



Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Palo  
 -oOo-

Item No.: 04

Date: 16 2024 JUL

**PROVINCIAL BUDGET OFFICE**

Hon. LEONARDO M. JAVIER, JR,  
 Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
 Sangguniang Panlalawigan  
 Province of Leyte

RELEASED  
 DATE: 7-8-24  
 NO. 4051  
 BY: [Signature]  
 PBO

July 5, 2024

**RECEIVED**  
 JUL 08 2024  
 PROVINCE OF LEYTE

**Gentlemen and Ladies:**

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 02 FY 2024** of the **Municipality Mahaplag, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 24-008** with a total appropriation in the amount of **P1,346,560.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02;
2. That the appropriation for RA and TA adjustment for government personnel shall be made pursuant to Local Budget Circular no. 157 dated May 3, 2024;
3. That the creation of the eight (8) Casual Positions under the Office of the Municipal Mayor shall be in accordance to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC); and
4. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

It is hereby noted that the Appropriation Ordinance is not in accordance with the format prescribed in the Budget Operations Manual 2023 Edition. We therefore suggest that Illustration No. 2, Chapter 2 of the Budget Operations Manual 2023 Edition be observed and be followed.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

*[Signature]*  
**MARIA GINA P. HIPE**  
 Provincial Budget Officer

*[Signature]*  
**RUTH Y. SURPIA**  
 Provincial Treasurer

*[Signature]*  
**AGNES C. RAFON**  
 Provincial Planning and Development  
 Coordinator – Designate

Republic of the Philippines  
PROVINCE OF LEYTE

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02 JUL 2024

*J. 2:30 pm*

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**

02 July 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 24-008 of the Municipality Of Mahaplag, Leyte**, entitled: An Ordinance Approving the Reversion and Reappropriation of Funds Under the **Supplemental Budget No. 2** of the Municipal Local Government Unit of Mahaplag, Leyte for **Fiscal Year 2024** in the **Total Amount of One Million Three Hundred Forty-Six Thousand Five Hundred Sixty Pesos (P1,346,560.00)**, together with the **Supplemental Investment Program (SIP) No. 2 CY 2024 of the same amount.**



**FLORINDA JIL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Mahaplag  
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Office of the Sangguniang Bayan

## TRANSMITTAL

**FLORINDA JILL S. UYVICO**  
Provincial Government Department Head  
Secretary to the Sangguniang Panlalawigan  
Office of the Sangguniang Panlalawigan  
Province of Leyte  
Tacloban City

Attention: Records Office

Madam:

Transmitting to your good office this duly approved **Municipal Ordinance No. 24-008** (Supplemental Budget No. 2) and **SB Resolution No. 2024-0056** of the Municipality of Mahaplag for review by the Sangguniang Panlalawigan of the Province of Leyte, as follows:

- 1. ORDINANCE NO. 24-008: AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2024 IN THE TOTAL AMOUNT OF ONE MILLION THREE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED SIXTY PESOS (₱1,346,560.00).**

Attachments are as follows:

- a. SB RESOLUTION NO. 2024-0056: A RESOLUTION ADOPTING THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 038 SERIES OF 2024 OF THE MUNICIPALITY OF MAHAPLAG ENTITLED "A RESOLUTION ADOPTING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2024 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF ONE MILLION THREE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED SIXTY PESOS ONLY (Php. 1,346,560.00)."**
- b. MDC RESOLUTION NO. 038 SERIES OF 2024: A RESOLUTION ADOPTING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2024 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF ONE MILLION THREE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED SIXTY PESOS ONLY (Php. 1,346,560.00)."**
- c. CERTIFICATION OF AVAILABILITY OF FUNDS**
- d. STATEMENT OF FUNDING SOURCES**
- e. STATEMENT OF FUNDS AVAILABLE FOR REVERSION**
- f. STATEMENT OF SUPPLEMENTAL APPROPRIATION**
- g. CY 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2**

Thank you and more power.

Respectfully yours, r

  
**ATTY. JASON V. ALONZO**  
Board Secretary V



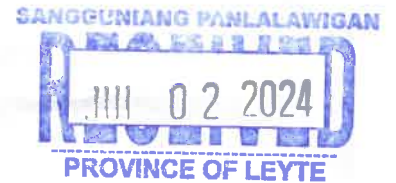
Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Mahaplag  
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**SANGGUNIANG BAYAN**

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON JUNE 24, 2024 AT THE SESSION HALL OF THE MUNICIPAL HALL BUILDING, BRGY. POBLACION, MAHAPLAG, LEYTE.**

- |          |                          |   |  |
|----------|--------------------------|---|--|
| Present: | HON. MYRA P. SOLIS       | - | Municipal Vice Mayor/Presiding Officer     |
|          | HON. AIDA L. DIZON       | - | Sangguniang Bayan Member                   |
|          | HON. JEFFREY M. RELEVO   | - | Sangguniang Bayan Member                   |
|          | HON. GLENN H. BARTOLINI  | - | Sangguniang Bayan Member                   |
|          | HON. HARLIN O. GONZAGA   | - | Sangguniang Bayan Member                   |
|          | HON. OSCAR S. REALES     | - | Sangguniang Bayan Member                   |
|          | HON. EDGARDO R. CAMASIN  | - | Ex officio Sangguniang Bayan Member        |
|          |                          | - | President, Liga Ng Mga Barangay            |
|          | HON. REINA ROSE DEDAL    | - | Ex officio Sangguniang Bayan Member        |
| Absent:  | HON. ARLENE O. GIGANTO   | - | President, Sangguniang Kabataan Federation |
|          | HON. CARMELITO C. ALONZO | - | Sangguniang Bayan Member                   |
|          | HON. REYNALDO M. KANEN   | - | Sangguniang Bayan Member                   |



**RESOLUTION NO. 2024-0056**

**A RESOLUTION ADOPTING THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 038 SERIES OF 2024 OF THE MUNICIPALITY OF MAHAPLAG ENTITLED “A RESOLUTION ADOPTING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2024 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF ONE MILLION THREE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED SIXTY PESOS ONLY (Php. 1,346,560.00).”**

On motion by **HON. AIDA L. DIZON** and duly seconded by **ALL THE MEMBERS PRESENT**, and duly approved during the session, there being a quorum, by the affirmative votes of **ALL OF THE MEMBERS PRESENT** of the Sangguniang Bayan of Mahaplag;

**BE IT RESOLVED, AS IT IS HEREBY RESOLVED, to ADOPT the Municipal Development Council (MDC) Resolution No. 038 Series of 2024 of the Municipality of Mahaplag entitled “A RESOLUTION ADOPTING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 2 OF CALENDAR YEAR 2024 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF ONE MILLION THREE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED SIXTY PESOS ONLY (Php. 1,346,560.00);”**

**RESOLVED FURTHER, to furnish copies of this Resolution No. 2024-0055 to all offices concerned for the information and appropriate action.**

**APPROVED** this 24<sup>th</sup> day of June 2024.

CERTIFIED CORRECT:

**ATTY. JASON V. ALONZO**  
 Board Secretary V

ATTESTED TO BE  
 DULY APPROVED:

**HON. MYRA P. SOLIS**  
 Municipal Vice Mayor/ Presiding Officer

APPROVED BY:

**HON. RONALDO T. LLEVE**  
 Municipal Mayor





Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Mahaplag  
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## OFFICE OF THE SANGGUNIANG BAYAN

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON JUNE 10, 2024 AT THE SESSION HALL OF THE MUNICIPAL HALL, BRGY. POBLACION, MAHAPLAG, LEYTE.**

**PRESENT:**

- |                          |   |   |
|--------------------------|---|---|
| HON. MYRA P. SOLIS       | - | Municipal Vice Mayor/Presiding Officer  |
| HON. ARLENE O. GIGANTO   | - | Sangguniang Bayan Member  |
| HON. AIDA L. DIZON       | - | Sangguniang Bayan Member  |
| HON. CARMELITO C. ALONZO | - | Sangguniang Bayan Member  |
| HON. JEFFREY M. RELEVO   | - | Sangguniang Bayan Member  |
| HON. REYNALDO M. KANEN   | - | Sangguniang Bayan Member  |
| HON. GLENN H. BARTOLINI  | - | Sangguniang Bayan Member  |
| HON. OSCAR S. REALES     | - | Sangguniang Bayan Member  |
| HON. EDGARDO R. CAMASIN  | - | Ex officio Sangguniang Bayan Member<br>President, Liga Ng Mga Barangay            |
| HON. REINA ROSE DEDAL    | - | Ex officio Sangguniang Bayan Member<br>President, Sangguniang Kabataan Federation |
- ABSENT:
- |                        |   |                          |
|------------------------|---|--------------------------|
| HON. HARLIN O. GONZAGA | - | Sangguniang Bayan Member |
|------------------------|---|--------------------------|

## MUNICIPAL ORDINANCE NO. 24-008

**AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2024 IN THE TOTAL AMOUNT OF ONE MILLION THREE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED SIXTY PESOS (₱1,346,560.00).**

**BE IT ENACTED**, as it is hereby enacted, by the Sangguniang Bayan of Mahaplag, Leyte, in session assembled:

**Section 1. AUTHORITY AND PURPOSE.** This appropriation ordinance is in accordance to the provisions of Republic Act 7160 otherwise known as the Local Government Code of 1991, the Sangguniang Bayan of Mahaplag, Leyte, hereby enact through this Ordinance the reversion and re-appropriation of funds under this Supplemental Budget No. 2 for Fiscal Year 2024 of the Municipal Local Government of Mahaplag, Leyte to allocate funds for the following:

- To fund the increase in the Representation Allowance (RA) and Transportation Allowance (TA) of the Department Heads, Assistant Department Heads, and Elected Officials of the Local Government Unit of Mahaplag, Leyte, including the RATA Differential from January 1 to June 30, 2024 pursuant to and in accordance to Local Budget Circular No. 157 dated May 3, 2024;
- To fund the salaries and all benefits of the newly created eight (8) Casual Positions under the Office of the Municipal Mayor;

**Section 2. DECLARATION OF SAVINGS.** The funds allocated under the newly abolished position of **Management and Audit Analyst IV** under the **Municipal Accounting Office**, particularly for the Salaries, PERA, Mid-Year Bonus, Year End Bonus, Retirement and Life Insurance Premium (RLIP), and Philippine Health Insurance Contribution (PHIC) in the total amount **Eight Hundred Sixty Thousand Five Hundred Sixty Pesos (₱860,560.00)**; the funds allocated under the **Human Resource Management Office** for the Salaries for the vacant funded position of **Municipal Government Department Head I (Human Resource Management Officer)** in the amount of **Two Hundred Eighty-Eight Thousand Pesos (288,000.00)**; and the funds under the **Office of the Municipal Disaster Risk Reduction and Management Office** for the Salaries for the vacant funded position of **Local Disaster Risk Reduction Management Officer II** in the sum amount of **One Hundred Ninety-Eight Thousand Pesos (₱198,000.00)** are all hereby declared as Savings by virtue of this Ordinance amounting to a grand total of **One Million Three Hundred Forty-Six Thousand Five Hundred Sixty Pesos (₱1,346,560.00)**.

For purposes of this Ordinances, savings is defined as the portions or balances as of any given point in the fiscal year of any programmed or allotted appropriation which remain free of any obligation or encumbrance and which are still available after the satisfactory completion or the unavoidable discontinuance or abandonment of the work, activity, or purpose for which the appropriation was originally authorized, or which result from unobligated compensation and related costs pertaining to vacant positions and leaves of absence without pay.

**Section 3. REVERSION OF FUNDS TO THE GENERAL FUND.** The declared savings amounting to **One Million Three Hundred Forty-Six Thousand Five Hundred Sixty Pesos (₱1,346,560.00)** that is available for reversion is hereby reverted back to the General Fund by virtue of this Ordinance, and is therefore now available for re-appropriation, in accordance to the **Statement of Funds Available for Reversion** duly certified by the Municipal Budget Officer, Municipal Accountant – Designate, Municipal Planning and Development Coordinator – Designate, Municipal Treasurer and the Local Chief Executive, as follows:

**STATEMENT OF FUNDS AVAILABLE FOR REVERSION**

*As of May 7, 2024*

| Office   | Object of Expenditure                           | Amount of Appropriation | Amount of Obligation | Unobligated to Date  | Amount to Reverted   |
|--|---|-------------------------|----------------------|----------------------|----------------------|
| MACCO<br>(MAA IV)  | Salaries  | 643,596.00              | 0.00                 | 643,596.00           | 643,596.00           |
|  | PERA  | 24,000.00               | 0.00                 | 24,000.00            | 24,000.00            |
|  | Mid-Year Bonus                                  | 53,633.00               | 0.00                 | 53,633.00            | 53,633.00            |
|  | Year End Bonus                                  | 53,633.00               | 0.00                 | 53,633.00            | 53,633.00            |
|  | Retirement and Life Insurance Premium (RLIP)    | 77,142.00               | 0.00                 | 77,142.00            | 77,142.00            |
|  | Philippine Health Insurance Contribution (PHIC) | 8,556.00                | 0.00                 | 8,556.00             | 8,556.00             |
|  | <b>Sub-Total</b>                                |                         | <b>860,560.00</b>    | <b>0.00</b>          | <b>860,560.00</b>    |
| Human Resource Management Office (MGDH I)                                  | Salaries  | 288,000.00              | 0.00                 | 288,000.00           | 288,000.00           |
|  | <b>Sub-Total</b>                                |                         | <b>288,000.00</b>    | <b>0.00</b>          | <b>288,000.00</b>    |
| Municipal Disaster Risk Reduction and Management Office (LDRRM Officer II) | Salaries  | 198,000.00              | 0.00                 | 198,000.00           | 198,000.00           |
|  | <b>Sub-Total</b>                                |                         | <b>198,000.00</b>    | <b>0.00</b>          | <b>198,000.00</b>    |
| <b>Grand Total</b>   |   | <b>₱1,346,560.00</b>    | <b>0.00</b>          | <b>₱1,346,560.00</b> | <b>₱1,346,560.00</b> |

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**Section 4. AVAILABLE FUNDS FOR RE-APPROPRIATION.** The funds actually available for re-appropriation under this Supplemental Budget No. 2 for the current Fiscal Year 2024 amounts to **One Million Three Hundred Forty-Six Thousand Five Hundred Sixty Pesos (₱1,346,560.00)** in accordance to the **Statement of Funding Sources** duly certified by the Municipal Treasurer and Municipal Accountant – Designate, as follows:

**STATEMENT OF FUNDING SOURCES**  
*Supplemental Budget No. 2, Calendar Year 2024*

| Particulars   | Actual Classification PGCA | Amount               |
|---|----------------------------|----------------------|
| 1.0 New Revenue Sources                                 |                            |                      |
| 2.0 Actual Collection in Excess of the Estimated Income |                            |                      |
| 3.0 Savings – Reversion (Vacant Funded Position)        |                            | ₱1,346,560.00        |
| 4.0 Realignment   |                            |                      |
| <b>TOTAL</b>  |                            | <b>₱1,346,560.00</b> |

**Section 5. RE-APPROPRIATION OF FUNDS.** The amount of **One Million Three Hundred Forty-Six Thousand Five Hundred Sixty Pesos (₱1,346,560.00)**, as the funds actually available for re-appropriation, is hereby re-appropriated under this Supplemental Budget No. 2 for Fiscal Year 2024 to fund the increase in the Representation Allowance (RA) and Transportation Allowance (TA) of the Department Heads, Assistant Department Heads, and Elected Officials of the Local Government Unit of Mahaplag, Leyte, including the RATA Differential from January 1 to June 30, 2024 pursuant to and in accordance to Local Budget Circular No. 157 dated May 3, 2024; as well as to fund the salaries and all benefits of the newly created eight (8) Casual Positions under the Office of the Municipal Mayor, in accordance to the **Statement of Supplemental Appropriation** prepared by the Municipal Budget Officer and approved by the Municipal Mayor, as follows:



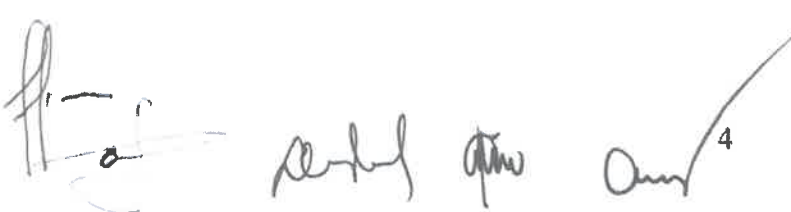


**STATEMENT OF SUPPLEMENTAL APPROPRIATION**  
*Supplemental Budget No. 2, Calendar Year 2024*

| Implementing Office  | Particulars/ Purpose  | AIP Reference Code            | Object Expenditures              | Account Code | Amount      |
|----------------------|---|-------------------------------|----------------------------------|--------------|-------------|
| Executive Services   | <b>Personal Services</b><br>Salaries of Casual Position           | 1000-000-3-01-002-001-000-001 | Salaries of Casual Paid          | 5-01-01-020  | ₱860,560.00 |
|                      | (RA)<br>Representation Allowance                                  | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020  | ₱18,000.00  |
|                      | (TA)<br>Transportation Allowance                                  | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030  | ₱18,000.00  |
| Legislative Services | <b>Personal Services (PS)</b><br>(RA)<br>Representation Allowance | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020  | ₱108,000.00 |
|                      | (TA)<br>Transportation Allowance                                  | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030  | ₱108,000.00 |

*[Handwritten signatures and initials are present in the left and bottom margins of the page.]*



|  |  |                               |   |             |            |
|--|--|-------------------------------|---|-------------|------------|
| Human Resources  | <b>Personal Services (PS)</b><br><b>(RA)</b><br>Representation Allowance | 1000-000-3-01-002-001-000-001 | <b>(RA)</b><br>Representation Allowance | 5-01-02-020 | ₱18,000.00 |
|  | <b>(TA)</b><br>Transportation Allowance                                  | 1000-000-3-01-002-001-000-001 | <b>(TA)</b><br>Transportation Allowance | 5-01-02-030 | ₱18,000.00 |
| Municipal Planning and Development Coordinating Services | <b>Personal Services (PS)</b><br><b>(RA)</b><br>Representation Allowance | 1000-000-3-01-002-001-000-001 | <b>(RA)</b><br>Representation Allowance | 5-01-02-020 | ₱9,000.00  |
|  | <b>(TA)</b><br>Transportation Allowance                                  | 1000-000-3-01-002-001-000-001 | <b>(TA)</b><br>Transportation Allowance | 5-01-02-030 | ₱9,000.00  |
| Civil Registry Services                                  | <b>Personal Services (PS)</b><br><b>(RA)</b><br>Representation Allowance | 1000-000-3-01-002-001-000-001 | <b>(RA)</b><br>Representation Allowance | 5-01-02-020 | ₱9,000.00  |
|  | <b>(TA)</b><br>Transportation Allowance                                  | 1000-000-3-01-002-001-000-001 | <b>(TA)</b><br>Transportation Allowance | 5-01-02-030 | ₱9,000.00  |
| Budgeting Services                                       | <b>Personal Services (PS)</b><br><b>(RA)</b><br>Representation Allowance | 1000-000-3-01-002-001-000-001 | <b>(RA)</b><br>Representation Allowance | 5-01-02-020 | ₱9,000.00  |
|  | <b>(TA)</b><br>Transportation Allowance                                  | 1000-000-3-01-002-001-000-001 | <b>(TA)</b><br>Transportation Allowance | 5-01-02-030 | ₱9,000.00  |
| Accounting Services                                      | <b>Personal Services (PS)</b><br><b>(RA)</b><br>Representation Allowance | 1000-000-3-01-002-001-000-001 | <b>(RA)</b><br>Representation Allowance | 5-01-02-020 | ₱9,000.00  |
|  | <b>(TA)</b><br>Transportation Allowance                                  | 1000-000-3-01-002-001-000-001 | <b>(TA)</b><br>Transportation Allowance | 5-01-02-030 | ₱9,000.00  |



|   |  |                               |                                  |             |                      |
|---|--|-------------------------------|----------------------------------|-------------|----------------------|
| Treasury Services                       | Personal Services (PS)<br>(RA)<br>Representation Allowance | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020 | ₱18,000.00           |
|   | (TA)<br>Transportation Allowance                           | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030 | ₱18,000.00           |
| Assessment of Real Property Services    | Personal Services (PS)<br>(RA)<br>Representation Allowance | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020 | ₱9,000.00            |
|   | (TA)<br>Transportation Allowance                           | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030 | ₱9,000.00            |
| Social Welfare and Development Services | Personal Services (PS)<br>(RA)<br>Representation Allowance | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020 | ₱9,000.00            |
|   | (TA)<br>Transportation Allowance                           | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030 | ₱9,000.00            |
| Health Services                         | Personal Services (PS)<br>(RA)<br>Representation Allowance | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020 | ₱9,000.00            |
|   | (TA)<br>Transportation Allowance                           | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030 | ₱9,000.00            |
| Agricultural Services                   | Personal Services (PS)<br>(RA)<br>Representation Allowance | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020 | ₱9,000.00            |
|   | (TA)<br>Transportation Allowance                           | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030 | ₱9,000.00            |
| Engineering Services                    | Personal Services (PS)<br>(RA)<br>Representation Allowance | 1000-000-3-01-002-001-000-001 | (RA)<br>Representation Allowance | 5-01-02-020 | ₱9,000.00            |
|   | (TA)<br>Transportation Allowance                           | 1000-000-3-01-002-001-000-001 | (TA)<br>Transportation Allowance | 5-01-02-030 | ₱9,000.00            |
| <b>TOTAL APPROPRIATION</b>              |  |                               |                                  |             | <b>₱1,346,560.00</b> |

**Section 6.** The disbursement of the funds under this Ordinance shall be in accordance with law and with the existing accounting and auditing rules and procedures.

**Section 7. SEPARABILITY CLAUSE.** If, for any reason, any item, section or provision of this Ordinance is declared invalid or unconstitutional, the other items, sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 8. REPEALING CLAUSE.** All ordinances, resolutions or parts thereof, whose provisions are in conflict with or contrary to the provisions of this ordinance are hereby repealed, amended or modified accordingly.

**Section 9. EFFECTIVITY CLAUSE.** This Ordinance shall take effect upon approval by the Local Chief Executive.

ENACTED on this 10<sup>th</sup> day of June 2024 in Mahaplag, Leyte.

APPROVED BY THE SANGGUNIANG BAYAN MEMBERS:

  
**HON. ARLENE O. GIGANTO**  
SB Member

  
**HON. AIDA L. DIZON**  
SB Member

  
**HON. CARMELITO C. ALONZO**  
SB Member

**HON. JEFFREY M. RELEVO**  
SB Member

  
**HON. GLENN H. BARTOLINI**  
SB Member

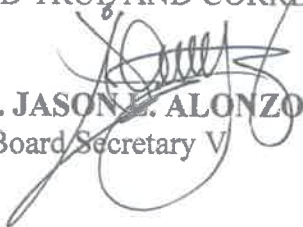
  
**HON. REYNALDO M. KANEN**  
SB Member

  
**HON. OSCAR S. REALES**  
SB Member

  
**HON. EDGARDO R. CAMASIN**  
President, Liga Ng Mga Barangay

  
**HON. REINA ROSE DEDAL**  
President, Sangguniang Kabataan Federation

CERTIFIED TRUE AND CORRECT:

  
**ATTY. JASON E. ALONZO**  
Board Secretary V

ATTESTED BY:  
  
**HON. MYRA P. SOLIS**  
Municipal Vice Mayor/ Presiding Officer

APPROVED BY:  
  
**HON. RONALDO T. LLEVE**  
Municipal Mayor  
Date of Approval: JUN 10 2024



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Mahaplag  
-o0o-



## OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON JUNE 10, 2024 AT THE SESSION HALL OF THE MUNICIPAL HALL, BRGY. POBLACION, MAHAPLAG, LEYTE.

**PRESENT:**

- |                          |   |   |
|--------------------------|---|---|
| HON. MYRA P. SOLIS       | - | Municipal Vice Mayor/Presiding Officer  |
| HON. ARLENE O. GIGANTO   | - | Sangguniang Bayan Member  |
| HON. AIDA L. DIZON       | - | Sangguniang Bayan Member  |
| HON. CARMELITO C. ALONZO | - | Sangguniang Bayan Member  |
| HON. JEFFREY M. RELEVO   | - | Sangguniang Bayan Member  |
| HON. REYNALDO M. KANEN   | - | Sangguniang Bayan Member  |
| HON. GLENN H. BARTOLINI  | - | Sangguniang Bayan Member  |
| HON. OSCAR S. REALES     | - | Sangguniang Bayan Member  |
| HON. EDGARDO R. CAMASIN  | - | Ex officio Sangguniang Bayan Member<br>President, Liga Ng Mga Barangay            |
| HON. REINA ROSE DEDAL    | - | Ex officio Sangguniang Bayan Member<br>President, Sangguniang Kabataan Federation |

**ABSENT:**

- |                        |   |                          |
|------------------------|---|--------------------------|
| HON. HARLIN O. GONZAGA | - | Sangguniang Bayan Member |
|------------------------|---|--------------------------|

### MUNICIPAL ORDINANCE NO. 24-007

#### AN ORDINANCE CREATING EIGHT (8) CASUAL POSITIONS UNDER THE OFFICE OF THE MUNICIPAL MAYOR OF THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG.

**BE IT ENACTED**, as it is hereby enacted, by the Sangguniang Bayan of Mahaplag, Leyte, in session assembled:

**Section 1.** This is pursuant to the pertinent provisions of Republic Act No. 7160 otherwise known as the Local Government Code of 1991, primarily Section 447 paragraph (a) subparagraph (1) with subparagraphs (vii) and (viii), pertaining to the powers of the Sangguniang Bayan to determine the powers, duties, positions and salaries of employees of the municipality, and Section 81 on the Sangguniang Bayan's power to determine the compensation of personnel in the Municipal Local Government Unit of Mahaplag, Leyte.

**Section 2.** Eight (8) Casual Positions under the Office of the Municipal Mayor of the Municipal Local Government Unit of Mahaplag, Leyte is hereby created.

**Section 3.** Each casual employee shall be entitled to a Gross Annual Compensation (including all benefits) amounting to One Hundred Seven Thousand Five Hundred Seventy Pesos (P107,570.00).

**Section 4. SEPARABILITY CLAUSE.** If, for any reason, any item, section or provision of this Ordinance is declared invalid or unconstitutional, the other items, sections or



provisions thereof which are no affected thereby shall continue to be in full force and effect.

**Section 5. REPEALING CLAUSE.** All ordinances, resolutions or parts thereof, whose provisions are in conflict with or contrary to the provisions of this ordinance are hereby repealed, amended or modified accordingly.

**Section 6. EFFECTIVITY CLAUSE.** This Ordinance shall be effective immediately upon approval by the Local Chief Executive.

ENACTED on this 10<sup>th</sup> day of June 2024 in Mahaplag, Leyte.

APPROVED BY THE SANGGUNIANG BAYAN MEMBERS:

  
**HON. ARLENE O. GIGANTO**  
SB Member

  
**HON. AIDA L. DIZON**  
SB Member

  
**HON. CARMELITO C. ALONZO**  
SB Member

**HON. JEFFREY M. RELEVO**  
SB Member

  
**HON. GLENN H. BARTOLINI**  
SB Member

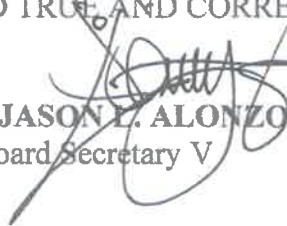
  
**HON. REYNALDO M. KANEN**  
SB Member

  
**HON. OSCAR S. REALES**  
SB Member


  
**HON. EDGARDO R. CAMASIN**  
President, Liga Ng Mga Barangay

  
**HON. REINA ROSE DEDAL**  
President, Sangguniang Kabataan Federation

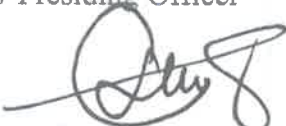
CERTIFIED TRUE AND CORRECT:

  
**ATTY. JASON L. ALONZO**  
Board Secretary V

ATTESTED TO BE DULY ENACTED:

  
**HON. MYRA P. SOLIS**  
Municipal Vice Mayor/ Presiding Officer

APPROVED BY:

  
**HON. RONALDO T. LLEVE**  
Municipal Mayor  
Date of Approval: JUN 10 2024



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Mahaplag  
-o0o-



## OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON JUNE 10, 2024 AT THE SESSION HALL OF THE MUNICIPAL HALL, BRGY. POBLACION, MAHAPLAG, LEYTE.

**PRESENT:**

- |                          |   |  |
|--------------------------|---|--|
| HON. MYRA P. SOLIS       | - | Municipal Vice Mayor/Presiding Officer     |
| HON. ARLENE O. GIGANTO   | - | Sangguniang Bayan Member                   |
| HON. AIDA L. DIZON       | - | Sangguniang Bayan Member                   |
| HON. CARMELITO C. ALONZO | - | Sangguniang Bayan Member                   |
| HON. JEFFREY M. RELEVO   | - | Sangguniang Bayan Member                   |
| HON. REYNALDO M. KANEN   | - | Sangguniang Bayan Member                   |
| HON. GLENN H. BARTOLINI  | - | Sangguniang Bayan Member                   |
| HON. OSCAR S. REALES     | - | Sangguniang Bayan Member                   |
| HON. EDGARDO R. CAMASIN  | - | Ex officio Sangguniang Bayan Member        |
| HON. REINA ROSE DEDAL    | - | President, Liga Ng Mga Barangay            |
|                          | - | Ex officio Sangguniang Bayan Member        |
|                          | - | President, Sangguniang Kabataan Federation |
- ABSENT:
- |                        |   |                          |
|------------------------|---|--------------------------|
| HON. HARLIN O. GONZAGA | - | Sangguniang Bayan Member |
|------------------------|---|--------------------------|

## MUNICIPAL ORDINANCE NO. 2024-006

**AN ORDINANCE ABOLISHING THE VACANT FUNDED POSITION OF MANAGEMENT AND AUDIT ANALYST (MAA) IV WITH SALARY GRADE 22 UNDER THE MUNICIPAL ACCOUNTING OFFICE OF THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG.**

**BE IT ENACTED**, as it is hereby enacted, by the Sangguniang Bayan of Mahaplag, Leyte, in session assembled:

- Section 1.** This is pursuant to the pertinent provisions of Republic Act No. 7160 otherwise known as the Local Government Code of 1991, primarily Section 447 paragraph (a) subparagraph (1) with subparagraphs (vii) and (viii), pertaining to the powers of the Sangguniang Bayan to determine the powers, duties, positions and salaries of employees of the municipality, and Section 81 on the Sangguniang Bayan's power to determine the compensation of personnel in the Municipal Local Government Unit of Mahaplag, Leyte.
- Section 2.** The vacant funded position of Management and Audit Analyst IV with Salary Grade 22 under the Municipal Accounting Office of the Municipal Local Government Unit of Mahaplag, Leyte is hereby abolished.
- Section 3. SEPARABILITY CLAUSE.** If, for any reason, any item, section or provision of this Ordinance is declared invalid or unconstitutional, the other items, sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 4. REPEALING CLAUSE.** All ordinances, resolutions or parts thereof, whose provisions are in conflict with or contrary to the provisions of this ordinance are hereby repealed, amended or modified accordingly.

**Section 5. EFFECTIVITY CLAUSE.** This Ordinance shall be effective immediately upon approval by the Local Chief Executive.

ENACTED on this 10<sup>th</sup> day of June 2024 in Mahaplag, Leyte.

APPROVED BY THE SANGGUNIANG BAYAN MEMBERS:

  
**HON. ARLENE O. GIGANTO**  
SB Member

  
**HON. AIDA L. DIZON**  
SB Member

  
**HON. CARMELITO C. ALONZO**  
SB Member

**HON. JEFFREY M. RELEVO**  
SB Member

  
**HON. GLENN H. BARTOLINI**  
SB Member

  
**HON. REYNALDO M. KANEN**  
SB Member

  
**HON. OSCAR S. REALES**  
SB Member


  
**HON. REINA ROSE DEDAL**  
President, Liga Ng Mga Barangay

  
**HON. EDGARDO R. CAMASIN**


CERTIFIED TRUE AND CORRECT:

  
**ATTY. JASON MALONZO**  
Board Secretary V

ATTESTED TO BE DULY ENACTED:

  
**HON. MYRA P. SOLIS**  
Municipal Vice Mayor/ Presiding Officer

APPROVED BY:

  
**HON. RONALDO T. LLEVE**  
Municipal Mayor  
Date of Approval: JUN 10 2024



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MAHAPLAG  
oOo



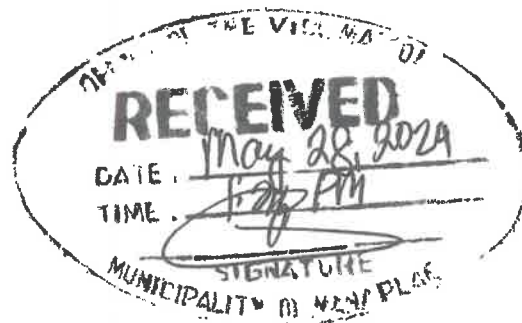
*Hon. Ronaldo T. Llave*  
*Municipal Mayor*

**Office of the Municipal Mayor**

May 28, 2024

**THE HONORABLE MEMBERS**

Sangguniang Bayan of Mahaplag  
Mahaplag Leyte



**Sir/Madam:**

Good day!

Submitting herewith, the **CY 2024 General Fund Supplemental Budget No. 2**, amounting to **One Million Three Hundred Forty-Six Thousand Five Hundred Sixty Pesos (P1,346,560.00) Only**.

For your **URGENT** & appropriate action, please.

Thank you & more power.

Very truly yours,

**HON. RONALDO T. LLEVE**

Municipal Mayor

Republic of the Philippines  
MUNICIPALITY OF MAHAPLAG  
Province of Leyte  
oOo



## Local Finance Committee

### CERTIFICATION

We hereby certify, that there is **SAVINGS** of appropriations from various Vacant Funded Positions under the CY 2024 General Fund Annual Budget, in the total amount of **ONE MILLION THREE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED SIXTY PESOS (P1,346,560.00) ONLY.**

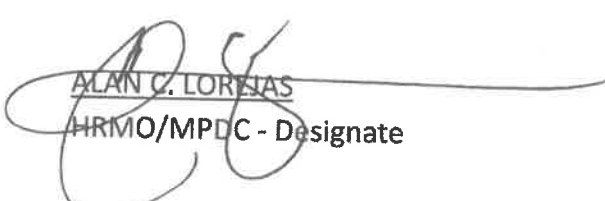
We hereby certify further, that the above savings has a corresponding funds/cash back-up available.


This certification, is issued to support the General Fund Supplemental Appropriation # 2, CY 2024, for various expenditures of LGU Mahaplag, Leyte.

Issued this 7<sup>th</sup> day of May 2024, at Mahaplag Leyte, Philippines.

  
ARNOLD J. BANTACULO  
Mun. Budget Officer

  
IVY MARIE S. PELESCO  
Mun. Treasurer

  
ALAN C. LOREJAS  
HRMO/MPDC - Designate

  
RODULFO S. LORETO  
Mun. Accountant - Designate

**STATEMENT OF FUNDING SOURCES**  
Supplemental Budget No.2  
C.Y. 2024  
Municipality of Mahaplag  
General Fund

| Particulars<br><br>1  | Account<br>Classification<br><br>2 | Amounts<br><br>3 |
|---|------------------------------------|------------------|
| 1.0 New Revenue Sources                                     |                                    |                  |
| 2.0 Actual Collections in Excess of the<br>Estimated Income |                                    |                  |
| 3.0 Savings - Reversion ( Vacant Funded<br>Position)        |                                    | 1,346,560.00     |
| 4.0 Realignment   |                                    |                  |
| Total   |                                    | 1,346,560.00     |

Certified Correct:

  
**IVY MARIE S. PELESCO**  
Municipal Treasurer

  
**RODULFO S. LORETO**  
Mun. Accountant-Designate




**Statement of Funds Available for Reversion  
As of May 7, 2024**

| Office<br>(1)   | Object of Expenditures<br>(2) | Amount of<br>Appropriation<br>(3) | Amount of<br>Obligation<br>(4) | Unobligated to<br>Date<br>(5) | Amount to<br>Reverted<br>(6) |
|---|-------------------------------|-----------------------------------|--------------------------------|-------------------------------|------------------------------|
| <i>MACCO<br/>(MAA-I)</i>  | Salaries                      | 643,596.00                        | 0.00                           | 643,596.00                    | 643,596.00                   |
|   | PERA                          | 24,000.00                         | 0.00                           | 24,000.00                     | 24,000.00                    |
|   | MYB                           | 53,633.00                         | 0.00                           | 53,633.00                     | 53,633.00                    |
|   | YEB                           | 53,633.00                         | 0.00                           | 53,633.00                     | 53,633.00                    |
|   | RLIP                          | 77,142.00                         | 0.00                           | 77,142.00                     | 77,142.00                    |
|   | PHIL                          | 8,556.00                          | 0.00                           | 8,556.00                      | 8,556.00                     |
|   | <b><i>SUB- TOTAL</i></b>      | <b>860,560.00</b>                 | <b>0.00</b>                    | <b>860,560.00</b>             | <b>860,560.00</b>            |
| <i>Human<br/>Resources<br/>(MGDH I)</i>                                   | Salaries                      | 288,000.00                        | 0.00                           | 288,000.00                    | 288,000.00                   |
|   | <b><i>SUB- TOTAL</i></b>      | <b>288,000.00</b>                 | <b>0.00</b>                    | <b>288,000.00</b>             | <b>288,000.00</b>            |
| <i>Disaster Risk<br/>Reduction &amp;<br/>Mgmt (LDRRM-<br/>Officer II)</i> | Salaries                      | 198,000.00                        | 0.00                           | 198,000.00                    | 198,000.00                   |
|   | <b><i>SUB- TOTAL</i></b>      | <b>198,000.00</b>                 | <b>0.00</b>                    | <b>198,000.00</b>             | <b>198,000.00</b>            |
| <b><i>Grand Total</i></b>   |                               | <b>1,346,560.00</b>               | <b>0.00</b>                    | <b>1,346,560.00</b>           | <b>1,346,560.00</b>          |

We HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

  
**ARNOLD J. BANTACULO**  
Municipal Budget Officer

  
**RODULFO S. LORETO**  
Mun. Accountant - Designate

  
**ALAN C. LOREJAS**  
HRMO/MPDC- Designate

  
**IVY MARIE S. PELESCO**  
Mun. Treasurer

  
**HON. RONALDO T. LLEVE**  
Local Chief Executive

**STATEMENT OF SUPPLEMENTAL APPROPRIATION  
MUNICIPALITY OF MAHAPLAG  
PROVINCE OF LEYTE  
SUPPLEMENTAL BUDGET NO. 2 CY 2024**

| <i>Implementing Office</i><br><b>1</b>                 | <i>Particulars / Purpose</i><br><b>2</b> | <i>AIP REF. CODE</i><br><b>3</b> | <i>Object Expenditures</i><br><b>4</b> | <i>Account Code</i><br><b>5</b> | <i>Amount</i><br><b>6</b> |
|--|--|----------------------------------|--|---------------------------------|---------------------------|
| <b>Executive Services</b>                              | <b>Personal Services</b>                 |                                  |  |                                 |                           |
|  | Salaries of Casual Position              | 1000-000-3-01-002-001-000-001    | Salaries of Casual Paid                | 5-01-01-020                     | 860,560.00                |
|  | (RA) Representation Allowance            | 1000-000-3-01-002-001-000-001    | (RA) Representation Allowance          | 5-01-02-020                     | 18,000.00                 |
| <b>Legislative Services</b>                            | (TA) Transportation Allowance            | 1000-000-3-01-002-001-000-001    | (TA) Transportation Allowance          | 5-01-02-030                     | 18,000.00                 |
|  | <b>Personal Services</b>                 |                                  |  |                                 |                           |
|  | (RA) Representation Allowance            | 1000-000-3-01-002-001-000-001    | (RA) Representation Allowance          | 5-01-02-020                     | 108,000.00                |
| <b>Human Resources</b>                                 | (TA) Transportation Allowance            | 1000-000-3-01-002-001-000-001    | (TA) Transportation Allowance          | 5-01-02-030                     | 108,000.00                |
|  | <b>Personal Services</b>                 |                                  |  |                                 |                           |
|  | (RA) Representation Allowance            | 1000-000-3-03-001-001-000-001    | (RA) Representation Allowance          | 5-01-02-020                     | 18,000.00                 |
| <b>Municipal Planning &amp; Dev't. Coord. Services</b> | (TA) Transportation Allowance            | 1000-000-3-03-001-001-000-001    | (TA) Transportation Allowance          | 5-01-02-030                     | 18,000.00                 |
|  | <b>Personal Services</b>                 |                                  |  |                                 |                           |
|  | (RA) Representation Allowance            | 1000-000-3-01-009-001-000-001    | (RA) Representation Allowance          | 5-01-02-020                     | 9,000.00                  |
| <b>Civil Registry Services</b>                         | (TA) Transportation Allowance            | 1000-000-3-01-009-001-000-001    | (TA) Transportation Allowance          | 5-01-02-030                     | 9,000.00                  |
|  | <b>Personal Services</b>                 |                                  |  |                                 |                           |
|  | (RA) Representation Allowance            | 1000-000-301-012-001-000-001     | (RA) Representation Allowance          | 5-01-02-020                     | 9,000.00                  |
|  | (TA) Transportation Allowance            | 1000-000-301-012-001-000-001     | (TA) Transportation Allowance          | 5-01-02-030                     | 9,000.00                  |

| <i>Implementing Office</i>                  | <i>Particulars / Purpose</i>  | <i>AIP REF. CODE</i>          | <i>Object Expenditures</i>    | <i>Account Code</i> | <i>Amount</i> |
|---|-------------------------------|-------------------------------|-------------------------------|---------------------|---------------|
| <b>1</b>                                    | <b>2</b>                      | <b>3</b>                      | <b>4</b>                      | <b>5</b>            | <b>6</b>      |
| <b>Budgeting Services-</b>                  | <b>Personal Services</b>      |                               |                               |                     |               |
|   | (RA) Representation Allowance | 1000-000-3-01-008-001-000-001 | (RA) Representation Allowance | 5-01-02-020         | 9,000.00      |
|   | (TA) Transportation Allowance | 1000-000-3-01-008-001-000-001 | (TA) Transportation Allowance | 5-01-02-030         | 9,000.00      |
| <b>Accounting Services</b>                  | <b>Personal Services</b>      |                               |                               |                     |               |
|   | (RA) Representation Allowance | 1000-000-3-01-007-001-000-001 | (RA) Representation Allowance | 5-01-02-020         | 9,000.00      |
|   | (TA) Transportation Allowance | 1000-000-3-01-007-001-000-001 | (TA) Transportation Allowance | 5-01-02-030         | 9,000.00      |
| <b>Treasury Services</b>                    | <b>Personal Services</b>      |                               |                               |                     |               |
|   | (RA) Representation Allowance | 1000-000-3-01-005-001-000-001 | (RA) Representation Allowance | 5-01-02-020         | 18,000.00     |
|   | (TA) Transportation Allowance | 1000-000-3-01-005-001-000-001 | (TA) Transportation Allowance | 5-01-02-030         | 18,000.00     |
| <b>Assessment of Real Property Services</b> | <b>Personal Services</b>      |                               |                               |                     |               |
|   | (RA) Representation Allowance | 1000-000-3-01-006-001-000-001 | (RA) Representation Allowance | 5-01-02-020         | 9,000.00      |
|   | (TA) Transportation Allowance | 1000-000-3-01-006-001-000-001 | (TA) Transportation Allowance | 5-01-02-030         | 9,000.00      |
| <b>Social Welfare &amp; Dev't.</b>          | <b>Personal Services</b>      |                               |                               |                     |               |
|   | (RA) Representation Allowance | 3000-200-3-02-005-001-000-001 | (RA) Representation Allowance | 5-01-02-020         | 9,000.00      |
|   | (TA) Transportation Allowance | 3000-200-3-02-005-001-000-001 | (TA) Transportation Allowance | 5-01-02-030         | 9,000.00      |
| <b>Health Services-</b>                     | <b>Personal Services</b>      |                               |                               |                     | 9,000.00      |
|   | (RA) Representation Allowance | 3000-200-3-01-011-002-000-001 | (RA) Representation Allowance | 5-01-02-020         |               |
|   | (TA) Transportation Allowance | 3000-200-3-01-011-002-000-001 | (TA) Transportation Allowance | 5-01-02-030         | 9,000.00      |
| <b>Agriculture Services-</b>                | <b>Personal Services</b>      |                               |                               |                     |               |
|   | (RA) Representation Allowance | 8000-000-3-02-003-001-000-001 | (RA) Representation Allowance | 5-01-02-020         | 9,000.00      |
|   | (TA) Transportation Allowance | 8000-000-3-02-003-001-000-001 | (TA) Transportation Allowance | 5-01-02-030         | 9,000.00      |

| <b>Implementing Office</b><br><b>1</b> | <b>Particulars / Purpose</b><br><b>2</b> | <b>AIP REF. CODE</b><br><b>3</b> | <b>Object Expenditures</b><br><b>4</b> | <b>Account Code</b><br><b>5</b> | <b>Amount</b><br><b>6</b> |
|--|--|----------------------------------|--|---------------------------------|---------------------------|
| <b>Engineering Services</b>            | <b>Personal Services</b>                 |                                  |  |                                 |                           |
|  | (RA) Representation Allowance            | 8000-000-3-01-010-001-000-001    | (RA) Representation Allowance          | 5-01-02-020                     | 9,000.00                  |
|  | (TA) Transportation Allowance            | 8000-000-3-01-010-001-000-001    | (TA) Transportation Allowance          | 5-01-02-030                     | 9,000.00                  |
|  | <b>TOTAL</b>                             |                                  |  |                                 | <b>1,346,560.00</b>       |

**Prepared by:**

  
**ARNOLD J. BANTACULO**  
Mun. Budget Officer

**Approved by:**

  
**HON. RONALDO T. LLAVE**  
Municipal Mayor



**CY 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) # 2**

By Program/Project/Activity by Sector

as of May 7, 2024

Province/Municipality: **MAHAPLAG, LEYTE**

( ) No climate change Expenditure (Please tick the box if your LGU does not have any climate change expenditure).

| AIP Reference Code (1)             | Program/Project/Activity & Description (2)                        | Implementing Office/Dept. (3) | Start Date (4) | Completion Date (5) | Expected Outputs (6)    | Funding Source (7) | AMOUNT                |                              |                     | Total (11)<br>8+9+10 | AMOUNT of Climate Change Expenditure |                                | CC Typology Code (14) |
|------------------------------------|---|-------------------------------|----------------|---------------------|-------------------------|--------------------|-----------------------|------------------------------|---------------------|----------------------|--------------------------------------|--------------------------------|-----------------------|
|                                    |   |                               |                |                     |                         |                    | Personal Services (8) | Main. & Other Oper. Exps (9) | Capital Outlay (10) |                      | Climate Change Adaptation (12)       | Climate Change Mitigation (13) |                       |
| <b>1000-000-3 General Services</b> |   |                               |                |                     |                         |                    |                       |                              |                     |                      |                                      |                                |                       |
| 1000-000-3-01-001-001-000-001      | Executive Services- Salaries of Casual Position                   | MO                            | 07/01/2024     | 12/31/2024          | Salaries of Casual Paid | Gen Fund           | 860,560.00            | 0.00                         | 0.00                | 860,560.00           |                                      |                                |                       |
| 1000-000-3-01-001-001-000-001      | Executive Services--Salaries (RATA Differential)                  | MO                            | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 36,000.00             | 0.00                         | 0.00                | 36,000.00            |                                      |                                |                       |
| 1000-000-3-01-002-001-000-001      | Legislative Services--Salaries (RATA Differential)                | MV/SB                         | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 216,000.00            | 0.00                         | 0.00                | 216,000.00           |                                      |                                |                       |
| 1000-000-3-03-001-001-000-001      | Administrative Services--Salaries (RATA Differential)             | HRMO                          | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 36,000.00             | 0.00                         | 0.00                | 36,000.00            |                                      |                                |                       |
| 1000-000-3-01-009-001-000-001      | Planning & Dev't. Coord. Services--Salaries (RATA Differential)   | MPDC                          | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 18,000.00             | 0.00                         | 0.00                | 18,000.00            |                                      |                                |                       |
| 1000-000-3-01-012-001-000-001      | Civil Registry Services-Salaries (RATA Differential)              | LCR                           | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 18,000.00             | 0.00                         | 0.00                | 18,000.00            |                                      |                                |                       |
| 1000-000-3-01-008-001-000-001      | Budgeting Services-Salaries (RATA Differential)                   | MBO                           | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 18,000.00             | 0.00                         | 0.00                | 18,000.00            |                                      |                                |                       |
| 1000-000-3-01-007-001-000-001      | Accounting Services-Salaries (RATA Differential)                  | MACCO                         | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 18,000.00             | 0.00                         | 0.00                | 18,000.00            |                                      |                                |                       |
| 1000-000-3-01-005-001-000-001      | Treasury Services-Salaries (RATA Differential)                    | MTO                           | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 36,000.00             | 0.00                         | 0.00                | 36,000.00            |                                      |                                |                       |
| 1000-000-3-01-006-001-000-001      | Assessment of Real Property Services-Salaries (RATA Differential) | MASSO                         | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 18,000.00             | 0.00                         | 0.00                | 18,000.00            |                                      |                                |                       |
| <b>Sub-Total</b>                   |   |                               |                |                     |                         |                    | <b>1,274,560.00</b>   | <b>0.00</b>                  | <b>0.00</b>         | <b>1,274,560.00</b>  |                                      |                                |                       |
| <b>3000-200-3 Social Services</b>  |   |                               |                |                     |                         |                    |                       |                              |                     |                      |                                      |                                |                       |
| 3000-200-3-02-005-001-000-001      | Social Welfare & Dev't.-Salaries (RATA Differential)              | MSWD                          | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 18,000.00             | 0.00                         | 0.00                | 18,000.00            |                                      |                                |                       |
| 3000-200-3-01-011-002-000-001      | Health Services.-Salaries (RATA Differential)                     | RHU                           | 05//1/2024     | 12/31/2024          | RATA Paid               | Gen Fund           | 18,000.00             | 0.00                         | 0.00                | 18,000.00            |                                      |                                |                       |
| <b>Sub-Total</b>                   |   |                               |                |                     |                         |                    | <b>36,000.00</b>      |                              |                     | <b>36,000.00</b>     |                                      |                                |                       |

**CY 2024 SUPPLEMENTAL INVESTMENT PROGRAM (SIP) # 2**

By Program/Project/Activity by Sector

as of May 7, 2024

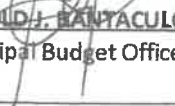
Province/Municipality: **MAHAPLAG, LEYTE**

( ) No climate change Expenditure (Please tick the box if your LGU does not have any climate change expenditure).


| AIP Reference Code<br>(1)           | Program/Project/Activity & Description<br>(2)     | Implementing Office/Dept.<br>(3) | Start Date<br>(4) | Completion Date<br>(5) | Expected Outputs<br>(6) | Funding Source<br>(7) | AMOUNT                   |                                 |                        | Total<br>(11)<br>8+9+10 | AMOUNT of Climate Change Expenditure |                                   | CC Typology Code<br>(14) |
|-------------------------------------|---|----------------------------------|-------------------|------------------------|-------------------------|-----------------------|--------------------------|---------------------------------|------------------------|-------------------------|--------------------------------------|-----------------------------------|--------------------------|
|                                     |   |                                  |                   |                        |                         |                       | Personal Services<br>(8) | Main. & Other Oper. Exps<br>(9) | Capital Outlay<br>(10) |                         | Climate Change Adaptation<br>(12)    | Climate Change Mitigation<br>(13) |                          |
| <i>8000-000-3 Economic Services</i> |   |                                  |                   |                        |                         |                       |                          |                                 |                        |                         |                                      |                                   |                          |
| 8000-000-3-02-003-001-000-001       | Agriculture Services-Salaries (RATA Differential) | MAO                              | 05//1/2024        | 12/31/2024             | RATA Paid               | Gen Fund              | 18,000.00                | 0.00                            | 0.00                   | 18,000.00               |                                      |                                   |                          |
| 8000-000-3-01-010-001-000-001       | Engineering Services-Salaries (RATA Differential) | ME                               | 05//1/2024        | 12/31/2024             | RATA Paid               | Gen Fund              | 18,000.00                | 0.00                            | 0.00                   | 18,000.00               |                                      |                                   |                          |
| <i>Sub-Total</i>                    |   |                                  |                   |                        |                         |                       | 36,000.00                |                                 |                        | 36,000.00               |                                      |                                   |                          |
| <b>GRAND TOTAL</b>                  |   |                                  |                   |                        |                         |                       | 1,346,560.00             | -                               | -                      | 1,346,560.00            |                                      |                                   |                          |

Prepared by:

  
**ALAN C. LORENTE**  
 MPDC- Designate  
 Date: \_\_\_\_\_

  
**ARNOLD J. SANTACULO**  
 Municipal Budget Officer  
 Date: \_\_\_\_\_

Attested by:

  
**HON. RONALDO T. LLEVE**  
 Municipal Mayor  
 Date: \_\_\_\_\_

Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Mahaplag  
-oOo-

**MUNICIPAL DEVELOPMENT COUNCIL OFFICE**

EXCERPTS FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING AT THE EXECUTIVE OFFICE, MUNICIPAL HALL, MAHAPLAG, LEYTE ON MAY 28, 2024 AT 9:30 IN THE MORNING.

RESOLUTION NO. 038  
Series of 2024

**"A RESOLUTION ADOPTING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) No. 2 OF CALENDAR YEAR 2024 OF THE LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE IN THE AMOUNT OF ONE MILLION THREE HUNDRED FORTY SIX THOUSAND FIVE HUNDRED SIXTY PESOS ONLY ( Php. 1,346,560.00)."**

**WHEREAS**, presented to the council and well deliberated is the proposed Supplemental Budget No. 2 of the municipality of Mahaplag, Leyte, for the Calendar Year 2024 in the total amount of **ONE MILLION THREE HUNDRED FORTY SIX THOUSAND FIVE HUNDRED SIXTY PESOS ONLY ( Php 1,346,560.00)** for the other unexpected expenditures of the Local Government Unit of Mahaplag, Leyte this year 2024 ;

**WHEREAS**, savings from funds of previous years of the agency and some vacant funded positions is enough to pay for the various unexpected expenses of the municipality,

**WHEREAS**, Local Budget Circular No. 157 of the Department of Budget and Management provided the new and updated rules on the grant of RATA to officials and employees of the LGU;

**WHEREAS**, section 6.3 clarifies that if funds are not sufficient to fully implement the RATA rates, the same maybe granted partially at a uniform percentage of the RATA rates for all positions concerned within an LGU;

**WHEREAS**, the total amount of **FOUR HUNDRED FIFTY THOUSAND PESOS ONLY ( Php. 450,000.00 )** is appropriated for RATA increase / differentials for some employees ;

**WHEREAS**, the Creation of the 8 casual positions for the Municipal Government of Mahaplag, Leyte is paramount to consider that there are not enough regular staff to meet the demands of the services needed in the LGU;

**WHEREAS**, said casual positions are for intermittent period and not to exceed one year. It was all presented and well discussed in the MDC meeting with gross compensation of each amounting to **Php.107,570.00**;

**WHEREFORE**, on motion of Hon. Alvin A. Empron, Barangay Chairman of Brgy. Tagaytay, Mahaplag, Leyte, duly seconded by all members of the Municipal Development Council present;

**RESOLVED**, as it hereby **RESOLVED**, to approve the Supplemental Investment Program No. 2 (SIP ) of the Local Government Unit of Mahaplag, Leyte for the Calendar Year 2024, in the total amount of **ONE MILLION THREE HUNDRED FORTY SIX THOUSAND FIVE HUNDRED SIXTY PESOS ONLY ( Php. 1,346,560.00)** for the RATA increase of the employees of the LGU Mahaplag, Leyte and for the compensation of the aforementioned casual positions, respectively;

**RESOLVED FURTHER**, that copies of this resolution be furnished to the Office of the Sangguniang Bayan, Mahaplag, Leyte for their reference and approval.



**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

APPROVED:   
**HON. RONALDO T. LLAVE**  
Municipal Mayor/ MDC Chairman

  
**ALAN C. LOREJAS**  
MPDC – Designate /MDC Secretariat



Alfredo A. Empron



- (1.) Hon. EDGARDO CAMASIN JR.  
Barangay Chairman-Poblacion
- (2.) Hon. RAMIL CASTAÑAREZ  
Barangay Chairman-Campin
- (3.)   
Hon. MARIA PIAMONTE  
Barangay Chairwoman-Cuatro De Agosto
- (4.)   
Hon. WENCESLAO PUDA  
Barangay Chairman-Hiluctogan
- (5.)   
Hon. ALAN ROA  
Barangay Chairman-Hilusig
- (6.)   
Hon. EPIFANIA ACIDO  
Barangay Chairwoman-Himamara
- (7.)   
Hon. NENITO TORRES  
Barangay Chairman-Hinaguimitan
- (8.)   
Hon. NENITA MERCADERO  
Barangay Chairwoman-Liberacion
- (9.)   
Hon. RAMIL PINO  
ABC President/Barangay Chairman-Mabuhay
- (10.)   
Hon. JESSICA RAMOS  
Barangay Chairwoman-Mabunga
- (11.)   
Hon. GEROME SARAOSOS  
Barangay Chairman-Magsuganao
- (12.)   
Hon. ROBERTO SARTILLO  
Barangay Chairman-Mahayag
- (13.)   
Hon. ALFREDO DAYONAN  
Barangay Chairma-Mahayahay
- (14.)   
Hon. RANDY GORTIANO  
Barangay Chairman-Maligaya
- (15.) Hon. BONIFACIO DAVIS JR.  
Barangay Chairman-Malinao
- (16.)   
Hon. EMELINDA MUÑEZ  
Barangay Chairwoman- Malipoon
- (17.)   
Hon. EMAR TEROL  
Barangay Chairman-Palanogan
- (18.)   
Hon. RODULFO DE ASIS  
Barangay Chairman-Paril
- (19.)   
Hon. NELSON ABRASADA  
Barangay Chairman-Pinamonoan
- (20.)   
Hon. LITO ZAMORA  
Barangay Chairman-Polahongon
- (21.)   
Hon. ROLANDO SIMPRON  
Barangay Chairman-San Isidro
- (22.) Hon. ARNULFO LENTERIA  
Barangay Chairman-San Juan
- (23.) Hon. BONIFACIO BERGADO III  
Barangay Chairman-Sta. Cruz
- (24.)   
Hon. AVELINA MORING  
Barangay Chairwoman-Sto. Niño
- (25.)   
Hon. ALVIN EMPRON  
Barangay Chairman-Tagaytay
- (26.) Hon. ARANTE SISCON  
Barangay Chairman-Uguis
- (27.)   
Hon. JOSE GERONES JR.  
Barangay Chairman-Union
- (28.)   
Hon. ELSA LUMBAAO  
Barangay Chairman-Upper



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Municipality of Mahaplag  
-oOo-

**MUNICIPAL DEVELOPMENT COUNCIL OFFICE**

EXCERPTS FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING AT THE EXECUTIVE OFFICE, MUNICIPAL HALL, MAHAPLAG, LEYTE ON MAY 28, 2024, AT 9:30 IN THE MORNING.

RESOLUTION NO. 039  
Series of 2024

**"A RESOLUTION CONFIRMING THE ABOLITION OF MANAGEMENT AND AUDIT ANALYST IV POSITION OF THE MUNICIPALITY OF MAHAPLAG WITH CORRESPONDING SALARY GRADE 22, AND THE CREATION OF EIGHT CASUAL POSITIONS WITH AN ANNUAL GROSS COMPENSATION EACH OF ONE HUNDRED SEVEN THOUSAND FIVE HUNDRED SEVENTY PESOS ONLY (Php. 107,570.00)."**

**WHEREAS**, MANAGEMENT AND AUDIT ANALYST IV is a vacant funded position for quite long time now, and be abolished in the plantilla of positions in the Local government Unit of Mahaplag, Leyte;

**WHEREAS**, said position is salary grade 22 with an annual budget of ( Php. 888,783.00) and such appropriation would be enough to be utilized for other positions needed to increase service proficiency;

**WHEREAS**, the CREATION of eight (8) casual positions is indeed important perceiving that there are limited staff in many offices to assist the different mandated tasks;

**WHEREAS**, budgetary requirements of the said casual positions is part and provided in the Supplemental Investment Program No 2 of 2024;

**WHEREAS**, the creation of 8 casual positions would be of help to the Job Orders whom engaged as JO for quite long period of time, likely working and assuming the work of a regular staff;

**WHEREFORE**, on motion of Hon. Jerome B. Saraosos, Barangay Chairman of Brgy. Magsuganao, Mahaplag, Leyte, duly seconded by all members of the Municipal Development Council present;

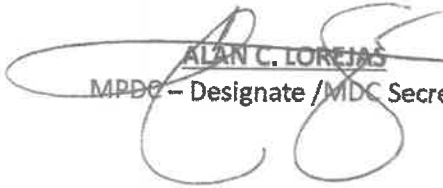
**RESOLVED**, as it hereby **RESOLVED**, to confirm the Abolition of MANAGEMENT AND AUDIT ANALYST IV in the plantilla position of the Local Government Unit of Mahaplag, Leyte , and the CREATION of Eight (8) casual positions ;

**RESOLVED FURTHER**, that copies of this resolution be furnished to the Office of the Sangguniang Bayan, Mahaplag, Leyte for their perusal and approval.

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

APPROVED:























  
**HON. RONALDO T. LEVE**  
Municipal Mayor  
MDC Chairman

  
**ALAN C. LOREJAS**  
MPDC - Designate /MDC Secretariat





CONCURRED:

- (1.) Hon. EDGARDO CAMASIN JR.  
Barangay Chairman-Poblacion
- (2.) Hon. RAMIL CASTAÑAREZ  
Barangay Chairman-Campin
- (3.)   
Hon. MARIA PIAMONTE  
Barangay Chairwoman-Cuatro De Agosto
- (4.)   
Hon. WENCESLAO PUDA  
Barangay Chairman-Hiluctogan
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Hon. ALAN ROA  
Barangay Chairman-Hilusig
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Hon. EPIFANIA ACIDO  
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Barangay Chairman-Hinaguimitan
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Hon. NENITA MERCADERO  
Barangay Chairwoman-Liberacion
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Hon. RAMIL PINO  
ABC President / Barangay Chairman-Mabuhay
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