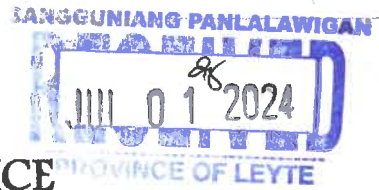




Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-



Item No.: 05

Date: 09 2024 JUL

PROVINCIAL BUDGET OFFICE

July 1, 2024

Hon. **LEONARDO M. JAVIER, JR.**,
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RELEASED
 DATE: 7-1-24
 NO. 1045
 BY: [Signature]
 PBO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2024** of the **Municipality Bato, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2024-02** with a total appropriation in the amount of **P9,065,550.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 01;
3. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
 - a) Terminal Leave Benefits – CSC Guidelines and Budget Circular No. 2016-2
 - b) Clothing Allowance – Budget Circular No. 2024-1
 - c) RATA – Local Budget Circular No. 157
4. That the utilization of confidential fund of Php300,000.00 shall be made in accordance with COA-DBM-DILG-GOCC-DND Joint Circular No. 2015-01 dated January 18, 2015 prescribing Guidelines on the Entitlement, Release, Use, Reporting of Confidential/Intelligence Fund;
5. That the creation of the Municipal Government Assistant Department Head I, Administrative Assistant I (2 Items) and Administrative Aide I shall be subject to Civil Service Commission (CSC) Memorandum Circular No. 12, series of 2022;
6. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
 Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
 Provincial Treasurer

[Signature]
AGNES C. RAFON
 Provincial Planning and Development
 Coordinator – Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
11 June 2024

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2024-02** of the **Municipality of BATO, Leyte**, entitled: authorizing **Supplemental Budget No. 1 FY 2024** involving the **amount of Pesos: Nine Million, Sixty-Five Thousand, Five Hundred Fifty only (P9,065,550.00)**, together with the **Annual Investment Program Supplemental No. 1** involving the **total amount of P9,638,957.00**.

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
SANGGUNIANG BAYAN
Bato, Leyte

June 11, 2024

**THE HONORABLE MEMBERS OF THE
SANGGUNIANG PANLALAWIGAN**

Province of Leyte
Tacloban City

Gentlemen and ladies:

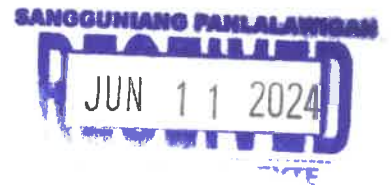
Respectfully transmitting to the Sangguniang Panlalawigan (SP) of the Province of Leyte the herein **Appropriation Ordinance No. 2024-02 re: Authorizing the supplemental budget number 1 for FY 2024 in the total amount of P9,065,550.00** of this municipality for perusal and review by the august body.

It is sincerely prayed that the SP could pass a resolution stipulating your action on the matter and furnish this Sanggunian with the same.

I thank you in advance and look forward to your granting this request.

Respectfully,


PORFERIO M. PITOGO II
Secretary to the Sanggunian



Republic of the Philippines
SANGGUNIANG BAYAN
 Bato, Leyte

Appropriation Ordinance No. 2024-02

AUTHORIZING SUPPLEMENTAL BUDGET NO. 1 FY 2024 INVOLVING THE AMOUNT OF PESOS: NINE MILLION, SIXTY-FIVE THOUSAND, FIVE HUNDRED FIFTY ONLY (₱9,065,550.00)

BE IT ORDAINED by the Sanggunian in session assembled, on motion of Hon. Mark S. Salvatierra with mass second, that:

Section 1. Approval. – The Supplemental Budget No. 1 of this municipality for FY 2024 in the total amount of **Pesos: Nine million, sixty-five thousand, five hundred fifty only (₱9,065,550.00)** is hereby approved and authorized.

Section 2. Fund Source. – The source of funds for the Supplemental Budget shall be as follows:

A. Savings from NTA

1. NTA differential (January to May)	₱	1,513,030.00
Total	₱	1,513,030.00

* Note: Actual NTA from January 2024 to May 2024 – ₱65,121,645.00
 Less NTA per Annual Budget Jan-May 2024 – ₱63,608,615.00

B. Savings for Reversion

1. Personal services	₱	1,853,054.00
2. MOOE		2,131,000.00
3. 20% DF (Current appropriations)		1,500,000.00
4. 20% DF (Continuing appropriations)		2,068,466.00
Total	₱	7,552,520.00

C. Total Estimated Income

Total Estimated Income (A+B)	₱	9,065,550.00
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Section 3. Use of Funds. – The total amount of **Pesos: Nine million, sixty-five thousand, five hundred fifty only (₱9,065,550.00)** is hereby appropriated for the Supplemental Budget No. 1 FY 2024 of the Municipality of Bato as follows:

(Handwritten signatures and initials)

A. Current Appropriations

1. Mayor's Office

1.	Personal services	₱	325,284.00
2.	Capital outlay		199,000.00
	Total	₱	524,284.00

2. Sangguniang Bayan Office

1.	Personal services	₱	355,100.00
	Total	₱	355,100.00

3. Municipal Planning and Development Office

1.	Personal services	₱	24,000.00
	Total	₱	24,000.00

4. Municipal Civil Registrar

1.	Personal services	₱	22,000.00
	Total	₱	22,000.00

5. Municipal Budget Office

1.	Personal services	₱	675,293.00
2.	MOOE		70,188.00
	Total	₱	745,481.00

6. Municipal Accounting Office

1.	Personal services	₱	23,000.00
	Total	₱	23,000.00

7. Municipal Treasurer's Office

1.	Personal services	₱	29,000.00
	Total	₱	29,000.00

8. Municipal Assessor's Office

1.	Personal services	₱	370,000.00
	Total	₱	370,000.00

9. Municipal Health Office

1.	Personal services	₱	147,000.00
2.	MOOE		50,000.00
	Total	₱	197,000.00

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10. Municipal Social Welfare and Development Office

1. Personal services	₱	22,000.00
2. Capital outlay		150,000.00
Total	₱	172,000.00

11. Municipal Agriculture Office

1. Personal services	₱	21,000.00
Total	₱	21,000.00

12. Municipal Engineering Office

1. Personal services	₱	25,000.00
Total	₱	25,000.00

13. Mayor's Office – Market

1. Personal services	₱	53,000.00
Total	₱	53,000.00

14. Mayor's Office – Slaughterhouse

1. Personal services	₱	12,000.00
Total	₱	12,000.00

15. Mayor's Office – Port

1. Personal services	₱	244,010.00
Total	₱	244,010.00

16. Mayor's Office – Diagnostic

1. Personal services	₱	3,000.00
Total	₱	3,000.00

17. Municipal Disaster Risk Reduction Management Office

1. Personal services	₱	21,000.00
Total	₱	21,000.00

18. Total Current Appropriations

1. Total Current Appropriations	₱	2,989,017.00
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B. Special Purpose Appropriations

1. Kasalan ng Bayan Program

1. MOOE	₱	10,000.00
Total	₱	10,000.00

2. Youth Development Program

1. MOOE	₱	800,000.00
Total	₱	800,000.00

3. Senior Citizens Program

1. Capital outlay	₱	370,000.00
Total	₱	370,000.00

4. Peace and Order and Public Safety Program

1. MOOE	₱	300,000.00
Total	₱	300,000.00

5. Total Special Purpose Appropriations

1. Total Special Purpose Appropriations	₱	1,480,000.00
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C. Statutory and Mandatory Obligations

1. 20% DF

1. Procurement of filling materials	₱	3,320,881.00
2. Procurement of materials (multipurpose center)		1,200,000.00
Total	₱	4,520,881.00

2. 5% DRRM Fund

1. Purchase of emergency medicines	₱	52,956.00
2. Quick response fund		22,696.00
Total	₱	75,652.00

3. Total Statutory and Mandatory Obligations

1. Total Statutory and Mandatory Obligations	₱	4,596,533.00
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Section 4. Reversion. – The amount(s) indicated in Section 2 herein is/are hereby reverted, realigned, and made available for expenditure itemized as proposed new appropriations in Section 3 hereof. This reversion has been certified by the municipal accountant and the municipal treasurer, and consequently declared as savings by this Sanggunian by virtue of Resolution No. 2024-075 dated May 6, 2024.

(Handwritten signatures and initials)

Section 5. Separability Clause. – If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 6. Repeal Clause. – Any and all ordinances and resolutions inconsistent with this ordinance are hereby repealed and/or amended.

Section 7. Effectivity. – This ordinance shall take effect upon approval.

ENACTED this 13th day of May 2024 during the regular session of the Sangguniang Bayan held at the SB Session Hall, Bato, Leyte.

CONCURRED: **The Honorable Members of the Sangguniang Bayan**


ANTHONY S. ECHEVARRE


DANILO A. PITOGO


PEPE B. DIAO


RAUL M. ACENAS


GERRY E. AUREO


MARK S. SALVATIERRA

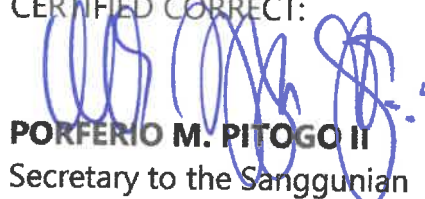

HERBERT B. SALAZAR


ARNULFO B. Taneo


MARISSA C. GERTOS


JIA MARIE L. ADLAWON

CERTIFIED CORRECT:


PORFERIO M. PITOGO II
Secretary to the Sanggunian

ATTESTED TO HAVE BEEN DULY ADOPTED:


HON. BRYAN NILE A. GERTOS
Presiding Officer/Municipal Vice Mayor

APPROVED:


HON. NATHANIEL B. GERTOS
Municipal Mayor



Republic of the Philippines
SANGGUNIANG BAYAN
 Bato, Leyte

Resolution No. 2024-075

DECLARING SAVINGS FOR THE PURPOSE OF REVERSION AS CERTIFIED BY THE MUNICIPAL TREASURER AND MUNICIPAL ACCOUNTANT INVOLVING THE AMOUNT OF ₱7,552,520.00

WHEREFORE, on motion of Hon. Mark S. Salvatierra seconded by Hons. Pitogo, Acenas, and Adlawon;

BE IT RESOLVED, AS THE COUNCIL IN SESSION HEREBY RESOLVES, to pass a resolution **declaring savings** for the purpose of reversion as certified by the municipal treasurer and the municipal accountant involving the amount of **Pesos: Seven million, five hundred fifty-two thousand, five hundred twenty only (₱7,552,520.00)**.

CARRIED AND APPROVED this 6th day of May 2024 during the Sangguniang Bayan Regular Session held at the SB Session Hall, Balay Lungsod, Bato, Leyte.

The Honorable Members of the Sangguniang Bayan


ANTHONY S. ECHEVARRE


DANILO A. PITOGO


PEPE B. DIAO


RAUL M. ACENAS


GERRY E. AUREO


MARK S. SALVATIERRA

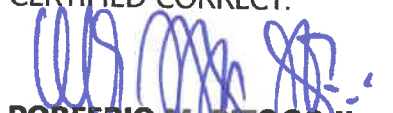

HERBERT B. SALAZAR


ARNULFO B. Taneo

OB – Tanauan, Leyte
MARISSA C. GERTOS


JIA MARIE L. ADLAWON

CERTIFIED CORRECT:


PORFERIO M. PITOGO II
 Secretary to the Sanggunian

ATTESTED TO BE ADOPTED:


HON. BRYAN NILE A. GERTOS
 Presiding Officer/Municipal Vice Mayor

APPROVED:


HON. NATHANIEL B. GERTOS
 Municipal Mayor

STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 01
Fiscal Year 2024


BATO, LEYTE
Province/City/Municipality

GENERAL FUND
Fund/Special/Account

PARTICULARS (1)	ACCOUNT CLASSIFICATION PGCA (2)	AMOUNT (3)
1. New Revenue Sources		
2. Actual Collection in Excess of the Estimated Income		-
3. Savings:		
Actual NTA - JANUARY to May 2024 - 13,024,329.00 x 5	65,121,645.00	
Less: NTA Per Mun. Annual Budget from JANUARY to May 2024 - 12,721,723.00 x 5	63,608,615.00	
a.) NTA DIFFERENTIAL FROM JAN. TO MAY -----		1,513,030.00
b.) Reversion from MOOE of Mayors Office, Sangguniang Bayan, MEO, Slaughterhouse, Port and MOOE of Special Purpose Appropriations -----		2,131,000.00
c.) Reversion from Personal Services -----		1,853,054.00
d.) Reversion from 20% Current Appropriations -----		1,500,000.00
e.) Reversion from 20% Continuing Appropriations -----		2,068,466.00
4. Realignment		-
Total Estimated Income		9,065,550.00

Certified Correct:


DIONESIO B. MALATAG
Mun. Treasurer


MARIA ROQUESA J. SAVERON, CPA
Mun. Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION FY: 2024

Bato, Leyte
Province/City/Municipality

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)	
I. CURRENT APPROPRIATIONS:						
MAYORS OFFICE	Personal Services:					
	1.) Payment of Salaries & Wages for Audio Visual Equipment (July to December)	1000-000-3-01-001-000-000	Salaries & Wages Personal Economic Relief Allownce (PERA) Cash Gift Mid-Year Bonus Year End Bonus Retirement and Life Insurance Premiums PAG-IBIG Contributions Philhealth Contributions Employees Compensation Insurance Premium Other Personnel Benefits (PEI)	5-01-01-010 5-01-02-010 5-01-02-150 5-01-02-140 5-01-02-140 5-01-03-010 5-01-03-020 5-01-03-030 5-01-03-040 5-01-04-990	83,790.00 12,000.00 5,000.00 13,965.00 13,965.00 10,055.00 1,676.00 2,091.00 600.00 5,000.00	
	2.) Payment of Salaries & Wages for Reproduction Machine Operator (July-December)	1000-000-3-01-001-000-000	Salaries & Wages Personal Economic Relief Allownce (PERA) Cash Gift Mid-Year Bonus Year End Bonus Retirement and Life Insurance Premiums PAG-IBIG Contributions Philhealth Contributions Employees Compensation Insurance Premium Other Personnel Benefits (PEI)	5-01-01-010 5-01-02-010 5-01-02-150 5-01-02-140 5-01-02-140 5-01-03-010 5-01-03-020 5-01-03-030 5-01-03-040 5-01-04-990	83,790.00 12,000.00 5,000.00 13,965.00 13,965.00 10,055.00 1,676.00 2,091.00 600.00 5,000.00	
	3.) Payment of RATA increased	1000-000-3-01-001-000-000	Representation Allowance Transportation Allowance	5-01-02-020 5-01-02-030	9,000.00 9,000.00	
	4.) Payment of Differential for Clothing Allowance	1000-000-3-01-001-000-000	Clothing Allowance	5-01-02-040	11,000.00	
	Capital Outlay:					
	4.) Purchase of 2 units TV	1000-000-3-01-001-000-000	Information & Communication Technology Equipment	1-07-05-030	59,000.00	
	5.) Purchase of Aircondition Unit	1000-000-3-01-001-000-000	Furnitures/Fixtures	1-07-07-010	140,000.00	
	Total				524,284.00	
	Sangguniang Bayan Office	Personal Services:				
		1.) Payment of RATA increased	1000-000-3-01-002-000-000	Representation Allowance Transportation Allowance	5-01-02-020 5-01-02-030	108,000.00 108,000.00
		2.) Payment of Terminal Leave Benefits	1000-000-3-01-002-000-000	Terminal Leave Benefits	5-01-04-030	72,100.00
		3.) Payment of Monetization Benefits	1000-000-3-01-002-000-000	Other Personnel Benefits	5-01-04-990	51,000.00
		4.) Payment of Differential for Clothing Allowance	1000-000-3-01-002-000-000	Clothing Allowance	5-01-02-040	16,000.00
	Total				355,100.00	
	Municipal Planning & Dev't. Office	Personal Services:				
		1.) Payment of RATA increased	1000-000-3-01-003-000-000	Representation Allowance	5-01-02-020	9,000.00
		2.) Payment of Differential for Clothing Allowance	1000-000-3-01-003-000-000	Transportation Allowance Clothing Allowance	5-01-02-030 5-01-02-040	9,000.00 6,000.00
	Total				24,000.00	
	Sub-total					903,384.00

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
	Sub-total forwarded				903,384.00
Municipal Civil Registrar Office	Personal Services: 1.) Payment of RATA increased	1000-000-3-01-007-000-000-000	Representation Allowance	5-01-02-020	9,000.00
	2.) Payment of Differential for Clothing Allowance		Transportation Allowance	5-01-02-030	9,000.00
			Clothing Allowance	5-01-02-040	4,000.00
	Total				22,000.00
Municipal Budget Office	Personal Services: 1.) Payment of Salaries and Wages for Municipal Government Assistant Department Head I (May-December)	1000-000-3-01-004-000-000-000	Salaries & Wages	5-01-01-010	429,064.00
			Personal Economic Relief Allowance (PERA)	5-01-02-010	16,000.00
			Representation Allowance	5-01-02-020	36,000.00
			Transportation Allowance	5-01-02-030	36,000.00
			Clothing Allowance	5-01-02-040	7,000.00
			Cash Gift	5-01-02-150	5,000.00
			Mid-Year Bonus	5-01-02-140	53,633.00
			Retirement and Life Insurance Premiums	5-01-03-010	51,488.00
			PAG-IBIG Contributions	5-01-03-020	8,581.00
			Philhealth Contributions	5-01-03-030	10,727.00
			Employees Compensation Insurance Premium	5-01-03-040	800.00
	2.) Payment of RATA increased		Representation Allowance	5-01-02-020	9,000.00
			Transportation Allowance	5-01-02-030	9,000.00
	3.) Payment of Differential for Clothing Allowance		Clothing Allowance	5-01-02-040	3,000.00
	MOOE: 4.) Payment of Travelling Expenses		Travelling Expenses	5-02-01-010	70,188.00
	Total				745,481.00
Municipal Accounting Office	Personal Services: 1.) Payment of RATA increased	1000-000-3-01-006-000-000-000	Representation Allowance	5-01-02-020	9,000.00
	2.) Payment of Differential for Clothing Allowance		Transportation Allowance	5-01-02-030	9,000.00
			Clothing Allowance	5-01-02-040	5,000.00
	Total				23,000.00
Municipal Treasurer's Office	Personal Services: 1.) Payment of RATA increased	1000-000-3-01-005-000-000-000	Representation Allowance	5-01-02-020	9,000.00
	2.) Payment of Differential for Clothing Allowance		Transportation Allowance	5-01-02-030	9,000.00
			Clothing Allowance	5-01-02-040	11,000.00
	Total				29,000.00
Municipal Assessors Office	Personal Services: 1.) Payment of Salaries & Wages for Audio Visual Equipment (July to December)	1000-000-3-01-008-000-000-000	Salaries & Wages	5-01-01-010	83,790.00
			Personal Economic Relief Allowance (PERA)	5-01-02-010	12,000.00
			Cash Gift	5-01-02-150	5,000.00
			Mid-Year Bonus	5-01-02-140	13,965.00
			Year End Bonus	5-01-02-140	13,965.00
			Retirement and Life Insurance Premiums	5-01-03-010	10,055.00
			PAG-IBIG Contributions	5-01-03-020	1,676.00
			Philhealth Contributions	5-01-03-030	2,091.00
			Employees Compensation Insurance Premium	5-01-03-040	600.00
			Other Personnel Benefits (PEI)	5-01-04-990	5,000.00
	Total				148,142.00
	Sub-total				1,871,007.00

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)	
	Sub-total forwarded				1,871,007.00	
Municipal Assessors Office	2.) Payment of RATA increased		Representation Allowance	5-01-02-020	9,000.00	
			Transportation Allowance	5-01-02-030	9,000.00	
	3.) Payment of Differential for Clothing Allowance		Clothing Allowance	5-01-02-040	2,000.00	
	4.) Payment of Terminal Benefits		Terminal Leave Benefits	5-01-04-030	350,000.00	
	Total				370,000.00	
Municipal Health Office	Personal Services:					
	1.) Payment of RATA increased	3000-000-3-01-001-000-000-	Representation Allowance	5-01-02-020	9,000.00	
	2.) Payment of Terminal Leave Benefits		Transportation Allowance	5-01-02-030	9,000.00	
			Terminal Leave Benefits	5-01-04-030	110,000.00	
	3.) Payment of Differential for Clothing Allowance		Clothing Allowance	5-01-02-040	19,000.00	
MOOE:						
4.) Payment of contribution for Support to Inter-Local Health Zone		Membership dues and Contributions to Organization	5-02-99-060	50,000.00		
	Total				197,000.00	
Municipal Social Worker & Dev't. Office	Personal Services:					
	1.) Payment of RATA increased	3000-000-3-01-002-000-000-	Representation Allowance	5-01-02-020	9,000.00	
	2.) Payment of Differential for Clothing Allowance		Transportation Allowance	5-01-02-030	9,000.00	
			Clothing Allowance	5-01-02-040	4,000.00	
	Capital Outlay:					
	1.) Purchase of 1 unit Printer		Information & Communication Technology Equipment	1-07-05-030	25,000.00	
2.) Payment of Software for Database System		Information & Communication Technology Equipment	1-07-05-030	125,000.00		
	Total				172,000.00	
Municipal Agricultures Office	Personal Services:					
	1.) Payment of RATA increased	8000-000-3-01-001-000-000-	Representation Allowance	5-01-02-020	9,000.00	
	1.) Payment of Differential for Clothing Allowance		Transportation Allowance	5-01-02-030	9,000.00	
		Clothing Allowance	5-01-02-040	3,000.00		
	Total				21,000.00	
Municipal Engineerings Office	Personal Services:					
	1.) Payment of RATA increased	8000-000-3-01-002-000-000-	Representation Allowance	5-01-02-020	9,000.00	
	1.) Payment of Differential for Clothing Allowance		Transportation Allowance	5-01-02-030	9,000.00	
		Clothing Allowance	5-01-02-040	7,000.00		
	Total				25,000.00	
Market Operation	Personal Services:					
1.) Payment of Differential for Clothing Allowance	8000-000-3-01-003-001-000-	Clothing Allowance	5-01-02-040	53,000.00		
Slaughterhouse Operation	Personal Services:					
1.) Payment of Differential for Clothing Allowance	8000-000-3-01-003-002-000-000	Clothing Allowance	5-01-02-040	12,000.00		
					2,721,007.00	

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
	Sub-total forwarded				2,721,007.00
Port Operation	Personals Services:				
	1.) Payment of Salaries & Wages for Administrative Aide I (11 months)	8000-000-3-01-003-000-000	Salaries & Wages PERA Clothing Allowance Cash Gift Mid-Year Bonus Year end Bonus Retirement and Life Insurance Premiums PAG-IBIG Contributions Philhealth Contributions Employees Compensation Insurance Premium PEI	5-01-01-010 5-01-02-010 5-01-02-040 5-01-02-150 5-01-02-140 5-01-02-140 5-01-03-010 5-01-03-020 5-01-03-030 5-01-03-040 5-01-04-990	107,250.00 22,000.00 6,000.00 5,000.00 9,750.00 9,750.00 12,870.00 2,145.00 2,145.00 1,100.00 5,000.00
	2.) Payment of Differential for Clothing Allowance		Clothing Allowance	5-01-02-040	61,000.00
	Total				244,010.00
Diagnostic	Personal Services:				
	1.) Payment of Differential for Clothing Allowance	8000-000-3-01-003-004-000-	Clothing Allowance	5-01-02-040	3,000.00
MDRRMO	Personal Services:				
	1.) Payment of RATA increased	1000-000-3-01-009-000-000-	Representation Allowance Transportation Allowance	5-01-02-020 5-01-02-030	9,000.00 9,000.00
	2.) Payment of Differential for Clothing Allowance		Clothing Allowance	5-01-02-040	3,000.00
	Total				21,000.00
SPA:	MOOE:				
KASALAN NG BAYAN PROGRAM	1.) Payment of Meals during Kasalan ng Bayan(Mass Wedding)	1000-000-3-01-001-012-000-	Other Maintenance & Operating Expenses	5-02-99-990	10,000.00
YOUTH DEV'T. PROGRAM	1.) Payment of Meals during Founding Anniversary (Socio Cultural Activities)	1000-000-3-01-001-016-000-000	Other Maintenance & Operating Expenses	5-02-99-990	500,000.00
	2.) Payment of Prizes of Various Sports Activities		Other Maintenance & Operating Expenses	5-02-99-990	300,000.00
	Total				800,000.00
SENIOR CITIZENS PROGRAM	Capital Outlay:				
	1.) Purchase of 1 unit Computer Desktop/ Laptop	3000-000-3-01-002-007-000-000	Information & Communication Technology Equipment	1-07-05-030	70,000.00
	2.) Improvement of Day Center		Buildings	1-07-04-010	300,000.00
	Total				370,000.00
PEACE & ORDER & PUBLIC SAFETY PROGRAM	MOOE:				
	Grants for additional appropriation for Confidential fund	1000-000-3-01-001-011-000-000	Confidential Expenses	5-02-10-010	300,000.00
	Total Current Appropriations				4,469,017.00

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
	Sub-total forwarded				4,469,017.00
III. STATUTORY & MANDATORY OBLIGATION:					
	a). 20% dev't fund (1,513,030.00 X 20% = 302,606.00)				
	1.) Procurement of Filling Materials (Backfilling of Reclamation Area)	1000-000- 3-01-001- 024-000- 000	Seaport System	1-07-03-070	3,320,881.00
	2.) Procurment of Materials for the Improvement of Multi-Purpose Center @ Barangay Imelda	1000-000- 3-01-001- 036-000- 000	Other Structure	1-07-04-990	1,200,000.00
	b).5% Dissaster Risk Reduction Mgnt Fund 1,513,030.00 x 5% = 75,652.00 x 70% = 52,956.00 1,513,030.00 x 5% = 75,652.00 x 30% = 22,696.00				
	a. Response:	1000-000-			
	1.) Purchase of Emergency Medicines	3-01-009-	Drugs & Medicine Expenses	5-02-03-070	52,956.00
	b. Quick Response Fund	001-000-	Other Maintenance & Other Operating Expenses	5-02-99-990	22,696.00
	Total Statutory & Mandatory Obligations				4,596,533.00
	TOTAL APPROPRIATION				9,065,550.00
	UNAPPROPRIATED BALANCE				-

Prepared by:


ARVIN B. AYOC
 Local Budget Officer

APPROVED:


NATHANIEL B. GERTOS
 Local Chief Executive

**Statement of Funds Available for Reversion
As of April, 2024**

Office 1	Object of Expenditures 2	Amount of Appropriations 3	Amount of Obligations 4	Unobligated to Date 5	Amount to be Reverted 6
I. CURRENT APPROPRIATIONS:					
Office of the Mun. Mayor	MOOE:				
	Motor Vehicles Maintenance	550,000.00	-	550,000.00	570,000.00
	Maintenance of Barangay Road	250,000.00	-	250,000.00	300,000.00
	Total				870,000.00
Office of the Sangguniang Bayan	MOOE:				
	Travelling Expenses	51,000.00		51,000.00	51,000.00
	Other MOOE	50,000.00		50,000.00	50,000.00
	Total				101,000.00
Office of the Mun. Planning & Dev't. Council	Personal Services:				
	Salaries and Wages (5 mos.)	101,250.00		101,250.00	101,250.00
	Pera	10,000.00		10,000.00	10,000.00
	Clothing Allowance	6,000.00		6,000.00	6,000.00
	Cash Gift	2,500.00		2,500.00	2,500.00
	Mid-Year Bonus	20,250.00		20,250.00	20,250.00
	Life/Retirement Contributions	12,150.00		12,150.00	12,150.00
	Pag-ibig Contributions	500.00		500.00	500.00
	Philhealth Contributions	2,025.00		2,025.00	2,025.00
	ECC Contributions	500.00		500.00	500.00
	Total				155,175.00
Office of the Municipal Accounting	Personal Services:				
	Salaries and Wages (4.5 mos.)	241,348.50		241,348.50	241,348.00
	PERA	8,000.00		8,000.00	8,000.00
	Clothing Allowance	6,000.00		6,000.00	6,000.00
	Cash Gift	5,000.00		5,000.00	5,000.00
	Mid-Year Bonus	53,633.00		53,633.00	53,633.00
	Year-end Bonus	53,633.00		53,633.00	53,633.00
	Life/Retirement Cont.	32,179.80		32,179.80	32,179.00
	Philhealth Contribution	3,754.30		3,754.30	3,754.00
Productivity Enhancement Incentives	5,000.00		5,000.00	5,000.00	
	Total				408,547.00
Office of the Municipal Treasurer	Personal Services:				
	Salaries and Wages (6 mos.)	321,798.00		321,798.00	321,798.00
	PERA	12,000.00		12,000.00	12,000.00
	RA	22,500.00		22,500.00	22,500.00
	TA	22,500.00		22,500.00	22,500.00
	Clothing Allowance	6,000.00		6,000.00	6,000.00
	Cash Gift	2,500.00		2,500.00	2,500.00
	Mid-year Bonus	53,633.00		53,633.00	53,633.00
	Life/Retirement Cont.	38,616.00		38,616.00	38,616.00
	Pag-ibig Contributions	600.00		600.00	600.00
	Philhealth Contribution	6,436.00		6,436.00	6,436.00
ECC Contributions	600.00		600.00	600.00	
	Total				487,183.00
	Sub-total				2,021,905.00

Office 1	Object of Expenditures 2	Amount of Appropriations 3	Amount of Obligations 4	Unobligated to Date 5	Amount to be Reverted 6
	Sub-total forwarded				2,021,905.00
Office of the Municipal Assessor	Personal Services:				
	Salaries and Wages (6 mos.)	432,474.00		432,474.00	432,474.00
	PERA	12,000.00		12,000.00	12,000.00
	Clothing Allowance	6,000.00		6,000.00	6,000.00
	Cash Gift	2,500.00		2,500.00	2,500.00
	Mid-year Bonus	72,079.00		72,079.00	72,079.00
	Life/Retirement Cont.	51,896.00		51,896.00	51,896.00
	Philhealth Contribution	8,649.00		8,649.00	8,649.00
	Total				585,598.00
Office of the Mun. Social Worker & Development	Personal Services:				
	Salaries and Wages (1 mo.)	67,559.00		67,559.00	67,559.00
	Pera	2,000.00		2,000.00	2,000.00
	RA	5,625.00		5,625.00	5,625.00
	TA	5,625.00		5,625.00	5,625.00
	Life/Retirement Contributions	8,107.00		8,107.00	8,107.00
	Pag-ibig Contributions	100.00		100.00	100.00
	Philhealth Contributions	1,351.00		1,351.00	1,351.00
	ECC Contributions	100.00		100.00	100.00
	Total				90,467.00
Office of the Mun. Engineering	Personal Services:				
	Salaries and Wages (5 mos.)	79,540.00		79,540.00	79,540.00
	Pera	10,000.00		10,000.00	10,000.00
	Clothing Allowance	6,000.00		6,000.00	6,000.00
	Cash Gift	2,500.00		2,500.00	2,500.00
	Mid-year Bonus	15,908.00		15,908.00	15,908.00
	Life/Retirement Contributions	9,545.00		9,545.00	9,545.00
	Pag-ibig Contributions	500.00		500.00	500.00
	Philhealth Contributions	1,591.00		1,591.00	1,591.00
	ECC Contributions	500.00		500.00	500.00
	MOOE:				
	Repair & Maintenance - Construction and Heavy Equipment	270,000.00		270,000.00	270,000.00
		Total			
Slaughterhouse Operation	MOOE: Other Maintenance & Other Operating Expenses	70,000.00		70,000.00	70,000.00
Port Operation	MOOE: Other Maintenance & Other Operating Expenses	100,000.00		100,000.00	150,000.00
Diagnostic	MOOE: Clinical Laboratory Supplies	50,000.00		50,000.00	50,000.00
SPA: 20% DEV'T. FUND (MO)	Capital Outlay: Const. of Mini Multi-Purpose Center @ Barangay Tabunok	1,500,000.00	-	1,500,000.00	1,500,000.00
CBDRP (MO)	MOOE: Support to CBDRP	220,000.00		220,000.00	250,000.00
					5,114,054.00

Office 1	Object of Expenditures 2	Amount of Appropriations 3	Amount of Obligations 4	Unobligated to Date 5	Amount to be Reverted 6
	Sub-total forwarded				5,114,054.00
COASTAL MANAGEMENT PROGRAM (MAO)	MOOE: Coastal Resource Mngt. Operation Expenses	220,000.00		220,000.00	220,000.00
	Coastal Clean-up	100,000.00		100,000.00	150,000.00
	Total Current Appro.				5,484,054.00
II. CONTINUING APPROPRIATIONS:					
SPA: 20% DEV'T FUND	Capital Outlay (2023) Re-const. Foot Bridge Iniguihan-Dolho	2,068,466.18		2,068,466.18	2,068,466.00
	Total Continuing Appropriations				2,068,466.00
	GRAND TOTAL FOR REVERSION				7,552,520.00

WE HEREBY CERTIFY jointly that the above statement of funds available for re-Appropriations thru reversion is true and correct.


DIONESIO B. MALATAG
 Municipal Treasurer


ARVIN D. AYO C
 Municipal Budget Officer


MARIA ROQUESA J. SAVERON
 Municipal Accountant

APPROVED: 
NATHANIEL B. GERTOS
 Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Bato


CERTIFICATION


TO WHOM IT MAY CONCERN:

This is to certify that the Local Government Unit of Bato, Leyte has an available fund amounting to **NINE MILLION SIXTY-FIVE THOUSAND FIVE HUNDRED FIFTY PESOS (P 9,065,550.00) ONLY**. This certification issued to support the Supplemental Budget No. 01 Of this Municipality.

Issued this at 3rd day of May, 2024 at Bato, Leyte.

CERTIFIED By:


MARIA ROQUEESA J. SAVERON, CPA
Municipal Accountant


DIONESIO B. MALATAG
Municipal Treasurer



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Bato

CERTIFICATION

TO WHOM IT MAY CONCERN:

This is to certify that the vacant position from January to May, 2024 is not filled up and available for reversion as other source of fund for supplemental budget for the operation of Local Government Unit. This certification issued to support the Supplemental Budget No. 01 of this Municipality.

Issued this at 3rd day of May, 2024 at Bato, Leyte.

CERTIFIED By:


MARIA ROQUESA J. SAVERON, CPA
Municipal Accountant


DIONESIO B. MALATAG
Municipal Treasurer



Republic of the Philippines
SANGGUNIANG BAYAN
Bato, Leyte

Resolution No. 2024-067

**ADOPTING THE FY 2024 ANNUAL INVESTMENT PROGRAM SUPPLEMENTAL NO. 1
INVOLVING THE TOTAL AMOUNT OF ₱9,638,957.00**

WHEREFORE, on motion of Hon. Mark S. Salvatierra and mass seconded;

BE IT RESOLVED, AS THE COUNCIL IN SESSION HEREBY RESOLVES, to pass a resolution adopting the FY 2024 Annual Investment Program Supplemental No. 1 involving the total amount of ₱9,638,957.00.

CARRIED AND APPROVED this 29th day of April 2024 during the Sangguniang Bayan's regular session held at the SB Session Hall, Bato, Leyte.

Concurred: ***The Honorable Members of the Sangguniang Bayan***

Absent with excuse
ANTHONY S. ECHEVARRE

DANILO A. PITOGO

PEPE B. DIAO

RAUL M. ACENAS

GERRY E. AUREO

MARK S. SALVATIERRA

HERBERT B. SALAZAR

ARNULFO B. TANE0

MARISSA GERTOS

JIA MARIEL ADLAWON

CERTIFIED CORRECT:

PORFERIO M. PITOGO II
Secretary to the Sanggunian

ATTESTED TO BE ADOPTED:

HON. BRYAN NILE A. GERTOS
Presiding Officer/Municipal Vice Mayor

APPROVED:

HON. NATHANIEL B. GERTOS
Municipal Mayor
Date: _____



MUNICIPAL DEVELOPMENT COUNCIL

EXCERPT FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL MEETING HELD ON APRIL 11, 2024 THURSDAY 9:30 AM @ THE FUNCTION HALL, 3rd FLOOR OF BALAY LUNGSOD, BATO, LEYTE

PRESENT:

- | | | |
|--------------------------------------|---|----------------|
| 1. Hon. Nathaniel B. Gertos
Mayor | - | MDC Chairman |
| 2. Mr. Arvin D. Ayoc
MBO | - | Budget Officer |
| 3. Engr. Rizalina M. Buzon
MPDC | - | Member |
| 4. 27 Punong Barangay | - | Member |
| 5. 10 CSO's/NGO's | - | Member |

RESOLUTION NO. 01
Series of 2024

A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 1 FOR CY 2024 AMOUNTING TO **NINE MILLION, SIX HUNDRED THIRTY-EIGHT THOUSAND AND NINE HUNDRED FIFTY-SEVEN PESOS (P9,638,957.00)** OF THE MUNICIPALITY OF BATO, LEYTE AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION.

WHEREAS, Budget Circular No. 2024-1 dated April 4, 2024 states the Updated Rules and Regulations on the Grant of the Uniform / Clothing Allowance to Civilian Government Personnel of not exceeding P7,000 per annum and another Local Budget Circular No. 157 for the updated Rules and Regulations on the Grant of Representation and Transportation Allowances (RATA) to officials of Local Government Units (LGU)s for FY 2024 and years Thereafter.

WHEREAS, on January 2024 all regular employees of LGU Bato received their uniform allowance in the amount of Six Thousand Pesos (P6,000.00) only.

WHEREAS, there are also much needed PPA's for inclusion and for implementation this year;

WHEREAS, The Municipal Development Council convened in a meeting on April 11, 2024 approving the Supplemental Investment Program for the grant of a differential for Uniform Allowance in the amount of ONE THOUSAND PESOS (P1,000.00) for every regular employee and also the grant of new rates of RATA effective January 1, 2024 for LCE, Vice-LCE's SB Members, Department Heads and Assistant Department Heads and also funds for other PPA's hence this resolution.



WHEREFORE, on motion of Honorable Emilia G. Ortiz, Punong Barangay of Guerrero duly seconded by Hon. Dionesio S. Lelis, Punong Barangay of Bagongbayan and Ms. Rowena S. Saruda of TUFARA, be it;

RESOLVE, as it HEREBY RESOLVED to approve the Supplemental Investment Program No. 1 for CY 2024 amounting to **NINE MILLION SIX HUNDRED THIRTY-EIGHT THOUSAND AND NINE HUNDRED FIFTY SEVEN PESOS (P9,638,957.00)** of the municipality of Bato, Leyte and endorsing the same to the Sangguniang Bayan for adoption.

RESOLVE FURTHER, to furnish copy of this resolution to the Honorable members of The Sangguniang Bayan of Bato, Leyte for their information, guidance and considerations.

UNANIMOUSLY CARRIED AND APPROVED.

I HEREBY CERTIFY to the correctness of the forgoing resolution.


ENGR. RIZALINA M. BUZON
MDC Secretary

APPROVED:


NATHANIEL B. GERTOS
Municipal Mayor & MDC Chairperson



MUNICIPALITY OF BATO, LEYTE

NATHANIEL B. GERTOS
Municipal Mayor

J. Luna St., Kalanggaman District
Bato, Leyte
(053) 568 0326
gertosn@yahoo.com

MUNICIPAL DEVELOPMENT COUNCIL MEETING Attendance Sheet

Venue : Function Hall, 3rd Floor @ Balay Lungsod, Bato, Leyte
Date : April 11, 2024
Purpose : Supplemental Investment Program (SIP) of the municipality of Bato for
Calendar Year 2024

LGU OFFICIALS

No.	NAME	DESIGNATION	SIGNATURE
1	NATHANIEL B. GERTOS	MUNICIPAL MAYOR	
2	ARWIN D. AYOC	MPED	
3	RIZALINA M. BURON	MPDC	
4			
5			

NGO/CSO's

No.	NAME	ASSOCIATION	SIGNATURE
1.	MARIO M. ABERO	BIFA	
2.	ROWENA S. SARUDA	TUFARA	
3.	JULIA G. CABRERA	DWMA	
4.	ARMANDO ALLONAR	BAMODA	
5.	LEONCIA OCHO	ALFA	
6.	ROMMEL G. PALLAC	HOLY CHILD MPC	
7.	ROMMEL G. PALLAC	HOLY CHILD MPC	
8.	ALFREDO M. JUNDIS	BISA	
9.	DIONISIO T. BURLIG JR.	BIFA	
10.	FUHEL Q. INOC	DACEATA	
12.			
13.			
14.			



MUNICIPAL DEVELOPMENT COUNCIL MEETING
Attendance Sheet

Venue : Function Hall, 3rd Floor @ Balay Lungsod, Bato, Leyte
Date : April 11, 2024
Purpose : Supplemental Investment Program (SIP) of the municipality of Bato for
Calendar Year 2024

PUNONG BARANGAY

No.	NAME	DESIGNATION	SIGNATURE
1	Joel Butel	P. B / Katipunan	
2	Marces Odo J.	P.B / MABINI	
3	Fulpecia L. Berni	P. B Kwila	
4	Violeta B Tamaran	P. B Bago	
5	ANGELIQUE M. JAPE	SECRETARY / ANAHAWAN	
6	DIONESIO S. WELLS	P.B BAGONGRAYAN	
7	ROLANDO C DICO	P. B LIBERTY	
8	Rosita C. Faldes	P.B Himaman	
9	Aurelio R. Cortes	Atejos	
10	Ramon B. Cortes	P.B. BNL1	
11	JOSEUITO U. EXPONG	P. P. Punong	
12	JESSAL S. BAWTISTA	Brgy. Secretary / Cebuana	
13	Nina Glorin S. Regis	Brgy Secretary / Tabunok	
14	WENEFERDO C. JARAY	P. B - OSMOJA	
15	Melcia S. Membriang	P. B - Brgy Maricla	
16	ORLANDO B. GARAO	P.B. Brgy Tinasod	
17	JAYSON Q. ERICA	Brgy. Secretary	
18	Antonin M. Kiberle	Brgy. Tugay	



MUNICIPAL DEVELOPMENT COUNCIL MEETING
Attendance Sheet

Venue : Function Hall, 3rd Floor @ Balay Lungsod, Bato, Leyte
Date : April 11, 2024
Purpose : Supplemental Investment Program (SIP) of the municipality of Bato for
Calendar Year 2024

PUNONG BARANGAY

No.	NAME	DESIGNATION	SIGNATURE
19	LUTERANO MED	P/B	
20	Teresina C. Elanosa	P. B - Kalaggaman	
21	EMILIA G. ORTIZ	P. B GUERRERO	
22	RANDY B. SUAREZ	PB AMAGOS	
23	CETRY P. CEBRONES	PB	
24	Marina C. Arago	Brng. Sec. (Kalanggaman)	
25	RINALTA P. DOMINER	Brng. Sec. (Duro)	
26	ALVIN B. OCHOA	brng. kagawad	
27	EVANGELINE P. LANDSTE	PB Planid-el	
28			
29			
30			
31			
32			

ANNUAL INVESTMENT PROGRAM (AIP)-Supplemental No. 1
By Program / Project / Activity by Sector
CY 2024

Municipality : BATO, LEYTE

AIP Reference Code	Program/Project/Activity/ Description	Implementing Office	Schedule of Implementation		Expected Output	Funding Source	Amount (In Thousand Pesos)				Amount of Climate Change Expenditures		Climate Change Typology Code
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000 1000-000-3-01-001-000-000-000	GENERAL PUBLIC SERVICES Municipal Mayor's Office												
	> general supervision and control of over-all programs, projects, services and activities of the municipal government	Office of the Mayor	January 2024	December 2024	supervised and controlled of over-all programs, projects, services and activites of the municipal government	General Fund	326,284		200,000	526,284			
1000-000-3-01-001-011-000-000	Public Order and Safety Program	Office of the Mayor	January 2024	December 2024	Eliminate Illegal gambling activities, Illiegal Drugs and other unlawful activites are implemented thus maintaining peace and order in the locality	General Fund		300,000		300,000			
1000-000-3-01-001-012-000-000	Mass Wedding (Kasalan ng Bayan)	Office of the Mayor/ LCR	January 2024	December 2024	Mass wedding conducted to receipient couples.	General Fund		10,000		10,000			
1000-000-3-01-001-016-000-000	Youth Development Program	Office of the Mayor	January 2024	December 2024	sports & Socio-Cultural program conducted	General Fund		900,000		900,000			
1000-000-3-01-001-024-000-000	Backfilling of Reclamation Area	Office of the Mayor/ MEO	January 2024	December 2024	Additional Land Area for Business Establishment	20% EDF			3,547,511	3,547,511			

Municipality : BATO, LEYTE

AIP Reference Code	Program/Project/Activity/Description	Implementing Office	Schedule of Implementation		Expected Output	Funding Source	Amount (In Thousand Pesos)				Amount of Climate Change Expenditures		Climate Change Typology Code
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-000-3-01-001-036-000-000	Improvement of Multi-purpose Center @ Barangay Imelda	Office of the Mayor/ MEO	January 2024	December 2024	Multi-purpose Center of Barangay Imelda Covered	20% EDF			1,250,000	1,250,000			
1000-000-3-01-002-000-000-000	Legislative Services Office												
	> enactment of ordinances, approve resolutions and appropriate funds for the general welfare of the municipality	Office of the Sangguniang Bayan	January 2024	December 2024	Enact ordinances, policies and legislative law. Records in books/journals all ordinances enacted or adopted by the Sangunian	General Fund	355,200			355,200			
1000-000-3-01-003-000-000-000	Municipal Planning and Development Office (MPDO)												
	Plan Formulation, Monitoring and Updating of Dev't. Plan	Office of the Municipal Planning and Development Coordinator	January 2024	December 2024	Physical and other development plans and policies for consideration of the local government prepared comprehensive plans and other development planning	General Fund	25,000			25,000			

Municipality : BATO, LEYTE

AIP Reference Code	Program/Project/Activity/ Description	Implementing Office	Schedule of Implementation		Expected Output	Funding Source	Amount (In Thousand Pesos)				Amount of Climate Change Expenditures		Climate Change Typology Code
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-000-3-01-004-000-000-000	Municipal Budget Office (MBO)												
	> Annual Budget Preparation	Office of the Municipal Budget Officer	January 2024	December 2024	Prepared forms embodying instructions on budgetary and appropriation matters, reviewed and consolidated budget proposals of the LGU.	General Fund	675,300	75,000		750,300			
1000-000-3-01-005-000-000-000	Municipal Treasurer's Office (MTO)												
	> exercise proper management of the local funds maintain and update tax information system of the LGU	Office of the Municipal Treasurer	January 2024	December 2024	exercised proper management of the local funds maintained and updated tax information system of the LGU	General Fund	30,000			30,000			
1000-000-3-01-006-000-000-000	Municipal Accountant's Office (MAccO)												
	> takes charges of the accounting and internal audit services of the Local Govt.	Office of the Municipal Accountant	January 2024	December 2024	took charge of the accounting and internal audit services of the local government	General Fund	25,000			25,000			

Municipality : BATO, LEYTE

AIP Reference Code	Program/Project/Activity/Description	Implementing Office	Schedule of Implementation		Expected Output	Funding Source	Amount (In Thousand Pesos)				Amount of Climate Change Expenditures		Climate Change Typology Code
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-000-3-01-007-000-000-000	Municipal Civil Registrar's Office (MCRO)												
	> to register vital events such as birth, marriage, death, and other events required by law.	Office of the Local Civil Registrar	January 2024	December 2024	registered vital events such as birth, marriage, death and other events required by law.	General Fund	22,000			22,000			
1000-000-3-01-008-000-000-000	Municipal Assessor's Office (MAssO)												
	> to appraise real property, adopt measures to promote maximum tax collection, assessment of newly discovered real property within the	Office of the Municipal Assessor	January 2024	December 2024	Appraise real property, adopted measures to promoting tax collection assessed newly discovered real property	General Fund	520,000			520,000			
1000-000-3-01-009-000-000-000	Municipal Disaster Risk and Management Office (MDRRMO)												
	Implementation of DRRM Activites	MDRRMO	January 2024	December 2024	Effective implementation of DRRM activites	General Fund	21,000			21,000			
1000-000-3-01-009-001-000-000	1. 5% Municipal Disaster Risk Reduction Management Fund	MDRRMO	January 2024	December 2024	Enhance DRR-CAA development plans, signages and directories are installed. Disaster response operation protocols/ ICS in place and Zero casualty.	5% MDRRM FUND		75,652		75,652			
	Sub-Total						1,999,784	1,360,652	4,997,511	8,357,947			

Municipality : BATO, LEYTE

AIP Reference Code	Program/Project/Activity/Description	Implementing Office	Schedule of Implementation		Expected Output	Funding Source	Amount (In Thousand Pesos)				Amount of Climate Change Expenditures		Climate Change Typology Code
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
3000	SOCIAL SERVICES SECTOR												
3000-000-3-01-001-000-000-000	Health Services												
	> formulates and implement policies, plans, programs and project to promote health of the people of Bato	Office of the Municipal Health Officer	January 2024	December 2024	formulated and implemented policies, plans and programs and project which promoted health of the people of Bato	General Fund	150,000	50,000		200,000			
3000-000-3-01-002-000-000-000	Social Welfare and Development Services												
	> conducts family, community welfare, women, child, youth, elderly disabled welfare	Office of the Municipal Social Welfare and Development	January 2024	December 2024	conducts family, community welfare, women, child, youth, elderly, disabled, welfare programs and built people's organization and associations	General Fund	23,000		150,000	173,000			
3000-000-3-01-002-007-000-000	Support to Senior Citizen's Program	MSWDO	January 2024	December 2024	Senior Citizen activities are supported	General Fund			370,000	370,000			
3000-100-3-01-003-000-000-000	Education and Manpower Development												
3000-100-3-01-003-001-000-000	1. Public Education Services	Office of the Mayor	January 2024	December 2024	Public Education Services are provided	SEF		180,000		180,000			
	Sub-Total						173,000	230,000	520,000	923,000			

Municipality : BATO, LEYTE

AIP Reference Code	Program/Project/Activity/Description	Implementing Office	Schedule of Implementation		Expected Output	Funding Source	Amount (In Thousand Pesos)				Amount of Climate Change Expenditures		Climate Change Typology Code
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
8000	ECONOMIC SERVICES SECTOR												
8000-000-3-01-001-000-000-000	Municipal Agriculture Office (MAO)												
	AGRICULTURAL / FISHERY SERVICES PROGRAM > procurement and distribution of seeds, provide technical assistance and supervises clientele - farmers and fisherfolks	Office of the Municipal Agriculturist	January 2024	December 2024	Procured and distributed seeds, provided technical assistance and supervised clientele-farmers and fisherfolks	General Fund	21,000			21,000			
8000-000-3-01-002-000-000-000	Municipal Engineers Office (MEO)												
	> Facilitate the supervision of local projects and close monitors the implementations of the National Building Code	Office of the Municipal Engineer	January 2024	December 2024	Facilitated the supervision of local projects and closely monitors the implementation of the National Building Code	General Fund	25,000			25,000			
8000-000-3-01-003-000-000-000	Economic Enterprises and Public Utilities Operation Services Program												
8000-000-3-01-003-001-000-000	1. Market Services												
	> Operation and maintenance of Public Market	Office of the Municipal Treasurer	January 2024	December 2024	Increased revenue	General Fund	53,000			53,000			

Municipality : BATO, LEYTE

AIP Reference Code	Program/Project/Activity/Description	Implementing Office	Schedule of Implementation		Expected Output	Funding Source	Amount (In Thousand Pesos)				Amount of Climate Change Expenditures		Climate Change Typology Code
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
8000-000-3-01-003-002-000-000	2. Slaughterhouse Operation												
	> Operation and maintenance of slaughter house	Office of the Mayor/	January 2024	December 2024	Increased revenue	General Fund	12,000			12,000			
8000-000-3-01-003-003-000-000	Port Services												
	> Operation and maintenance of Port	Office of the Mayor / MTO	January 2024	December 2024	Increased revenue	General Fund	244,010			244,010			
8000-000-3-01-003-004-000-000	4. Diagnostic Services												
	> Operation and maintenance of Diagnostic Center	Office of the Mayor / RHU	January 2024	December 2024	Improve early detection of disease	General Fund	3,000			3,000			
	Sub-Total						358,010	0	0	358,010			
	TOTAL (Supplemental No. 1)						2,530,794	1,590,652	5,517,511	9,638,957			

Prepared By:

ENGR. RIZALINA M. BUZON
 MPDC/MDC Secretary


ARVIN D. AYOC
 Municipal Budget Officer


NATHANIEL B. GERTOS
 Municipal Mayor/MDC Chairman



Republic of the Philippines
SANGGUNIANG BAYAN
Bato, Leyte

Ordinance No. 2024-01

**CREATING VARIOUS PLANTILLA POSITIONS IN VARIOUS OFFICES IN THE MUNICIPALITY;
SPECIFYING THE QUALIFICATIONS, DUTIES, FUNCTIONS, AND RESPONSIBILITIES;
APPROPRIATING FUNDS THEREFOR; AND FOR OTHER PURPOSES**

Sponsored by:

HON. ARNULFO B. TANEO
Committee Chair on Laws

HON. DANILO A. PITOGO
Committee Chair on Human Resources

WHEREAS, the Sanggunian is empowered to determine the positions, salaries, wages, and other emoluments and benefits of officials and employees for the proper conduct of programs, projects, activities, and services of the municipal government;

WHEREAS, LGUs are empowered to design and implement its organizational structure and staffing pattern subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREFORE, BE IT ENACTED by the Sangguniang Bayan in session assembled, on motion of Hon. Arnulfo B. Taneo with mass second, that:

Section 1. Title. – This Ordinance shall be known as the **“Various Plantilla Positions Ordinance of 2024.”**

Section 2. Purpose. – The State and the municipality recognize the importance of guaranteeing the efficient delivery of basic services throughout the municipality through personnel complementation and welfare.

Section 3. New Plantilla Positions. – The following plantilla positions are hereby created and the HR unit is hereby directed to effect and reflect these in the Plantilla of Positions, viz:

- a. One (1) Municipal Government Assistant Department Head I, SG-22, at the Municipal Budget Office;
- b. Two (2) Administrative Assistant I (Reproduction Machine Operator III), SG-7, one each at the Municipal Assessor’s Office and at the Mayor’s Office;

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- c. One (1) Administrative Assistant I (Audio-Visual Equipment Operator III), SG-7, at the Mayor's Office; and
- d. Three (3) Administrative Aide I (Utility Worker I), SG-1, at the Mayor's Office.

Section 4. Qualifications, Duties, and Responsibilities. – The appointees must be natural born and residents of the Philippines and of the municipality, must be of legal age, must not have been convicted by final judgment of any crime, and must not have any pending case. Additionally, the following shall be the qualifications, duties, and responsibilities of the appointees respective to their positions, viz:

a. The **Municipal Government Assistant Department Head I, SG-22**, shall possess the following qualifications and perform the following duties and responsibilities:

(1) Qualifications – The appointee shall have a bachelor's degree relevant to the job from a government-recognized institution; have three (3) years of relevant experience; have undergone eight (8) hours of relevant training; and possess or have obtained the appropriate career service (professional) / second-level eligibility.

(2) Duties, responsibilities, functions – The appointee shall have the following duties, responsibilities, and functions:

(a) Maintains financial records and reports to provide management with information for decision making and accounting reports to oversight agencies, offices, or departments to ensure the proper utilization of funds in accordance with accounting and auditing rules and regulations;

(b) Provides management with economical, efficient, and effective budgeting services and reliable and timely financial information for decision making towards the cost-effective allocation and utilization of financial resources of the municipal government;

(c) Performs other related tasks as may be assigned to him/her.

b. The **Administrative Assistant I (Reproduction Machine Operator III), SG-7**, shall possess the following qualifications and perform the following duties and responsibilities:

(1) Qualifications – The appointee must have graduated elementary and be able to read and write in English, Filipino, and the local language or dialect.

(2) Duties, responsibilities, functions – The appointee shall have the following duties, responsibilities, and functions:

(a) Operates a variety of duplicating machines, peripheral equipment and application software to produce photocopies, documents, correspondence, information books, mailings, faxes, scanning of documents for use in the office;

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- (b) Receives office orders or memoranda to produce specified number of copies within the designated deadline including duplicating features of sorting, folding, binding, as needed;
 - (c) Maintains a satisfactory inventory of supplies on hand at all times including preparation of purchase orders for cartridges, toner, and paper for reproduction purposes;
 - (d) Performs other clerical duties when workload permits, such as sorting mails, reports, and other related documents, as may be assigned;
 - (e) Maintains and cleans machines and make minor adjustments;
 - (f) Performs other related tasks as may be assigned to him/her.
- c. The **Administrative Assistant I (Audio-Visual Equipment Operator III), SG-7**, shall possess the following qualifications and perform the following duties and responsibilities:
- (1) Qualifications – The appointee must have graduated from high school or completed relevant vocational/trade course, and be able to read and write in English, Filipino, and the local language or dialect
 - (2) Duties, responsibilities, functions – The appointee shall have the following duties, responsibilities, and functions:
 - (a) Performs—under minimal supervision—a variety of highly skilled works involving preparation of memoranda, letters, reports;
 - (b) Performs clerical works such as maintenance of files and records;
 - (c) Encodes and releases communications and related works;
 - (d) Operates and manipulates all audio-visual equipment used in the office; maintains and keeps in order all audio-visual equipment in the office;
 - (e) Has these core competencies: IT literacy and computer operations; records management; and other basic competencies; and
 - (f) Performs other related tasks as may be assigned to him/her.
- d. The **Administrative Aide I (Utility Worker I), SG-1**, shall possess the following qualifications and perform the following duties and responsibilities:
- (1) Qualifications – The appointee must have graduated elementary and be able to read and write in English, Filipino, and the local language or dialect.

- (2) Duties, responsibilities, functions – The appointee shall have the following duties, responsibilities, and functions:
- (a) Receives requisition, unloads and stores, various housekeeping and office supplies;
 - (b) May operate small electrical and manual tools in the performance of the above tasks;
 - (c) May collect, wash, and replace cups, glasses, and other dishes used in the office;
 - (d) Cleanses out trays and other office supplies; sweeps, scrubs, waxes, mops, and vacuums floors, hallways, verandas, lobbies, and comfort rooms in the office;
 - (e) May move furniture, rearrange office equipment, replace light bulbs, clean fixtures, arrange various decorations in and out of the municipal building for public display or in connection with public holidays;
 - (f) May open and close public offices and deposit keys with the responsible officials;
 - (g) May sweep roads, clean streets, de-clog canals, and segregate waste materials;
 - (h) Performs other related tasks as may be assigned to him/her.

Section 5. Funding Support, Salary, and Other Benefits. – The newly-created positions shall be funded by available funds through annual budget or supplemental budgets duly authorized by appropriation ordinances. The salaries, benefits, and other emoluments shall be based on existing and applicable laws, regulations, orders, and issuances.

Section 6. Repealing Clause. – All ordinances, rules or regulations in conflict with the provisions of the Ordinance are hereby repealed; *Provided*, that the rights already vested under those ordinances, rules or regulations shall not be impaired.

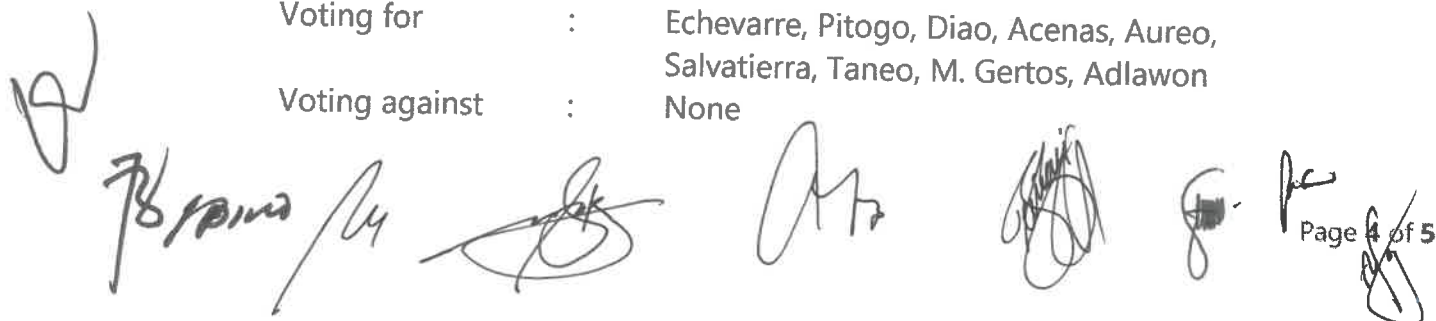
Section 7. Separability Clause. – If, for any reason or reasons, any part or provision of this Ordinance shall be held unconstitutional or invalid, other parts or provisions hereof, which are not affected thereby, shall continue to be in full force and effect.

Section 8. Effectivity. – This ordinance shall take effect upon its approval and compliance with the necessary requirements set by law.

ENACTED this 11th day of March, 2024 during the regular session of the Sangguniang Bayan held at the SB Session Hall, Bato, Leyte with the following voting turnout:

Voting for : Echevarre, Pitogo, Diao, Acenas, Aureo,
Salvatierra, Taneo, M. Gertos, Adlawon

Voting against : None



CONCURRED: **The Honorable Members of the Sangguniang Bayan**


ANTHONY S. ECHEVARRE


DANILO A. PITOGO


PEPE B. DIAO


RAUL M. ACENAS


GERRY E. AUREO


MARK S. SALVATIERRA

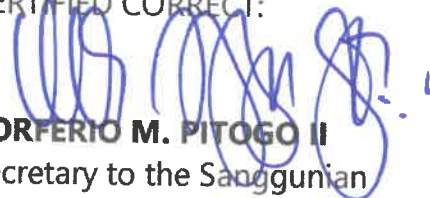
OB – PCL (Boracay)
HERBERT B. SALAZAR


ARNULFO B. Taneo


MARISSA C. GERTOS


JIA MARIE L. ADLAWON


.....
CERTIFIED CORRECT:


PORFERIO M. PITOGO II
Secretary to the Sanggunian

ATTESTED TO BE DULY ADOPTED:


HON. BRYAN NILE A. GERTOS
Presiding Officer/Municipal Vice Mayor

APPROVED:


HON. NATHANIEL B. GERTOS
Municipal Mayor
Date: _____



Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-oOo-



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

EXCERPTS FROM THE MINUTES OF THE 84th REGULAR SESSION OF THE SANGGUNIANG PANLALAWIGAN OF LEYTE CONDUCTED AT THE SESSION HALL, LEYTE PROVINCIAL GOVERNMENT COMPLEX, PALO, LEYTE ON APRIL 16, 2024.

RESOLUTION NO. 2024-151

A RESOLUTION APPROVING ORDINANCE NO. 2024-01 OF BATO, LEYTE, AND CITY ORDINANCE NOS. 03, AND 04, SERIES 2024 OF BAYBAY CITY, LEYTE.

WHEREAS, pursuant to Section 468 (a)(1)(i) of Republic Act 7160 otherwise known as The Local Government Code of 1991, among the powers and duties of the Sangguniang Panlalawigan is "to review all ordinances approved by the Sanggunian of component cities and municipalities;"

WHEREAS, submitted to the Sangguniang Panlalawigan are Ordinances from Bato, Leyte and Baybay City, Leyte, for approval, to wit:

- 1. Ordinance No. 2024-01 of Bato, Leyte** entitled: "CREATING VARIOUS PLANTILLA POSITIONS IN VARIOUS OFFICES IN THE MUNICIPALITY; SPECIFYING THE QUALIFICATIONS, DUTIES, FUNCTIONS, AND RESPONSIBILITIES; APPROPRIATING FUNDS THEREFOR; AND FOR OTHER PURPOSES";
- 2. City Ordinance No. 03, SERIES. 2024 of Baybay City, Leyte** entitled: "AN ORDINANCE PROVIDING SPECIAL MEDICAL, FINANCIAL ASSISTANCE, AND BENEFITS TO ELECTED BARANGAY OFFICIALS, SANGGUNIANG KABATAAN OFFICIALS, AND APPOINTED BARANGAY WORKERS";
- 3. City Ordinance No. 04, SERIES. 2024 of Baybay City, Leyte** entitled: "AN ORDINANCE AMENDING SECTION 2, ARTICLE 2 OF THE CITY ORDINANCE NO. 19, SERIES 2017 "AN ORDINANCE FIXING THE VIEWING FEES OF 16K BLOSSOMS IN LINTAON PEAK AND REGULATING ITS USE/VIEW AND OTHER PURPOSES";

WHEREAS, the Provincial Legal Office was requested to review and submit recommendation on the subject Ordinances pursuant to Section 481 (3) (vii) of R.A. 7160;

-over-

WHEREAS, the Provincial Legal Office through Atty. Jose Raymund A. Acol, Assistant Provincial Legal Officer, per attached Indorsements, recommended for the declaration of validity on the subject Ordinances, to wit: on **Ordinance No. 2024-01 of Bato, Leyte**, pursuant to the exercise of the power under Section 443 (c) (2) and Section 447 (1) (vii) of the Local Government Code; on **City Ordinance No. 03, Series of 2024 of Baybay City, Leyte**, pursuant to the exercise of the power under Section 393 (a) of the Local Government Code; and on **Ordinance No. 04, Series of 2023 of Baybay City, Leyte**, declaration of validity is recommended pursuant to the power to repeal/amend its prior acts in accordance to Constantino vs. Desierto, 288 SCRA 654;

WHEREAS, the August Body, upon review, finds the subject Ordinances in conformity with the existing laws, rules and regulations, provided that on **Ordinance No. 03, Series of 2024-02** of Baybay City, Leyte that the annual appropriations for personal services shall be subject to the budgetary limitations prescribed under Title Five, Book II of the Code; and provided further that the source of funding and budget be specified in the ordinance for transparency and clarity;

NOW, THEREFORE, on omnibus motion presented by Atty. Carlo P. Loreto, duly seconded by Honorable Flaviano C. Centino, Jr. and Honorable Vincent L. Rama, be it

RESOLVED, as it is hereby resolved, to **APPROVE ORDINANCE NO. 2024-01 OF BATO, LEYTE, CITY ORDINANCE NOS. 03, AND 04, SERIES 2024 OF BAYBAY CITY, LEYTE.**

Approved unanimously.

I **HEREBY CERTIFY** to the correctness of the foregoing resolution.


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

ATTESTED:


HON. MICHAEL L. CARI
5th District Board Member
Temporary Presiding Officer

Copy furnished:

LCE and the Sangguniang Bayan
of Bato, Leyte

LCE and the Sangguniang Panlungsod
of Baybay City, Leyte

Budget-



DEVELOPMENT BANK OF THE PHILIPPINES

MAASIN BRANCH, MAASIN CITY, SOUTHERN LEYTE

Tel.No.(053)381-2084 / (053)570-9954

CREDIT ADVICE

24-Jan-24

ACCOUNT NAME : **BATO MUNICIPALITY, LEYTE**
ACCOUNT NO : **0760-003442-080**
AMOUNT IN PESOS : THIRTEEN MILLION TWENTY-FOUR THOUSAND THREE HUNDRED TWENTY-
NINE & 00/100 **P 13,024,329.00**

PARTICULARS : **INTERNAL REVENUE ALLOTMENT - JANUARY 2024**

PREPARED BY :

NOTED :


MVEGERALDO


MT ORIT

Project



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MAASIN BRANCH, MAASIN CITY, SOUTHERN LEYTE

Tel.No.(053)381-2084 / (053)570-9954

CREDIT ADVICE

1-Feb-24

ACCOUNT NAME : **BATO MUNICIPALITY, LEYTE**
ACCOUNT NO : **0760-003442-080**
AMOUNT IN PESOS : THIRTEEN MILLION TWENTY-FOUR THOUSAND THREE HUNDRED TWENTY-
NINE & 00/100 **P 13,024,329.00**

PARTICULARS : **INTERNAL REVENUE ALLOTMENT - FEBRUARY 2024**

PREPARED BY :

NOTED :

MVEGERALDO
MVEGERALDO

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MT ORIT

Budget



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MAASIN BRANCH, MAASIN CITY, SOUTHERN LEYTE

Tel.No.(053)381-2084 / (053)570-9954

CREDIT ADVICE

1-Mar-24

ACCOUNT NAME : **BATO MUNICIPALITY, LEYTE**
ACCOUNT NO : **0760-003442-080**
AMOUNT IN PESOS : THIRTEEN MILLION TWENTY-FOUR THOUSAND THREE HUNDRED TWENTY-
NINE & 00/100 **P 13,024,329.00**

PARTICULARS : **INTERNAL REVENUE ALLOTMENT - MARCH 2024**

PREPARED BY :

NOTED :


MVEGERALDO


MLALDAY

Budget



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MAASIN BRANCH, MAASIN CITY, SOUTHERN LEYTE

Tel.No.(053)381-2084 / (053)570-9954

CREDIT ADVICE

1-Apr-24

ACCOUNT NAME : **BATO MUNICIPALITY, LEYTE**
ACCOUNT NO : 0760-003442-080
AMOUNT IN PESOS : THIRTEEN MILLION TWENTY-FOUR THOUSAND THREE HUNDRED TWENTY-
NINE & 00/100 **P 13,024,329.00**

PARTICULARS : **INTERNAL REVENUE ALLOTMENT - APRIL 2024**

PREPARED BY :

NOTED :


MVEGERALDO


MLALDAY

