, or MODIFY</i></li> </ul>  | <p><i>Existing nutrition interventions within the LGU:</i></p> <ul style="list-style-type: none"> <li>• <i>Successes can be determined by looking into the accomplishment of targets based on reports, reaching out to the truly needy population, mobilizing community participation, among others</i></li> <li>• <i>Depending on the results of the review, the LNC can decide whether to CONTINUE, STOP, or MODIFY the nutrition programs/projects/activities</i></li> </ul> |

| Questions  | Answers   |
|--|---|
| <p><i>the nutrition programs/projects/activities</i></p>   |   |
| <p><b>7. What resources are available and how to maximize the use of these resources to address malnutrition?</b></p> <p><i>Resources in the LNAP can be in terms of:</i></p> <ul style="list-style-type: none"> <li>• <i>human, e.g., staff, volunteer workers, and technical experts</i></li> <li>• <i>material/equipment or physical, e.g., food commodities, health stations, growth monitoring tools</i></li> <li>• <i>financial, e.g., funding from LGU or other partners</i></li> <li>• <i>natural, e.g., water, fuel, and land</i></li> </ul> <p><i>In assessing resources, be guided by:</i></p> <ul style="list-style-type: none"> <li>• <i>What kind of resources is available (financial, in-kind)?</i></li> <li>• <i>How much resources are available and where does it come from (NGA, LGU, NGO, development partners, others)?</i></li> <li>• <i>How adequate are the resources?</i></li> </ul> | <p><i>Human Resources:</i><br/> <b>MNAO Designate, BNS-from 20 Brgys (Volunteers)</b></p> <p><i>Material Resources:</i><br/> <b>No designated office</b></p> <p><i>Financial Resources:</i><br/> <b>LGU, GAD, DOH, DA, NGO</b></p> <p><i>Other resources identified:</i><br/> <b>Other Stakeholders</b></p> |

| Questions  | Answers  |
|--|--|
| <p><b>8. What constraints could affect the effective implementation of nutrition interventions?</b></p> <ul style="list-style-type: none"> <li>• <i>Constraints are factors that can affect the implementation of nutrition programs/projects/ activities (socio-economic, political, cultural, ecological/environmental)</i></li> <li>• <i>Learning or difficulties may also be along inadequate funds, uncooperative community and lack of coordination among LNC members</i></li> <li>• <i>Absence of a nutrition office or not having a full-time NAO or not having a full-time RNC, inadequate number of BNS, untrained or limited trained nutrition workers</i></li> </ul> | <p><i>Constraints:</i></p> <ul style="list-style-type: none"> <li>• <b><i>Absence of a nutrition office or not having a full-time NAO or not having a full-time RNC, inadequate number of BNS, untrained or limited trained nutrition workers</i></b></li> </ul> |

**Figure 1. Modified Problem Tree**



#### IV. OUTCOME TARGETS

The Local Nutrition Action Plan 2023-2025 of Santa Fe is aligned with the over-all vision of the Province of Leyte. The Plan likewise supports the goals of the Regional Plan of Action for Nutrition for Region 8 and the Philippine Plan of Action for Nutrition 2023-2028 - *to improve the nutrition situation of the country as a contribution to: (1) the achievement of *Ambisyon Natin 2040*<sup>1</sup>, (2) reducing inequality in human development outcomes, and (3) reducing child and maternal mortality.*

**Table 1. Outcome and Sub-Outcome Targets of the LNAP<sup>1</sup>**

| Indicator  | Baseline (2022) | Targeted change |         |         |
|--|-----------------|-----------------|---------|---------|
|  |                 | 2023            | 2024    | 2025    |
| <b>Outcome targets</b>                           |                 |                 |         |         |
| Prevalence of stunted children 6-23 months old   | 5.31%<br>87     | 3.86%           | 2.41%   | 0.96%   |
| Prevalence of stunted children 0-59 months old   | 385             | 22.05%          | 20.60%  | 19.15%  |
| Prevalence of wasted children 0-59 months old    | 46              | 1.24%           | 0       | 0       |
| Prevalence of wasted children 6-10 years old     | No data         | No data         | No data | No data |
| Prevalence of overweight children 6-10 years old | No data         | No data         | No data | No data |
| Prevalence of overweight among adolescents       | No data         | No data         | No data | No data |
| Prevalence of overweight among adults            | No data         | No data         | No data | No data |
| <b>Sub-outcome targets</b>                       |                 |                 |         |         |

<sup>1</sup>Ambisyon Natin 2040 is the Philippines' long-term vision, i.e. "By 2040, the Philippines shall be a prosperous, predominantly middle-class society where no one is poor, our people shall live long and healthy lives, be smart and innovative, and shall live in a high-trust society. The Philippines hereby aims to triple real per capita income, and eradicate hunger and poverty by 2040, if not sooner" (Executive Order 05, October 2017).

| Indicator   | Baseline<br>(2022) | Targeted change |      |      |
|---|--------------------|-----------------|------|------|
|   |                    | 2023            | 2024 | 2025 |
| Prevalence of low birthweight infants   | 0                  | 0               | 0    | 0    |
| Prevalence of nutritionally-at-risk pregnant women  | 0                  | 0               | 0    | 0    |
| Proportion of infants up to 5.9 months who are exclusively breastfed (PBG1.a)   | 128<br>26%         | 32%             | 38%  | 43%  |
| Proportion of infants 6 to 8 months old who have initiated and received complementary feeding and continue breastfeeding (PBG1.b)   | 143<br>29%         | 31%             | 33%  | 35%  |
| Proportion of pregnant women with at least 4 ANC visits (PBG2)  | 44%<br>221         | 49%             | 54%  | 59%  |
| Proportion of convergence HHS recipient of Nutrition-Sensitive interventions (PBG3)   |                    |                 |      |      |
| Proportion of HHs with pregnant women receiving at least 4 nutrition-specific services<br><br><i>(IFA and supplements, 4 ANC, MNP, at least 4 sessions of FDS/PES, DSP for NAR)</i> | 158<br>32%         | 37%             | 42%  | 47%  |

#### Key Strategies to Achieve LNAP 2022 Targets

To achieve the 2028 outcome targets, the following key strategies will be implemented:

1. **Focus on the first 1000 days of life.** The first 1000 days of life refer to the period of pregnancy up to the first two years of the child. The LNAP will ensure that key health,

nutrition, early education and related services are delivered to ensure the optimum physical and mental development of the child during this period.

2. **Complementation of nutrition-specific and nutrition-sensitive programs.** The regional planners ensured that there is a good mix of nutrition-specific and nutrition-sensitive interventions in the LNAP. Nutrition-specific interventions “address the immediate determinants<sup>2</sup> of fetal and child nutrition and development”. Nutrition-sensitive interventions, on the other hand, were identified in order to address the underlying determinants of malnutrition (inadequate access to food, inadequate care for women and children, and insufficient health services and unhealthy environment).
3. **Intensified mobilization of local government units.** Mobilization of LGUs will aim to transform low-intensity nutrition programs to those that will deliver targeted nutritional outcomes.
4. **Reaching geographically isolated and disadvantaged areas (GIDAs) and communities of indigenous peoples.** Efforts to ensure that LNAP programs are designed and implemented to reach out to GIDAs and communities of indigenous peoples will be pursued.
5. **Complementation of actions of national, sub-national and local governments.** As LGUs are charged with the delivery of services, including those related to nutrition, the national and sub-national government creates the enabling environment through appropriate policies and continuous capacity building of various stakeholders. This twinning of various reinforcing projects in the LNAP will provide cushion for securing outcomes in case of a shortfall/ gaps in the implementation of one of the programs.

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<sup>2</sup> Immediate determinants include adequate food intake and nutrient intake, care giving and parenting practices, and low burden of infectious diseases. (Executive Summary of the Lancet Maternal and Child Nutrition Series, 2013).



## V. PROGRAMS, PROJECTS, AND ACTIVITIES

The LNAP of Santa Fe embodies the 12 programs of the Philippine Plan of Action for Nutrition 2023-2028. The 12 programs were grouped under five key headings namely: 1) Philippine Integrated Management of Acute Malnutrition, 2) First 1000 Days Program, 3) National government agency funded programs, 4) Nutrition-sensitive Programs, and 5) Enabling programs

The LNAP provides the necessary focus on the First 1000 days as a banner program given its huge potential in addressing the major nutritional issues at local and national levels.

**Table 2. Programs, Projects, and Activities Menu**

|  |
|--|
| <b>I. NUTRITION SPECIFIC</b>   |
| <b>1. INFANT AND YOUNG CHILD FEEDING</b>   |
| A. Health System Support <ul style="list-style-type: none"> <li>Organize and establish IYCF Support Group</li> </ul>   |
| B. Establish Breastfeeding Place <ul style="list-style-type: none"> <li>Establish Lactation stations in: <ul style="list-style-type: none"> <li>Workplace/LGU</li> <li>Public Schools</li> </ul> </li> </ul>                               |
| C. Promotion of Milk Code <ul style="list-style-type: none"> <li>Breastfeeding Month Celebration</li> </ul>  |
| <b>2. INTEGRATED MANAGEMENT OF ACUTE MALNUTRITION</b>  |
| A. Active Surveillance and Case finding of MAM and SAM   |
| B. Conduct follow up visit and counseling to families with SAM children  |
| C. Referral of SAM and MAM children to BHS & RHUs  |
| <b>3. NATIONAL DIETARY SUPPLEMENTATION PROGRAM</b>   |
| A. Pregnant Women <ul style="list-style-type: none"> <li>Monitoring of the nutrition status of pregnant women</li> <li>Implement and coordinate 90 days Supplemental Feeding to nutritionally-at-risk pregnant women</li> </ul>            |
| B. Children 6-23 months old <ul style="list-style-type: none"> <li>Enrollment to DSP</li> <li>120 days complementary feeding to <ul style="list-style-type: none"> <li>Stunted</li> <li>Underweight</li> <li>Wasted</li> </ul> </li> </ul> |
| C. Children 24-59 months old <ul style="list-style-type: none"> <li>120 days supplemental feeding in Day Care Centers and Supervised Neighborhood Play</li> </ul>  |
| D. School-age children (elementary)  |

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|--|
| Support 120 days feeding program for wasted elementary school children   |
| <b>4. NATIONAL NUTRITION PROMOTION PROGRAM FOR BEHAVIOR CHANGE</b>   |
| A. In schools  |
| Nutrition Education and Counseling to parents of undernourished elementary students  |
| Distribution of IEC Materials  |
| Nutrition Month Celebration  |
| B. In communities  |
| <i>Idol Ko si Nanay</i>  |
| Mother and Father IYCF classes   |
| Conduct of Responsible Parenthood Training   |
| Setting up of billboards on Nutritional Guidelines for Filipino  |
| Posting of nutrition IEC materials   |
| Establishment of Nutrition Corner  |
| Awarding for "Huwarang Pamilya"  |
| Awarding for best FAV garden   |
| Food incentive for families with 100% rehabilitation from malnutrition   |
| Visit Prenatal pregnant women  |
| Visit Postnatal women  |
| Immunization Campaign  |
| MNCHN/IYCF Training  |
| <b>5. MICRONUTRIENT SUPPLEMENTATION</b>  |
| A. In Rural Health Stations  |
| 1. Pregnancy <ul style="list-style-type: none"> <li>• Iron+folic acid supplementation</li> <li>• Deworming</li> <li>• Iodine supplementation</li> <li>• Calcium Supplementation</li> <li>• Tetanus Oxide Injection</li> <li>• Quality Pre-natal Reser</li> </ul> |
| 2. Lactating Women <ul style="list-style-type: none"> <li>• Vitamin A Supplementation</li> <li>• EO 51 (Milk Code: No promotion of Milk Alternatives)</li> </ul>   |
| 3. 6-59 months <ul style="list-style-type: none"> <li>• MNP</li> <li>• Vitamin A</li> <li>• Iron supplementation</li> <li>• Immunization</li> <li>• Deworming</li> </ul>   |
| 4. School children <ul style="list-style-type: none"> <li>• Vitamin A</li> <li>• Deworming</li> <li>• Weekly Iron Folic Acid</li> </ul>  |

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| <ul style="list-style-type: none"> <li>-Grade7-10 Private schools</li> <li>- Out-of-school adolescent female</li> <li>- Women age 10-49 years old</li> </ul>   |
| <b>6. MANDATORY FOOD FORTIFICATION</b>   |
| <p>A. Advocacy/promotion on the use of</p> <ul style="list-style-type: none"> <li>• Iodized salt</li> <li>• products with sangkap pinoy seal</li> <li>• Fortified foods</li> </ul>   |
| <p>B. Monitoring of retail outlets:</p> <ul style="list-style-type: none"> <li>• Selling iodized salt</li> <li>• Bakery Owners using Vit. A fortified flour</li> <li>• Stores selling Vit. A fortified cooking oil</li> </ul>  |
| <b>7. NUTRITION IN EMERGENCIES</b>   |
| A. NiEm training for the Municipal Nutrition Council   |
| B. Organize municipal nutrition cluster  |
| C. Formulation and Integration in the MDRRM-H and MDRRMH Plan  |
| D. Preposition of Relief Goods   |
| E. Preposition of medicines  |
| <b>8. OVERWEIGHT AND OBESITY MANAGEMENT AND PREVENTION PROGRAM</b>   |
| <p>A. Healthy Food Environment</p> <ul style="list-style-type: none"> <li>• Information dissemination promoting Pinggang Pinoy <ul style="list-style-type: none"> <li>-for preschool children</li> <li>-for general public</li> </ul> </li> <li>• Schedule taboo day</li> <li>• (Junk Food Ban)</li> </ul> <p>(Ordinance requiring all carenderia and food chain industry to serve dish patterned with pinggang pinoy plate)</p> |
| <p>B. Promotion of Healthy and Active Lifestyle</p> <ul style="list-style-type: none"> <li>• “Takbo para sa kalusugan”</li> <li>• Hataw Sayaw</li> <li>• Spots Fest</li> <li>• Barangay Family Day</li> </ul>  |
| <p>C. Nutritional Assessment to”</p> <ul style="list-style-type: none"> <li>- 4Ps and MCCT families</li> <li>- elderly</li> <li>- all families</li> </ul>  |
| D. Weight Management Intervention  |
| “Biggest Gainer”   |
| “Biggest Looser”   |
| <b>II. NUTRITION SENSITIVE PROGRAM</b>   |
| <p>1. Gulayan sa Paaralan established and maintained</p> <ul style="list-style-type: none"> <li>- elementary</li> <li>- secondary school</li> </ul>  |

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| 2. Agro-fair/ Gulayan sa Bayan   |
| 2. Family Development Session for Child and Family nutrition   |
| 3. Conduct of Livelihood skills training   |
| 4. Food for Work   |
| 5. Distribution of seeds/seedlings to families with undernourished children  |
| 6. Distribution of poultry and livestock to families with undernourished children  |
| 7. Establish Fruit and Vegetable gardens to all households   |
| 8. Provide Seed Capital Assistance for livelihood to households with nutritionally vulnerable or affected  |
| 9. Monitor household with access to safe drinking water  |
| 10. Monitor household with access to sanitary toilet facilities  |
| 11. Schools provided with access to safe water, toilets, handwashing facilities (WinS)   |
| 12. Reproductive health program for adolescents<br>-U4U  |
| 13. Construction of toilet facilities  |
| 14. Construction of water facilities   |
| 15. Municipal Beautification and Sanitation  |
| 16. Maintenance of MRF and garbage vehicle   |
| <b>III. ENABLING PROGRAM</b>   |
| 1. Organizing MNC  |
| 2. Conduct OPT+ <ul style="list-style-type: none"> <li>• All 0-59 months children</li> <li>• Monthly for 0-23 months old</li> <li>• Quarterly for 24-59 months old</li> </ul>  |
| 3. Posting of Nutrition Situation Report   |
| 4. Purchase of weighing scale and height board <ul style="list-style-type: none"> <li>• Beam scale for elementary school</li> <li>• Beam scale for nutrition corner</li> </ul> |
| 5. Conduct of Monthly MNC meetings   |
| 6. Conduct of annual Program Implementation Review   |
| 7. Conduct of BNS Refresher course   |
| 8. Conduct of Nutrition Program Management Refresher Training  |
| 9. Formulation/Updating Municipal Nutritional Spot Map   |
| 10. Updating Municipal Nutrition Action Plan   |
| 11. Semi-annual Nutrition Monitoring visit to barangays  |
| 12. Fund Raising for Nutrition Program <ul style="list-style-type: none"> <li>• Fines to Household violating proper waste segregation and disposal</li> </ul> Taboo collection |
| 13. Organize Rural Improvement Club for food security  |
| 14. Passage of Ordinances/ Resolution supporting/adopting the nutrition program:   |
| a. Republic Act 11148, "Kalusugan at Nutrisyon ng Mag-Nanay" Acto of 2019  |

|  |
|--|
| b. Republic Act of 11037 Masustansyang Pagkain Para sa Batang Pilipino   |
| c. Executive Order 51: National Code of Breastmilk Substitutes, Supplements and Other related products   |
| d. Republic Act of 10028: Expanding Breastfeeding Act of 2009<br>- DILG Memorandum Circular 2011-54 Implementation and Monitoring of the National Breastfeeding Policy   |
| e. Republic Act 8172: An Act of salt Iodization Nationwide (ASIN Law)  |
| d. Republic Act 8976: Philippine Food Fortification Act  |
| e. NNC GB Resolution No. 1 s, 2017: Approving and Adopting the Philippine Plan of Action for Nutrition 2017-2022 and DILG MC 2018-42, Adoption and Implementation of PPAN 2017-2022  |
| f. NNC GB Resolution: <ul style="list-style-type: none"> <li>• No. 3 s, 2012: Approving the Guidelines on the Fabrication, Verification and Maintenance of Wooden Height Boards</li> <li>• No. 3 s. 2018: Approving the guidelines on het selection of non-wooden height and length measuring tool</li> <li>• No.2 s. 2012: Approving the revised guidelines on OPT Plus</li> <li>• No.6 s. 2012: Adoption of the 2012 Nutrition Guidelines for Filipinos</li> <li>• No.2 s.2009: Adopting the Nation Management in Emergencies and Disasters</li> </ul> |
| g. Ordinance Adopting DepEd Order No. 13, s. 2017 implemented to all stores in the municipality  |
| 15. Honorarium for Health and Nutrition Workers: <ol style="list-style-type: none"> <li>a. BNS</li> <li>b. BHW</li> <li>c. Day Care Worker</li> </ol>  |
| 16. Training and Development for BNS and BHWs  |
| 17. Establish nutrition corner for BNS   |

## VI. IMPLEMENTATION PLAN

**Table 3. Municipal Implementation Plan Matrix**

| Program/Project/<br>Activity  | Objective   | Baseline                     | Target         |     |                |     |                |     | Location                | Sector/<br>Person<br>In<br>Charge | Schedule             | Estimated<br>fund reqt.   | Source<br>of<br>Fund | Expected<br>Result/<br>Output  |
|---|---|------------------------------|----------------|-----|----------------|-----|----------------|-----|-------------------------|-----------------------------------|----------------------|---|----------------------|--|
|   |   |                              | 2023           |     | 2024           |     | 2025           |     |                         |                                   |                      |   |                      |  |
|   |   |                              | Grp.           | No. | Grp.           | No. | Grp.           | No. |                         |                                   |                      |   |                      |  |
| <b>FIRST 1000 DAYS PROGRAM</b>  |   |                              |                |     |                |     |                |     |                         |                                   |                      |   |                      |  |
| <i>Pregnancy (9 months or 270 days)</i>                                 |   |                              |                |     |                |     |                |     |                         |                                   |                      |   |                      |  |
| Provision of Prenatal services with counseling to pregnant women.       | To counsel pregnant women on the importance of quality prenatal visits (at least 4 ANC) and has completed 4 ANC | 491 (2022)                   | Pregnant women | 497 | Pregnant women | 507 | Pregnant women | 515 | Barangay health centers | RHM, HRH, BNS, BHW                | monthly              | PS: Salary of RHMs, HRH, BHW, BNS for PNC sched                                 | GF                   | 80% pregnant women with 4 ANC  |
| Procurement of FeSo4 and calcium tablets                                | To provide FeSo4 & calcium tabs to pregnant women   | FeSo4 – 491<br>Calcium – 491 | Pregnant women | 497 | Pregnant women | 507 | Pregnant women | 515 | Barangay health centers | RHM, HRH, BNS, BHW                | monthly              | Budget for meds: FeSo4 and Calcium Carbonate Php 100,000 every year for 3 years | GF, GAD              | 80% pregnant women with complete FeSo4 & calcium supplementation         |
| Procurement of Tetanus Diphtheria vaccine (TD)                          | To provide complete TD vaccination to pregnant women  | 491                          | Pregnant women | 497 | Pregnant women | 507 | Pregnant women | 515 | Barangay health centers | RHM, HRH, BNS, BHW                | monthly              | Budget for meds: Php 100,000 every year for 3 years                             | GF, GAD              | 80% pregnant women complete TD doses                                     |
| Nutritional Status assessment for pregnant women in the first trimester | To assessment nutritional status of pregnant women in the first trimester                                       | 491                          | Pregnant women | 497 | Pregnant women | 507 | Pregnant women | 515 | Barangay health centers | RHM, HRH, BNS, BHW                | monthly              | PS: Salary of RHMs, HRH, BHW, BNS for PNC sched                                 | GF                   | 80% of pregnant women on first trimester assessed for nutritional status |
| Conduct of buntis forums per district.                                  | To conduct buntis forums in 3 clustered   | 491                          | Pregnant women | 497 | Pregnant women | 507 | Pregnant women | 515 | Barangay                | MNCHN Coordinator, RHM, HRH, BNS, | Please specify month | Budget for meals and snacks, supplies: Php                                      | GAD                  | 90% of targeted pregnant women attended buntis                           |

|  |  |     |   |     |   |     |   |     |                     |               |              |  |     |   |
|--|--|-----|---|-----|---|-----|---|-----|---------------------|---------------|--------------|--|-----|---|
|  | health centers.  |     |   |     |   |     |   |     |                     | BHW           |              | 400 x 80 =<br>Php 32,000<br>every year<br>for 3 years  |     | forums                                    |
| Conduct of annual buntis queen contest.  | To conduct buntis queen contest annually in Santa Fe.  | 1   | Buntis queen contest                        | 1   | Buntis queen contest                        | 1   | Buntis queen contest                        | 1   | Santa Fe            | MNC, MHO, MNO | March        | Budget for prizes for winners and snacks of participants<br>Php 400 x 80 = Php 32,000 every year for 3 years | GAD | 1 buntis queen contest conducted per year |
| Procurement of necessary materials and supplies for the establishment of BF corners.   | To establish additional breastfeeding area in both public & private establishments.                        | 2   | BF corner                                   | 1   | BF corner                                   | 1   | BF corner                                   | 1   | MHO, Municipal Hall | MHO, MNO      | Target month | Budget for BF corner supplies and equipment<br>Php 10,000 every year for 3 years                             | GAD | 1 BF corner established annually          |
| Coordinate with DOH for certification of breastfeeding corners   | To establish at least 1 DOH certified breastfeeding area annually in both public & private establishments. | 0   | DOH accredited BF corner                    | 1   | DOH accredited BF corner                    | 1   | DOH accredited BF corner                    | 1   | MHO, Municipal Hall | MHO, MNO      | Target month | Budget for BF corner accreditation<br>Php 10,000 every year for 3 years                                      | GAD | 1 DOH accredited BF corner annually       |
| Orientation of public and private establishments on the creation of BF corner.   | To establish additional breastfeeding area in both public & private establishments.                        | 0   | Establishments                              | 5   | Establishments                              | 10  | Establishments                              | 15  | Santa Fe            | MHO, MNO      | Target month | Budget for orientation<br>Php 10,000 every year for 3 years  | GAD | 1 orientation conducted annually          |
| Conduct Breastfeeding Month Celebration and Breastfeeding Symposium to mothers who exclusively breastfed to infants 0 – 5.9 months | To establish additional breastfeeding support to lactating mothers who exclusively breastfed               | 491 | Lactating mothers who exclusively breastfed | 497 | Lactating mothers who exclusively breastfed | 507 | Lactating mothers who exclusively breastfed | 515 | MHO, Municipal Hall | MHO, MNC      | August       | Budget for snacks, IEC materials<br>Php 200 x 80 pax = Php 16,000 every year for 3 years                     | GAD | Conducted annually                        |
| <i>Infancy (0 to 6 months or 180 days) &amp; Toddlerhood (6 to 23 months or 550 days)</i>  |  |     |   |     |   |     |   |     |                     |               |              |  |     |   |

|   |  |  |   |  |   |  |   |  |           |                              |                  |   |         |  |
|---|--|--|---|--|---|--|---|--|-----------|------------------------------|------------------|---|---------|--|
| Conduct home visits to postpartum women.                        | To conduct home visits to postpartum women.  | 491  | Post partum women   | 497  | Post partum women   | 507  | Post partum women   | 515  | Barangays | RHM, HRH, BNS, BHW           | monthly          | PS: Salary of RHMs, HRH, BHW, BNS for PNC sched                           | GF      | 80% postpartum women completed 2 postnatal care visits               |
| Procurement of FeSo4 and Vit. A supplement for postpartum women | To provide FeSo4 & Vit. A to postpartum women  | FeSo4 - 491<br>Vit A - 491   | Post partum women   | 497  | Post partum women   | 507  | Post partum women   | 515  | Barangays | RHM, HRH, BNS, BHW           | monthly          | Budget for meds: FeSO4 and Vitamin A<br>Php 50,000 every year for 3 years | GF, GAD | 80% postpartum women given complete FeSo4 and Vit A                  |
| Conduct of mother's nutrition education classes.                | To conduct nutrition education classes to pregnant, lactating and mothers with 0-23 months old and malnourished children | 491  | Pregnant, lactating and mothers of children 0-23 months and malnourished  | 497  | Pregnant, lactating and mothers of children 0-23 months and malnourished  | 507  | Pregnant, lactating and mothers of children 0-23 months and malnourished  | 515  | Barangays | MHO, MNO, RHM, HRH, BNS, BHW | July to December | Budget for supplies<br>Php 10,000 every year for 3 years                  | GAD     | 100% of targeted participants attended nutrition education classes   |
| Procurement of counterpart vaccines for NIP.                    | To provide vaccines for NIP, increasing Fully Immunized Child (FIC) coverage   | None   | FIC   | 497  | FIC   | 507  | FIC   | 515  | Barangays | RHM, HRH, BNS, BHW           | Monthly          | Budget for meds<br>Php 100,000 every year for 3 years                     | GF, GAD | At least 50% coverage on FIC   |
| Procurement of Vit. A, MNP and deworming tablets.               | To provide complete Vit A, MNP and deworming tablets to targeted children  | <ul style="list-style-type: none"> <li>• 6-11 mos. Vit A- 1,927</li> <li>• 12-59 mos. Vit A- 13,359</li> <li>• 6-11 mos. MNP - 189</li> <li>• 12-23 mos. MNP - 403</li> <li>• 1-4 y.o. Deworming: 2,823</li> </ul> | <ul style="list-style-type: none"> <li>6-11 mos. given Vit A</li> <li>12-59 mos. given Vit A</li> <li>6-11 mos. given MNP</li> <li>12-23 mos. given MNP</li> <li>1-4 y.o. dewormed</li> </ul> | <ul style="list-style-type: none"> <li>2,100</li> <li>10,900</li> <li>2,100</li> <li>2,055</li> <li>8,700</li> </ul> | <ul style="list-style-type: none"> <li>6-11 mos. given Vit A</li> <li>12-59 mos. given Vit A</li> <li>6-11 mos. given MNP</li> <li>12-23 mos. given MNP</li> <li>1-4 y.o. dewormed</li> </ul> | <ul style="list-style-type: none"> <li>2,100</li> <li>10,900</li> <li>2,100</li> <li>2,055</li> <li>8,700</li> </ul> | <ul style="list-style-type: none"> <li>6-11 mos. given Vit A</li> <li>12-59 mos. given Vit A</li> <li>6-11 mos. given MNP</li> <li>12-23 mos. given MNP</li> <li>1-4 y.o. dewormed</li> </ul> | <ul style="list-style-type: none"> <li>2,100</li> <li>10,900</li> <li>2,100</li> <li>2,055</li> <li>8,700</li> </ul> | Barangays | RHM, HRH, BNS, BHW           | Monthly          | Budget for meds<br>Php 100,000 every year for 3 years                     | GF, GAD | At least 80% coverage in micronutrient supplementation and deworming |



|   |   |     |                 |     |                 |     |                 |     |                              |                                  |               |   |         |   |
|---|---|-----|-----------------|-----|-----------------|-----|-----------------|-----|------------------------------|----------------------------------|---------------|---|---------|---|
| Conduct of Operation Timbang (OPT).   | To conduct OPT to all barangays in Santa Fe   | 20  | barangays       | 20  | barangays       | 20  | barangays       | 20  | Barangays                    | MNO, RHM, HRH, BNS, BHW          | March - April | Budget for Validation Php 5,000 every year for 3 years        | GF      | 100% of barangays with submitted and validated OPTs                                       |
| Procurement of anthropometric instruments   | To provide complete anthropometric instruments to barangays with lacking tools                    | 20  | barangays       | 10  | barangays       | 10  | barangays       | 0   | Barangays                    | MHO, MNO                         | Annually      | Budget for instruments Php 100,000 every year for 3 years     | GF, GAD | 100% of barangays provided complete set of instruments for nutrition assessment           |
| <b>General Support to the F1K Program</b>   |   |     |                 |     |                 |     |                 |     |                              |                                  |               |   |         |   |
| Reproduction and distribution of IEC materials in community and schools           | To educate at least 1,000 women of reproductive age on the importance of taking iron supplements. |     | Pamphlets tarps |     | Pamphlets tarps |     | Pamphlets tarps |     | BHCs, schools                | MNO, RHM, HRH, BNS, DepEd Nurses | July          | Budget for IEC materials Php 20,000 every year for 3 years    |         | 100% of barangays were provided health education on importance of taking iron supplements |
| Weekly Iron and Folic Acid Supplementation in schools                             | To provide FeSo4 tabs weekly to grade schoolers   | 500 | Grades 7 - 12   | 500 | Grades 7 - 12   | 500 | Grades 7 - 12   | 500 | Junior and Senior Highschool | MHO, Principal and School heads  | Monthly       | Budget for Ferrous Sulfate Php 100,000 every year for 3 years | GAD     | 90% of the grade school were given Ferrous Sulfate  |
| Reorientation of BNS on proper growth monitoring and updates on nutrition program | To reorientation of BNS on proper growth monitoring and updates on nutrition program              | 20  | BNS and BHWs    | 20  | BNS/BHWs        | 30  | BNS/BHWs        | 40  | Santa Fe                     | MNO, BNS Federation              | Monthly       | Budget for snacks Php 10,000 every year for 3 years           | GAD     | 90% of BNSs attended monthly meetings with inputs on nutrition program updates            |
| Monitoring of HH using fortified food and iodized salt.                           | To monitor HH using fortified food and iodized salt.  | 0   | HH              | 5   | HH              | 10  | HH              | 15  | Barangays                    | MHO, BNC                         | Annually      | PS of CHO and BNC   | GF      | 100% of HH monitored on use of fortified food and iodized salt                            |
| Monitoring of bakeries using fortified flour.                                     | To monitor bakeries using fortified flour.  | 0   | Bakeries        | 2   | Bakeries        | 4   | Bakeries        | 6   | Barangays                    | MHO, BNC                         | Annually      | PS of CHO and BNC   | GF      | 100% of bakeries monitored on the use of  |

|   |  |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   |                 |
|---|--|----|-------------------------------------|----|-------------------|----|------------------|----|-----------|-------------|------------------------|---|-----|---|-----------------|
|   |  |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   | fortified flour |
| Monitoring of sari-sari stores selling fortified food and iodized salt. | To monitor sari-sari stores selling fortified food and iodized salt. | 0  | Sari-sari stores                    | 5  | Sari-sari stores  | 10 | Sari-sari stores | 15 | Barangays | MHO, BNC    | Annually               | PS of CHO and BNC   | GF  | 100% of sari-sari stores monitored on selling fortified food and iodized salt |                 |
| Procurement of salt testing kits  | To procurement of salt testing kits                                  | 0  | Salt testing kits                   | 1  | Salt testing kits | 1  |                  |    | Santa Fe  | MHO, MNO    | Annually               | Budget for equipment Php 30,000 every year for 3 years                                  | GAD | 2 salt testing kits with reagents procured                                    |                 |
| Conduct of salt testing to retail outlets                               | To conduct of salt testing retail outlets                            | 0  | Retail outlets                      | 1  | Retail outlets    | 2  | Retail outlets   | 3  | Santa Fe  | MHO, MNO    | Annually               | PS of CHO and BNC   | GF  | 50% of retail stores and outlets selling sakt tested on iodine content        |                 |
| Quad-media campaign via BCU and Groove FM                               | To conduct quad-media campaign via BCU and Groove FM                 |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   |                 |
| <b>2. PHILIPPINE INTEGRATED MANAGEMENT OF ACUTE MALNUTRITION</b>        |  |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   |                 |
| 1.Training on PIMAM   | To conduct training and updates on PIMAM                             | 30 | All BNS/BHWs                        | 30 | Barangay          | 30 | Barangay         | 30 | Santa Fe  | MHO, BLGU   | Every year             | Budget for training 500 x 50 pax Php 25,000 x 3 years                                   | GAD | 100% BNS/BHWs trained and oriented 245  |                 |
| <b>3. NUTRITION IN EMERGENCIES</b>                                      |  |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   |                 |
| 1.Training on Nutrition in Emergencies                                  | To conduct training on Nutrition in Emergencies                      | 25 | Involve in Emergency Disaster works | 25 | MHO and MDRMMO    | 25 | MHO and MDRRMO   | 25 | Santa Fe  | MHO, MDRRMO | Once and updates after | Budget for Training Php 150,000 for the first year and Php 20,000 x 2 years for updates | GAD | 100% of the personnel involved in emergency and disaster were trained         |                 |
| <b>4. NATIONAL GOVERNMENT AGENCY-FUNDED PROJECTS (IF APPLICABLE)</b>    |  |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   |                 |
| 1.MNCHN Program   | Funded by World Vision-KOICA   |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   |                 |
| <b>5. NUTRITION-SENSITIVE PROGRAMS</b>                                  |  |    |                                     |    |                   |    |                  |    |           |             |                        |   |     |   |                 |

|   |  |             |                      |     |                              |     |                              |     |             |     |                           |   |     |  |
|---|--|-------------|----------------------|-----|------------------------------|-----|------------------------------|-----|-------------|-----|---------------------------|---|-----|--|
| RFPF classes  | To conduct RFPF classes to Women of Reproductive Age.  |             | WRA                  | 250 | WRA                          | 250 | WRA                          | 250 | Barangays   | MPO | Once a year during FP day | 25,000 x 3 years                                  | GAD | 100% of targeted participants attended RFPF classes                                    |
| PMC sessions  | To conduct PMC sessions to would be couples.   |             | Would be couples     | 600 | Would be couples             | 600 | Would be couples             | 600 | Baybay City | MPO | Monthly                   | 150,000 x 3 years                                 | GAD | 100% of targeted participants attended PMC sessions                                    |
| KATROPA training  | To conduct training to male participants.  |             | Male participants    | 300 | Male participants            | 300 | Male participants            | 300 | Barangays   | MPO |                           | 30,000 x 3 years                                  | GAD | 100% of targeted participants attended RFPF classes                                    |
| Conduct of Adolescent Health & Development thru U4U, Fertility awareness trainings and symposium and other related activities | To conduct AHD, fertility awareness and other related activities to high school students of public schools |             | High school students | 500 | High school students         | 500 | High school students         | 500 | Schools     | MPO |                           | 50,000 x 3 years                                  | GAD | 100% of targeted participants attended AHD, fertility awareness and related activities |
| Conduct water testing and treatment   | To conduct regular water testing and treatment to barangays  | 242 samples | Barangays            | 3   | All water refilling stations | 3   | all water refilling stations | 3   | Barangays   | MHO | Quarterly                 | Php 10,000 for 3 years                            | GF  | 100% conducted regular water testing and treatment to barangays                        |
| Procurement of water testing kits   | To procure water testing kits  | 245         | Water testing kits   | 245 | households                   | 245 | Households                   | 245 | Santa Fe    | MHO |                           | Budget for supplies Php 10,000 for 3 years        | GF  | 100% of budgeted water testing kits procured   |
| Procurement of aqua tabs  | To procure aqua tabs   | 245         | Aqua tabs            | 245 | Households                   | 245 | Households                   | 245 | Santa Fe    | MHO | Annual                    | Budget for supplies Php 20,000 for 3 years        | GF  | 100% of budgeted aqua tabs procured  |
| Distribution of aqua tabs   | To provide aqua tabs to households without safe drinking water   | 100         | HH                   | 100 | Households                   | 100 | Households                   | 100 | Barangays   | MHO | Twice a year              | No budget will be included during barangay visits | GF  | 80% of aqua tabs were distributed  |
| Education campaign on water purification methods  | To educate households on water purification  | 500         | HH                   | 500 | Households                   | 500 | Households                   | 500 | Barangays   | MHO | Annual                    | To be included during barangay                    | GF  | 100% of the households were educated on water  |

|   | methods   |     |                        |     |                         |     |             |     |           |            |              | visits                |    | purification   |
|---|---|-----|------------------------|-----|-------------------------|-----|-------------|-----|-----------|------------|--------------|-----------------------|----|--|
| Reproduction and distribution of IEC materials on WASH                      | To distribute IEC materials on WASH to HH   | 100 | HH                     | 100 | Household               | 100 | Household   | 100 | Barangays | MHO        | Annual       | Php 5,000 x 3 years   | GF | 100% IEC materials distributed   |
| Coordinate with MENRO on the strengthening of ordinance implementation.     | To strengthen implementation of local ordinance on proper waste management.           | 500 | Households of Santa Fe | 500 | Households              | 500 | Households  | 500 | Barangays | MHO, MENRO | Quarterly    | Php 5,000 x 3 years   | GF | 100% strengthened local ordinance on proper waste management               |
| Re-orientation of barangay council members.                                 | To re-orientation barangay council members on proper waste management.                | 500 | Households of Santa Fe | 500 | Households              | 500 | Households  | 500 | Barangays | MHO, MENRO | Twice a year | Php 5,000 x 3 years   | GF | 100% reoriented barangay council   |
| Education campaign on proper waste management and environmental sanitation. | To educate households on proper waste management and environmental sanitation.        | 500 | Households of Santa Fe | 500 | Households              | 500 | Households  | 500 | Barangays | MHO, MENRO | Twice a year | Php 5,000 x 3 years   | GF | 100% households apply proper waste management and environmental sanitation |
| Reproduction and distribution of IEC campaign materials.                    | To reproduce and distribute IEC campaign materials to HHs.                            | 500 | Households of Santa Fe | 500 | Households              | 500 | Households  | 500 | Barangays | MHO, MENRO | Twice a year | Php 5,000 x 3 years   | GF | 100% reproduced and distributed IEC materials                              |
| Procurement of sanitary toilets and facilitate                              | To construct 100 sanitary toilets to HH without sanitary toilets                      | 500 | Households of Santa Fe | 500 | Households              | 500 | Households  | 500 | Barangays | MHO, MPDO  | Twice a year | Php 100,000 x 3 years | GF | 70% constructed sanitary toilets   |
| Facilitate construction of sanitary toilets.                                |   | 500 | Households of Santa Fe | 500 | Households              | 500 | Households  | 500 | Barangays | MHO, MPDO  | Twice a year | Php 100,000 x 3 years | GF | 70% constructed sanitary toilets   |
| Education campaign on proper personal hygiene                               | To educate sanitary toilet beneficiaries on the importance of proper personal hygiene | 500 | Households of Santa Fe | 500 | Households              | 500 | Households  | 500 | Barangays | MHO        | Twice a year | Php 5,000 x 3 years   | GF |  |
| WASH in Schools   | To implement WASH program in all public schools                                       | 20  | All schools            | 20  | All schools in Santa Fe | 20  | All schools | 20  | Schools   | DepEd      | Annual       |                       |    | 100% implemented WASH programs   |

|  |  |                     |                              |     |                              |     |                              |     |           |              |  |                                  |     |  |
|--|--|---------------------|------------------------------|-----|------------------------------|-----|------------------------------|-----|-----------|--------------|--|----------------------------------|-----|--|
| Certification of barangays for Zero Open Defecation                                    | To certify barangays with Zero Open Defecation                                     | 1                   | Barangay                     | 1   | Barangay                     | 1   | Barangay                     | 1   | Barangays | MHO, BNC     | Annually                                   |                                  | GF  | To certify 1 ZOD barangay annually   |
| <b>Enabling Mechanisms</b>   |  |                     |                              |     |                              |     |                              |     |           |              |  |                                  |     |  |
| Lobby to SP on Health for the formulation of one ordinance on the adoption of RA 10028 | To facilitate formulation one ordinance on the adoption of RA 10028.               | 0                   | ordinance                    | 1   |                              |     |                              |     | Santa Fe  | MNC, MNO, SP | 2 <sup>nd</sup> quarter                    |                                  |     | One ordinance o RA 10028 formulated  |
| Conduct of MNIYCF/NiEM Training for health and nutrition workers                       | To conduct at least one MNIYCF/NiEM for 150 health and nutrition workers annually. | MNIYCF – 0 NiEm – 1 | health and nutrition workers | 150 | health and nutrition workers | 150 | health and nutrition workers | 150 | Santa Fe  | MNO, MNC     | 2 <sup>nd</sup> to 4 <sup>th</sup> quarter | Budget for trainings Php 100,000 | GAD | 100% of targeted participants attended trainings                                     |
| Conduct of NiEm training for BNC members   | To conduct NiEm training to BNC members  | 50                  | BNCs                         | 50  | Health Workers               | 50  | BNC, Health workers          | 50  | Santa Fe  | MNO, MNC     | 2 <sup>nd</sup> to 4 <sup>th</sup> quarter | Budget for trainings Php 100,000 | GAD | 100% of BNCs attended NiEm trainings and formulated NiEm Plan                        |
| Conduct of PNEA training and BNAP formulation workshop for BNCs                        | To conduct PNEA training and BNAP formulation workshop for BNCs                    | 50                  | BNCs                         | 50  | BNCs                         | 50  | BNCs                         | 50  | Santa Fe  | MNO, CNC     | 2 <sup>nd</sup> quarter                    | Budget for trainings Php 100,000 | GAD | 100% of BNCs attended training and workshop and formulated BNAPs for succeeding year |
| Conduct BNS Basic Course for new BNSs  | To conduct BNS Basic Course to new BNS.  | 130                 | BNS                          | 10  | BNS                          | 10  | BNS                          | 10  | Santa Fe  | MNO          | 2 <sup>nd</sup> quarter                    | Budget for trainings Php 50,000  | GAD | All new BNSs trained on basic BNS course   |
| Conduct of BNS refresher course every BNS meeting                                      | To conduct BNS Refresher Course every BNS meeting                                  | 134                 | BNS                          | 134 | BNS                          | 134 | BNS                          | 134 | Santa Fe  | MNO          | Monthly                                    | Budget for snacks Php 20,000     | GAD | 90% of BNSs attended monthly meetings with refresher courses                         |
| Quarterly MNC Meetings   | To review and monitor the programs and projects implemented                        | 30                  | MNC                          | 30  | MNC                          | 30  | MNC                          | 30  | Santa Fe  | MNC          | quarterly                                  | Budget for snacks Php 20,000     | GAD | 90% of the programs and activities were assessed and monitored                       |

|  |  |           |                     |     |            |           |         |     |          |          |                         |  |     |  |
|--|--|-----------|---------------------|-----|------------|-----------|---------|-----|----------|----------|-------------------------|--|-----|--|
| Annual MNC PIR   | To review and monitor the programs and projects implemented                            | 30        | MNC                 | 30  | MNC/BNS    | 30        | MNC/BNS | 30  | Santa Fe | MNC/BNS  | Annual                  | Budget for Snacks and Venue                | GAD | 90% of the programs and activities were assessed and monitored |
| Annual BNS PIR   | To review and monitor the programs and projects implemented                            | 30        | BNC/BNS Association | 30  | MNC/BNS    | 30        | MNC/BNS | 30  | Santa Fe | MNC/BNS  | Annual                  | Budget for Snacks and Venue                | GAD | 90% of the programs and activities were assessed and monitored |
| Conduct of orientation on nutrition program management to BNCs | To orient and gain knowledge on nutrition program and management                       | 30        | BNC                 | 30  | BNC        | 30        | BNC     | 30  | Santa Fe | BNC      | Annual                  | Budget for snacks, venue and accommodation | GAD | 90% of the programs and activities were assessed and monitored |
| Awarding of best performing BNS and barangays                  | To boost and acknowledge the works of BNS  | 30        | MNC                 | 30  | MNC        | 30        | MNC     | 30  | Santa Fe | MNC      | Annual                  |  |     |  |
| Nutrition Month Celebration                                    | To give awareness to Santafenhon the importance of Proper Nutrition                    | 100       | MNC                 | 100 | MNC        | 100       | MNC     | 100 | Santa Fe | MNC      | Annual                  |  |     |  |
| Lobby creation of Nutrition Office                             | To lobby on the creation of nutrition office and plantilla positions                   | 1         | MNC                 |     |            |           |         |     |          |          |                         |  |     |  |
| Lobby creation of plantilla positions                          |  | 1         | MNC                 |     |            |           |         |     |          |          |                         |  |     |  |
| Lobby for increased honorarium for BNSs                        | To increase honorarium for BNS that may improve performance of BNS in the 20 barangays | 1,000/BNS | MNC                 |     | honorarium | 1,500/BNS |         |     | Santa Fe | MNO, MNC | 2 <sup>nd</sup> quarter | At least Php 2000.00/year                  | GF  | Honorarium of BNSs increased from 1,000 to 1,500               |

## VII. ESTIMATES OF BUDGETARY REQUIREMENTS

The table below presents the budget estimates for the projects included in the LNAP as well indicates both funded and unfunded components of the budgetary requirements as the respective budget share of each program to the total LNAP budget. The budget estimated for 2023-2025 for all programs amount to **PhP 2,065,000** with an annual average of about **PhP 745,000**.

Financing come mostly from General Appropriations and Local Budgets from the IRA, now termed as National Tax Allotment (NTA). These budgets will require annual review and adjustments in line with the regional and national processes for the preparation of investment plans.

**Table 4. Three-year Budget Estimates, Funded and Unfunded by Program/Project/Activity**

| Program/Project/Activity                                | Cost estimate  |                |                | Total cost estimate | Funded Portion by LGU | Fund Source | Unfunded Portion |
|---|----------------|----------------|----------------|---------------------|-----------------------|-------------|------------------|
|   | 2023           | 2024           | 2025           |                     |                       |             |                  |
| First 1000 Days Program                                 | 300,000        | 300,000        | 300,000        | 900,000             | 100,000               | GF          | 800,000          |
| Integrated Management of Acute Malnutrition             | 25,000         | 25,000         | 25,000         | 75,000              | 50,000                | GF          | 25,000           |
| Nutrition Emergencies                                   | 150,000        | 100,000        | 100,000        | 350,000             | 50,000                | -           | 300,000          |
| Nutrition Sensitive Program                             | 300,000        | 300,000        | 300,000        | 900,000             | 0                     | -           | 900,000          |
| Lobby Creation of Nutrition Office                      | 0              | 0              | 0              | 0                   | 0                     | -           | 0                |
| Lobby Creation Plantilla Position for Nutrition Officer | 0              | 0              | 0              | 0                   | 0                     | -           | 0                |
| Increase honorarium of BNS in 20 Brgys                  |                | 20,000         | 20,000         | 60,000              |                       |             | 60,000           |
| <b>TOTAL</b>  | <b>775,000</b> | <b>745,000</b> | <b>745,000</b> | <b>2,265,000</b>    | <b>200,000</b>        | <b>GF</b>   | <b>2,065,000</b> |

## VIII. RESOURCE MOBILIZATION STRATEGIES FOR THE LNAP

The table below shows the funding shortfalls of the LNAP. The funding gap can be addressed in the various resource mobilization strategies outlined below requiring the leadership within the Municipal Nutrition Committee.

Table 5.

| <b>Program/Project/Activity with no secure funding</b><br><br>(List down all "Unfunded" projects from the budget estimates) | <b>Describe possible sources of additional resources</b><br><br>(Specify agency, year and possible amount) | <b>Important information relevant to secure funding</b><br><br>(e.g. priorities of the funding agency, window available to secure funding, requirements to secure funding, local conduit of the agency) | <b>Agency to lead the actions to mobilize the resources</b><br><br>(Specify timelines and support needed from other stakeholders) |
|---|--|---|---|
| Dietary Supplementation Project   | DSWD, DOH, NGO   |   |   |
| Nutrition Promotion Project for Behavior Change   | GAD, KOICA World Vision  |   |   |
| Honorarium of BNS   |  |   |   |
|   |  |   |   |



## **IX. ARRANGEMENTS FOR ORGANIZATION AND COORDINATION**

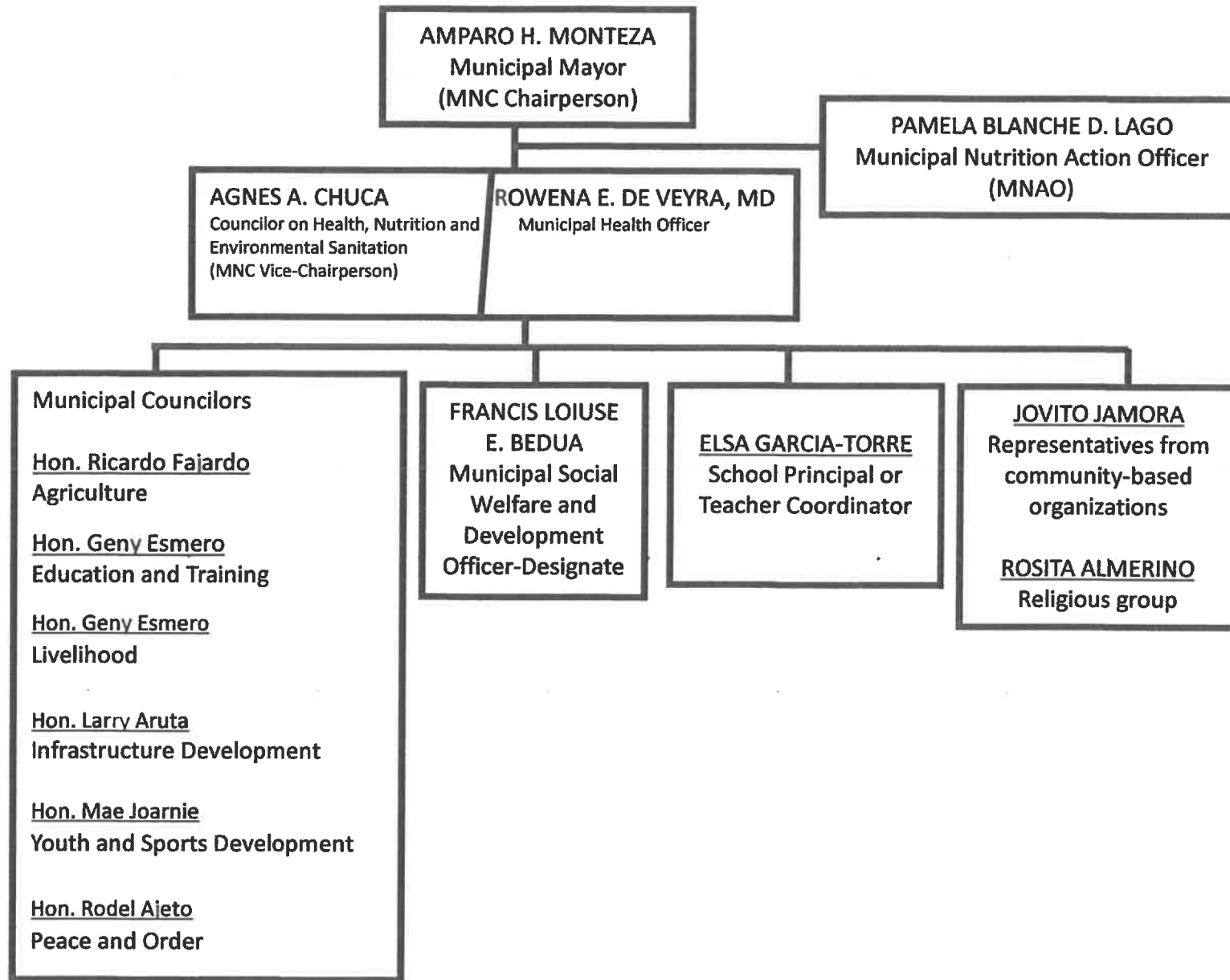
The Implementation Plan of the Municipal Nutrition Action Plan defines the individual institutional accountability for each of the projects and common accountabilities with respect to outcome targets. The MNAP then consists of individual and shared accountabilities to deliver outputs and outcomes. The delivery of outcomes and outputs which entail institutional resources and are ultimately the responsibility of the accountable agencies.

Institutional accountabilities also include accountability for coordination of the LNAP. The Municipal Nutrition Committee, as the counterpart body of the Regional Nutrition Committee of Region 8 as well as the NNC Governing Board, shall primarily serve as the mechanism to oversee the progressive implementation of the LNAP. This function covers integrating and harmonizing actions for nutrition improvement at the provincial level. It will be composed of the same agencies as the NNC Governing Board and the Regional Nutrition Committee with additional member agencies as may be needed and appropriate for the province/city/municipality. The LNC will continue to coordinate nutrition actions at the provincial, city, and municipal levels.

The functions of the Local Nutrition Committee are: to formulate, coordinate, monitor, and evaluate the provincial/city/municipal nutrition action plan. It also extends technical assistance to lower-level local nutrition committees along nutrition program management. The membership of the LNC may be expanded to include stakeholders/partners deemed to contribute to the effective implementation of the LNAP and achievement of set nutrition outcomes supported by an enabling policy issuance. It may create technical working groups and other similar inter-agency groups to address particular issues and strengthen inter-agency coordination.

In the discharge of each local coordination function including of the LNAP, processes have been instituted in the past and will continue to be harnessed for the delivery of the LNAP. The MNC shall facilitate the following: 1) formulation of the Annual Municipal Operational or Work and Financial Plan to support the implementation of LNAP; 2) convening of the MNC quarterly meetings; and 3) annual program implementation review of the LNAP.

**Figure 2. Organizational and Coordinating Structure**



## X. MONITORING AND EVALUATION SCHEME

The overall implementation plan is the reference document for designing the monitoring system including annual program implementation reviews, mid-term reviews and the end-of-plan evaluation.

As a management tool, the management meetings and quarterly reporting of the Local Nutrition Committee will be used as a platform for LGU monitoring of the LNAP. While the report is important, it is the discussion at the LNC that is more vital in terms of ensuring that corrections/revisions/improvements/enhancement are undertaken by individual agencies and the LNC as a whole in response to the emerging issues and problems in implementation. The management decision in the quarterly meetings will guide the Regional Nutrition Committee and the NNC Regional office in following up LNAP implementation.

At the end of each year, the LNC will convene an annual *Program Implementation Review (PIR)* which is conducted every last quarter of the year. This will allow LNC member agencies and local government units to integrate revisions to the program/s for the coming budget year. The PIR, benefiting from initial annual progress reports from the agencies, undertakes a rigorous and reflective analysis of the experience in the implementation for the year to design improvements in the Plan for the following year. In the course of the implementation year, the Provincial Nutrition Office will collect important nuggets of lessons that can guide the planning for the coming year in addition to what will be brought by the agencies in the PIR.

The midterm review of the PPAN 2017-2022 is planned in 2019/2020. NNC in consultation with the 17 regions may opt to conduct regional mid-term reviews for the RPAN. Determination to undertake this in the 36 focus provinces will be a joint decision of the RNC and the provinces.


Each of the NNC Regional Office working hand in hand with the Nutrition Surveillance Division (NSD) and the Nutrition Policy and Planning Division (NPPD) of NNC will determine whether individual evaluation of every province will be undertaken in 2022 in time for the review of the PPAN and the formulation of the successor National Plan 2023-2028. In case the decision for every region to have its own RPAN evaluation, then the RNPC will endeavor to prepare early for such exercise and coordinate the participation of their respective PPAN focus provinces in the exercise.

**Table 6. Monitoring and Evaluation of the Three-Year LNAP**

| PPAs  | Data Source                                    | How to collect data (Method)                           | Person in-charge                      | Frequency of data collection | Schedule                                      |
|---|--|--|---------------------------------------|------------------------------|---|
| <b>First 1000 Days</b>  |  |  |                                       |                              |   |
| Provision of prenatal services with counseling to pregnant women        | Target Client List, pregnancy tracking         | Checking the Pregnancy Tracking and Target Client List | RHM                                   | Monthly                      | Monthly per BHS and per Barangay              |
| Procurement of FeSO4 and calcium tablets                                | RHU and DOH, KOICA World Vision                | Checking the Pregnancy Tracking and Target Client List | MHO                                   | Monthly                      | Quarterly                                     |
| Procurement of Tetanus Diphtheria Vaccine (TD)                          | RHU and DOH, KOICA World Vision                | Checking the Pregnancy Tracking and Target Client List | MHO                                   | Monthly                      | Quarterly                                     |
| Nutritional Status assessment for pregnant women in the first trimester | Target Client List                             | By checking the Target Client List                     | MHO, RHM, BHW and BNS                 | Monthly                      | Monthly                                       |
| Annual conduct of Buntis Congress                                       | Target Client List                             | By checking the Target Client List                     | MNCHN Coordinator, RHM, HRH, BNS, BHW | Monthly                      | Monthly                                       |
| Construction of Breastfeeding Area                                      | LGU (Program of Works & Documentation Reports) | Monitoring Visit to the BF Area Constructed            | MHO, LCE & MNAO                       | Monthly                      | 2 <sup>nd</sup> Quarter 2023 & Jan.-Dec. 2024 |
| Conduct home visits to postpartum women                                 | RHU (Target Client List)                       | By checking the Target Client List                     | MHO                                   | Monthly                      | Monthly                                       |

MUNICIPALITY OF SANTA FE  
MUNICIPAL NUTRITION ACTION PLAN  
2023 - 2025

Prepared by:

  
**PAMELA BLANCHE D. LAGO, RN, MAN**

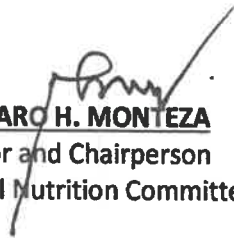
Committee Secretary and Municipal Nutrition Action Officer

Noted by:

  
**ROWENA E. DE VEYRA, MD**

Municipal Health Officer/ MNC Member

Approved by:

  
**AMPARO H. MONTEZA**  
Mayor and Chairperson  
Municipal Nutrition Committee

**MUNICIPALITY OF SANTA FE**  
**MUNICIPAL NUTRITION ACTION PLAN 2023 -2025**

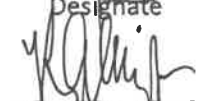
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Municipal Nutrition Action Officer-Designate

**CONFORME:**

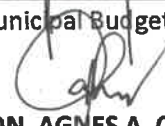
  
**ENGR. CYNTHIA V. LANTAJO**  
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**FRANCIS LOUISE E. BEDUA**  
Municipal Social Welfare and Development Officer-  
Designate

  
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**ROMEO A. GRISOLA**  
Municipal Budget Officer

  
**ROWENA E. DE VEYRA, MD**  
Municipal Health Officer

  
**HON. AGNES A. CHUCA**  
Sangguniang Bayan Member – Health

**APPROVED BY:**

  
**HON. AMPARO H. MONTEZA**  
Municipal Mayor


**MUNICIPAL COUNCIL FOR THE PROTECTION OF CHILDREN  
WORK AND FINANCIAL PLAN  
Calendar Year 2024  
Sta. Fe, Leyte**

| PROGRAMS/ PROJECTS/ ACTIVITIES   | Brief Description   | Objectives   | Time Frame         | Amount     | Responsible Person/Agency                    | Remarks  |
|--|---|--|--------------------|------------|--|--|
| 1. Provision of logistics needed in the operation and management of the Protective Center for Abuse Women and Children             | Purchase of food, clothing and other personal items needed for physical protection, grooming and hygiene while at the Center.   | To make the protective center operational.   | Year round         | 70,000.00  | MSWDO  | Logistics are purchased  |
| 2. Recognition Day for Day Care Children   | Food of Day Care Children; supplies   | To be able to give recognition to deserving outgoing day care children                       | June-July, 2024    | 40,000.00  | MSWDO, Child Dev't. Workers                  | Outgoing day care children recognized                            |
| 3. Capacity Building and Writeshop on Formulation of Comprehensive Barangay Juvenile Intervention Plan (CBJIP)                     | A 2 day activity with a total of 60 participants. Two brgy. Official in every brgy. Resources persons will be invited.          | To decrease juvenile incidents   | April, 2024        | 350,000.00 | Brgy. Chairman; MSWDO                        | Brgy. Officials aware of the law                                 |
| 4. Children's Month Celebration and Children's Congress  | A 1 day activity which will be participated by Day Care Children in 23 Child Development Centers                                | To be able to discuss the rights, responsibilities and duties of children                    | November May, 2024 | 100,000.00 | MSWDO; Child Development Workers             | Children participated in the celebration                         |
| 5. Accreditation of Child Development Workers and Child Development Centers  | Determination of CDCs and CDWs meet the standards of providing excellent care for children                                      | To be able to comply the standards in extending care to children at the Child Dev't .Centers | August, 2024       | 50,000.00  | MSWDO  | Quality ECCD program is ensured and complied                     |
| 6. Capability Building to Child Dev't. Workers/ Celebration of Day Care Worker Week  | A 2 day training and seminar to CWDs  | To improve/upgrade the knowledge and skills of CDWs in conducting ECCD activities            | April, 2024        | 50,000.00  | MSWDO, CDWs                                  | Child Development Worker are able to attend training and seminar |
| 7. Feeding Program for severely wasted high school students  | 30 days supplementary feeding for 200 severely wasted high school students  | To improve the nutritional status from severely wasted to normal level                       | August, 2024       | 120,000.00 | DepEd High School                            | Supplementary Feeding for severely wasted high school students   |
| 8. Promotion of Infant and Young Child Feeding (IYCF) practices<br>- Supplementary feeding to all pregnant mothers<br>- Buntis Day | Provision of equality counselling to group and individual during the Prenatal and Immunization Feeding of all pregnant mothers. | To be able to provide and disseminate health education practices to pregnant mothers         | Year round         | 100,000.00 | IYCF Team, BNS, Midwives, Nurses, BHWs, MNAO | Supplementary Feeding for pregnant mothers                       |

|  |   |  |            |                     |  |   |
|--|---|--|------------|---------------------|--|---|
| 8. Promotion of Infant and Young Child Feeding (IYCF) practices<br>- Supplementary feeding to all pregnant mothers<br>- Buntis Day | Provision of equality counselling to group and individual during the Prenatal and Immunization Feeding of all pregnant mothers.                         | To be able to provide and disseminate health education practices to pregnant mothers                   | Year round | 100,000.00          | IYCF Team, BNS, Midwives, Nurses, BHWs, MNAO | Supplementary Feeding for pregnant mothers                              |
| 9. Mother Classes for Teenage Mother/ Pabasa sa nutrisyon (Mother's Day)   | A participative circular gathering of Mother's with malnourished children and Mothers with 0-59 preschoolers informally discussing health and nutrition | To provide education on proper nutrition practices to all mothers.                                     | Year round | 20,000.00           | IYCF Team, BNS, Midwives, Nurses, BHWs, MNAO | Information Dissemination   |
| 10. Care & maintenance of abandoned, neglected, and abused children enrolled to institutional care                                 | Payment of expenses counterpart under institutional care  | To be able to pay the expenses of abandoned, neglected, abused children while under institutional care | Year round | 20,000.00           | MSWDO/LGU STA.FE                             | Cost & maintenance of abandoned, neglected, and abused children is paid |
| 11. Educational Assistance to Enrolled Out of School Children to Alternative Learning System                                       | Assistance given to students who are indigent and in crisis situation   | To be able to give assistance to students who are indigent and in crisis situation                     | Year round | 30,000.00           | MSWDO  | Indigent Students and in Crisis Situation are given financial support   |
| 12. Advocacy Campaign and financial support on Child Labor   | Conduct advocacy campaign against Child Labor   | To be able to formulate advocacy campaign against child labor  | Year round | 50,000.00           | MSWDO/PESO                                   | Citizens of Santa Fe are aware of child labor                           |
| <b>GRAND TOTAL</b>   |   |  |            | <b>1,000,000.00</b> |  |   |

Prepared by:

  
MARUJA S. RAMOS  
MLGOO


  
FRANCIS LOUIS E. BEDUA  
SWO III/MSWDO Designate


  
DR. ROWENA E. DE VEYRA  
MHO

  
CYNTHIA V. LANTAJO  
MPDC

  
RAMIL P. BINGCO  
District Supervisor

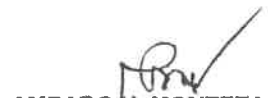
  
PAMELA BLANCHE LAGO  
MNAO

  
NIRESSA AMOR C. LAGO  
HRMO II/PESO

  
BELEN C. CHUCA  
SB Member

  
GAMALIEL ROY E. BURGOS  
MDRRMO

Approved:

  
AMPARO H. MONTEZA  
Municipal Mayor



**PWD BUDGET PLAN 2024**

| <b>PROGRAM/PROJECT ACTIVITY (2)</b>  |                   |
|--|-------------------|
| <b>I. MOOE</b>   | <b>AMOUNT</b>     |
| Office Supplies  | 20,000.00         |
| NDPR Week Celebration  | 65,000.00         |
| Skills Trainings/Capability Building/Livelihood                                      | 50,000.00         |
| <b>Sub-Total</b>   | <b>135,000.00</b> |
| <b>II. CAPITAL OUTLAY</b>  |                   |
| Office Equipment/ Assistive Devices (Wheelchair, Cane, etc.)                         | 50,000.00         |
| IT Equipment (Dual Sided ID Card Printer Machine with fingerprint and signature pad) | 100,000.00        |
| <b>Sub-Total</b>   | <b>150,000.00</b> |
| <b>GRAND TOTAL</b>   | <b>285,000.00</b> |

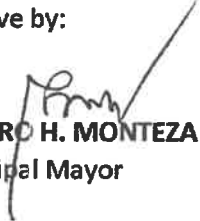
Prepared by:

  
**MARY GRACE MORON**  
PWD Focal

Noted by:

  
**FRANCIS LOUIS E. BEDUA**  
SWO III/ MSWDO Designate

Approve by:

  
**AMPARO H. MONTEZA**  
Municipal Mayor

Republic of the Philippines  
Province of Leyte  
Municipality of Sta Fe  
MUNICIPAL HEALTH OFFICE

**PROGRAMS, PROJECTS AND ACTIVITIES TO COMBAT HIV & AIDS PURSUANT TO REPUBLIC ACT 8504**

R.A. 8504, "The Philippine AIDS Prevention and Control Act of 1998", has the following provisions, which clearly define the role of the Local Government Units in the prevention and control of HIV & AIDS:

1. Article I, Section 5. HIV/AIDS Information as a Health Service - HIV/AIDS education and information dissemination shall form part of the delivery of health services by health practitioners, workers and personnel. The knowledge and capabilities of all public health workers shall be enhanced to include skills for proper information dissemination and education on HIV/AIDS. -----The training of health workers shall include discussions on HIV-related ethical issues such as confidentiality, informed consent and the duty to provide treatment.
2. Article I, Section 9. HIV/AIDS Education in Communities – Local government units, in collaboration with the Department of Health, shall conduct educational and information campaign on HIV/AIDS. The provincial governor, city or municipal mayor and the barangay captain shall coordinate such campaign among concerned government agencies, non-government organizations and church-based groups.
3. Article IV, Section 23. Community-Based Services – Local government units, in coordination and in cooperation with concerned government agencies, non-government organizations, persons with HIV/AIDS and groups most at risk of HIV infection shall provide community-based HIV/AIDS prevention and care services.

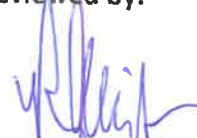
Hence, the following activities are proposed:

| Programs/<br>Projects/Activities   | Brief Description   | Period of<br>Implementation     | Responsible<br>Person | Performance<br>Indicator   | Source<br>of<br>Fund | Budget           |
|--|---|---------------------------------|-----------------------|--|----------------------|------------------|
| 1. Capacity Building Activity, Orientation to RHU Staff and Personnel on HIV & AIDS Basic Facts and How to be an HIV & AIDS Counsellor | -Training /workshop on HIV & AIDS Counselling   | June 2024                       | MHO PHN               | RHU Staff and Personnel updated as to the basics of HIV & AIDS and Counselling |                      | 10,000.00        |
| 2. HIV & AIDS Symposium  | Lecture/Discussion and Lay Forum on the Basic Facts about HIV & AIDS to Junior High School Students | 3 <sup>rd</sup> Quarter OF 2024 | MHO Staff             | Junior High School Students oriented as to the Basics of HIV & AIDS            |                      | 15,000.00        |
| 3. HIV & AIDS Symposium  | Lecture/Discussion and Lay Forum on the Basic Facts about HIV & AIDS to Senior High School Students | 3 <sup>rd</sup> Quarter OF 2024 | MHO Staff             | Senior High School Students oriented as to the Basics of HIV & AIDS            |                      | 15,000.00        |
| <b>TOTAL</b>   |   |                                 |                       |  |                      | <b>40,000.00</b> |

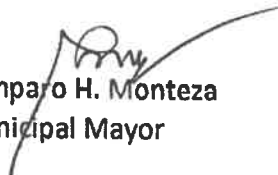
Prepared by:

  
Rowena E. de Veyra, MD  
Municipal Health Officer

Reviewed by:

  
Romeo A. Grisola  
Municipal Budget Officer

Approved:

  
Hon. Amparo H. Monteza  
Municipal Mayor

**SENIOR CITIZEN'S ANNUAL FINANCIAL PLAN  
CY 2024 ANNUAL GENERAL FUND BUDGET  
LGU - STA. FE, LEYTE**

| AIP<br>Reference<br>CODE | PROGRAM/PROJECT<br>ACTIVITY (2)                                  | IMPLEMENTING<br>OFFICE (3) | SCHEDULE OF<br>IMPLEMENTATION |                   | EXPECTED<br>OUTPUT<br>(6) | FUNDING SOURCE (7) |                |     | AMOUNT IN THOUSAND PESOS    |                     |                               |                           |               |                     |
|--------------------------|--|----------------------------|-------------------------------|-------------------|---------------------------|--------------------|----------------|-----|-----------------------------|---------------------|-------------------------------|---------------------------|---------------|---------------------|
|                          |  |                            | STARTING<br>(4)               | COMPLETION<br>(5) |                           | 20%<br>EDF         | 5% CAL<br>FUND | GFB | PERSONAL<br>SERVICES<br>(8) | MOOE<br>(9)         | FINANCIAL<br>EXPENSES<br>(10) | CAPITAL<br>OUTLAY<br>(11) | TOTAL<br>(12) |                     |
|                          |  |                            |                               |                   |                           |                    |                |     |                             |                     |                               |                           |               |                     |
|                          | <b>1. EXECUTIVE SUPERVISION &amp; MANAGEMENT</b>                 |                            |                               |                   |                           |                    |                |     |                             |                     |                               |                           |               |                     |
|                          | a. Honoraria, OSCA Chairperson@8k/month                          | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 96,000.00           |                               |                           |               | 96,000.00           |
|                          | <b>2. MOOE</b>   |                            |                               |                   |                           |                    |                |     |                             |                     |                               |                           |               |                     |
|                          | a. Office Supplies   | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 50,000.00           |                               |                           |               | 50,000.00           |
|                          | b. Elderly Week  | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 130,000.00          |                               |                           |               | 130,000.00          |
|                          | c. Travelling Expenses   | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 25,000.00           |                               |                           |               | 25,000.00           |
|                          | d. Training Team Building-Capability Dev. Activity               | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 60,000.00           |                               |                           |               | 60,000.00           |
|                          | e. Senior Citizen's Night  | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 120,000.00          |                               |                           |               | 120,000.00          |
|                          | f. Representation Expenses                                       | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 50,000.00           |                               |                           |               | 50,000.00           |
|                          | g. Other MOOE  | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 49,000.00           |                               |                           |               | 49,000.00           |
|                          | h. Brgy. President (Representative)<br>Incentive at 500.00/month | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 120,000.00          |                               |                           |               | 120,000.00          |
|                          | <b>3. SOCIAL WELFARE SERVICES</b>                                |                            |                               |                   |                           |                    |                |     |                             |                     |                               |                           |               |                     |
|                          | a. Home Care Support Services for Senior Citizen                 | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 100,000.00          |                               |                           |               | 100,000.00          |
|                          | b. Mortuary Assistance Fund                                      | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 100,000.00          |                               |                           |               | 100,000.00          |
|                          | c. Senior Citizen's Birthday Regalo                              | LCE/OSCA                   | 1st qtr.                      | 4th qtr.          | Completed                 |                    |                | /   |                             | 100,000.00          |                               |                           |               | 100,000.00          |
|                          | <b>TOTAL</b>   |                            |                               |                   |                           |                    |                |     |                             | <b>1,000,000.00</b> |                               |                           |               | <b>1,000,000.00</b> |

Prepared:

*Beatriz Moron*  
**BEATRIZ S. MORON**  
OSCA Head

Reviewed:

*Romeo A. Grisola*  
**ROMEO A. GRISOLA**  
Municipal Budget Officer

Approved:

*Amparo H. Monteza*  
**AMPARO H. MONTEZA**  
Municipal Mayor